



Small Business Development Division Project Worksheet

Project/Contract Title: HEAD START/ EARLY HEAD START RELATED PROGRAM SERVICES
Project/Contract No: RTQ-00410
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$3,207,500.00

Received Date: 08/02/2016

Funding Source:
FEDERAL

Resubmittal Date(s):

Description of Project/Bid: To establish a pool of pre-qualified Contractors capable of providing Head Start/Early Head Start Program related services, including but not limited to, training; organizational analysis and support services; museum and cultural arts services; diagnostic and therapeutic services; and continuing education and certification services for the Community Action and Human Services Department (CAHSD).

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 indicates a No Measure is appropriate for this project due to the Funding Source (Federally Funded). There are twenty five (25) certified firms within the selected commodity code.

Commodity Code: 91838-Education And Training Consulting; 92405-Advisory Services, Educational; 92419-Educational Research Services; 92420-Examination And Testing; 92474-Special Education; 95251-Head Start Program

Small Business Contract Measure Recommendation

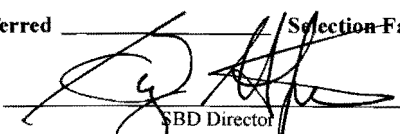
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Education and Training Consulting	SBE/GS			
Examination and Testing	SBE/GS			
Total				

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____	Tier 2 Set Aside _____
Set Aside _____ Level 1 _____	Level 2 _____ Level 3 _____
Trade Set Aside (MCC) _____	Goal _____ Bid Preference _____
No Measure _____	Deferred _____ Selection Factor _____
CWP _____	 8/3/16 SBD Director Date