Small Business Development Division
Project Worksheet

Project/Contract Title: INFOR ENTERPRISE ASSET MANAGEMENT SYSTEM PROFESSIONAL SERVICES
Project/Contract No: RTQ-00958
Department: INFORMATION TECHNOLOGY DEPARTMENT
Estimated Cost of Project/Bid: $0.00
Description of Project/Bid: It is the intent of this solicitation to identify and make available to the County, professional services for future development, expansion, and implementation of the existing INFOR Enterprise Asset Management Software System (EAM).

Received Date: 06/15/2018
Funding Source: INTERNAL SER
Resubmittal Date(s):

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Set Aside (Up To 100k)</td>
<td>SBE/GS</td>
<td></td>
</tr>
<tr>
<td>Bid Preference</td>
<td>SBE/GS</td>
<td></td>
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</tbody>
</table>

This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors that will be used to solicit professional services for future development, expansion, and implementation of the existing INFOR Enterprise Asset Management Software System (EAM) for Miami-Dade County.

The estimated amount for contract RTQ-00958 is $3,002,660, and it is for a five (5) years period.

An analysis of the factors contained in Implementing Order 3-4, as well as an analysis of the project package indicate the appropriate measures as noted below for this project:

- SBE Set Aside shall be applied where there are three (3) or more certified firms available in the established pre-qualified pool.
- Bid Preference shall be applied when there are less than three (3) certified firms available in the established pre-qualified pool.

There are currently 26 SBE certified firms under commodity 91828 and 38 certified firms under commodities 91829 and 91830.

Commodity Code: 91828-Computer Hardware Consulting; 91829-Computer Software Consulting; 91830-Computer Network Consulting

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>SBE/GS</td>
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Total

Living Wages: YES ☐ NO ❌
Responsible Wages: YES ☐ NO ❌

Responsibe Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

DBDR0090 v.2010928
## Project Worksheet

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### REVIEW RECOMMENDATION

<table>
<thead>
<tr>
<th>Tier 1 Set Aside</th>
<th>Tier 2 Set Aside</th>
<th>Set Aside Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Trade Set Aside (MCC)</th>
<th>Goal</th>
<th>Bid Preference</th>
<th>No Measure Deferred</th>
<th>Selection Factor</th>
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</thead>
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**CWP**  

**SBD Director**  
**Date:** 6-20-18