DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Rev 1

Accessing contract ☐ OTR ☐ CO ☐ SS ☐ JBW ☐ Emergency ☐

Re-Bid ☑ Other ☐

LIVING WAGE APPLIES: ☐ NO

Requisition/Project No: ROID1800160

Bid No. and Title: RTQ-01073 – Clearview Mattresses, Pillows and Refurbishment Services

TERM OF CONTRACT: Five (5) Year

Description: To establish a prequalified pool of vendors that will be used to solicit clearview mattresses and pillows and refurbishing services for Correction and Rehabilitation.

Funding Source: General Funds

User Department(s): Corrections and Rehabilitation

Issuing Department: Corrections and Rehabilitation

Contact Person: R. Campbell Phone: 305-375-3233

Estimated Cost: $700,000.00 five year term.

ANALYSIS

Commodity No.: 565-54, 850-52, 850-56, 850-60, 850-63, 850-84, 962-54

Trade/Commodity/Service Opportunities

Contract/Project History of Previous Purchases for Previous Three (3) Years
Check Here ☐ if this is a New Contract/Purchase with no Previous History

EXISTING: FIVE (5) YEAR TERM

Contractor: Prison Rehab Industries & Division Enterprise, Inc.

Small Business Enterprise: N/A

Contract Value: Five (5) Years $994,050.00

Continued on another page(s): Yes ☑ No ☐

RECOMMENDATIONS

<table>
<thead>
<tr>
<th>SBE</th>
<th>Set-Aside</th>
<th>Sub-Contractor Goal</th>
<th>Bid Preference</th>
<th>Selection Factor</th>
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</table>

Basis of Recommendation:

Signed: Rome Campbell

Date to DBD: September 19, 2018

Date Returned to DPM:
Solicitation RTQ-01073

Clearview Mattresses, Pillows & Refurbishment Services

Solicitation Designation: Public

Miami-Dade County
Solicitation RTQ-01073
Clearview Mattresses, Pillows & Refurbishment Services

Solicitation Number  RTQ-01073
Solicitation Title  Clearview Mattresses, Pillows & Refurbishment Services

Solicitation Start Date  In Held
Solicitation End Date  Oct 26, 2018 6:00:00 PM EDT
Question & Answer End Date  Oct 15, 2018 7:00:00 AM EDT

Solicitation Contact  Roma Campbell
305-375-3233
rcamp@miamidade.gov

Solicitation Contact  Lydia Osborne
Strategic Procurement Division Director
ISD - Procurement Management Services
305-375-1620
lydiaos@miamidade.gov

Solicitation Contact  Robert Mendoza
Procurement Contract Officer 1
ISD - Strategic Procurement Division
305-375-3704
Robert.Mendoza@miamidade.gov

Contract Duration  See Bid Documents
Contract Renewal  See Bid Documents
Prices Good for  See Bid Documents

Solicitation Comments  The intent of this solicitation is to identify and make available to the County purchases of cleaver view mattresses and pillows and refurbishment services.

Item Response Form

Item  RTQ-01073-01-01 - Clearview Mattresses, Pillows & Refurbishment Services

Quantity  1 each
Prices are not requested for this item.

Delivery Location  Miami-Dade County
111 NW 1st Street
Suite 1300
Miami FL 33128
Qty 1
Description
Qualified Vendors to purchase mattresses, pillows and refurbishing services
SOLICITATION NO.: RTQ-01073
Clearview Mattresses, Pillows & Refurbishment Services
Oct 26, 2018

MIAMI-DADE COUNTY, FLORIDA
REQUEST TO QUALIFY

TITLE:
Clearview Mattresses, Pillows & Refurbishment Services

FOR INFORMATION CONTACT:
Roma Campbell, 305-375-3233, rcamp@miamidade.gov

IMPORTANT NOTICE TO BIDDERS/PROPOSERS:

• READ THE ENTIRE SOLICITATION DOCUMENT, THE GENERAL TERMS AND CONDITIONS (SECTION 1), AND SUBMIT ALL QUESTIONS/CLARIFICATION IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.

• THE SOLICITATION SUBMITTAL FORM CONTAINS IMPORTANT INFORMATION THAT REQUIRES REVIEW AND COMPLETION BY ANY BIDDER/PROPOSER RESPONDING TO THIS SOLICITATION.

• FAILURE TO COMPLETE AND SIGN THE SOLICITATION SUBMITTAL FORM WILL RENDER BIDDER'S/PROPOSER'S BID/PROPOSAL NON-RESPONSIVE.
SECTION 1

GENERAL TERMS AND CONDITIONS:

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award from Miami-Dade County through Miami-Dade County’s competitive procurement process must anticipate the inclusion of these requirements in the resultant contract. These general terms and conditions are considered non-negotiable.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County’s Strategic Procurement Division’s webpage by clicking on the below link:


NOTICE TO ALL BIDDERS/PROPOSERS:

Electronic bids/proposals are to be submitted through a secure mailbox at BidSync (www.bidsync.com) until the date and time as indicated in this solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a bid/proposal in response to a Miami-Dade County solicitation via BidSync. Electronic submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning the scope of work/technical specifications, please utilize the question/answer feature provided by BidSync at www.bidsync.com within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

Please allow sufficient time to complete the online forms and upload of all bid/proposal documents. Bidders/Proposers should not wait until the last minute to submit their bid/proposal. The deadline for submitting information and documents will end at the closing time indicated in the solicitation. All information and documents must be fully entered, uploaded, acknowledged ("Confirm") and recorded into BidSync before the closing time or the system will stop the process and the bid/proposal will be considered late and will not be accepted.

PLEASE NOTE THE FOLLOWING:

No part of Bidder’s/Proposer’s bid/proposal can be submitted via HARDCOPY, EMAIL, or FAX. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a bid/proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire bid/proposal must be submitted in accordance with all specifications contained in the solicitation electronically.
SECTION 2
SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE
This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to solicit clear view mattresses, pillows and refurbishing services on an as needed basis in support of Miami-Dade County Corrections and Rehabilitation operations (MDCR). The contract will result in two awarded groups as defined in Section 2, Paragraph 2.3 Method of Award. Placement in the Pool is not a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals are accepted throughout the term of the RTQ for placement in such Pool.

2.2 DEFINITIONS
Invitation to Quote (ITQ) – Shall refer to the solicitation of quotes from the Pool for a specific good and/or service; and awarded based on lowest price, or other quantifiable criteria.

Prequalified Pool of Vendors (Pool) – Shall refer to business entities/individuals determined by the County’s Internal Services Department, Strategic Procurement Division for meeting the minimum standards of business competence, financial ability, and/or product quality for placement in the Pool, and which may submit quote or proposal, at the time of need.

Vendor – Shall refer to a business entity/individual responding to this RTQ.

Submittal - Shall refer to all information, and forms submitted in response to this RTQ.

Work Order Proposal Request (WOPR) – Shall refer to the solicitation of quotes from the Prequalified Pool of Vendors for specific goods and/or services, and awarded basis of best value.

2.3 TERM
The Pool shall be established on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee. Less otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Strategic Procurement Division. The Pool shall expire on the last day of the 60th month.

2.4 QUALIFICATION CRITERIA
Vendor shall meet the following criteria to be considered for placement in the Pool and for participation in future competitions

Group 1 – Prequalification Pool; award of this group will be made to the vendors that are qualified to provide clear view mattresses and pillows

Group 2 – Purchase of refurbishing services - Award of this group will be made to the lowest price responsive, responsible Vendor of the aggregate. To be considered for award for Group 2, the Vendor shall offer prices for all items within this group.

Qualification for All Groups:
Vendor shall provide contact information to include: Name of contact, email address, phone number for primary (required) and secondary (optional) contact staff within their company who will be responsible for providing a response to quotes. These services shall be required Monday through Friday within the hours of 7:30 a.m. to 6:00 p.m. eastern standard time.

Vendor shall provide all of the specified information, documents and attachments listed above with their Submittal as proof of compliance with the requirements of this RTQ. However, the County may, at its sole discretion and in its best interest, allow Vendors to complete, supplement or supply the required documents throughout the term of the RTQ. It shall be the sole right of the County to determine the number of Vendors which will be included in the Pool. During the term of the RTQ, the County reserves the right to add or delete Vendors as it deems necessary, and in its best interest.
2.5 **INSURANCE**

Insurance is **not** required in order to be prequalified under this RTQ. Insurance requirements will be detailed in the subsequent ITQ.

2.6 **SPOT MARKET QUOTES**

Vendors in the Pool will be invited to participate in spot market competitions, as needed. The spot market competition will be in the form of an ITQ or WOPR that will include the specific goods and/or services required, and may include provisions, as applicable, such as:

- Small Business Measures
- Warranty Requirements
- Liquidated Damages
- Living Wage

For federally funded projects/programs, additional provisions may apply in accordance with the funding source. The following provisions from Section 1, General Terms and Conditions, shall be applied from such solicitations, as indicated in the ITQ or WOPR:

- Local Preferences
- User Access Program (UAP) Fee
- Small Business Enterprises (SBE) Measure
- Local Certified Service-Disabled Veteran’s Business Enterprise Preference
- First Source Hiring Referral Program
- Prompt Payment Terms
- Office of Inspector General Fee

2.7 **AVAILABILITY OF CONTRA**

Although this Solicitation is specific to a County Department, it is hereby agreed and understood that any County department or agency may draw upon this pool and purchase any and all items described herein from the successful bidder(s) at the contract price established herein. Under these circumstances, a separate purchase order shall be issued by the County, which identifies the requirements of the additional County department(s) or agency(ies).

2.8 **SAMPLES MAY BE REQUESTED**

At the time of the spot market quotes, the County may require the Vendor to submit a sample of the goods to be supplied for evaluation. These samples will be at the cost to the County. If samples are required, the County will notify the bidder of such in writing and will specify the deadline for submission of the samples. Each individual sample shall be clearly labeled with the bidder’s name, phone number, bidder’s representative’s name and brand name, and style number if applicable. If the bidder fails to submit the samples, properly labeled, within the specified date stipulated in the notice, the County shall not consider the bidder’s proposal. If all item(s); provided however, that in the event of a group or aggregate award, the bidder’s proposal will not be applicable for that group or in the aggregate as applicable. All samples shall become the property of Miami-Dade County.

The County reserves the right to perform its own testing procedures or to send any and all samples any certifiable laboratory for analysis. Any costs for testing shall be borne by bidder. On the basis of this testing and analysis, the County shall be the sole judge of the acceptability of the sample in conformance with the specifications within the RTQ and its decision shall be final. Any sample submitted shall create an express warranty that the whole of the goods and/or services to be provided by the bidder during the contract period shall conform to the sample submitted. The bidder shall be required to provide adequate restitution to the County, in the manner prescribed by the County, if this warranty is violated during the term of the contract.
SECTION 3

SCOPE OF WORK/TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK
It is the intent of this solicitation to identify and make available to the County purchase of clear view mattress and pillows and refurbishing services.

3.2 PREQUALIFICATION GROUP 1

Vendors will be prequalified for this group for purchases of Clearview transparent vinyl covered mattress; and Clearview transparent vinyl covered pillow;

3.3 MATTRESS REFURBISHMENT SERVICES GROUP 2

This group is for purchasing mattress refurbishment services on an as needed basis. All services provided under Group 2 shall meet or exceed the specifications further described below:

a. The core mattress refurbishing process shall include but not be limited to the following:
   
   • Sanitization of the core of the mattress with chemicals sanitizing agents capable of destroying bacteria and pathogens that will not damage or reduce the sanitizing properties of the mattress cover.
   
   • Once the mattresses are sanitized they are to be covered and sealed with a new outer cover made of Spectex CR safeguard vinyl for Clearview mattress. Spectex CR is an 11.5 ounce extruded PVC with a scrim designed to enhance the strength of the material.
   
   • Refurbished mattresses shall be warranted against tear on covers for five (5) months. The mattress should have an estimated useful life of five to six years.

b. Mattresses requiring refurbishing services shall be picked-up at the location below unless otherwise indicated by MDCR.

   Miami-Dade Corrections and Rehabilitation
   7841 NW 1555 North West 148 Street
   Miami Lakes, Florida 33016

   The Vendor shall have the capability to pick up at any given time approximately 750-1000 mattresses, on a quarterly basis. Upon completion of the refurbishment of mattresses, the mattresses shall be re-delivered back to MDCR at the pick-up address within thirty (30) days of pick-up.
SECTION 4
SUBMITTAL FORM

SUBMITTER: __________________________________________

Qualification for both Group 1 and 2

<table>
<thead>
<tr>
<th>Primary Contact Information:</th>
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</thead>
<tbody>
<tr>
<td>Primary Contact Name:</td>
</tr>
<tr>
<td>E-Mail Address:</td>
</tr>
<tr>
<td>Company Main Phone Number:</td>
</tr>
<tr>
<td>Primary Contact Cellular Phone Number (if applicable):</td>
</tr>
</tbody>
</table>

Secondary Contact Information (optional):

<table>
<thead>
<tr>
<th>Secondary Contact Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>E-Mail Address:</td>
</tr>
<tr>
<td>Company Main Phone Number</td>
</tr>
<tr>
<td>Secondary Contact Cellular Phone Number (if applicable):</td>
</tr>
</tbody>
</table>

Group 2: Mattress Refurbishment Services

| 1 | 15,000 | Each | Mattress Refurbishment Service | $ |
FAIR SUBCONTRACTING PRACTICES

In compliance with Miami-Dade County Code Section 2-8.8, the Bidder/Proposer shall submit with the proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors.

☐ NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

________________________  ______________________
Signature                  Date
**SUBCONTRACTOR/SUPPLIER LISTING**  
(Miami-Dade County Code Sections 2.61, 2.6.6 and 10-36)

In accordance with Sections 2.61, 2.6.6 and 10.36 of the Miami-Dade County Code, this form must be submitted as a condition of every by all Bidders/Proposers on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of $100,000 or more, and all Proposers on County or Public Health Trust contracts which involve expenditures of $100,000 or more. The Bidders/Proposers who is awarded the contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The Bidders/Proposers should enter their names and addresses in the appropriate heading of this form if no subcontractors or suppliers will be used on the contract and sign the form below.

In accordance with Ordinance No. 11-66, an entity contracting with the County shall report the race, gender, and ethnicity of the owners and employees of all first-tier subcontractors/suppliers. To ensure that the required Bidders/Proposers and subcontractors are identified prior to awarding the contract, the Bidders/Proposers and subcontractors are required to provide the names of the County and the race of the owner, and the number of employees, to be performed or materials to be supplied from those identified, except upon written approval of the County. The Bidders/Proposers should enter their names and addresses in the appropriate heading of this form if no subcontractors or suppliers will be used on the contract and sign the form below.

<table>
<thead>
<tr>
<th>Business Name and Address of Final The Owner of the Principal Owner</th>
<th>Supplier/</th>
<th>Principal Owner</th>
<th>Employer(s)</th>
<th>(Enter the number of male and female employees and the number of employees by race/ethnicity)</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Owner</td>
<td>Supplier/</td>
<td>Principal Owner</td>
<td>Employer(s)</td>
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(Enter the number of male and female employees and the number of employees by race/ethnicity)

**Work Zone**

I certify that the representations contained in this Subcontractor Supplier listing are to the best of my knowledge true and accurate.

Signature of Bidders/Proposers [Signature] 
Print Name [Print Name] 
Print Title [Print Title] 
Date [Date]

9/19/2018 10:10 AM
**Submittal Form**

<table>
<thead>
<tr>
<th>Solicitation No. RTQ-01073</th>
<th>Solicitation Title: Clearview Mattresses, Pillows &amp; Refreshment Services</th>
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<tbody>
<tr>
<td><strong>Legal Company Name (include d/b/a if applicable):</strong></td>
<td><strong>Federal Tax Identification Number:</strong></td>
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<tr>
<td><strong>If Corporation - Date Incorporated/Organized:</strong></td>
<td><strong>State Incorporated/Organized:</strong></td>
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<td></td>
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<tr>
<td><strong>Company Operating Address:</strong></td>
<td><strong>City</strong></td>
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<tr>
<td><strong>Miami-Dade County Address (if applicable):</strong></td>
<td><strong>City</strong></td>
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<tr>
<td><strong>Company Contact Person:</strong></td>
<td><strong>Email Address:</strong></td>
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<tr>
<td><strong>Phone Number (include area code):</strong></td>
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Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.

- Place a check mark here only if the Bidder has such conviction to disclose to comply with this requirement.

**LOCAL PREFERENCE CERTIFICATION:** For the purpose of this certification, and pursuant to Section 2-8.5 of the Code of Miami-Dade County, a “local business” is a business located within the limits of Miami-Dade County that has a valid Local Business Tax Receipt issued by Miami-Dade County at least one year prior to bid submission, has a physical business address located within the limits of Miami-Dade County from which business is performed and which served as the place of employment for at least three full time employees for the continuous period of one year prior to bid submission (by exception, if the business is a certified Small Business Enterprise, the local business location must have served as the place of employment for one full time employee); and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

- Place a check mark here only if affirming the Bidder meets the requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

**LOCALLY-HEADCQUARTERED BUSINESS CERTIFICATION:** For the purpose of this certification, and pursuant to Section 2-8.5 of the Code of Miami-Dade County, a “locally-headquartered business” is a Local Business whose “principal place of business” is in Miami-Dade County.

- Place a check mark here only if affirming the Bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box) may render the vendor ineligible for the LHP.

**The address of the Locally-Headquartered office is:**

**LOCAL CERTIFIED VETERAN BUSINESS ENTERPRISE CERTIFICATION:** A Local Certified Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

- Place a check mark here only if affirming the Bidder is a Local Certified Veteran Business Enterprise. A copy of the certification must be submitted with the bid.

**SMALL BUSINESS ENTERPRISE CONTRACT MEASURES (If Applicable)**

A Small Business Enterprise (SBE) must be certified by Small Business Development for the type of goods and/or services the Bidder provides in accordance with the applicable Commodity Code(s) for this Solicitation. For certification information contact Small Business Development at (305) 375-3111 or access http://www.miamidade.gov/smallbusiness/certification-programs.asp. The SBE must be certified by the solicitation’s submission deadline, at contract award, and for the duration of the contract to remain eligible for the preference. Firms that graduate from the SBE program during the contract may remain on the contract.
Is Bidder’s firm a Miami-Dade County Certified Small Business Enterprise?  Yes ☐  No ☐

If yes, please provide Certification Number: ____________________________

SCRUTinizED COMPANYs With ACTIVITYs IN SUADN LIST Or THE SCRUTinizED COMPANYs With ACTIVITYs IN THE IRAN PETROLEUM ENERGY SECTOR LIST:

By executing this bid through a duly authorized representative, the Bidder certifies that the Bidder is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the Bidder is unable to provide such certification but still seeks to be considered for award of this solicitation, the Bidder shall execute the bid response package through a duly authorized representative and shall also initial this space: ____________________________ In such event, the Bidder shall furnish together with its bid proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The Bidder agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the Bidder is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR A PERIOD OF ONE HUNDRED AND EIGHTY (180) DAYS FROM DATE SOLICITATION IS DUE.

WAIVER OF CONFIDENTIALITY AND TRADE SECRET TREATMENT OF BID

The Bidder acknowledges and agrees that the submittal of the Bid is governed by Florida’s Government in the Sunshine Laws and Public Records Laws as set forth in Florida Statutes Section 286.011 and Florida Statutes Chapter 119. As such, all material submitted as part of, or in support of, the bid will be available for public inspection after opening of bids and may be considered by the County in public.

By submitting a Bid pursuant to this Solicitation, Bidder agrees that all such materials may be considered to be public records. The Bidder shall not submit any information in response to this Solicitation which the Bidder considers to be a trade secret, proprietary or confidential.

In the event that the Bid contains a claim that all or a portion of the Bid submitted contains confidential, proprietary or trade secret information, the Bidder, by signing below, knowingly and expressly waives all claims made that the Bid, or any part thereof no matter how indicated, is confidential, proprietary or a trade secret and authorizes the County to release such information to the public for any reason.

Acknowledgment of Waiver:

Bidder’s Authorized Representative’s Signature: ____________________________

Date ____________________________

Type or Print Name ____________________________

Type or Print Title ____________________________

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF THE BIDDER TO BE BOUND BY THE TERMS OF ITS OFFER. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE BID NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY RESPONSE THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER TO THE TERMS OF ITS OFFER.

Bidder’s Authorized Representative’s Signature: ____________________________

Date ____________________________

Type or Print Name ____________________________

Type or Print Title ____________________________
Miami-Dade County

Contractor Due Diligence Affidavit

Per Miami-Dade County Board of County Commissioners (Board) Resolution No. R-63-14, County Vendors and Contractors shall disclose the following as a condition of award for any contract that exceeds one million dollars ($1,000,000) or that otherwise must be presented to the Board for approval:

1. Provide a list of all lawsuits in the five (5) years prior to bid or proposal submittal that have been filed against the firm, its directors, partners, principals and/or board members based on a breach of contract by the firm, include the case name, number and disposition;

2. Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has defaulted; include a brief description of the circumstances;

3. Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has been debarred or received a formal notice of non-compliance or non-performance, such as a notice to cure or a suspension from participating or bidding for contracts, whether related to Miami-Dade County or not.

All of the above information shall be attached to the executed affidavit and submitted to the Procurement Contracting Officer (PCO)/ AE Selection Coordinator overseeing this solicitation. The Vendor/Contractor attests to providing all of the above information, if applicable, to the PCO.

Contract No.: __________________________ Federal Employer Identification Number (FEIN): __________________________
Contract Title: __________________________

Printed Name of Affiant: __________________________ Printed Title of Affiant: __________________________ Signature of Affiant: __________________________
Name of Firm: __________________________
Address of Firm: __________________________
State: __________________________ Zip Code: __________________________

Notary Public Information

Notary Public - State of __________________________ County of __________________________

Subscribed and sworn to (or affirmed) before me this ______ day of, __________________________ 20__________
by __________________________ He or she is personally known to me or has produced identification

Type of identification produced: __________________________

Signature of Notary Public: __________________________ Serial Number: __________________________
Print or Stamp of Notary Public: __________________________ Expiration Date: __________________________
Notary Public Seal: __________________________

9/19/2018 10:10 AM
Question and Answers for Solicitation #RTQ-01073 - Clearview Mattresses, Pillows & Refurbishment Services

Overall Solicitation Questions

There are no questions associated with this Solicitation.