

Budget, Finance & Human Capital Management Business Leadership Council

February 24, 2020

Welcome

Agenda

- Purpose and Background
- Rollout 1 Update
- Rollout 2 Human Capital Management Overview
- Labor Distribution Process
- Next Steps

Business Leadership Council (BLC) Purpose

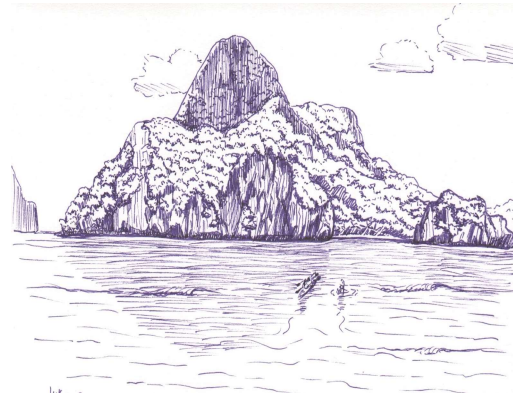
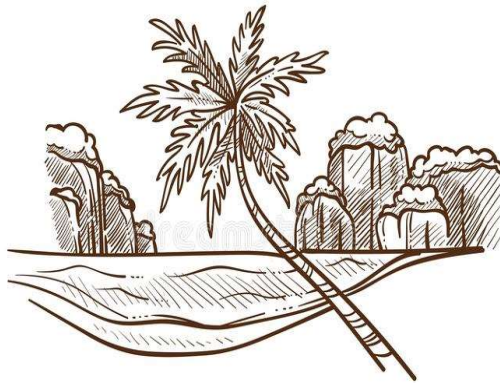
- Review decisions, issues and system modification that arise from the EDGE Project Team
- Provide input to the EDGE Project Team from your respective department
- Provide details/clarification regarding department specific legacy systems
- Bring issues or concerns to the EDGE Project Team
- Contribute to the resolution of issues or concerns

Our World Today



BUDGET

FINANCE



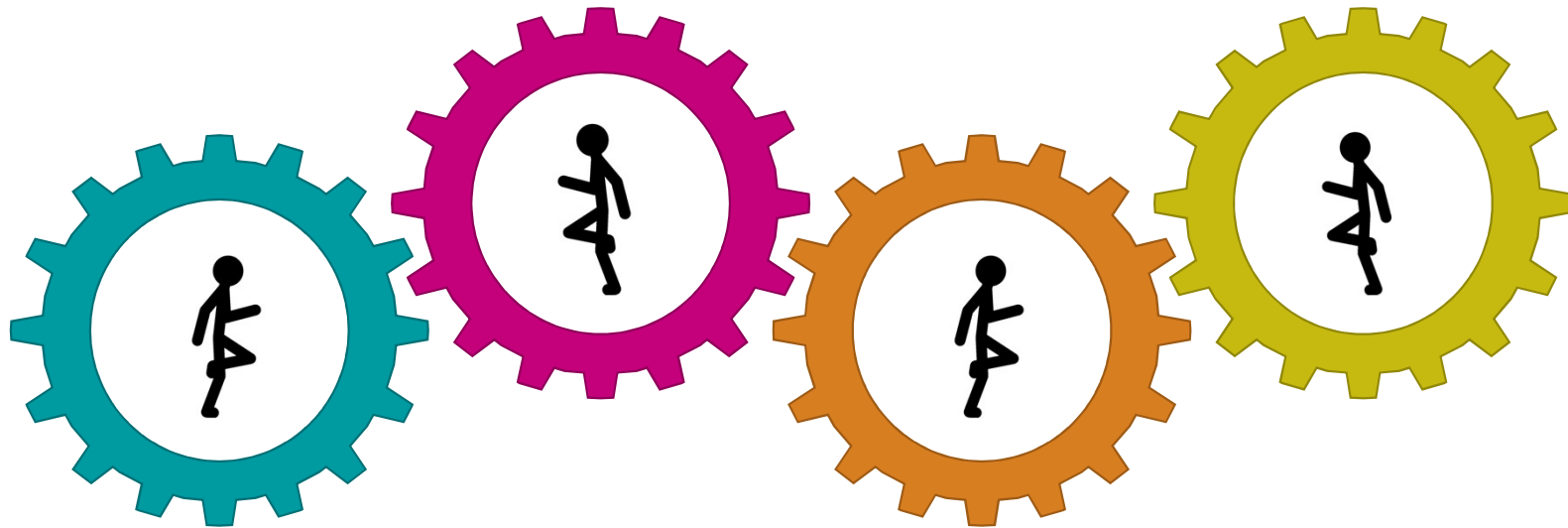
PROCUREMENT

HR/Payroll

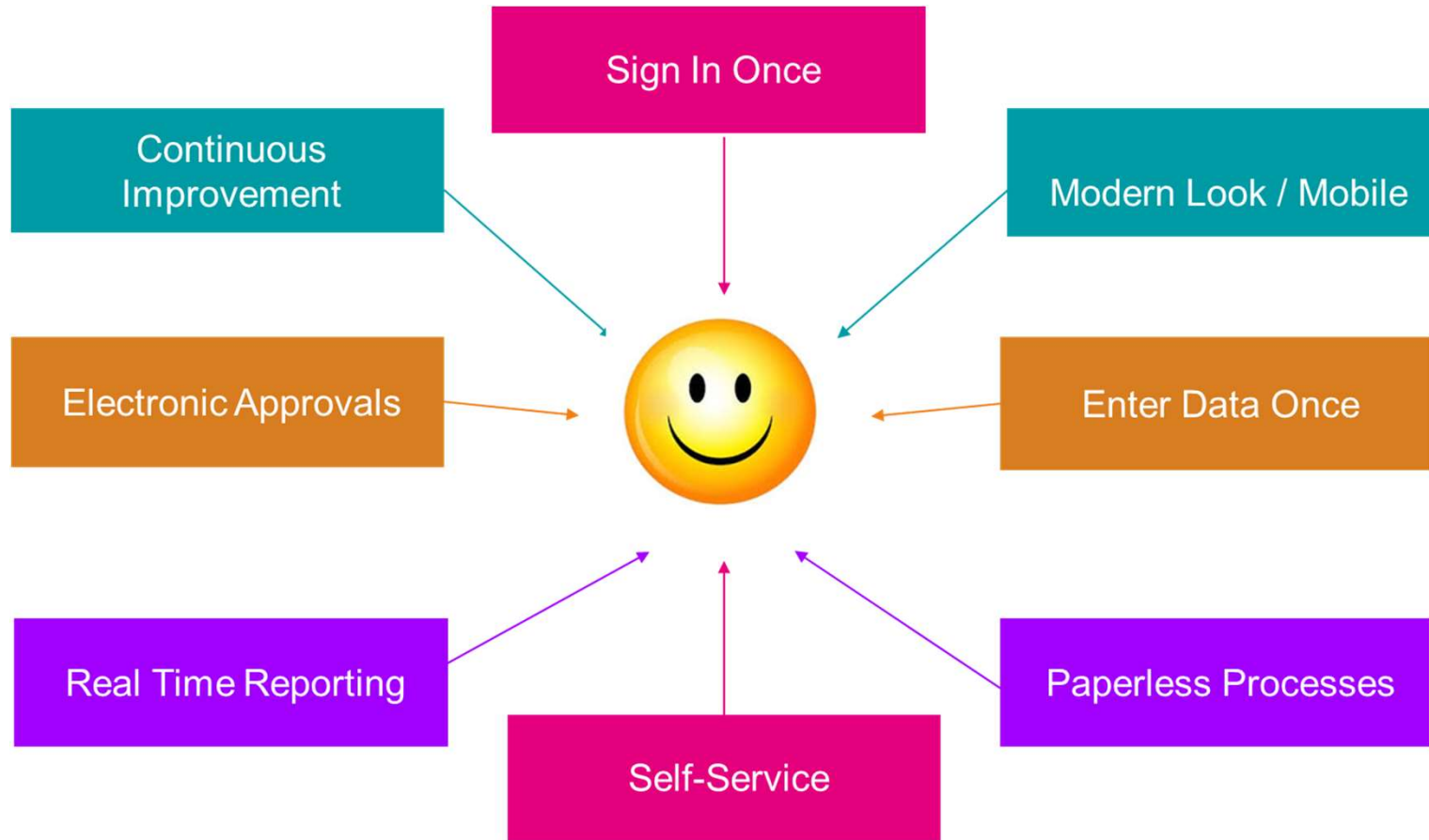


Your World Tomorrow...

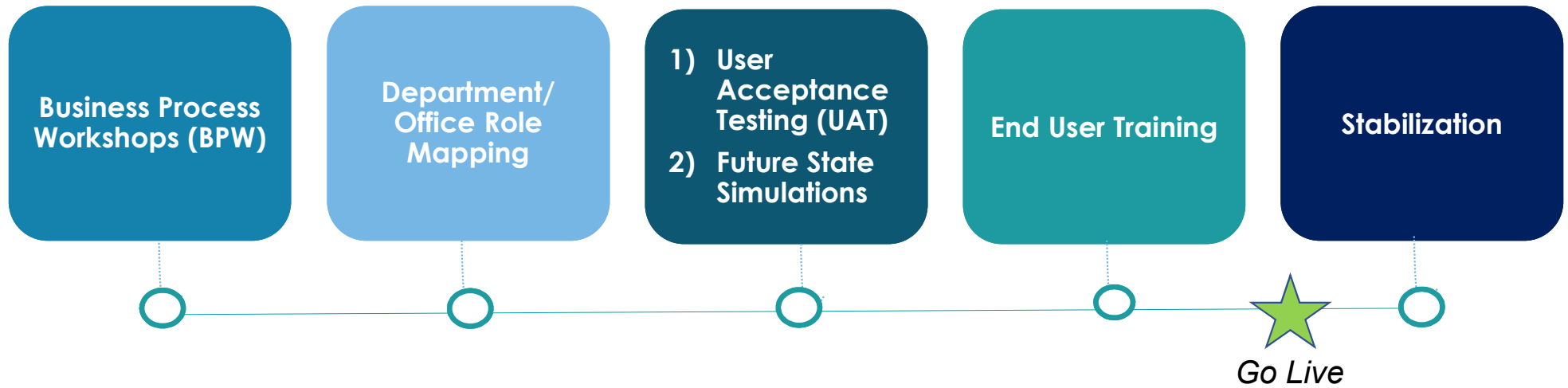
Budget, Finance, Supply Chain Management, and Human Capital Management working together to help support the integrated ERP system



ERP Benefits



Department Monthly Time Commitment



Rollout 1 FIN/ SC	March 2020	April 2020	May – July 2020	August - October 2020	October – December 2020
Rollout 2 HR	June 2020	July 2020	August – October 2020	November 2020 – January 2021	January – March 2021
Resource Duration	40 – 55 hours per Month	40 – 72 hours per month	40 – 80 hours per month	24 – 80 hours per month	

Note: Hours are monthly estimates and may vary based on department/office size and complexity

Where We Are as a Project

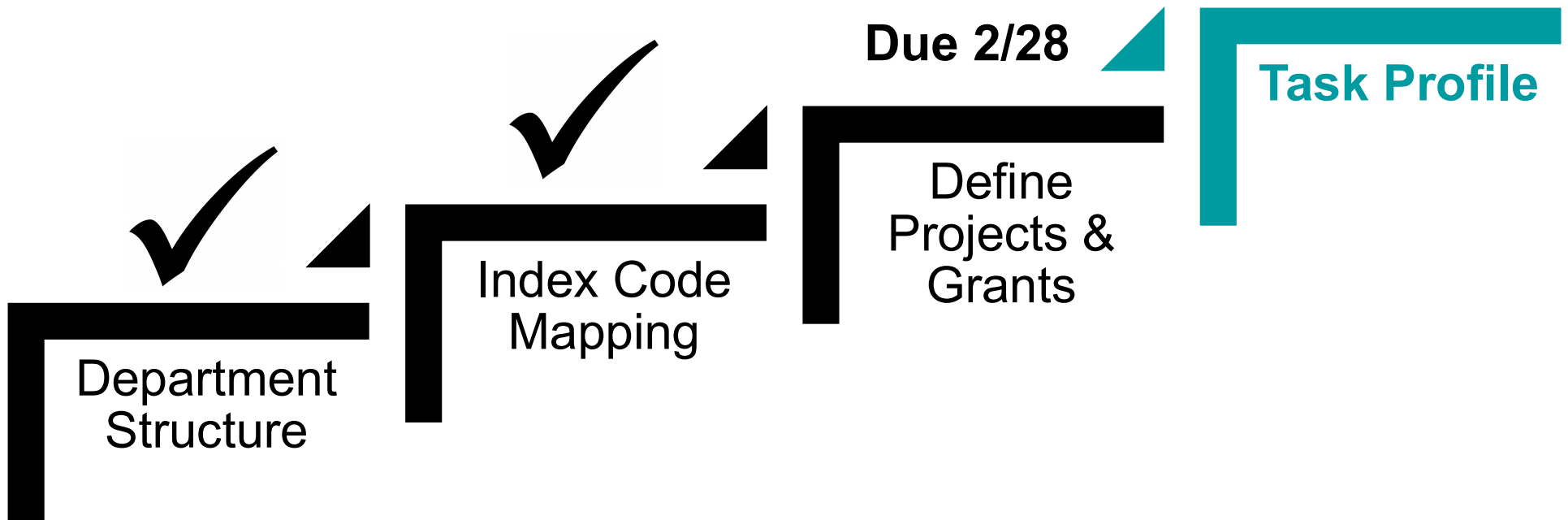


Chart of Account Today vs Tomorrow

FAMIS COA	BAT	RFRO	MDC PeopleSoft COA	PeopleSoft Element
			One GL Business Unit (GL BU)	Chart Field
Fund Structure (Fund Type/Fund/Subfund)	Sub Fund	Sub Fund	Fund	Chart Field (self-balancing)
Organization	Entity		Department	Chart Field
		Budget Activities/ Strategic Area	Trees based on Department	Tree
Project	Activity/Program		Depends on Project Use	Chart Field
Grant	Project/ Grant		Grant	Chart Field (self-balancing)
GL, Sub Object Code	Sub Object	Accountability Ordinance	Account	Chart Field
Function			For Expenses, the Department Attribute For Revenues, the Account	Tree
Program (Budget Reporting)			Not Used	
Subsidiary			Other PS module, Account	Chart Field
User Code			TBD – Continually working with Parks	Depends on the research
Index Code	Entity		Depends on the meaning of the Index Code in FAMIS	Depends on the meaning

Chart of Account Today vs Tomorrow

A sample operating expense Index Code for FINANCE:

FAMIS Terms	FAMIS Values	PEOPLESOFT Term	PEOPLESOFT Values
INDEX CODE:	\$ PRETAM448419	N/A	
FUND TYPE:	GF	TREE	
FUND:	040	TREE	
SUBFUND:	001	FUND CHARTFIELD	G4001
FUNCTION:	572	DEPARTMENT ATTRIBUTE	
PROGRAM:	CRPR070310010011	N/A	
ORGANIZATION:	PR44441410	DEPARTMENT CHARTFIELD	PR25030000
PROJ PJDTL:		FUND or PROJECT or NOT CONVERTED	
GRANT GR DTL:		GRANT CHARTFIELD	NO_GRANT
N/A	N/A	Project	PRTAMIAMIPARK
N/A	N/A	Activity	SECURITY

Rollout 2: Human Capital Management

Rollout 2 Modules

- **Absence Management** – Automates absence eligibility processing and enables self-service requests and approvals.
- **Benefits** – Automates eligibility checking and respond to Human Resource or qualifying life events that might affect benefits enrollment, based on eligibility and event rules.
- **Core HR** – Provides the foundation for your human resource management system. The data entered in the Administer Workforce business process is available to all the Human Resources business processes as well as the other applications in the PeopleSoft HCM suite.
- **ePerformance*** – Self-service application used to evaluate an employee's performance and update the employee's person profile.
- **Payroll** – Provides the tools to calculate earnings, taxes, and deductions efficiently; maintain balances; report payroll data and integrates with Finance
- **Talent Acquisition Management*** – A complete, integrated system that enables organizations to effectively manage workforce acquisition across all employment categories
- **Time and Labor*** – Facilitates the management, planning, reporting, and approving of time, and calendar and schedule creation and usage, from one global web-based application.

Rollout 2 Key Changes



Departmental Structure
Person Profile
Self Service
Absence Management

Rollout 2 Key Terminology

Today	EDGE
Department	Human Resources Business Unit
DDL	Department ID
Pay Grade/ Salary Steps	Salary Grade
Employee Status	Employee Class
Bargaining Unit	Union Code
Pay Exception	Rate Code
Payroll Attendance Record Code (PAR Code)	Time Reporting Code (TRC)
Money Adjustment	Earnings Code
	Task Profile

Process Overview for Labor Distribution

Labor Distribution Business Process



Step 1 - Task Profile



Task Profile

Task Profile ID PRTAMIASEC

Task Profile Information

*Effective Date 01/01/1901

*Description TAMIAAMI Park - Security

*Task Template ID MDCTEMP

MDCTEMPLATE

*Allocation Type Allocation by Percentage

*Status Active

Short Description TAMIAAMI PR

☐ Send To TCD

Allocation Detail

Allocation Percent	Combination Code	ChartFields
100.000000	000000123456	ChartFields

Save

Add

Update/Display

Include History

Correct History

Task Profile

Task Profile ID PRTAMIASEC

Task Profile Information

*Effective Date 01/01/1901

*Description TAMIAAMI Park - Security

*Task Template ID MDCTEMP

MDCTEMPLATE

*Allocation Type Allocation by Percentage

Allocation Detail

Allocation Percent	Combination Code
100.000000	000000123456

Save

Add

ChartField Common Component

ChartField Detail

Combination Code 000000123456

Search Options

☒ Combination Codes

Search

ChartField Detail

Account	Department	Project	Activity	Fund Code	Grant
5001100000	PR25030000	PRTAMIAMIPARK	SECURITY	G4001	NO-GRANT

Ok

Cancel

Step 2 - Task Group



Taskgroup Taskgroup PRTAMIAMI

Taskgroup Information

*Effective Date: 01/01/1901
*Description: TAMIAAMI Park Taskgroup
*Task Template ID: MDCTEMP MDCTEMPLATE
Default Task Profile: PRTAMIPK TAMIAAMI Park Default
*Status: Active
Short Description: PRTAMIAMI
Commitment Accounting: ☒

Time Reporting Templates

*Elapsed: MDCELAPSED MIAMI DADE COMMON ELAPSED TMPL
*Punch: MDPCPUNCH MIAMI DADE COMMON PUNCH TMPL

Clear Task Profile Detail

Valid Task Profiles

*Task Profile ID	Description	Status	Default		
PRTAMIPK	TAMIAAMI Park Default	Active	<input checked="" type="checkbox"/>	+	-
PRTAMIASEC	TAMIAAMI Park - Security	Active	<input type="checkbox"/>	+	-
PRTAMIALAN	TAMIAAMI Park - Landscape	Active	<input type="checkbox"/>	+	-

Save Return to Search Previous in List Next in List Add Update/Display Include History Correct History

Taskgroup Taskgroup PRTAMIAMI

Taskgroup Information

*Effective Date: 01/01/1901
*Description: TAMIAAMI Park Taskgroup
*Task Template ID: MDCTEMP MDCTEMPLATE
Default Task Profile: PRTAMIPK TAMIAAMI Park Default
*Status: Active
Short Description: PRTAMIAMI
Commitment Accounting: ☒

Time Reporting Templates

*Elapsed: MDCELAPSED MIAMI DADE COMMON ELAPSED TMPL
*Punch: MDPCPUNCH MIAMI DADE COMMON PUNCH TMPL

Clear Task Profile Detail

Valid Task Profiles

*Task Profile ID	Description	Status	Default		
PRTAMIPK	TAMIAAMI Park Default	Active	<input checked="" type="checkbox"/>	+	-
PRTAMIASEC	TAMIAAMI Park - Security	Active	<input type="checkbox"/>	+	-
PRTAMIALAN	TAMIAAMI Park - Landscape	Active	<input type="checkbox"/>	+	-

Save Return to Search Previous in List Next in List Add Update/Display Include History Correct History

Assign Taskgroup



Maintain Time Reporter Data

Betty Loche

Organizational Relationship Employee

ID KU0007

Badge Detail

Employment Record 0

Group Membership

Time Reporter Data

1 of 1 View All

*Effective Date 01/01/2002

*Status Active

*Time Reporter Type Elapsed Time Reporter

Payroll

☒ Send Time to Payroll

Elapsed Time Template

Punch Time Template

Time Period ID

*Workgroup KUWRKGRP1

Positive Reporting/Needs App

Commitment Accounting

☒ For Taskgroup

☒ For Department

*Taskgroup PRTAMIAMI

TAMIAMI Park Taskgroup

Task Profile ID PRTAMIPK

TAMIAMI Park Default

TCD Group

Restriction Profile ID

Rule Element 1

Rule Element 2

Rule Element 3

Rule Element 4

Rule Element 5

Time Zone PST

Pacific Time (US)

Save

Return to Search

Notify

Refresh

Update/Display

Include History

Correct History

Step 3 - Enter and Process Time



[< Time](#)

Enter Time

Job Title Finance Director

◀

10 February - 16 February 2020

▶

Weekly

Scheduled 40.00 | Reported 0.00

[View Legend](#)

Request Absence

Save for Later

Submit

Earliest Change Date is too far back to run Rules in viewed period. Limit is 12 months.

*Time Reporting Code / Time Details	Monday 10	Tuesday 11	Wednesday 12	Thursday 13	Friday 14	Saturday 15	Sunday 16
	<div>Scheduled 8 Reported 0</div>	<div>Scheduled 8 Reported 0</div>	<div>Scheduled 8 Reported 0</div>	<div>Scheduled 8 Reported 0</div>	<div>Scheduled 8 Reported 0</div>	<div>Scheduled OFF Reported 0</div>	<div>Scheduled OFF Reported 0</div>
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
Comments	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>

+

-

Timesheet



[Time](#)

Enter Time

Job Title Finance Director

◀ 10 February - 16 February 2020 ▶
Weekly
Scheduled 40.00 | Reported 0.00

[View Legend](#)

Request Absence

Save for Later

Submit

Earliest Change Date is too far back to run Rules in viewed period. Limit is 12 months.

*Time Reporting Code / Time Details	Monday 10	Tuesday 11	Wednesday 12	Thursday 13	Friday 14	Saturday 15	Sunday 16
	Scheduled 8 Reported 0	Scheduled 8 Reported 0	Scheduled 8 Reported 0	Scheduled 8 Reported 0	Scheduled 8 Reported 0	Scheduled OFF Reported 0	Scheduled OFF Reported 0
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Comments							

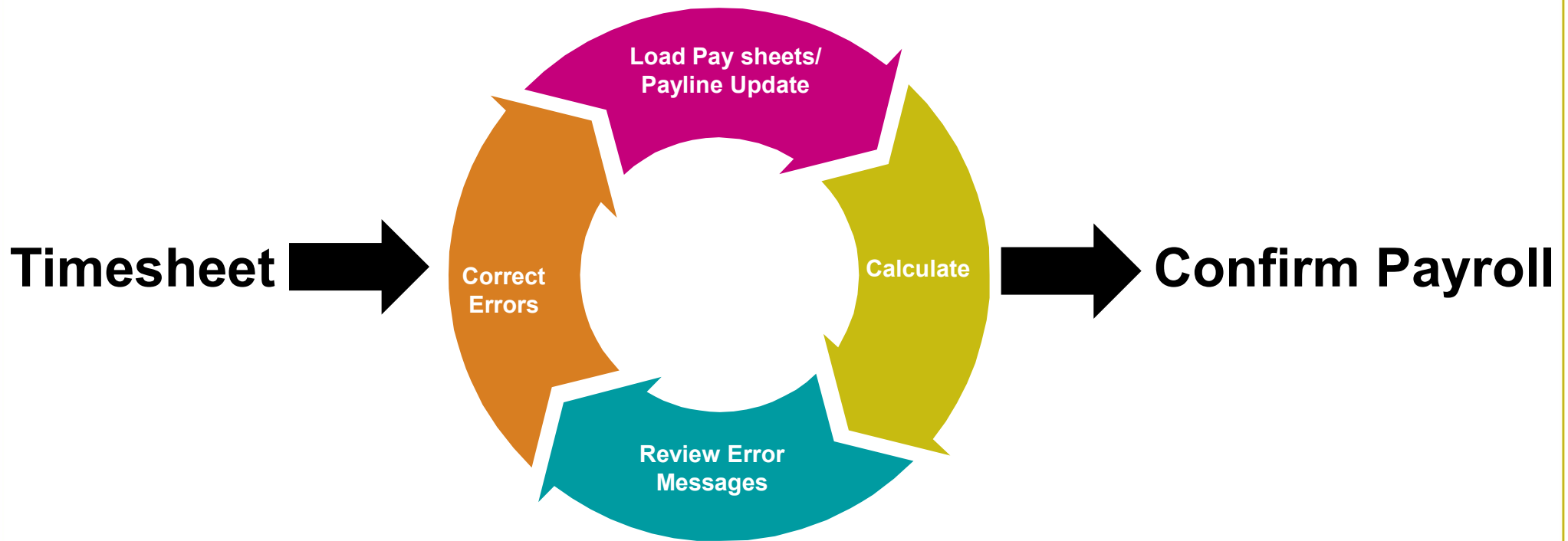
Cancel

Time Details

Done

Task Profile ID

Step 4 – Process Payroll



Step 5 – Labor Distribution



Paycheck

Position Funding String

Time Reporter Data

Timesheet



OR



OR

Tuesday 11		Wednesday 12		Thursday 13	
Scheduled 8	Reported 0	Scheduled 8	Reported 0	Scheduled 8	Reported 0

How do you count it for Finance?

This comes from Hyperion Budget

Default Task Profile here will override Position Funding

Enter Task Profile here will override TL Data



Project Costing



Project Costing



Project Costing

Do I need this?

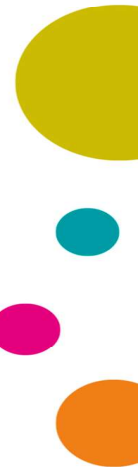


- You'll need this if
 - You have Capital Projects, Operating Projects, or Grant Projects
 - If you are charging to anything else other than your default
 - If you are tracking labor cost on spreadsheet and create journal entries to move or report cost, reach out to EDGE team

Next Steps

- Decide if your department will be using task profile by **February 28th**
- Please submit your response via email to EDGE@miamidade.gov

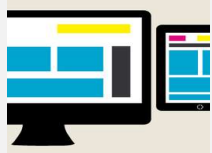
Questions



Contact Us



Email us EDGE@Miamiidade.gov



Visit the EDGE
Website <http://www.miamidade.gov/employee/edge.page>

EDGE Website

<http://www.miamidade.gov/employee/edge.page>

The screenshot displays the EDGE website, which is designed to provide information about the Enterprise Resource Planning (ERP) project. The header features a navigation bar with links for 'Services & Information', 'News & Social Media', 'Your Government', and 'Contact Us'. A search bar and a 'Login' button are also present. The main content area is titled 'EDGE: Enabling Delivery of Government Evolution' and includes a 'CALENDAR OF EVENTS' button. Below this, the 'Project Overview' section explains that EDGE is the name of Miami-Dade County's ERP system, which will replace existing systems like Oracle ERP. The 'Strategic Area Business Leadership Councils' section is organized into a grid of six categories: Human Resources, Budget, Finance, Supply Chain, Information Technology, and Change Management / Training. Each category is represented by a photograph and a corresponding label. The footer contains the 'miamidade.gov' logo, social media icons, and a 'Feedback' button.

Welcome to the new version of Miami-Dade County's website. We'd love your feedback. Employees Calendar Translate

Services & Information News & Social Media Your Government Contact Us

Find upcoming trainings and events.
CALENDAR OF EVENTS

EDGE
Enabling Delivery of Government Evolution

Project Overview Strategic Area Business Leadership Councils Project Timeline Countywide EDGE Approach

EDGE: Enabling Delivery of Government Evolution

Project Overview

EDGE is the name of Miami-Dade County's enterprise resources planning (ERP) business processes and technologies, so they operate more efficiently. EDGE systems, all Human Resources systems, Time & Leave and Payroll applications. The project will use various Oracle ERP software products, including People

[Learn more about EDGE](#)

Strategic Area Business Leadership Councils

 HUMAN RESOURCES	 BUDGET	 FINANCE
 SUPPLY CHAIN	 INFORMATION TECHNOLOGY	 CHANGE MANAGEMENT / TRAINING

miamidade.gov

Feedback