

Miami-Dade County Transit Department
Miami-Dade County, Florida
(An Enterprise Fund of Miami-Dade County, Florida)

Single Audit Reports in Accordance with
OMB Circular A-133 and the Florida Single
Audit Act
September 30, 2010

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**Independent Auditor's Report
on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit
of Financial Statements Performed in Accordance With
*Government Auditing Standards***

The Honorable Mayor and the Members of the Board of County Commission
Miami-Dade County, Florida

We have audited the financial statements of the Miami-Dade County Transit Department ("MDT"), an enterprise fund of Miami-Dade County, Florida (the "County") as of and for the year ended September 30, 2010, and have issued our report thereon dated March 31, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered MDT's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of MDT's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of MDT's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of MDT's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether MDT's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of MDT in a separate letter dated March 31, 2011.

This report is intended solely for the information and use of the Honorable Mayor, the Members of the Board of Commissioners of the County, management of MDT, and federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

McGladrey & Pullen, LLP

Miami, Florida
March 31, 2011

**Independent Auditor's Report
on Compliance With Requirements That Could Have a Direct
and Material Effect on Each Major Federal Program and State Project
and on Internal Control Over Compliance in Accordance
With OMB Circular A-133 and Chapter 10.550,
*Rules of the Auditor General, State of Florida***

The Honorable Mayor and Members of the Board of County Commission
Miami-Dade County, Florida

Compliance

We have audited the compliance of Miami-Dade County Transit Department ("MDT") with the types of compliance requirements described in the U.S. Office of Management and Budget ("OMB") *Circular A-133 Compliance Supplement* and the requirements described in the Department of Financial Services' State Projects Compliance Supplement, that could have a direct and material effect on each of MDT's major federal programs and major state projects for the year ended September 30, 2010. MDT's major federal programs and major state projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs and its major state projects are the responsibility of MDT's management. Our responsibility is to express an opinion on MDT's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*; and Chapter 10.550, *Rules of the Auditor General*, State of Florida. Those standards, OMB Circular A-133 and Chapter 10.550, *Rules of the Auditor General*, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program or major state project occurred. An audit includes examining, on a test basis, evidence about MDT's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of MDT's compliance with those requirements.

In our opinion, MDT complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and its major state projects for the year ended September 30, 2010. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 and Chapter 10.550, *Rules of the Auditor General*, and which are described in the accompanying schedule of findings and questioned costs as items CF 2010-01 and CF 2010-02.

Internal Control Over Compliance

Management of MDT is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs and state projects. In planning and performing our audit, we considered MDT's internal control over compliance with requirements that could have a direct and material effect on a major federal program or major state project to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133 and Chapter 10.550, *Rules of the Auditor General*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of MDT's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies over compliance that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over compliance that we consider to be significant deficiencies as described in the accompanying Schedule of Findings and Questioned Costs, as items IC 2010-01 and IC 2010-02. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

MDT's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. We did not audit MDT's response and, accordingly, we express no opinion on it.

Schedules of Expenditures of Federal Awards and State Financial Assistance

We have audited the basic financial statements of MDT, an enterprise fund of Miami-Dade County, Florida, as of and for the year ended September 30, 2010, and have issued our report thereon dated March 31, 2011. Our audit was performed for the purpose of forming an opinion on the basic financial statements. The accompanying schedule of expenditures of federal awards and state financial assistance is presented for purposes of additional analysis as required by OMB Circular A-133 and Chapter 10.550, *Rules of the Auditor General* and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the Honorable Mayor, the Members of the Board of Commissioners of the County, management of MDT and federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

McGladrey & Pullen, LLP

Miami, Florida
March 31, 2011

Miami-Dade County Transit Department

Schedule of Expenditures of Federal Awards and State Financial Assistance
Year Ended September 30, 2010

Federal Grantor/State Agency	CFDA No.	Grant	Grant/Contract Number	Expenditures
Federal Grants:				
Direct Programs:				
U.S. Department of Transportation				
Federal Transit – Capital Investment Grants:				
ARRA Fixed Guideway	20.500	MTAR56	FL-56-0005	\$ 4,264
FTA – FY 2003 Bus Projects	20.500	MT0232	FL-03-0232	589,118
FTA – NE Passenger Activity	20.500	MT0259	FL-03-0259	39,025
FTA – Pedestrian Crossing	20.500	MT0260	FL-03-0260	34,800
FTA – NW 7 Ave PAC	20.500	MT0311	FL-03-0311	1,451,181
FTA – NW 7th Ave. Multimodal PAC-FY06	20.500	MT0417	FL-04-0017	111,927
FTA – MIC Bus Plaza	20.500	MT0325	FL-03-0325	2,419,464
FTA – FY06 5309 North Corridor	20.500	MT0335	FL-03-0335	43,584
FTA – FY06 Bus Related Activities	20.500	MT0016	FL-04-0016	196,186
FTA – Miami Urban Partnership	20.500	MT0036	FL-04-0036	12,996,799
FTA – FY-07 Fixed Guideway	20.500	MT0095	FL-05-0095	197,893
FTA – FY-09 Fixed Guideway	20.500	MT0105	FL-05-0105	82,424
FTA – FY-10 Fixed Guideway	20.500	MT0108	FL-05-0108	14,863,912
				<u>33,030,577</u>
Federal Transit – Formula Grants:				
ARRA 5307 Transit Capital Assistance	20.507	MTAR96	FL-96-X028	3,504,420
FTA – Capital Funding for Busway Construction	20.507	MTX350	FL-90-X350	61,962
FTA – FY06 Formula Grant	20.507	MTX578	FL-90-X578	(80)
FTA – FY07 Formula Grant	20.507	MTX636	FL-90-X636	483,927
FTA – FY08 Formula Grant	20.507	MTX674	FL-90-X674	(42,091,775)
FTA – FY09 Formula Grant	20.507	MTX707	FL-90-X707	49,464,001
FTA – FY10 Formula Grant	20.507	MTX730	FL-90-X730	44,212,361
FTA – Bridge Inspection FY07-08 Bicycle Enhancements	20.507	MTX015	FL-90-X015	195,229
				<u>55,830,045</u>
Public Transportation Research:				
FTA – NW 7th Ave. Multimodal PAC-FY02&03	20.514	MT0017	FL-26-0017	3,009,137
FTA – Passenger Info. Kiosk	20.514	MT7001	FL-26-7001	(115,427)
				<u>2,893,710</u>
Highway Planning and Construction:				
FTA – NW 7 Multimodal PAC	20.205	MTX001	FL-70-X001	32,466
Passed through the Florida Department of Transportation:				
LAP Dadeland Bikepath/Improvements	20.205	MTO690	AO690	(16,791)
				<u>15,675</u>
Total U.S. Department of Transportation				<u><u>91,770,007</u></u>

(Continued)

Miami-Dade County Transit Department

Schedule of Expenditures of Federal Awards and State Financial Assistance (Continued)
 Year Ended September 30, 2010

Federal Grantor/State Agency	CFDA/ CSFA No.	Grant	Grant/Contract Number	Expenditures
U.S. Department of Homeland Security:				
Passed-through the Florida Department of Community Affairs:				
Rail and Security Grant Program:				
FY-06 Homeland Security	97.075	MT0485	07-DS-6B-11-23-20-435	\$ 17,821
FY-07 Homeland Security	97.075	MT08DS	08-DS-66-13-00-20-297	128,357
				<u>146,178</u>
Passed-through the Florida Department of Law Enforcement:				
Homeland Security Grant Program:				
Hardening Critical Infrastructure	97.067	MTHS08	2008-LETP-DADE-1Q4-067	13,208
Total U.S. Department of Homeland Security				<u>159,386</u>
				<u>91,929,393</u>
Total Federal Awards				
Florida Department of Transportation				
Transportation Disadvantaged Commission:				
Fiscal Year 10	55.001	MTTD10	APK65	5,034,717
Fiscal Year 11	55.001	MTTD11	APZ90	1,687,562
				<u>6,722,279</u>
Commuter Assistance – Dade Monroe Express	55.007	MTNU28	ANU28	332,574
County Incentive Grant Prog – Miami Gardens	55.008	MTOB59	AOB59	375,273
County Incentive Grant Prog – Bus Purchase	55.008	MTOB60	AOB60	3,599,358
				<u>3,974,631</u>
Public Transit Block Grant Program	55.010	411411/MTPM01	APM01	19,149,277
Public Transit Service Development Program:				
JPA 79th Street Max	55.012	MTNR71	ANR71	55,967
NW 7th Avenue Max	55.012	MTOJ05	AOJ05	5,000
				<u>60,967</u>
Transit Corridor Program:				
Flagler Max Bus Route	55.013	MTK441	AK441	467,910
South Dade Busway Routes	55.013	MTO599	AO559	467,909
Dade Broward Express	55.013	MTPE76	APE76	440,426
Kendall BRT	55.013	MTP770	AP770	1,642,864
				<u>3,019,109</u>

(Continued)

Miami-Dade County Transit Department

Schedule of Expenditures of Federal Awards and State Financial Assistance (Continued)
 Year Ended September 30, 2010

Federal Grantor/State Agency	CSFA No.	Grant	Grant/Contract Number	Expenditures
Intermodal Development Program:				
Earlington Heights MIC	55.014	MTAW95	ANW95	<u>\$ 1,000,000</u>
New Starts Transit Program:				
Smart Signage System	55.017	MTNG77	ANG77	(1,124)
North Corridor Metrorail Extension	55.017	MTOL44	AOL44	6,078,858
Earlington Heights MIC	55.017	MTNW95/MTAW95	ANW95	78,744,346
Urban Capital Facility Improvement	55.017	MTNX67	ANX67	<u>67,243</u>
				<u>84,889,323</u>
State Highway Project Reimbursement:				
MIC Bus Plaza	55.023	MTP762	AP762	<u>4,655,210</u>
Total State Financial Assistance				<u>123,803,370</u>
Total Expenditures of Federal Awards and State Financial Assistance				<u><u>\$ 215,732,763</u></u>

See Notes to Schedule of Expenditures of Federal Awards and State Financial Assistance.

Miami-Dade County Transit Department

Notes to Schedule of Expenditures of Federal Awards and State Financial Assistance Year Ended September 30, 2010

1. General

The accompanying Schedule of Expenditures of Federal Awards and State Financial Assistance (the "Schedule") presents the activity of all federal awards and state projects of the Miami-Dade County Transit Department ("MDT") for the year ended September 30, 2010. All federal awards and state financial assistance received directly from federal and state agencies, as well as federal and state awards passed through other government agencies are included in the accompanying Schedule. The information in this Schedule is presented in accordance with the requirements of the Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*; and Chapter 10.550, *Rules of the Auditor General*. Because the Schedule only presents a selected portion of the operations of MDT, it isn't intended to and does not present the financial position, changes in net assets or cash flows of MDT. MDT's reporting entity is described in Note 1 to the financial statements.

2. Basis of Presentation

The Schedule has been prepared on the accrual basis of accounting. Revenues are recognized when earned or eligibility requirements are met and expenses are recognized when incurred.

Miami-Dade County Transit Department

Schedule of Findings and Questioned Costs
Federal Awards Programs and State Projects

Section I – Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:

Unqualified

Internal control over financial reporting:

Material weakness(es) identified? _____ Yes X No

Significant deficiency(ies) identified that are not considered to be material weakness(es)? _____ Yes X No

Noncompliance material to financial statements noted? _____ Yes X No

Federal Awards

Internal control over major program:

Material weakness(es) identified? _____ Yes X No

Significant deficiency(ies) identified that are not considered to be material weakness(es)? X Yes _____ None reported

Type of auditor's report issued on compliance for major programs:

Unqualified

Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133? X Yes _____ No

Identification of major program:

Federal CFDA No.

Name of Federal Program

20.500/20.507
20.514

U.S. Department of Transportation:
Federal Transit Cluster
Public Transportation Research

Dollar threshold used to distinguish between type A and type B programs:

\$2,757,882

Auditee qualified as low-risk auditee? _____ Yes X No

Miami-Dade County Transit Department

Schedule of Findings and Questioned Costs
Federal Awards Programs and State Projects (Continued)

State Financial Assistance

Internal control over major projects:

Material weakness(es) identified?	_____ Yes	_____ X _____ No
Significant deficiency(ies) identified that are not considered to be material weakness(es)?	_____ X _____ Yes	_____ None reported

Type of auditor's report issued on compliance for major projects:

Any audit findings disclosed that are required to be reported in accordance with Chapter 10.550, <i>Rules of the Auditor General</i> ?	_____ X _____ Yes	Unqualified _____ No
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Identification of major projects:

<u>State CSFA No.</u>	<u>Name of State Projects</u>
55.008	Florida Department of Transportation:
55.017	County Incentive Grant Program
55.023	New Starts Transit Program
	State Highway Project Reimbursement

Dollar threshold used to distinguish between type A and type B programs:

\$3,714,101

Miami-Dade County Transit Department

Schedule of Findings and Questioned Costs Federal Awards Programs and State Projects (Continued)

Section II – Financial Statement Findings

A. Internal Control

None reported.

Section III – Federal Awards and State Financial Assistance Findings and Questioned Costs

A. Internal Control Over Compliance

IC 2010-01 Allowable Costs

U.S. Department of Transportation – Federal Transit Cluster (CFDA No.'s 20.500 & 20.507)

Criteria: OMB Circular A-87 requires that in situations where employees work on multiple grants, their salary distribution must be supported by personnel activity reports or similar documents delineating the hours worked on each grant and other activities. In addition, the personnel activity reports should be prepared at least monthly and must include the employee's signature. In situations where all of an individual's salary is charged to a federal program, certifications should be prepared at least bi-annually to support the amounts charged to the federal program. In addition, 2 CFR part 215 requires that non-federal entities receiving federal awards to establish and maintain internal control designed to reasonably ensure compliance with federal laws, regulations, and program compliance requirements.

Condition: We noted individuals whose salaries were charged to the federal program and not included in the certification; however, we obtained sufficient information for these individuals to determine that they worked exclusively on the federal program. In addition, for one individual, there was insufficient information to determine whether an employee worked solely or partially on the program.

Questioned costs: Undetermined.

Context: We noted 10 of 27 selections that were not supported by the required certification. Also, there was 1 of 27 selections where we were not able to obtain sufficient information to determine whether the employee worked solely on the program or on multiple programs.

Effect: Failure to maintain complete certifications could result in disallowance by the grantor of payroll expenditures. Without adequate internal controls over program costs, management faces the risk of submitting reimbursement requests for unallowable costs.

Cause: MDT does not have a formal process in place to ensure that all individuals whose salaries are charged to federal programs are included in the certifications. Further, there does not appear to be effective internal controls over payroll to ensure compliance with Federal requirements.

Miami-Dade County Transit Department

Schedule of Findings and Questioned Costs Federal Awards Programs and State Projects (Continued)

Recommendation: We recommend that MDT establish a formal policy and procedure relating to the payroll certification process. The policy should include notifying division heads of the process and ensuring that they are aware of the provisions, which includes the following: (1) If only a portion of the individual's salary is charged to the program, an after-the-fact payroll distribution should be maintained. (2) If all of the employee's salary is charged to the program, the required certification should be prepared at least semi-annually.

Views of responsible officials and planned corrective action: Management concurs with the recommendation. MDT will be enhancing its procedures to ensure compliance over the certification process. Information will be compiled more often and the corresponding certifications will be reviewed and verified prior to charging any grants. Additionally, MDT will be implementing technology that will further enhance its reporting and its controls over individuals whose salaries are only partially charged to a grant. Collectively, these two enhancements will contribute to further strengthening controls over compliance.

IC 2010-02 Reporting U.S. Department of Transportation – New Starts Transit Program (CSFA No. 55.017)

Criteria: The provisions of the grant agreement states that quarterly reports must be submitted in a format and media acceptable to the Florida Department of Transportation (the Department).

Condition: We noted that for the fiscal year ended September 30, 2010, we were not provided evidence that the quarterly reports were prepared and submitted to the granting agency.

Questioned costs: Undetermined.

Context: 4 of 4 quarterly reports were not submitted to the grantor during the year.

Effect: Failure to submit quarterly reports may delay invoice payment by the Department.

Cause: Miami-Dade Transit (MDT) does not have a formal process in place to ensure that all required quarterly reports are prepared and submitted when due.

Recommendation: We recommend that MDT establish a policy and procedure over the report preparation process. As part of that process, management should communicate with all division heads of those departments responsible for providing information that is to be included in each report. Deadlines to have the information complete should be included in communications to department heads in addition to the report due dates.

Views of responsible officials and planned corrective action: Management concurs with the recommendation. MDT will be implementing new procedures to address the timely submission of the quarterly reports. Additionally, MDT will be implementing technology that will enable it to compile the quarterly reports more efficiently and effectively. The new procedures, coupled with the technology will enhance and strengthen the quarterly reporting process and enable MDT to submit the quarterly reports timely.

Miami-Dade County Transit Department

Schedule of Findings and Questioned Costs Federal Awards Programs and State Projects (Continued)

B. Compliance Findings

U.S. Department of Transportation – Federal Transit Cluster (CFDA No. 20.500 & 20.507)

CF 2010-01 – Allowable Costs

See IC 2010-01

Views of responsible officials and planned corrective actions: Management concurs with the recommendation. See IC 2010-01 for detailed views of responsible officials and planned corrective actions.

U.S. Department of Transportation – New Starts Transit Program (CSFA No. 55.017)

CF 2010-02 – Reporting

See IC 2010-02

Views of responsible officials and planned corrective actions: Management concurs with the recommendation. See IC 2010-02 for detailed views of responsible officials and planned corrective actions.

Section IV – Other Matters

Federal grant awards are subject to grantor audits in accordance with the terms and conditions of the grant awards. State of Florida grant awards are subject to audit by the respective Florida grantor agencies.

The Federal Transit Administration (FTA), as a routine follow up to findings noted during the September 30, 2009 compliance audit, conducted an internal control environment review for the purpose of evaluating MDT's grants administration practices, and assessing its financial management oversight procedures. The results of the assessment and evaluation by FTA revealed findings and internal control deficiencies, which caused FTA to suspend financial drawdown privileges of MDT's grants. MDT, through the County manager's office, has responded to FTA's findings and has outlined a corrective action plan. FTA has indicated that the draw down suspension will remain in place until the findings are resolved and it has tested and validated the successful implementation of the corrective action plan.

It is management's opinion that MDT has fully complied with all the applicable compliance requirements for all its grants, and will be able to address all findings to a satisfactory resolution, resulting in the restoration of the financial drawdown privileges.

Miami-Dade County Transit Department

Summary Schedule of Prior Audit Findings
Fiscal Year Ended September 30, 2010

I – Findings Required to be Reported in Accordance With Generally Accepted Governmental Accounting Standards

A. Internal Control

None reported.

B. Compliance Findings

None reported.

Miami-Dade County Transit Department

Summary Schedule of Prior Audit Findings (Continued)
Fiscal Year Ended September 30, 2010

II – Findings and Questioned Costs for Federal Award Programs and State Financial Assistance Projects

Internal Control and Compliance Finding

IC 2009-01 and CF 2009-01 U.S. Department of Transportation – Federal Transit Cluster (CFDA No. 20.500 & 20.507)

Allowable Costs

Current Year's Status: Finding has not been corrected. See similar finding noted in the current year at IC 2010-01 and CF 2010-01.

IC 2009-02 and CF 2009-02 U.S. Department of Transportation – Federal Transit Cluster (CFDA No. 20.500 & 20.507)

Reporting

Current Year's Status: Comment no longer relevant.

IC 2009-03 and CF 2009-03 U.S. Department of Transportation – Federal Transit Cluster (CFDA No. 20.500 & 20.507)

Procurement

Current Year's Status: Comment no longer relevant.