

**APPLICATION AND ATTESTATION FOR CERTIFICATE OF USE FOR HOME OCCUPATION****HOME OCCUPATION INFORMATION**

HOME ADDRESS	UNIT/SUITE	PROPERTY TAX FOLIO NUMBER	
BUSINESS NAME OR DBA			
MAILING ADDRESS	CITY	STATE	ZIP
BUSINESS OWNERS/CORPORATION NAME	TELEPHONE NUMBER	E-MAIL	

Please be advised that a building permit may be required for any interior alterations including plumbing, electrical and mechanical prior to the issuance of a Certificate of Use. A floor plan of the house depicting location of home occupation and the identification of the remaining rooms (kitchen, den, bedroom, etc.,) needs to be provided with this application. Additionally, provide a site plan showing where the vehicles used by the operators of the business are to be parked.

As the applicant for this Certificate of Use for a Home Occupation I am attesting to the following facts and accept and acknowledge the following terms, conditions, and standards.

**GENERAL REQUIREMENTS RELATING TO SIZE, LOCATION AND APPEARANCE (Please Check The Following Boxes)**

- ☐ I am the property owner, or I have the permission of the property owner and authority to conduct my home occupation from the home.
- ☐ The home occupation will only be carried out by myself or others that live in the home. I am aware that I cannot have more than two employees that do not reside at the residence.
- ☐ The primary use of the dwelling must remain as a residential use and the home occupation is ancillary and secondary to the use of the home for residential purposes.
- ☐ The following describes the nature of my home occupation including the task, operation or process that will be performed within the home, garage, or rear yard. Also include the vehicles make and model that belong or will be used by the operators of the home occupation:

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- ☐ As viewed from the street, the use of the residential property is consistent with the uses of the residential areas that surround the property. External modifications made to a residential dwelling to accommodate a home occupation must conform to the residential character and architectural aesthetics of the neighborhood. A building permit may be required for such changes.
- ☐ The business activities comply with any relevant local or state regulations with respect to signage and equipment or processes that create noise, vibration, heat, smoke, dust, glare, fumes, or noxious odors. Sound and vibrations will not be detectable at a distance greater than a 100 ft. for the home, and I understand that outdoor amplified sound is prohibited.
- ☐ Parking related to the business activities of the home occupation complies with local zoning requirements and the need for parking generated by the business may not be greater in volume than would normally be expected at a similar residence where no business is conducted.
- ☐ Customer or delivery parking must be located on-site or within the right-of-way located directly in front of the home occupation.
- ☐ The right-of-way cannot be used as a parking location by the operators of the home occupation.
- ☐ I am aware, that if I am conducting a cottage food operation consistent with Section 500.80 of the Florida Statutes that the home occupation is limited to the kitchen area only.
- ☐ I am aware that as condition of the issuance of this Certificate of Use an inspection will be performed to verify code compliance.

### CERTIFICATE OF USE REQUIREMENTS

- ☐ I am aware that the Certificate of Use for a home occupation must be renewed and inspected annually by September 30th of each calendar year. If there has been a change in the floor plan location for the home occupation, a new floor plan will need to be submitted prior to inspection.
- ☐ The Certificate of Use must be available in the home.
- ☐ I understand that providing false or misleading information in an application for Certificate of Use is grounds to deny or revoke the Certificate of Use.
- ☐ I understand that violating Miami-Dade County Code Section 33-25.1 or any conditions of the Certificate of Use will result in one or more of the following actions: revocation of Certificate of Use, issuance of a ticket(s) in the amount of \$500.00 or more, filing of a lien against your property in the amount of any unpaid ticket fines and accumulated penalties, and the filing of a civil suit.

Further, under the penalty of perjury, I, being first duly sworn, depose and say that I have read the foregoing application and that the facts stated herein are accurate and true, including any boxes checked. I further acknowledge that this application and affidavit is subject to penalties of perjury, and acknowledge that Miami-Dade County reserves the right to revoke, cancel, void, or suspend, any permit issued pursuant to any application that contains any materially false or fraudulent statements, and acknowledge that continued operation of the uses after the permit is revoked, canceled, voided, or suspended, may subject me to enforcement penalties allowed by law.

I understand the conditions under which my Certificate of Use (CU) is being approved and accept that no changes or refunds can be made once issued. I further understand that a Certificate of Occupancy (CO) is a prerequisite to obtaining a Certificate of Use.

\_\_\_\_\_  
PROPERTY OWNER SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PROPERTY OWNER (PRINT NAME)

### STATE OF FLORIDA, COUNTY OF MIAMI-DADE

Sworn to and subscribed before me by means of ☐ physical presence OR ☐ online notarizations

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by \_\_\_\_\_

Individual identified by ☐ personal knowledge ☐ satisfactory evidence \_\_\_\_\_  
NAME OF INDIVIDUAL SWEARING OR AFFIRMING

\_\_\_\_\_  
SIGNATURE OF NOTARY PUBLIC

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
TYPE OF IDENTIFICATION PROVIDED

\_\_\_\_\_  
PRODUCED IDENTIFICATION

(SEAL)