

**Department of Transportation and  
Public Works**

**Capital Improvements Division  
111 NW 1st Street Suite 1410  
Miami FL 33128**



**MIAMI-DADE COUNTY, FLORIDA  
REQUEST FOR PRICE QUOTATION (RPQ)**

**Contract No:** MCC 7040 Plan - CICC 7040-0/07

**RPQ No:** 20230123

**INVITATION TO BID**

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Sealed Envelopes, attention to Clerk of the Board at 111 NW 1st Street, 17th floor, Miami Fl. 33128 no later than 9/6/2023 at 02:00 PM. If you have any questions, contact Elva Reyes at 305-375-2930.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7040 Plan.

**RPQ DETAILED BREAKDOWN**

Bid Due Date:	9/6/2023	Time Due:	02:00 PM	Submitted Via:	Sealed Envelopes	SBE-Con. Level:	2
Estimated Value:	\$551,490 (excluding Contingencies and Dedicated Allowances)						
Project Name:	Drainage Improvements Multiple Sites						
Project Location:	See the site locations on the comments below						
License Requirements:	Primary:	Paving; Pipelines Engineering Contractor; Pipe Lines; Underground Utility / Excavation					
Scope of Work:	(Contractor must obtain and submit all permits prior to performing any work). Work under this Contract includes furnishing of all supervision, labor, materials, tools, equipment and performing all operations required to construct the Work in accordance with the Contract Documents.  Work includes but is not limited to the construction and installation of drainage structures, French drains, miscellaneous drainage improvements, driveway restoration, grading, sodding, and miscellaneous roadway restoration including construction of concrete curb and gutters, sidewalks and guardrails, where needed in accordance with the construction plans and specifications.						
Document Pickup:	Contact:	DTPW Capital Improvements Division	Phone No:	305-375-2930	Date:	8/3/2023	
	Location:	111 NW 1st. Street, Miami Florida 33128 Suite 1410					
Pre-Bid Meeting::	YES	Mandatory:	No	Date:	8/24/2023	Time:	10:00 AM
	Location:	Virtual Pre Bid Meeting-See notes below					
Site Meeting:	No	Mandatory:	No	Date:		Time:	
	Location:						
Bid shall be submitted to:	Contact:	Clerk of the Board					
	Address:	111 NW 1st Street, 17th floor, Miami Fl. 33128					
	Email:	valveo2@Miamiidade.gov	FAX # :				
Type of Contract:	Single Trade		Method of Award:	Lowest Responsible Bidder			
Method of Payment:	Scheduled Monthly Payments		Insurance Required:	YES			
Additional Insurance Required:	YES		If Yes - Minimum Coverage:	\$1,000,000.00			
Performance & Payment Bond Required:	YES		Bid Bond Required:	YES			
Prevailing Wage Rate Required:	Heavy Construction	Davis Bacon:	NO	Maintenance Wages:	NO	AIPP:	NO
		Amount:					
SBE-Con. Requirements:	YES	Percentage:	100.00%	SBD Certificate of Assurance Form Required:	YES		
DBE Participation:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required:	NO		
CWP Requirements:	YES	Percentage:	10.00%				
SBE-S Requirements	NO	Percentage:	0.00%				
SBE-G Requirements	NO	Percentage:	0.00%				
Liquidated Damages:	YES	\$\$ Per Day:	\$1,699.00				
Trade Set-a-side:	NO	If Yes, Trade =					
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.							

Design Drawing Included:	YES	Shop Drawing Included:	NO	Specifications Included:	YES
Anticipated Start Date:	10/30/2023		Calendar Days for Project Completion:	210	
Comments:	<p>Pursuant to Section 2-8.10 of the Code of Miami-Dade County, this Contract is subject to a user access fee under the County's User Access Program (UAP) in the amount of two percent (2%). All construction services provided under this contract are subject to the 2% UAP. This fee applies to all Contract usage whether by County Departments or by any other governmental, quasi-governmental or not-for-profit entity. From every payment made to the Contractor under this contract (including the payment of retainage), the County will deduct the two percent (2%) UAP fee provided in the ordinance and the Contractor will accept such reduced amount as full compensation for any and all deliverables under the contract. The County shall retain the 2% UAP for use by the County to help defray the cost of its procurement program. Contractor participation in this pay request reduction portion of the UAP is mandatory.</p> <p>Provided, however, UAP shall not be applicable for total contract values, inclusive of contingency and allowance accounts, of less than five hundred thousand dollars (\$500,000.00).</p> <p><b>COMMUNITY WORKFORCE PROGRAM</b>  Prior to entering into a contract and according to the Miami-Dade County Code §2-1701 and amended by Ordinance 13-66, the successful bidder on a construction contract subject to a Community Workforce Program (CWP) goal, must submit to Small Business Development (SBD) through the contracting officer a workforce plan outlining how the CWP goal will be met. Additional information is available at the County's website at <a href="http://www.miamidade.gov/business/contract-requirements.asp#0">http://www.miamidade.gov/business/contract-requirements.asp#0</a> .</p> <p>Contractor must submit a Workforce Plan to the Miami-Dade County Internal Services Department, Small Business Development Division within fifteen (15) days of notification of award of the contract. The County will not enter into the contract until it receives the contractor's Workforce Plan and deems the Plan acceptable. The Workforce Plan forms may be obtained on the County's website at <a href="http://www.miamidade.gov/business/contract-requirements.asp#0">http://www.miamidade.gov/business/contract-requirements.asp#0</a> .</p> <p><b>LOCATION OF WORK:</b>  A. This is a work order driven contract. The locations of work to be performed under the terms of this Contract have been tentatively listed as follows:</p> <ol style="list-style-type: none"> <li>1. NW 39 ST from NW 29 AVE to NW 30 AVE.</li> <li>2. Culvert Replacement at NW 131 ST btw NW 27 Ave to NW 26 CT - (Spur 1 Canal Culvert Retrofit)</li> </ol> <p>B. The exact locations and limits of construction are shown on plans accompanying these Contract Documents. The County may update the work site list subsequent to the Award of this Contract by adding, deleting, or substituting with comparable sites. The combined total cost for all work authorized by the Work Order(s) shall not exceed the Contract Award amount.</p> <p><b>LICENSE REQUIREMENTS:</b>  At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida and these Solicitation and Contract Documents, the Bidder must hold a valid, current, and active:</p> <ol style="list-style-type: none"> <li>a. Certificate of Competency from the County's Construction Trades Qualifying Board as a Specialty Engineering Contractor, commensurate to the requirements of the Scope of Work, in one or more engineering crafts to include Pipeline Engineering Contractor, or Paving Engineering Contractor. The specialty contractor shall subcontract with a qualified contractor any work which is incidental to the specialty but is specified in the aforementioned Code as being the work of other than that of the Engineering Specialty for which certified; or</li> <li>b. Certification, as a Underground Utility and Excavation Contractor, provided by the State of Florida Construction Industry Licensing Board, pursuant to the provisions of Section 489.115 of the Florida Statutes.</li> </ol> <p><b>EXPERIENCE:</b>  1. The Bidder must demonstrate that it has full-time personnel with the necessary experience to perform the Project's Scope of Work. This experience shall include work in successfully completed projects performed by the identified personnel whose bulk of work performed in the Public Right-of-Way is similar in detail to the Project's Scope of Work described in these Solicitation Documents. Demonstrate the experience requirement by:</p> <ol style="list-style-type: none"> <li>a. Providing a detailed description of at least three (3) projects similar in detail to the Project's</li> </ol>				

Scope of Work described in these Solicitation Documents and in which the Bidder's identified personnel is currently engaged or has completed within the past five years. List and describe the aforementioned projects and state whether the work was performed for the County, other government clients, or private entities. The description must identify for each project:

- 1) The identified personnel and their assigned role and responsibilities for the listed project
- 2) The client's name and address including a contact person and phone number for reference
- 3) Description of work
- 4) Total dollar value of the contract
- 5) Contract duration
- 6) Statement or notation of whether Bidder's referenced personnel is/was employed by the prime contractor or subcontractor, and
- 7) For completed projects, provide letters of certification of final acceptance or similar project closure documentation issued by the client and available Contractor's performance evaluations.

2. The County reserves the right to request additional information and/or contact listed persons pertaining to bidder's experience.

#### INDEMNIFICATION AND INSURANCE REQUIREMENTS

The Contractor shall furnish to Department of Transportation and Public Works, 111 NW 1 Street, Miami Florida 33128, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

A. Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.

B. Commercial General Liability Insurance in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 in the aggregate, not to exclude Explosion Collapse and Underground Hazards and Products and Completed Operations. Miami-Dade County must be shown as an additional insured with respect to this coverage.

C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

D. Umbrella Liability Insurance in an amount not less than \$3,000,000 per occurrence, and \$3,000,000 in the aggregate.

a. If Excess Liability is provided must be follow form for coverage's B and C.

#### BID DOCUMENTS:

Bidding documents may be purchased from the Miami-Dade County Department of Transportation and Public Works, Capital Improvements Division, 111 NW 1st Street, 14th Floor, Miami, Florida 33128 for a non-refundable fee of One Hundred Dollars (\$100.00) per each complete set of documents. Payment shall be in the form of a company check, cashier's check, or money order payable to the "Miami-Dade County, Department of Transportation and Public Works".

#### ADDENDUMS - RFI'S

All RFI requests should be e-mailed to [reyesel@miamidade.gov](mailto:reyesel@miamidade.gov) while copying the Clerk of the Board ([clerkbcc@miamidade.gov](mailto:clerkbcc@miamidade.gov)).

The Department of Transportation and Public Works has made changes with regard to how addendums and requests for information (RFI) will be sent to document holders. Be advised that all Addendums, RFI's, and the document holders list (bidder's list) are now available to view online at the following web address:

<https://www8.miamidade.gov/Apps/ISD/DPMWW/SolicitationList.aspx>

Therefore, during the advertisement period, the Department will not be sending these documents via certified mail. All document holders must provide a dedicated e-mail address. The Department will only be sending addendums and RFIs by e-mail and posting online at the aforementioned link. The bidders list will be updated every Friday during the advertisement phase of the contract. Please be aware that acknowledgment of receipt of all addendums and RFI's remain a requirement when submitting bids.

#### VENDOR REGISTRATION:

Due to the new Vendor Registration procedures of the Internal Service Department, Procurement Management Division, updated definitions along with the "Affirmation of Vendor Affidavits" has been added to the Bid Submittal Package. The successful bidder must be registered under this new procedure prior to award.

#### PRE-BID - BID SUBMITTAL DUE DATE:

Pre-Bid Conference date, time and location: Thursday, August 24, 2023, at 10:00 A.M., Non-

Mandatory Pre-Bid Meeting will be conducted via teleconference in Microsoft Teams. Those interested in attending, please use the telephone number and access code below:

Telephone No. 1 786 628 2782  
Phone Conference ID: 732 270 012#

Bid Due Date, Opening Time & Location:

Bid Submittal Time and Location: Wednesday, September 6, 2023, 2:00 PM, at 111 NW 1st Street, 17th Floor, Clerk of the Board Office.

Bid Opening immediately after in the 18 Floor.

## **DISCLOSURE:**

- Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to **Department of Transportation and Public Works, Capital Improvements Division, 111 NW 1st Street Suite 1410, Miami FL 33128**, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A.** Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
  - a. If applicable should include coverage required under the U.S. Longshoremen and Harbor Workers' Act (USL&H) and/or Jones Act for any activities on or about navigable water.
- B.** Commercial General Liability in an amount not less than \$300,000 per occurrence, and \$600,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C.** Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.

\*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. \$1 million limit applies at all other airports.

- All 7040 RPQs are 100% Set-aside solicitations - solely for certified Small Business Enterprise-Construction (SBE-Con) firms registered in the MCC 7040 Plan. Registered SBE-Con firms are invited to bid based on the project's primary license requirement, estimated value and the contractors' certification participation level. The SBE-Con Participation Level will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents. **All bidders prime and sub contractors must be SBE-Con certified.**
- All Prime Contractors submitting a bid for RPQ/Project with a Small Business Measures (s) MUST submit the Small Business Development "CERTIFICATE OF ASSURANCE" form properly completed, signed and notarized with their bid document at the time of Bid Submittal. FAILURE TO SUBMIT THE REQUIRED CERTIFICATE OF ASSURANCE FORM AT THE TIME OF BID SUBMISSION SHALL RENDER THE BID NON COMPLIANT TO THE CONTRACT REQUIREMENT AND SECTION 10.33.02 OF THE CODE OF MIAMI-DADE COUNTY.
- 7040 and 7360 RPQs with an estimated project value in excess of \$700,000.00 may be assigned a Small Business Enterprise Goods (SBE-G) or Small Business Services (SBE-S) program goal. The SBE-G or SBE-S goal if applicable will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All RPQs with an estimated project value \$100,000 or above are subject to Responsible Wage Rates. The wage rate will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All Projects, where price (Proposals/Bids) received are in excess of \$200,000 will require the submission of the Payment and Performance Bond as required by State of Florida Statute.

## **VERIFICATION OF EMPLOYMENT ELIGIBILITY (E-VERIFY):**

By entering the Contract, the Awarded Bidder becomes obligated to comply with the provisions of Section 448.095, Florida Statute, titled "Verification of Employment Eligibility." This includes but is not limited to utilization of the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all newly hired employees by the Awarded Bidder effective, January 1, 2021, and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply may lead to termination of this Awarded Bidder, or if a Subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. If this Contract is terminated for a violation of the statute by the Awarded Bidder, the Awarded Bidder may not be awarded a public contract for a period of one year after the date of termination, and the Awarded Bidder

may be liable for any additional costs incurred by the County resulting from the termination of the Contract. Public and private employers must enroll in the E-Verify System (<http://www.uscis.gov/e-verify>) and retain the I-9 Forms for inspection.

**SMALL BUSINESS ENTERPRISE-CONSTRUCTION PROGRAM REQUIREMENTS:**

In accordance with Sections 2.25 and 2.33 (E) of CICC 7040-0/07 this Project is considered a single trade or primarily single trade project. Primary Trade related work shall not be subcontracted. If ancillary (trade) work is required to complete this Project you may contract with a subcontractor with approval from the contracting Department and the Internal Services Department, Small Business Development Division (SBD). All subcontractors must be certified SBE-CONS firms and approval given by SBD prior to any work beginning.