



November 13, 2024

## RESPONSE LETTER NO. 1 TO REQUEST FOR INFORMATION

Project Title: Drainage Improvements Multiple Sites

Project No.: 20240166

**E-mail from Andrea Novaro, Sure Trac Services, Inc.; dated Monday, November 11, 2024, 11:47 A.M. (attached)**

QUESTION: 1) I noticed a Small Business Department Job Application on pages 88 and 89 of the Solicitation Document. Could you please clarify whether this section is required to be completed for this project?

RESPONSE: 1) Refer to Addendum No. 1, posted on Wednesday, November 6, changes to Section 5, Supplementary Conditions.

QUESTION: 2) I'd like to confirm if a minority status is necessary for the award of this project.

RESPONSE: 2) Refer to Section 3 of the Solicitation Documents, Supplementary Instruction to Bidders; Article 1.07 Contractor Qualifications Requirements, and Article 1.08 Award of Contract. For more information review this Section completely.

## END OF REQUEST FOR INFORMATION No. 1

Sincerely,

A blue ink handwritten signature, appearing to read "Alejandro Barrios", with a large loop at the end.

Alejandro Barrios  
Assistant Director, Construction Division  
Department of Transportation and Public Works

AB:er

c:

Elva Reyes, DTPW  
Clerk of the Board  
Project File

Liza Herrera, P.E., DTPW  
Rene Diaz, DTPW

**From:** [Andrea Novaro](#)  
**To:** [Reyes, Elva \(DTPW\)](#)  
**Cc:** [Ray Figueroa](#)  
**Subject:** Regarding Small Business Application for Project MCC 7360 - Drainage Improvements  
**Date:** Monday, November 11, 2024 11:47:38 AM  
**Attachments:** [Outlook-Sure Trac .png](#)  
[20240166 Solicitation Documents \(2\).pdf](#)

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EMAIL RECEIVED FROM EXTERNAL  
SOURCE

Good morning Elva,

I'm reaching out regarding Project MCC 7360, titled "Drainage Improvements at Multiple Sites." I noticed a Small Business Department Job Application on pages 88 and 89 of the Solicitation Document. Could you please clarify whether this section is required to be completed for this project?

Additionally, I'd like to confirm if a minority status is necessary for the award of this project.

Thank you for your guidance on this matter.

**Andrea Novaro**

Sure Trac Services Inc.

*Office Manager*



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