

MIAMI-DADE COUNTY  
DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS (DTPW)

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ADDENDUM NO. 2  
April 10, 2025

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PROJECT: Emergency Response for Ground Mounted Traffic Control Signs Restoration.  
Project No. 20250041  
MCC 7360 Plan- CICC 7360-08/8

BID DUE DATE: 05-14-2025; 02:00 P.M.

FROM: Miami-Dade County DTPW  
Capital Improvements Section  
111 NW First Street, 14<sup>th</sup> Floor  
Miami, FL 33128  
305.375.2930

TO: Prospective Bidders and Interested Parties

This Addendum forms part of the project solicitation documents and will be incorporated into the Contract Documents, as applicable. Insofar as the Original Contract Documents, Drawings and Specifications are inconsistent, this Addendum shall govern. Please acknowledge receipt of this Addendum, at the time of bid submittal to Miami-Dade County, in the space provided on the "Acknowledgement of Addenda Form" provided with the project solicitation documents. Failure to acknowledge receipt of all addenda may be cause for disqualification.

**A. CHANGES TO SOLICITATION FORMS-ADDING NEW FORMS:**

1. The following Forms listed below (*also see attached files at the end of this document*) must be taken into consideration and acknowledged as part of the package, for these Solicitation Documents, and must be completed accordingly:
  - i. Contracting with Entities of Foreign Countries of Concern Prohibited Affidavit.
  - ii. Federal Procurement Requirements Record.
  - iii. Kidnapping, Custody Offenses, Human Trafficking and Related Offenses Affidavit.

**END OF ADDENDUM NO. 2**



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Tiondra Wright, Division Chief.  
Capital Improvements Division  
Department of Transportation and Public Works (DTPW)

AM:tw

MIAMI-DADE COUNTY  
DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS (DTPW)

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cc: Marco Movilla, DTPW  
Jorge Malagon, DTPW  
Pedro Nunez, DTPW  
Julio Navarro, DTPW

Katherine Fernandez, DTPW  
Frank Aira, DTPW  
Maylin Torres, SBD  
Project File

Laurie Johnson, SBD  
Caesar Suarez, SBD  
Eric Perez, SBD  
Clerk of the Board

# **Emergency Response for Ground Mounted Traffic Control Signs Restoration**

**RPQ NO. 20250041**

**ADDENDUM NO.2**

**ATTACHMENTS**

**SOLICITATION FORMS**

- **Contracting with Entities of Foreign Countries of Concern Prohibited Affidavit.**
- **Federal Procurement Requirements Record.**
- **Kidnapping, Custody Offenses, Human Trafficking and Related Offenses Affidavit.**



## CONTRACTING WITH ENTITIES OF FOREIGN COUNTRIES OF CONCERN PROHIBITED AFFIDAVIT

The Contracting with Entities of Foreign Countries of Concern Prohibited Affidavit Form ("Form") is required by [Section 287.138, Florida Statutes \("F.S."\)](#), which is deemed as being expressly incorporated into this Form. The Affidavit must be completed by a person authorized to make this attestation on behalf of the Bidder/Proposer for the purpose of submitting a bid, proposal, quote, or other response, or otherwise entering into a contract with the County. The associated bid, proposal, quote, or other response will not be accepted unless and until this completed and executed Affidavit is submitted to the County.

_____ does not meet any of the criteria set forth in Paragraphs 2 (a) – (c)	
Bidder's/Proposer's Legal Company Name	
of <a href="#">Section 287.138, F.S.</a>	
Pursuant to Section 92.525, F.S., under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated in it are true.	
Print Name of Bidder's/Proposer's Authorized Representative:	_____
Title of Bidder's/Proposer's Authorized Representative:	_____
Signature of Bidder's/Proposer's Authorized Representative:	_____
Date:	_____

## FEDERAL PROCUREMENT REQUIREMENTS RECORD

(Complete and attach this form to each federally funded procurement)

### CONTRACT OR E-PURCHASE ORDER NO.:

#### Contents:

- I. **Competitive solicitations**
- II. **Noncompetitive Procurements**
- III. **Applicable to Competitive Solicitations and Noncompetitive Procurements**
- IV. **Document Approval**
- V. **Attachments**

#### I. Competitive Solicitations:

Complete this section if using a competitive solicitation.

The procurement was conducted in manner providing for full and open competition in accordance with [2 C.F.R. § 200.319](#) by:

using a federally compliant competitively awarded contract; or  
soliciting from a federally compliant pool of vendors and not precluding any potential bidders from qualifying during the solicitation period, in accordance with [2 C.F.R. § 200.319\(e\)](#); or  
issuing a competitive solicitation that follows County established guidelines for Invitation to Bid, Request for Proposal, Invitation to Quote, or Small Purchase Order, includes the applicable contract provisions (in accordance with [2 C.F.R. § 200.327](#), [Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards](#). The required language is included in the County's standard **General Terms & Conditions (Section 1)** and in the Federal Terms and Certifications document;

⇒ completing **all** of the following steps to assure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible in accordance with [2 C.F.R. § 200.321](#):

1. placing such organizations that are qualified on the solicitation's list of prospective suppliers;
2. ensuring such organizations are solicited whenever they are potential suppliers;
3. dividing total requirements, when economically feasible, into smaller tasks or quantities;
4. establishing delivery schedules, where the requirements permit, which encouraged their participation;
5. using the services and assistance, as appropriate, of the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
6. requiring the prime contractor to take the above affirmative steps if subcontracting.

Prospective suppliers shall not be limited to the Miami-Dade County area. The following sources may be used to identify prospective suppliers:

- [Florida Dept. of Management Services, Office of Supplier Diversity Certified Vendor Directory](https://osd.dms.myflorida.com/directories)  
(<https://osd.dms.myflorida.com/directories>)
- [U.S. Department of Labor Surplus Area Firms Directory](https://www.dol.gov/agencies/eta/lsa)  
(<https://www.dol.gov/agencies/eta/lsa>)
- [U.S. Small Business Administration South Florida District](https://www.sba.gov/district/south-florida)  
(<https://www.sba.gov/district/south-florida>)
- [U.S. Department of Commerce's Minority Business Development Agency \(MBDA\)](https://www.mbda.gov/)  
(<https://www.mbda.gov/>)

**FEDERAL PROCUREMENT REQUIREMENTS RECORD**

(Complete and attach this form to each federally funded procurement)

The following is a list of prospective suppliers obtained from these and other sources. For each supplier, the list should include the supplier name, contact information, and the supplier certifications (i.e., Florida Certified Minority, Woman, and Veteran Business Enterprise, and U.S. Small Business):

<u>Supplier Name</u>	<u>Contact Information</u>	<u>Supplier Certifications</u>

Forward a notice of the Future Solicitation to the list of prospective vendors identified above and document all efforts and findings from these sources:

## **FEDERAL PROCUREMENT REQUIREMENTS RECORD**

(Complete and attach this form to each federally funded procurement)

### **II. Noncompetitive Procurements:**

Complete this section if the purchase is a noncompetitive procurement. All items listed **must** be completed and check marked.

The contract includes the applicable contract provisions, in accordance with [2 C.F.R. § 200.327, Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards](#). (The applicable contract provisions are included in the County's standard Federal Non-Competitive Draft Form of Agreement.)

Profit was negotiated as a separate element of the price in accordance with [C.F.R. §200.324\(b\)](#).

Identify which of the four circumstances listed in [2 C.F.R. § 200.320\(c\)](#) justify a noncompetitive procurement:

The item is available only from a single source;

The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;

The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or

After solicitation of a number of sources, competition is determined inadequate.

Provide a brief description of the product or service being procured, including the expected amount of the procurement.

## **FEDERAL PROCUREMENT REQUIREMENTS RECORD**

(Complete and attach this form to each federally funded procurement)

Explain why a noncompetitive procurement is necessary. If utilizing the exigency/emergency exception, the justification should explain the nature of the public exigency or emergency, including specific conditions and circumstances that clearly illustrate why procurement other than through noncompetitive proposals would cause unacceptable delay in addressing the public exigency or emergency. (Failure to plan for transition to competitive procurement cannot be the basis for continued use of noncompetitive procurement based on public exigency or emergency).

State how long the noncompetitively procured contract will be used for the defined scope of work and the impact on that scope of work should the noncompetitively procured contract not be available for that amount of time (e.g., how long do you anticipate the exigency or emergency circumstances will continue; how long will it take to identify your requirements and award a contract that complies with all procurement requirements; or how long would it take another contractor to reach the same level of competence).



## **FEDERAL PROCUREMENT REQUIREMENTS RECORD**

(Complete and attach this form to each federally funded procurement)

### **CONTRACT OR E-PURCHASE ORDER NO.:**

Describe the specific steps taken to determine that full and open competition could not have been used, or was not used, for the scope of work (e.g., research conducted to determine that there were limited qualified resources available that could meet the contract provisions).

Describe any known conflicts of interest and any efforts that were made to identify possible conflicts of interest before the noncompetitive procurement occurred. If no efforts were made, explain why. If a conflict of interest is unavoidable, such as due to exigent/emergency circumstances, explain how it was unavoidable and any steps taken to address the impact of that conflict of interest.

Include any other information justifying the use of noncompetitive procurement in the specific instance.

## FEDERAL PROCUREMENT REQUIREMENTS RECORD

(Complete and attach this form to each federally funded procurement)

### CONTRACT OR E-PURCHASE ORDER NO.:

#### III. Applicable to Competitive Solicitations and Noncompetitive Procurements

Complete Section III for all federally funded procurements. All items listed must be completed and check marked.

A cost or price analysis (FAR guidance: <https://www.acquisition.gov/far/15.404-1>) was performed and is included with the solicitation documents in accordance with 2 [C.F.R. § 200.324](#). (Required if the procurement is valued at over \$250,000, in accordance with Federal requirements and for all noncompetitive procurements, in accordance with SPD guidelines).

Profit was negotiated as a separate element of the price in accordance with [C.F.R. §200.324\(b\)](#), or this requirement is not applicable as there was price competition and the procurement is valued at \$250,000 or less. Note that profit must be negotiated as a separate element of the price for each contract in which there is no price competition and, in all cases, where a cost analysis is performed.

The contract is not a “cost plus a percentage of cost” or “percentage of construction cost” contract in accordance with [C.F.R. §200.324\(d\)](#).

The procurement was awarded to a responsible vendor in accordance with [2 C.F.R. § 200.318\(h\)](#) and a completed Pre-Award Supplier / Vendor Compliance Checklist is included with the solicitation documents.

The offeror was not involved in developing or drafting the solicitation including specifications, requirements, or statement of work.

Local Preference, the cost of random audits performed by the Office of the Inspector General, the County’s User Access Program (UAP), Small Business Enterprise (SBE) Measures, Local Certified Veteran’s Business Enterprise Preference, and First Source Hiring Referral Program (FSHRP) do not apply to this procurement in accordance with [2 C.F.R. § 200.319\(c\)](#).

Oversight will be maintained to ensure vendors perform according to the terms, conditions, and specifications of the contract or purchase order, in accordance with [2 C.F.R. § 200.318\(b\)](#).

Sufficient records will be maintained to detail the history of the procurement in accordance with [2 C.F.R. § 200.318\(i\)](#). These records will include, but are not limited to, the rationale for the method of procurement, selection of contract type; vendor selection or rejection; and basis for the contract price.

A Time and Materials (T&M) contract is a contract for which cost to the County is: the sum of the actual cost of materials and the direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Select One:

The contract is not a T&M type, or  
no other contract type is suitable and the contract includes a ceiling price that the vendor exceeds at its own risk in accordance with [2 C.F.R. § 200.318\(j\)](#).

## **FEDERAL PROCUREMENT REQUIREMENTS RECORD**

(Complete and attach this form to each federally funded procurement)

### **III. Applicable to Competitive Solicitations and Noncompetitive Procurements**

Complete Section III for all federally funded procurements. All items listed must be completed and check marked.

Select One:

The procurement is not for construction or facility improvements valued over \$250,000; or the procurement complies with the bonding requirements for all facility and improvement projects in accordance with [2 C.F.R. § 200.326](#).

Select One:

A Current [Prevailing Wage](#) Determination issued by the U.S. Department of Labor and the [Davis-Bacon Poster \(WH-132L\)](#) are attached to the solicitation/contract; or the required goods and/or services are not covered under the Davis-Bacon Act, as amended.

### **IV. Document Approval**

Complete Section IV for each federally funded procurement

This form was prepared by:

Date:

Department Director's (or Designee's) Signature:

Date:

## FEDERAL PROCUREMENT REQUIREMENTS RECORD

(Complete and attach this form to each federally funded procurement)

### **IV. Attachments**

1. Pre-Award Supplier/Vendor Compliance Checklist  
*The completed Checklist is required for all procurements.*
2. Independent Cost Estimate Form  
*May be used to facilitate the cost or price analysis. The cost or price analysis is required if the procurement is valued at over \$250,000 or is a noncompetitive procurement, regardless of value.*
3. Certification Regarding Lobbying (Byrd Anti-Lobbying Amendment Certification)  
*The completed Certification is required for procurements over \$100,000.*
4. Suspension and Debarment Certification Form  
*The completed Certification is required for procurements over \$25,000.*
5. Federal Non-Competitive Draft Form of Agreement  
*To be used when drafting an agreement for a federally funded noncompetitive procurement.*
6. General Terms & Conditions (Section 1)  
*To be included in competitive solicitations. An e-link to the document is available in the Strategic Procurement Department's website.*
7. Federal Terms and Certifications Document  
*May be used in lieu of the General Terms & Conditions (Section 1)*
8. Contracting with Entities of Foreign Countries of Concern Prohibited Affidavit  
*The executed Affidavit is required for all procurements.*
9. Kidnapping, Custody Offenses, Human Trafficking and Related Offenses Affidavit  
*The executed Affidavit is required for all procurements.*
10. Contractor Due Diligence Affidavit  
*The executed Affidavit is required for procurements valued at over \$1 million, or that otherwise must be presented to the BCC for approval.*



## KIDNAPPING, CUSTODY OFFENSES, HUMAN TRAFFICKING AND RELATED OFFENSES AFFIDAVIT

The Kidnapping, Custody Offenses, Human Trafficking and Related Offenses Affidavit is required by Section [787.06](#), Florida Statutes ("F.S."), as amended by [HB 7063](#), which is deemed as being expressly incorporated into this Form. The Form must be completed by a person authorized to make this attestation on behalf of the Contractor (Nongovernmental Entity) for the purpose of executing, amending, or renewing a Contract with the County (Governmental Entity). The term Governmental Entity has the same meaning as in [Section 287.138\(1\), F.S.](#)

\_\_\_\_\_ does not use coercion for labor or services as defined in Section [787.06, F.S.](#)  
Contractor's Legal Company Name

Pursuant to Section [92.525, F.S.](#), under the penalties of perjury, I declare that I have read the foregoing statement and that the facts stated in it are true.

Print Name of Contractor's Authorized Representative:

Title of Contractor's Authorized Representative:

Signature of Contractor's Authorized Representative:

Date: