

**Internal Services**

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**Fleet Management Division**  
**3501 NW 46th Street**  
**Miami FL 33142**



**MIAMI-DADE COUNTY, FLORIDA**

**REQUEST FOR PRICE QUOTATION (RPQ)**

**Contract No:** MCC 7040 Plan - CICC 7040-0/07

**RPQ No:** ID-0000000645

**INVITATION TO BID**

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Sealed Envelopes, attention to Frances Perez-TeXidor at 3501 NW 46th Street, Miami FL. 33142 no later than 6/26/2024 at 02:00 PM. If you have any questions, contact FRANCES PEREZ at 786-469-2746.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7040 Plan.

**RPQ DETAILED BREAKDOWN**

Bid Due Date:	6/26/2024	Time Due:	02:00 PM	Submitted Via:	Sealed Envelopes	SBE-Con. Level:	1
Estimated Value:	\$25,650 (excluding Contingencies and Dedicated Allowances)						
Project Name:	Bay 2 Car Lift Replacement						
Project Location:	Downtown Motor Pool- 201 NW 1st Street, Miami						
License Requirements:	Primary:	General Mechanical, Master; General Engineering; General Building Contractor					
Scope of Work:	(Contractor must obtain and submit all permits prior to performing any work). A. Work under this Contract includes furnishing of all supervision, labor, materials, tools, equipment and performing all operations required to construct the Work in accordance with the Contract Documents. B. Work includes but is not limited to removing an inground car lift and furnishing and installing a new above ground car lift. Contractor to be responsible for all permits requirements.						
Document Pickup:	Contact:	Alfredo Munoz	Phone No:	305-269-5215	Date:	6/18/2024	
	Location:	Electronic					
Pre-Bid Meeting::	YES	Mandatory:	No	Date:	6/21/2024	Time:	10:00 AM
	Location:	Downtown Motor Pool-201 NW 1st Street, Miami					
Site Meeting:	YES	Mandatory:	No	Date:	6/21/2024	Time:	10:00 AM
	Location:	Downtown Motor Pool-201 NW 1st Street, Miami					
Bid shall be submitted to:	Contact:	Frances Perez-TeXidor					
	Address:	3501 NW 46th Street, Miami FL. 33142					
	Email:	Frances.Perez@miamidade.gov	FAX # :				
Type of Contract:	Multiple Trade		Method of Award:	Lowest Responsible Bidder			
Method of Payment:	Scheduled Monthly Payments		Insurance Required:	YES			
Additional Insurance Required:	YES		If Yes - Minimum Coverage:	\$1,000,000.00			
Performance & Payment Bond Required:	NO		Bid Bond Required:	NO			
Prevailing Wage Rate Required:	N/A	Davis Bacon:	NO	Maintenance Wages:	NO	AIPP:	NO
				Amount:			
SBE-Con. Requirements:	YES	Percentage:	100.00%	SBD Certificate of Assurance Form Required:	YES		
DBE Participation:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required:	NO		
CWP Requirements:	NO	Percentage:	0.00%				
SBE-S Requirements	NO	Percentage:	0.00%				
SBE-G Requirements	NO	Percentage:	0.00%				
Liquidated Damages:	NO	\$\$ Per Day:					
Trade Set-a-side:	NO	If Yes, Trade =					
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.							
Design Drawing Included:	NO	Shop Drawing Included:	NO	Specifications Included:	YES		
Anticipated Start Date:	7/15/2024		Calendar Days for Project Completion:	180			

Comments:

**LOCATION OF WORK:**

A. Work is to be performed in the shop's 3D lunchroom. Air Handle is located on the second floor, and the Condenser is located at the rear of the building on the first floor.  
Address is: Downtown Motor pool, 201 NW 1st Street, Miami Fl. 33128.

**LICENSE REQUIREMENTS:**

At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida, and these Solicitation and Contract Documents, the Bidder must hold a valid, current, and active:

a. Certificate of Competency as a General Mechanical Contractor. The specialty contractor shall subcontract with a qualified contractor any work which is incidental to the specialty but is specified in the aforementioned Code as being the work of other than that of the Specialty for which certified.

**EXPERIENCE:**

Experience Requirement:

1. The Bidder must demonstrate that it has full-time personnel with the necessary experience to perform the Project's Scope of Work. This experience shall include work in successfully completed projects performed by the identified personnel whose bulk of work performed in the Public Right-of-Way is similar in detail to the Project's Scope of Work described in these Solicitation Documents. Demonstrate the experience requirement by:

a. Providing a detailed description of at least three (3) projects similar in detail to the Project's Scope of Work described in these Solicitation Documents and in which the Bidder's identified personnel is currently engaged or has completed within the past five years. List and describe the aforementioned projects and state whether the work was performed for the County, other government clients, or private entities. The description must identify for each project:

- 1) The identified personnel and their assigned role and responsibilities for the listed project
- 2) The client's name and address including a contact person and phone number for reference
- 3) Description of work
- 4) Total dollar value of the contract
- 5) Contract duration
- 6) Statement or notation of whether Bidder's referenced personnel is/was employed by the prime contractor or subcontractor and
- 7) For completed projects, provide letters of certification of final acceptance or similar project closure documentation issued by the client and available Contractor's performance evaluations or . The County reserves the right to request additional information and/or contact listed persons pertaining to the bidder's experience.

**INDEMNIFICATION AND INSURANCE REQUIREMENTS**

B. Contractor shall furnish to Miami Dade County, Internal Service Department, Fleet Management Division, 3501 NW 46th Street, Second Floor, Miami Florida 33142, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

1. Worker's Compensation Insurance for all Contractor employees as required by Florida Statute 440.
2. Commercial General Liability Insurance in an amount not less than \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate, not to exclude Products and Completed Operations. Miami-Dade County must be shown as an additional insured with respect to this coverage.
3. Automobile Liability Insurance covers all owned, non-owned, and hired vehicles used in connection with the work in an amount not less than \$1,000,000 combined with a single limit per occurrence for bodily injury and property damage.

**LIQUIDATED DAMAGES.**

Contractor shall pay to the County, not as a penalty but as liquidated damages, the amount \$638.00 per day should Contractor fail to complete all work specified within the time stipulated in the Contract for substantial completion, including extra time granted in writing by the County. Substantial completion must be achieved prior to contract final acceptance, unless a different time is stipulated under the contract duration on the Special Provisions.

**BID DOCUMENTS:**

Bidding documents may be obtained by <https://www8.miamidade.gov/Apps/ISD/DPMWW/Solicitationlist.aspx>. at no cost to the contractor. Contact Alfredo.Munoz@miamidade.gov if you encounter any problem downloading the documents.

**ADDENDUMS - RFI'S**

All RFI requests should be e-mailed to Alfredo.Munoz@miamidade.gov while copying the Clerk of the Board (clerkbcc@miamidade.gov).

Be advised that all Addendums, RFI's, and the document holders list (bidder's list) are now available to view online at the following web address:

<https://www8.miamidade.gov/Apps/ISD/DPMWW/Solicitationlist.aspx>

**VENDOR REGISTRATION:**

Due to the new Vendor Registration procedures of the Internal Service Department, Procurement Management Division, updated definitions along with the "Affirmation of Vendor Affidavits" has been added to the Bid Submittal Package. The successful bidder must be registered under this new procedure prior to award.

**FUNDING INFORMATION:**

Chartfields are as follows:

Dept. ID I D02050000

Account 5244110000

Fund G5006

**PRE-BID - BID SUBMITTAL DUE DATE:**

Pre-Bid Conference date, time, and location: Friday, June 21, 2024, at 10:00 A.M. Non-Mandatory

Pre-Bid Meeting will be conducted in person at the site.

Bid Due Date, Opening Time & Location:

Bid Submittal Time and Location: Wednesday, June 26, 2024, 2:00 PM, Clerk of the Board Office  
SPCC Center 17th Floor.

## **DISCLOSURE:**

- Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to **Internal Services, Fleet Management Division, 3501 NW 46th Street, Miami FL 33142**, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A.** Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
  - a. If applicable should include coverage required under the U.S. Longshoremen and Harbor Workers' Act (USL&H) and/or Jones Act for any activities on or about navigable water.
- B.** Commercial General Liability in an amount not less than \$300,000 per occurrence, and \$600,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C.** Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.

\*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. \$1 million limit applies at all other airports.

- All 7040 RPQs are 100% Set-aside solicitations - solely for certified Small Business Enterprise-Construction (SBE-Con) firms registered in the MCC 7040 Plan. Registered SBE-Con firms are invited to bid based on the project's primary license requirement, estimated value and the contractors' certification participation level. The SBE-Con Participation Level will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents. **All bidders prime and sub contractors must be SBE-Con certified.**
- All Prime Contractors submitting a bid for RPQ/Project with a Small Business Measures (s) MUST submit the Small Business Development "CERTIFICATE OF ASSURANCE" form properly completed, signed and notarized with their bid document at the time of Bid Submittal. FAILURE TO SUBMIT THE REQUIRED CERTIFICATE OF ASSURANCE FORM AT THE TIME OF BID SUBMISSION SHALL RENDER THE BID NON COMPLIANT TO THE CONTRACT REQUIREMENT AND SECTION 10.33.02 OF THE CODE OF MIAMI-DADE COUNTY.
- 7040 and 7360 RPQs with an estimated project value in excess of \$700,000.00 may be assigned a Small Business Enterprise Goods (SBE-G) or Small Business Services (SBE-S) program goal. The SBE-G or SBE-S goal if applicable will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All RPQs with an estimated project value \$100,000 or above are subject to Responsible Wage Rates. The wage rate will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All Projects, where price (Proposals/Bids) received are in excess of \$200,000 will require the submission of the Payment and Performance Bond as required by State of Florida Statute.

## **VERIFICATION OF EMPLOYMENT ELIGIBILITY (E-VERIFY):**

By entering the Contract, the Awarded Bidder becomes obligated to comply with the provisions of Section 448.095, Florida Statute, titled "Verification of Employment Eligibility." This includes but is not limited to utilization of the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all newly hired employees by the Awarded Bidder effective, January 1, 2021, and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply may lead to termination of this Awarded Bidder, or if a Subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. If this Contract is terminated for a violation of the statute by the Awarded Bidder, the Awarded Bidder may not be awarded a public contract for a period of one year after the date of termination, and the Awarded Bidder

may be liable for any additional costs incurred by the County resulting from the termination of the Contract. Public and private employers must enroll in the E-Verify System (<http://www.uscis.gov/e-verify>) and retain the I-9 Forms for inspection.