

Internal Services

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Fleet Management Division
3501 NW 46th Street
Miami FL 33142

**MIAMI-DADE COUNTY, FLORIDA****REQUEST FOR PRICE QUOTATION (RPQ)****Contract No:** MCC 7040 Plan - CICC 7040-0/07**RPQ No:** ID-0000000646**INVITATION TO BID**

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Electronic Bidding, attention to Frances Perez-Textidor at no later than 6/26/2024 at 02:00 PM. If you have any questions, contact FRANCES PEREZ at 786-469-2746.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7040 Plan.

RPQ DETAILED BREAKDOWN

Bid Due Date:	6/26/2024	Time Due:	02:00 PM	Submitted Via:	Electronic Bidding	SBE-Con. Level:	1	
Estimated Value:	\$5,950	(excluding Contingencies and Dedicated Allowances)						
Project Name:	Air Conditioning Replacement-Split unit 4 Tons							
Project Location:	10820 SW 211th Street, Cutler Bay, FL 33189							
License Requirements:	Primary:	Air Conditioning Limited; Air Conditioning Unlimited						
Scope of Work:	(Contractor must obtain and submit all permits prior to performing any work). A. Work under this Contract includes furnishing of all supervision, labor, materials, tools, equipment and performing all operations required to perform the Work in accordance with the Contract Documents. B. Work includes but is not limited to removing an existing 4.0-ton Air Conditioning Split Unit and to furnish and install a new 4.0-ton split unit with a 16 Seasonal Energy Efficiency Ratio (SEER). The Contractor will be responsible for all permits requirements. Refer to Article 2.02 for additional Work details.							
Document Pickup:	Contact:	INFORMS		Phone No:	786-469-2746	Date:	6/13/2024	
	Location:	INFORMS/Electronic						
Pre-Bid Meeting::	YES	Mandatory:	No	Date:	6/17/2024	Time:	10:00 AM	
	Location:	10820 SW 211th Street, Cutler Bay, FL 33189						
Site Meeting:	YES	Mandatory:	No	Date:	6/17/2024	Time:	10:00 AM	
	Location:	10820 SW 211th Street, Cutler Bay, FL 33189						
Bid shall be submitted to:	Contact:	Frances Perez-Textidor						
	Address:	3501 NW 46th Street, Miami FL 33142						
	Email:	Frances.Perez@miamidade.gov			FAX # :	786-469-2746		
Type of Contract:	Single Trade		Method of Award:		Assigned Rotation			
Method of Payment:	Lump Sum		Insurance Required:		YES			
Additional Insurance Required:	YES		If Yes - Minimum Coverage:		\$0.00			
Performance & Payment Bond Required:	NO		Bid Bond Required:		NO			
Prevailing Wage Rate Required:	N/A	Davis Bacon:	NO	Maintenance Wages:	NO	AIPP:	NO	
				Amount:				
SBE-Con. Requirements:	YES	Percentage:	100.00%	SBD Certificate of Assurance Form Required:				NO
DBE Participation:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required:				NO
CWP Requirements:	NO	Percentage:	0.00%					
SBE-S Requirements	NO	Percentage:	0.00%					
SBE-G Requirements	NO	Percentage:	0.00%					
Liquidated Damages:	YES	\$\$ Per Day:	\$300.00					
Trade Set-a-side:	NO	If Yes, Trade =						
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.								
Design Drawing Included:	NO	Shop Drawing Included:	NO	Specifications Included:				YES

Anticipated Start Date:	7/1/2024	Calendar Days for Project Completion:	20
Comments:	<p>LOCATION OF WORK: A. Work is to be performed in the shop's 3D lunchroom. Air Handle is located on the second floor, and the Condenser is located at the rear of the building on the first floor. Address is 10820 SW 211th Street, Cutler Bay, FL 33189</p> <p>LICENSE REQUIREMENTS: At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida, and these Solicitation and Contract Documents, the Bidder must hold a valid, current, and active:</p> <p>a. Certificate of Competency as a General Mechanical Contractor or as a Specialty as an Air Conditioning Contractor. The specialty contractor shall subcontract with a qualified contractor any work which is incidental to the specialty but is specified in the aforementioned Code as being the work of other than that of the Specialty for which certified.</p> <p>EXPERIENCE: Experience Requirement: 1. The Bidder must demonstrate that it has full-time personnel with the necessary experience to perform the Project's Scope of Work. This experience shall include work in successfully completed projects performed by the identified personnel whose bulk of work performed in the Public Right-of-Way is similar in detail to the Project's Scope of Work described in these Solicitation Documents. Demonstrate the experience requirement by: a. Providing a detailed description of at least three (3) projects similar in detail to the Project's Scope of Work described in these Solicitation Documents and in which the Bidder's identified personnel is currently engaged or has completed within the past five years. List and describe the aforementioned projects and state whether the work was performed for the County, other government clients, or private entities. The description must identify for each project: 1) The identified personnel and their assigned role and responsibilities for the listed project 2) The client's name and address including a contact person and phone number for reference 3) Description of work 4) Total dollar value of the contract 5) Contract duration 6) Statement or notation of whether Bidder's referenced personnel is/was employed by the prime contractor or subcontractor and 7) For completed projects, provide letters of certification of final acceptance or similar project closure documentation issued by the client and available Contractor's performance evaluations or 2. The County reserves the right to request additional information and/or contact listed persons pertaining to the bidder's experience.</p> <p>INDEMNIFICATION AND INSURANCE REQUIREMENTS B. Contractor shall furnish to Miami Dade County, Internal Service Department, Fleet Management Division, 3501 NW 46th Street, Second Floor, Miami Florida 33142, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below: 1. Worker's Compensation Insurance for all Contractor employees as required by Florida Statute 440. 2. Commercial General Liability Insurance in an amount not less than \$300,000 per occurrence and \$600,000 in the aggregate, not to exclude Products and Completed Operations. Miami-Dade County must be shown as an additional insured with respect to this coverage. 3. Automobile Liability Insurance covers all owned, non-owned, and hired vehicles used in connection with the work in an amount not less than \$300,000 combined with a single limit per occurrence for bodily injury and property damage. C. All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:</p> <p>BID DOCUMENTS: Bidding documents may be obtained by logging into https://www8.miamidade.gov/Apps/ISD/DPMWW/SolicitationList.aspx. at no cost to the contractor.</p> <p>ADDENDUMS - RFI'S Bids are to be submitted electronically through a secure mailbox via the Integrated Financial Resources Management System (INFORMS) (https://supplier.miamidade.gov) until the date and time indicated in the INFORMS Solicitation End Date published in INFORMS and in this</p>		

Solicitation document. It is the sole responsibility of the Bidder to ensure that its bid is in INFORMS before the Solicitation deadline. There is no cost to the Bidder to submit a bid for a Miami-Dade County solicitation via INFORMS. Electronic submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning this Solicitation, use the question/answer feature provided within the Solicitation by INFORMS at <https://supplier.miamidade.gov>. Questions of a material nature must be received prior to the date and time of the INFORMS Solicitation Question & Answer End Date specified in the Solicitation. Material changes, if any, to the Solicitation will be made only by written addendum. (See Mandatory Online Forms and Addendum Acknowledgement section of INFORMS site).

Bidders must allow sufficient time to complete online forms and upload all bid documents. All information and documents must be fully entered, uploaded, acknowledged ("Confirm") and recorded into INFORMS before the date and time of the INFORMS Solicitation End Date, or the system will stop the process and the submission will be considered late and will not be accepted.

No part of a Bid can be submitted by hardcopy, email or fax. Prospect Bidders are encouraged to access the links below to assist with submission of responses to the Solicitation.

Recorded eSupplier Workshop

https://www.miamidade.gov/global/news-item.page?Mduid_news=news1652724628268780

Password: q37%t+pG

Submit a Bid Job Aid

<https://www.miamidade.gov/technology/library/informs/job-aid/submit-a-bid.pdf>

Be advised that additionally all Addendums, RFI's, and the document holders list (bidder's list) will also be available to view online at the following web address:

<https://www8.miamidade.gov/Apps/ISD/DPMWW/SolicitationList.aspx>

VENDOR REGISTRATION:

Due to the new Vendor Registration procedures of the Internal Service Department, Procurement Management Division, updated definitions along with the "Affirmation of Vendor Affidavits" has been added to the Bid Submittal Package. The successful bidder must be registered under this new procedure prior to award.

FUNDING INFORMATION:

Chartfields are as follows:

Dept. ID ID02050000

Account 5244110000

Fund G5027

Project ID02_Shop3D

Activity ID02_AIRCONDITN

PRE-BID - BID SUBMITTAL DUE DATE:

Pre-Bid Conference date, time, and location: Monday, June 17, 2024, at 10:00 A.M. Non-Mandatory Pre-Bid Meeting will be conducted in person at the site.

Bid Due Date, Opening Time & Location:

Wednesday, June 26, 2024, 2:00 PM, Via INFORMS or Clerk of the Board, SPCC 17th Floor

DISCLOSURE:

- Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to **Internal Services, Fleet Management Division, 3501 NW 46th Street, Miami FL 33142**, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A.** Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
 - a. If applicable should include coverage required under the U.S. Longshoremen and Harbor Workers' Act (USL&H) and/or Jones Act for any activities on or about navigable water.
- B.** Commercial General Liability in an amount not less than \$300,000 per occurrence, and \$600,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C.** Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.

*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. \$1 million limit applies at all other airports.

- All 7040 RPQs are 100% Set-aside solicitations - solely for certified Small Business Enterprise-Construction (SBE-Con) firms registered in the MCC 7040 Plan. Registered SBE-Con firms are invited to bid based on the project's primary license requirement, estimated value and the contractors' certification participation level. The SBE-Con Participation Level will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents. **All bidders prime and sub contractors must be SBE-Con certified.**
- All Prime Contractors submitting a bid for RPQ/Project with a Small Business Measures (s) MUST submit the Small Business Development "CERTIFICATE OF ASSURANCE" form properly completed, signed and notarized with their bid document at the time of Bid Submittal. **FAILURE TO SUBMIT THE REQUIRED CERTIFICATE OF ASSURANCE FORM AT THE TIME OF BID SUBMISSION SHALL RENDER THE BID NON COMPLIANT TO THE CONTRACT REQUIREMENT AND SECTION 10.33.02 OF THE CODE OF MIAMI-DADE COUNTY.**
- 7040 and 7360 RPQs with an estimated project value in excess of \$700,000.00 may be assigned a Small Business Enterprise Goods (SBE-G) or Small Business Services (SBE-S) program goal. The SBE-G or SBE-S goal if applicable will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All RPQs with an estimated project value \$100,000 or above are subject to Responsible Wage Rates. The wage rate will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All Projects, where price (Proposals/Bids) received are in excess of \$200,000 will require the submission of the Payment and Performance Bond as required by State of Florida Statute.

VERIFICATION OF EMPLOYMENT ELIGIBILITY (E-VERIFY):

By entering the Contract, the Awarded Bidder becomes obligated to comply with the provisions of Section 448.095, Florida Statute, titled "Verification of Employment Eligibility." This includes but is not limited to utilization of the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all newly hired employees by the Awarded Bidder effective, January 1, 2021, and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply may lead to termination of this Awarded Bidder, or if a Subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. If this Contract is terminated for a violation of the statute by the Awarded Bidder, the Awarded Bidder may not be awarded a public contract for a period of one year after the date of termination, and the Awarded Bidder

may be liable for any additional costs incurred by the County resulting from the termination of the Contract. Public and private employers must enroll in the E-Verify System (<http://www.uscis.gov/e-verify>) and retain the I-9 Forms for inspection.

SMALL BUSINESS ENTERPRISE-CONSTRUCTION PROGRAM REQUIREMENTS:

In accordance with Sections 2.25 and 2.33 (E) of CICC 7040-0/07 this Project is considered a single trade or primarily single trade project. Primary Trade related work shall not be subcontracted. If ancillary (trade) work is required to complete this Project you may contract with a subcontractor with approval from the contracting Department and the Office of Small Business Development. All subcontractors must be certified SBE-CONS firms and approval given by SBD prior to any work beginning.