

MIAMI-DADE COUNTY  
PEOPLE AND INTERNAL OPERATIONS DEPARTMENT (PIOD)

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ADDENDUM NO. 1  
December 10, 2025

PROJECT: Fleet Shop 1 Main- Rooftop Air Conditioning Package Unit Replacement  
Contract No: MCC 7040 Plan - CICC 7040-0/07 - Rotation List  
RPQ No: ID-0000001208

BID DUE DATE: December 17, 2025; 02:00 P.M.

FROM: Miami-Dade County PIOD  
Fleet Management Division  
3501 NW 46<sup>th</sup> Street, 2<sup>nd</sup> Floor  
Miami, FL 33142  
786-4692746

TO: Interested Parties

**PURPOSE OF ADDENDUM**

This addendum clarifies that project ID-0000001208 is being advertised under the **MCC 7040 Rotation and Selection Process**.

**ROTATION SELECTION PROCESS**

Under this process, the RPQ bidders list is restricted to rotated contractors listed in numerical order based on their position in the rotation pool provided by the Small Business Enterprise (SBE) office. **As such, no quotes from contractors outside the rotation list will be accepted.**

**Award Procedure**

1. **Primary Invitation:** The user department shall invite **Bidder Number 1** to provide a quote. If the quote is responsive and the bidder is responsible, the contract will be awarded to Bidder Number 1.
2. **Sequential Process:** If Bidder Number 1:
  - o Fails to respond within the established timeframe noted in the RPQ, **or**
  - o Is unavailable to perform the work, **or**
  - o Provides a non-responsive quote, **or**
  - o Is deemed not responsible

Then the user department shall extend the same opportunity to **Bidder Number 2**.

3. **Continuation:** This sequential process continues until either:
  - o The user department accepts a proposal and issues a Recommendation to Award, **or**
  - o The project is canceled
4. **Additional Contractors:** If none of the contractors from the initial bidders list can be awarded the contract or if none respond to the RPQ, the user department shall request an updated list of four additional contractors and follow the process outlined above.

**END OF ADDENDUM NO. 1**



Alfredo E. Munoz, P.E.  
Fleet Management Division, Manager  
People Internal and Operations Department

AM:fp

cc: France Perez-TeXidor, PIOD  
Clerk of the Board

Eric Perez, PIOD  
Project File

Laurie Johnson, SPD