

**People and Internal Operations  
Department**

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People and Internal Operations Department  
3501 NW 46th Street, 2nd Floor  
Miami FL 33142



**MIAMI-DADE COUNTY, FLORIDA  
REQUEST FOR PRICE QUOTATION (RPQ)**

Contract No: MCC 7040 Plan  
RPQ No: ID-0000001208

**INVITATION TO BID**

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Sealed Envelopes, attention to Frances Perez-TeXidor at 3501 NW 46th Street no later than 12/17/2025 at 02:00 PM. If you have any questions, contact FRANCES PEREZ at 786-469-2746.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7040 Plan.

**RPQ DETAILED BREAKDOWN**

Bid Due Date:	12/17/2025	Time Due:	02:00 PM	Submitted Via:	Sealed Envelopes		
Estimated Value:	\$9,500	(excluding Contingencies and Dedicated Allowances)					
Project Name:	Fleet Shop 1 Main- Rooftop Air Conditioning Package Unit Replacement						
Project Location:	703 NW 25th Street, Miami Florida 33127						
License Requirements:	Primary:	Air Conditioning Unlimited; Air Conditioning Limited					
Scope of Work:	(Contractor must obtain and submit all permits prior to performing any work). Work under this Contract includes furnishing of all supervision, labor, materials, tools, equipment, and performing all operations required to perform the Work in accordance with the Contract Documents. Work includes, but is not limited to, furnishing and installing a new 5-ton rooftop air conditioning package unit with energy-efficient, EPA-compliant, and Miami-Dade County–approved commercial systems in compliance with new refrigerant and building code standards effective 2025. Work also includes removal of existing 5-ton Carrier unit Model 50IM-006-V501, Rooftop. Additional details are listed under Article 2.02 of the Special Provisions.						
Document Pickup:	Contact:	Frances Perez	Phone No:	786-469-2746	Date:	12/4/2025	
	Location:	Electronic					
Pre-Bid Meeting::	YES	Mandatory:	No	Date:	12/11/2025	Time:	10:00 AM
	Location:	703 NW 25th Street, Miami Florida 33127					
Site Meeting:	YES	Mandatory:	No	Date:	12/11/2025	Time:	10:00 PM
	Location:	703 NW 25th Street, Miami Florida 33127					
Bid shall be submitted to:	Contact:	Frances Perez-TeXidor					
	Address:	3501 NW 46th Street					
	Email:	Frances.Perez@Miamiidade.gov	FAX # :	786-469-2746			
Type of Contract:	Single Trade		Method of Award:	Lowest Responsible Bidder			
Method of Payment:	Lump Sum		Insurance Required:	YES			
Additional Insurance Required:	YES		If Yes - Minimum Coverage:	\$1,000,000.00			
Performance & Payment Bond Required:	NO		Bid Bond Required:	NO			
Davis Bacon:	NO	Maintenance Wages:	NO	AIPP:	NO	Amount:	
DBE Participation:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required:	NO		
SBE-S Requirements	NO	Percentage:	0.00%				
SBE-Services Commodity Set-Aside	NO	If Yes, Service =					
SBE-G Requirements	NO	Percentage:	0.00%				
SBE-Goods Commodity Set-Aside	NO	If Yes, Goods =					
Liquidated Damages:	NO	\$\$ Per Day:					
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.							
Design Drawing Included:	NO	Shop Drawing Included:	NO	Specifications Included:	YES		

Anticipated Start Date:	1/5/2026	Calendar Days for Project Completion:	30
Comments:	<p><b>LOCATION OF WORK:</b>  A. Work is to be performed at Fleet shop 1 Main. The rooftop Package Unit that cools the bathrooms of the premises.  703 NW 25th Street, Miami, Florida 33127</p> <p><b>LICENSE REQUIREMENTS:</b>  At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida, and these Solicitation and Contract Documents, the Bidder must hold a valid, current, and active Certificate of Competency as an Air Conditioning Contractor. Also, any General Mechanic Contractor License or state refrigeration contractor license will be allowed to perform the Work.</p> <p><b>EXPERIENCE:</b>  Experience Requirement:  1. The Bidder must demonstrate that it has full-time personnel with the necessary experience to perform the Project's Scope of Work. This experience shall include work in successfully completed projects performed by the identified personnel whose bulk of work performed in a governmental agency is similar in detail to the Project's Scope of Work described in these Solicitation Documents. Demonstrate the experience requirement by:  a. Providing a detailed description of at least three (3) projects similar in detail to the Project's Scope of Work described in these Solicitation Documents and in which the Bidder's identified personnel is currently engaged or has completed within the past five years. List and describe the aforementioned projects and state whether the work was performed for the County, other government clients, or private entities. The description must identify for each project:  1) The identified personnel and their assigned role and responsibilities for the listed project  2) The client's name and address, including a contact person and phone number for reference  3) Description of work  4) Total dollar value of the contract  5) Contract duration  6) Statement or notation of whether Bidder's referenced personnel is/was employed by the prime contractor or subcontractor, and  7) For completed projects, provide letters of certification of final acceptance or similar project closure documentation issued by the client, and available Contractor's performance evaluations or  2. The County reserves the right to request additional information and/or contact listed persons pertaining to the bidder's experience.</p> <p><b>INDEMNIFICATION AND INSURANCE REQUIREMENTS</b>  B. Contractor shall furnish to Miami Dade County, People and Internal Operations Department, Fleet Management Division, 3501 NW 46th Street, Second Floor, Miami, Florida 33142, Certificate(s) of Insurance which indicate that insurance coverage has been obtained that meets the requirements as outlined below:  1. Worker's Compensation Insurance for all Contractor employees as required by Florida Statute 440.  2. Commercial General Liability Insurance in an amount not less than \$1,000,000. per occurrence and \$2,000,000 in the aggregate, not to exclude Products and Completed Operations. Miami-Dade County must be shown as an additional insured with respect to this coverage.  3. Automobile Liability Insurance covers all owned, non-owned, and hired vehicles used in connection with the work in an amount not less than \$1,000,000 combined with a single limit per occurrence for bodily injury and property damage.  C. All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:</p> <p><b>LIQUIDATED DAMAGES.</b>  Contractor shall pay to the County, not as a penalty but as liquidated damages, the amount \$300.00 per day should Contractor fail to complete all work specified within the time stipulated in the Contract for substantial completion, including extra time granted in writing by the County. Substantial completion must be achieved prior to contract final acceptance.</p> <p><b>BID DOCUMENTS:</b>  Bidding documents may be obtained by <a href="https://www8.miamidade.gov/Apps/ISD/DPMWW/Solicitationlist.aspx">https://www8.miamidade.gov/Apps/ISD/DPMWW/Solicitationlist.aspx</a>. at no cost to the contractor. Contact <a href="mailto:Alfredo.Munoz@miamidade.gov">Alfredo.Munoz@miamidade.gov</a> if you encounter any problem downloading the documents.</p>		

**ADDENDUMS - RFI'S**

All RFI requests shall be emailed on or before two working days before the Due Date to Alfredo.Munoz@miamidade.gov, while copying Frances.Perez@miamidade.gov and the Clerk of the Board(clerkbcc@miamidade.gov).

Be advised that all Addenda, RFI's, and the document holders list (bidder's list) are now available to view online at the following web address:

<https://www8.miamidade.gov/Apps/ISD/DPMWW/SolicitationList.aspx>

**VENDOR REGISTRATION:**

Due to the new Vendor Registration procedures of the Strategic Procurement Department (SPD), updated definitions along with the "Affirmation of Vendor Affidavits" has been added to the Bid Submittal Package. The successful bidder must be registered under this new procedure prior to award.

**FUNDING INFORMATION:**

Chartfields are as follows:

Dept. ID ID02060100

Account 5244190000

Fund G5027

Project ID02\_Shop1Main

Activity ID02\_AIRCONDNTN

**PRE-BID - BID SUBMITTAL DUE DATE:**

Pre-Bid Conference date, time, and location: Thursday, December 11, 2025, at 10:00 A.M. Non-Mandatory Pre-Bid Meeting will be conducted in person at the site.

Bid Due Date, Opening Time & Location:

Bid Submittal Time and Location: Wednesday, December 17, 2024, 2:00 PM, at the Clerk of the Board Office, SPCC Center, 17th Floor. 111 NW 1st Street-Downtown Government Center.

## **DISCLOSURE:**

- Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to **People and Internal Operations Department, People and Internal Operations Department, 3501 NW 46th Street, 2nd Floor, Miami FL 33142**, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A.** Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
  - a. If applicable should include coverage required under the U.S. Longshoremen and Harbor Workers' Act (USL&H) and/or Jones Act for any activities on or about navigable water.
- B.** Commercial General Liability in an amount not less than \$300,000 per occurrence, and \$600,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C.** Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.

\*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. \$1 million limit applies at all other airports.

- All 7040 RPQs are 100% Set-aside solicitations - solely for certified Small Business Enterprise-Construction (SBE-Con) firms registered in the MCC 7040 Plan. Registered SBE-Con firms are invited to bid based on the project's primary license requirement, estimated value and the contractors' certification participation level. The SBE-Con Participation Level will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents. **All bidders prime and sub contractors must be SBE-Con certified.**

## **VERIFICATION OF EMPLOYMENT ELIGIBILITY (E-VERIFY):**

By entering the Contract, the Awarded Bidder becomes obligated to comply with the provisions of Section 448.095, Florida Statute, titled "Verification of Employment Eligibility." This includes but is not limited to utilization of the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all newly hired employees by the Awarded Bidder effective, January 1, 2021, and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply may lead to termination of this Awarded Bidder, or if a Subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. If this Contract is terminated for a violation of the statute by the Awarded Bidder, the Awarded Bidder may not be awarded a public contract for a period of one year after the date of termination, and the Awarded Bidder may be liable for any additional costs incurred by the County resulting from the termination of the Contract. Public and private employers must enroll in the E-Verify System (<http://www.uscis.gov/e-verify>) and retain the I-9 Forms for inspection.

## **SMALL BUSINESS ENTERPRISE-CONSTRUCTION PROGRAM REQUIREMENTS:**

In accordance with Sections 2.25 and 2.33 (E) of CICC 7040-0/07 this Project is considered a single trade or primarily single trade project. Primary Trade related work shall not be subcontracted. If ancillary (trade) work is required to complete this Project you may contract with a subcontractor with approval from the contracting Department and the Strategic Procurement Department. All subcontractors must be certified SBE-CONS firms and approval given by SPD prior to any work beginning.