

**Parks, Recreation and Open Spaces**  
**Capital Contracts**  
**275 NW 2nd Street**  
**Miami Fl 33128**



**MIAMI-DADE COUNTY, FLORIDA**  
**REQUEST FOR PRICE QUOTATION (RPQ)**  
**Contract No: MCC 7360 Plan - CICC 7360-0/08**  
**RPQ No: 284052**

**INVITATION TO BID**

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Electronic Bidding, attention to Monique Perez at no later than 7/20/2023 at 02:00 PM. If you have any questions, contact Jose Lopez Jr at 786/315-2124.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7360 Plan.

**RPQ DETAILED BREAKDOWN**

Bid Due Date:	7/20/2023	Time Due:	02:00 PM	Submitted Via:	Electronic Bidding	SBE-Con. Level:	N/A
Estimated Value:	\$95,000 (excluding Contingencies and Dedicated Allowances)						
Project Name:	Multiple Parks Swimming Pool and Splashpad Repairs - North of Tamiami Trail						
Project Location:	Various Park Locations						
License Requirements:	Primary:	Swimming Pool Contractor; Swimming Pool; Plumber, Master; General Building Contractor					
Scope of Work:	<p>(Contractor must obtain and submit all permits prior to performing any work).  <b>Experience Requirement:</b>  Bidder or vendor key personnel experience shall have completed at least two (2) projects of similar size and scope in accordance with Resolution No. R-1122-21. Bidder shall provide evidence of this experience; project names; dollar values and contract information for verification purposes. The experience of the bidding or proposing Contractors' key personnel will be considered in assessing the Contractor's experience. This information should be entered on form 00450 Bidder's Statement of Qualifications and Business References, highlighting at least two comparable projects and using additional pages as needed.</p> <p>The purpose of this solicitation is to establish a contract for the maintenance of swimming pool/spa and splashpad related services, and emergency repair service of various pools located throughout Miami-Dade County.</p> <p>1.1 CONTRACTOR shall provide a STANDARD HOURLY PRICE QUOTATION to complete replacement/repairs to swimming pool/spa and splashpad related services including the emergency repair of pool/spa/splashpad systems related items on an as-needed basis as described. Maintenance of pool/spa/splashpad heaters and filters/sand replacement, pump and motor systems, propane gas systems, chemical distribution systems, chlorine distribution systems, Substrate Lighting (low voltage), plastering/stuccoing of pool/spa substrate/walls/decks, pool/spa/splashpad tile replacement/repair, plumbing/piping replacement/repair to include (main drain, return, gutter, skimmers, floor intakes, wall inlets, aerators, blowers, splashpad water structures, etc.).</p> <p>1.2 Awarded Bidder(s) shall furnish all labor, materials, equipment, tools and all other work and incidentals required for the services detailed below.</p> <p>1.3 CONTRACTOR shall require Certified/State Registered Tradesman as applies to requested repairs.</p> <p>1.4 CONTRACTOR SHALL NOT SUBMIT A STANDARD HOURLY PRICE FOR A CERTIFIED/REGISTERED TRADE THAT EXCEEDS 1.5 TIMES THAT OF THE STANDARD HOURLY</p>						

PRICE FOR AN TRADE HELPER, OR CONTRACTORS BID WILL BE DEEMED NON-RESPONSIVE.

1.5 CONTRACTOR SHALL SUBMIT STANDARD HOURLY PRICE FOR A LICENSED CERTIFIED/REGISTERED TRADESMAN and STANDARD HOURLY PRICE FOR AN TRADE HELPER, HOURLY RATES SHALL BE COMPATIBLE TO INDISTRY STANDARDS +/-10%, OWNER RESERVS RIGHT TO DEEMED BIDS NON-RESPONSIVE OUTSIDE COMPATIBLE STANDARDS.

1.6 HOURLY RATES SHALL INCLUDE: Labor, travel time, overhead and profit, administrative responsibilities/documentation (daily/material/estimate forms), service truck/tools, and all other related expenses associated to the project/repair request necessary to complete the scope of work.

1.7 STANDARD HOURLY RATE shall apply Monday – Friday 7:00AM to 7:00 PM, during these working hours any work exceeding consecutive 8 hours, hourly rate shall increase 1.5 times (Hourly Overtime Rate). Contractor shall be required to notify/obtain authorization prior to action from the County Representative.

1.8 The Department is processing (2) separate solicitations for the same scope of work, one (1) for the area North of Tamiami Trail to the County line and one (1) for the area South of Tamiami Trail to the County line. In instance(s) where the same vendor has submitted the lowest price for both north and south solicitations; The Department reserves the right to Award or not Award both the north and south solicitations to the lowest responsive/responsible bidder. (In order for the low bidder to be considered for both North & South contracts, the bidder must have at least Two (2) – Certified/Registered Tradesman and two (2) -Tradesman Helpers on staff per contract. If the Department determines not to Award both north and south to the lowest responsive/responsible bidder, the lowest responsive/responsible bidder for both north and south solicitations (RPQ'S) will be permitted to select either the north or south area to be Awarded. Both Journeyman Licenses are to be provided to the Department prior to the Award Recommendation being issued. These two identified Journeymen will be the only Journeyman permitted to perform work under this RPQ. If for any reason another Journeyman is to represent the Awarded Contractor; the request must be approved in writing by the Department. Journeyman Licenses are to be presented upon request. All materials used shall comply with the standards provided herein.

1.9 CONTRACTOR shall have a marked company vehicle with their License number on the truck and is responsible for all trip charges for the company vehicle(s) including tolls, fuel, and maintenance related to the crews work. Trip charges should be factored into the cost and are not reimbursable as an additional expense.

1.10 A list of common repair request/services calls: swimming pool/spa/splashpad repairs currently encountered include but are not limited to the following: pool/spa/splashpad heaters and filters/sand replacement, pool/spa/splashpad pump and motor systems, propane gas systems, chemical distribution systems, chlorine distribution systems, plastering/stuccoing of pool/spa/splashpad substrate/walls/decks, pool/spa/splashpad tile replacement/repair, pool/spa/splashpad plumbing/piping replacement/repair (main drain, return, gutter, skimmers, floor intakes, wall inlets, aerators, blowers, splashpad structures, etc.

1.11 CONTRACTOR shall follow material standards as outlined in Filter Models and Location Sheet – Master (Attachment A). SUBSTITUTIONS MUST BE PRE-APPROVED BY COUNTY REPRESENTATIVE.

1.12 CONTRACTOR shall return County Representative's call within two (1) hour of call being placed. If CONTRACTOR fails to contact County Representative within two (2) hours this shall mean the CONTRACTOR is non-responsive. The Department reserves the right to terminate this contract after CONTRACTOR is non-responsive to three (3) calls. Occasionally the County shall request the utilization of a Certified/Registered Tradesman and Helper Crew with Vehicle to assist the PROS Maintenance staff; on those occasions the hourly rate shown under the Price proposal form for an

Certified/Registered Tradesman and Helper will be used as rate for payment.

1.13 Immediate Repairs - If repairs are of an urgent nature it will be communicated to the contractor. If contractor fails to arrive within one (1) hour of the Immediate Repair request the contractor will be found non-responsive. For Immediate repairs the contractor is expected to secure or fix the problem within a total maximum time of three (3) hours, one (1) hours to return call and two (2) hours to secure or fix the problem. The Department reserves the right to terminate this contract after contractor is non-responsive to three (3) repair requests.

1.14 Non-Immediate Repairs - When a contractor has been notified of work, said contractor shall arrive at work site within forty eight (48) hours from 1st point of contact with the County Representative. If contractor fails to arrive within twenty four (24) hours of the repair request, the contractor will be found non-responsive. The Department reserves the right to terminate this contract after contractor is non-responsive to three (3) calls.

1.15 In the event that Non-Immediate repairs for service calls/Repair Request are expected to exceed \$3,000 contractor shall only make the site secure and safe.

1.16 Contractor shall be allowed up to one (1) hour maximum for Immediate Repairs, if repair shall exceed one (1) hour, contractor must obtain authorization from the County Representative, contractor shall only make the site secure and safe, corrective action as relates to issue of emergency repair request.

1.17 ALL Immediate Repairs/Non-Immediate Repairs: Contractor shall return all Work Request Forms for repairs the same day service as requested, in order to obtain a Notice of Work Request APPROVAL for routine repairs. Once Notice of Repair APPROVAL has been issued, contractor may begin as required (permitting process, purchasing of materials) and any site prep work needed.

1.18 WORK REQUEST APPROVAL FORM: Contractor shall be required to complete/submit form as applies to work request, failure to complete form shall result in non-payment of work.

1.19 TIME AND MATERIAL WORK REQUEST FORM: Contractor shall be required to complete/submit form as applies to work request, failure to complete form shall result in non-payment of work.

1.20 WORK REQUEST DAILY TIME/PHOTO LOG FORM: Contractor shall be required to complete/submit form as applies to work request, failure to complete form shall result in non-payment of work. Pictures shall be required with submission.

1.21 A non-responsive contractor shall remove all equipment, tools, unused materials and construction debris within 48 hours from being notified of non-responsive status.

1.22 If permitting is in place and an Awarded contractor is found non-responsive, contractor shall immediately relinquish all permits, plans and paper work to County Representative with any/all forms/paperwork for changing of contractor filled out and executed.

1.23 Permitting fee for change of contractor shall be deducted from any money owed to non-responsive contractor.

1.24 Contractor shall maintain a high level of professionalism while performing repair work on County property.

1.25 Contractor shall schedule any utility shut downs or asset/facility closures with facility staff and Project Manager.

1.26 Contractor shall provide all required tools needed to complete scope of work and any required

safety wear to comply with all OSHA 1926.65 regulations.

1.27 This RPQ will be for service calls in Miami-Dade County Parks, Recreation and Open Spaces operated facilities North of 8th Street and its theoretical extensions and beyond to the Miami-Dade County line.

1.28 CONTRACTOR's crew shall be responsible for removing any debris created as a result of the new work and resolve any unsafe conditions on a daily basis prior to leaving the jobsite.

1.29 Bidders shall provide any information requested by the Department to show they have the capacity to perform the work specified in this RPQ.

1.30 In the event that the swimming pool/spa/splashpad repair requires Permits and/or special equipment, contractor shall only make the site secure and safe. Contractor shall submit an estimate for repairs the same day service is requested, Once APPROVAL has been issued, contractor may begin permitting process, purchasing of materials and any site prep work needed.

1.31 SWIMMING POOL FILTER MAINTENANCE awarded Bidder shall provide annual preventive maintenance unit cost (bid form) on all filter systems listed in this solicitation. Maintenance shall include disassembly, cleaning and re-lubrication of the backwash valve, inspecting the anodes, cleaning the Y-Strainer, multi-port control valve assembly, and flow meter sensor. Awarded Bidder shall inspect the filter bed and overall flow efficiency and remove excessive mat or mud balls. Awarded Bidder shall inspect the shell coating of each vessel, inside and outside, and furnish and install the following parts as needed: Manhole Gasket, Silicone O-Ring Lube, Shaft Wiper Replacement Kit Wiper Spring, Protective Cap.

1.32 SWIMMING POOL HEATER MAINTENANCE awarded Bidder shall provide annual swimming pool heater maintenance unit cost (bid form) at various locations throughout the County. Maintenance will be provided in accordance to the below specifications: Spring Maintenance  
 a. In the month of October, the Awarded Bidder shall perform the tasks identified below. For year-round pools, the Awarded Bidder will be notified and scheduled to perform services.  
 i. Remove burned assembly, clean fireside, heat exchanger, re-assemble pool heater, start-up to include checking gas supply and manifold pressure.  
 ii. Check for proper water flow and temperature rise at pool heater. Adjust bypass valve if needed and check limits, safeties, and controls.  
 iii. Check pool heater pump for proper operation.  
 2. Fall Maintenance

Awarded Bidder shall, at the end of the summer season in the third week of August, check pool heaters prior to shut down and draining. For year-round pools, the Awarded Bidder shall be notified and scheduled in the month of August to shut down and drain the pools

COMMUNICATION AND RFI:  
 All requests for information (RFI) must be submitted in writing by 07/14/2023 to Penelope.Quintas@miamidade.gov and copy the Clerk of the Board at clerkbcc@miamidade.gov. NO PHONE CALLS WILL BE ACCEPTED. Verbal statements made by the County or the Owner's Representative that are not contained in an RPQ or addendum to the RPQ are not binding on the County and should not form any basis for a bidder's response to an RPQ.

Document Pickup:	Contact:	Penelope Quintas	Phone No:		Date:	7/6/2023
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	Location:	Documents must be requested via email				
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Pre-Bid Meeting::	YES	Mandatory:	No	Date:	7/12/2023	Time:	10:30 AM
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	Location:	Kendall Shops-11395 SW 79th Street • Miami, FL 33173				
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Site Meeting:	YES	Mandatory:	YES	Date:	7/12/2023	Time:	10:30 AM
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Location:		Firm must visit locations prior to bid submittal						
Bid shall be submitted to:		Contact: Monique Perez						
Address:		Electronically COVID-19; via email in PDF format to monique.perez@miamidade.gov						
Email:		monique.perez@miamidade.gov			FAX # :		305-755-7840	
Type of Contract:		Single Trade		Method of Award:		Lowest Responsible Bidder		
Method of Payment:		Scheduled Monthly Payments		Insurance Required:		YES		
Additional Insurance Required:		NO		If Yes - Minimum Coverage:				
Performance & Payment Bond Required:		NO		Bid Bond Required: NO				
Prevailing Wage Rate Required:		N/A	Davis Bacon:	NO	Maintenance Wages:	NO	AIPP: NO	Amount:
SBE-Con. Requirements:		NO	Percentage:	0.00%	SBD Certificate of Assurance Form Required:		NO	
DBE Participation:		NO	Percentage:	0.00%	DBE Subcontractor Forms Required:			NO
CWP Requirements:		NO	Percentage:	0.00%				
SBE-S Requirements		NO	Percentage:	0.00%				
SBE-G Requirements		NO	Percentage:	0.00%				
Liquidated Damages:		YES	\$\$ Per Day:	\$250.00				
Trade Set-a-side:		NO	If Yes, Trade =					
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.								
Design Drawing Included:		NO	Shop Drawing Included:		NO	Specifications Included:		YES
Anticipated Start Date:		9/1/2023			Calendar Days for Project Completion:		365	
Comments:								

**DISCLOSURE:**

- Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to **Parks, Recreation and Open Spaces, Capital Contracts , 275 NW 2nd Street, Miami FL 33128**, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A.** Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
  - a. If applicable should include coverage required under the U.S. Longshoremen and Harbor Workers' Act (USL&H) and/or Jones Act for any activities on or about navigable water.
- B.** Commercial General Liability in an amount not less than \$300,000 per occurrence, and \$600,000 in the aggregate. Miami-

Dade County must be shown as an additional insured with respect to this coverage.

**C.** Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.

\*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. \$1 million limit applies at all other airports.

- 7360 RPQs are NOT SBE-Con 100% Set-aside solicitation, however the RPQ may be assigned a SBE-Con Trade set-aside and goal. The SBE-Con Trade-aside and goal if applicable will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All Prime Contractors submitting a bid for RPQ/Project with a Small Business Measures (s) MUST submit the Small Business Development "CERTIFICATE OF ASSURANCE" form properly completed, signed and notarized with their bid document at the time of Bid Submittal. FAILURE TO SUBMIT THE REQUIRED CERTIFICATE OF ASSURANCE FORM AT THE TIME OF BID SUBMISSION SHALL RENDER THE BID NON COMPLIANT TO THE CONTRACT REQUIREMENT AND SECTION 10.33.02 OF THE CODE OF MIAMI-DADE COUNTY.
- 7360 RPQs Federally Funded may be subject to the Disadvantaged Business Enterprise (DBE) Program. The DBE goal will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- 7040 and 7360 RPQs with an estimated project value in excess of \$700,000.00 may be assigned a Small Business Enterprise Goods (SBE-G) or Small Business Services (SBE-S) program goal. The SBE-G or SBE-S goal if applicable will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All RPQs with an estimated project value \$100,000 or above are subject to Responsible Wage Rates. The wage rate will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All Projects, where price (Proposals/Bids) received are in excess of \$200,000 will require the submission of the Payment and Performance Bond as required by State of Florida Statute.

#### **VERIFICATION OF EMPLOYMENT ELIGIBILITY (E-VERIFY):**

By entering the Contract, the Awarded Bidder becomes obligated to comply with the provisions of Section 448.095, Florida Statute, titled "Verification of Employment Eligibility." This includes but is not limited to utilization of the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all newly hired employees by the Awarded Bidder effective, January 1, 2021, and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply may lead to termination of this Awarded Bidder, or if a Subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. If this Contract is terminated for a violation of the statute by the Awarded Bidder, the Awarded Bidder may not be awarded a public contract for a period of one year after the date of termination, and the Awarded Bidder may be liable for any additional costs incurred by the County resulting from the termination of the Contract. Public and private employers must enroll in the E-Verify System (<http://www.uscis.gov/e-verify>) and retain the I-9 Forms for inspection.