

**Public Housing and Community  
Development**  
701 NW 1st Court  
16th Floor  
Miami FL 33136



**MIAMI-DADE COUNTY, FLORIDA**  
**REQUEST FOR PRICE QUOTATION (RPQ)**  
Contract No: MCC 7360 Plan - CICC 7360-0/08  
RPQ No: 77962

### **INVITATION TO BID**

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Sealed Envelopes, attention to PHCD at 701 NW 1st Court, 16th Floor, Miami, FL 33136 no later than 8/22/2023 at 10:00 AM. If you have any questions, contact Florence St. Jour at 305-758-4853.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7360 Plan.

### **RPQ DETAILED BREAKDOWN**

Bid Due Date:	8/22/2023	Time Due:	10:00 AM	Submitted Via:	Sealed Envelopes	SBE-Con. Level:	N/A																																										
Estimated Value:	\$50,000	(excluding Contingencies and Dedicated Allowances)																																															
Project Name:	General Building Repairs / REAC / Little River Terrace-Little River Plaza-Peters Plaza- Site 130																																																
Project Location:	8401 NW 5th Place, Miami, FL 33150																																																
License Requirements:	Primary:	General Building Contractor																																															
Scope of Work:	<p>(Contractor must obtain and submit all permits prior to performing any work). This project is for general building services that are needed in order to make minor to mid-level repairs to the interior / exterior of public housing dwellings located throughout PHCD's Site 130, as minimally detailed below.</p> <p>NOTE: The scope of work below includes tasks that should be performed by the Contractor at a minimum. Tasks, clean-up, and removal of all items not specifically mentioned in the scope, but which are obviously required for an operable/functional system shall be included without additional cost to PHCD.</p> <table><tr><td>Little River Terrace</td><td>Scope, at a minimum:</td></tr><tr><td>Unit #8481 - Building Exterior / Walls</td><td>Holes</td></tr><tr><td>Unit #8481 - Bedroom/Ceiling</td><td>paint</td></tr><tr><td>Unit #8481 - Kitchen/door weather resistant</td><td>seal</td></tr><tr><td>Unit #8441 - Building Exterior/Walls</td><td>Holes</td></tr><tr><td>Unit #8481 - Bedroom/door replace</td><td>hardware</td></tr><tr><td>Unit #591 - left side porch/spalling</td><td>walls</td></tr><tr><td>Unit #8340 - cleanout cover is</td><td>missing</td></tr><tr><td>Unit #8440 - crawl space/spalling</td><td>walls</td></tr><tr><td>Unit #8461 - Building exterior/spalling</td><td>walls</td></tr><tr><td>Unit #8461 - Bedroom/emergency exit</td><td>blocked</td></tr><tr><td>Unit #8461 - Porch-patio/sharp</td><td>edges</td></tr><tr><td>Unit #8461 - Bedroom/window</td><td>inoperable</td></tr><tr><td>Unit #8321 - Building exterior/walls</td><td>holes</td></tr><tr><td>Unit #8460 CT - Building exterior/walls</td><td>holes</td></tr><tr><td>Sidewalks 1-6 - Repair uneven</td><td>sidewalks</td></tr><tr><td>Unit #521 - Replace concrete parking lot</td><td>bumpers</td></tr><tr><td>Unit #591 - Repair roof over the</td><td>Porch</td></tr><tr><td>Unit #8321 - Repair crumbling front concrete</td><td>steps</td></tr><tr><td>Check and Replace front crawl space door access (as needed).</td><td></td></tr><tr><td>Check and Replace front wall vent screens (as needed).</td><td></td></tr></table>							Little River Terrace	Scope, at a minimum:	Unit #8481 - Building Exterior / Walls	Holes	Unit #8481 - Bedroom/Ceiling	paint	Unit #8481 - Kitchen/door weather resistant	seal	Unit #8441 - Building Exterior/Walls	Holes	Unit #8481 - Bedroom/door replace	hardware	Unit #591 - left side porch/spalling	walls	Unit #8340 - cleanout cover is	missing	Unit #8440 - crawl space/spalling	walls	Unit #8461 - Building exterior/spalling	walls	Unit #8461 - Bedroom/emergency exit	blocked	Unit #8461 - Porch-patio/sharp	edges	Unit #8461 - Bedroom/window	inoperable	Unit #8321 - Building exterior/walls	holes	Unit #8460 CT - Building exterior/walls	holes	Sidewalks 1-6 - Repair uneven	sidewalks	Unit #521 - Replace concrete parking lot	bumpers	Unit #591 - Repair roof over the	Porch	Unit #8321 - Repair crumbling front concrete	steps	Check and Replace front crawl space door access (as needed).		Check and Replace front wall vent screens (as needed).	
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Little River Plaza Scope, at a minimum:	Unit 318 - Smoke Detector - Missing/Inoperable (SD )
Unit 412 - - Walls - Peeling/Needs Paint	
Unit 510 - HVAC System - Inoperable (HVAC)	
Walls - Peeling/Needs Paint	
Lobby/Corridor Floor 1 by 106 - Replace Hardware	
Lobby/Corridor Floor 2 by Elevator - Paint Ceiling	
Lobby/Corridor Floor 5 by Elevator -Paint Ceiling	
Unit 318 - Install missing sprinkler head	
Unit 412 - Install missing sprinkler head	
1. Replace 3rd Floor egress door-hardware	
2. Replace Stair Nosing as needed	
3. Repair rusted and underneath staircase angles as needed	
1. Check and repair exhaust fans as needed	
Peters Plaza is Scope, at not a minimum:	
Door stair door on 2 and 5 latching	
Fix Replace wood canvas at floors	
Replace canopy entrance	

The Contractor shall be responsible for all job tasks associated with the successful repair of the stated scope of work, as required and approved by an authorized PHCD representative. Tasks, clean-up, and removal of all items not specifically mentioned in the scope, but which are obviously required for an operable/functional system shall be included without additional cost to PHCD. The Contractor shall arrange for his/her own storage facility (if needed). The Contractor shall leave the site free and clear of all debris. The Contractor is responsible for providing all materials, labor, equipment, and permits/inspection fees (when necessary) for the total completion of this work. All work shall be performed in the best standards of workmanship and shall be in accordance with Florida Building Code, all national, state, county, and municipal codes, rules, guidelines, regulations, and departments having jurisdiction. Site 130.

Document Pickup:	Contact:	Phone No:	Date:	1/1/1900
	Location:			
Pre-Bid Meeting::	YES	Mandatory:	YES	Date: 8/8/2023 Time: 10:00 AM
	Location:	8401 NW 5th Place, Miami, FL 33150		
Site Meeting:	YES	Mandatory:	YES	Date: 8/8/2023 Time: 10:00 AM
	Location:	8401 NW 5th Place, Miami, FL 33150		
Bid shall be submitted to:	Contact:	PHCD		
	Address:	701 NW 1st Court, 16th Floor, Miami, FL 33136		
	Email:	fstjour@miamidade.gov	FAX # :	305-757-3792
Type of Contract:	Single Trade	Method of Award:	Lowest Responsible Bidder	
Method of Payment:	Lump Sum	Insurance Required:	YES	
Additional Insurance Required:	NO	If Yes - Minimum Coverage:		
Performance & Payment Bond Required:	NO	Bid Bond Required:	YES	

Prevailing Wage Rate Required:	N/A	Davis Bacon:	NO	Maintenance Wages:	YES	AIPP:	NO	Amount:	
SBE-Con. Requirements:	NO	Percentage:	0.00%	SBD Certificate of Assurance Form Required:		NO			
DBE Participation:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required:		NO			
CWP Requirements:	NO	Percentage:	0.00%						
SBE-S Requirements	NO	Percentage:	0.00%						
SBE-G Requirements	NO	Percentage:	0.00%						
Liquidated Damages:	YES	\$\$ Per Day:	\$125.00						
Trade Set-a-side:	NO	If Yes, Trade =							
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.									
Design Drawing Included:	NO	Shop Drawing Included:		NO	Specifications Included:		NO		
Anticipated Start Date:	9/5/2023			Calendar Days for Project Completion:			30		
Comments:	<p>SEALED BIDS for the project designated above will be received for and on behalf of MIAMI-DADE COUNTY, BY PUBLIC HOUSING AND COMMUNITY DEVELOPMENT, ADMINISTRATIVE SERVICES DIVISION, 701 NW 1ST COURT, 16TH FLOOR, FRONT DESK, MIAMI, FLORIDA, 33136 UNTIL 10:00 A.M. Local Time on Tuesday, August 22, 2023, where they will be publicly opened and read aloud.</p> <p>Contract Amount: PHCD has designated the amount of \$50,000.00 to fund this project / contract. The funds assigned for the amount of \$50,000.00 are for PHCD Budget purposes and not an indication of work to be provided to the Contractor under this contract.</p> <p>Bidder's License Requirements: Bidders must hold at the time of bid submission (and maintain same throughout duration of the contract) a current valid license. See Sec. 2.12, MCC 7360 PLAN as checked below:</p> <p>Certificate of General Building issued by the State of Florida Construction Industry Licensing Board or the Miami-Dade County Construction Trades Qualifying Board or have a State of Florida Certified General Contractor's License.</p> <p>Bids/Proposals received after 10:00 A.M. will not be opened or considered. The responsibility for submitting a Bid (Proposal response to RPQ) to Public Housing and Community Development before the stated time and date is solely and strictly the responsibility of the bidder. Public Housing and Community Development is not responsible for delays caused by any mail, package or courier service, including the U.S. Mail, or caused by any other occurrence.</p> <p>Section 3: This is a Section 3 covered activity. Section 3 requires that job training and employment opportunities be directed to low- and very-low-income persons and contracting opportunities be directed to businesses that are owned by, or that substantially employ, low- or very-low-income persons. FAILURE TO PROVIDE SECTION 3 DOCUMENTS ON OR BEFORE PHCD REQUESTED DUE DATES MAY RENDER BID NON-RESPONSIVE.</p> <p>Cone of Silence: Miami-Dade County's "Cone of Silence", Ordinance 98-106 (Section 2-11.1(t) of the Code) approved by the Board of County Commissioners as of July 21, 1998, and amended Jan. 29, 2002, is adopted herein. This ordinance specifically prohibits communication in regard to this bid solicitation with County staff except by written means with copy filed with the Clerk of the Board. Certain exceptions are made such as oral communications during pre-bid conferences and communications with those persons defined in the ordinance</p>								

regarding matters of process or procedure already contained in the solicitation document. PHCD staff and bidders may communicate orally while a bid is in progress and prior to award of bid to clarify Section 3 definitions, requirements and business preference procedures, pursuant the Miami-Dade Commission on Ethics ruling on March 10, 2004. Under MCC 7360 PLAN, the "Cone of Silence" takes effect upon advertisement for bids and terminates when recommendation for Award is made by Public Housing and Community Development. The ordinance is attached in Section 00999-3. (Note that Section 3 coordinator is not in Cone of Silence).

**Contractor Registration and Award:**  
Any contractor not registered to participate in the County's Miscellaneous Construction Contract (MCC) program – 7040 & 7360 Plan but interested in bidding and being awarded work for PHCD, must be registered and approved by the Internal Services Department (ISD), in order to be able to receive an award. To register contractors must contact ISD, Vendor Services Section - MCC 7040/7360, 111 N.W. 1st Street, 13th Floor, Miami Florida 33128, (305) 375-5289.

Notwithstanding the above, it is highly recommended that contractor be registered before the date of the bid opening.

**Subcontractors – Race, Gender and Ethnic Makeup of Owners and Employees:**  
Pursuant to Sections 2-8.1, 2-8.8 and 10.34 of the County Code (as amended by Ordinance No. 11-90), for all contracts which involve the expenditure of one hundred thousand dollars (\$100,000) or more, the entity contracting with the County must report to the County the race, gender and ethnic origin of the owners and employees of its first tier subcontractors using the Subcontractor/Supplier Listing form. In the event that the successful bidder demonstrates to the County prior to award that the race, gender and ethnic information is not reasonably available at that time, the successful bidder shall be obligated by contract to exercise diligent efforts to obtain that information and to provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract (Refer to Document 00999-3, item #3).

**Bid Guarantee:**  
Bid Guarantee shall accompany each bid in excess of \$25,000, in the amount of 5% of Base Bid, in accordance with Instructions to Bidders. The bid guarantee may be a certified check, bank draft, U.S. Government Bonds at par value, or a bid bond secured by a surety company acceptable to U.S. Government and authorized to do business in the state where the work is to be performed.

**Performance and Payment Bond:**  
A 100% Performance and Payment Bond is required if: the total Bid, including contingency (10% of Base Bid) and PHCD allowances (if applicable) exceeds \$100,000.00. Contractor shall issue a Performance and Payment Bond for the total Contract Amount.

**Pre-Bid Meeting:**  
Pre-bid meeting will be held August 8, 2023, at 10:00 AM at Little River Terrace Management Office - 8401 NW 5th Place, Miami, FL 33150

**Waivers and rejection of bids:**  
The County reserves the right to waive any informalities or irregularities in any bid, or to reject any or all bids. Bids from any person, firm, or corporation ever in default upon any agreement with the County will be rejected.

**Price Proposal Submittal:**  
Along with the fully executed RPQ Bid Form - Attachment 5A, submit a detailed price proposal to include, at a minimum: the description of the work for each line item, the cost of each unit of material and/or part & its condition (i.e. new, aftermarket, re-furbished, etc.), labor rate for each Trade Worker, and man-hours for each line item.

MIAMI-DADE COUNTY PREVAILING / DAVIS BACON WAGES WILL NOT APPLY TO THIS CONTRACT;

	ONLY	MAINTENANCE	WAGES	WILL	APPLY.
	IF	YOU	HAVE	ANY	QUESTIONS,
	CONTACT				PHCD
	Florence	St.	Jour,	PROJECT	MANAGER
	Phone:				305-758-4853
	E-mail:				fstjour@miamidade.gov
	For	Section	3	Related	Questions
	please	contact	the	Section	Coordinator
	Phone:			3	786-469-4227
	E-mail:				Section3@miamidade.gov
	For	Procurement		Related	Questions
	PHCD	Procurement	Contact:	Barry	Cowvins
	E-mail: bcowvin@miamidade.gov				

### **DISCLOSURE:**

- Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to **Public Housing and Community Development, 701 NW 1st Court, 16th Floor, Miami FL 33136**, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A.** Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
  - a. If applicable should include coverage required under the U.S. Longshoremen and Harbor Workers' Act (USL&H) and/or Jones Act for any activities on or about navigable water.
- B.** Commercial General Liability in an amount not less than \$300,000 per occurrence, and \$600,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C.** Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.

\*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. \$1 million limit applies at all other airports.

- 7360 RPQs are NOT SBE-Con 100% Set-aside solicitation, however the RPQ may be assigned a SBE-Con Trade set-aside and goal. The SBE-Con Trade-aside and goal if applicable will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
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All Prime Contractors submitting a bid for RPQ/Project with a Small Business Measures (s) MUST submit the Small Business Development "CERTIFICATE OF ASSURANCE" form properly completed, signed and notarized with their bid document at the time of Bid Submittal. FAILURE TO SUBMIT THE REQUIRED CERTIFICATE OF ASSURANCE FORM AT THE TIME OF BID SUBMISSION SHALL RENDER THE BID NON COMPLIANT TO THE CONTRACT REQUIREMENT AND SECTION 10.33.02 OF THE CODE OF MIAMI-DADE COUNTY.

- 7360 RPQs Federally Funded may be subject to the Disadvantaged Business Enterprise (DBE) Program. The DBE goal will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- 7040 and 7360 RPQs with an estimated project value in excess of \$700,000.00 may be assigned a Small Business Enterprise Goods (SBE-G) or Small Business Services (SBE-S) program goal. The SBE-G or SBE-S goal if applicable will be will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All RPQs with an estimated project value \$100,000 or above are subject to Responsible Wage Rates. The wage rate will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All Projects, where price (Proposals/Bids) received are in excess of \$200,000 will require the submission of the Payment and Performance Bond as required by State of Florida Statute.

**VERIFICATION OF EMPLOYMENT ELIGIBILITY (E-VERIFY):**

By entering the Contract, the Awarded Bidder becomes obligated to comply with the provisions of Section 448.095, Florida Statute, titled "Verification of Employment Eligibility." This includes but is not limited to utilization of the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all newly hired employees by the Awarded Bidder effective, January 1, 2021, and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply may lead to termination of this Awarded Bidder, or if a Subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. If this Contract is terminated for a violation of the statute by the Awarded Bidder, the Awarded Bidder may not be awarded a public contract for a period of one year after the date of termination, and the Awarded Bidder may be liable for any additional costs incurred by the County resulting from the termination of the Contract. Public and private employers must enroll in the E-Verify System (<http://www.uscis.gov/e-verify>) and retain the I-9 Forms for inspection.