

**Community Action and Human
Services**

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701 NW 1st Ct, 11th Floor
Miami FL 33136



**MIAMI-DADE COUNTY, FLORIDA
REQUEST FOR PRICE QUOTATION (RPQ)**

Contract No: MCC 7360 Plan
RPQ No: HPKCPARKLOT25

INVITATION TO BID

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Sealed Envelopes, attention to Hollis Price at 701 NW 1st Ct, 11th Flr, Miami, FL 33136 no later than 5/27/2025 at 02:00 PM. If you have any questions, contact Hollis Price at 786-469-4866.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7360 Plan.

RPQ DETAILED BREAKDOWN

Bid Due Date:	5/27/2025	Time Due:	02:00 PM	Submitted Via:	Sealed Envelopes		
Estimated Value:	\$570,000	(excluding Contingencies and Dedicated Allowances)					
Project Name:	Kendall Cottage Parking Lot Renovation						
Project Location:	11025 SW 84th St, Miami, FL 33173						
License Requirements:	Primary:	General Building Contractor					
	Sub:	Paving; Electrical Contractor					
Scope of Work:	<p>(Contractor must obtain and submit all permits prior to performing any work).</p> <p>INTENT OF PROJECT</p> <p>It is the intention of this project to replace and expand the existing parking lot at 11025 SW 84th St. with a new parking lot that will provide a clearly delineated roadways in the Kendall Cottage area as well as expand the paved parking area. The newly renovated parking area will have clearly delineated areas for ADA and non-ADA parking. It will be sloped in accordance with all local and state codes and regulations with newly installed parking bumpers. Additionally, a five (5) foot sidewalk, as specified, is to be installed. Light poles will be installed featuring LED lighting and meeting all local, state and federal codes and regulations and existing parking lot lighting will be modernized to be in compliance with all Miami-Dade County codes, regulations and policies. Signage will also be installed. Please note that contractor is responsible for ensuring that all work is in compliance with local, state and federal codes and regulations. Also, the vendor shall ensure that infrastructure and building public projects comply with the Sustainable Buildings Program with the Miami Dade County Office of Resilience. The selected contractor shall comply with: (i) Resolutions No. R-617-17 and R-811-22; (ii) Sections 2-1 (Board of County Commissioners Rule 5.10) and 9-71 through 9-75 of the Code; and (iii) Implementing Order ("IO") No. 8-8; , which established a County policy to incorporate, wherever practical, Green Building Practices into the planning, budgeting, design, construction, operations, management, renovation, maintenance and decommissioning of Public Projects.</p> <p>SCOPE:</p> <ol style="list-style-type: none">1. Construct new parking areas for standard and accessible parking within the project area as per the signed and sealed plans. The minimum number of standard and accessible parking spaces shall conform to the site plans and latest edition of the Florida Building Code.2. Provide 90-degree parking stalls with minimum dimensions of 9' x 18' for standard parking spaces adjacent to 22' wide two-way roadways.3. Construct 5' sidewalks with ADA compliant curb ramps at locations indicated on the plans to connect to the existing sidewalks/walkways.4. All parking spaces shall be designed to permit ease of maintenance. <p>PAVING AND GRADING</p> <ol style="list-style-type: none">5. Provide grading for the new parking areas as per the grading plan. In general, the minimum longitudinal slope shall be set at 0.25%, and the minimum cross slope across the parking stalls sets at 0.5%. The maximum parking stalls cross slope shall not exceed 1:12 as per ADA requirements.6. Provide new pavement for the new parking and roadway widening areas to consist of 12" stabilized subgrade (LBR 40) with 6" compacted limerock base and 1" Type SP Asphalt.7. Overlay the existing roadway pavement with 1" Type SP Asphalt. <p>SIGNING & PAVEMENT MARKINGS</p> <ol style="list-style-type: none">8. Provide signing and pavement markings as per the signing plan in accordance with the Miami-Dade Public Works Department Design and Construction Standard Specifications and Details, Miami-Dade County FL Code of Ordinances, and the latest edition of the Manual on Uniform Traffic Control Devices for streets and highways (MUTCD). <p>LIGHTING</p> <ol style="list-style-type: none">9. Provide lighting to adequately illuminate the new parking areas as per the lighting plans with a minimum average horizontal illumination of 1.0-foot candle.10. Install two new light poles with 30' mounting height at the locations indicated in the lighting plans and retrofit the existing light poles with LED luminaires. <p>Lighting shall be energy efficient LED lighting. Energy efficient and lower-mercury lighting shall replace older applications. Energy from renewable sources is preferable.</p> <p>Any products from a product category for which the Energy Star certification (i.e. parking lot lighting) is available shall be Energy Star certified. When Energy Star labels are not available, products shall be Federal Energy Management Program (FEMP) designated energy-efficient products or the most energy efficient product available.</p> <p>PLEASE NOTE THAT ALL RELATED DOCUMENTS RELATED TO THE PROJECT WILL BE PROVIDED AT OR FOLLOWING THE MANDATORY SITE VISIT. DRAWINGS/PLANS WILL BE PROVIDED AT THE SITE VISIT.</p> <p>ALL TESTING IS THE RESPONSIBILITY OF THE SELECTED CONTRACTOR. TESTING MUST BE CONDUCTED AS REQUIRED BY ALL RELEVANT LOCAL AND STATE CODES/REGULATIONS. THIS INCLUDES BUT IS NOT LIMITED TO PRE AND POST CONSTRUCTION TESTING (DENSITY, SLUMP, ETC.) AS REQUIRED BY CODE.</p> <p>A PERMIT ALLOWANCE OF 3% OF BASE BID IS INCLUDED; SELECTED CONTRACTOR MUST SHOW PROOF OF PAYMENT; CONTRACTOR WILL NOT BE PAID AN AMOUNT THAT EXCEEDS THE COST OF THE PERMIT ITSELF</p> <p>PHASING WILL BE COORDINATED WITH TENANTS. ACCESS TO THE FACILITY MUST BE MAINTAINED THROUGHOUT THE PROJECT (I.E. EITHER THE FRONT GATE OR REAR GATE MUST BE OPERABLE THROUGHOUT THE PROJECT.</p> <p>ORANGE FENCING AND CLF TEMPORARY FENCING ARE ACCCEPTABLE. CONES, STAYES AND YELLOW CAUTION TAPE ARE NOT ACCPETABLE. SELECTED CONTRACTOR IS RESPONSIBLE FOR MAINTAINING TEMPORARY FENCING 24/7 THROUGHOUT THE DURATION OF THE PROJECT.</p> <p>ALL ON SITE PERSONNEL ARE REQUIRED TO WHERE HIGH VISIBILITY SHIRTS AT ALL TIMES. THIS INCLUDES STAFF OF SELECTED CONTRACTOR AND SUBCONTRACTORS.</p>						

COPIES OF ALL DOCUMENTS RELATED TO PERMITTING, INCLUDING SPECIFICATION SHEETS AND NOA INFORMATION, MUST BE SUBMITTED TO MIAMI-DADE COUNTY PROJECT MANAGER OR THEIR REPRESENTATIVE WITH REQUESTS FOR PAYMENT. PAYMENT APPLICATION WILL NOT BE CONSIDERED COMPLETE IF SELECTED CONTRACTOR FAILS TO DO SO

WORK AFTER NORMAL BUSINESS HOURS (8:00 AM TO 6:00 P.M.) AND ON THE WEEKENDS MAY BE PERMITTED IF REQUESTED 72 HOURS IN ADVANCE

GENERAL INFORMATION

1. All work shall comply with the most current, applicable Miami-Dade County building department requirements and Florida Building Code and relevant national codes.

2. All work must be coordinated with Miami-Dade County project manager and other's as identified by said project manager.

3. Contractor/vendor shall comply with all applicable Federal, State, County, and City rules and codes.

4. All construction shall be in accordance with contract documents & requirements.

5. Permitting and inspections and all associated plans, specifications and signed and sealed drawings are incidental for the performance of the work described herein and are the responsibility of the selected contractor.

6. Defining the actual area that the contractor is restricted to for the work of the contract is the responsibility of the Miami-Dade County Project Manager.

7. The contractor may not operate beyond the limits unless specifically authorized to do so by the Owner.

8. The contractor shall limit the use of the site to those operations necessary for the execution of the work of the contract.

9. The contractor is responsible for evaluating field conditions by visiting the site prior to commencing/bidding work.

10. The contractor shall not allow minors or other unauthorized persons on the project construction site.

11. Unless otherwise indicated, demolished materials become contractor's property. Selected contractor must comply with all local, state and federal regulations and regarding disposal/disposition of demolished or removed items. Contractor must conduct demolition without disrupting Owner's and/or tenant's use of the building.

12. Contractor must maintain and protect existing utilities to remain in service before proceeding with demolition, providing bypass connections to other parts of the building. Locate, identify, shut off, disconnect, and cap off utility services to be removed. Conduct demolition operations and remove debris to prevent injury to people and damage to adjacent buildings and site improvements. Provide and maintain shoring, bracing, or structural support to preserve building stability and prevent movement, settlement, or collapse.

13. Contractor must promptly patch and repair damaged areas of work caused by demolition. Restore exposed finishes of patched areas and extend finish restoration into remaining adjoining construction.

14. The contractor at all times shall keep the premises free from accumulation of waste materials or rubbish caused by the operations. At least once a day during the construction, and at the completion of the work, all waste materials and rubbish shall be removed, or stored in a manner agreed upon, from the project, as well as tools, construction equipment, machinery and surplus materials, and shall clean all surfaces and leave the work "broom" clean except as otherwise specified.

15. The contractor shall be responsible for initiating, maintaining and supervising safety programs in connection with the work.

16. The contractor shall take all reasonable precautions for the safety of and shall provide reasonable protection to prevent damage, injury or loss to:

- a. All employees on the work and all other persons whom may be affected thereby.
- b. All work and all materials and equipment to be incorporated therein, whether in storage on or off the site, under the care, custody or control of the contractor or any subcontractors.
- c. Other property at the site or adjacent thereto, and not designated for removal, relocation or replacement in the course of construction.

17. The contractor shall comply with all applicable laws, ordinances, rules, regulations and orders of any public authority having jurisdiction or the safety of persons or property for to protect them from damage, injury or loss. The contractor shall erect and maintain as required by the existing conditions and progress of the work, all reasonable safeguards for protection, including posting danger signs, barriers, and other warnings against hazards, promulgating safety regulations and notifying owners and users of adjacent utilities. The contractor shall be responsible to the Owner for all damage or loss to any property caused in whole or in part by the contractor or any subcontractors, or anyone directly employed by any of them, or by anyone for whose acts any of them may be liable, and not attributable to the fault or negligence of the contractor.

18. The contractor shall request all mandatory inspections from the relevant Building Officials, Miami-Dade County, DERM, and other authorities having jurisdiction as per the provisions contained in the FBC, including those as may be required for asbestos removal. Inspections by the design professional shall not relieve the contractor, nor take the place of the mandatory inspections contained in the FBC or required by law.

19. Any item damaged from work procedures shall be repaired or restored to original condition including, but not limited to, sidewalk, trees, sod area, fences, irrigation, etc. Satisfactorily repair/replace equipment or part of structure damaged as a result of the work. Surfaces and finished areas shall be restored to match adjacent areas. Approval shall be obtained from the Architect/Engineer of Record prior to cutting or drilling any structural support member.

20. Contractor to supply "as built" drawings to project manager at job completion (when applicable).

21. Location of existing utilities: contractor to verify exact location and avoid damage during construction. Coordinate with utilities companies MDWSD, etc. where appropriate

22. All work shall be done in a neat workmanlike manner.

23. All penetrations through masonry and concrete structures shall be sealed to protect against fire.

<p>24. When applicable, before starting work in a new area or movement of equipment one area to another, coordination with the facility and government is required to ensure patient safety.</p> <p>25. It is the contractor's responsibility to make the proper coordination in advance for major interruptions (15 calendar days) in any facility system (i.e. electrical, mechanical, structural, etc.) and any delay of work due to improper notice will be the responsibility of the contractor not the CAHSD.</p> <p>27. At any time improper procedures are observed that put client safety, staff, or contractor workers safety at risk, the work will be stopped until corrections are made and approved by the CAHSD and the contractor held responsible for any delay due to improper adherence to the contract/documents and/or safety regulations.</p> <p>28. Before any new electrical, mechanical, and/or site modifications, not included herein, the contractor must notify the CAHSD 72 hours in advance for proper coordination to ensure client, staff, and workers safety.</p> <p>The vendor shall ensure that infrastructure and building public projects comply with the Sustainable Buildings Program with the Miami Dade County Office of Resilience. The Consultant shall comply with: (i) Resolutions No. R-617-17 and R-811-22; (ii) Sections 2-1 (Board of County Commissioners Rule 5.10) and 9-71 through 9-75 of the Code; and (iii) Implementing Order ("IO") No. 8-8; , which established a County policy to incorporate, wherever practical, Green Building Practices into the planning, budgeting, design, construction, operations, management, renovation, maintenance and decommissioning of Public Projects. These sections of the Code together with the IO, are referred to as the "Sustainable Buildings Program".</p>							
Document Pickup:	Contact:	Hollis Price	Phone No:	7896-469-4866	Date:	5/20/2025	
	Location:	11025 SW 84th St, Miami, FL 33173					
Pre-Bid Meeting::	YES	Mandatory:	YES	Date:	4/29/2025	Time:	10:30 AM
	Location:	11025 SW 84th St., Miami, FL 33173					
Site Meeting:	No	Mandatory:	No	Date:	4/29/2025	Time:	10:30 AM
	Location:	11025 SW 84th St., Miami, FL 33173					
Bid shall be submitted to:	Contact:	Hollis Price					
	Address:	701 NW 1st Ct. 11th Flr, Miami, FL 33136					
	Email:	hollis.price@miamidade.gov			FAX # :	786-469-4750	
Type of Contract:	Multiple Trade		Method of Award:	Lowest Responsible Bidder			
Method of Payment:	Scheduled Monthly Payments		Insurance Required:	YES			
Additional Insurance Required:	NO		If Yes - Minimum Coverage:				
Performance & Payment Bond Required:	YES		Bid Bond Required:	YES			
Davis Bacon:	NO	Maintenance Wages:	NO	AIPP:	NO	Amount:	
DBE Participation:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required:	NO		
SBE-S Requirements	NO	Percentage:	0.00%				
SBE-Services Commodity Set-Aside	NO	If Yes, Service =					
SBE-G Requirements	NO	Percentage:	0.00%				
SBE-Goods Commodity Set-Aside	NO	If Yes, Goods =					
Liquidated Damages:	YES	\$\$ Per Day:	\$150.00				
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.							
Design Drawing Included:	YES	Shop Drawing Included:	NO	Specifications Included:	YES		
Anticipated Start Date:	7/24/2025		Calendar Days for Project Completion:	150			
Comments:	<p>1.) The Mandatory Pre-Bid Meeting shall be held on Tuesday, April 29, 2025 at 10:00 AM. All persons interested in participating in the Mandatory Pre-Bid Meeting are encouraged to pre-register and indicate their intention to attend the meeting by sending an email to Hollis.Price@miamidade.gov and copy to Kyle.Kincaid@miamidade.gov by doing so they will ensure that all of their contact information is correct and available to Community Action and Human Services Department (CAHSD). The email should include names of anticipated attendee's, email address, and phone number as well as their company's name. Please note that the pre-bid meeting is mandatory and failure of a bidder to attend and sign the attendance sheet will result in the Contractor's bid being rejected. Also note that if the bidder fails to arrive timely their participation in the pre-bid site visit is not guaranteed.</p> <p>2.) Contract Documents: Contract Documents shall be provided to the Contractors that attend the Mandatory Pre-Bid Meeting. Upon the conclusion of the Mandatory Pre-Bid Meeting, the Contract Documents will be sent to the attending Contractors at no charge via an email containing the attachments or via email containing the online downloadable link.</p> <p>3.) Following the advertisement of this project, the cone of silence will be in place. No requests for information will be answered prior to the pre-bid meeting with the exception of questions of regarding the time and date of pre-bid meeting. Following the mandatory site visit, requests for Information (RFI's)/requests for clarification must be submitted in writing by Tuesday, May 13, 2025, by 12:00 PM. Written communications must be in the form of an e-mail addressed to Hollis Price at Hollis.Price@miamidade.gov and Kyle.Kincaid@miamidade.gov.</p> <p>4.) Bids received after the due date and time will not be accepted. Bids are to be submitted in a sealed envelope with the completed Bid Package. The envelope must contain the RPQ Bid Form - Attachment 5A, and all other accompanying required documents (i.e. addenda and Schedule of Values, etc.). Bidders are strongly encouraged to label the envelope clearly. Bidders may submit their submissions in person, via the US Post, FedEx, UPS or courier service. A complete bid package is due on or before the time and bid date specified in the advertisement or subsequent addenda changing the due date and time.</p> <p>5.) The preliminary bid results (Bid Analysis) can be requested via e-mail. An e-mail request must be sent to Hollis Price at Hollis.Price@miamidade.gov and to Kyle.Kincaid@miamidade.gov.</p> <p>6.) Additional Insurance Requirements: N/A</p> <p>7.) Subsequent to the commencement of the Contract, the County may require specific qualifications based on a Project's scope of work. Such requirements will be included within the RPQ.</p>						

DISCLOSURE:

- Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to **Community Action and Human Services, 701 NW 1st Ct, 11th Floor, Miami FL 33136**, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A.** Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
 - a. If applicable should include coverage required under the U.S. Longshoremen and Harbor Workers' Act (USL&H) and/or Jones Act for any activities on or about navigable water.
- B.** Commercial General Liability in an amount not less than \$300,000 per occurrence, and \$600,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C.** Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.

*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. \$1 million limit applies at all other airports.

VERIFICATION OF EMPLOYMENT ELIGIBILITY (E-VERIFY):

By entering the Contract, the Awarded Bidder becomes obligated to comply with the provisions of Section 448.095, Florida Statute, titled "Verification of Employment Eligibility." This includes but is not limited to utilization of the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all newly hired employees by the Awarded Bidder effective, January 1, 2021, and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply may lead to termination of this Awarded Bidder, or if a Subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. If this Contract is terminated for a violation of the statute by the Awarded Bidder, the Awarded Bidder may not be awarded a public contract for a period of one year after the date of termination, and the Awarded Bidder may be liable for any additional costs incurred by the County resulting from the termination of the Contract. Public and private employers must enroll in the E-Verify System (<http://www.uscis.gov/e-verify>) and retain the I-9 Forms for inspection.