

**From:** [CIISADM@miamidade.gov](mailto:CIISADM@miamidade.gov)  
**To:** [Rodriguez, Marcela \(ISD\)](#)  
**Subject:** Miami-Dade County MCC Invitation To Bid for RPQ ID - 7360: 1190030-R2  
**Date:** Thursday, August 15, 2024 10:42:44 AM

**Internal Services**  
 0  
 111 NW 1st Street  
 Suite 2420  
 Miami FL 33128



**MIAMI-DADE COUNTY, FLORIDA**  
**REQUEST FOR PRICE QUOTATION (RPQ)**  
 Contract No: MCC 7360 Plan  
 RPQ No: 1190030-R2

**INVITATION TO BID**

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Electronic Bidding, attention to <https://constructionbids.miamidade.gov> at no later than 9/17/2024 at 02:00 PM. If you have any questions, contact CLAUDIA FERNANDEZ GARCIA at 786-442-8982.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7360 Plan.

**RPQ DETAILED BREAKDOWN**

Bid Due Date:	9/17/2024	Time Due:	02:00 PM	Submitted Via:	Electronic Bidding
Estimated Value:	\$3,465,045 (excluding Contingencies and Dedicated Allowances)				
Project Name:	SPCC Lobby Ceiling Replacement				
Project Location:	111 NW 1st Street, Miami, FL 33128				
License Requirements:	Primary:	General Building Contractor; Building Contractor			
	Sub:	Electrical Contractor; General Mechanical, Master; Fire Protection Systems			
Scope of Work:	<p>(Contractor must obtain and submit all permits prior to performing any work).          Prospective bidder shall carefully examine the site of the work &amp; be satisfied as to all observable conditions. Bidder shall be responsible for measuring and calculating amount of work.</p> <p>The scope of work consists of, but is not limited to, furnishing all supervision, labor, materials, services, overhead &amp; profit, permits, equipment, tools, etc. and testing necessary to perform the replacement of the existing interior ceiling panels and associated lighting fixtures at the ground floor Lobby of the Stephen P. Clark Center (SPCC) located at 111 NW 1st Street, Miami, FL 33128. All work is to be done as per the approved permit set of plans. The replacement of the existing flooring (as shown in the permit plans) is EXCLUDED from the scope of work of this solicitation.</p> <p>The Contractor shall provide all the necessary material procurement, management, labor, materials, tools, equipment, supplies, services, components, and disposal to comply with the contract's General Conditions to successfully complete the replacement of the existing interior ceiling panels and associated lighting fixtures as per the approved permit set of plans.</p> <p>The Contractor assumes all the responsibility for site verification of equipment for replacement, controls and other items required to successfully complete the renovation and meet the necessary building and safety codes. The Contractor shall become familiar with details of work in the field and shall advise OWNER of any discrepancy prior to performing any tasks, including but not limited to existing and proposed quantities, building and area locations, etc. The Contractor shall thoroughly investigate and satisfy itself of the conditions affecting the work prior to construction start.</p> <p>Critical barriers with proper construction signage must be installed to ensure areas of work are fully and safely contained, and isolated from adjacent areas. Existing flooring shall be protected, fasteners for temporary walls shall be drilled at grout lines only and contractor shall patch the affected grout lines upon removing temporary walls. The Contractor shall be responsible for maintaining a clean job site. Daily trash removal is mandatory. All delivery of material shall be coordinated with the project manager and building manager, at least 24 hours prior to scheduled delivery. Parking is limited. The Contractor shall be responsible for vehicle parking and expenses.</p> <p>All work shall be performed in the evening, after hours or on weekends with non-disruptive work allowed within the hours of 7:00 am to 5:00 pm, Monday through Friday.</p> <p>Approved plans process number with Miami Dade County, Building Dept. / Process # C2020140954          Bid price is to include the removal and proper disposal of all work-related debris. Bid price is also to include all related permit fees and permitting expenses related therewith.</p> <p>Security: Workers for Contractor and subcontractors must clear a background check with the Police Department prior to beginning work. All workers are required to wear a shirt/uniform that identifies the company of the Contractor or his subcontractors.</p> <p>Restrictions/Requirements</p> <p>Fire Alarm Scope of Work:          All fire alarm scope of work shall be performed by MetroDade Security Systems, Inc. as \$30,080.00 dedicated allowance on project. Fire alarm vendor shall be included as a subcontractor under the Contractor's scope and work shall be coordinated by Contractor with third party vendor and Owner.</p> <p>MetroDade Security Systems, Inc. Contact Information          Address: 8491 NW 17th Street, Suite 101, Doral, FL 33126          Phone #: (305) 235-2390          Contact Person: Dorys Martinez</p> <p>Fire Protection Scope of Work:          All fire protection scope of work shall be performed by third party vendor and coordinated by Contractor with third party vendor and Owner.</p> <p>Low Voltage Scope of Work:          Contractor shall be responsible for all conduit, conduit sleeves and pull strings for low voltage work. All wiring shall be installed by others and coordinated by Contractor with Miami-Dade</p>				

		The estimated construction cost is \$3,465,044.98. This estimate includes \$67,742.81 estimated permit fees. The Bid shall consist of the Base Bid amount (Lump Sum) inclusive of all permit fees and excluding Contingency and Dedicated Allowances. NOTE: There is \$80,000.00 Dedicated Allowances on this Project (\$30,080 Fire Alarm and \$49,920 Data/Telecommunication infrastructure). There is a 10% Contingency on this Project.					
Document Pickup:	Contact:	marcela.rodriguez@miamidade.gov	Phone No:	305-495-4647	Date:	8/15/2024	
		Location: See Examination of Bid Documents below					
Pre-Bid Meeting:	YES	Mandatory:	YES	Date:	8/27/2024	Time:	10:00 AM
		Location: 111 NW 1st Street, 10th Flr, Conf Rm #1011, Miami, FL 33128					
Site Meeting:	YES	Mandatory:	YES	Date:	8/27/2024	Time:	10:00 AM
		Location: 111 NW 1st Street, Miami, FL 33128					
Bid shall be submitted to:	Contact:	https://constructionbids.miamidade.gov					
		Address: https://constructionbids.miamidade.gov					
		Email:		FAX # :			
Type of Contract:	Multiple Trade		Method of Award:		Lowest Responsible Bidder		
Method of Payment:	Scheduled Monthly Payments		Insurance Required:		YES		
Additional Insurance Required:	YES	If Yes - Minimum Coverage:		\$0.00			
Performance & Payment Bond Required:	YES	Bid Bond Required:		YES			
Davis Bacon:	NO	Maintenance Wages:	NO	AIPP:	NO	Amount:	
DBE Participation:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required:		NO	
SBE-S Requirements	YES	Percentage:	1.35%				
SBE-G Requirements	NO	Percentage:	0.00%				
Liquidated Damages:	YES	\$\$ Per Day:	\$250.00				
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.							
Design Drawing Included:	YES	Shop Drawing Included:	NO	Specifications Included:		YES	
Anticipated Start Date:	11/20/2024		Calendar Days for Project Completion:		180		
Comments:	<p>Pursuant to Section 2-8.10 of the Code of Miami-Dade County, this Contract is subject to a user access fee under the County's User Access Program (UAP) in the amount of two percent (2%). All construction services provided under this contract are subject to the 2% UAP. This fee applies to all Contract usage whether by County Departments or by any other governmental, quasi-governmental or not-for-profit entity. From every payment made to the Contractor under this contract (including the payment of retainage), the County will deduct the two percent (2%) UAP fee provided in the ordinance and the Contractor will accept such reduced amount as full compensation for any and all deliverables under the contract. The County shall retain the 2% UAP for use by the County to help defray the cost of its procurement program. Contractor participation in this pay request reduction portion of the UAP is mandatory.</p> <p>Provided, however, UAP shall not be applicable for total contract values, inclusive of contingency and allowance accounts, of less than five hundred thousand dollars (\$500,000.00).</p> <p>Insurance requirements are stated in ISD Special Provisions.</p> <p>Pre-Bid Meeting and Site Visit: A MANDATORY PRE-BID MEETING AND SITE VISIT IS SCHEDULED. It is highly recommended that Bidders interested in attending the Pre-Bid Meeting/Site Visit pre-register by emailing marcela.rodriguez@miamidade.gov (copy clerkbcc@miamidade.gov). Bidder must submit a completed, notarized Confidentiality Affidavit - form provided in the Bid Documents (marcela.rodriguez@miamidade.gov, copy clerkbcc@miamidade.gov) - in order to attend the Pre-Bid Meeting and Site Visit. Bidders who have not submitted a Confidentiality Affidavit will be requested to leave the Meeting and Site Visit. Meet at SPCC, 111 NW 1st Street, 10th floor, Conference Room #1011, Miami, FL 33128. Bidders must allow sufficient time before MEETING/SITE VISIT to sign in at SPCC Security Office, clear Security check on ground floor and go to 10th floor via elevators to left (east side) of Security check. Bidders arriving after 10:10 AM to the 10th Floor WILL NOT be allowed into MEETING OR SITE VISIT.</p> <p>Examination of Bid Documents: Before submitting a bid, the bidder shall examine the Bid Documents including Plans/Specs, which must be obtained from Internal Services Department (ISD) Marcela Rodriguez after submitting a completed, notarized Confidentiality Affidavit.</p> <p>Bid Documents consist of the RPQ information from CIIS, Attachment 5A (Bid Form), forms, Standard Construction General Contract Conditions, ISD Special Provisions, Project Worksheet, as well as approved plans/technical specifications. All bidders shall become thoroughly familiar with all terms of this RPQ prior to the Pre-Bid meeting. Failure to do so will in no way relieve the Awarded Bidder from completing the required work for the bid price.</p> <p>Requests for Information (RFIs): All requests for information (RFIs) shall comply with the Cone of Silence, Administrative Order 3-27 and shall be emailed to marcela.rodriguez@miamidade.gov with a copy to Claudia.Fernandez-Garcia@miamidade.gov and clerkbcc@miamidade.gov. The deadline to receive RFIs from bidders is no later than 2 PM on Friday, September 6, 2024. Responses cannot be guaranteed for RFIs submitted past the established deadline. Procedural questions may be entertained by phone or during the Pre-Bid Meeting.</p> <p>Bid Submittal: ISD's MCC Bid Submittal and Bid Opening procedures have been modified to ONLY ALLOW ELECTRONIC BID SUBMITTAL and conduct Construction Bid Openings using Zoom.</p> <p>Bidder will visit https://constructionbids.miamidade.gov and click on the "External Log In" link. Bidder will then select this RPQ No. from the drop-down list and will then have the ability to upload a Bid electronically. Bidder that has not previously created a miamidade.gov portal account will be prompted to do so prior to submitting a Bid. Bidder must combine ALL Bid documents into a single PDF file, with a 25 MB file size limit, for upload. Bidder will receive a confirmation email upon successful Bid submittal/upload.</p>						



The project has a 1.35% SBE-Goods & Services goal in the commodities of construction cleaning/janitorial services (NIGP 91039) and (NIGP Code: 97773) Toilets and Showers, Portable, Rental.

**DISCLOSURE:**

Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to **Internal Services, 111 NW 1st Street, Suite 2420, Miami FL 33128**, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A.** Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
  - a. If applicable should include coverage required under the U.S. Longshoremen and Harbor Workers' Act (USL&H) and/or Jones Act for any activities on or about navigable water.
- B.** Commercial General Liability in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C.** Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

\*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. \$1 million limit applies at all other airports.

**VERIFICATION OF EMPLOYMENT ELIGIBILITY (E-VERIFY):**

By entering the Contract, the Awarded Bidder becomes obligated to comply with the provisions of Section 448.095, Florida Statute, titled "Verification of Employment Eligibility." This includes but is not limited to utilization of the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all newly hired employees by the Awarded Bidder effective, January 1, 2021, and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply may lead to termination of this Awarded Bidder, or if a Subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. If this Contract is terminated for a violation of the statute by the Awarded Bidder, the Awarded Bidder may not be awarded a public contract for a period of one year after the date of termination, and the Awarded Bidder may be liable for any additional costs incurred by the County resulting from the termination of the Contract. Public and private employers must enroll in the E-Verify System (<http://www.uscis.gov/e-verify>) and retain the I-9 Forms for inspection.

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