

Facilities and Construction Division
9300 NW 41 Street
Miami FL 33178



RPQ No: MDFRD-854-HQ-C

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Sealed Envelopes, attention to Marisabel B. Bermejo at 9300 NW 41 Street, Doral, FL 33178 no later than 8/14/2025 at 10:00 AM. If you have any questions, contact Margarita Builes at 7863314518.

RPQ DETAILED BREAKDOWN

Bid Due Date:	8/14/2025	Time Due:	10:00 AM	Submitted Via:	Sealed Envelopes		
Estimated Value:	\$2,800,000 (excluding Contingencies and Dedicated Allowances)						
Project Name:	MDFR HEADQUARTERS COURTYARD RENOVATIONS - PHASE 2						
Project Location:	9300 NW 41 STREET, DORAL, FL 33178						
License Requirements:	Primary:	Building Contractor					
	Sub:	General Engineering; Electrical Contractor; Concrete Engineering; Fence					
Scope of Work:	<p>(Contractor must obtain and submit all permits prior to performing any work). The Contractor to provide all labor, material, transportation, permits and equipment to perform all operations associated as required to achieve the completion of the project requirements included in the RPQ and contract project plans as prepared by Angel C. Saqui (Architect of Record).</p> <p>The work in general consists of the complete Courtyard renovations, civil / site work, landscape, lighting upgrade, audio system incorporation, monument/memorial .</p> <p>Courtyard Renovations include but not limited to: Existing Concrete bench to be covered in stone veneer, install branding letters after; contractor shall provide Shop drawings for AOR and MDFR review and approval prior to installation.</p> <p>Bronze statue to be properly removed, cleaned, restored and reinstall carefully.</p> <p>Fountain to be retrofitted with new stone tile finish throughout refer to Architectural dwgs. Protect fountain equipment during construction, existing to remain. Refer to A1.12</p> <p>New memorial / monument area, refer to dwg A1.11A for design intent and Architectural dwgs; for further details, refer to A2.11, 2.12, 2.13, etc.</p> <p>Civil Site work includes: Work includes but not limited to Removal of all pavement markings and signs conflicting with the work, removal of existing 4" concrete sidewalk to accommodate New Access Roadway, install new guardrail as per FDOT standards. Built new retaining wall and new parking area along West side of the property, install picket fence gates, security barricades Delta DCS2000 or approved equal, complete parking milling, resurfacing and restriping, install new concrete pavers, installation of all pavement markings and signs, parking signage to be removed and replaced, incorporate new pavement marking throughout the project site, reconstruct type D curb, provide pedestrian ramps and crosswalks where sidewalk exist and for proposed ADA. Please follow contract drawings prepared by Robayna and Associates (Engineers, Planners, Surveyors).</p> <p>Landscaping. Remove landscape as shown on dwg EX1.0 tree disposition plan, install new landscape and irrigation system as shown on landscaping dwgs prepared by Laura Llerena and Associates.</p> <p>Electrical. New site lighting, upgrade to existing fountain, monument/memorial lighting, new audio system, connections for proper operation of new fence gate and security barricades and all incidental items as shown on electrical dwgs prepared by Antonio Naranjo P.E</p> <p>Structural. Includes but not limited to: Concrete slabs, Foundations plans, CMU walls for Memorial area, retaining wall as prepared by Ingelmo and Associates, Engineer.</p>						

GENERAL NOTES, REQUIREMENTS, AND CONDITIONS

The Contractor shall submit shop drawings for ALL items shown in the contract project plans for review and approval prior to fabrication/installation

It is the intent of the Contract Project drawings that all materials be used in the manner intended by the manufacturer, and that all work be performed by the standards adopted by appropriate trade associated. To this objective, where a particular system, product, material or services is specified, the applicable current standard specifications or recommendations of the manufacturer are thereby incorporated.

Any discrepancies between the Bid set and the actual field conditions must be brought up to the AOR and MDFR's attention in writing prior to proceeding.

If work is required to be performed during non-scheduled off hours and/or weekends as necessary to meet the project schedule or sequence of the work, it shall then be performed by the contractor at no additional cost to owner (MDFR).

If contractor disturbs any existing adjacent areas during the course of the project, they shall then repair or replace as needed to match existing or bring back to its original conditions.

All construction related debris shall be removed by the contractor daily, as construction debris piling WILL NOT be allowed unless properly placed in a construction dumpster. Construction dumpster will be used for loose debris and construction waste materials unless contractor removes the construction debris daily. Headquarters Building and grounds both during and after construction shall be clean of ALL related construction debris daily. Contractor is responsible and shall include the dumpster(s) and /or debris removal (hauling) as part of their project bid.

Contractor storing of materials will only be allowed by contractor written request and the MDFR Construction Manager written approval. If the grounds are used for storing material, equipment, working area, etc., contractor shall return grounds, grass areas or existing asphalt areas to its original conditions; this includes any damage occurred during the construction phase process.

Contractor shall be responsible for the storage and protection of materials & equipment's. Contractor shall provide barriers/ barricades, etc., as necessary. Contractor shall be responsible for all safety precautions and accident preventive provisions of OSHA and all applicable safety codes; Including no claims shall be made against (MDFR) by reason of any act of an employee or trespasser.

The work shall be sequenced as necessary to coordinate the work of all subcontractors and suppliers in the most effective manner to diligently complete the work and meet the project schedule as well as the Contract completion deadline.

Contractor and their employees are not allowed inside the MDFR Headquarters Building, for any reason other than emergency purposes, therefore the contractor shall consider portable toilets and include mandatory weekly cleaning services, until the project is considered Substantial Completed by the MDFR Construction Manager.

MDFR emergency vehicles have the Right-Of-Way at all times. Contractors are not to block or interfere with MDFR daily operations.

Contractor is responsible and required to comply with all requirements according to the Miscellaneous Construction Contractor MCC-7360-0/07.

Safety and Security Precautions – All on-site contractor's personnel, shall have identification and or company business attire according to the rules and regulations set by the Miscellaneous Construction Contract.

Document Pickup:	Contact:		Phone No:		Date:	1/1/1900	
	Location:						
Pre-Bid Meeting::	YES	Mandatory:	YES	Date:	7/10/2025	Time:	10:00 AM
	Location:	9300 NW 41 STREET, DORAL, FL 33178					
Site Meeting:	YES	Mandatory:	YES	Date:	7/10/2025	Time:	10:00 AM
	Location:	9300 NW 41 STREET, DORAL, FL 33178					
Bid shall be submitted to:	Contact:	Marisabel B. Bermejo					

		Address:		9300 NW 41 Street, Doral, FL 33178	
		Email:		benedit@miamidade.gov	
		FAX # :		786-331-4501	
Type of Contract:		Multiple Trade		Method of Award: Lowest Responsible Bidder	
Method of Payment:		Scheduled Monthly Payments		Insurance Required: YES	
Additional Insurance Required:		NO		If Yes - Minimum Coverage:	
Performance & Payment Bond Required:		YES		Bid Bond Required: YES	
Davis Bacon:		NO		Maintenance Wages: NO	
		AIPP:		NO	
		Amount:			
DBE Participation:		NO		Percentage: 0.00%	
		DBE Subcontractor Forms Required:		NO	
SBE-S Requirements		NO		Percentage: 0.00%	
		SBE-Services Commodity Set-Aside		NO	
		If Yes, Service =			
SBE-G Requirements		NO		Percentage: 0.00%	
		SBE-Goods Commodity Set-Aside		NO	
		If Yes, Goods =			
Liquidated Damages:		YES		\$\$ Per Day: \$250.00	
For RPB's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.					
Design Drawing Included:		YES		Shop Drawing Included: NO	
		Specifications Included:		NO	
Anticipated Start Date:		9/1/2025		Calendar Days for Project Completion: 365	
Comments:		<p>Pursuant to Section 2-8.10 of the Code of Miami-Dade County, this Contract is subject to a user access fee under the County's User Access Program (UAP) in the amount of two percent (2%). All construction services provided under this contract are subject to the 2% UAP. This fee applies to all Contract usage whether by County Departments or by any other governmental, quasi-governmental or not-for-profit entity. From every payment made to the Contractor under this contract (including the payment of retainage), the County will deduct the two percent (2%) UAP fee provided in the ordinance and the Contractor will accept such reduced amount as full compensation for any and all deliverables under the contract. The County shall retain the 2% UAP for use by the County to help defray the cost of its procurement program. Contractor participation in this pay request reduction portion of the UAP is mandatory.</p> <p>Provided, however, UAP shall not be applicable for total contract values, inclusive of contingency and allowance accounts, of less than five hundred thousand dollars (\$500,000.00).</p> <p>This project is covered under the Cone of Silence. Any questions pertaining to this project must be submitted via email to the MDRR Project Manager and MDRR Construction Contracts Planning Section Manager at benedit@miamidade.gov and MDRR Construction Manager MARGARITA.BUILES@miamidade.gov; to include coping the Clerks of the Board at CLERKBCC@miamidade.gov.</p> <p>1. MANDATORY PRE-BID MEETING AND SITE VISIT: A MANDATORY pre-bid meeting and site visit has been scheduled for 10:00 a.m. on THURSDAY, July 10, 2025 at Miami Dade Fire Rescue Headquarters located at 9300 NW 41 Street, Doral, FL 33178. Please make sure to arrive promptly.</p> <p>2. SEALED BIDS for this project will be received for and on behalf of Miami-Dade County, by Miami Dade Fire Rescue at 9300 NW 41st Street, Suite 237, Miami, Florida, 33178.</p> <p>3. LIQUIDATED DAMAGES in the amount of \$250 per calendar day will be assessed for each day the project is delayed.</p> <p>4. BID BOND: All Bids shall be accompanied by 1 original fully executed and 2 copies of original of a bid guarantee for not less than 5% of the amount of the total bid, which includes all contingencies and allowances, and at the option of the bidder shall be one of the following: a certified check, a bank draft payable to Miami-Dade County, US Government Bonds at par values, or bid bond secured by a surety company.</p> <p>5. PERFORMANCE AND PAYMENT BOND: Bidders submitting Bids and to whom a contingent award is made shall duly execute and deliver to the County a Performance and Payment Bond in an amount that represents 100% of the Bid price offered by the Bidder. The Performance and Payment Bond Form supplied by the County shall be the only acceptable form. 00431 - Surety Performance and Payment Bond Form is herewith included. The completed form shall be delivered to the County within 14 calendar days of the date that the Notice of Award</p>			

Recommendation is issued.

6. The last day for project RFI QUESTIONS is on Tuesday, July 22, 2025 at 5:00 PM. Any questions submitted after aforementioned date shall not be considered. MDFR will review and answer the questions, prior to the bid due date.

7. UAP and IG Fees: UAP and IG Fees will apply.

8. DEDICATED ALLOWANCE: The price breakdown sheet provided includes a \$150,000 Dedicated Allowance for custom-made memorial photographs as outlined on A2.12 as Typical note 5.

9. INDEMNIFICATION AND INSURANCE

Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors.

Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish MIAMI DADE FIRE RESCUE DEAPRTMENT, 9300 NW 41 STREET, DORAL, FL 33178, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

For contracts of a value under \$1,000,000.00

A. Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.

a. If applicable should include coverage required under the U.S. Longshoremen and Harbor Worker's Act (USL&H) and/or Jones Act for any activities on or about navigable water.

B. Commercial General Liability in an amount not less than \$300,000 per occurrence, and \$600,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.

C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.

*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. \$1 million limit applies at all other airports.

For contracts of a value over \$1,000,000.00

A. Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.

a. If applicable should include coverage required under the U.S. Longshoremen and Harbor Workers Act (USL&H) and/or Jones Act for any activities on or about navigable water.

B. Commercial General Liability in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.

C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per

occurrence for bodily injury and property damage.

Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. One-million dollar limit applies at all other airports.

The following additional insurance coverages might be applicable. Please contact Risk Management if further clarification is needed:

If asbestos abatement or removal operations, environmental work as in extraction of contaminated soil, and/or transportation/delivery/unloading of hazardous materials is required of the Contractor shall furnish to Miami Dade Fire Rescue Department, 9300 NW 41 Street, Doral, FL 33178, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirement as outlined above in letter A-C and below:

a. Pollution Liability insurance, in an amount not less than \$1,000,000 covering third party claims, remediation expenses, and legal defense expenses arising from on-site and off-site loss, or expense or claim related to the release or threatened release of Hazardous Materials that result in contamination or degradation of the environment and surrounding ecosystems, and/or cause injury to humans and their economic interest.

If construction of a building(s) or structure(s) occurs as either ground-up new, addition or structural renovation of an existing structure is required, the Contractor shall furnish to Miami Dade Fire Rescue Department, 9300 NW 41 Street, Doral, FL 33178 Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirement as outlined above in letter a below:

a. Builders Risk Insurance on an all-risk basis in an amount not less than one hundred (100%) percent of the completed contract value of the building(s) or structure(s). The policy shall be in the name of Miami Dade County and the Contractor. If work being done involves existing structure, then coverage needs to include coverage for existing structure.

For renovation or equipment install projects with values greater than \$1,000,000:

a. Installation Floater on an "all risk" basis in an amount not less than one hundred percent (100%) of the insurable value of the equipment and materials. The policy shall list Miami Dade County as a Loss Payee A.T.I.M.A.

For contracts that requires professional services such as testing, design, engineering, architectural or other related professional services the Contractor shall furnish to MIAMI DADE FIRE RESCUE DEAPRTMENT, 9300 NW 41 STREET, DORAL, FL 33178 , Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirement as outlined above in letter A-C and below

a. Professional Liability in the amount not less than \$ 1,000,000 per claim

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

The company must be rated no less than A- as to management, and no less than Class VII as to financial strength, by Best's Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

or

The company must hold a valid Florida Certificate of Authority as shown in the latest List of All Insurance Companies Authorized or Approved to Do Business in Florida issued by the State of Florida Department of Financial Services.

NOTE: CERTIFICATE HOLDER MUST READ: MIAMI-DADE COUNTY
111 NW 1st STREET
SUITE 2340
MIAMI, FL 33128

DISCLOSURE:

- Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to **Fire Rescue, 9300 NW 41 Street, Miami FL 33178**, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A.** Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
 - a. If applicable should include coverage required under the U.S. Longshoremen and Harbor Workers' Act (USL&H) and/or Jones Act for any activities on or about navigable water.
- B.** Commercial General Liability in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C.** Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. \$1 million limit applies at all other airports.

VERIFICATION OF EMPLOYMENT ELIGIBILITY (E-VERIFY):

By entering the Contract, the Awarded Bidder becomes obligated to comply with the provisions of Section 448.095, Florida Statute, titled "Verification of Employment Eligibility." This includes but is not limited to utilization of the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all newly hired employees by the Awarded Bidder effective, January 1, 2021, and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply may lead to termination of this Awarded Bidder, or if a Subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. If this Contract is terminated for a violation of the statute by the Awarded Bidder, the Awarded Bidder may not be awarded a public contract for a period of one year after the date of termination, and the Awarded Bidder may be liable for any additional costs incurred by the County resulting from the termination of the Contract. Public and private employers must enroll in the E-Verify System (<http://www.uscis.gov/e-verify>) and retain the I-9 Forms for inspection.