

**Cultural Affairs**

111 NW 1st St. Suite 625, 33128

Miami, FL. 33128

**MIAMI-DADE COUNTY, FLORIDA****REQUEST FOR PRICE QUOTATION (RPQ)**Contract No: MCC 7360 PlanRPQ No: C24-CUA-MOSS-LIGHT**INVITATION TO BID**

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Electronic Bidding, attention to Dorixis Batista at no later than 8/29/2025 at 02:00 PM. If you have any questions, contact **STEFANIA BARIGELLI** at **(305)375-5046**.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7360 Plan.

**RPQ DETAILED BREAKDOWN**

Bid Due Date:	8/29/2025	Time Due:	02:00 PM	Submitted Via:	Electronic Bidding		
Estimated Value:	\$300,000	(excluding Contingencies and Dedicated Allowances)					
Project Name:	Exterior lighting and signage wall finish for the Dennis C. Moss Cultural Arts Center						
Project Location:	10950 SW 211 St Cutler Bay, FL. 33189						
License Requirements:	Primary:	General Building Contractor					
	Sub:	Electrical Contractor					
Scope of Work:	<p>(Contractor must obtain and submit all permits prior to performing any work). Removal and installation services for the existing exterior light fixtures at the Dennis C. Moss Cultural Arts Center. The Project includes, but is not limited to the following activities:</p> <ol style="list-style-type: none"><li>1. Removal and replacement of all existing light fixtures with new LED fixtures. Refer to enclosed documentation for new fixtures specified by the architect.</li><li>2. Add new light fixtures and required support equipment/drivers as needed to provide new light on each glass panel. Total of thirty-six (36) new light fixtures.</li><li>3. Apply new plaster finish to two (2) low concrete walls, where light fixture and glass signage are embedded, following the architect's drawings and specifications.</li><li>4. Coordinate all work with the Department of Cultural Affairs (owner) and the Dennis C. Moss Cultural Arts Center staff to minimize disruptions</li><li>5. Contractor to protect existing glass railing to remain.</li><li>6. Full set of drawings included in the solicitation package.</li><li>7. Permitting fees to be included in Project costs.</li></ol> <p><b>INDEMNIFICATION AND INSURANCE REQUIREMENTS:</b></p> <p>Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.</p> <p>The Contractor shall furnish to the Miami-Dade County, Departmento of Cultural Affairs, Certificate(s)</p>						

of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

A. Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.

B. Commercial General Liability Insurance in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 in the aggregate, not to exclude Products and Completed Operations. Miami-Dade County must be shown as an additional insured with respect to this coverage.

C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

D. Professional Liability Insurance in an amount not less than \$1,000,000 per claim.

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

The company must be rated no less than "A-" as to management, and no less than "Class VII" as to financial strength, by Best's Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

The company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to Do Business in Florida" issued by the State of Florida Department of Financial Services.

NOTE: CERTIFICATE HOLDER MUST READ: MIAMI-DADE COUNTY  
111 NW 1st STREET  
SUITE 2340  
MIAMI, FL 33128

LICENSE REQUIREMENTS:

At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida and these Solicitation and Contract Documents, the Bidder must hold a valid, current, and active licenses as follows:

- 1) Prime: Florida General Contractor License  
2) Sub: Electrical Contractor

EXPERIENCE:

Bidders must meet the following minimum qualifications and responsibility requirements:

1. The selected contractor or primary principals of the company must demonstrate active experience in the construction industry for at least five (5) years prior to submittal.
2. The selected contractor or primary principals and/or senior management must demonstrate experience as a prime contractor responsible for construction projects of comparable or greater size and scope, complexity, quality, value, type and scale within the past five (5) years.
3. Bidders must fill out and include in their bid submissions a Bidder's Qualification Form in order to provide information about the project(s) being submitted for consideration to substantiate the experience required, Reference Section 00 45 13.

4. Bidders are required to include in their bid submissions general information regarding their companies' management and operations, financial resources, bonding capacity, payment history to subcontractors, and a history of commenced and completed projects in order to support said requirements.

5. Any and all documentation submitted to support these requirements will be subject to verification by County staff.

The determination of the companies and/or individual's qualifications and compliance with the above experience and qualifications shall be at the sole discretion of the County.

#### BID

#### DOCUMENTS:

Prior to securing any bid documents, bidders shall provide the County a signed and notarized Section 00 60 00 - Confidentiality Affidavit provided with the documents under this solicitation. The affidavit shall be sent to Dorixis Batista, Capital Contracts Manager, at Dorixis.Batista@miamidade.gov and Stefania Barigelli at Stefania.Barigelli@miamidade.gov who in turn will make the drawings and specifications available to the bidder. The Bid Documents will be available via a cloud download service, free of charge, any hard copies to be obtained by the bidder.

#### ADDENDUMS – REQUESTS FOR INFORMATION (RFI's):

Bidders shall submit a Request for Information (RFI) whenever they believe that the specifications or drawings are unclear or present a conflict. Once advertised, the project is under the 'Cone of Silence' pursuant to MDC section 2-11.1 (t). Therefore, all requests must be submitted in writing in the form provided in Section 00 43 14 to Stefania Barigelli, CUA Project Manager, at Stefania.Barigelli@miamidade.gov with a copy to Dorixis Batista, at Dorixis.Batista@miamidade.gov, and include a copy to the Clerk of the Board clerkbcc@miamidade.gov in a manner that clearly identifies the drawing and/or specification section where clarification or interpretation is being requested. Additionally, please include the RPQ No. in the Subject of all your communications.

Contractors who download the solicitation, drawings and contract documents will be responsible to download the Addendums and RFI's.

All document holders must provide a dedicated e-mail address. The Department will only be sending addendums and RFI's by e-mail. Please be aware that acknowledgment of receipt of all addendums and RFI's is a requirement when submitting bids.

#### VENDOR

#### REGISTRATION:

Due to the new Vendor Registration procedures of the Internal Services Department, Procurement Management Division, updated definitions along with the "Affirmation of Vendor Affidavits" has been added to the Bid Submittal Package. The successful bidder must be registered under this new procedure prior to award.

#### PRE

#### BID:

Pre-Bid Conference time and location: August 15, 2025 at 11:00 A.M., Non-Mandatory Pre-bid Meeting and Site Visit will be conducted at the Dennis C. Moss Cultural Arts Center, 10950 SW 211 St Cutler Bay, FL. 33189

#### BID

#### SUBMITTAL:

Cultural Affair MCC Bid Submittal and Bid Opening procedures have been modified to ONLY ALLOW ELECTRONIC BID SUBMITTAL and conduct Construction Bid Openings using Teams.

Bidder will visit <https://constructionbids.miamidade.gov> and click on the "External Log In" link. Bidder will then select this RPQ No. from the drop down list and will then have the ability to upload a Bid electronically. Bidders that has not previously created a miamidade.gov portal account will be prompted to do so prior to submitting a Bid. Bidders must combine ALL Bid documents into a single PDF file, with a 25 MB file size limit, for upload. Bidders will receive a confirmation email upon successful Bid submittal/upload.

Bidders shall submit one scanned document from the original documents outlined in the Document Submittal Check List Section 00 40 01. The scanned bid submittal shall have as the front cover page the Document Submittal Check List per Specification Section 00 40 01, indicating the items that are being included with the bid package. It is requested that documents be organized in the order specified in the Document Submittal Check List (Section 00 40 01) and tabbed accordingly. Forms to be submitted with bid package must have the Miami-Dade logo on the upper left-hand corner. Submission of bids are due at the time and date stated below. Electronic Bids submitted after the official deadline will not be considered. The County reserves the right to secure the original Bid Documents from where the scanned Bid Documents were submitted at any time during the bid evaluation process and at any time during the life of a construction contract for the successful bidder.

Electronic bids for furnishing all labor, materials and equipment for the following project will be received via the MiamiDade County CONSTRUCTION BIDS PROGRAM (CBP) which can be accessed at the following link: <https://constructionbids.miamidade.gov/>. All bids received will be opened within the close of business day and prices will be available for review shortly after the bid time and date as stipulated in the bid advertisement documents.

Prospective bidders shall be responsible for monitoring their dedicated emails and downloading any applicable addenda or supplemental information.

The scanned bid submittal shall have as the front cover page the Document Submittal Check List per Specification Section 00 40 01, indicating the items that are being included with the bid package. It is requested that documents be organized in the order specified in the Document Submittal Check List (Section 00 40 01) and tabbed accordingly. Forms to be submitted with bid package must have the Miami-Dade logo on the upper left-hand corner. Submission of bids are due at the time and date stated below.

Bidders must allow enough time in advance of the Bid Submittal Deadline to complete any necessary steps. The responsibility for submitting a Bid on or before the stated time and date is solely and strictly the responsibility of the Bidder. The County will in no way be responsible for delays caused by technical difficulty or caused by any other occurrence. All expenses involved with the preparation and submission of Bids to the County, or any work performed in connection therewith, shall be borne by the Bidder. No part of any Bid can be submitted via hardcopy, email, or fax, unless otherwise directed by the Solicitation documents.

All references to "Sealed Envelopes" or "Sealed Bid" in the Invitation to Bid or Bid Documents shall mean an "electronic bid."

The Electronic Bid shall include the following documents:

1. Section 00 11 13 – Invitation to Bid
2. Section 00 40 01 - Bid Submittal Checklist
3. Section 00 41 13 – Bid Proposal Form
4. Section 00 43 13 – Bid Bond Form
5. Section 00 43 14 – Request for Information (RFI) During Bidding Form
6. Section 00 45 13 – Bidder's Qualifications Form
7. Section 00 45 19 – Universal Affidavit Form

8.	Section	00	60	00	–	Confidentiality	Affidavit
9.	Office	Of	Small	Business	Development	Certificate	Of Assurance (COA)
10.	RPQ		Bid	Form	–	Attachment	5A
11.							Plans/Sketches
12.							Specifications
13.	Miami-Dade	County,	General	Terms	and		Conditions

Forms for #1-10, along with plans, specifications, and General Terms and Conditions, are provided in the Bid Documents.

BID SUBMITTAL DUE DATE:  
Monday, August 29, 2025 at 2:00 PM.

BID OPENING:  
The Bid Opening associated with this solicitation will be conducted via Teams immediately after the 2 P.M. August 29, 2025, Bid Deadline.

To join the meeting, please use the following information:

Microsoft Teams

Meeting ID: 253 450 435 702 4  
Passcode: 4YW6M6aU

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Dial in by phone  
+1 786-628-2782,,386952936# United States, Miami  
Find a local number  
Phone conference ID: 386 952 936#

Document Pickup:	Contact:	Dorixis Batista	Phone No:	(305)375-4634	Date:	8/7/2025
	Location:	Electronically - Via Email				

Pre-Bid Meeting::	YES	Mandatory:	No	Date:	8/15/2025	Time:	11:00 AM
	Location:	10950 SW 211 St Cutler Bay, FL. 33189					

Site Meeting:	YES	Mandatory:	No	Date:	8/15/2025	Time:	11:30 AM
	Location:	10950 SW 211 St Cutler Bay, FL. 33189					

Bid shall be submitted to:	Contact:	Dorixis Batista					
	Address:	111 NW 1st St. Suite 625 Zip 33128					
	Email:	dorixis.batista@miamidade.gov	FAX # :	305-375-3068			

Type of Contract:	Multiple Trade	Method of Award:	Lowest Responsible Bidder
Method of Payment:	Lump Sum	Insurance Required:	YES

Additional Insurance Required:	NO	If Yes - Minimum Coverage:	
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Performance & Payment Bond Required:		YES		Bid Bond Required:		YES	
Davis Bacon:		NO		Maintenance Wages:		NO	
				AIPP:		NO	
				Amount:			
DBE Participation:		NO		Percentage:		0.00%	
						DBE Subcontractor Forms Required:	
SBE-S Requirements		NO		Percentage:		0.00%	
SBE-G Requirements		NO		Percentage:		0.00%	
Liquidated Damages:		YES		\$\$ Per Day:		\$250.00	
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.							
Design Drawing Included:		YES		Shop Drawing Included:		NO	
						Specifications Included:	
Anticipated Start Date:		9/10/2025		Calendar Days for Project Completion:		120	
Comments:							

## **DISCLOSURE:**

- Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to **Cultural Affairs, 111 NW 1st St. Suite 625, 33128, Miami, FL. 33128**, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
  - If applicable should include coverage required under the U.S. Longshoremen and Harbor Workers' Act (USL&H) and/or Jones Act for any activities on or about navigable water.
- Commercial General Liability in an amount not less than \$300,000 per occurrence, and \$600,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.

\*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. \$1 million limit applies at all other airports.

## **VERIFICATION OF EMPLOYMENT ELIGIBILITY (E-VERIFY):**

By entering the Contract, the Awarded Bidder becomes obligated to comply with the provisions of Section 448.095, Florida Statute, titled "Verification of Employment Eligibility." This includes but is not limited to utilization of the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all newly hired employees by the Awarded Bidder effective, January 1, 2021, and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply may lead to termination of this Awarded

Bidder, or if a Subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. If this Contract is terminated for a violation of the statute by the Awarded Bidder, the Awarded Bidder may not be awarded a public contract for a period of one year after the date of termination, and the Awarded Bidder may be liable for any additional costs incurred by the County resulting from the termination of the Contract. Public and private employers must enroll in the E-Verify System (<http://www.uscis.gov/e-verify>) and retain the I-9 Forms for inspection.