

**People and Internal Operations
Department**

0
111 NW 1st Street
Suite 2420
Miami FL 33128



**MIAMI-DADE COUNTY, FLORIDA
REQUEST FOR PRICE QUOTATION (RPQ)**

Contract No: MCC 7360 Plan
RPQ No: 1190344

INVITATION TO BID

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Electronic Bidding, attention to <https://constructionbids.miamidade.gov> at no later than 3/17/2026 at 02:00 PM. If you have any questions, contact Aundria Blatch at (305) 375-5339.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7360 Plan.

RPQ DETAILED BREAKDOWN

Bid Due Date:	3/17/2026	Time Due:	02:00 PM	Submitted Via:	Electronic Bidding		
Estimated Value:	\$1,512,682 (excluding Contingencies and Dedicated Allowances)						
Project Name:	Hialeah Courthouse Buildout						
Project Location:	11 East 6th Street, Hialeah, FL 33010						
License Requirements:	Primary:	Building Contractor; General Building Contractor					
	Sub:	Plumber, Master; Electrical Contractor; General Mechanical, Master					
Scope of Work:	<p>(Contractor must obtain and submit all permits prior to performing any work). Prospective bidder shall examine carefully the site of the work and be satisfied as to all observable conditions. Bidder shall be responsible for measuring and calculating amount of work. Bid price is to include the removal and proper disposal of all work-related debris.</p> <p>This project involves the complete renovation of an existing shell space (approximately 2,690 square feet) on the second floor of the Hialeah Courthouse to develop a fully functional courtroom and judge’s chambers. The project will transform the currently unoccupied space into a modern, operational courtroom that meets all judicial, accessibility, and safety requirements. The renovation qualifies as a Level 2 Alteration under the 2023 Florida Building Code – Existing Building Chapter. This classification indicates that the project will involve:</p> <ul style="list-style-type: none"> • Extensive modifications to finishes, systems, and layout. • Reconfiguration of interior spaces to accommodate courtroom functions. • Upgrades to building systems, including electrical, HVAC, plumbing, and fire protection, to meet current code compliance. <p>The scope of work is as summarized herein and detailed in the construction documents:</p> <p>Architectural & Interior Buildout</p> <ul style="list-style-type: none"> • Construction of walls, partitions, and doors to establish a functional courtroom and judge’s chambers layout. • Installation of new flooring, wall finishes, and ceiling systems to align with adjacent courtrooms. • Incorporation of a support restroom and a fully equipped kitchenette. • Integration of acoustic treatments to ensure proper sound control and privacy. <p>Courtroom Layout & Furnishings</p> <ul style="list-style-type: none"> • Installation of a judge’s bench, witness stand, workstation for clerk, podiums, court reporter workstation, attorney tables, and spectator seating, designed to match the aesthetic of adjacent courtrooms. • Integration of millwork and paneling for a professional, cohesive appearance. • Placement of ADA-compliant furniture and pathways to ensure accessibility. <p>Electrical, Lighting & Audio/Visual Systems</p> <ul style="list-style-type: none"> • Installation of energy-efficient LED lighting for optimal visibility and reduced operational costs. • Implementation of power and data outlets to support court operations and digital equipment. • Integration of courtroom audiovisual systems, including microphones, speakers, video displays, and evidence presentation technology. <p>Mechanical, Plumbing & Fire Protection</p> <ul style="list-style-type: none"> • Extension or modification of HVAC ductwork and controls to ensure adequate climate control. • Installation of necessary plumbing fixtures in the restroom and kitchenette. 						

- Coordination with the building's fire suppression system to ensure compliance with safety regulations.

Security & Access Control

- Installation of security cameras, access control systems, and panic buttons to enhance staff and public safety.
- Coordination with the existing building security infrastructure to maintain consistency.

Code Compliance & Accessibility

- Ensuring all renovations meet the latest Florida Building Code, ADA, and fire safety as per permit requirements.
- Implementing proper egress pathways and emergency signage.
- Ensuring compliance with courtroom accessibility standards for all individuals, including those with disabilities.

Building Systems

All low voltage, data, security and access control shall be installed by a separate vendor and coordinated by the awarded contractor. All building systems have a contracted vendor for monitoring with Miami Dade County Facilities Division. The awarded contractor shall be responsible for all coordination and installation of said systems as per contract documents. The vendor list is as follows:

- Fire Alarm: Florida Fire Alarm, Inc., Carlos Javech, info@foridafirealarm.com
- BMS & Controls: South Florida Controls, Gustavo Corvalan, gcorvalan@sfc-mia.com

The project dry-run submittal has been approved by City of Hialeah Building Department. The process number with Hialeah is BLDC17033-2024. The approved plans have also been submitted and approved to Miami Dade County DERM under Process# M2025005939. The DERM permit has been obtained under MUNICIPAL No. 2025-020647. The contractor shall be responsible for verifying and obtaining all required permits and inspections for the project.

At the close of the project, submit all documentation, warranty, equipment, specifications, etc.

The Project is Located at 11 East 6th Street, Hialeah, FL 33010.

The estimated Construction cost is \$1,512,682.15. This estimate includes \$36,894.69 estimated permit fees. The Bid shall consist of the Base Bid amount (Lump Sum) inclusive of all permit fees and excluding Contingency.

NOTE: There are no Dedicated Allowances on this Project. A 10% Contingency will be added to the Base Bid at Project Award.

Document Pickup:	Contact:	Marcela Rodriguez	Phone No:	305-375-1138	Date:	2/5/2026	
	Location:	See Examination of Bid Documents below					
Pre-Bid Meeting::	YES	Mandatory:	YES	Date:	2/24/2026	Time:	10:00 AM
	Location:	11 East 6th Street, Hialeah, FL 33010 New Courtroom Room 245					
Site Meeting:	YES	Mandatory:	YES	Date:	2/24/2026	Time:	10:00 AM
	Location:	11 East 6th Street, Hialeah, FL 33010 New Courtroom Room 245					
Bid shall be submitted to:	Contact:	https://constructionbids.miamidade.gov					
	Address:						
	Email:		FAX # :				
Type of Contract:	Multiple Trade		Method of Award:	Lowest Responsible Bidder			
Method of Payment:	Scheduled Monthly Payments		Insurance Required:	YES			
Additional Insurance Required:	YES		If Yes - Minimum Coverage:	\$0.00			
Performance & Payment Bond Required:	YES		Bid Bond Required:	YES			
Davis Bacon:	NO	Maintenance Wages:	NO	AIPP:	NO	Amount:	
DBE Participation:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required:	NO		
SBE-S Requirements	YES	Percentage:	1.94%				
SBE-Services Commodity Set-Aside	NO	If Yes, Service =					

SBE-G Requirements	NO	Percentage:	0.00%	
SBE-Goods Commodity Set-Aside	NO	If Yes, Goods =		
Liquidated Damages:	YES	\$\$ Per Day:	\$500.00	
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.				

Design Drawing Included:	YES	Shop Drawing Included:	NO	Specifications Included:	NO
Anticipated Start Date:	5/12/2026		Calendar Days for Project Completion:	270	

Comments:

Pursuant to Section 2-8.10 of the Code of Miami-Dade County, this Contract is subject to a user access fee under the County's User Access Program (UAP) in the amount of two percent (2%). All construction services provided under this contract are subject to the 2% UAP. This fee applies to all Contract usage whether by County Departments or by any other governmental, quasi-governmental or not-for-profit entity. From every payment made to the Contractor under this contract (including the payment of retainage), the County will deduct the two percent (2%) UAP fee provided in the ordinance and the Contractor will accept such reduced amount as full compensation for any and all deliverables under the contract. The County shall retain the 2% UAP for use by the County to help defray the cost of its procurement program. Contractor participation in this pay request reduction portion of the UAP is mandatory.

Provided, however, UAP shall not be applicable for total contract values, inclusive of contingency and allowance accounts, of less than five hundred thousand dollars (\$500,000.00).

Insurance requirements are stated in PIOD Special Provisions.

Pre-Bid Meeting and Site Visit:
A MANDATORY PRE-BID MEETING AND SITE VISIT ARE SCHEDULED. It is highly recommended that Bidders interested in attending the Meeting and Site Visit pre-register by emailing marcela.rodriguez@miamidade.gov (copy clerkbcc@miamidade.gov). Bidder must submit a completed, notarized Confidentiality Affidavit in order to attend the Pre-Bid Meeting and Site Visit - form provided in the Bid Documents (marcela.rodriguez@miamidade.gov, copy clerkbcc@miamidade.gov). Bidders who have not submitted a Confidentiality Affidavit will be requested to leave the Meeting and Site Visit. Bidders are asked to come in earlier to check in with security; meet at Construction Area, 2nd Floor, new courtroom (Room 245) at 11 East 6th Street, Hialeah, FL 33010. Bidders arriving after 10:10 AM WILL NOT be allowed into MEETING OR SITE VISIT.

Examination of Bid Documents:
Before submitting a bid, the bidder shall examine the Bid Documents including Plans/Specs, which must be obtained from People and Internal Operations Department (PIOD) Marcela Rodriguez after submitting a completed, notarized Confidentiality Affidavit.

Bid Documents consist of the RPQ information from CIIS, Attachment 5A (Bid Form), forms, Standard Construction General Contract Conditions, PIOD Special Provisions, as well as approved plans/technical specifications. All bidders shall become thoroughly familiar with all terms of this RPQ prior to the Pre-Bid meeting. Failure to do so will in no way relieve the Awarded Bidder from completing the required work for the bid price.

Requests for Information (RFIs):
All requests for information (RFIs) shall comply with the Cone of Silence, Administrative Order 3-27 and shall be emailed to marcela.rodriguez@miamidade.gov with a copy to ablatch@miamidade.gov and clerkbcc@miamidade.gov. The deadline to receive RFIs from bidders is no later than 2 PM on Tuesday, March 3, 2026. Responses cannot be guaranteed for RFIs submitted past the established deadline. Procedural questions may be entertained by phone or during the Pre-Bid Meeting.

Bid Submittal:
PIOD's MCC Bid Submittal procedure has been modified to ONLY ALLOW ELECTRONIC BID SUBMITTAL.

Bidder will visit <https://constructionbids.miamidade.gov> and click on the "External Log In" link. Bidder will then select this RPQ No. from the drop-down list and will then have the ability to upload a Bid electronically. Bidder that has not previously created a miamidade.gov portal account will be prompted to do so prior to submitting a Bid. Bidder must combine ALL Bid documents into a single PDF file, with a 25 MB file size limit, for upload. Bidder will receive a confirmation email upon successful Bid submittal/upload.

Bidder must allow enough time in advance of the Bid Submittal Deadline to complete any necessary steps. The responsibility for submitting a Bid on or before the stated time and date is solely and strictly the responsibility of the Bidder. The County will in no way be responsible for delays caused by technical difficulty or caused by any other occurrence. All expenses involved with the preparation and submission of Bids to the County, or any work performed in connection therewith, shall be borne by the Bidder. No part of any Bid can be submitted via hardcopy, email, or fax, unless otherwise directed by the Solicitation documents. All references to "Sealed Envelopes" or "Sealed Bid" in the Invitation to Bid or Bid Documents shall mean an "electronic bid."

The Electronic Bid shall include the following documents:

1. Bid price using form 5-A
2. Non-Collusion Affidavit
3. Certificate of Assurance FAILURE TO INCLUDE THIS COMPLETED FORM SHALL RENDER THE BID NONCOMPLIANT TO THE CONTRACT REQUIREMENT AND SECTION 10.33.02 OF THE CODE OF MIAMI-DADE COUNTY.
4. Kidnapping, Custody Offenses, Human Trafficking and Related Offenses Affidavit
5. Contracting with Entities of Foreign Countries of Concern Prohibited Affidavit
6. Bid guarantee in the form of a bid bond (using the form provided in the bid documents), certified check or cashier's check FAILURE TO INCLUDE A BID GUARANTEE IN ELECTRONIC BID SUBMITTAL SHALL RENDER THE BID NON-RESPONSIVE. The apparent low bidder will be required to drop off or mail within 48 business hours original bid guarantee delivered to Miami Dade County, Attn: PIOD, Julia Aden, SPCC, 111 NW 1st Street, 24th floor, Miami, FL 33128..
7. Due Diligence Affidavit
8. Schedule of Values (SOV) using CSI Master Format 2020
9. If required, Discrimination Lawsuits (see below)

Forms for #1-7 are provided in the Bid Documents.

Discrimination Lawsuits: In accordance with Miami-Dade County Resolution No. R-828-19, bidders are required to disclose discrimination lawsuits, including allegations of discrimination and dispositions of such lawsuits for a 10-year period through the date of the solicitation. Bidder must include its disclosure in its Electronic Bid.

Once all bids have been reviewed by PIOD, the Certificate of Assurance submitted by the apparent lowest three (3) bidders will be forwarded to Office of Small Business Development (SBD) to conduct a final compliance.

Non-Collusion Affidavit

After Bid Opening and within three (3) business days of County's written request, the lowest, responsive bidder shall provide an executed Non-Collusion Affidavit if the total bid including contingency and, if applicable, dedicated allowance exceeds \$250,000.

Required Experience/Qualifications: The lowest, responsive bidder is required, after Bid Opening and within three (3) business days of County's written request, to provide the Bidder's references for projects that are representative of the general scope of work which is currently being advertised, of equal or greater value, and that demonstrate a minimum of five (5) years of experience and/or completed a minimum of three (3) similar projects. In accordance with Resolution R-1122-21, the experience of the Bidder's key personnel or Bidder's proposed subcontractor will be considered in assessing whether the Bidder complies with this solicitation's minimum experience or completed project requirement. References must include the following information: 1) a description of scope of work performed; 2) project address; 3) name and title of Bidder's key personnel assigned to that project; and, 4) client contact information: name, address, phone number, email address, project cost, and project start and completion dates.

Resource Allocation Plan (RAP): The Recommendation for Award will require Awarded Bidder to submit within 10 business days a preliminary RAP that must be approved by County prior to Work Start. The RAP should be in a spreadsheet at a minimum, but preferably included as part of the construction schedule prior to Work Start. The Awarded Bidder must identify the following in its RAP at a minimum:

- a. Trade (GC, Mechanical, Electrical, Plumbing, civil, shell, etc)
- b. Title (superintendent, laborer, mason, master electrician, etc)
- c. Start date
- d. End date
- e. Percentage allocated recommended. (For example, based on start and end dates a laborer is working 45 days, his resource allocation is 90%, then we should be able to account for 39 ½ days of labor.)

f. Hours for each labor category

Bid Opening:

The Bid Opening associated with this solicitation will be conducted via Zoom immediately after the 2 PM Bid Deadline. To join the meeting, please use the Zoom link below. Members of the public are not required to enter their name to join the meeting if they do not wish to do so. Members may identify themselves as "Public Attendee." Members of the public will be granted view-only access to the meeting but will not have video or speaking capabilities.

PIOD/Administration is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://miamidade.zoom.us/j/85005247989?pwd=FhsozjGKJXKymCHFMDIZvnyNcmdkK6.1>

Meeting ID: 850 0524 7989

Passcode: 023064

One tap mobile

+17866351003,,85005247989#,,,,*023064# US (Miami)

Join by SIP

• 85005247989@zoomcrc.com

Passcode: 023064

Join instructions

[https://miamidade.zoom.us/meetings/85005247989/invitations?](https://miamidade.zoom.us/meetings/85005247989/invitations?signature=gD5TfqRK09I1qUW2GOOMSDL2zzb_WsGOItVIY12_X0o)

[signature=gD5TfqRK09I1qUW2GOOMSDL2zzb_WsGOItVIY12_X0o](https://miamidade.zoom.us/meetings/85005247989/invitations?signature=gD5TfqRK09I1qUW2GOOMSDL2zzb_WsGOItVIY12_X0o)

RPQ No: I190344 has a 1.94 % SBE-G&S goal in the following recommended services/commodities:

- (NIGP 33055) Fencing, Temporary (For Construction and Other Industrial or Safety Uses).
- (NIGP 90974) Site Clean-up.
- (NIGP 91039): Janitorial and Custodial Services
- (NIGP 97537) Garbage/Refuse Equipment, Dumpsters, etc. Rental or Lease.

DISCLOSURE:

- Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to **People and Internal Operations Department, 111 NW 1st Street, Suite 2420, Miami FL 33128**, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A.** Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
 - a. If applicable should include coverage required under the U.S. Longshoremen and Harbor Workers' Act (USL&H) and/or Jones Act for any activities on or about navigable water.
- B.** Commercial General Liability in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C.** Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. \$1 million limit applies at all other airports.

VERIFICATION OF EMPLOYMENT ELIGIBILITY (E-VERIFY):

By entering the Contract, the Awarded Bidder becomes obligated to comply with the provisions of Section 448.095, Florida Statute, titled "Verification of Employment Eligibility." This includes but is not limited to utilization of the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all newly hired employees by the Awarded Bidder effective, January 1, 2021, and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply may lead to termination of this Awarded Bidder, or if a Subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. If this Contract is terminated for a violation of the statute by the Awarded Bidder, the Awarded Bidder may not be awarded a public contract for a period of one year after the date of termination, and the Awarded Bidder may be liable for any additional costs incurred by the County resulting from the termination of the Contract. Public and private employers must enroll in the E-Verify System (<http://www.uscis.gov/e-verify>) and retain the I-9 Forms for inspection.