

**Port of Miami**  
 1015 N. America Way, Miami, FL 33132  
 Miami FL 33132



**MIAMI-DADE COUNTY, FLORIDA**  
**REQUEST FOR PRICE QUOTATION (RPQ)**  
 Contract No: MCC 7360 Plan  
 RPQ No: M2025-002-R1

**INVITATION TO BID**

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Sealed Envelopes, attention to Frank Ramirez at 1080 Caribbean Way, Miami, Florida 33132 no later than 12/3/2025 at 02:00 PM. If you have any questions, contact Frank Ramirez at 305-347-5508.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7360 Plan.

**RPQ DETAILED BREAKDOWN**

Bid Due Date:	12/3/2025	Time Due:	02:00 PM	Submitted Via:	Sealed Envelopes		
Estimated Value:	\$1,800,000	(excluding Contingencies and Dedicated Allowances)					
Project Name:	Paving Improvements - Portwide 2025						
Project Location:	1080 Caribbean Way, Miami, Florida 33132						
License Requirements:	Primary:	Paving					
	Sub:	Concrete Finishing; Parking Strip Painting; Pavement Marking					
Scope of Work:	<p>(Contractor must obtain and submit all permits prior to performing any work).          The Contractor shall furnish all materials, labor, services, supervision, tools, equipment, and all other items for milling and resurfacing; pavement markings; traffic signage installation; earthwork operations such as excavation, backfill, and grading; concrete sidewalk and curb and gutter installation; utility adjustments; and minor site improvements.</p> <p>This is a Non-Exclusive, Not to Exceed, Work Order Contract based on unit prices provided in this bid. Tasks will be authorized on a work order basis. The Contractor is not guaranteed the entire contract amount, any unspent funds will remain with the County, and the Contractor is not guaranteed work volume.</p> <p><b>CLARIFICATION OF NON-EXCLUSIVE OPEN WORK ORDER CONTRACT:</b></p> <p>Pricing for Work Orders shall be based on unit prices established on the supplemental Bid Form distributed with the Bid Documents. Prospective bidders are cautioned that failure to complete and submit the supplemental Bid Form with the bid documents shall result in their bid being rescinded. The supplemental Bid Form's unit and grand total costs shall be used to determine the low "responsive and responsible" bidder. Prospective bidders are notified hereby that their unit costs and total price for the listed items on the supplemental Bid Form shall be all inclusive for each line item (i.e., each cost line item shall include all costs for anticipated labor, equipment such as cranes, lifts, scaffolds, MOT preparation and set-up, materials, overhead &amp; profit, insurance required to implement the work). Furthermore, line-item unit costs must also include costs associated with all labor burden items. The grand total bid price calculated on the supplemental Bid Form shall be reflected on Form 5A. The correct summation of the line items, obtained by multiplying the quantity by the quoted unit cost prices entered therein, together with lump sum prices (if applicable) will be considered as the total bid amount. In the event of a discrepancy between a unit bid price and an extension, the unit bid price will govern. Obvious mathematical errors on the Bid Form discovered by the County (PortMiami) will be corrected.</p> <p>The lowest responsive and responsible bidder shall be awarded a contract with a maximum contract value not to exceed \$2,000,000.00 including all unit price items and the allowance accounts (comprised of base: \$1,800,000.00; and dedicated: \$200,000.00).</p> <p>Quantities and Utilization: The quantities listed in the Bid Form (bidding model) are estimates only, which are provided by PortMiami solely for the purpose of providing a competitive basis for comparing the cumulative effect of the unit prices submitted by multiple contractors to establish the lowest responsive and responsible bidder. Actual quantities assigned via the work order process may vary significantly based on future needs and field conditions.</p> <p>Dedicated Allowance Account: for the purpose of reimbursing the direct (actual) cost of the Surety Performance and Payment Bond upon presentation of an invoice and paid receipt/cancelled check. Any portion of this fund remaining after all authorized payments have been made will be withheld from Contract Payments and will remain with the County.</p>						

Dedicated Allowance Account: for unforeseen conditions (permitting, plan revisions, existing utility relocations, private utility locate, fire watch, specialized pavement repairs, special equipment or materials, etc.), construction changes and for quantity adjustments. Authorization to use the funding from the allowance account must be obtained in writing from the PortMiami project manager (PM). Any portion of this fund remaining after all authorized payments have been made will be withheld from Contract Payments and will remain with the County. If one account has been depleted and funds are available in the other accounts, the PortMiami PM may use some of the available funds to complete the Project. All work will be issued to and billed by the Contractor based on assigned work orders. Payment against said work orders shall be based on the quantities of actual work performed at the unit price for the line item(s) listed in the Contractor's bid form.

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Response Time and Scheduling: Selected contractors must agree to respond to an emergency/priority call within two (2) hours of first contact from PortMiami staff and be available to respond 24 hours per day and 7 days a week with the necessary equipment, materials and labor force to complete the required work in accordance with PortMiami's schedule for completion. The definition of an adequate response shall be determined at PortMiami's sole discretion on a case-by-case basis. Once a contractor has responded within two (2) hours, PortMiami staff will work with the contractor to determine the best course of action, establish the scope of the work and schedule the work. Failure to respond two consecutive times within two (2) hours of being contacted for work may result in the firm being removed from participation in the work order-based program. Some of the work may have to be completed at night to minimize disruptions to PortMiami's business operations. Please adjust unit costs accordingly.

Contract Duration: PortMiami and the Contractor mutually agree that the term of this contract is for 365 days from the issuance of the initial Notice to Proceed, with the option for a one-year extension. The contract shall remain in effect until either the term expires, or the awarded contract value is reached, whichever comes first, subject to changes through the formal change order process outlined in the General Terms and Conditions of the Construction Contract. The Contractor shall be entitled to negotiation of its unit prices 365 days after the contract award date.

**CONTRACTOR QUALIFICATIONS:**

At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida and these Solicitation and Contract Documents, the Bidder must hold a valid, current, and active Certificate of Competency as a General Engineering Contractor, Paving, or as a Specialty Engineering Contractor, commensurate to the requirements of the Project's scope of work, in one or more engineering crafts to include Paving Engineering. The Contractor shall subcontract with a qualified contractor any work that is incidental to the specialty but is specified in the aforementioned code as being the work of other than that of the Engineering Specialty for which certified;

- A. Have a minimum of five (5) years of experience under its current business name;
- B. Provide reference for three (3) projects of similar scope where one of these three (3) projects was completed within the past five (5) years under the firm's current business name;
- C. Demonstrate to have ownership of: one (1) - full lane power paver; one (1) - class 2 or better asphalt milling machine (Minimum 48-inch milling width), one (1) – tandem vibratory roller (minimum 59-inch width), one (1) – excavator/loader, spreader box;
- D. Bidders must provide a sworn statement certifying that their essential equipment is located within 40-mile radius from PortMiami; and
- E. Have sufficient labor and equipment available to mobilize and commence work within forty-eight (48) hours upon receipt of a written work order from PortMiami

Document Pickup:	Contact:	Via Email	Phone No:	305-347-5508	Date:	11/6/2025	
	Location:	N/A					
Pre-Bid Meeting::	YES	Mandatory:	YES	Date:	11/13/2025	Time:	10:00 AM
	Location:	Cruise Terminal J, 1120 Caribbean Way, 2nd Floor, Miami, FL					
Site Meeting:	No	Mandatory:	No	Date:		Time:	
	Location:						

Bid shall be submitted to:	Contact:	Frank Ramirez		
	Address:	1080 Caribbean Way, Miami, Florida 33132		
	Email:		FAX # :	
Type of Contract:	Multiple Trade	Method of Award:	Lowest Responsible Bidder	
Method of Payment:	Scheduled Monthly Payments	Insurance Required:	YES	
Additional Insurance Required:	YES	If Yes - Minimum Coverage:	\$1,000,000.00	
Performance & Payment Bond Required:	YES	Bid Bond Required:	YES	
Davis Bacon:	NO	Maintenance Wages:	NO	AIPP: NO
				Amount:
DBE Participation:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required: NO
SBE-S Requirements	NO	Percentage:	0.00%	
SBE-Services Commodity Set-Aside	NO	If Yes, Service =		
SBE-G Requirements	NO	Percentage:	0.00%	
SBE-Goods Commodity Set-Aside	NO	If Yes, Goods =		
Liquidated Damages:	YES	\$\$ Per Day:	\$100.00	
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.				
Design Drawing Included:	YES	Shop Drawing Included:	NO	Specifications Included: YES
Anticipated Start Date:	12/15/2025		Calendar Days for Project Completion:	365
Comments:	<p>Bid Documents are being sent via email with the Invitation to Bid.</p> <p>1.) In the case of a numerical or mathematical discrepancy in the bidder's submittal, the Base Bid Total, as listed in RPQ Bid Form – Attachment 5A, shall govern as the actual bid price. That number shall constitute the bidder's binding offer, notwithstanding contrary information elsewhere in the submittal.</p> <p>2.) The Mandatory Pre-Bid Meeting shall be held on November 13, 2025 at 10:00 AM. All persons interested in participating in the Mandatory Pre-Bid Meeting must pre-register and indicate their intention to attend the meeting by sending an email to <a href="mailto:sprfi@miamidade.gov">sprfi@miamidade.gov</a> with a copy to the Clerk of the Board at <a href="mailto:clerkbcc@miamidade.gov">clerkbcc@miamidade.gov</a> and a copy to <a href="mailto:Ivonne.Andres@miamidade.gov">Ivonne.Andres@miamidade.gov</a>. The email must state each participant's name, email address, and phone number as well as their company's name. Failure of a bidder to attend and sign the attendance sheet at a mandatory Pre-Bid Conference will result in the Contractor's bid being rejected. If the bidder does not arrive on time for the Pre-Bid Conference, there is no guarantee that he/she will be allowed to attend.</p> <p>3.) Contract Documents: Contract Documents shall be provided to the Contractors that attend the Mandatory Pre-Bid Meeting. Upon the conclusion of the Mandatory Pre-Bid Meeting, the Contract Documents will be sent to the attending Contractors at no charge via an email containing an online downloadable link.</p> <p>4.) Requests for Information: All requests for clarification of an RPQ must be submitted in writing by Close of Business, November 21, 2025. Written communications must be in the form of an e-mail addressed to Ivonne Andres at <a href="mailto:sprfi@miamidade.gov">sprfi@miamidade.gov</a> with a copy to the Clerk of the Board at <a href="mailto:clerkbcc@miamidade.gov">clerkbcc@miamidade.gov</a> and a copy to <a href="mailto:lina.jaramillo@miamidade.gov">lina.jaramillo@miamidade.gov</a>.</p> <p>5.) Bids received after the due date and time will not be accepted. The Contractor must submit one (1) labeled and sealed envelope with the completed Bid Package. The envelope must contain the RPQ Bid Form - Attachment 5A, and all other accompanying required documents. The envelope is due on or before the time and bid date specified in the advertisement or subsequent addenda changing the due date and time.</p> <p>6.) The preliminary bid results (Bid Analysis) can be requested via e-mail. An e-mail request must be sent to Ivonne Andres at <a href="mailto:sprfi@miamidade.gov">sprfi@miamidade.gov</a> with a copy to the Clerk of the Board at <a href="mailto:clerkbcc@miamidade.gov">clerkbcc@miamidade.gov</a> and a copy to <a href="mailto:lina.jaramillo@miamidade.gov">lina.jaramillo@miamidade.gov</a></p> <p>7.) Additional Insurance Requirements: Please refer to the Special Provisions in the Bid Documents.</p> <p>• DUE TO THE SPECIALIZED MARINE WORK PERFORMED AT PORTMIAMI, MIAMI-DADE</p>			

COUNTY'S RISK MANAGEMENT'S DIVISION REQUIRES HIGHER INSURANCE LIMITS FOR ALL OF THE SEAPORT DEPARTMENT'S CONSTRUCTION PROJECTS.

8.) Subsequent to the commencement of the Contract, the County may require specific qualifications based on a Project's scope of work. Such requirements will be included within the RPQ.

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RPQ No: M2025-002-R1 is a work order driven project processed as SBE "No Measure"

## **DISCLOSURE:**

- Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to **Port of Miami, 1015 N. America Way, Miami, FL 33132, Miami FL 33132**, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A.** Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
  - a. If applicable should include coverage required under the U.S. Longshoremen and Harbor Workers' Act (USL&H) and/or Jones Act for any activities on or about navigable water.
- B.** Commercial General Liability in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C.** Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

\*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. \$1 million limit applies at all other airports.

## **VERIFICATION OF EMPLOYMENT ELIGIBILITY (E-VERIFY):**

By entering the Contract, the Awarded Bidder becomes obligated to comply with the provisions of Section 448.095, Florida Statute, titled "Verification of Employment Eligibility." This includes but is not limited to utilization of the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all newly hired employees by the Awarded Bidder effective, January 1, 2021, and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply may lead to termination of this Awarded Bidder, or if a Subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. If this Contract is terminated for a violation of the statute by the Awarded Bidder, the Awarded Bidder may not be awarded a public contract for a period of one year after the date of termination, and the Awarded Bidder may be liable for any additional costs incurred by the County resulting from the termination of the Contract. Public and private employers must enroll in the E-Verify System (<http://www.uscis.gov/e-verify>) and retain the I-9 Forms for inspection.