

**Department of Transportation and Public Works**

Capital Improvements Division  
111 NW 1st Street Suite 1410  
Miami FL 33128



**MIAMI-DADE COUNTY, FLORIDA**  
**REQUEST FOR PRICE QUOTATION (RPQ)**

Contract No: MCC 7040 Plan - CICC 7040-0/07  
RPQ No: 14679

**INVITATION TO BID**

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Sealed Envelopes, attention to Clerk of the Board at 111 NW 1st Street, 17th floor, Miami Fl. 33128 no later than 10/11/2023 at 02:00 PM. If you have any questions, contact LAURA HERNANDEZ at 3053753234.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7040 Plan.

**RPQ DETAILED BREAKDOWN**

Bid Due Date:	10/11/2023	Time Due:	02:00 PM	Submitted Via:	Sealed Envelopes	SBE-Con. Level:	1
Estimated Value:	\$59,050 (excluding Contingencies and Dedicated Allowances)						
Project Name:	Kitchen Remodeling in the Breakroom of Palmetto Metrorail Station						
Project Location:	7701 NW 79 Ave, Medley FL 33166						
License Requirements:	Primary:	General Building Contractor; General Engineering					
Scope of Work:	<p>(Contractor must obtain and submit all permits prior to performing any work). Work includes but is not limited to furnishing all supervision, labor, materials, equipment, tools, permits, and performing all operations necessary for the remodeling of the Lounge room (breakroom) and to provide a temporary lounge room during the remodeling period. Specific work tasks Includes:</p> <ol style="list-style-type: none"> <li>1. Demolition and disposal of an existing 88 inches long kitchen cabinets, upper and lower units.</li> <li>2. Demolition and disposal of approximately 156 square feet of flooring.</li> <li>3. Painting of the entire room area.</li> <li>4. Furnish and install:             <ol style="list-style-type: none"> <li>a. Approximately 88 inches of upper and lower cabinets. Cabinets should be outdoor grade, brand Weather Strong from Home Depot or equal.</li> <li>b. New sink, with two-handle water faucet.</li> <li>c. Electric Water heater.</li> <li>d. New dedicated microwave oven electrical outlet.</li> <li>e. New dedicated water cooler electrical outlet.</li> <li>f. New plumbing for sink, water cooler, and electric water heater installation.</li> <li>g. New VCT flooring and a vinyl baseboard 6 inches high.</li> <li>h. Broken drop ceiling titles.</li> <li>i. During the breakroom remodel period, contractor will be required to rent a 32-foot by 8-foot office trailer, complete with a restroom, kitchenette, and air conditioning, for use as a breakroom during the remodel period. Acceptable Manufacturer: Willscot, 5000 NW 72nd Ave, Miami FL 33166. Phone: (305) 592-7379.</li> </ol> </li> <li>5. Work must be warrantee for a period of one (1) year from the final acceptance of the Work. All manufacture's warranties to be transferred to the County.</li> </ol> <p>B. Prior to the NTP, the Contractor and his subcontractors must submit an employee list of names of the workers who will be performing work at the facility to the project manager. DTPW personnel will perform background checks on each of those employees before issuing the required security clearance and provide DTPW badges to those working on the DTPW property. The employee list must include the name, date of birth and Social Security number for clearance.</p> <p>C. If any changes required due to conflict of design and or field conditions, the Engineer would make the final determination.</p> <p>D. The Contractor and all subcontractors, under this Contract, are prohibited from performing any work, other than specified in the Contract and/or directed by the Engineer, within the limits of the project site, without prior written notification to the Engineer. This includes any work for private or commercial entities.</p>						
Document Pickup:	Contact:	DTPW Capital Improvements Division	Phone No:	305-375-5309	Date:	9/6/2023	
	Location:	111 NW 1st. Street, Miami Florida 33128 Suite 1410					
Pre-Bid Meeting::	YES	Mandatory:	No	Date:	9/21/2023	Time:	10:00 AM
	Location:	Pre Bid Meeting-See notes below					
Site Meeting:	No	Mandatory:	No	Date:		Time:	
	Location:						
Bid shall be submitted to:	Contact:	Clerk of the Board					
	Address:	111 NW 1st Street, 17th floor, Miami Fl. 33128					
	Email:	valveo2@Miamiidade.gov				FAX # :	
Type of Contract:	Multiple Trade		Method of Award:	Lowest Responsible Bidder			
Method of Payment:	Scheduled Monthly Payments		Insurance Required:	YES			
Additional Insurance Required:	YES	If Yes - Minimum Coverage:		\$1,000,000.00			
Performance & Payment Bond Required:	YES	Bid Bond Required:		YES			

Prevailing Wage Rate Required:	N/A	Davis Bacon:	NO	Maintenance Wages:	NO	AIPP:	NO	Amount:	
SBE-Con. Requirements:	YES	Percentage:	100.00%	SBD Certificate of Assurance Form Required:	YES				
DBE Participation:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required:	NO				
CWP Requirements:	NO	Percentage:	0.00%						
SBE-S Requirements	NO	Percentage:	0.00%						
SBE-G Requirements	NO	Percentage:	0.00%						
Liquidated Damages:	YES	\$\$ Per Day:	\$492.80						
Trade Set-a-side:	NO	If Yes, Trade =							
For RQP's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.									
Design Drawing Included:	YES	Shop Drawing Included:	NO	Specifications Included:	YES				
Anticipated Start Date:	4/4/2024			Calendar Days for Project Completion:	120				
Comments:	<p><b>LOCATION OF WORK:</b></p> <p>A. This is a work order driven contract. The locations of work to be performed under the terms of this Contract have been tentatively listed as follows:</p> <p>1.7701 NW 79 Ave, Medley FL 33166.</p> <p>B. The exact locations and limits of construction are shown on plans accompanying these Contract Documents. The County may update the work site list subsequent to the Award of this Contract by adding, deleting, or substituting with comparable sites. The combined total cost for all work authorized by the Work Order(s) shall not exceed the Contract Award amount.</p> <p><b>LICENSE REQUIREMENTS:</b></p> <p>At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida and these Solicitation and Contract Documents, the Bidder must hold a valid, current, and active:</p> <p>a. Certificate of Competency from the County's Construction Trades Qualifying Board as General Building Contractor or:</p> <p>b. Certification, as a General Contractor pursuant to the provisions of Section 489.115 of the Florida Statutes.</p> <p><b>EXPERIENCE:</b></p> <p>1. The Bidder must demonstrate that it has full-time personnel with the necessary experience to perform the Project's Scope of Work. This experience shall include work in successfully completed projects performed by the identified personnel whose bulk of work performed in the Public Right-of-Way is similar in detail to the Project's Scope of Work described in these Solicitation Documents. Demonstrate the experience requirement by:</p> <p>a. Providing a detailed description of at least three (3) projects similar in detail to the Project's Scope of Work described in these Solicitation Documents and in which the Bidder's identified personnel is currently engaged or has completed within the past five years. List and describe the aforementioned projects and state whether the work was performed for the County, other government clients, or private entities. The description must identify for each project:</p> <ol style="list-style-type: none"> <li>1) The identified personnel and their assigned role and responsibilities for the listed project</li> <li>2) The client's name and address including a contact person and phone number for reference</li> <li>3) Description of work</li> <li>4) Total dollar value of the contract</li> <li>5) Contract duration</li> <li>6) Statement or notation of whether Bidder's referenced personnel is/was employed by the prime contractor or subcontractor, and</li> <li>7) For completed projects, provide letters of certification of final acceptance or similar project closure documentation issued by the client and available Contractor's performance evaluations.</li> </ol> <p>2. The County reserves the right to request additional information and/or contact listed persons pertaining to bidder's experience.</p> <p><b>INDEMNIFICATION AND INSURANCE REQUIREMENTS</b></p> <p>The Contractor shall furnish to Department of Transportation and Public Works, 111 NW 1 Street, Miami Florida 33128, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:</p> <p>A. Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.</p> <p>B. Commercial General Liability with products/completed operations for a minimum of \$1,000,000 each occurrence \$2,000,000 aggregate. Miami-Dade County must be included as additional insured.</p> <p>C. Automobile Liability covering all owned, non-owned and hired vehicles for a minimum of \$1,000,000 combined single limit.</p> <p><b>BID DOCUMENTS:</b></p> <p>Bidding documents may be purchased from the Miami-Dade County Department of Transportation and Public Works, Capital Improvements Division, 111 NW 1st Street, 14th Floor,</p>								

Miami, Florida 33128 for a non-refundable fee of One Hundred Dollars (\$100.00) per each complete set of documents. Payment shall be in the form of a company check, cashier's check, or money order payable to the "Miami-Dade County, Department of Transportation and Public Works". Documents can also be downloaded for free at: <https://www.miamidade.gov/apps/isd/StratProc/Home/CurrentSolicitations>.

#### ADDENDUMS - RFI'S

All RFI requests should be e-mailed to [Laura.Hernandez@miamidade.gov](mailto:Laura.Hernandez@miamidade.gov) while copying the Clerk of the Board ([clerkbcc@miamidade.gov](mailto:clerkbcc@miamidade.gov)).

The Department of Transportation and Public Works has made changes with regard to how addendums and requests for information (RFI) will be sent to document holders. Be advised that all Addendums, RFI's, and the document holders list (bidder's list) are now available to view online at the following web address:

<https://www.miamidade.gov/apps/isd/StratProc/Home/CurrentSolicitations>

Therefore, during the advertisement period, the Department will not be sending these documents via certified mail. All document holders must provide a dedicated e-mail address. The Department will only be sending addendums and RFIs by e-mail and posting online at the aforementioned link. The bidders list will be updated every Friday during the advertisement phase of the contract. Please be aware that acknowledgment of receipt of all addendums and RFI's remain a requirement when submitting bids.

#### VENDOR REGISTRATION:

Due to the new Vendor Registration procedures of the Internal Service Department, Procurement Management Division, updated definitions along with the "Affirmation of Vendor Affidavits" has been added to the Bid Submittal Package. The successful bidder must be registered under this new procedure prior to award.

#### PRE-BID - BID SUBMITTAL DUE DATE:

Pre-Bid Conference date, time and location: Thursday, September 21, 2023, at 10:00 A.M. The Department of Transportation and Public Works (DTPW) has scheduled a non-mandatory Site Visit Meeting. The Site Visit Meeting will be held on Thursday, September 21, 2023, at the following location: Breakroom of Palmetto Metrorail Station - 7701 NW 79 Avenue, Medley, Miami, FL 33166.

If the bidder does not arrive on time for the Site Visit Meeting and Pre-Bid meeting, there is no guarantee that he/she will be allowed to attend. Contractors must RSVP in writing to [Laura.Hernandez@miamidade.gov](mailto:Laura.Hernandez@miamidade.gov) and copy [clerkbcc@miamidade.gov](mailto:clerkbcc@miamidade.gov) no later than Close of Business on September 19, 2023.

Additional Site Visit Meetings may be scheduled based on the number of RSVPs received. If additional site visit meetings are scheduled, DTPW will notify the Contractors in writing advising of which day and time they will be scheduled.

#### Bid Due Date, Opening Time & Location:

Bid Submittal Time and Location: Wednesday, October 11, 2023, 2:00 PM, at 111 NW 1st Street, 17th Floor, Clerk of the Board Office.

Bid Opening immediately after in the 18 Floor.

## **DISCLOSURE:**

- Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to **Department of Transportation and Public Works, Capital Improvements Division, 111 NW 1st Street Suite 1410, Miami FL 33128**, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A.** Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
  - a. If applicable should include coverage required under the U.S. Longshoremen and Harbor Workers' Act (USL&H) and/or Jones Act for any activities on or about navigable water.
- B.** Commercial General Liability in an amount not less than \$300,000 per occurrence, and \$600,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C.** Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.

\*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. \$1 million limit applies at all other airports.

- All 7040 RPQs are 100% Set-aside solicitations - solely for certified Small Business Enterprise-Construction (SBE-Con) firms registered in the MCC 7040 Plan. Registered SBE-Con firms are invited to bid based on the project's primary license requirement, estimated value and the contractors' certification participation level. The SBE-Con Participation Level will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents. **All bidders prime and sub contractors must be SBE-Con certified.**
- All Prime Contractors submitting a bid for RPQ/Project with a Small Business Measures (s) MUST submit the Small Business Development "CERTIFICATE OF ASSURANCE" form properly completed, signed and notarized with their bid document at the time of Bid Submittal. FAILURE TO SUBMIT THE REQUIRED CERTIFICATE OF ASSURANCE FORM AT THE TIME OF BID SUBMISSION SHALL RENDER THE BID NON COMPLIANT TO THE CONTRACT REQUIREMENT AND SECTION 10.33.02 OF THE CODE OF MIAMI-DADE COUNTY.
- 7040 and 7360 RPQs with an estimated project value in excess of \$700,000.00 may be assigned a Small Business Enterprise Goods (SBE-G) or Small Business Services (SBE-S) program goal. The SBE-G or SBE-S goal if applicable will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All RPQs with an estimated project value \$100,000 or above are subject to Responsible Wage Rates. The wage rate will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All Projects, where price (Proposals/Bids) received are in excess of \$200,000 will require the submission of the Payment and Performance Bond as required by State of Florida Statute.

## **VERIFICATION OF EMPLOYMENT ELIGIBILITY (E-VERIFY):**

By entering the Contract, the Awarded Bidder becomes obligated to comply with the provisions of Section 448.095, Florida Statute, titled "Verification of Employment Eligibility." This includes but is not limited to utilization of the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all newly hired employees by the Awarded Bidder effective, January 1, 2021, and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply may lead to termination of this Awarded Bidder, or if a Subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. If this Contract is terminated for a violation of the statute by the Awarded Bidder, the Awarded Bidder may not be awarded a public contract for a period of one year after the date of termination, and the Awarded Bidder may be liable for any additional costs incurred by the County resulting from the termination of the Contract. Public and private employers must enroll in the E-Verify System (<http://www.uscis.gov/e-verify>) and retain the I-9 Forms for inspection.