

**INVITATION TO BID
MIAMI-DADE COUNTY, FLORIDA
PEOPLE AND INTERNAL OPERATIONS DEPARTMENT (PIOD)**

Sealed bids for providing all supervision, labor, materials, tools and equipment for the following People and Internal Operations Dept. (PIOD) project will be received in the Office of the Clerk of the Board of County Commissioners, Stephen P. Clark Center (SPCC), 111 NW 1st St., 17th Floor, Suite 17-202, Miami, FL 33128 **up to 2 PM, local time, on Wednesday, September 10, 2025** or as modified by addendum. All bids received prior to the stipulated time will then be transferred to the 18th Floor by the Clerk of the Board, where envelopes will be publicly opened and prices read aloud.

PROJECT NAME: West Dade Government Center Interior Renovation Floors 1 through 4

PIOD PROJECT NUMBER: W230030-C

PIOD CONTRACT NUMBER: W230030-C

PROJECT LOCATION: 9250 W. Flagler Street, Miami, Florida 33174

DESCRIPTION: The purpose of this project is to provide construction of interior renovation and remodeling of portions of floor levels 1 thru 4 within an existing 6-story office building. The scope of work is generally comprised of, but not limited to, including the following: selective demolition of some partitions, finishes, and ceilings renovation of select existing offices, which includes new floor and wall finishes, new ceiling tiles in existing grids, redistribution of existing furniture, replacement of lights, ac grills, sprinkler heads in existing grids, reconfiguration of select existing offices, which includes new interior partitions, new interior finishes, new furniture, new interior doors, new interior ceilings, or replacement of ceiling tiles, new interior light fixtures, adjustments to existing mech/elec/low-voltage systems, new restrooms, new breakroom, a new impact-resistant storefront entrance, a new reception/information/check-in desk with new turnstiles/secured access, new ADA ramps, new ADA lift, new monitors and kiosk.

Contractor may perform Work 24/7 based on their availability.

Prospective bidders are advised that 1) the County reserves the right to directly purchase materials, equipment, supplies and other items for this project, which are included in the Contractor's Base Bid and/or the Contract, substantially in accordance with the Contract Documents and 2) a Notice of Award Approval will be conditioned upon the submittal of any and all documents required by the County as part of the bid/award process, including but not limited to, the schedule of values and project schedule.

PERMIT NO.: AHJ Permit Process #C2025135965

BASE ESTIMATE: \$46,202,051.96 (*)

(*) This Base Estimate does not include Bid Alternate(s), Survey/Testing and Permit Fees which are described in the Bid Documents. This Base Estimate does include IG and UAP fees. Bidder is instructed to include, in its Base Bid, the cost of coordinating and managing the Survey/Testing subconsultant's work, as applicable. Survey/Testing and Permit Fees will be reimbursed as Dedicated Allowance work.

The scope of work in the Description above is an abbreviated scope. The Contractor must refer to the contract documents (drawings and specifications) for the full scope of work.

EXPERIENCE REQUIREMENT: The complexity and size of this Project warrant that specific requirements be added to the bidders' qualifications. The selected Prime Contractor shall employ experienced Construction Manager(s) (CM) and/or Project Manager(s) (PM) who can demonstrate verifiable CM/PM

qualifications and experience with projects that are representative of the general scope of work which is currently being advertised, of equal or greater value, and that demonstrate a minimum of eight (8) years of experience and/or completed a minimum of five (5) similar projects. In accordance with Resolution R-1122-21, the experience of the Bidder's key personnel or Bidder's proposed subcontractor(s) will be considered in assessing whether the Bidder complies with this solicitation's minimum experience or completed project requirement. References must include the following information: 1) a description of scope of work performed; 2) project address; 3) name and title of Bidder's key personnel assigned to that project; and 4) client contact information: name, address, phone number, email address, project cost, and project start and completion dates.

Applicable Construction Licensing/Miami-Dade County Contractor's Certification is required in one of the following categories: Building Contractor, General Building, General Engineering, or other category as applicable to Chapter 10 of the Miami-Dade County Code, or a State of Florida General Contractor's License.

Potential bidders are required to include in their bid submissions all information necessary to establish their satisfaction of the minimum requirements in this section, general information regarding their companies' management and operations, financial resources, bonding capacity, payment of subcontractors, and a history of commenced and completed projects to support these requirements. After Bid Opening and within five (5) business days of County's written request, bidders shall provide safety record documentation of both bidder and its first-tier subcontractors as required in the Safety Record provision. The County shall be authorized to request from the bidder all information which the County may reasonably require to determine the bidder's and Major Subcontractor's compliance with this section. Failure to provide such information may be considered by the County in its determination of compliance. Upon determination of the apparent lowest responsive bidder, the County shall review further its qualifications including, but not limited to, verification of the firm's past performance, the capacity of its personnel to perform the services, available business and litigation reports, financial condition, integrity, capability, experience, and quality of services provided under other contracts, and safety performance on public construction projects by both bidder and its first-tier subcontractors. The County shall make determinations of the bidder's compliance with the requirements of this section in its sole discretion, and the County's decision shall be final.

The selected contractor shall be required, before awarding of the contract, to demonstrate to the complete satisfaction of the County that they have the necessary resources to execute the work in a satisfactory manner and within the time specified; that they have had experience of a same or similar nature, and that they have past history and reference which will assure the owner of the contractor's qualifications for executing the work.

BID DOCUMENTS AVAILABILITY: Commencing on **Monday, August 11, 2025**, at 10:00 AM, digital copies of the Bid Documents will be available from PIOD after Bidder emails a completed, notarized Confidentiality Affidavit to Marcela Rodriguez, Construction Contracts Specialist, marcela.rodriguez@miamidade.gov, copying the Clerk of the Board clerkbcc@miamidade.gov. This Advertisement and Confidentiality Affidavit are also available at <https://www.miamidade.gov/apps/isd/StratProc/Home/CurrentSolicitations>. Contact 305-375-1138 with procedural questions.

MANDATORY PRE-BID CONFERENCE & SITE VISIT: 10 AM Tuesday, August 19, 2025 at West Dade Government Center, 9250 W. Flagler Street, Miami, FL 33174. Bidders are encouraged to arrive early to be processed through Security. **Bidders arriving after 10:10 AM will NOT be allowed into meeting/visit.** Bidders will be required to enter the back South side of 92nd Street of the building and check in at Security with IDs. Rally Point: Atrium, where the Skylight is located. **Mandatory Site Visit** will take place immediately after the Pre-Bid Conference. **Bidder must submit a completed, notarized Confidentiality Affidavit to attend the Pre-Bid Meeting and Site Visit:** form provided in the Bid Documents. Bidder will be requested to leave the Meeting and Site Visit if he has not submitted a Confidentiality Affidavit.

REQUESTS FOR INFORMATION (RFI): Bidders shall submit a Request for Information (RFI) whenever they believe that the Bid Documents including specifications or drawings are unclear or present a conflict. All requests must be submitted in writing to Marcela Rodriguez at marcela.rodriguez@miamidade.gov, with a copy to the project managers Marlene Blanco marlene.blanco@miamidade.gov and Anaely Rodriguez anaely.rodriguez@miamidade.gov and to Clerk of the Board clerkbcc@miamidade.gov in a manner that clearly identifies the section where clarification or interpretation is being requested; the County may respond in writing. **All RFIs shall be received by Tuesday, August 26, 2025 by 5 PM.**

CONTRACT MEASURES: There is a **3.8%** Small Business Enterprise-Goods & Services (SBE-G&S) measure on this project.

BID BOND/PAYMENT AND PERFORMANCE BOND: The Bid must be accompanied by a certified check or acceptable bid bond in an amount not less than five percent (5%) of the Base Bid proffered as a guarantee that the Bidder, if awarded the contract, will provide, as set forth in the Bid Documents, a Payment and Performance Bond satisfactory to the County. Bidders are advised that, if submitting a bid bond through a surety, the Bid Bond Form, Section 00410 provided within these bid documents, shall be the only acceptable document.

WITHDRAWAL OF BIDS: Bidders may not withdraw their bids for a period of up to one hundred and eighty (180) calendar days after the bid due date.

CONE OF SILENCE: Pursuant to Section 2-11.1(t) of the Miami-Dade County Code, as amended, and County Administrative Order 3-27, a "cone of silence" is imposed upon each RFP, RFQ or Bid after its advertisement and terminates at the time the project has been Recommended for Award. The Cone of Silence prohibits any communication regarding RFPs, RFQs or bids between, among others:

- a. a potential vendor, service provider, bidder, lobbyist or consultant and the County's professional staff including, but not limited to, the County Manager and his or her staff.
- b. a potential vendor, service provider, bidder, lobbyist or consultant and the Mayor, County Commissioners or their respective staffs;
- c. the Mayor, the County Commissioners or their respective staffs and a member of the County's professional staff including, but not limited to, the County Manager and his or her staff.

Proposers or Bidders may submit written communications to Marcela Rodriguez at marcela.rodriguez@miamidade.gov, copying marlene.blanco@miamidade.gov, anaely.rodriguez@miamidade.gov, clerkbcc@miamidade.gov. The County shall respond in writing and file a copy with the Clerk of the Board, which shall be made available to any person upon request.

In addition to any penalties provided by law, a violation of the Cone of Silence by any proposer or bidder shall render any RFP award, RFQ award or bid award voidable. Any person having personal knowledge of the violation of these provisions shall report such violation to the State Attorney's Office and/or may file a complaint with the Commission on Ethics. Proposers or Bidders should refer to Section 2-11.1(t) of the Miami-Dade County Code for further clarification. This language is only a summary of the key provisions of the Cone of Silence. Please review Miami-Dade County Administrative Order (AO) 3-27 for a complete and thorough description of the Cone of Silence.

The County reserves the right to waive any informality in, or to reject any or all bids. Bids from any person, firm or corporation in default upon any agreement with the County will be rejected.

**DANIELLA LEVINE CAVA
MAYOR**

**JUAN FERNANDEZ-BARQUIN, CLERK
BOARD OF COUNTY COMMISSIONERS**

END OF SECTION 00020

CONFIDENTIALITY AFFIDAVIT

STATE OF _____

COUNTY OF _____

Before me, the undersigned authority appeared, _____
Who stated:

1. This affidavit is completed for: (9250 W. Flagler Street, Miami, Florida 33174)
Project# W230030-C, West Dade Government Center Interior Renovation Floors 1
through 4
2. I am the (Sole Proprietor) (Partner) (President) (Authorized Representative) for:

Name of Vendor

Business Address

3. I am a licensed architect, engineer or contractor, who may perform work on or related to # W230030-C, West Dade Government Center Interior Renovation Floors 1
through 4 and have the express authority to sign this affidavit and agree to all of the conditions stated herein,
4. Florida Statutes § 119.071(3)(b) provides in part that, "[b]uilding plans, blueprints, schematic drawings, and diagrams, including draft, preliminary, and final formats, which depict the internal layout and structural elements of a building, ... or other structure owned and operated by an agency are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution."
5. By signing this affidavit, I am certifying that I understand that the records indicated in paragraph (1) above contain information related to the security of Miami-Dade County facilities. I agree to maintain the exempt status of this information in accordance with Florida Statutes §. 119.071(3)(b) and acknowledge that I am responsible for any unauthorized disclosure of those records.

Signature

Title

The above instrument was sworn to and subscribed before me this ____ day of
_____ 20_ , by

Printed Name

() who is personally known to me,
() who has produced _____ as identification: and who () did
() did not take an
oath.

Signature of Notary Public

Print, type or stamp name of notary public

Notary Commission Number: _____ My Commission Expires: _____

Notary Stamp or Seal: