

**INVITATION TO BID
MIAMI-DADE COUNTY, FLORIDA
PEOPLE AND INTERNAL OPERATIONS DEPARTMENT (PIOD)**

Sealed bids for providing all supervision, labor, materials, tools and equipment for the following People and Internal Operations Dept. (PIOD) project will be received in the Office of the Clerk of the Board of County Commissioners, Stephen P. Clark Center (SPCC), 111 NW 1st St., 17th Floor, Suite 17-202, Miami, FL 33128 **up to 2 PM, local time, on Wednesday, September 17, 2025** or as modified by addendum. All bids received prior to the stipulated time will then be transferred to the 18th Floor by the Clerk of the Board, where envelopes will be publicly opened and prices read aloud.

PROJECT NAME: SPCC Tower – ADA Barrier Removal

PIOD PROJECT NUMBER: Z000171-R2-A-GOB

PIOD CONTRACT NUMBER: Z000171-R2-A

PROJECT LOCATION: 111 NW 1st Street, Miami, FL 33128

DESCRIPTION: The purpose of this project is to provide construction services for the Renovations of SPCC Lounges and Restrooms floors 3-29, the Stephen P. Clark Government Center ADA Barrier Removal: Office Tower Public Access / Employee Areas - including Conference Rooms, Employee Lounges, Offices, Public Restrooms and a New Family Restroom on the 18th floor (excludes the 18th Floor Conference Rooms/Public Areas and Coffee Shop). All work is to be done as per the approved permit set of plans. The Contractor shall provide all the necessary material procurement, management, labor, materials, tools, equipment, supplies, services, components, and disposal to comply with the contract's General Conditions to successfully complete the renovation of the existing public restrooms as per the approved permit set of plans.

Contractor will complete 1-floor mockup of the restrooms and lounges for management approval prior to beginning the remaining restrooms and lounges. The time that it will take for restrooms and lounges is part of the total construction duration. This will allow PIOD to approve the mock-up as part of the contractor's quality of work. Contractor is responsible for providing submittals for any substitutions within 30-days of Contract Award.

The contractor is responsible to secure and store all specified building materials such as, but not limited to tiles, fixtures, and accessories, which shall be included in the bid price. Approved finishes must remain uniformly throughout the project.

Contractor will perform Work after business hours (after 6 pm and before 5 am), holidays and weekends.

Prospective bidders are advised that 1) the County reserves the right to directly purchase materials, equipment, supplies and other items for this project, which are included in the Contractor's Base Bid and/or the Contract, substantially in accordance with the Contract Documents and 2) a Notice of Award Approval will be conditioned upon the submittal of any and all documents required by the County as part of the bid/award process, including but not limited to, the schedule of values and project schedule.

PERMIT NO.: C2022003505 (Miami Dade County)

BASE ESTIMATE: \$5,720,056 (*)

(*) This Base Estimate does not include Bid Alternate(s), Survey/Testing and Permit Fees which are described in the Bid Documents. This Base Estimate does include IG and UAP fees. However, a small portion of this Project is GOB-funded; therefore, UAP will not apply to that portion of awarded Base Bid. Bidder is instructed to include, in its Base Bid, the cost of coordinating and managing the Survey/Testing subconsultant's work, as applicable. Survey/Testing and Permit Fees will be reimbursed as Dedicated Allowance work.

The scope of work in the Description above is an abbreviated scope. The Contractor must refer to the contract documents (drawings and specifications) for the full scope of work.

EXPERIENCE REQUIREMENT: The complexity and size of this Project warrant that specific requirements be added to the bidders' qualifications. The selected Prime Contractor shall employ experienced Construction Manager(s) (CM) and/or Project Manager(s) (PM) who can demonstrate verifiable CM/PM qualifications and experience with projects that are representative of the general scope of work which is currently being advertised, of equal or greater value, and that demonstrate a minimum of five (5) years of experience and/or completed a minimum of three (3) similar projects. In accordance with Resolution R-1122-21, the experience of the Bidder's key personnel or Bidder's proposed subcontractor will be considered in assessing whether the Bidder complies with this solicitation's minimum experience or completed project requirement. References must include the following information: 1) a description of scope of work performed; 2) project address; 3) name and title of Bidder's key personnel assigned to that project; and, 4) client contact information: name, address, phone number, email address, project cost, and project start and completion dates.

Applicable Construction Licensing/Miami-Dade County Contractor's Certification is required in one of the following categories: Prime Contractor will include Building, General Building, and General Engineering, or other certified categories as applicable to Chapter 10 of the Code of Miami-Dade County and/or State of Florida General Contractor's License. Subcontractor trades will include Air Conditioning Unlimited, Electrical Contractor, Fire Protection Systems, and Plumber Master.

Potential bidders are required to include in their bid submissions all information necessary to establish their satisfaction of the minimum requirements in this section, general information regarding their companies' management and operations, financial resources, bonding capacity, payment of subcontractors, and a history of commenced and completed projects to support these requirements. After Bid Opening and within five (5) business days of County's written request, bidders shall provide safety record documentation of both bidder and its first-tier subcontractors as required in the Safety Record provision. The County shall be authorized to request from the bidder all information which the County may reasonably require to determine the bidder's and Major Subcontractor's compliance with this section. Failure to provide such information may be considered by the County in its determination of compliance. Upon determination of the apparent lowest responsive bidder, the County shall review further its qualifications including, but not limited to, verification of the firm's past performance, the capacity of its personnel to perform the services, available business and litigation reports, financial condition, integrity, capability, experience, and quality of services provided under other contracts, and safety performance on public construction projects by both bidder and its first-tier subcontractors. The County shall make determinations of the bidder's compliance with the requirements of this section in its sole discretion, and the County's decision shall be final.

The selected contractor shall be required, before awarding of the contract, to demonstrate to the complete satisfaction of the County that they have the necessary resources to execute the work in a satisfactory manner and within the time specified; that they have had experience of a same or similar nature, and that they have past history and reference which will assure the owner of the contractor's qualifications for executing the work.

BID DOCUMENTS AVAILABILITY: Commencing on **Monday, August 18, 2025**, at 10:00 AM, digital copies of the Bid Documents will be available from PIOD after Bidder emails a completed, notarized Confidentiality Affidavit to Kristina Hagberg, Construction Contracts Specialist, kristina.hagberg@miamidadegov, copying the Clerk of the Board, clerkbcc@miamidadegov. This

Invitation to Bid and Confidentiality Affidavit are also available at <https://www.miamidade.gov/apps/isd/StratProc/Home/CurrentSolicitations>. Contact 305-375-1163 with procedural questions.

MANDATORY PRE-BID CONFERENCE & SITE VISIT: 10 AM Tuesday, August, 26, 2025 at Stephen P. Clark Center (SPCC), 111 NW 1st Street, 10th Flr, Conf Rm #1011, Miami, FL 33128. Bidders must allow sufficient time before MEETING/SITE VISIT to sign in at SPCC Security Office with IDs, clear Security check on ground floor and go to 10th floor via elevators to left (east side) of Security check. **Bidders arriving after 10:10 AM to the 10th Floor will NOT be allowed into meeting/visit. Mandatory Site Visit will take place immediately after the Pre-Bid Conference. Bidder must submit a completed, notarized Confidentiality Affidavit to attend the Pre-Bid Meeting and Site Visit:** form provided in the Bid Documents. Bidder will be requested to leave the Meeting and Site Visit if he has not submitted a Confidentiality Affidavit.

REQUESTS FOR INFORMATION (RFI): Bidders shall submit a Request for Information (RFI) whenever they believe that the Bid Documents including specifications or drawings are unclear or present a conflict. All requests must be submitted in writing to kristina.hagberg@miamidade.gov, with a copy to Marlene Blanco, Project Manager, marlene.blanco@miamidade.gov and to Clerk of the Board, clerkbcc@miamidade.gov in a manner that clearly identifies the section where clarification or interpretation is being requested; the County may respond in writing. **All RFIs shall be received by Tuesday, September 2, 2025 by 5 PM.**

CONTRACT MEASURES: There is a **1.66%** Small Business Enterprise-Goods & Services (SBE-G&S) measure on this project.

BID BOND/PAYMENT AND PERFORMANCE BOND: The Bid must be accompanied by a certified check or acceptable bid bond in an amount not less than five percent (5%) of the Base Bid proffered as a guarantee that the Bidder, if awarded the contract, will provide, as set forth in the Bid Documents, a Payment and Performance Bond satisfactory to the County. Bidders are advised that, if submitting a bid bond through a surety, the Bid Bond Form, Section 00410 provided within these bid documents, shall be the only acceptable document.

WITHDRAWAL OF BIDS: Bidders may not withdraw their bids for a period of up to one hundred and eighty (180) calendar days after the bid due date.

CONE OF SILENCE: Pursuant to Section 2-11.1(t) of the Miami-Dade County Code, as amended, and County Administrative Order 3-27, a "cone of silence" is imposed upon each RFP, RFQ or Bid after its advertisement and terminates at the time the project has been Recommended for Award. The Cone of Silence prohibits any communication regarding RFPs, RFQs or bids between, among others:

- a. a potential vendor, service provider, bidder, lobbyist or consultant and the County's professional staff including, but not limited to, the County Manager and his or her staff.
- b. a potential vendor, service provider, bidder, lobbyist or consultant and the Mayor, County Commissioners or their respective staffs;
- c. the Mayor, the County Commissioners or their respective staffs and a member of the County's professional staff including, but not limited to, the County Manager and his or her staff.

Proposers or Bidders may submit written communications to Kristina Hagberg at kristina.hagberg@miamidade.gov, copying marlene.blanco@miamidade.gov, clerkbcc@miamidade.gov. The County shall respond in writing and file a copy with the Clerk of the Board, which shall be made available to any person upon request.

In addition to any penalties provided by law, a violation of the Cone of Silence by any proposer or bidder shall render any RFP award, RFQ award or bid award voidable. Any person having personal knowledge of the violation of these provisions shall report such violation to the State Attorney's Office and/or may file a complaint with the Commission on Ethics. Proposers or Bidders should refer to Section 2-11.1(t) of the Miami-Dade County Code for further clarification. This language is only a summary of the key provisions

of the Cone of Silence. Please review Miami-Dade County Administrative Order (AO) 3-27 for a complete and thorough description of the Cone of Silence.

The County reserves the right to waive any informality in, or to reject any or all bids. Bids from any person, firm or corporation in default upon any agreement with the County will be rejected.

**DANIELLA LEVINE CAVA
MAYOR**

**JUAN FERNANDEZ-BARQUIN, CLERK
BOARD OF COUNTY COMMISSIONERS**

END OF SECTION 00020

CONFIDENTIALITY AFFIDAVIT

STATE OF _____

COUNTY OF _____

Before me, the undersigned authority appeared, _____
Who stated:

1. This affidavit is completed for: (111 NW 1st Street, Miami, FL 33128)
Project#Z000171-R2-A-GOB, SPCC Tower - ADA Barrier Removal
2. I am the (Sole Proprietor) (Partner) (President) (Authorized Representative) for:

Name of Vendor

Business Address

3. I am a licensed architect, engineer or contractor, who may perform work on or related to Project#Z000171-R2-A-GOB SPCC Tower - ADA Barrier Removal and have the express authority to sign this affidavit and agree to all of the conditions stated herein,
4. Florida Statutes § 119.071(3)(b) provides in part that, “[b]uilding plans, blueprints, schematic drawings, and diagrams, including draft, preliminary, and final formats, which depict the internal layout and structural elements of a building, ... or other structure owned and operated by an agency are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.”
5. By signing this affidavit, I am certifying that I understand that the records indicated in paragraph (1) above contain information related to the security of Miami-Dade County facilities. I agree to maintain the exempt status of this information in accordance with Florida Statutes §. 119.071(3)(b) and acknowledge that I am responsible for any unauthorized disclosure of those records.

Signature

Title

The above instrument was sworn to and subscribed before me this ____ day of
_____ 20_ , by

Printed Name

() who is personally known to me,
() who has produced _____ as identification: and who () did
() did not take an
oath.

Signature of Notary Public

Print, type or stamp name of notary public

Notary Commission Number: _____ My Commission Expires: _____

Notary Stamp or Seal: