



ROADMAP

CONTRACT OVERVIEW:

This contract established for the pre-qualification of a pool of vendors to participation in future spot market competitions for provision of plant materials (including trees) and to obtain tree services for various Miami-Dade departments.

CONTRACT TERM: Five-year 3/01/2017– 2/28/2022

TOTAL CONTRACT VALUE: \$ 18,850,561.56

COMMODITY: 595-10; BEDDING PLANTS AND CUTTINGS
906-98; BUILDING BETTER COMMUNITIES
968-88; TREE & SHRUB REMOVAL SVC

PROCUREMENT AGENT INFORMATION

Contracting Agent: Jonathan Desverguñat
Phone: (305) 375-5312
Email: ides@miamidade.gov

EVENT LOG

| <u>Date</u> ↓ | <u>Modification No.</u> ↓ | <u>Event</u> ↓ | <u>Agent</u> ↓ | | | | | | | | | | | | | | | | | | | | |
|------------------|------------------------------|--|----------------------|--------------------|------------|----------------|---------|-------------|----------------|-----------------|----------------|-------------|----|-----------------|-----------------|-----------------|-------------|-------------------|------------|---------------|--------------|-------------|-----------------|
| 11/19/2018 | 23 | <p>Board Approved Mod has been processed. Total Mod Amount +\$3,135,000.00. Allocation table below:</p> <table border="1"> <thead> <tr> <th>Department</th> <th>Current Allocation</th> <th>Mod Amount</th> <th>New Allocation</th> <th>BPO ID</th> </tr> </thead> <tbody> <tr> <td>HD</td> <td>\$1,352,237.74</td> <td>+\$890,000.00</td> <td>\$2,242,237.00</td> <td>ABCW1700213</td> </tr> <tr> <td>PR</td> <td>\$1,200,000.00</td> <td>+\$2,000,000.00</td> <td>\$3,200,000.00</td> <td>ABCW1700213</td> </tr> <tr> <td>CO</td> <td>\$9,845.00</td> <td>+\$245,000.00</td> <td>\$254,845.00</td> <td>ABCW1700213</td> </tr> </tbody> </table> | Department | Current Allocation | Mod Amount | New Allocation | BPO ID | HD | \$1,352,237.74 | +\$890,000.00 | \$2,242,237.00 | ABCW1700213 | PR | \$1,200,000.00 | +\$2,000,000.00 | \$3,200,000.00 | ABCW1700213 | CO | \$9,845.00 | +\$245,000.00 | \$254,845.00 | ABCW1700213 | Jason Edelstein |
| Department | Current Allocation | Mod Amount | New Allocation | BPO ID | | | | | | | | | | | | | | | | | | | |
| HD | \$1,352,237.74 | +\$890,000.00 | \$2,242,237.00 | ABCW1700213 | | | | | | | | | | | | | | | | | | | |
| PR | \$1,200,000.00 | +\$2,000,000.00 | \$3,200,000.00 | ABCW1700213 | | | | | | | | | | | | | | | | | | | |
| CO | \$9,845.00 | +\$245,000.00 | \$254,845.00 | ABCW1700213 | | | | | | | | | | | | | | | | | | | |
| 11/15/2018 | 22 | <p>The following vendor has been removed from the pool.</p> <ul style="list-style-type: none"> Ynigo Landscaping and Lawn Services, Inc. | Jonathan Desverguñat | | | | | | | | | | | | | | | | | | | | |
| 8/03/2018 | 21 | <p>The following vendor has been added to the pool on Groups 1 & 2 as their insurance has been approved.</p> <ul style="list-style-type: none"> MCT Service LLC | Jennyfer Calderon | | | | | | | | | | | | | | | | | | | | |
| 7/27/2018 | 20 | <p>Comfort Farms, Inc. has been marked for deletion as the company is inactive in SunBiz</p> | Jennyfer Calderon | | | | | | | | | | | | | | | | | | | | |
| 7/26/2018 | 19 | <p>The following vendors are pending for insurance approval; therefore are not been included on Group 2 and/or 3:</p> <ul style="list-style-type: none"> MCT Service LLC | Jennyfer Calderon | | | | | | | | | | | | | | | | | | | | |
| 7/03/2018 | 18 | <p>A MOD transferrin \$110,339.48 to Housing was been approved as follows:</p> <table border="1"> <thead> <tr> <th>Department</th> <th>Current Allocation</th> <th>MOD</th> <th>New Allocation</th> <th>BPO No.</th> </tr> </thead> <tbody> <tr> <td>Unallocated</td> <td>\$ 110,339.48</td> <td>(\$ 110,339.48)</td> <td>\$ 0</td> <td>Unallocated</td> </tr> <tr> <td>HD</td> <td>\$ 1,241,898.26</td> <td>\$ 110,339.48</td> <td>\$ 1,352,237.74</td> <td>ABCW1700213</td> </tr> </tbody> </table> | Department | Current Allocation | MOD | New Allocation | BPO No. | Unallocated | \$ 110,339.48 | (\$ 110,339.48) | \$ 0 | Unallocated | HD | \$ 1,241,898.26 | \$ 110,339.48 | \$ 1,352,237.74 | ABCW1700213 | Jennyfer Calderon | | | | | |
| Department | Current Allocation | MOD | New Allocation | BPO No. | | | | | | | | | | | | | | | | | | | |
| Unallocated | \$ 110,339.48 | (\$ 110,339.48) | \$ 0 | Unallocated | | | | | | | | | | | | | | | | | | | |
| HD | \$ 1,241,898.26 | \$ 110,339.48 | \$ 1,352,237.74 | ABCW1700213 | | | | | | | | | | | | | | | | | | | |



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|------------|----|---|---------------------------|-----------------|-----------------------|----------------|-------------------|
| 6/21/2018 | 17 | Vizcaya allocation has been reduced as follows, as they will no longer need the funds: | | | | | Jennyfer Calderon |
| | | Department | Current Allocation | MOD | New Allocation | BPO No. | |
| | | VZ | \$ 321,950.00 | (\$ 109,332.16) | \$ 212,617.84 | ABCW1700212 | |
| 6/04/2018 | 16 | General Mow is inactive in ADPICS, therefore, it has been marked for deletion until its status changes. | | | | | Jennyfer Calderon |
| 4/11/2018 | 15 | The following vendor has been added to the pool on Groups 1 & 2: <ul style="list-style-type: none"> Action Sales LLC dba Action Sod | | | | | Jennyfer Calderon |
| 3/23/2018 | 14 | Mix'D Greens email address has changed to: mгнаeagy@mixdgreens.net and vicky@mixdgreens.net | | | | | Jennyfer Calderon |
| 02/06/2018 | 13 | The Public Library System is accessing the contract with the following approved transfer of funds: | | | | | Jennyfer Calderon |
| | | Department | Current Allocation | MOD | New Allocation | BPO No. | |
| | | PR | \$ 10,181,395.43 | (\$ 20,000.00) | \$ 10,161,395.43 | ABCW1700212 | |
| | | WS | \$ 1,439,000.00 | (\$ 30,000.00) | \$ 1,409,000.00 | ABCW1700212 | |
| | | LB | \$.00 | \$ 50,000.00 | \$ 50,000.00 | ABCW1700212 | |
| 1/22/2018 | 12 | The following vendor has been removed from Groups 2 and 3 until insurance is approved: <ul style="list-style-type: none"> Ground Effects, Inc. | | | | | Jennyfer Calderon |
| 1/09/2018 | 11 | A MOD adding \$250,000 to Housing was been approved as follows: | | | | | Jennyfer Calderon |
| | | Department | Current Allocation | MOD | New Allocation | BPO No. | |
| | | HD | \$ 991,898.26 | \$ 250,000.00 | \$ 1,241,898.26 | ABCW1700213 | |
| 9/28/2017 | 10 | The following vendor have been added back to the Groups 2 and 3: <ul style="list-style-type: none"> MCT Service LLC | | | | | Jennyfer Calderon |
| 9/22/2017 | 9 | A transfer of funds were processed as follows: | | | | | Jennyfer Calderon |
| | | Department | Current Allocation | MOD | New Allocation | BPO No. | |
| | | UN | \$ 256,957.32 | (\$ 256,000.00) | \$ 957.32 | | |
| | | HD | \$ 735,898.26 | \$ 256,000.00 | \$ 991,898.26 | ABCW1700213 | |
| 6/06/2017 | 8 | The following vendor has met all requirement to be added to the pool for Group 3 : Daysi Ynigo Landscaping & Lawn Services LLC. FEIN No.: 352309607 01 | | | | | Jennyfer Calderon |
| 5/05/2017 | 7 | The following vendors have been added back to the Groups 2 and/or 3: <ul style="list-style-type: none"> Mix'd Greens, Inc. | | | | | Jennyfer Calderon |
| 3/24/2017 | 6 | The following vendors have been added back to the Groups 2 and/or 3: <ul style="list-style-type: none"> Ginley Lawn Services & Landscaping, Inc. Ynigo Landscaping & Lawn Services, Inc. National Core Services Corp. | | | | | Jennyfer Calderon |
| 3/16/2017 | 5 | The <u>Bannerman Group</u> has been added back to Groups 2 & 3 as their insurance cancelled. | | | | | Jennyfer Calderon |



| | | | | | | | |
|-----------|---------------|--|---------------------------|---------------|-------------------|-----------------------|----------------|
| 3/02/2017 | 4 | A MOD #9030 INCREASING THE CONTRACT FOR \$1,502,761.56 TO TRANSFER FROM PRIOR TERM (1298-1/21-) WAS PROCESS AS FOLLOWS: | | | Jennyfer Calderon | | |
| | | Department | Current Allocation | MOD | | New Allocation | BPO No. |
| | | CU***** | \$ 50,000.00 | \$ 50,000.00 | | \$ 100,000.00 | ABCW1700212 |
| | | PR***** | \$ 9,922,402.13 | \$ 758,993.30 | | \$ 10,681,395.43 | ABCW1700212 |
| | | AV***** | \$ 2,091,000.00 | \$ 627,670.00 | | \$ 2,718,670.00 | ABCW1700212 |
| HD***** | \$ 669,800.00 | \$ 66,098.26 | \$ 735,898.26 | ABCW1700213 | | | |
| 3/13/2017 | 3 | The Bannerman Group has been removed from Groups 2 & 3 as their insurance cancelled. | | | Jennyfer Calderon | | |
| 3/7/2017 | 2 | <p>The following vendors are pending for insurance approval; therefore are not been included on Group 2 and/or 3:</p> <ul style="list-style-type: none"> • Alejandro Pardo Landscaping LLC • Comfort Farms, Inc. • Florida Lawn Service, Inc. • Foliage Xpress, Inc. • General Mow LLC dba Groundkeepers • Ginley Lawn Service & Landscaping, Inc. • MCT Service LLC • Mix'd Greens, Inc. • Pine Island Nursery, Inc. • National Core Services Corp • R.F. Orchids, Inc. • Triple O Nursery Farms, Inc. • Veber's Jungle Garden, Inc. • Ynigo Landscaping & Lawn Services, Inc. | | | Jennyfer Calderon | | |
| 3/02/2017 | 1 | Publish Original Contract Roadmap | | | Jennyfer Calderon | | |

PART #1: AWARDED VENDOR(S)

The prequalification was made to all responsive, responsible vendors who met the minimum qualifications set forth in the solicitation. The below list show the prequalified vendor by Group 1, 2 and 3. The County may elect at any time to add or modify items under the Groups depending on the needs of each User Department. The County may also add qualified vendors to the pool at any time during the term of the pool.



| Vendor Name | Contact Name | Phone No. | Fax No. | E-mail Address | Group 1 | Group 2 | Group 3 |
|--|---------------------------|--------------------------------|--------------|--|---------|---------|---------|
| Action Sales LLC dba Action Sod | Vanessa Miguel Lopez | 305-275-7100 | 305-275-7100 | vanessa@actionsod.com actionsod@actionsod.com | X | X | |
| Alejandro Pardo Landscaping LLC | Alejandro Pardo | 305-528-1317 | None | pardolandscaping@hotmail.com | X | | |
| A Native Tree Service, Inc. | Cathy Evensen | 305-238-1178 | 305-238-8878 | nativetree@nativetree.com | X | X | X |
| Arazoza Brothers Corp. | Alberto Arazoza | 305-246-3223 | 305-246-0481 | arazoza@arazozabrothers.com | X | X | X |
| Bannerman Greenworks, LLC | Melvin Bannerman | 786-308-5170 | 305-694-9214 | bannermangreenworksllc@gmail.com | X | X | X |
| Gomfort Farms, Inc. | Marsha Foster | 305-248-5369 | None | gomfarms@bellsouth.net | X | | |
| Crodon, Inc. | Mark Donnelly | 305-794-7499 | 305-274-1550 | cmd590@comcast.net | X | X | X |
| Daysi Ynigo Landscaping & Lawn Services LLC. | Calixto Ynigo | 786-370-1186 | None | daysynigolandscaping@gmail.com | | | X |
| Distreebutors, Inc. | Marcos Urrea | 786-251-1815 | 305-551-8099 | customerservice@distreebutors.com | X | X | X |
| Florida Garden Center Corp. | Estrella Sampedro | 305-232-6464 | 305-258-9060 | floridagardencenter@gamail.com | X | X | X |
| Florida Lawn Service, Inc. | Andres or Elena Viamontes | 305-345-9021 / 305-761-7372 | 305-553-2136 | floridalawnservice@aol.com | X | | |
| Foliage Xpress, Inc. | Daryl Mund | 305-254-2225 305-218-7744 | 305-254-2440 | daryl@foliagexpress.com | X | | |
| General Mow LLC dba Groundkeepers | Kathy Henry de la Torre | 305-665-1250 786-333-6256 | 305-825-1713 | kathy@generalmow.com henry@generalmow.com | X | | |
| Ginley Lawn Service & Landscaping, Inc. | Ginley Saldinas | 786-234-6584 305-969-7097 | None | eframpr@gmail.com | X | X | X |
| Ground Effects, Inc. | Luis Valdes | 786-443-3638 | None | groundeffectsofmiami@yahoo.com | X | | |
| Lawn Keepers of South Florida, Inc. | David Borrego | 305-256-5676 | 786-242-4270 | lakeso@hotmail.com | X | X | X |
| MCT Service LLC | Tammy Buffington | 786-436-4263 | 786-838-4021 | mctservice@hotmail.com | X | X | X |
| Mix'd Greens, Inc. | Michael Gnaey | 305-245-1722 / 305-345-6108 | None | mгнаey@mixdgreens.net vicky@mixdgreens.net | X | X | X |
| Pine Island Nursery, Inc. | Erik Tietig | 786-775-8036 305-345-8422 | 305-233-5501 | INFO@PINEISLANDNURSERY.COM | X | | |
| National Core Services Corp | Jeremy Wehby | 954-476-9027 | 954-476-9237 | info@groundsgroup.com | X | X | X |
| SFM Services, Inc. | Christian Infante | 305-818-2424 | 305-878-3510 | cinfante@sfmtservices.com | X | X | X |
| South Florida Grassing, Inc. | Homer Greene | 772-546-4191 | 772-546-3482 | sfgrassing@yahoo.com | X | X | X |
| Sunset Sod, Inc. | Kathy Hernandez | 305-253-2002 | 786-242-9988 | sod@gate.net | X | X | |
| Superior Landscaping & Lawn Service, Inc. | Orlando Otero | 305-634-0717 | 305-634-0744 | superlandscape@bellsouth.net | X | X | X |
| R.F. Orchids, Inc. | Robert Fuch | 305-245-4570 | 305-247-6568 | info@rforchids.com | X | | |
| Thomas Maintenance, Inc. | Miles Thomas | 305-253-7433 | 305-253-7095 | thomasmaintserv@aol.com | X | X | X |
| Tip Top Enterprises, Inc. | Joseph Porter | 305-255-8198 | 305-255-4653 | tiptop@tiptopentinc.com | X | X | X |
| The Bannerman Group, Inc. | Andre Bannerman | 305-216-4215 | 305-974-2334 | andrebannerman@aol.com | X | X | X |
| Triple O Nursery Farms, Inc. | Amaury Dominguez | 305-246-0656 | 305-257-2712 | sales@we-r-plants.com | X | | |
| Tropical Falls Inc. | David Bryan | 305-525-3884 | None | tropicalfalls@aol.com | | X | X |



| | | | | | | | |
|---|-----------------|--------------|--------------|--|---|---|---|
| Veber's Jungle Garden, Inc. | Leslie Veber | 305-242-9500 | None | lveber668@bellsouth.net | X | | |
| VisualScape, Inc. | Ivan Vila | 305-362-2404 | 305-362-2403 | ivila@visualscapeinc.com | X | X | X |
| Weed-A-Way, Inc. | Monday Okotogbo | 786-663-5802 | 954-374-6562 | weedaway@msn.com | X | X | X |
| Ynigo Landscaping & Lawn Services, Inc. | Pedro Ynigo | 786-245-1530 | 786-242-8011 | ynigolandscaping@gmail.com | ✕ | ✕ | ✕ |

PART #2: GROUP DEFINITIONS

- Group 1:** Furnish Plant Material Only (Pre-qualified vendors under this group do not require insurance)
- Group 2:** Furnish and Install Plant Material
- Group 3:** Tree Service

PART #3: INSTRUCTIONS FOR EACH SOLICITATION

This contract requires each acquisition to go through a competitive, spot market Request for Quote (RFQ), prior to the award of a Work Order (WO).

Departments are to utilize the above vendor contact information for the issuance of all RFQ's. These contacts listed above are authorized to respond to all County requests and are to be included in each RFQ issued against the contract. Failure to utilize the above contacts for the vendors listed, may result in cancellation or rejection of a RFQ solicitation. It is highly recommended that the RFQ's be issued via e-mail for tracking and reporting purposes.

METHOD OF AWARD

RFQ's may be awarded to the vendors with the lowest price in the aggregate, per-group, or on a per-item basis.

Prior to award, the User Department shall:

- Request a copy as proof of applicable license and/or certification (if, applicable).
- Verify insurance compliance.

USER DEPARTMENT RESPONSIBILITY

It is the responsibility of the user Department to ensure compliance with the above-mentioned procedures. Purchase under this contract will be subject to random review or audit by County authorities, including the Procurement Management Services Division, Audit and Management, and the Office of the Inspector General.

RECORD RETENTION

For each purchase order issued under this contract, the user department shall maintain a record of the purchase including: market research performed, all quotes sought, all quotes obtained, required exception forms, and any other documentation supporting each purchase to ensure compliance and to establish the necessary accountability for audit. The record shall be maintained by the user department in a location (either electronic or paper) easily accessible for review or audit in accordance with the County Records Retention regulations.

PART #4: APPLICABLE ORDINANCES

Each Solicitation shall be consistent with the Master Procurement Implementing Order (I.O.) NO.3-38.

The Local Preference, Locally Headquartered Business, Cone of Silence, UAP & Inspector General Ordinances shall be applicable to each solicitation issued under this pool.

Small Business Contract Measures

A Small Business Enterprise (SBE) bid preference applies to this solicitation.

A 10% bid preference shall apply to contracts \$1 million or less and 5% on contracts greater than 1\$ million. A SBE/Micro Business Enterprise must be certified by the Small Business Development SBD) for the type of goods and/or services the Enterprise provides in accordance with the applicable Commodity Code(s) for this solicitation. For certification information, contact the Internal Services Department at 305-375-3111 or access www.miamidade.gov/sbd.



The SBE/Micro Business Enterprise must be certified for the commodity listed above by bid submission deadline, at contract award for the duration of the contract to remain eligible for the preference.

Departments using Federal Funds

The County uses a variety of funding sources, including grants to pay for products and services that may prohibit the application of measures (Section 2.2); local preference (Section 1.10); IG (Section 1.26) and; UAP (Section 2.21). When a issuing a Request to Quote, (RTQ) you must identify the section(s) that are not applicable to the product and / or service being purchased in the form.