



**Internal Services Department
Procurement Management Division**

Addendum No. 1

TO: All Potential Bidders

DATE: April 1, 2014

INVITATION TO QUOTE NO.: 4-2014

TITLE: ITQ, Gasoline and Diesel Fuel

This Addendum is and does become a part of the above-mentioned solicitation.

- A. There have been several questions regarding the award of a secondary Bidder. The County will not be awarding a secondary. Accordingly, the Method of Award paragraph in its entirety is hereby deleted and replaced with the paragraph below. All other references in the ITQ of a secondary Bidder are hereby deleted.

“This ITQ includes two groups: Group A for gasoline, and Group B for diesel. Award will be made in the aggregate on a group by group basis to the lowest priced responsive, responsible Bidder who meets or exceeds the minimum requirements. Failure of any Bidder to perform in accordance with the terms and conditions of the contract may result in the Bidder being deemed in breach of contract. The County may terminate the contract for default and charge the awarded Bidder re-procurement costs, if applicable.”

- B. The following are requests for clarification and questions, and the corresponding responses.
1. Please review the ITQ example as the tax rates may be incorrect.
Response: The tax rates shown in Section 1, Number 20, are for informational purposes only and the Bidder is responsible for confirming applicability of taxes and the amounts.
 2. Does the County currently pay in 15 days?
Response: Yes
 3. Is there a local preference?
Response: Yes
 4. Is there a DBE goal?
Response: No
 5. Please clarify if the County wants to be priced off the unbranded average or the branded average.
Response: The County will accept either branded or un-branded fuel and will pay from the OPIS report; a sample of which is on page 10 of the ITQ. This report does not mention either branded or un-branded.
 6. How often do split loads happen?
Response: Split loads do not occur often. They generally occur during emergencies and/or instances when the full load ordered does not fit at one site and a portion of it is delivered to another site.
 7. Please provide a copy of the monthly fuel purchasing report.
Response: See attached reports.
 8. Can a vendor bid on just transport deliveries and still be considered for award?

Response: No

9. Does a vendor need to bid on all parts of a Group to be considered responsive?

Response: Yes

10. Do the cities make efforts to split loads between gas and diesel to achieve the full transport pricing benefit?

Response: Information is not available from the cities.

11. Does the County make efforts to split loads between sites to achieve the full transport pricing benefit?

Response: The majority of ISD's fuel orders are transport loads to one site and occasionally it orders split loads between smaller sites.

12. Item 10 states, "The County may, at its sole discretion, extend the delivery date where the County determines that it is in the best interest of the County".

Response: This pertains to a specific future delivery date.

13. What is the meaning and intent of this item?

Item 21 states, "The 'Differential Per Gallon' shall be fixed for the term of the contract and for any extension period, unless modified by mutual agreement via an executed Supplemental Agreement".

Is the Differential Per Gallon of the awarded Bidder valid until May 30, 2015, or does Item 21 compel the awarded Bidder to honor the Differential Per Gallon until the 2018 when Contract 3143-9/18 expires?

Response: Prices are fixed and firm until May 30, 2015.

14. Item 22 states, "The awarded Bidder shall provide first and exclusive priority of its supply of fuel to the County." By using the word "exclusive" does this mean that any other (contract or non-contract) customer of the Bidder shall only obtain fuel after all of the County's needs are met?

Response: Yes

How would the "exclusive" clause be enforced?

Response: The County will monitor the awarded Bidder's performance and act on non-performance issues on a case by case basis.

15. Provide a complete copy of bid tabulations from your last awarded bid for gasoline and diesel fuel.

Response: This this is the first ITQ under this contract. Information on the current contract is available on our website by searching by the contract number (RFP683) at:

<https://www.miamidade.gov/DPMww/SearchContracts.aspx>

All terms, covenants and conditions of the subject solicitation shall apply, except to the extent herein amended.

Jesus Lee

Procurement Contracting Officer 2

CC: Clerk of the Board