

Memorandum



Date: April 6, 2010

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

From: George M. 
County Manager

Subject: Resolution Authorizing Award of Competitive Contracts

Agenda Item No. 8(O)(1)(D)

On March 2, 2010, the Board of County Commissioners approved a motion to amend the foregoing resolution, bifurcating and deferring approval of item 3.1 Rental Trailers/Trucks/Vans Pre-qualification.

Recommendation

It is recommended that the Board of County Commissioners approve the attached award of competitive contracts, rejection of bids, and contract modifications with authority to exercise options-to-renew.

Contract amounts and department allocations represent the maximum spending authority based on past utilization. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.

Scope

The impact of the items in the accompanying Award of Competitive Contracts Package is countywide in nature.

Fiscal Impact/Funding Source

Funding will be expended only if departmental budgets can support the expenditures approved in their Resource Allocation Plan adopted annually by the Board.

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the Award of Competitive Contracts Package. Each department's contract manager is reflected in the Award of Competitive Contracts Package.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise, in their discretion, subsequent options-to-renew (OTR) and extend contracts for purchase of goods and services in accordance with the terms and conditions of the each contract.

Background

Section 1 AWARD OF COMPETITIVE BIDS

The contracts listed in this section are being recommended for award to the responsive, responsible bidder(s) who met the requirements of the respective solicitation.

There are no items for this section.

Section 2 REJECTED BIDS

A bid may be rejected when adverse conditions exist such as the proposal not conforming to the specifications and/or solicitation documents, insufficient financial resources, technical ability, physical capacity and/or skill of the vendor, unfair and unreasonable pricing, insufficient competition and for any other cause in the best interest of the County.

There are no items for this section.

Section 3 COMPETITIVE CONTRACT MODIFICATIONS

A competitive contract modification is an award of a supplemental allocation for goods or services within the scope of the original contract award.

Item 3.1: Rental Trailers/Trucks/Vans Pre-qualification is to modify this contract for additional spending authority to allow the Elections Department to continue to purchase truck and van rental services for election operations. The additional amount being requested is **\$1,800,000**.

Section 4: PURCHASES MADE UNDER COMPETITIVELY AWARDED CONTRACTS OF OTHER GOVERNMENTAL ENTITIES

The County may access contracts competed and awarded by federal, state and local governments when it is legally permissible, and it is determined to be in the best interest of the County, and the item is not available through an existing County contract.

There are no items for this section.


Assistant County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

DATE: April 6, 2010

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(D)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(D)
4-6-10

RESOLUTION NO. _____

RESOLUTION AUTHORIZING AWARD OF
COMPETITIVE CONTRACTS AND CONTRACT
MODIFICATIONS, AND AUTHORIZING THE COUNTY
MAYOR OR COUNTY MAYOR'S DESIGNEE, AND TO
EXERCISE OPTIONS-TO-RENEW ESTABLISHED
THEREUNDER FOR PURCHASE OF GOODS AND
SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes award of competitive contracts and contract modifications, and authorizing the County Mayor or County Mayor's designee, and to exercise options-to-renew established thereunder for the purchase of goods and services.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

- | | |
|---------------------------------|--------------------|
| Dennis C. Moss, Chairman | |
| Jose "Pepe" Diaz, Vice-Chairman | |
| Bruno A. Barreiro | Audrey M. Edmonson |
| Carlos A. Gimenez | Sally A. Heyman |
| Barbara J. Jordan | Joe A. Martinez |
| Dorrin D. Rolle | Natacha Seijas |
| Katy Sorenson | Rebeca Sosa |
| Sen. Javier D. Souto | |

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of April, 2010. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Hugo Benitez

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SECTION 3
COMPETITIVE CONTRACT MODIFICATIONS

Item 3.1

Contract No.: 5800-5/17

Contract Title: Rental Trailers/ Trucks/ Vans Pre-qualification

Description: To modify this contract for additional spending authority for the Miami-Dade Elections Department to rent trucks and vans that needed for election operations. Modifying this contract will bring the cumulative value over \$1 million.

Type of Change: Additional spending authority

Existing Allocation: \$ 762,000 for five years

Increase By: \$1,800,000

Modification Allocation: \$2,562,000

Current Expiration: December 31, 2012

Using/Managing Departments and Funding Sources:

Departments	Existing Allocation	Additional Allocation	Modified Allocation	Funding Sources	Contract Managers
Corrections and Rehabilitation	\$110,000	\$ 0	\$ 110,000	General Fund	Mohammed Haq
Elections	\$422,000	\$1,800,000	\$2,222,000	General Fund	John Clouser
Fire Rescue	\$ 43,000	\$ 0	\$ 43,000	Fire District	Marianela Betancourt
Transit	\$ 16,000	\$ 0	\$ 16,000	MDT Operating	Angel Castro
Police	\$ 13,000	\$ 0	\$ 13,000	General Fund	Laura Romano
Public Works	\$ 5,000	\$ 0	\$ 5,000	General Fund/ Proprietary Funds	Orki Rodriguez
Solid Waste Management	\$125,000	\$ 0	\$ 125,000	Proprietary Funds	Olga Espinosa-Anderson
Water and Sewer	<u>\$ 28,000</u>	<u>\$ 0</u>	<u>\$ 24,000</u>	Proprietary Funds	Gregory Hicks
Total:	\$762,000	\$1,800,000	\$2,562,000		

Vendors:
Tropical Trailer Leasing LLC
(Local vendor)

Address
9575 NW 89 Avenue
Medley, FL 33178

Principal
Albert Vara

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Budget Truck Rental LLC (Non-local vendor)	6 Sylvan Way Parsippany, NJ 07054	Lynn Feldman
Ryder Truck Rental Inc (Local vendor)	3005 NW 87 Avenue Miami, FL 33166	Jill Verber
Enterprise Leasing Co (Non-local vendor)	600 Corporate Park Drive St. Louis, MO 63105	Andrew Taylor

Performance Data: There are no performance issues with the awarded firms.

Compliance Data: There are no compliance issues with the awarded firms.

Contract Measure: The Small Business Enterprise Bid Preference was applied in accordance with the Ordinance where permitted by funding source.

Review Committee Date: May 9, 2007; Item #6-06

Local Preference: Applied in accordance with the Local Ordinance and did not affect outcome.

Living Wage: The services being provided are covered under the Living Wage Ordinance.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases where permitted by the funding source.

DPM Contract Manager: Albert Touriz

REASON FOR CHANGE

This contract establishes a pool of pre-qualified vendors for the rental of trailers, vans, pick-up trucks and utility vehicles for various Miami-Dade County Departments. The Elections Department (Elections) is requesting an increase in allocation of \$1,800,000 to suitably reflect the truck rentals that will be needed for election operations through December 31, 2012. This allocation will cover a minimum of five county-wide elections and approximately 60 municipal elections. The number of trucks required for an election will be determined based on anticipated voter turnout, equipment, and supply needs for particular elections. In addition, Elections now utilizes 16' trucks instead of 24' trucks, which require a specialized driver license. Using smaller trucks allows the department greater flexibility when hiring seasonal employees, since it is extremely difficult to find drivers who possess this license.