



**CONTRACT NO. 5917-9/17-7  
 RECREATIONAL ITEMS – ANTENNA TOWER MAINTENANCE AND REPAIR – PRE-QUAL POOL  
 ROADMAP**

**Contract Overview:**

This contract is for the acquisition of Antenna Towers, Installation, Maintenance and Repair Services. Then contract has been awarded to multiple vendors by group. Group 1 will furnish and install new public safety communication antenna towers, and new communication equipment shelters on a turn-key basis. Group 2 will provide maintenance and repair services of existing antenna towers, microwave dishes, transmission lines, and hardware related to the maintenance and installation of the County’s radio communication system. Group 3 will provide priority services and hurricane recovery response. **Groups 1 and 2 will require a competitive, spot market bidding process prior to the award of each project or Purchase Order.** Group 3 will require an internal justification to support the action to utilize this award category. Departments should reference the attached Roadmap for instructions. For further information please refer to the ITB and subsequent amendments for contract terms and conditions.

**Contract Term:**

November 1, 2014 – October 31, 2015, Option 7 of 9 (two remaining)

**Procurement Contracting Officer:**

Mike Ramos  
 Phone: (305) 375-5215  
 Fax: (305)-375-5688  
 Email: [ramosmi@miamidade.gov](mailto:ramosmi@miamidade.gov)

Authorized Departments and Associated Allocation:	
Department	Allocation
<b>ITD (Information Technology Dept)</b>	\$500,000.00
<b>WASD (Water and Sewer Dept)</b>	\$100,000.00
<b>Total:</b>	<b>\$600,000.00</b>



**Part #1: PRE-QUALIFIED VENDORS BY GROUPS (Insurance Approved & added to the BPO)**

Vendors	Group 1 Installation Services (Pre-Qual)	Group 2 Maint & Repair (Pre-Qual)	Group 3 Priority Service & Hurricane Recovery	Insurance Approved and Added to the BPO
SABRE COMMUNICATIONS CORP	X	----	----	YES
EXPERT CONSTRUCTION MANAGERS	X	----	----	YES
TOWER CONSTRUCTION & TECHNICAL SERVICES INC.	X	X	Secondary (2)	YES
PRECISION TOWER SYSTEMS LLC.	X	X	Primary (1)	YES
CELLANTENNA CORPORATION	----	X	----	YES
BETACOM, INC.	X	X	Sixth (6)	YES

Key: X=Pre-Qualified/Awarded ----=No Bid (Excluded)

The following vendors were included in previous terms, but have not submitted updated insurance documents and/or require updated vendor registrations and therefore are not pre-qualified to be utilized on the current term. **DO NOT CONTACT THE VENDORS BELOW UNTIL THEY HAVE BEEN ADDED TO THE BPO BY PMS.**

Vendors	Group 1 Installation Services (Pre-Qual)	Group 2 Maint & Repair (Pre-Qual)	Group 3 Priority Service & Hurricane Recovery	Insurance Approved and Added to the BPO
GOFF COMMUNICATIONS, INC. (Need OTR/FSHRP Letter, vendor registration, and updated insurance certificates)	X	X	Fourth (4)	NO
NEI TECH SERVICES (Need OTR/FSHRP Letter, vendor registration, updated insurance certificates)	----	X	Fifth (5)	NO
TLC SPECIALTIES (Need OTR/FSHRP Letter, updated insurance certificates)	X	X	Tertiary (3)	NO
TOWER COMMUNICATIONS SERVICES, INC. (Need vendor registration, OTR/FSHRP Letter, updated insurance certificates)	----	X	Seventh (7)	NO

- **Through the Pre-Award Due Diligence it was discovered that the Vendor has open expired permits with Miami Dade County.**

**Part #2: GROUP DESCRIPTIONS**

- **GROUP 1 - INSTALLATION SERVICES (PRE-QUALIFICATION)**

Awarded Vendors will be provided a detailed engineering scope of work for new projects as identified and will be expected to provide a technical quotation to meet any/all requirements as stated by Miami-Dade County in accordance with section 2.6.1 of the original Invitation to Bid (ITB). The Vendor who submits the lowest price for the project will be given the first opportunity to receive a project award.

This project solicitation process may also include the following:



- Pre-Project Solicitation Conference
- Request to Provide Performance Bond

In accordance with section 2.0, paragraph 2.13, pre-qualified vendors selected for a project work order engagement may be required to execute and deliver to the county a performance bond.

Upon notification of this requirement by Miami-Dade County, the vendor selected must submit said performance bond in county acceptable form no later than 15 calendar days from official notice the bond request.

- GROUP 2 - MAINTENANCE & REPAIR (PRE-QUALIFICATION)

Award Vendors will be provided an opportunity to quote on ongoing requirements to be based on a scope of work presented as a Request for Quotation (RFQ).

Responses will be evaluated and ranked according to price and being technically complete. Authorized departments will base purchase orders released under this contract BPO following an analysis of quotations. Award of any order will be made to the lowest priced responsive, responsible vendor based on the total price in the aggregate. To be considered for award for a given group, the vendor shall offer prices for all items.

Vendors performing services are expected to provide inspection reports to confirm the work performed and identify any problems or technical recommendations being made to the County in order to comply with accepted industry practices and standards.

These inspection reports must be included with the vendors invoice and omission of this information may result in the County delay of payment for services as rendered..

- GROUP 3 - PRIORITY SERVICES AND HURRICANE RECOVERY (RANKED)

Award in this group, has been made to multiple vendors and is based on the following:

- (a) Pre-qualifications stated in sections 2.6.3 and items 4.5 and 4.7
- (b) Ranking based on bid submittal item 4.6 for hourly rates.

Upon this level of service being required, Vendors will be contacted in the order of their ITB group ranking (See charts above). The award of any order for this group will be based on ranking and vendors ability to respond within 2 hours as specified and defined under section 2.6.2.

Upon an identified need to restore antenna/tower support services in (a) an operationally vital area on a time sensitive basis, or (2) provide essential support during Hurricane Recovery, compliant vendors will be contacted. Based on the vendor's submitted prices, the initial award was based on the following ranking order:

- (1) PRECISION TOWER SYSTEMS, LLC
- (2) TOWER CONSTRUCTION & TECHNICAL SERVICES
- (3) ~~TLC SPECIALTIES, LLC~~: (Currently NOT Awarded – Need Insurance Verification/OTR-FSHRP Letter)
- (4) ~~GOFF COMMUNICATIONS, INC.~~: (Currently NOT Awarded – Need Insurance Verification/OTR-FSHRP Letter/Vendor Registration)
- (5) ~~JUANITA MARTINSON DBA/ NEI TECH SERVICES~~: (Currently NOT Awarded – Need Insurance Verification/OTR-FSHRP Letter/Vendor Registration)



(6) BETACOM, INC.

(7) ~~TOWER COMMUNICATION SERVICES~~: (Currently NOT Awarded – Need Insurance Verification/OTR-FSHRP Letter/Vendor Registration)

**\*Refer to the chart in Part #1 above. Only vendors who have approved insurance certificates and are on the current BPO can be considered for Award. Do not contact a vendor who is not on the BPO.**

In response to Item 4.6 of the Bid Submittal, hourly charges for the Radio Tower Technician support services were provided. Award was based on prequalification and price ranking was assigned to the four (4) lowest responsive and responsible bidders. Pricing was provided in each category of services described below. Bidders were required to offer pricing on each labor category to be considered responsive. The labor hour quantities described below were based on the County's anticipated requirements during the initial twelve (12) month contract period.

### **Part #3: APPLICABLE ORDINANCES**

- LOCAL PREFERENCE

Local vendors are identified in this Award Sheet Roadmap under "Vendors To Be Considered For Local Preference", and the prescribed 10% local preference for a best and final offer is applicable.

The award of this solicitation is subject to Section 2-8.5 of the Miami-Dade County Code, which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. A local business, for the purposes of this Section, shall be defined as a Proposer which meets all of the following:

- 1) a business that has a valid occupational license, issued by Miami-Dade County at least one year prior to bid or proposal submission, that is appropriate for the goods, services or construction to be purchased;
- 2) a business that has physical business address located within the limits of Miami-Dade County from which the vendor operates or performs business (Post Office Boxes are not verifiable and shall not be used for the purpose of establishing said physical address.); and
- 3) a business that contributes to the economic development and well-being of Miami-Dade County in a verifiable and measurable way. This may include but not be limited to the retention and expansion of employment opportunities and the support and increase in the County's tax base. To satisfy this requirement, the vendor shall affirm in writing its compliance with either of the following objective criteria as of the proposal submission date stated in the solicitation:
  - (a) vendor has at least ten (10) permanent full time employees, or part time employees equivalent to 10 FTE ("full-time equivalent" employees working 40 hours per week) that live in Miami-Dade County, or at least 25% of its employees that live in Miami-Dade County, or
  - (b) vendor contributes to the County's tax base by paying either real property taxes or tangible personal property taxes to Miami-Dade County, or
  - (c) some other verifiable and measurable contribution to the economic development and well-being of Miami-Dade County.

If, following the completion of final rankings, a responsive, responsible non-local business submits the lowest price bid, and the bid submittal by one or more responsive, responsible local businesses is



within 10% of the price submitted by the non-local business, then the non-local business and each of the aforementioned local businesses shall have the opportunity to submit a best and final bid equal to or lower than the amount of the low bid previously submitted by the non-local business. The best and final bid will be requested by the County within five working days of the quote due date. In the case of a tie in the best and final bid between a local business and a non-local business, contract award shall be made to the local business.

At this time, there is an Interlocal agreement in effect between Miami-Dade and Broward Counties until September 30, 2006. Therefore, a vendor that meeting the requirements of (1) and (2) above for Broward County shall be considered a local business pursuant to this Section.

• LOCAL PREFERENCE CONSIDERATION

The following general points apply to all quotes where the apparent low bidder at the time of initial bid opening is a vendor **NOT** located in Miami-Dade or Broward County:

The local preference procedure applies when both of the following circumstances occur:

- a) the low priced vendor is a responsive, responsible, **non-local** vendor, and
- b) the prices submitted by responsive, responsible, **local** vendors are within 10% of that low bidder's price.

1. When the above circumstances occur under a bid, user departments are to send out a best and final offer request to all bidders remaining in the zone of consideration. This form letter may be adjusted to fit bid solicitation-specific factors (i.e. when we have solicited for a discount structure rather than item pricing).
2. Please note that you must determine the responsible/ responsive status of all vendors that may be included in the best and final process before actually commencing this process. This is to avoid a situation where we learn after completing a best and final process that the low priced non-local vendor was in fact non-responsive on technical or contractual grounds, and should not have been considered the low bidder in the first place. It would also have been a violation of the local preference ordinance to conduct a best and final process which included a non-responsive local vendor in that process.

• VENDORS TO BE CONSIDERED FOR LOCAL PREFERENCE

The following vendors have submitted proper documentation and should be considered for local preference:

**F.E.I.N.: 650229689**

**VENDOR: Tower Communications Services, Inc.** (Currently NOT Awarded – Need Insurance Verification/OTR-FSHRP Letter/Vendor Registration)

**F.E.I.N.: 651131558**

**VENDOR: TLC Specialties, LLC.** (Currently NOT Awarded – Need Insurance Verification/OTR-FSHRP Letter)

• SMALL BUSINESS CONTRACT MEASURES



A Small Business Enterprise (SBE) bid preference applies to this solicitation.

A 10% bid preference shall apply to contracts \$1 million or less and 5% on contracts greater than 1\$ million. A SBE/Micro Business Enterprise must be certified by the Department of Business Development (DBD) for the type of goods and/or services the Enterprise provides in accordance with the applicable Commodity Code(s) for this solicitation. For certification information, contact the Department of Business Development at 305-375-3111 or access [www.miamidade.gov/sbd](http://www.miamidade.gov/sbd).

The SBE/Micro Business Enterprise must be certified by bid submission deadline, at contract award for the duration of the contract to remain eligible for the preference.

***There are NO vendors that shall receive SBE preference at the time of initial award.*** Vendors who meet the minimum requirements and are added to the pre-qualification pool may be eligible for the SBE preference and would qualify for the above mentioned preferences.

When the above circumstances (Local, locally headquartered, or SBE preferences occur, user departments are to send out a request to obtain the best and final offers (BAFO).

Please note that the determination of the responsibility and responsiveness of all vendors that are to be included in the best and final process must take place prior to requesting the BAFO. This is to avoid a situation where a violation of the local preference ordinance to conduct a best and final process could take place. Even if low bidder, a non-responsive local vendor should not be included in this process.

#### **USER DEPARTMENT RESPONSIBILITY**

It is the responsibility of the user Department Director to ensure compliance with the above-mentioned procedures. Purchase under this contract will be subject to random review or audit by County authorities, including the Procurement Management Services Division, Audit and Management, and the Office of the Inspector General.

#### **RECORD RETENTION**

For each purchase order issued under this contract, the user department shall maintain a record of the purchase including: market research performed, all quotes sought, all quotes obtained, required exception forms, and any other documentation supporting each purchase to ensure compliance and to establish the necessary accountability for audit. The record shall be maintained by the user department in a location (either electronic or paper) easily accessible for review or audit in accordance with the County Records Retention regulations.

#### **PRIOR TO AWARD**

Prior to making an award under this pool, departments are reminded to:

- Obtain a signed Collusion Affidavit from the vendor to be recommended for award.
- Check that the recommended vendor is responsible, including checking the Pre-Award Vendor Website at <http://intra.miamidade.gov/procurement/vendor-compliance.asp>  
Department may want to include a check of the vendor's performance history in BTS. (Go to Vendors Home Page, click on Registered Vendors, locate the vendor, in that vendor's profile, click on the Non.Perf.Hist. button.)
- In your notice to participants of the of the quote results, copy the Clerk of the Board (clerkbcc@miamidade.gov) and include language advising the vendor that the Cone of Silence is lifted.



(sample language - In accordance with the referenced solicitation, and Section 2-8.4 of the Code of Miami-Dade County, you are hereby notified that the \_\_\_ department, recommends award of this quote to: \_\_\_\_\_. Our provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-11.1(t) of the County Code.)

- Allow a three business day protest period, beginning the day after the award recommendation is posted with the Clerk and notification is sent to all participants.

**COLLUSION AFFIDAVIT**

**(Code of Miami-Dade County Section 2-8.1.1 and 10-33.1) (Ordinance No. 08-113)**

BEFORE ME, A NOTARY PUBLIC, personally appeared \_\_\_\_\_ who being duly sworn states:  
(insert name of affiant)

I am over 18 years of age, have personal knowledge of the facts stated in this affidavit and I am an owner, officer, director, principal shareholder and/or I am otherwise authorized to bind the bidder of this contract.

I state that the bidder of this contract:

is not related to any of the other parties bidding in the competitive solicitation, and that the contractor’s proposal is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and that the contractor has not, directly or indirectly, induced or solicited any other proposer to put in a sham proposal, or any other person, firm, or corporation to refrain from proposing, and that the proposer has not in any manner sought by collusion to secure to the proposer an advantage over any other proposer.

**OR**

is related to the following parties who bid in the solicitation which are identified and listed below:

\_\_\_\_\_  
\_\_\_\_\_

Note: Any person or entity that fails to submit this executed affidavit shall be ineligible for contract award. In the event a recommended contractor identifies related parties in the competitive solicitation its bid shall be presumed to be collusive and the recommended contractor shall be ineligible for award unless that presumption is rebutted by presentation of evidence as to the extent of ownership, control and management of such related parties in the preparation and submittal of such bids or proposals. Related parties shall mean bidders or proposers or the principals, corporate officers, and managers thereof which have a direct or indirect ownership interest in another bidder or proposer for the same agreement or in which a parent company or the principals thereof of one (1) bidder or proposer have a direct or indirect ownership interest in another bidder or proposer for the same agreement. Bids or proposals found to be collusive shall be rejected.

By: \_\_\_\_\_ 20\_\_\_\_

Signature of Affiant

Date

Printed Name of Affiant and Title

\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_  
Federal Employer Identification Number

Printed Name of Firm

Address of Firm

**SUBSCRIBED AND SWORN TO** (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

He/She is personally known to me or has presented \_\_\_\_\_ as \_\_\_\_\_ identification.

Type of identification

Signature of Notary

Serial Number

Print or Stamp Name of Notary

Expiration Date

Notary Public – State of

Notary Seal