



ADDENDUM NO. 1

May 24, 2013

TO: All Prospective Bidders

SUBJECT: BID NO.: 5938-0/18

TITLE: Tarpaulin Covers and Accessories

BID OPENING DATE: 2:00 p.m., Wednesday, May 29, 2013

This Addendum is and does become a part of the above mentioned bid.

Please note the following change(s):

Change Bid Opening to read: **BID OPENING DATE: 2:00 P.M., Wednesday, June 5, 2013**

All terms, covenants and conditions of the subject solicitation and any addenda issued thereto shall apply, except to the extent herein amended.

Miami-Dade County

A handwritten signature in cursive script, appearing to read "Lourdes Farley".

Lourdes Farley
Procurement Contracting Associate

cc: Clerk of the Board



BID NO.: 5938-0/18

**OPENING: 2:00 P.M.
WEDNESDAY
MAY 29, 2013**

**MIAMI-DADE COUNTY, FLORIDA
I N V I T A T I O N
T O B I D**

**TITLE:
TARPAULIN COVERS AND ACCESSORIES**

**FOR INFORMATION CONTACT:
LOURDES FARLEY, (305) 375-3045, farley@miamidade.gov**

IMPORTANT NOTICE TO BIDDERS:

- **READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: 5938-0/18

Bid Title: Tarpaulin Covers and Accessories

Procurement Contracting Associate: Lourdes Farley

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All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

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MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION

SECTION 2
SPECIAL TERMS AND CONDITIONS

TARPAULIN COVERS AND ACCESSORIES

2.1 PURPOSE: TO ESTABLISH A CONTRACT FOR THE COUNTY

The purpose of this solicitation is to establish a contract for the purchase, repair and installation of Tarpaulin Covers (Tarps) and Accessories in conjunction with the County's needs. The solicitation is organized into five groups:

- Group I -- Purchase with Installation of Tarps for Trucks
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- Group IV -- Purchase of Parts for Repairs of Tarps for Trucks
- Group V -- Removal, Install and/or Purchase of Tarps for Trailers
- Group VI -- Purchase of Additional Items

2.2 TERM OF CONTRACTSIXTY (60) MONTHS

This contract shall commence upon the date of the purchase order and shall remain in effect until such time as the commodities, equipment and/or services acquired in conjunction with this Invitation to Bid, have been completed and accepted by the County's authorized representative and shall remain in effect for sixty (60) months upon completion of the expressed and/or implied warranty periods, and shall expire on the last day of the sixty (60) period. It shall be the sole prerogative of Miami Dade County to review the initial sixty (60) months on an annual basis.

2.3 PRICES

The initial contract prices resultant from this solicitation shall prevail for a twelve (12) month period from the contract's initial effective date. Prior to completion of each twelve (12) month period, the County may consider an adjustment to prices based on changes in the following price index; Consumer Price Index (CPI, Urban Consumer Miami / Fort Lauderdale, Other Goods, Series ID: CUURA320SAGC,CUUSA320SAGC. The adjustments may be upward or downward.

http://data.bls.gov/pdq/SurveyOutputServlet.jsessionid=ED747467CB0CC33202110326C18D9E7A.tc_instance5

It is the awarded Bidder's responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of next twelve (12) month period, the request for adjustment should be submitted thirty (30) days prior to expiration of the then current twelve (12) month period. This adjustment request should not be in excess of the relevant pricing index change. If no adjustment request is received, the County will assume that the awarded Bidder has agreed to the current prices.

The adjustment will be applied by calculating the percentage change (increase or decrease) between the index value effective on the first day of the twelve (12) month period and the most recent index available on the date of adjustment. Day of adjustment will be the last business day of the twelve (12) month period. The County reserves the right to reject any price adjustments submitted by the awarded bidder if they are not in accordance with the above.

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TARPAULIN COVERS AND ACCESSORIES

2.4 METHOD OF AWARD: Two (2) Lowest Priced Bidders by Group

- 2.4.1 Award of this contract will be made up to two (2) lowest priced responsive, responsible Bidders (primary and secondary) on a group-by-group basis. To be considered for award for a group, the bidder shall offer prices for all items within a given group. The County will then select the bidders for award for each group by totaling the extended pricing for each item within each group. If a bidder fails to submit an offer for all items within the group, its offer for that specific group may be rejected.

The County will award this contract to the designated lowest bidder as the primary vendor and to the designated second lowest bidder as the secondary vendor, respectively. If the County exercises this right, the primary vendor shall have the primary responsibility to initially perform the service or deliver the goods identified in this contract. If the primary vendor fails to perform it may be terminated for default and the County shall have the option to seek the identified goods or services from the secondary vendor. Award to multiple Bidders is made for the convenience of the County and does not exempt the primary Bidders from fulfilling their contractual obligations. Failure of any Bidder to perform in accordance with the terms and conditions of the contract may result in the Bidder being deemed in breach of contract. The County may terminate the contract for default and charge the Bidder re-procurement costs, if applicable.

- 2.4.2 The Bidder shall be regularly engaged in the business of providing similar products and services described in this solicitation. Therefore, the Bidders shall provide at least two (2) references with their bid submittal. The reference must be from a customer that is purchasing, or has purchased, similar goods and services from the Bidder within the past two (2) years.

The Bidder shall submit their reference's contact information in Section 4, Bid Submittal Form, which shall include the reference's company name, contact name, telephone number, and e-mail address of the person who can verify to the County that the Bidder has successfully provided similar products and services. The County may contact the Bidder's reference, or request additional information from the Bidder, to ascertain that the Bidder has sufficient experience and expertise in the industry to meet the scope of work and all requirements of this solicitation.

2.5 CONTACT PERSON

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Lourdes Farley, at (305) 375-3045 email – farley@miamidade.gov with a copy to the Clerk of the Board at clerkbcc@miamidade.gov. Administrative Order 3-27, Cone of Silence, prohibits oral communication regarding a bid during the period the Cone is in effect.

2.6 COMPLIANCE WITH FEDERAL STANDARDS

All items to be purchased under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

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TARPAULIN COVERS AND ACCESSORIES

2.7 PURCHASE OF OTHER ITEMS NOT LISTED WITHIN THIS SOLICITATION BASED ON PRICE QUOTES

While the County has listed all major items within this solicitation which are utilized by County departments in conjunction with their operations, there may be similar items that must be purchased by the County during the term of this contract. Under these circumstances, a County representative will contact the primary contractor to obtain a price quote for the similar items. If there are multiple bidders on the contract, the County representative may also obtain price quotes from these bidders. The County reserves the right to award these similar items to the primary contract contractor, another contract contractor based on the lowest price quoted, or to acquire the items through a separate solicitation.

2.8 AVAILABILITY OF CONTRACT TO OTHER COUNTY DEPARTMENTS

Although this Solicitation is specific to four (4) County Departments, it is hereby agreed and understood that any County department or agency may avail itself of this contract and purchase any and all items specified herein from the successful bidder(s) at the contract price(s) established herein.

2.9 "EQUAL" PRODUCT CAN BE CONSIDERED UPON RECEIPT OF SPECIFIED DATA

The manufacturer's name, brand name and/or model number information contained in this solicitation are being used for the sole purpose of establishing the minimum requirement of level of quality, standard of performance, and design and is in no way intended to prohibit the offer of another manufacturer's items of equal material unless otherwise indicated on the Bid/Proposal Submission Form.

This specific solicitation requires submission of the following documentation to enable County evaluation of "equal" products:

- : Product Information Sheets
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SECTION 2
SPECIAL TERMS AND CONDITIONS

TARPAULIN COVERS AND ACCESSORIES

request. Failure to meet this requirement may result in your offer being rejected. All samples become the property of Miami-Dade County.

For "equal" products to be evaluated based on submission of product labels, the initial offer should be accompanied with labels indicating the specification and ingredients for each "or equal" item offered. Failure to meet this requirement may result in your offer being rejected.

The County shall be sole judge of equality, based on the best interests of the County, and its decision in this regard shall be final. Items labeled "No Substitute" on the County's Bid/Proposal Submission Form are the only products that will be accepted under this solicitation.

2.10 WARRANTY SHALL BE ONE YEAR FROM DATE OF ACCEPTANCE

A. Type of Warranty Coverage Required

In addition to all other warranties that may be supplied by the bidder, the bidder shall warrant its products and/or service against faulty labor and/or defective material, for a minimum period of one (1) year after the date of acceptance of the labor, materials and/or equipment by the County. This warranty requirement shall remain in force for the full one (1) year period; regardless of whether the bidder is under contract with the County at the time of defect. Any payment by the County on behalf of the goods or services received from the bidder does not constitute a waiver of these warranty provisions.

B. Correcting Defects Covered Under Warranty

The bidder shall be responsible for promptly correcting any deficiency, at no cost to the County, within three (3) calendar days after the County notifies the bidder of such deficiency in writing. If the bidder fails to honor the warranty and/or fails to correct or replace the defective work or items within the period specified, the County may, at its discretion, notify the bidder, in writing, that the bidder may be debarred as a County bidder and/or subject to contractual default if the corrections or replacements are not completed to the satisfaction of the County within two (2) calendar days of receipt of the notice. If the bidder fails to satisfy the warranty within the period specified in the notice, the County may (a) place the bidder in default of its contract, and/or (b) procure the products or services from another bidder and charge the bidder for any additional costs that are incurred by the County for this work or items; either through a credit memorandum or through invoicing.

2.11 INDEMNIFICATION AND INSURANCE

Indemnification and insurance terms and conditions pertaining to this solicitation may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link. (Please refer to details in Paragraph 1.20, Indemnification and Paragraph 1.21, Insurance on the below link). **Insurance requirements only apply to the Bidders awarded under Groups I, III and V.**

<http://www.miamidade.gov/procurement/library/general-terms-and-conditions-itb.pdf>

SECTION 3
TECHNICAL SPECIFICATIONS

TARPAULIN COVERS AND ACCESSORIES

3.1 SCOPE

It is the intention of these specifications to purchase, repair, and install Tarpaulin Covers and Accessories on trash trucks. The material of Tarps shall be Donovan Mighty Mesh Tarp Material or approved equal.

3.2 GROUP I (PURCHASE WITH INSTALLATION OF TARPS FOR TRUCKS) AND GROUP II (PURCHASE OF TARPS FOR TRUCKS)

Installation of new tarpaulin covers and mechanisms for Group I will be completed at the awarded bidder's place of business.

3.2.1 SIZES REQUIRED (NOTE: MANUAL AND ELECTRIC MOTOR OPERATED TARP COVERS MAY BE REQUIRED)

Forty-four and one half (44 ½) feet by twenty (20) feet two (2) inches (for Warren & Steco Refuse Transfer Trailers), twenty-one (21) foot dump body trash truck, and forty (40) cubic yard roll-off truck.

3.2.2 MANUAL OPERATED COVERS

Tarps shall cover the full length of the bodies. The assembly shall be of such strength and durability as to reasonably cover a full load of bulky material (i.e. tree limbs or metal items) and be able to withstand inclement weather conditions for a minimum of one (1) year.

All tarp frame roller assembly metal brackets and accessories (i.e. belts and washers) shall be of such quality and grade as to withstand the normal use of the specified operation. When in an open position the cover unit shall be supported in such a manner that it will not bend or break while the truck is being loaded.

The throw-out unit must be constructed in such a manner as to withstand normal operation use of the unit which is the dumping of heavy material into the truck. The springs are to be of sufficient strength to enable the operator to throw the cover back with a minimum amount of effort. The crank handle must have a securing apparatus or device to ensure safety.

3.2.3 ROLLER UNIT

Two (2) self-aligning bearings, sealed, no fittings. Steel tubing roller assembly with rods on each end. Brake assembly to cover unit with hand crank. Four (4) rope hook tie-down welded to the body. One (1) nine (9) inch rubber tie for dogging down the handle.

3.2.4 COVER UNIT

Side arms will be steel pipe with performed steel tubing across the back. Reverse wound springs to throw cover over body. The anchor point for the springs will be approximately five (5) inches in diameter by four (4) inches deep. Ninety (90) degree elbows or performed tubing will be part of rear cross bar.

SECTION 3
TECHNICAL SPECIFICATIONS

TARPAULIN COVERS AND ACCESSORIES

3.2.5 COVER

Will be Donovan Mighty Mesh or approved equal, extra wide tarpaulin, with nylon shock cords which enable the loads to be completely covered and secured. Sixteen (16) ounce heavy duty mesh eight with (8) foot wide with pockets each end, folded and stitched, sides double folded and double stitched.

3.2.6 COVER MECHANISM

Two (2) inch outside diameter head roller with one (1) inch diameter shafts on each end, mounted in one (1) inch ball bearing flange units each end.

Heavy duty torsion springs will be mounted under the bed to return arms.

Side arms will be one and three quarter (1 3/4) inch pipe.

Cross over pipe will be one and twelve (1 & 12) inch outside diameter pipe with performed radius each side.

Eighteen (18) inch extension at the front of the bed is required to protect the head roller.

Side arms shall be bent so that they are hidden below the top of the bed for protection.

A four (4) foot drive chain shall be used so that the hand crank is readily accessible.

A hand crank will be equipped with a special brake to stop it from freewheeling and locks the cover open.

3.2.7 ELECTRIC MOTOR OPERATED TWELVE (12) VOLT D.C. COVERS

Outside elevator tubes will be fabricated of four (4) inch by two (2) inch reinforced with one quarter (1/4) inch side plates.

Inside elevator tubes will be fabricated of three (3) inch by two and a half (2 1/4) inch steel tube with rack gear to drive the elevator up or down.

Head roller assembly will be fabricated of two (2) inch outside diameter tube with one (1) inch shafts each end.

Head Roller will be driven by a twelve (12) volt D.C. motor with chain drive and sealed one (1) inch ball bearings at each end with a chain drive guard.

The elevator will be driven up and down by the twelve (12) volt motor via rack and pinion gear with sealed pillow block bearings on each end and chain drive protected by a chain guard.

**SECTION 3
TECHNICAL SPECIFICATIONS**

TARPAULIN COVERS AND ACCESSORIES

The crossover pipe will be fabricated of one and a half (1 ½) inch tube of sixteen (16) gauge.

Material will be canvas of sixteen (16) ounce weight that is neoprene coated, nylon mesh type, nine (9) foot to six (6) foot long to cover a peaked load. It will be attached to the head roller and crossover pipe with double stitched pocket and clamped to each.

Torsion spring will be made from five eighths (5/8) inch diameter spring steel. Torsion spring assembly extension will be fabricated of three (3) inch pipe with heavy plate to attach to the frame.

The elevator control box will be eight (8) inch by eight (8) inch by four (4) inch PVC with all water tight fittings. Inside the elevator box will be two (2) sets of solenoids completely wired with remote control switch, motor, and battery wires.

3.3 GROUP III – REPAIR OF TARPS

3.3.1 REPAIRS LOCATIONS

The County may require the awarded bidder to perform repairs to existing tarpaulin covers and mechanisms at their facility or on County sites (listed below). The awarded bidder shall be equipped with portable equipment to perform such repairs.

Miami-Dade County Internal Services Department/Fleet Shop locations:

<i>Heavy Equipment Operations</i>			
Shop	Address	Phone #	Fax #
Heavy Equip Admin Office	8801 NW 58 th St. 33178	418-2727	591-8042
Shop 2-Truck Facility	6100 SW 87 th Ave., 33173	273-4125/4126	270-4912
Shop 3-Main	8801 NW 58 th St. 33178	591-9515 591-8132 591-8134	470-1613
Shop 3A-Northeast Facility	18701 NE 6 th Ave. 33179	652-0764	770-3142
Shop 3B-SW Facility	7900 SW 107 th Ave., 33173	279-5050 279-5051/ 270-2967	273-7418
Shop 3C-Const./Weld Facility	8801 NW 58 th St., 33178	477-1008 477-1101	499-5466
Shop 3D Facility 3D Tire Shop Facility	10820 SW 211 th St., 33189 10890 SW 211 th St., 33189	233-5297 251-0097,0150 (305) 969-4534	255-5345
Tire Shop Facility	8801 NW 58 th St., 33178	470-1769	468-2569
Floater, Facility	8801 NW 58 th St., 33178	591-9515	470-1613
Floater, Facility	8801 NW 58 th St., 33178	591-9515	470-1613

SECTION 3
TECHNICAL SPECIFICATIONS

TARPAULIN COVERS AND ACCESSORIES

Facility service hours are from 7:00 a.m. to 10:00 p.m. Awarded bidder shall provide services during regular business hours from 8:00 to 5:00 p.m.

3.3.2 REPAIRS HOURLY RATE

The hourly rate quoted shall be deemed to provide full compensation to the contractor for labor, equipment use, travel time, and any other element of cost or price. This rate is assumed to be at straight-time for all labor, except as otherwise noted. The contractor shall comply with minimum wage standards, and/or any other wage standards specifically set forth in this solicitation and resultant contract, and any other applicable laws of the State of Florida.

3.4 GROUP IV – PURCHASE PARTS FOR REPAIRS OF TARPS FOR TRUCKS

The County will purchase parts for existing and future additions to tarpaulin mechanisms.

3.5 GROUP V – REMOVAL, INSTALL AND/OR PURCHASE OF TARPS FOR TRAILERS

The awarded bidder may be required to remove existing tarp cover and install the 16 oz. heavy neoprene coated nylon mesh, 8' wide with nylon shock cards or Donovan Mighty Mesh or approved equal, with the same size and dimension of the tarp being removed. For all other size tarps, awarded bidder will fabricate and furnish. Price proposed shall include labor, grommets and shock cords.

3.6 GROUP VI – PURCHASE OF ADDITIONAL ITEMS

The additional items include but are not limited to:

Neoprene coated nylon mesh, heavy duty, Canvas, Olive Drab #10, 12 oz. Army Duck, Tarp vinyl coated waterproof 16-18 oz. Boat Cover Acrylic, water repellent 8, Shade Cloth Screen 40-70% shade black mesh, Shade Cloth Screen 60-70% shade. Tennis Windbreak Fabric, Green, Grommets every 18" w/ventilation holes and 1/4" x 2 Ft. short cord.

3.7 CLEAN-UP

All unusable materials and debris shall be removed from the premises at the end of each workday, and disposed of appropriately. Upon final completion, the successful bidder shall thoroughly clean up all areas where work has been involved as mutually agreed with the associated user department's project manager.

3.8 WORK ACCEPTANCE

This project will be inspected by an authorized representative of the County. This inspection shall be performed to determine acceptance of work, appropriate invoicing, and warranty conditions.

3.9 NOTIFICATION PRIOR TO COMMENCEMENT OF WORK SHALL BE FIVE (5) DAYS

The County will give a minimum lead time of five (5) calendar days to the bidder prior to the desired starting date for any specific assignment; provided however, that such notification shall be superseded by any emergency work that may be required in accordance with provisions included elsewhere in this solicitation and resultant contract. When possible, longer lead times will be given.

SECTION 3
TECHNICAL SPECIFICATIONS

TARPAULIN COVERS AND ACCESSORIES

3.10 COMPLETION OF WORK FROM DATE OF NOTICE TO PROCEED

The bidder shall state in its offer the number of calendar days from the date of the Notice to Proceed in which it will guarantee to complete the work, repair, and/or service. A verbal instruction from an authorized County representative shall constitute sufficient notice to the bidder to commence work. The completion date shall not exceed five (5) calendar days after the effective date of the Notice to Proceed.

All work shall be performed in accordance with good commercial practice. The work schedule and completion dates shall be adhered to by the bidder(s); except in such cases where the completion date will be delayed due to acts of nature, strikes, or other causes beyond the control of the bidder. In these cases, the bidder shall notify the County of the delays in advance of the original completion date so that a revised delivery schedule can be appropriately considered by the County.

Should the bidder(s) to whom the contract(s) is awarded fail to complete the work within the number of days as stated in its offer, or the "not-to-exceed" timeframe cited above, it is hereby agreed and understood that the County reserves the authority to cancel the contract with the bidder and to secure the services of another bidder to complete the work. If the County exercises this authority, the County shall be responsible for reimbursing the bidder for work which was completed and found acceptable to the County in accordance with the contract specifications. The County may, at its option, demand payment from the bidder, through an invoice or credit memo, for any additional costs over and beyond the original contract price which were incurred by the County as a result of having to secure the services of another bidder. If the incumbent bidder fails to honor this invoice or credit memo, the County may terminate the contract for default.

3.11 LABOR, MATERIALS, AND EQUIPMENT SHALL BE SUPPLIED BY THE BIDDER

The awarded bidder shall furnish all labor, material and equipment necessary for removal and installation of tarpaulin covers and accessories. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County.

SECTION 4
 BID SUBMITTAL FOR:

TARPAULIN COVERS AND ACCESSORIES

FIRM NAME: _____

Group I – Purchase with Installation of Tarps for Trucks

Item	Description	Estimated Quantities	Unit Price
1.	Manual Operated Tarp Cover for twenty-one (21) foot dump body trash truck, complete including installation. Manufactured by: Donovan Mighty Mesh Tarp Material or Approved Equal If bidding on an equal, please provide: Manufacturer _____ Make and Model No. _____	70	\$ _____ Ea.
2.	Electric Motor Operated Tarp Cover for twenty-one (21) foot dump body trash truck, including installation. Manufactured by: Donovan Mighty Mesh Tarp Material or Approved Equal If bidding on an equal, please provide: Manufacturer _____ Make and Model No. _____	50	\$ _____ Ea.
3.	Electric Motor Operated Tarp Cover for forty (40) cubic yard roll-off truck, including installation. Manufactured by: Donovan Mighty Mesh Tarp Material or Approved Equal If bidding on an equal, please provide: Manufacturer _____ Make and Model No. _____	40	\$ _____ Ea.

SECTION 4
 BID SUBMITTAL FOR:

TARPAULIN COVERS AND ACCESSORIES

FIRM NAME: _____

Group II – Purchase of Tarps for Trucks

Item	Description	Estimated Quantities	Unit Price
1.	Manual Operated Tarp Cover for twenty-one (21) foot dump body trash truck, complete including installation. Manufactured by: Donovan Mighty Mesh Tarp Material or Approved Equal If bidding on an equal, please provide: Manufacturer _____ Make and Model No. _____	5	\$ _____ Ea.
2.	Electric Motor Operated Tarp Cover for twenty-one (21) foot dump body trash truck, including installation. Manufactured by: Donovan Mighty Mesh Tarp Material or Approved Equal If bidding on an equal, please provide: Manufacturer _____ Make and Model No. _____	5	\$ _____ Ea.
3.	Electric Motor Operated Tarp Cover for forty (40) cubic yard roll-off truck, including installation. Manufactured by: Donovan Mighty Mesh Tarp Material or Approved Equal If bidding on an equal, please provide: Manufacturer _____ Make and Model No. _____	5	\$ _____ Ea.

SECTION 4
 BID SUBMITTAL FOR:

TARPAULIN COVERS AND ACCESSORIES

FIRM NAME: _____

Group III – Repair of Tarps

Item	Description	Estimated No. of Hours	Unit Price
1.	Repairs will include pricing for parts and labor to Tarp Cover Mechanism: Hourly Rate Bidder's repair facility: _____ _____ _____	540 Hrs.	\$ _____ Per Hour

Group IV – Purchase Parts for Repairs of Tarps for Trucks

Item	Description	Estimated Amount for Purchase of Parts (A)	Percentage Discount Offered (B)
1.	Purchase of Parts for Repairs of Tarps for Trucks Note: Price to the County will be calculated by using the formula: $A \times (100-B)$	\$92,500	_____ % Discount on Parts

SECTION 4
 BID SUBMITTAL FOR:

TARPAULIN COVERS AND ACCESSORIES

FIRM NAME: _____

Group V – Removal, Install and/or Purchase of Tarps for Trailers

Item	Description	Estimated Quantities for Removal, Installation, and Purchase	Unit Price
Tarp Cover removal, purchase and install, 16 oz. Heavy neoprene coated nylon mesh, with nylon shock cards.			
1.	14' tarp x 8' wide.	195	\$ Ea.
2.	16' tarp x 8' wide.	195	\$ Ea.
3.	18' tarp x 8' wide.	195	\$ Ea.
4.	20' tarp x 8' wide.	195	\$ Ea.
5.	23' tarp x 8' wide.	50	\$ Ea.
6.	24' tarp x 8' wide.	50	\$ Ea.
7.	25' tarp x 8' wide.	50	\$ Ea.
8.	Donovan Mighty Mesh Tarp or approved equal Approximately 40' 4" x 58" overall (40'4" x 46" where it attaches plus 12" of overhang flap) for Steco or Warren Transfer Trailer.	45	\$ Ea.
9.	For all other size tarps bidder will fabricate. Price proposed shall include: Labor, grommets and shock cords.	10,000 Sq. Yd.	\$ Sq. Yd.
Item	Description	Estimated Quantities for Purchase	Unit Price
Purchase of 16 oz. Heavy neoprene coated nylon mesh, with nylon shock cards.			
10.	14' tarp x 8' wide.	5	\$ Ea.
11.	16' tarp x 8' wide.	5	\$ Ea.
12.	18' tarp x 8' wide.	5	\$ Ea.
13.	20' tarp x 8' wide.	5	\$ Ea.

SECTION 4
BID SUBMITTAL FOR:

TARPAULIN COVERS AND ACCESSORIES

FIRM NAME: _____

14.	23' tarp x 8' wide.	5	\$ _____ Ea.
15.	24' tarp x 8' wide.	5	\$ _____ Ea.
16.	25' tarp x 8' wide.	5	\$ _____ Ea.
17.	Donovan Mighty Mesh Tarp or approved equal Approximately 40' 4" x 58" overall (40'4" x 46" where it attaches plus 12" of overhang flap) for Steco or Warren Transfer Trailer.	5	\$ _____ Ea.

**SECTION 4
BID SUBMITTAL FOR:**

TARPAULIN COVERS AND ACCESSORIES

FIRM NAME: _____

Group VI – Purchase of Additional Items

Item	Description	Estimated Quantities	Unit Price
1.	Neoprene coated nylon mesh, heavy duty.	50 Sq. Ft	\$ _____ Per Sq. Ft.
2.	Canvas, Olive Drab #10, 12 oz. Army Duck.	40 Sq.Ft.	\$ _____ Per Sq. Ft.
3.	Tarp vinyl coated waterproof 16-18 oz.	50 Sq. Ft.	\$ _____ Per Sq. Ft.
4.	Boat Cover Acrylic, water repellent 8.	50 Sq. Ft.	\$ _____ Per Sq. Ft.
5.	Shade Cloth Screen 40-70% shade black mesh.	50 Sq. Ft.	\$ _____ Per Sq. Ft.
6.	Shade Cloth Screen 60-70% shade.	75 Sq. Ft.	\$ _____ Per Sq. Ft.
7.	Tennis Windbreak Fabric, Green, Grommets every 18" w/ventilation holes.	100 Sq. Ft.	\$ _____ Per Sq. Ft.
8.	Additional Grommets installed on tarp.	500 Ea.	\$ _____ Ea.
9.	1/4" x 2 Ft. short cord.	50 Ea.	\$ _____ Ea.

SECTION 4
BID SUBMITTAL FOR:

TARPAULIN COVERS AND ACCESSORIES

FIRM NAME: _____

BIDDERS CHECKLIST	Please initial below as submitted:
<p>Pursuant to Section 2, Paragraph 2.4.2; provide two business references by completing the information below:</p> <p>1. Reference No. 1</p> <p>Company Name: _____</p> <p>Contact Person's Name: _____</p> <p>Phone Number: _____</p> <p>E-mail: _____</p> <p>2. Reference No. 2</p> <p>Company Name: _____</p> <p>Contact Person's Name: _____</p> <p>Phone Number: _____</p> <p>E-mail: _____</p>	<p>_____</p>

SECTION 4
BID SUBMITTAL FOR:

TARPAULIN COVERS AND ACCESSORIES

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____



TARPAULIN COVERS AND ACCESSORIES

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is _____.



TARPAULIN COVERS AND ACCESSORIES

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. ____-____/____/____/____/____

Prompt Payment Terms: ____% ____ days net ____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

*"By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract."

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX
AFFIDAVITS
FORMAL BIDS



Miami-Dade County
Internal Services Department
Procurement Management Division
Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No.: _____ Federal Employer Identification Number (FEIN): _____
Contract Title: _____

Affidavits and Legislation/ Governing Body

1. Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code	6. Miami-Dade County Vendor Obligation to County Section 2-8.1 of the County Code
2. Miami-Dade County Employment Disclosure County Ordinance No. 90-133, amending Section 2-8.1(c)(2) of the County Code	7. Miami-Dade County Code of Business Ethics Article 1, Section 2-8.1(f) and 2-11(b)(1) of the County Code through (d) and (g) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(a) of the County Code
3. Miami-Dade County Employment Drug-free Workplace Certification Section 2-8.1.2(b) of the County Code	8. Miami-Dade County Family Leave Article V of Chapter 11 of the County Code
4. Miami-Dade County Disability Non-Discrimination Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95	9. Miami-Dade County Living Wage Section 2-8.9 of the County Code
5. Miami-Dade County Debarment Disclosure Section 10.38 of the County Code	10. Miami-Dade County Domestic Leave and Reporting Article 8, Section 11A-60 11A-67 of the County Code

Printed Name of Affiant _____ Printed Title of Affiant _____ Signature of Affiant _____
Name of Firm _____ Date _____
Address of Firm _____ State _____ Zip Code _____

Notary Public Information

Notary Public - State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20 _____

by _____ He or she is personally known to me or has produced identification

Type of identification produced _____

Signature of Notary Public _____ Serial Number _____

Print or Stamp of Notary Public _____ Expiration Date _____ Notary Public Seal _____

SUBCONTRACTOR/SUPPLIER LISTING
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Respondent _____ FEIN # _____

On the 1st of the Month of _____, 20____, this form must be submitted as a separate sheet of paper by all subcontractors and suppliers who are performing or intend to perform any work under any contract of the County or Public Body. These subcontractors and suppliers shall be included in the listing. The listing shall be in accordance with the requirements of the County Code Sections 2-8.1, 2-8.8 and 10-34. The listing shall be submitted to the County Office of the Registrar of Contractors, 1000 Biscayne Blvd., Miami, Florida 33132. The listing shall be submitted to the County Office of the Registrar of Contractors, 1000 Biscayne Blvd., Miami, Florida 33132. The listing shall be submitted to the County Office of the Registrar of Contractors, 1000 Biscayne Blvd., Miami, Florida 33132.

A duly authorized representative of the County shall report the name, gender and ethnic origin of the owner and employees of all bid for subcontractors and suppliers. In the case of the County, it is to be noted that the name, gender, and ethnic information is not necessarily available at the time the contract is awarded. The contractor shall be responsible for providing this information to the County Office of the Registrar of Contractors, 1000 Biscayne Blvd., Miami, Florida 33132. (Please duplicate this form if additional space is needed.)

Principal Owner	Scope of Work to be Performed by Subcontractor/Supplier	Principal Owner (Enter the number of male and female owners by race/ethnicity)							Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)						
		Gender		Race/Ethnicity					Gender		Race/Ethnicity				
		M	F	White	Black	Hispanic	Asian	Other	M	F	White	Black	Hispanic	Asian	Other

Notwithstanding to the best of the knowledge and belief of the contractor, the information provided in this listing is true and accurate. This form may be submitted to the Registrar of Contractors, 1000 Biscayne Blvd., Miami, Florida 33132. The listing shall be submitted to the County Office of the Registrar of Contractors, 1000 Biscayne Blvd., Miami, Florida 33132.

Information provided in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Print Name _____ Print Title _____ Date _____