



BID No. 8073-1/20: Veterinary & Pharmaceutical Supplies

I. Purchasing Instructions:

A. Award Description

This contract was established for the purchase of veterinary pharmaceuticals, medical supplies, and related miscellaneous items. A pool of prequalified vendors was also established for emergency purchases of other items and services, to be obtained through subsequent spot market quotations.

GROUP 1: Veterinary Pharmaceutical Supplies – No award

GROUP 2: Medical Supplies – No award

GROUP 3: Miscellaneous Supplies – No award

GROUP 4: Emergency Purchases - Prequalification; Other Items and Services

B. Quotation Directives (RFQ): GROUP 4

1. Prequalified vendors will be invited to participate in spot market purchases as required by the County for specific items or service. When spot market purchases are initiated, pre-qualified vendors shall be invited to offer a fixed price for a specific individual purchase/work order, or a specific purchasing period.
2. The quotation will include the product details and/or the scope of work to be completed.
3. ALL quotations issued under this pre-qualification contract must utilize the current and active “terms and conditions” in place that includes the latest legislative changes. Please refer the Procurement Management link (<http://www.miamidade.gov/procurement/itb-terms-conditions.asp>) to retrieve that latest version of the current T&C's.

C. Quotation Procedures

1. Each item must be clearly identified on the quotation as to ‘NDC’ or ‘UPC’ number, dosage amount, packaging, size, and case weight, as requested, in order to be eligible for award. Use of terms such as, “As Spec” is unacceptable. Failure to provide this information may result in rejection of the offer.
2. All awarded vendors supplying controlled substances are to provide a Drug Enforcement Administration (DEA) Form No. 222, as required by law.

II. Awarded Vendors:

Vendor ID	Vendor Name	Address	Contact
364119108 -03	Intervet Inc.	10488 S. 136 Street, Omaha, NE. 68138	Patience Blink PH: 800-521-5767 x2402 FX: 402-593-2468 PATIENCE.BLINK@MERCK.COM
592507805 -01	J & E Office Supplies Inc.	7911 NW 72 Avenue, #110A, Medley, FL. 33166	Jaime Hernandez PH: 305 887-7339 FX: 305 882-1558 JEOFFICE@MINDSPRING.COM
570351450 -01	Merritt Veterinary Supplies, Inc.	1520 Pineview Road Columbia, SC. 29209	Lindy Landen PH: 803 695-1698 FX: 803 695-9189 LLANDEN@MERRITTVET.COM
412008897 -01	Patterson Veterinary Supply, Inc.	13631 Progress Blvd., Suite 100 Alachua, FL. 32615	Katherine Jarrell PH: 386 418-6700 FX: 386 418-6750 KATHERINE.JARRELL@WEBSTERVET.COM



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III. Special Notes/Instructions:

Emergency and other items acquired through spot market quotes will then be added to the contract via an award sheet addendum. Departments shall notify the Procurement Contracting Officer, upon completion of each award, to issue the addendum.

IV. Pool Contract Award Checklist:

The following is provided as a reminder of some important items that each department should check/ complete/ document prior to making an award.

- Check that vendor meets minimum requirements such as certifications or license requirements.
- If the contract has a Small Business preference, goal or is a set-aside, check that the recommended vendor is on the Small Business Division certification list.
(See www.miamidade.gov/business/reports-certification-list.asp)
- If the contract includes preferences (Local, Locally-Headquartered, Veteran's, and Small Business, as applicable), check that they were applied correctly.
- Obtain a signed Collusion Affidavit, and a signed Affirmation of Vendor Affidavits from the recommended vendor.
- In your notice to all participants of the quote results, copy the Clerk of the Board (clerkbcc@miamidade.gov) and include language advising the vendors that the Cone of Silence is lifted.
[Sample language: In accordance with the reference solicitation, and Section 2-8.4 of the Code of Miami-Dade County, you are hereby notified that the (_____ Dept. name _____) recommends award of this quote to: (_____ Company name _____). Provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-11.1(t) of the County Code.]
- **Allow a three (3) business day protest period** beginning the day after the award recommendation is posted with the Clerk, prior to completing award if applicable with your award value (over \$25K).

V. Event Log:

ADDENDA LOG			
Contract Number 8073-1/20			
ADDENDUM NO.	DATE ISSUED	DESCRIPTION	AGENT
1.	9/14/2012	Awarded vendor <u>Intervet Inc.</u> , FEIN 364119108-02, doing business as (d/b/a) <u>Intervet Schering Plough Animal Health</u> , changed their d/b/a to <u>Merck Animal Health</u> under FEIN 364119108-03.	Denis Chung
2.	12/12/2013	Awarded vendor Webster Veterinary Supply Inc. FEIN 412008897-01 changed name to Patterson Veterinary Supply Inc. FEIN 412008897-02.	M. Garofolo
3.	7/10/2014	ASD received an additional \$500,000 allocation through approved mod.	Denis Chung
4.	9/29/2014	ASD received an additional \$2,250,000 allocation through approved mod.	Denis Chung