



Contract No. 8803-1/21-1

Automotive Exterior and Interior Reconditioning and Repair - Pre-Qualification

ROADMAP

Contract Overview: The purpose of this contract is to establish a listing of Pre-qualified Vendors for future pricing competition for the purchase of vehicle exterior and interior reconditioning and/or interior repair or replacement services to include, but not be limited to: upholstery repair/replacement, carpet, headliner, door panel, rear deck, dashboard, and repair of seats. Automotive exterior and interior reconditioning services shall be performed as required at a Miami-Dade County facility or at the successful vendor's facility as required and specified by the applicable bid section. Routine exterior and interior cleaning services will not be required and shall not be performed under this contract.

Contract Term: 05/01/2016 – 04/30/2021
Procurement Contracting Officer: Debra Butler
Phone: 305-375-5663
Email: debra.butler@miamidade.gov

A. AWARDED VENDORS

| Vendor ID | Vendor Name | Groups | | | Contact Information | |
|--------------|--|--------|---|---|--|--|
| | | A | B | C | | |
| 650993249 01 | Advanced Body & Frame Inc | | | X | Albert Font afont27936@aol.com | Tel: 305-694-9560 Fax: 305-694-9569 |
| 010617664 01 | Auto Color & Collision Repair Inc | | | X | Zobeida R. Carricaburu autocolorcollision@gmail.com | Tel: 786-293-3100 Fax: 786-293-3444 |
| 141990546 01 | Just Right Carwash LLC | X | X | X | Abdy J. Hopkins info@justrightcarwash.com | Tel: 786-709-3019 Fax: 305-572-0706 |
| 770692325 01 | Speedy Tune Ups Corp | X | X | X | Elizabeth S. Cordero speedytuneups@yahoo.com | Tel: 305-644-4409 Fax: 305-644-5644 |
| 651144196 02 | Fleet Technology & Maintenance Corp dba Truck City Body Company | | | X | Sergio Aguirre sales@truckcityfla.com | Tel: 305-863-9208 Fax: 305-882-1700 |

B. SHOP LOCATIONS

LIGHT EQUIPMENT SHOPS

| Shop | Address | Telephone # |
|------------------------------|--|----------------|
| Shop 1 Main | 703 NW 25 th Street Miami, FL 33127 | (305) 638-6071 |
| Downtown Motor Pool | 201 NW 1 st Street Miami, FL 33128 | (305) 375-4053 |
| Police Headquarters | 9109 NW 25 th Street Miami, FL 33172 | (305) 471-2930 |
| South Dade Government Center | 10740 SW 211 th Street Miami, FL 33189 | (305) 251-3125 |
| Station 1 | 5975 Miami Lakes Drive Miami, FL 33014 | (305) 557-9844 |
| Station 2 | 2950 NW 83 rd Street Miami, FL 33147 | (305) 691-3134 |



| Shop | Address | Telephone # |
|-------------------|--|----------------|
| Station 5 | 7707 SW 117 th Avenue Miami, FL 33173 | (305) 271-5342 |
| Station 6 | 15665 Biscayne Boulevard Miami, FL 33160 | (305) 947-4429 |
| Station 8 | 10000 SW 142 nd Avenue Miami, FL 33186 | (305) 383-6820 |
| Station 9 | 18802 NW 27 th Avenue Miami, FL 33056 | N/A |
| Shop 2-Auto | 6100 SW 87 th Avenue Miami, FL 33173 | (305) 273-4127 |
| Shop 3-Auto | 8801 NW 58 th Street Miami, FL 33178 | (305) 470-1787 |
| New Car Get Ready | 2100 NW 41 st Street Miami, FL 33142 | (305) 633-7678 |

HEAVY EQUIPMENT SHOPS

| Shop | Address | Telephone # |
|----------------------|--|----------------|
| Shop 2-Truck | 6100 SW 87 th Avenue Miami, FL 33173 | (305) 273-4125 |
| Shop 3-Main | 8801 NW 58 th Street Miami, FL 33178 | (305) 591-9515 |
| Shop 3A-Northeast | 18701 NW 6 th Avenue Miami, FL 33179 | (305) 652-0764 |
| Shop 3B-Southwest | 7900 SW 107 th Avenue Miami, FL 33179 | (305) 279-5050 |
| Shop 3C-Const./Weld. | 8801 NW 58 th Street Miami, FL 33178 | (305) 477-1008 |
| Shop 3D | 10820 SW 211 th Street Miami, FL 33189 | (305) 233-5297 |

C. VEHICLE EXTERIOR AND INTERIOR SERVICES GROUPS (A) AND (B)

| Item # | Description |
|--------|---|
| 1 | Vehicles with One (1) Row of Seats |
| 2 | Vehicles with Two (2) Rows of Seats |
| 3 | Vehicles with Three (3) or Four (4) Rows of Seats |

D. VEHICLE INTERIOR REPAIR OR REFURBISHMENT SERVICES GROUP (C)

| Item # | Description |
|--------|--|
| 1 | Interior Refurbishment of Vehicles (Various Vehicle Types) |

E. QUOTING: Per Section 2.29 – 2.35

All individual Request for Quotes should be reviewed for applicable measures prior to advertising. All quotations issued must be registered with SBD at the following link: <https://intra3.miamidade.gov/ISD/SBD/Login.aspx>. This link officially places your project on the Cone of Silence Report. Additionally the Office of the Commission Auditor (OCA) shall be copied at oca@miamidade.gov when quote is issued.



The following Terms/Conditions are applicable to all Invitations to Quote (ITQs) issued under the contract. Applicable language (complete legislation or accurate reference to the solicitation and or legislation) should be included in each ITQ:

- | | |
|------------------------------|------------------------------------|
| 1. Cone of Silence | 4. Local Preference |
| 2. SBE Bid Preference | 5. Office of the Inspector General |
| 3. User Access Program (UAP) | 6. Insurance Compliance |

F. METHOD OF AWARD: Per Section 2.6

- Group A - Services performed at a County facility (on-site)
- Group B - Services performed at a Vendor's facility (off-site)
- Group C - Pre-qualification of vendors for subsequent Spot Market Purchases (Vehicle Interior Repair and Refurbishment Services) performed at Vendor's facility (off-site)

G. HOW TO APPLY BID AND LOCAL PREFERENCE TO QUOTES, IF APPLICABLE.

1. Bid preferences shall be given to bidders that are identified as certified SBE/Micro, **if applicable**. The bid preference shall be calculated and subtracted from the total quote price or item for evaluation purposes only. The bid preference is used only to calculate an amount to be used in evaluating the quote and does not affect the final awarded price.
2. Whenever a quote contains both, Bid Preference (SBE/Micro) and Local Preference, departments must apply the bid preference first. Follow the Administrative Guidelines stated in the solicitation/contract document with regard to the applicable measure. The preference should be applied as listed in the table below based on the estimated value of the project and whether or not a set-aside or preference measure is applicable:

| | SBE-MICRO Tier 1 | SBE-MICRO Tier 2 | SBE-MICRO Tier 3 |
|--|--------------------|-----------------------|---------------------|
| Set-Asides Up to \$100K (All SBE Goods and Services firms are eligible for Set-asides) | Bid Preference 10% | Bid Preference 5% | Bid Preference 0% |
| Set-Asides Over \$100K | \$100K-\$750K | \$750K to \$2 Million | \$2M to \$5 Million |
| Bid Preference up to \$100K (when not a set-aside) | Bid Preference 10% | Bid Preference 10% | Bid Preference 5% |
| Bid Preference over \$100K to \$1 Million | All Tiers 10% | | |
| Bid Preference Over \$1 Million | All Tiers 5% | | |

3. Whenever a quote contains both Local and Locally Headquartered Firms: If the apparent low bidder is a non-local firm and the locally headquartered firm prices are within 15% of the low bidder, department must proceed to apply locally headquartered preference and proceed with following the "Best and Final" (BAFO) process. Similarly, if a Local firm is the lowest bidder and a locally headquartered firm is within 5% of the local firm lowest price, department must proceed to apply locally headquartered preference and obtain the BAFO in accordance with Section 2-8.5 of the Miami-Dade County Code.



H. ITQ Pre-award Checklist

Prior to finalizing any ITQ award under this solicitation departments are reminded of the following:

- In accordance with ITB Section 1, paragraph and related legislation, obtain a signed Collusion Affidavit from the vendor being recommended for award.
- Confirm the recommended is responsible, including checking the pre-award compliance items listed @ <http://intra.miamidade.gov/procurement/vendor-compliance.asp>
- Verify there are no pending performance issued listed in the recommended Vendor's BTS profile.
- Include the Clerk of the Board (clerkbcc@miamidade.gov) (COB) in the written notice of ITQ results. (Sample language: "In accordance with the referenced ITQ solicitation, and Section 2-8.4 of the Code of Miami-Dade County, you are hereby notified that the _____ department recommends award of this ITQ No _____. Our provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-11.1(t) of the County Code.")
- Allow for the three (3) day protest period, beginning the day after the ITQ award recommendation is posted with the COB. Confirm with COB that no protest was filed prior to issuance of County PO.

I. Event Log

| No. | Date | Description | Agent |
|-----|------------|---|----------------------|
| 2 | 03/07/2018 | Added Miami-Dade Water and Sewer Department (WS) allocation of \$20,000 | Bonnie Taylor Wilson |
| 1 | 07/31/2018 | BPO, Roadmap | Bonnie Taylor Wilson |