

CCTV PIPELINE INSP EQUIP/REPAIR SVCS/SUPPLIES/PREQUALIFICATION

- I. The purpose of this contract is to provide a pool of pre-qualified vendors to purchase new units, parts, components, repair, calibration, inspection, supplies, services and maintenance agreements for various types of CCTV inspection equipment.

For the purposes of this solicitation the term "CCTV inspection equipment" is defined as an individual or grouping of various devices used in an industrial environment to inspect, and take pictures of the insides of various sizes of pipes so as to check for possible leaks and general condition.

Vendors are divided into two groups, Group A- Equipment; Parts; & Accessories and Group B - Technical Support, Service, & Maintenance

- II. Quote Procedures:

The County will solicit spot market quotation from qualified bidders on an as-needed basis.

When such spot market purchases are initiated, the pre-qualified vendors shall be invited to offer a fixed price for a specific individual purchase, or a specific maintenance or repair service. The vendor then offering the lowest fixed price shall be awarded the specific purchase. The award to one vendor does not preclude the awarded vendor from submitting spot market offers for other specific purchases.

All pre-qualified bidders will be solicited for price and availability of projects as needed. All individual Request for Quotes should be reviewed for applicable measures prior to advertising. All quotations issued must be registered with SBD at the following link: <https://intra3.miamidade.gov/ISD/SBD/Login.aspx> This link officially places your project on the Cone of Silence Report. Additionally the Office of the Commission Auditor (OCA) shall be copied at oca@miamidade.gov when quote is issued.

Emergency Purchases

A quote is not required for purchases under \$500.00; these purchases shall be based upon the availability of materials and geographic location of the vendor.

In the best interest of the County, for items either delivered by the vendor or picked-up from the vendor by authorized County personnel, the availability of the material, geographic location, and/or delivery time may be utilized as deciding factors for the basis of an award to a vendor when it is determined by a County department that a project is time sensitive to meet pre-established deadlines or it is an emergency situation. Vendor shall provide a copy of their local tax certificate identifying office / warehouse location.

Additional Work and/or Special Projects

Vendors shall not perform any additional work or special projects without first obtaining written approval from the authorized WASD project manager or his/her designee. In the event of additional work and/or special projects, the vendor must present a written proposal to perform the additional work to the Project Manager. The proposal shall provide justification for the necessity of the additional work. The relationship between the additional work and the awarded contract work must be clearly established by the vendor in its proposal. The vendor's written proposal must provide a detailed description of the work to be performed broken down by task and subtask. The proposal should also contain details on the level of effort, including hours, labor categories, etc., necessary to complete the additional work. The written proposal must detail the costs necessary to complete the additional work in a manner consistent with the contract. The written cost proposal must be based upon the hourly rates, unit costs or other cost elements submitted by the vendor in the vendor's original bid proposal submitted in response to this solicitation. Whenever possible, the cost proposal should be a firm, fixed cost to perform the required work. The firm fixed

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price should specifically reference and directly relate to costs submitted by the vendor in its original bid proposal. A payment schedule, tied to successful completion of tasks and subtasks, must be included. No additional work or special projects may commence without the M-DWASD written approval. If a vendor proceeds with additional work and/or special projects without written authorization, it shall be at the vendor's sole risk. The M-DWASD shall be under no obligation to pay for work done without such written approval.

III. Award Procedures:

All bidder(s) shall be notified of the award. The award date must be recorded so the cone of silence can officially be lifted. This step is accomplished by utilizing the same link used to originally post the quotations. The three (3) day protest period is applicable to all quotations.

IV. Applicable Ordinances for Quotations:

- 1) **Local Certified Service – Disabled Veteran** should be applied in accordance with Section 2-8.5.1 of the Miami-Dade County Code, a Local Certified Service Disabled Veteran Business Enterprise (VBE) shall receive a bid preference of 5% of the price bid (for the purpose of evaluation ONLY). A VBE who is also an SBE shall not receive the veteran's preference and shall be limited to any applicable SBE preferences. At the time of bid submission, the vendor must affirm in writing its compliance with the certification requirements of Section 295.187 of the Florida Statute and submit this affirmation and a copy of the actual certification along with the bid.
- 2) **Local Preference** <http://library.municode.com/index.aspx?clientId=10620&statelid=9&stateName=Florida>: (Section 2-8.5; also applicable to Broward County vendors)

Additionally, a Locally-Headquartered Business shall mean a Local Business as defined above which has a "principal place of business" in Miami-Dade County. "Principal place of business" means the *nerve center or the center of overall direction, control, and coordination of activities of the bidder*. If the bidder has only one business location, such business location shall be its principal place of business.

- 3) **Cone of Silence** <http://library.municode.com/index.aspx?clientId=10620&statelid=9&stateName=Florida>; (Section 2-11.1)
- UAP/Inspector General Fees** <http://library.municode.com/index.aspx?clientId=10620&statelid=9&stateName=Florida>; (Section 2-8.10)

V. How to Apply Bid and Local Preference to Quotes, if applicable:

- 1) Bid preferences shall be given to bidders that are identified as certified SBE/Micro, **if applicable**. The bid preference shall be calculated and subtracted from the total quote price or item for evaluation purposes only. The bid preference is used only to calculate an amount to be used in evaluating the quote and does not affect the final awarded price.
- 2) Whenever a quote contains both, Bid Preference (SBE/Micro) and Local Preference, departments must apply the bid preference first. Follow the Administrative Guidelines stated in the solicitation/contract document with regard to the applicable measure. The preference should be applied as listed in the table below based on the estimated value of the project and whether or not a set-aside or preference measure is applicable:

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	SBE-MICRO Tier 1	SBE-MICRO Tier 2	SBE-MICRO Tier 3
Set-Asides Up to \$100K (All SBE Goods and Services firms are eligible for Set-asides)	Bid Preference 10%	Bid Preference 5%	Bid Preference 0%
Set-Asides Over \$100K	\$100K-\$750K	\$750K to \$2 Million	\$2M to \$5 Million
Bid Preference up to \$100K (when not a set-aside)	Bid Preference 10%	Bid Preference 10%	Bid Preference 5%
Bid Preference over \$100K to \$1 Million	All Tiers 10%		
Bid Preference Over \$1 Million	All Tiers 5%		

- 3) Whenever a quote contains both Local and Locally Headquartered Firms: If the apparent low bidder is a non-local firm and the locally headquartered firm prices are within 15% of the low bidder, department must proceed to apply locally headquartered preference and proceed with following the “Best and Final” (BAFO) process. Similarly, if a Local firm is the lowest bidder and a locally headquartered firm is within 5% of the local firm lowest price, department must proceed to apply locally headquartered preference and obtain the BAFO in accordance with Section 2-8.5 of the Miami-Dade County Code.

VI. Pre-qualified Vendors:

Group	Vendor Name	Vendor #	Phone	Contact	Email
A - Equipment; Parts; & Accessories	Elxsi, Inc. (Also known as Cues)	942691593	(P) 407-849-0190 (F) 407-425-1569	Paul Stenzler	pauls@cuesinc.com
	**SPX Corporation (Also known as Pearpoint)	381016240	(P) 760-343-7350 (F) 760-343-7351	Paul Tiszai	paul.tiszai@spx.com
	**SPX has been in Non-compliance with insurance since 8/15/2011 and is inactive.				
B- Technical Support, Service, & Maintenance	Elxsi, Inc. (Also known as Cues)	942691593	(P) 407-784-90190 (F) 407-425-1569	Paul Stenzler	pauls@cuesinc.com

VII. Event Log:

<u>Event No.</u> ↓	<u>Date</u> ↓	<u>Event</u> ↓
1	7/29/13	Published original Contract Award Sheet.
2	6/3/14	Five year extension and \$1,625,000 in additional funds approved by the BCC (Item 8F11, R-508-14).
3	7/14/14	Revised Blanket Purchase Order and Contract Award Sheet to include approved changes. Changed name of this document from “Award Sheet Supplement” to “Roadmap”. Roadmap now includes revised “Cone of Silence” language and current “General Terms and Conditions” language.
4	10/20/16	Roadmap updated



ROADMAP
8913-3/14-3

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