OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Agenda Item No. 9(A)(2)

Date: June 18, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval to Modify Contract 9013-1/19, Office Trailers, Pre-qualification Pool

Resolution No. R-477-13

Recommendation

It is recommended that the Board of County Commissioners (Board) approve modification of *Contract 9013-1/19, Office Trailers, Pre-qualification Pool* to allocate $3,000,000.00 for the Community Action and Human Services Department.

Community Action and Human Services will use this contract for the purchase and installation of 17 trailers to be used as portable classrooms for the Head Start/Early Head Start program throughout the County. These units will be replacing County-owned modular units, which are included as part of the Interlocal Agreement by and between Miami-Dade County and the School Board of Miami-Dade County, currently in use as Head Start Classrooms. The existing units are no longer compliant with State, local, or Miami-Dade County Public Schools building codes, and do not conform with the requirements of Health and Human Services and the Department of Children and Families for Head Start facilities. Replacement of the units is required to comply with the terms of the Interlocal Agreement and to ensure the safety and security of the children. A request for quotations has been issued under the terms and conditions of the contract for the purchase of the units. It is also recommended that the County Mayor waive his veto authority to allow Community Action and Human Services to complete the installation of the trailers before the children begin the 2013-14 Head Start/ Early Head Start school year on August 19, 2013.

The units will replace classrooms at the following sites:

Charles R. Drew Elementary School, 1775 NW 60 Street, Miami, FL	2 Portable Classrooms
Fienberg/Fisher K-8 School, 1420 Washington Avenue, Miami Beach, FL	2 Portable Classrooms
Leisure City K-8 School, 14835 Fillmore Lane, Leisure City, FL	5 Portable Classrooms
Oak Grove Elementary School, 15640 NE 8 Avenue, North Miami Beach, FL	1 Portable Classroom
South Pointe Elementary School, 1050 4 Street, Miami Beach, FL	1 Portable Classroom
Treasure Island Elementary School, 7450 E. Treasure Drive, Miami Beach, FL	2 Portable Classrooms
Bunche Park Elementary School, 16001 Bunche Park Drive., Opa-Locka, FL	1 Portable Classroom
Carrie Meek/Westview Elementary School, 2101 NW 127 Street, Miami, FL	1 Portable Classroom
Nathan B. Young Elementary School, 14120 NW 24 Avenue, Miami, FL	2 Portable Classrooms

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The contract has an allocation of $524,000.00 for the five-year term, which expires on June 30, 2014, and is used by various County departments. Modification of this contract will increase the existing allocation by $3,000,000.

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Various	$524,000	$0	$524,000	Various	Various
Community Action and Human Services	$0	$3,000,000	$3,000,000	Bond Proceeds*	Shirley Almeida
TOTAL	**$524,000**	**$3,000,000**	**$3,524,000**		

*The debt service will be covered by federal funds (80 percent) and the General Fund (20 percent)

Track Record/Monitor

Shirley Almeida will be the contract manager for Community Action and Human Services. Lourdes Betancourt of the Internal Services Department is the Procurement Officer.

Pre-Qualified Vendors:

Vendors	Address	Principal
Advanced Modular Structures, Inc.	1911 NW 15 Street, Pompano Beach, FL	Gary M. Willis
McGrath Rent Corp	5700 Las Positas Road, Livermore, CA	Dennis C Kakures
Modular Space Corporation	1200 Swedesford Road, Berwyn, PA	Charles R. Paquin

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is provided pursuant to R-187-12.

Delegated Authority

The County Mayor or the County Mayor's designee has the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. The County Mayor or County Mayor's designee will also have the authority to exercise, at their discretion, contract modifications, options-to-renew, and other extensions in accordance with the terms and conditions of the pool contract.

Applicable Ordinances and Contract Measures

The two percent User Access Program provision applies and will be collected where permitted by funding source. The Local Preference Ordinance and Small Business Enterprise (SBE) bid preference will be applied at the time of spot market competition where permitted by funding source. A ten percent (10%) bid preference shall apply to contracts $1 million or less and five percent on contracts greater than $1 million. A SBE/Micro Business Enterprise must be certified for the type of goods and/or services the Enterprise provides in accordance with the applicable commodity codes for this contract. The Living Wage Ordinance does not apply.

Russell Benford
Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: June 18, 2013

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 9(A)(2)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 9(A)(2)
6-18-13

RESOLUTION NO. R-477-13

RESOLUTION AUTHORIZING MODIFICATION OF CONTRACT 9013-1/19 OFFICE TRAILERS - PREQUALIFICATION IN A TOTAL AMOUNT UP TO $3,000,000.00 FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes the modification of contract 9013-1/19 Office Trailers – Prequalification to add an additional $3,000,000.00 of spending authority for the purchase of goods and services.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to conduct spot bids, award subsequent contracts, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Section 3. This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise contract modifications, options-to-renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contracts.

The foregoing resolution was offered by Commissioner **Dennis C. Moss**, who moved its adoption. The motion was seconded by Commissioner **Lynda Bell** and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman			**aye**
Lynda Bell, Vice Chair			**aye**
Bruno A. Barreiro	**aye**	Esteban L. Bovo, Jr.	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**absent**	Barbara J. Jordan	**aye**
Jean Monestime	**aye**	Dennis C. Moss	**aye**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 18th day of June, 2013. This resolution shall become effective upon the earlier of (1) ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: ***Christopher Agrippa***
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal