



CONTRACT AWARD SHEET
DEPARTMENT OF PROCUREMENT MANAGEMENT
PURCHASING DIVISION

BPO # ABCW1000007

BID NO.: 9084-0/19

Previous Bid No.: N/A

TITLE: Pre-qualification of Vendors for the Purchase of Trained Canines.

COMMODITY CODE NO.: 040-30

LIVING WAGE APPLIES:
 YES (X) NO

CONTRACT PERIOD: October 1, 2009 **through** September 30, 2019

AWARD BASED ON MEASURES
(X) Local Preference
Bid Preference: (X) SBE/Micro

A. Rodriguez
SR.PROCUREMENT AGENT
PHONE: 305-375-4258

PART #1: VENDOR AWARDED

F.E.I.N.: 650184884 – 02
VENDOR: Metro Dade K-9 Guard Dog Services
STREET: 17940 SW 168 St
CITY/STATE/ZIP: Miami, FL. 33187
F.O.B. TERMS: N/A
PAYMENT TERMS: Per contract
DELIVERY: N/A
TOLL FREE PHONE # 800-965-0059
PHONE: 305-378-9035
FAX: 800-965-0023
E-MAIL: k9services@bellsouth.net
CONTACT PERSON: Maria Guzman

PART #2 ITEMS AWARDED - ROADMAP

1. Determine the need for a dog.
2. Write specifications,
 - Breed of dog needed
 - Approximate age
 - Amount and Type of Training
3. Establish scoring sheet
 - Appearance
 - Temperament
 - Drive
 - Agility
 - Obedience
4. Issue Request for Quote (RFQ) to all of the pre-approved bidders on the contract.
 - Include the written specifications (item #2).
 - Time and place the evaluation is to take place.
 - Address where to send the two envelopes (one with dog's statistics, second with price).
 - County's 'Cone of Silence' begins
5. Examine/score each dog and information provided by vendor in first envelope.
6. Determine highest scored dog
 - If a bidder is a Certified Small Business Enterprise (SBE)/ Micro business, add 10% of their total evaluation points to their score.
 - If the highest scored vendor is not from Miami-Dade or Broward Counties (i.e. non-local) **and** a local vendor is within 5% of their score, the award recommendation will be made to the local vendor.
7. Open the second envelope (pricing) of the highest scored dog. If price exceeds County's budget for the purchase open second highest rated dog's price envelope (continue until a price is found within County's budget)
8. Issue release document for highest scored dog within budgeted amount.
 - County's 'Cone of Silence' is lifted

Record Keeping

At a minimum, the user department's procurement records for each canine purchase should consist of;

- A copy of the RFQ
- A copy of the information provided in envelope #1 by each bidder
- Copies of the scoring sheets used by the evaluator(s)
- Pricing documentation (envelopes #2)
- Copy of the contract release document.

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PART #3: AWARD INFORMATION

BCC (X) DPM AWARD DATE: 8/14/09

AGENDA ITEM #: N/A

PURCHASING DIVISION RELEASE DATE: 9/22/09

OTR YEAR: N/A

ADDITIONAL ITEMS ALLOWED: By DPM quote

SPECIAL CONDITIONS: N/A

TOTAL CONTRACT VALUE: \$240,000.00

<u>USER DEPARTMENT(S)</u>	<u>DOLLAR ALLOCATED</u>	<u>USER DEPARTMENT(S)</u>	<u>DOLLAR ALLOCATED</u>
M-D Police	\$240,000.00		\$