MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

TITLE:
TELECOMMUNICATION SERVICES, EQUIPMENT, AND MATERIALS
PRE-QUALIFICATION POOL

THE FOLLOWING ARE REQUIREMENTS OF THIS BID, AS NOTED BELOW:

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<th>Requirement</th>
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<tr>
<td>BID DEPOSIT AND PERFORMANCE BOND</td>
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<td>CATALOGUE AND LISTS</td>
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<td>CERTIFICATE OF COMPETENCY</td>
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<td>EQUIPMENT LIST</td>
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<td>EXPEDITED PURCHASING PROGRAM (EPP)</td>
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FOR INFORMATION CONTACT:
J.C. Romano, Procurement Contracting Officer II
at (305) 375-4262, or via e-mail at: jromano@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

MIAMI-DADE COUNTY
DEPARTMENT OF PROCUREMENT MANAGEMENT

FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE ON PAGE 51 OF SECTION 4, BID SUBMITTAL FORM SHALL RENDER THE VENDOR INELIGIBLE FOR LOCAL PREFERENCE

FAILURE TO SIGN PAGE 52 OF SECTION 4, BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE
INVITATION TO BID

Bid Number: 9234-3/18

TELECOMMUNICATION SERVICES, EQUIPMENT, AND MATERIALS
PRE-QUALIFICATION POOL

Procurement Contracting Officer II: J.C. Romano

Bids will be accepted until 2:00 p.m. on Wednesday, September 28, 2011

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney’s Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

• FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.

• THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY VENDOR RESPONDING TO THIS SOLICITATION
1.1. Definitions

Bid - shall refer to any offer(s) submitted in response to this solicitation.

Bidder - shall refer to anyone submitting a Bid in response to this solicitation.

Bid Solicitation - shall mean this solicitation documentation, including any and all addenda.

Bid Submittal Form - defines the requirement of items to be purchased, and must be completed and submitted with Bid. The Bidder shall indicate its name in the appropriate space on each page.

County - shall refer to Miami-Dade County, Florida.

DPM - shall refer to Miami-Dade County's Department of Procurement Management.

Enrolled Vendor - shall refer to a firm that has completed the necessary documentation in order to receive Bid notifications from the County.

Registered Vendor - shall refer to a firm that has completed the Miami-Dade County Business Entity Registration Application and has satisfied all requirements to enter into business agreements with the County.

The Vendor Registration Package - shall refer to the Business Entity Registration Application.

For additional information about on-line vendor enrollment or vendor registration contact the Business Entity Registration Package at 1111 W. 52nd Street, 13th Floor, Miami, FL 33126, Phone 305-375-5773. Vendors can enroll online and obtain forms to register by visiting our web site at www.miamidade.gov/dpm.

1.2. Instructions to Bidders

A. Bidder Qualification

It is the policy of the County to encourage full and open competition among all qualified vendors. All vendors regularly engaged in the type of work specified in the Bid Solicitation are encouraged to submit Bids. Vendors may enroll with the County to be included on a notification list for selected categories of goods and services. To be eligible for award of a contract (including small purchase orders), Bidders must become a Registered Vendor. Only Registered Vendors can be awarded County contracts. Vendors are required to register with the County by contacting the Vendor Assistance Unit. The County endeavors to obtain the participation of all qualified small business enterprises. For information and to apply for certification, contact the Department of Small Business Development at 1111 W. 52nd Street, 13th Floor, Miami, FL 33126, or telephone at 305-375-5773. County employees and board members wishing to do business with the County are referred to Section 21.11 of the Miami-Dade County Code relating to Conflict of Interest and Code of Ethics.

B. Vendor Registration

To be recommended for award, the County requires that vendors complete a Miami-Dade County Vendor Registration Package. Effective January 1, 2009, a new Vendor Registration Package, including a Uniform Affidavit Packet (Affidavit form), must be completed by vendors and returned to the Department of Procurement Management (DPM), Vendor Assistance Unit, within fourteen (14) days of notification of the intent to recommend for award. In the event the Vendor Registration Package is not properly completed and returned within the specified time, the County may in its sole discretion, award to the next lowest responsible, reasonable Bidder. The Bidder is responsible for obtaining the Vendor Registration Package, including all affidavits by downloading from the DPM website at www.miamidade.gov or from the Vendor Assistance Unit at 1111 W. 52nd Street, 13th Floor, Miami, FL 33126.

Bidders are required to affirm that all information submitted with the Vendor Registration Package is current, complete, and accurate, at the time they submit a response to a Bid Solicitation, by completing the provided Affirmation of Vendor Affidavit form.

To become a Registered Vendor with Miami-Dade County, the vendor confirms its knowledge of and commitment to comply with the following:

1. Miami-Dade County Ownership Disclosure Affidavit

(Sec. 21.11 of the County Code)

2. Miami-Dade County Employment Disclosure Affidavit

(County Ordinance No. 90-135, amending Section 2-B-1-69(1)(2) of the County Code)

3. Miami-Dade County Employment Drug-free Workplace Certification

(Section 2-B-1-69(1)(2) of the County Code)

4. Miami-Dade Disability and Non-discrimination Affidavit

(Article 1, Section 2-B-1.5. Resolution R1992-01 Amending R-2365-04)

5. Miami-Dade County Debarment Disclosure Affidavit

(Section 10.30 of the County Code)

6. Miami-Dade County Vendor Obligation to County Affidavit

(Section 2-B-1.8 of the County Code)

7. Miami-Dade County Code of Business Ethics Affidavit

(Article 1, Section 2-B-1.8 and 2-B-1.9 of the County Code through 2-B-1.9 of the County Code and County Ordinance No. 90-135 amending Section 2-B-1-69(2) of the County Code)

8. Miami-Dade County Family Leave Affidavit

(Article V of Chapter 11 of the County Code)

9. Miami-Dade County Living Wage Affidavit

(Section 2-B-1.9 of the County Code)

10. Miami-Dade County Domestic Leave and Repaying Affidavit

(Section 2-B-1.9 of the County Code)

11. Subcontracting Practices

(Ordinance 97-15)

12. Subcontractor/Supplier Listing

(Ordinance 97-154)

13. Environmentally Acceptable Packaging

(Policy 97-155)

14. W-9 and 1099 Forms

The vendor must furnish these forms as required by the Internal Revenue Service.

15. Social Security Number

In order to establish a file for your file, you must provide your federal Employer Identification Number (EIN). If no EIN exists, the Social Security Number or the owner or individual must be provided. This number becomes your "County Vendor Number." To comply with Section 119.0711 of the Florida Statutes relating to the collection of an individual's Social Security Number, be aware that DPM requests the Social Security Number for the following purposes:

- Identification of individual account records
- To make payments to individual or vendor for goods and services provided to Miami-Dade County
- Tax reporting purposes
- To provide a unique identifier in the vendor database that may be used for searching and sorting departmental records.


Pursuant to Section 2-D-1076 of the County Code.

17. Small Business Enterprises

The County endeavors to obtain the participation of all small business enterprises pursuant to Sections 2-B-2, 2-B-2.1 and 2-B-2.4 of the County Code and Title 49 of the Code of Federal Regulations.

18. Antitrust Laws

By acceptance of any contract, the vendor agrees to comply with all antitrust laws of the United States and the State of Florida.

C. Public Entity Crimes

To be eligible for award of a contract, firms wishing to do business with the County must comply with the following:
Pursuant to Section 287.1332(2)(a) of the Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit Bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 of the Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

D. Request for Additional Information
1. Pursuant to Section 2-11.16 of the County Code, all Bid Solicitations, once advertised and until an award recommendation has been forwarded to the appropriate authority are under the “Cone of Silence”. Any communication or inquiries, except for clarification of process or procedure already contained in the solicitation, are to be made in writing to the attention of the Procurement Agent identified on the front page of the solicitation. Such inquiries or request for information shall be submitted to the procurement agent in writing and shall contain the requester’s name, address, and telephone number. If transmitted by facsimile, the request should also include a cover sheet with Bidder’s facsimile number. The requestor must also file a copy of this written request with the Clerk of the Board, 111 NW 1st Street, 17th Floor, suite 202, Miami, Florida 33128-1883 or email clerkboc@miamidade.gov.

2. The Department of Procurement Management may issue an addendum in response to any inquiry received, prior to Bid opening, which changes, adds to or clarifies the terms, provisions or requirements of the solicitation. The Bidder should not rely on any representation, statement or explanation whether written or verbal, other than those made in this Bid Solicitation document or in any addenda issued. Where there appears to be a conflict between this Bid Solicitation and any addenda, the last addendum issued shall prevail.

3. It is the Bidder’s responsibility to ensure receipt of all addenda, and any accompanying documentation. The Bidder is required to submit with its Bid a signed “Acknowledgment of Addenda” form, when any addenda have been issued.

E. Contents of Bid Solicitation and Bidders’ Responsibilities
1. It is the responsibility of the Bidder to become thoroughly familiar with the Bid requirements, terms and conditions of this solicitation. Pleas of ignorance by the Bidder of conditions that exist or that may exist will not be accepted as a basis for varying the requirements of the County, or the compensation to be paid to the Bidder.

2. In the event a Bidder wishes to protest any part of the General Conditions, Special Conditions, or Technical Specifications contained in the Bid Solicitation it must file a notice of protest in writing with the issuing department no later than 48 hours prior to the Bid opening date and hour specified in the solicitation. Failure to file a timely notice of protest will constitute a waiver of proceedings.

3. This solicitation is subject to all legal requirements contained in the applicable County Ordinances, Administrative Orders, Resolutions, as well as all applicable State and Federal Statutes. Where conflict exists between this Bid Solicitation and these legal requirements, the authority shall prevail in the following order: Federal, State and local.

4. It is the responsibility of the Bidder/Proposer, prior to conducting any lobbying regarding this solicitation to file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder/Proposer. The Bidder/Proposer shall also file a form with the Clerk of the Board at the point in time at which a lobbyist is no longer authorized to represent said Bidder/Proposer. Failure of a Bidder/Proposer to file the appropriate form required, in relation to each solicitation, may be considered as evidence that the Bidder/Proposer is not a responsible contractor.

F. Change or Withdrawal of Bids
1. Changes to Bid - Prior to the scheduled Bid opening a Bidder may change its Bid by submitting a new Bid, (as indicated on the cover page) with a letter in writing on the firms letterhead, signed by an authorized agent stating that the new submittal replaces the original submittal. The new submittal shall contain the letter and all information as required for submitting the original Bid. No changes to a Bid will be accepted after the Bid has been opened.

2. Withdrawal of Bid – A Bid shall be irrevocable unless the Bid is withdrawn as provided herein. Only a written letter received by DPM prior to the Bid opening date may withdraw a Bid. A Bid may also be withdrawn ninety (90) days after the Bid has been opened and prior to award, by submitting a letter to the contact person identified on the front cover of this Bid Solicitation. The withdrawal letter must be on company letterhead and signed by an authorized agent of the Bidder.

G. Conflicts Within the Bid Solicitation
Where there appears to be a conflict between the General Terms and Conditions, Special Conditions, the Technical Specifications, the Bid Submittal Section, or any addendum issued, the order of precedence shall be: the last addendum issued, the Bid Submittal Section, the Technical Specifications, the Special Conditions, and then the General Terms and Conditions.

H. Prompt Payment Terms
1. It is the policy of Miami-Dade County that payment for all purchases by County agencies and the Public Health Trust shall be made in a timely manner and that interest payments be made on late payments. In accordance with Florida Statutes Section 218.74 and Section 2-8.1.4 of the Miami-Dade County Code, the time at which payment shall be due from the County or the Public Health Trust shall be forty-five (45) days from receipt of a proper invoice. The time at which payment shall be due to small businesses shall be thirty (30) days from receipt of a proper invoice. All payments due from the County or the Public Health Trust, and not made within the time specified by this section, shall bear interest from thirty (30) days after the due date at the rate of one percent (1%) per month on the unpaid balance. Further, proceedings to resolve disputes for payment of obligations shall be concluded by final written decision of the County Manager, or his or her designee(s), not later than sixty (60) days after the date on which the proper invoice was received by the County or the Public Health Trust.

2. The Bidder may offer cash discounts for prompt payments; however, such discounts will not be considered in determining the lowest price during bid evaluation. Bidders are requested to provide prompt payment terms in the space provided on the Bid submittal signature page of the solicitation.

1.3. PREPARATION OF BIDS
A. The Bid submittal form defines requirements of items to be purchased, and must be completed and submitted with the Bid. Use of any other form will result in the rejection of the Bidder’s offer.

B. The Bid submittal form must be legible. Bidders shall use typewriter, computer or ink. All changes must be crossed out and initialed in ink. Failure to comply with these requirements may cause the Bid to be rejected.

C. An authorized agent of the Bidder’s firm must sign the Bid submittal form. FAILURE TO SIGN THE SUBMISSION FORM SHALL RENDER THE BID NON-RESPONSIVE.

D. The Bidder may be considered non-responsive if bids are conditioned to modifications, changes, or revisions to the terms and conditions of this solicitation.

E. The Bidder may submit alternate Bid(s) for the same solicitation provided that such offer is allowable under the terms and conditions. The alternate Bid must meet or exceed the minimum requirements and be submitted on a separate Bid submittal marked “Alternate Bid”.

F. When there is a discrepancy between the unit prices and any extended prices, the unit prices will prevail.

G. An optional electronic submittal shall not be considered a part of the bid if it differs in any respect from the required manual submittal in the original hard copy.

1.4. CANCELLATION OF BID SOLICITATION
Miami-Dade County reserves the right to cancel, in whole or in part, any invitation to Bid when it is in the best interest of the County.
1.5. AWARD OF BID SOLICITATION
A. This Bid may be awarded to the responsible Bidder meeting all requirements set forth in the solicitation. The County reserves the right to reject any and all Bids, in whole or in part, in its sole discretion, to re-advertise for all or any part of this Bid Solicitation as deemed in its best interest. The County shall be the sole judge of its best interest.
B. When there are multiple line items in a solicitation, the County reserves the right to award on an individual item basis, any combination of items, total low Bid or in whichever manner deemed in the best interest of the County.
C. The County reserves the right to negotiate prices with the low bidder, provided that the scope of work of this solicitation remains the same.
D. Award of this Bid Solicitation will be made in the event that suppliers have submitted the Miami-Dade County Business Entity Registration Application and that satisfy all necessary legal requirements to do business with Miami-Dade County. Firms domiciled in Miami-Dade County must present a copy of their Miami-Dade County Issued Local Business Tax Receipt.
E. Pursuant to County Code Section 2-8.1(g), the Bidder’s performance as a prime contractor or subcontractor on previous County contracts shall be taken into account in evaluating the Bid received for this Bid Solicitation.
F. To obtain a copy of the Bid tabulation, Bidder(s) shall submit an appropriately sized self-addressed stamped envelope or make a request by e-mail. Bid results will not be given by telephone or facsimile.
G. The Bid Solicitation, any addenda and/or project executed modifications, the purchase order, and any change order(s) shall constitute the contract.
H. In accordance with Resolution R-1574-88, the Director of DFM will decide all tie Bids.
I. Award of this Bid may be predicated on compliance with and submission of all required documents as stipulated in the Bid Solicitation.
J. The County reserves the right to request and evaluate additional information from any bidder after the submission deadline as the County deems necessary.

1.6. CONTRACT EXTENSION
A. The County reserves the right to extend the contract for up to one hundred-eighty (180) calendar days beyond the current contract period and will notify the contractor in writing of the extension.
B. This contract may be extended beyond the initial one hundred-eighty (180) day extension upon mutual agreement between the County and the successful Bidder(s) upon approval by the Board of County Commissioners.

1.7. WARRANTY
All warranties express and implied, shall be made available to the County for goods and services covered by this Bid Solicitation. All goods furnished shall be fully guaranteed by the successful Bidder against defects and workmanship. At no expense to the County, the successful Bidder shall correct any and all apparent and latent defects that may occur within the manufacturer’s standard warranty. The Special Conditions of the Bid Solicitation may supersede the manufacturer’s standard warranty.

1.8. ESTIMATED QUANTITIES
Estimated quantities or dollars are for Bidder’s guidance only. (a) estimates are based on the County’s anticipated needs and usage during a previous contract period and, (b) the County may use these estimates to determine the low Bidder. Estimated quantities do not contemplate to include overhead, additional quantities, or any quantities ordered by other government, quasi-government or non-profit entities utilizing this contract under the Joint Purchase Program of the County (Joint Access Program (JAP) referenced in Section 2.21 of this contract solicitation and the resulting contract, if that section is present in this solicitation document. No guarantee is expressed or implied as to quantities or dollars that will be used during the contract period. The County is not obligated to place any order for the given amount referred to in the award of this Bid Solicitation.

1.9. NON-EXCLUSIVITY
It is the intent of the County to enter into an agreement with the successful Bidder that will satisfy its needs as described herein. However, the County reserves the right to determine in its best interest to perform, or cause to be performed, the work and services, or any portion thereof, herein described in any manner it sees fit, including but not limited to award of other contracts, use of any contractor, or perform the work with its own employees.

1.10. LOCAL PREFERENCE
The award of competitive bids subject to Section 2 of the Miami-Dade County Local Business Tax Receipt, which, except where contrary to federal and state law, or any other funding source requirements, provides for preference to be given to local businesses. A local business shall be defined as:

1. a business that has a valid Miami-Dade County Business Entity Registration Application, and is not a government entity.
2. a business that has a physical business address located within the limits of Miami-Dade County from which the vendor operates or performs business.
3. a business that contributes to the economic development and well-being of Miami-Dade County.

When there is a responsive bid from a Miami-Dade County business within 10% of the lowest bid submitted by a responsive non-local business, the local business and the non-local low bidder shall have the opportunity to submit a best and final bid equal to or lower than the amount of the low bid previously submitted by the non-local business.

At this time, there is an interlocal agreement in effect between Miami-Dade and Broward Counties until September 2011. Therefore, a vendor which meets the requirements of (1), (2) and (3) above for Broward County shall be considered a local business pursuant to this Section.

1.11. CONTINUATION OF WORK
Any work that commences prior to and will extend beyond the expiration date of the current contract period shall, unless terminated by mutual written agreement between the County and the successful Bidder, continue until completion at the same prices, terms and conditions.

1.12. BID PROTEST
A recommendation for contract award or rejection of award may be protested by a Bidder in accordance with the procedures contained in Sections 2-8.3 and 2-8.4 of the County Code, as amended, and as established in Administrative Order No.5-21.
SECTION 1
GENERAL TERMS AND CONDITIONS

1.13. LAWS AND REGULATIONS
The successful Bidder shall comply with all laws and regulations applicable to the providing of the goods and/or services specified in this Bid Solicitation. The Bidder shall comply with all federal, state and local laws that may affect the goods and/or services offered.

1.14. LICENSES, PERMITS AND FEES
The awarded bidder(s) shall hold all licenses and/or certifications, obtain and pay for all permits and/or inspections, and comply with all laws, ordinances, regulations and building code requirements applicable to the work required herein. Damages, penalties, and/or fines imposed on the County or an awarded bidder for failure to obtain and maintain required licenses, certifications, permits and/or inspections shall be borne by said awarded bidder.

1.15. SUBCONTRACTING
Unless otherwise specified in the Bid Solicitation, the successful Bidder shall not subcontract any portion of the work without the prior written consent of the County. The ability to subcontract may be further limited by the Special Conditions. Subcontracting without the prior consent of the County may result in termination of the contract for default. When Subcontracting is allowed the Bidder shall comply with County Resolution No. 1534-93, Section 10-34 of the County Code and County Ordinance No. 97-35.

1.16. ASSIGNMENT
The successful Bidder shall not assign, transfer, hypothecate, or otherwise dispose of this contract, including any rights, title or interest therein, or its power to execute such contract to any person, company or corporation without the prior written consent of the County.

1.17. DELIVERY
Unless otherwise specified in the Bid Solicitation, prices quoted shall be F.O.B. Destination. Freight shall be included in the proposed price.

1.18. RESPONSIBILITY AS EMPLOYER
The employee(s) of the successful Bidder shall be considered to be at all times its employee(s), and not an employee(s) or agent(s) of the County or any of its departments. The successful Bidder shall provide competent and physically qualified employee(s) capable of performing the work as required. The County may require the successful Bidder to remove any employee(s) deemed unacceptable. All employees of the successful Bidder shall wear proper identification.

1.19. INDEMNIFICATION
The successful Bidder shall indemnify and hold harmless the County and its officers, employees, agents and Instrumentalities from any and all liability, losses or damages, including attorney’s fees and costs of defense, which the County or its officers, employees, agents or Instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of the contract by the successful Bidder or its employees, agents, servants, partners, principals or subcontractors. The successful Bidder shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney’s fees which may be incurred therein. The successful Bidder expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the successful Bidder shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and Instrumentalities as herein provided.

1.20. COLLUSION
A contractor recommended for award as the result of a competitive solicitation for any County purchases of supplies, materials and services (including professional services, other than professional architectural, engineering and other services subject to Sec. 2-10.4 and Sec. 287.055 Fla Stats.), purchase, lease, permit, concession or management agreement shall, within five (5) business days of the filing of such recommendation, submit an affidavit under the penalty of perjury, on a form provided by the County: stating either that the contractor is not related to any of the other parties bidding in the competitive solicitation or identifying all related parties, as defined in this Section, which bid in the solicitation; and attesting that the contractor’s proposal is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and that the contractor has not, directly or indirectly, induced or solicited any other proposer to put in a sham proposal, or any other person, firm, or corporation to refrain from proposing, and that the proposer has not in any manner sought by collusion to secure to the proposer an advantage over any other proposer. In the event a recommended contractor identifies related parties in the competitive solicitation its bid shall be presumed to be collusive and the recommended contractor shall be ineligible for award unless that presumption is rebutted in accordance with the provisions of Sec. 2-8.1.1. Any person or entity that fails to submit the required affidavit shall be ineligible for contract award.

A. The Collusion Affidavit will be included in all solicitations and will be requested from bidders/proposers once bids/proposals are received and evaluated.

B. Failure to provide a Collusion Affidavit within 5 business days after the recommendation to award has been filed with the Clerk of the Board shall cause for the contractor to forfeit their bid bond.

1.21. MODIFICATION OF CONTRACT
The contract may be modified by mutual consent, in writing through the issuance of an amendment to the contract, purchase order, change order or award sheet, as appropriate.

1.22. TERMINATION FOR CONVENIENCE
The County, at its sole discretion, reserves the right to terminate this contract without cause upon thirty (30) days written notice. Upon receipt of such notice, the successful Bidder shall not incur any additional costs under this contract. The County shall be liable only for reasonable costs incurred by the successful Bidder prior to notice of termination. The County shall be the sole judge of “reasonable costs.”

1.23. TERMINATION FOR DEFAULT
The County reserves the right to terminate this contract, in part or in whole, or place the vendor on probation in the event the successful Bidder fails to perform in accordance with the terms and conditions stated herein. The County further reserves the right to suspend or debar the successful Bidder in accordance with the appropriate County ordinances, resolutions and/or administrative orders. The vendor will be notified by letter of the County’s intent to terminate. In the event of termination for default, the County may procure the required goods and services from any source and use any method deemed in its best interest. All reprocurement cost shall be borne by the successful Bidder.

1.24. FRAUD AND MISREPRESENTATION
Pursuant to Section 2-8.1.1 of the Miami-Dade County Code, any individual, corporation or other entity that attempts to meet its contractual obligations with the County through fraud, misrepresentation or material misstatement, may be debarred for up to five (5) years. The County as a further sanction may terminate or cancel any other contracts with such individual, corporation or entity. Such individual or entity shall be responsible for all direct or indirect costs associated with termination or cancellation, including attorney’s fees.

1.25. ACCESS TO RECORDS
The County reserves the right to require the Contractor to submit to an audit by Audit and Management Services, the Commission Auditor, or other auditor of the County’s choosing at the Contractor’s expense. The Contractor shall provide access to all of its records, which relate directly or indirectly to this Agreement at its place of business during regular business hours. The Contractor shall retain all records pertaining to this Agreement and upon request make them available to the County for three years following expiration of the Agreement. The Contractor agrees to provide such assistance as may be necessary to facilitate the review or audit by the County to ensure compliance with applicable accounting and financial standards.

5/25/2011

Revised 5/25/11
1.26 OFFICE OF THE INSPECTOR GENERAL
Miami-Dade County has established the Office of the Inspector General, which is authorized and empowered to review past, present, and proposed County and Public Health Trust programs, contracts, transactions, accounts, records and programs. The Inspector General (IG) has the power to subpoena witnesses, administer oaths, require the production of records and monitor existing projects and programs. The Inspector General may, on a random basis, perform audits on all County contracts. The cost of random audits shall be incorporated into the contract price of all contracts and shall be one quarter (1/4) of one (1) percent of the contract price, except as otherwise provided in Section 2-1075 of the County Code.

1.27 PRE-AWARD INSPECTION
The County may conduct a pre-award inspection of the bidder's site or hold a pre-award qualification hearing to determine if the bidder is capable of performing the requirements of this bid solicitation.

1.28 PROPRIETARY/CONFIDENTIAL INFORMATION
Proposers are hereby notified that all information submitted as part of, or in support of bid submittals will be available for public inspection after opening of bids in compliance with Chapter 119 of the Florida Statutes, popularly known as the "Public Record Law." The proposer shall not submit any information in response to this solicitation, which the proposer considers to be a trade secret, proprietary or confidential. The submission of any information to the County in connection with this solicitation shall be deemed conclusively to be a waiver of any trade secret or other protection, which would otherwise be available to the proposer. In the event that the proposer submits information to the County in violation of this restriction, either inadvertently or intentionally and clearly identifies that information in the bid as protected or confidential, the County may, in its sole discretion, either (a) communicate with the Proposer in writing in an effort to obtain the Proposer's withdrawal of the confidentiality restriction or (b) endeavor to redact and return that information to the Proposer as quickly as practicable, and if appropriate, evaluate the balance of the proposal. The redaction or return of information pursuant to this clause may render a proposal non-responsive.

1.29. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)
Any person or entity that performs or assists Miami-Dade County with a function or activity involving the use or disclosure of individually identifiable health information (IIHI) and/or Protected Health Information (PHI) shall comply with the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and the Miami-Dade County Privacy Standards Administrative Order. HIPAA mandates for privacy, security and electronic transfer standards that include but are not limited to:

1. Use of Information only for performing services required by the contract or as required by law;
2. Use of appropriate safeguards to prevent non-permitted use or disclosure;
3. Reporting to Miami-Dade County of any non-permitted use or disclosure;
4. Assurances that any agents and subcontractors agree to the same restrictions and conditions that apply to the Bidding/Proposer and reasonable assurances that IIHI/PHI will be held confidential;
5. Making Protected Health Information (PHI) available to the customer;
6. Making PHI available to the customer for review and amendment; and Incorporating any amendments requested by the customer;
7. Making PHI available to Miami-Dade County for an accounting of disclosures; and
8. Making internal practices, books and records related to PHI available to Miami-Dade County for compliance audits.

PHI shall maintain its protected status regardless of the form and method of transmission (paper records, and/or electronic transfer of data). The Bidding/Proposer must give its customers written notice of the privacy information process, including specifically, a description of the types of uses and disclosures that would be made with protected health information.

1.30. CHARTER COUNTY TRANSIT SYSTEM SALE SURTAX
When proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami-Dade County are used to pay for all or some part of the cost of any contract, no award for those portions of a Blanket Purchase Order (BPO) utilizing Charter County Transit System Sales Surtax funds is part of a multi-department contract, nor a contract utilizing Charter County Transit System Surtax funds shall be effective and thereby give rise to a contractual relationship with the County for purchases unless and until both the following have occurred: (1) the County Commission awards the contract; and such award becomes final (either by expiration of 10 days after such award without veto by the Mayor, or by Commission overruling of a veto; and, (2) either, i) the Citizens' Independent Transportation Trust (CITT) has approved inclusion of the Surtax funding on the contract, or, ii) in response to the CITT's disapproval, the County Commission reaffirms award of the contract by two-thirds (2/3) vote of the Commission's membership and such reaffirmation becomes final. Notwithstanding the other provisions of Section 1.30, award of an allocation for service in support of the CITT's oversight which does not exceed $1,000 will not require Commission or CITT approval and may be awarded by the Executive Director of the OCTT.

1.31 LOBBYING CONTINGENCY FEES
A) in accordance with Section 2-11.101 of the Code of Miami-Dade County, after May 16, 2003, no person may, in whole or in part, pay, give or agree to pay or give a contingency fee to another person. No person may, in whole or in part, receive or agree to receive a contingency fee.
B) a contingency fee is a fee, bonus, commission or non-monetary benefit as compensation which is dependent on or in any way contingent upon the passage, defeat, or modification of any bill, any regulation, ruling, or decision by any body or committee of the County Commission, or any action, decision or recommendation of the County Manager or any County board or committees; or (3) any action, decision or recommendation of any County personnel during the time period of the entire decision-making process regarding such action, decision or recommendation which reasonably be heard or reviewed by the County Commission or a County board or committee.

1.32 COMMISSION AUDITOR – ACCESS TO RECORDS
Pursuant to Ordinance No. 03-2, all vendors receiving an award of the contract resulting from this solicitation will grant access to the Commission Auditor to all financial and performance related records, property, and equipment purchased in whole or in part with government funds.

Revised 5/25/11
2.1 PURPOSE: TO ESTABLISH A CONTRACT IN TWO PARTS

1. The first part (Part A) of this solicitation is to pre-qualify vendors by group for future spot market telecommunications installation services, equipment, and material purchases. The second part (Part B) is to obtain spot market quotes from the vendors deemed to be pre-qualified for the establishment of the pool, for projects which are valued less than $10,000.

Vendors for projects valued less than $10,000 shall be selected based on the lowest total price by Group. The lowest price by Group shall be determined by multiplying the unit prices offered by the vendor times the estimated quantities set forth in the attached form. The County will establish a primary, secondary, and tertiary pool member for each award group, to be used based on the availability of each vendor and their respective ability to satisfy the County’s requirements at the time the need arises.

Only the vendors deemed qualified in Part A will be allowed to participate in the spot market quotes for Groups 1, 2 and 3 in Part B.

2. PART A: ESTABLISHING A POOL OF PRE-QUALIFIED VENDORS

The first step of this solicitation, will establish four defined groups of pre-qualified telecommunication vendors to be used on an as needed, when needed basis to meet ongoing County requirements.

Vendors that meet or exceed the qualification requirements outlined in the solicitation may be prequalified under the following groups:

Group 1 - Inside Cabling Installation, Maintenance, and Repair Services
Group 2 - Outside Plant Installation, Maintenance, and Repair Services
Group 3 - Wireless Systems Installation, Maintenance, and Repair Services
Group 4 - Telecommunications Equipment, Wiring, Cables, Installation Hardware, Tools, and Related Accessories

The purposes of this part of the solicitation is to establish a pool of prequalified vendors to offer quotations on projects which are estimated to exceed $10,000 in cost, and to determine vendors qualifications to submit, if the vendor so wishes, a quote in response to Part B of this solicitation.

3. PART B: EVALUATION OF A SPOT MARKET QUOTE FOR PROJECTS WHICH ARE VALUED LESS THAN $10,000, FOR GROUPS 1, 2, AND 3 AS DEFINED IN B: PART A.

After the referenced four groups are established as defined in Part A, the County will evaluate the Group B quotes offered by those vendors deemed pre-qualified in Group A who wish to submit a Group B price quote.

Vendors requesting pre-qualification status in the referenced Groups 1, 2, and 3, must provide pricing in Section 4.4 “Pricing Tables for Priority Telecom Installation Services (see Section 2.6, “Method of Award” (II) for further instructions). The spot market quote is being established to allow the expedited award of priority projects valued less than $10,000 outside the standard Request for Quotation process.
2.2 SMALL BUSINESS CONTRACT MEASURES: BID PREFERENCE APPLIES TO PART A ONLY

A Small Business Enterprise (SBE) bid preference applies to subsequent spot market solicitations as follows.

A 10% percent bid preference shall apply to contracts $1 million or less and 5% percent on contracts greater than $1 million. A SBE/Micro Business Enterprise must be certified by the Department of Small Business Development (SBD) for the type of goods and/or services the Enterprise provides in accordance with the applicable Commodity Code(s) for this solicitation. For certification information, contact the Department of Small Business Development at 305-375-CERT (2379) or access the following link: http://www.miamidade.gov/sba/home.asp.

The SBE/Micro Business Enterprise must be certified by bid submission deadline, at contract award and for the duration of the contract to remain eligible for the preference.

2.3 PRE-BID CONFERENCE: INTENTIONALLY OMITTED

2.4 TERM OF CONTRACT: TWENTY-FOUR (24) MONTHS

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award letter, which is distributed by the County's Department of Procurement Management, and contingent upon the completion and submittal of all required bid documents. This contract shall remain in effect for twenty-four (24) months provided that the services rendered during the contract period are satisfactory and that county funding is available as appropriated on an annual basis and upon completion of the expressed and/or implied warranty period. The contract shall expire on the last day of the last month of the contract term.

2.5 OPTION TO RENEW FOR TWO (2) ADDITIONAL TWENTY-FOUR MONTH TERM

The initial contract resultant from this solicitation shall prevail for two (2) years from the contract's initial effective date. Prior to, or upon completion of that initial term, the County shall have the option to renew this contract for two additional twenty-four (24) month period. This contract renewal option shall be at the County’s sole prerogative and not the right of the vendor. This prerogative may be exercised only when such continuation is clearly in the best interest of the County. Should the vendor decline the County’s right to exercise this option, the County will consider the vendor in default which shall affect that vendor’s eligibility for future contracts.

2.6 METHOD OF AWARD - SPOT MARKET SOLICITATIONS

PART A: ESTABLISHING A POOL OF PRE-QUALIFIED VENDORS

The establishment of this pre-qualified pool contract by group shall be made to Vendors who meet the pre-qualification requirements as listed in Section 2.6.2, “Group Pre-qualification Criteria”, and based on the evaluation of information provided by Vendors under Section 4, “Bid Submittal Form”, shall be deemed prequalified to participate in future spot market purchases as required by the County on either an as needed or periodic basis.
The County reserves the right to verify or reconfirm Vendors pre-qualification information submitted at any time during the term of the contract. Additionally, it is the Vendors responsibility to inform the County in writing, of any changes within their organization that differs from that submitted to the County for vendor registration or that information which is submitted to the County under this solicitation. This written notification of such changes shall be provided promptly to the County and includes but is not limited to the following:

- Vendor Affidavits
- Any Certifications provided under Section 2.14, “Certifications, Licenses, Permits, and Fees” or Section 4, “Bid Submittal Form”
- Company personnel referenced in Section 4, “Bid Submittal Form”
- Information contained on Bid Affidavits including changes or additions to the list of Sub-contractors listed in accordance with Ordinance 97-104 (see NOTE A below)
- Updated website address for products or service listing as referenced in this solicitation and contract document

Request for Quotation (RFQ) Procedures

In accordance with standard County procurement guidelines for prequalification (pool) contracts, authorized user departments will conduct an RFQ process among pre-qualified vendors in the award group specific to the spot market requirements. Each set of RFQ documents issued by authorized County user departments will specify all relevant facts related to the specific spot market requirement. This process will include pre-qualified vendors in the specific award group being utilized.

PART B: EVALUATION OF A SPOT MARKET QUOTE FOR PROJECTS WHICH ARE VALUED LESS THAN $10,000, FOR GROUPS 1, 2, AND 3.

Vendors requesting prequalification status in Groups 1, 2, and 3 are being requested to provide pricing in Section 4.4, “Pricing Tables For Priority Telecom Installation Services (Groups 1, 2 And 3)”, that will establish primary, secondary and tertiary pool members for each award group.

The vendor ranking for the initial contract term, will be based on the lowest aggregate amount for the defined pricing tables listed in Section 4.4, “Pricing Tables For Priority Telecom Installation Services (Groups 1, 2 And 3).”

For these projects, the primary Vendor will always be given the first opportunity to perform the required services. In the event that the primary Vendor is not able to perform as required, the County will award to the secondary Vendor, and in the event the secondary cannot perform as required, to the tertiary Vendor.

NOTE A: Vendors participating under the pre-qualified groups responding to Spot Market solicitation are required to notify the County of subcontractor changes and must provide the County with all applicable licenses, certifications and other documentation pertinent to the performance of duties as outlined in this solicitation. Notwithstanding, the vendors pre-qualified in the established pools shall provide such documentation within a 24 hour period when requested by the County. ETSD reserves the right to verify, question, or reject the use of a specific sub-contractor(s) where
there is a standing unresolved work performance issue on file, or verification of documentation could not be obtained.

The County shall utilize the Pre-Qualification Pool Solicitation (PQPS) process, as referenced herein to conduct these spot market purchases amongst the vendors pre-qualified under each group.

During the term of this contract and any subsequent renewals as defined under Section 2.5, “Option To Renew For Two (2) Additional Twenty-Four Month Term”, the County reserves the right to add vendors. If the County elects to add vendors, they must meet the same minimum qualifications established in this solicitation.

2.6.1 GROUP CATEGORIES/DESCRIPTIONS

**Group 1 - Inside Cabling Installation, Maintenance and Repair Services:** Projects awarded under this group may require cabling installation, maintenance or repair services for inside structured cabling sub-systems supporting multiple voice, data, video, and multimedia systems from various manufacturers. Vendors may be requested to provide necessary materials and equipment where a turn-key approach for both goods and services for a specific project is required.

**Group 2 – Outside Plant Installation, Maintenance, and Repair Services:** Projects awarded under this group may require qualified telecom installation, maintenance, and repair services in connection to specific of Outside Plant (OSP) projects. Services may also include engineering, design and project management of new OSPs and repair and maintenance of existing OSPs. Vendors may also be requested to provide necessary materials and equipment where a turn-key approach for both goods and services for a specific project is required.

**Group 3 - Wireless Systems Installation, Maintenance, and Repair Services:** Projects awarded under this group may require installation, maintenance, and repair services for wireless network connection points. Services may also include providing necessary Radio Access Network (RAN) equipment, including wireless transmitters, antennas and associated components to create and maintain wireless local networks. Services may include surveying, engineering design, equipment grounding, installation and basic network integration services for new connections.

**Group 4 - Telecommunications Equipment, Wiring, Cabling, Installation Hardware, Tools, and Related Accessories:** Projects awarded under this group will require vendors pre-qualified to participate and respond through spot market purchase requests as referenced under Section 2.6, “Prices”, for a defined and fully specified list of equipment, hardware, tools, and/or accessories as needed. This may include but not be limited to single and multi-line telephone desk sets; telephone answering machines; wireless telephones; elevator phones; telephone headsets; conference phones; voice over IP (VOIP) systems and accessories. Additionally, requests made under this group can voice and data grade cooper wire; fiber optic cable; telephone and network patch cables; voice and data wall jacks, plates and connectors; patch panels; cable racks and wire
management systems; technician installation tools and testing devices; safety equipment.

### 2.6.2 GROUP PRE-QUALIFICATION CRITERIA:

Pre-qualification of vendors will be made to all responsive, responsible vendors who meet the following minimum qualifications:

#### 2.6.2.1 Pre-Qualification Requirements for Groups 1, 2 and 3

*Please see additional requirements for each group at 2.6.2.2, 2.6.2.3, and 2.6.2.4*

A) Vendors must have qualified technical staff available to conduct site visits when requested by the County for specified projects. The County will determine this capability on the basis of the following criteria:

1. Designation by name, of the full-time employee who will be assigned the responsibility of performing routine site visits for the County.

2. Confirmation the assigned full-time employee meets one of the following certification requirements:
   
   - A Registered Communications Distribution Designer (RCDD) certified by and in current good standing with the Building Industry Consulting Service International (BICSI).
   
   - A licensed and certified Electrician, experienced in the area of low-voltage wiring, who is in good standing with the Department of Business & Professional Regulation in Tallahassee, FL.

B) Vendors must have the ability to respond to the County’s spot market Pre-Qualification Pool Solicitation (PQPS) process, as referenced under Section 2.6, “Method of Award”, Monday through Friday between the hours of 8:00am to 5:00pm Eastern Standard Time by electronic means (i.e. E-mail or Fax). The County will determine this capability on the basis of the following criteria:

1. Designation by name, of the full-time employee(s) who will be assigned responsibility of responding to each County solicitation received.

2. Provide a valid e-mail address, contact phone, and fax number that is actively monitored during the business hours referenced above for the County.

C) Vendors must provide three (3) Commercial or Government (Public Sector) Client references of comparable size and scope as described in Section 3, “Technical Specifications”, for Groups 1, 2 & 3. These references must refer to work completed within the past two years. No more than one of these references can be from a department or division of Miami-Dade County.

#### 2.6.2.2 Additional Pre-Qualification Requirements Group 1 - Inside Cabling Installation, Maintenance, and Repair Services
Pre-Qualification under Group 1 will be made to all responsive, responsible vendors who meet the items referenced under Section 2.6.2.1, “Pre-Qualification Requirements for Groups 1, 2 and 3”, and the following minimum qualifications:

A) Vendors shall provide a letter of authorization or business reference letter from two (2) structured cabling system manufacturers with ISO 9002 certification or their authorized distributors. References must indicate that Vendor is certified by the manufacturer to install, test, maintain, repair and provide warranty support for cabling systems to be furnished to the County.

B) Vendors shall provide documentation demonstrating that they employ a minimum of: one full-time (1) Registered Communications Distribution Designer (RCDD) certified by and in current good standing with the Building Industry Consulting Service International (BICSI). A copy of the required certification is to be submitted with Bid Submittal response.

2.6.2.3 Additional Pre-Qualification Requirements Group 2 – Outside Plant (OSP) Installation, Maintenance, and Repair Services

Pre-Qualification under Group 2 will be made to all responsive, responsible vendors who meet the items referenced under Section 2.6.2.1, “Pre-Qualification Requirements for Groups 1, 2 and 3”, and the following minimum qualifications:

A) A letter of authorization or business reference letter from an Outside Plant equipment manufacturer or authorized dealer/supplier. This letter must indicate warranty requirements mandated by the Original Equipment Manufacturer (OEM) and confirm Vendors capability to install, maintain, repair and provide post warranty support for equipment to be furnished to the County.

B) Vendor shall have a certified Outside Plant Designer or Engineer in current good standing with the BICSI on staff during the term of the contract. A copy of the required Certification is to be submitted with Bid Submittal response.

2.6.2.4 Additional Pre-Qualification Requirements Group 3 - Wireless Systems Installation, Maintenance, and Repair Services

Pre-Qualification under Group 3 will be made to all responsive, responsible vendors who meet all requirements defined under Section 2.6.2.1, “Pre-Qualification Requirements for Groups 1, 2 and 3”, and the following minimum qualifications:

A) A letter of authorization or Business reference letter from two (2) ISO 9002 certified manufacturers or their authorized distributors of wireless equipment. This equipment would include wireless transmission equipment, antennas and other equipment for a wireless system of similar size as Miami-Dade County. This letter must indicate warranty requirements mandated by the Original Equipment Manufacturer (OEM) and confirm Vendors capability to install and provide post warranty support for wireless equipment.

B) Vendors must be able to provide the services of a Wireless Radio Frequency (RF) Design Engineer qualified in the area of wireless networks including...
broadband, Wi-Fi, and point-to-point radio microwave. This required certification must be included with Vendor response.

2.6.2.5 **Pre-Qualification Requirements Group 4 – Telecommunications Equipment, Wiring, Cabling, Installation Hardware, Tools, and Related Accessories**

Pre-Qualification under Group 4 will be made to all responsive, responsible vendors who meet the following minimum qualifications:

A. Vendor must be have the ability to respond to the County’s spot market Pre-Qualification Pool Solicitation (PQPS) process, as referenced under Section 2.6, “Method of Award” Shall Be Established In Accordance With Technical Specifications, And The County’s Pre-Qualification Pool Solicitation (PQPS) Process”, Monday through Friday between the hours of 8:00am to 5:00pm Eastern Standard Time by electronic means (i.e. E-mail or Fax). The County will determine this capability on the basis of the following criteria:

- Designation by name, the full-time employee(s) who will be assigned responsibility of responding to the County.
- Providing a valid e-mail address, contact phone, and fax number that is actively monitored during the business hours referenced above.

B. Vendor must provide at least three (3) account references demonstrating that Vendor has been supplied the equipment, products, materials or accessories as referred to in Section 3.5.1, “Original Equipment Manufacturer (OEM) Listing”, Section 3.5.2, “Equipment and Installation Hardware List”, and Section 4.3, “Product Availability and Client References For Group 4 – Telephone Equipment, Wiring, Cabling, Installation Hardware And Related Tools Or Accessories”, for a period not less than (1) year. No more than one of these references can be from Miami-Dade County.

C. Vendor must provide an internet address (URL) confirming an active web page. Vendors are requested to provide a list of the authorized products and manufacturers represented by the Vendor on Company letter indicating the availability of products referenced as typical County requirements under Section 3.5, “Telecommunication Materials, Equipment and Related Accessories.”

2.7 **PRICES**

**PART A: ESTABLISHING A POOL OF PRE-QUALIFIED VENDORS**

Prices shall be established in accordance with the technical specifications and the County’s Pre-Qualification Pool Solicitation (PQPS) process as defined in Section 2.6, “Method of Award” for PART A.

**PART B: EVALUATION OF A SPOT MARKET QUOTE FOR PROJECTS WHICH ARE VALUED LESS THAN $10,000, FOR GROUPS 1, 2, AND 3.**
If a vendor is awarded a contract under this bid solicitation for Part B, the prices proposed by the vendor, semi-annually, shall remain fixed and firm during the term of the spot market purchase period.

2.8 EXAMINATION / INSPECTION OF COUNTY FACILITIES AND EQUIPMENT

Groups 1 through 3: The County reserves the right to schedule and require pre-qualified vendors to visit County facilities as a basis for eligibility to participate in the PQPS process, as referenced under Section 2.6, “Method of Award”, for work to be performed under Groups 1 - 3. Vendors will be notified in writing of this requirement when such examination or inspection is deemed necessary.

2.8.1 Project Site Visits (Groups 1, 2 and Group 3)

For identified projects or installation services, the Scope of Work (SOW) may require a mandatory site visit before submitting spot market quote(s) or a detailed price proposal. The purpose of such a required visit will be to become familiar with conditions in work area which may in any manner affect the work to be performed or affect the cost of the project in any manner. All communications during these visits shall be in accordance with the County Ordinance covering the Cone of Silence. These site visits may be considered mandatory and will be scheduled by the County on the PQPS document distributed to all pre-qualified bidders. If site visits are defined as mandatory on the spot market solicitation documents, attending these visits will be a condition of award.

Pre-qualified vendors that are notified of this requirement will be expected to carefully examine any/all drawings and specifications and to become thoroughly aware regarding any and all conditions and requirements that may in any manner affect the work to be performed under the contract. No additional allowances will be made because of lack of knowledge of these conditions.

In providing spot market responses, bidders are presumed to have become familiar with all requirements contained in this solicitation and any subsequent addenda, or as may have been discussed during applicable site visits. In providing an offer to the County it shall be understood, you agree to perform and comply with all specified requirements.

2.9 EQUAL PRODUCT: INTENTIONALLY OMITTED

2.10 LIQUIDATED DAMAGES: INTENTIONALLY OMITTED

2.11 INDEMNIFICATION AND INSURANCE (1) GENERAL SERVICE AND MAINTENANCE PARTS A & B: (GROUPS 1, 2, AND 3 ONLY):

Provider shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys’ fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Provider or its employees, agents, servants, partners principals or subcontractors. Provider shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney’s fees which may issue thereon. Provider expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by
SECTION 2
SPECIAL CONDITIONS

Provider shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The vendor shall furnish to the Vendor Assistance Section, Department of Procurement Management, Administration Division, 111 NW 1st Street, Suite 1300, Miami, Florida 33128, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

A. Worker’s Compensation Insurance for all employees of the vendor as required by Florida Statute 440.

B. Public Liability Insurance on a comprehensive basis in an amount not less than $300,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**

C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than $300,000 combined single limit per occurrence for bodily injury and property damage.

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

The company must be rated no less than “B” as to management, and no less than “Class V” as to financial strength, by the latest edition of Best’s Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

or

The company must hold a valid Florida Certificate of Authority as shown in the latest “List of All Insurance Companies Authorized or Approved to Do Business in Florida” issued by the State of Florida Department of Insurance and are members of the Florida Guaranty Fund. Certificates will indicate no modification or change in insurance shall be made without thirty (30) days in advance notice to the certificate holder.

**NOTE: DADE COUNTY SOLICITATION NUMBER AND TITLE OF SOLICITATION MUST APPEAR ON EACH CERTIFICATE.**

CERTIFICATE HOLDER MUST READ: MIAMI-DADE COUNTY
111 NW 1ST STREET
SUITE 2340
MIAMI, FL  33128

Compliance with the foregoing requirements shall not relieve the vendor of his liability and obligation under this section or under any other section of this agreement.

Issuance of a purchase order is contingent upon the receipt of the insurance documents within fifteen (15) calendar days after Board of County Commission approval. If the insurance certificate is received within the specified time frame but not in the manner prescribed in this solicitation, the
vendor shall be verbally notified of such deficiency and shall have an additional five (5) calendar
days to submit a corrected certificate to the County. If the vendor fails to submit the required
insurance documents in the manner prescribed in this solicitation within twenty (20) calendar
days after Board of Commission approval, the vendor shall be in default of the contractual terms and
conditions and shall not be awarded the contract. Under such circumstances, the vendor may be
prohibited from submitting future Proposal to the County in accordance with Section 1.0, paragraph
1.22 of the General Terms and Conditions.

The vendor shall be responsible for assuring that the insurance certificate required in conjunction
with this Section remain in force for the duration of the contractual period; including any and all
option years that may be granted to the vendor in accordance with Section 2.5, “Option To Renew
For Two (2) Additional Twenty-Four Month Term.” If insurance certificates are scheduled to expire
during the contractual period, the vendor shall be responsible for submitting new or renewed
insurance certificates to the County at a minimum of thirty (30) calendar days in advance of such
expiration. In the event that expired certificates are not replaced with new or renewed certificates
which cover the contractual period, the County shall suspend the contract until such time as the
new or renewed certificates are received by the County in the manner prescribed in the solicitation;
provided, however, that this suspended period does not exceed thirty (30) calendar days. If such
suspension exceeds thirty (30) calendars days, the County may, at its sole discretion, terminate this
contract for cause and seek re-procurement damages from the vendor in accordance with Section
1, “General Terms and Conditions, paragraph 1.22 of this solicitation.

2.12 **BID GUARANTY: INTENTIONALLY OMITTED**

2.13 **PERFORMANCE BOND: INTENTIONALLY OMITTED**

2.14 **CERTIFICATIONS, LICENSES, PERMITS AND FEES**

The vendor shall furnish all required certifications and applicable licenses to demonstrate the
capacity to provide the required services to be furnished to the County. The vendor shall also
obtain and pay for all licenses, permits and inspection fees required for projects issued; and shall
comply with all laws, ordinances, regulations and building code requirements applicable to the work
contemplated herein. Damages, penalties and or fines imposed on the County or the vendor for
failure to obtain required licenses, permits or fines shall be borne by the vendor.

Professional contractors performing services for Miami-Dade County must show that they have
been duly licensed by the Qualifications Board of Miami-Dade County or the State of Florida where
applicable, prior to being awarded a work order by the County.

2.15 **METHOD OF PAYMENT**

2.15.1 **Groups 1, 2 and 3**

Unless otherwise stated on the PQPS document, payment request shall be initiated by
vendors only upon completion and County acceptance of the work. Completion of work
shall be clearly defined by the County user department on each spot market opportunity. Awarded vendor(s) shall submit an invoice that reflects the total value of the specific project.
Vendor invoices shall be submitted to the requesting County user department(s) in
accordance with work that is referenced on the corresponding County project purchase
order.
Payment shall be authorized only after the awarded vendor has satisfied all liabilities to the material suppliers and sub-contractors used on the project. The County reserves the right to request and receive documentation of payments to all suppliers and subcontractors used in a project awarded under this contract. It will be the awarded vendor responsibility to resolve payment and performance issues with subcontractor. Should sub-contractor(s) contact the County with payment claims against the awarded vendor, it will be the awarded vendor’s responsibility to resolve the issue within 45 days. Sub-contractor payment issues not resolved after 45 days may result in suspension of future awards until the issue with the subcontractor(s) are resolved.

Purchase Orders issued to an awarded vendors for projects that include installation services and the supply of equipment and/or materials, have additional billing requirements. Labor and materials must be clearly delineated where allowable “cost plus designated mark-up percentage” applies. The awarded vendor must certify that the invoices submitted for payment are only for actual costs directly attributable to the services authorized by the County. Support documentation must be provided with the request for payment.

If requested, contractors must also provide copies of payroll distribution, receipts, invoices, and other related documents to verify that the charges are consistent with contract terms and conditions and in accordance with the quotation submitted for the project. Should standard review of documents submitted to the user department indicate amounts that appear excessive, the County reserves the right to request cost justification and adjustment to the amount invoiced prior to payment.

2.15.2 Group 4

For Group 4, the Vendor(s) shall submit an invoice(s) to the County user department(s) after deliveries have been completed or the specific item(s) were picked up by authorized County personnel. In addition to the general invoice requirements set forth below, the invoices shall reference the corresponding delivery ticket number or packing slip number that was signed by an authorized representative of the County user department at the time the items were delivered and accepted. Submittal of these periodic invoices shall not exceed thirty (30) calendar days from the delivery of the items. Under no circumstances shall the invoices be submitted to the County in advance of the delivery and acceptance of the items.

2.15.3 General County Invoice Requirements – All Award Groups

All invoices shall contain the following basic information:

I. Vendor Information:
   • The name of the business organization as specified on the contract between Miami-Dade County and vendor
   • Date of invoice
   • Invoice number
   • Vendor’s Federal Identification Number on file with Miami-Dade County

II. County Information:
   • Miami-Dade County Release Purchase Order or Small Purchase Order Number
   • Request for Quotation Number
III. Pricing Information:
- Unit price of the goods, services or property provided
- Extended total price of the goods, services or property
- Applicable discounts

IV. Goods or Services Provided per Contract:
- Description
- Quantity

V. Delivery Information:
- Delivery terms set forth within the Miami-Dade County Release Purchase Order or the request for quotation
- Location and date of delivery of goods, services or property

VI. Failure to Comply:
- Failure to submit invoices in the prescribed manner will delay payment

2.16 SHIPPING TERMS

During the process referenced under Section 2.6, “Method of Award”, all Vendors shall quote prices based on F.O.B. Destination and shall hold title to the goods until such time as they are delivered to, and accepted by, an authorized County representative at their respective offices.

On the basis of these shipping terms, the vendor awarded in accordance with Section 2.6, “Method of Award”, shall be considered responsible for filing, processing, and collecting all damage claims against the shipper or their authorized agent.

The County reserves the right to substitute the delivery location at any time.

2.17 DELIVERY AND PACKING SLIP REQUIREMENTS

All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the vendor(s); except in such cases where the delivery will be delayed due to acts of God, strikes, or other causes beyond the control of the vendor. In these cases, the vendor shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

In the event, the vendor to whom a County Purchase Order (PO) is issued, fails to deliver in the number of days or required delivery date stated on the PO, the County reserves the right to cancel the PO on a default basis after any back order period specified or agreed in this PO has lapsed. If the Purchase Order has been so terminated, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and to charge the incumbent vendor with any re-procurement costs. If the vendor fails to honor these re-procurement costs, the County may terminate the Vendor’s eligibility under this contract on the basis of default.

Vendor may be requested to provide overnight deliveries by Miami-Dade County. Alternatively, the County may request the option to pick up products in stock and available from a warehouse facility located in South Florida, generally understood as Miami-Dade, Broward, West Palm Beach, Monroe, or Collier County.
County employees may, by written authorization, be allowed to pick-up materials under this contract. Vendors shall require presentation of this written authorization. The vendor shall maintain a copy of the authorization. If the vendor is in doubt about any aspect of material pick-up, vendor shall contact the appropriate user department to confirm the authorization.

Vendors supplying equipment or materials to the County under this contract shall enclose a complete packing slip or delivery ticket with any items to be delivered. The packing slip shall be attached to the shipping carton(s) which contain the items and shall be made available to the County's authorized representative during delivery. The packing slip or delivery ticket shall include, at a minimum, the following information: purchase order number; date of order; a complete listing of items being delivered; and back-order quantities and estimated delivery of back-orders if applicable.

2.18 BACK ORDERS / DELAYS

The County may not allow any late deliveries attributed to product back order situations under this contract unless mutually agreed in writing. Accordingly, the vendor is required to deliver all items to the County within the time frame specified in the Request for Quotation. No grace period on account of back order situations shall be honored, unless written authorization is issued by the County user department, and a new delivery date is mutually established.

2.19 WARRANTY

At a minimum, bidders shall warrant new parts or components against faulty labor and/or defective materials for a period of at least ninety (90) days after the date of acceptance of the parts or devices by the County. If the OEM provides a warranty beyond ninety (90) days, the County shall be entitled to receive such warranty. This warranty requirement shall remain in force for the full period identified above; regardless of whether the bidder is under contract with the County at the time of defect. Any payment by the County on behalf of the goods or services received from the bidders does not constitute of waiver of these warranty provisions.

If parts or components covered under warranty become defective and must be repaired and/or replaced by the bidder, the bidder hereby understands and agrees to complete the repairs or re-supply the required parts or devices, at no cost to the County. If the bidder is a reseller of OEM products, any interaction with the OEM related to products under warranty is the responsibility of the bidder.

The County shall have the option of returning orders by notifying vendors in writing within thirty (30) day after delivery. When this option is exercised restocking fees/charges shall not exceed 10% of purchase price. Bidders can waive this requirement only by indicating on their spot market response that items are “Special Ordered” and cannot be returned. The waiver cannot be standard on bid responses and must be placed in a conspicuous place on the response document.

2.19.1 Maintenance and Repair Services

In addition to any other warranty, it is hereby agreed and understood that all maintenance and repairs, remanufactured and/or refurbished parts supplied by the bidder shall be warranted for a period of at least ninety (90) calendar days after the parts or devices have been received and accepted by the County, against both faulty labor and/or defective materials. If the vendor provides warranties beyond ninety (90) days, the county shall be entitled to such warranty.
2.19.2 Defects Covered Under Warranty (All Groups)

The awarded vendor shall be responsible for promptly correcting any deficiency, at no cost to the County, within ten (10) days after the County notifies the awarded vendor of such deficiency in writing. If the awarded vendor fails to honor the warranty and/or fails to correct or replace the defective work or items within the period specified, the County may, at its discretion, notify the awarded vendor, in writing, that the awarded vendor may be debarred as a County bidder and/or be subject to contractual default if the corrections or replacements are not completed to the satisfaction of the County within ten (10) calendar days of receipt of the notice. If the awarded vendor fails to satisfy the warranty within the period specified in the notice, the County may (a) place the awarded vendor in default of its contract, and/or (b) procure the products or services from another bidder and charge the awarded vendor for any additional costs that are incurred by the County for this work or items; either through a credit memorandum or through invoicing.

The awarded vendor shall be responsible for all shipping costs associated with the return of defective parts or devices, whether new, remanufactured, or refurbished.

2.20 COUNTY CONTACT PERSON

For any additional information or questions regarding the terms and conditions of this solicitation and resultant contract, please contact J.C. Romano, Procurement Contracting Officer II, via email at jromano@miamidade.gov with a copy to the Clerk of the Board at clerkBCC@miamidade.gov. Administrative Order 3-27, Cone of Silence, prohibits oral communication regarding a bid during the period the Cone is in effect.

2.21 COUNTY USER ACCESS PROGRAM (UAP) FEE

User Access Fee

Pursuant to Miami-Dade County Budget Ordinance No. 03-192, this contract is subject to a user access fee under the County User Access Program (UAP) in the amount of two percent (2%). All sales resulting from this contract, or any contract resulting from this solicitation and the utilization of the County contract price and the terms and conditions identified herein, are subject to the two percent (2%) UAP. This fee applies to all contract usage whether by County Departments or by any other governmental, quasi-governmental or not-for-profit entity.

The vendor providing goods or services under this contract shall invoice the contract price and shall accept as payment thereof the contract price less the 2% UAP as full and complete payment for the goods and/or services specified on the invoice. The County shall retain the 2% UAP for use by the County to help defray the cost of the procurement program. Vendor participation in this invoice reduction portion of the UAP is mandatory.

Joint Purchase

Only those entities that have been approved by the County for participation in the County’s Joint Purchase and Entity Revenue Sharing Agreement are eligible to utilize or receive Miami-Dade County contract pricing and terms and conditions. The County will provide to approved entities a UAP Participant Validation Number. The vendor must obtain the participation number from the entity prior to filling any order placed pursuant to this section. Vendor participation in this joint...
SPECIAL CONDITIONS

purchase portion of the UAP, however, is voluntary. The vendor shall notify the ordering entity, in writing, within 3 work days of receipt of an order, of a decision to decline the order.

For all ordering entities located outside the geographical boundaries of Miami-Dade County, the successful vendor shall be entitled to ship goods on an “FOB Destination, Prepaid and Charged Back” basis. This allowance shall only be made when expressly authorized by a representative of the ordering entity prior to shipping the goods.

Miami-Dade County shall have no liability to the vendor for the cost of any purchase made by an ordering entity under the UAP and shall not be deemed to be a party thereto. All orders shall be placed directly by the ordering entity with the vendor and shall be paid by the ordering entity less the 2% UAP.

2.22 MISCELLANEOUS MATERIALS AND EQUIPMENT CHARGES

The County reserves the right to request that Contractors supply telecommunication parts, materials and equipment as may be required to complete projects awarded under this contract. If parts, material, or equipment is provided outside of the standard PQPS process, as referenced under Section 2.6, the selected vendors agree to provide the County requested and required items at their documented cost plus a not to exceed 10%.

2.23 PROJECT CLEANUP – GROUPS 1 THROUGH 3

All unusable materials and debris shall be removed from the premises at the end of each workday unless stated otherwise on the solicitation documents. Upon final completion, the selected vendor shall thoroughly clean up all areas where work has been performed. All materials shall be disposed of in the appropriate manner, as required by law.

2.24 VENDOR CONTACT

Vendors shall provide a single source for the County’s representative to request service. Vendors understand and agree to provide a local or toll-free telephone number and e-mail address for the purpose of handling the County’s administrative, warranty, or other inquiries.

Vendors also agree to designate, by name, one or more Customer Service representative(s) who shall be responsible for discussing and resolving operational problems as the need arises.

2.25 UNAUTHORIZED SERVICE OR PURCHASE REQUEST

Vendors shall only accept request for service from an authorized representative of the County. A list of personnel authorized to place service calls on behalf of the County will be provided in writing to the Bidders who will be placed on the pre-qualification lists for each Group subsequent to the bid award. Bidders understand and agree that all charges related to service calls placed by unauthorized County personnel and acted upon by the Bidder will be at the Bidder’s expense.

2.26 CRIMINAL BACKGROUND CHECKS

The County reserves the right to require awarded vendors to fulfill requirements for a state and national criminal history background check for employees or designated sub-contractors prior to being granted access to designated County Facilities or locations prior to providing service to the County. The awarded vendor or approved sub-contractor may obtain these background checks
from a private source, or may select to utilize the services of Miami-Dade County Employment Recruitment Department at the established cost of the requested service. All employees of the vendor or their approved sub-contractors may also be required to pass the FDLE and National background check.

2.27 DEFICIENCY WORK BY VENDOR (GROUPS 1, 2 AND 3)

The Vendor selected for Contractor services in accordance with Section 2.6, shall promptly correct all apparent and latent deficiencies and/or defects in work, and/or any work that fails to conform to the County’s PQPS documents or agreed Statement of Work (SOW), regardless of project completion status. All corrections shall be made within five (5) calendar days after such rejected defects, deficiencies, and/or non-conformances are verbally reported to the awarded vendor by the County’s project administrator, who may confirm all such verbal reports in writing. The awarded vendor shall bear all costs of correcting such rejected work. If the awarded vendor fails to correct the work within the period specified in the notice, the County shall place the vendor in default, obtain the services of another vendor to correct the deficiencies, and charge the incumbent vendor for these costs; either through a deduction from the final payment owed to the vendor or through invoicing. If the vendor fails to honor this invoice or credit memo, the County may terminate the vendor from the contract for default.

2.28 AUTHORITY OF THE COUNTY’S PROJECT MANAGER (GROUPS 1 THRU 3)

It shall be considered the normal practice of Miami-Dade County to coordinate all telecommunication projects with the assistance of an assigned County Project Manager. Unless otherwise designated for any awarded statement of work issued, the following provisions of authority will apply:

I. Pre-qualified Vendors selected for Contractor services in accordance with Section 2.6, “Method of Award”, are hereby informed that the assigned County’s Project Manager will determine in the first instance all questions of any nature whatsoever arising out of, under, or in connection with, or in any way related to or on account of the agreement to provide defined services, including; questions as to the value, acceptability and fitness of services; questions as to either party's fulfillment of its obligations under awarded work; negligence, fraud or misrepresentation before or subsequent to acceptance of the offer of services; questions as to the interpretation of the Statement of Work (SOW); and claims for damages, compensation and losses.

II. Pre-qualified Vendors selected for Contractor services in accordance with Section 2.6, “Method of Award”, shall be bound by all determinations, instructions based on an approved Project purchase orders and shall promptly obey the County’s Project Manager, in connection with an agreed SOW. Modification of any previous order will require an approved County Change Order, coordinated by the assigned County Project Manager or designated Engineer, issued by the ETSD, IT Business Office (ITBO) or the authorized County user department who issued the SOW.

III. Pre-qualified Vendors selected for Contractor services in accordance with Section 2.6, “Method of Award”, in the final instance, seek to resolve every difference concerning the awarded County Purchase Order (PO) and corresponding SOW with the County’s Project Manager. In the event that the awarded vendor and the Project Manager, ETSD ITBO Management or other County designate, are unable to resolve their difference, the awarded vendor may initiate a dispute in accordance with the procedures as set forth herein.
IV. In the event of such dispute, the parties to the awarded statement of work, authorize the County Department Director or designee, who may not be the County Project Manager or anyone associated with this Project, acting personally, to decide all questions arising out of, under, or in connection with, or in any way related to or on account of the work being performed (including but not limited to claims in the nature of breach of contract, fraud or misrepresentation arising either before or subsequent to execution hereof) and the decision of each with respect to matters within the County Department Director’s purview as set forth above shall be conclusive, final and binding on parties. Any such dispute shall be brought, if at all, before the County Department Director within 10 days of the occurrence, event or act out of which the dispute arises.

V. The County Department Director or designee may base this decision on such assistance as may be desirable, including advice of experts, but in any event shall base the decision on an independent and objective determination of whether the awarded vendor’s performance or any Deliverable meets the requirements of the awarded statement of work, any corresponding specifications with respect thereto set forth herein.

VI. All such disputes shall be submitted in writing by the awarded vendor to the County Department Director or designee for a decision, together with all evidence and other pertinent information in regard to such questions, in order that a fair and impartial decision may be made. Whenever the County Department Director or designee is entitled to exercise discretion or judgment or to make a determination or form an opinion pursuant to the provisions as stated herein, such action shall be fair and impartial when exercised or taken. The County Department Director or designee, as appropriate, shall render a decision in writing and deliver a copy of the same to the awarded vendor. Except as such remedies may be limited or waived elsewhere in the terms and conditions set forth, the awarded vendor reserves the right to pursue any remedies available under law after exhausting the provisions to mutually resolve County PO and the corresponding Statement of Work dispute.
3.1 SCOPE

The purpose of this solicitation is to pre-qualify vendors by group for future spot market telecommunications installation services, equipment, and material purchases. This solicitation will establish four (4) defined groups of prequalified telecommunication vendors to be used on an as needed basis to meet ongoing County requirements. This initial award process provides for the submission of documents and forms intended to verify that the vendor meets or exceeds the minimum criteria set forth in Section 2.6.2, “Group Pre-Qualification Criteria.”

Vendors that meet or exceed the qualification requirements outlined in the solicitation may be awarded under the following groups:

Group 1 - Inside Cabling Installation, Maintenance and Repairs  
Group 2 - Outside Plant Installation, Maintenance and Repairs  
Group 3 - Wireless Systems Installation, Maintenance and Repair  
Group 4 - Telecommunications Equipment, Wiring, Cabling, Installation, Hardware, Tools and Related Accessories

3.2 INDUSTRY STANDARDS AND PRACTICES

All work performed under the resultant contract and awarded in accordance with Section 2.6, “Method of Award”, shall comply with the telecommunications installation standards as set forth in the Building Industry Consulting Service International (BICSI) Telecommunications Distribution Methods Manual. Additionally, work performed under the resultant work orders must be in compliance with current Electronics Industry Alliance (EIA) / Telecommunication Industry Association (TIA) and National Technical Systems Standards including updates as may be applicable at the time of awards made through the Request for Quotation process.

3.3 DESCRIPTION OF PROJECTS – GROUPS 1, 2 AND 3

Based on provisions defined under Section 2.6, “Method of Award”, Pre-Qualified Vendors will be contacted in connection with County requirements for ongoing Telecom project opportunities. The types of projects that may be solicited are listed below:

3.3.1 Group 1: Inside Cabling Installation, Maintenance and Repair Services

Vendors pre-qualified under this category may be solicited to:

1. Design and install inside plant cables systems, using all types and sizes of cables including; plenum rated cable, CAT 5, CAT 5e, CAT 6, CAT 6e, and Fiber Optic.
2. Splice, terminate and troubleshoot inside plant fiber optic, voice and data cable systems.
3. Install cable trays and racking networks to support inside plant cable systems.
4. Design and install small and medium-size PABXs, electronic key systems and ancillary telephone equipment.

5. Design and install DC power plants to include batteries, rectifiers, inverters and power distribution panels.

6. Design and install AC panels, sub-panels, breakers, conduits and 110 VAC and 220 VAC outlets.

7. Tier 1 support, expand, update and replace existing County-owned telephone and data systems. Equipment including legacy systems currently supported are listed below:

<table>
<thead>
<tr>
<th>Telephone</th>
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<tbody>
<tr>
<td>CISCO Avid IP Platform</td>
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<tr>
<td>AVAYA Voice Platform</td>
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<tr>
<td>SEIMENS/ROHM 9751</td>
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<tr>
<td>NORTEL Meridian 1</td>
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<tr>
<td>NORTEL Norstar-Analog &amp; Digital</td>
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<td>NORTEL Startalk &amp; Voicemail</td>
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<tr>
<td>SIEMENS Open Scape Voice (OSV)</td>
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<tr>
<td>SIEMENS/ROHM Redwood</td>
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<td>SIEMENS/ROHM Phone mail</td>
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<td>VODAVI Electronic Key</td>
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<tr>
<td>SIEMENS High Path</td>
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<td>SIEMENS High Com</td>
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<tr>
<th>Data</th>
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</thead>
<tbody>
<tr>
<td>CISCO Network –Layer 3 &amp; Layer 2 devices</td>
</tr>
<tr>
<td>NORTEL Network –Layer 3 &amp; Layer 2 devices</td>
</tr>
<tr>
<td>HP-3COM – Layer 2 &amp; 3 switches</td>
</tr>
<tr>
<td>ADC KENTROX Communication Equipment</td>
</tr>
<tr>
<td>RACAL-DATA-COM Communications</td>
</tr>
<tr>
<td>3G Networks</td>
</tr>
<tr>
<td>IBM Controllers, Terminals, Printers, mux's</td>
</tr>
<tr>
<td>Network General Sniffer Equipment</td>
</tr>
</tbody>
</table>

8. Provide cabling design, installation and maintenance services at County facilities such as the Emergency 911 Call Center, 311 Call Centers and various correction facilities, without disrupting normal operations.

9. Provide grounding specialist to design and install grounding systems to protect communication equipment from electrical transient current, brown-outs, and power surges.
10. Interface with telecommunication carriers in installation of analog circuits, digital circuits, demarcation blocks, and resolution of analog circuits, digital circuit’s problems.

3.3.2 Group 2: Outside Plant Installation, Maintenance, and Repair Services

Vendors pre-qualified under this category may be solicited to perform:

1. Outside Plant Design and Engineer Services – cable and pathway solutions including outside plant fiber optic systems.
2. Outside Plant Installation Project Management Services – provide qualified and competent Project Managers to supervise the activities of outside plant construction and modification projects.
3. Outside Plant construction and installation services, including integration of new outside plants into existing telecommunication system.
4. Plan and provide project schedules for installation or modification of outside plant projects.
5. Prepare test plan for field test of installed outside plant equipment.
6. Prepare post installation blueprints or “As Built” and/or design documents.
7. Provide electrical grounding specialist to design and install grounding system.
8. Outside plant post installation and maintenance support services.

3.3.3 Group 3: Wireless System Installation, Maintenance and Repair Services

Vendors pre-qualified under this category may be solicited to support a wide range of customer programs in the installation, commissioning, integration, and optimization of radio base station equipment for mobile and fixed wireless, mobile and fixed broadband, and public safety networks to integrate new connections and equipment with the existing Miami-Dade County Wireless Network and/or to support the existing systems currently servicing County departments or other County serviced agencies. These services include but are not limited to the following:

1. Wireless Systems & Spectrum Range: EVDO, WCDMA (UMTS), HSPA, WLAN (802.11b, 802.11g), WiMAX (802.16e), Spectrum (2.4, 2.5, 4.9 GHz, 700 MHz (4G LTE), 60 & 80 GHz gigabit wireless microwave for backhaul and building connectivity.
3. Wireless Engineering Design Services: Path planning and design for Point to Point and Point to Multi-point wireless connections, operating in a hub-and-spoke, back-to-back repeater configurations, or deployed in redundant ring or mesh topologie(s).
5. Basic Network Integration Services: Integration of new connection points with existing points and configuration of network interface and multiplexer equipment related to connections with wireless equipment.


7. Perform tests to verify throughput (at minimum Ethernet 100mb) utilizing NetIQ Chariot software or other industry accepted software.


9. Troubleshoot and resolve wireless connection and equipment problems on existing Exalt, Proximal, BridgeWave, IP Wireless, Digi modems, Sierra modems, InMotion Mobile gateways, and other wireless network equipment or Andrew and similar Antenna systems.

10. Structural Engineering services for erection of antenna towers or concrete antenna poles in accordance with ANSI/TIA/EIA.

11. System grounding services for lighting protection.

3.4 LABOR CLASSIFICATION / JOB FUNCTIONS:

During the term of this contract and any renewals thereof, Vendors will be asked to provide staff resources with the experience and qualifications to perform work to be awarded under this contract in accordance with the PQPS process, as referenced under Section 2.6, “Method of Award.”

This work will include telecom installation and related services under the Industry labor classifications or job functions as listed below in Section 3.4.1, “Job Classifications Description and Responsibilities.” These requirements will be determined by the County at the time the spot market solicitation is issued.

3.4.1 Job Classifications Description and Responsibilities

1. **Telecommunications Technician:** Responsible for installation, testing and maintain telecommunications systems, including but not limited to intercommunication systems, telephone voice over IP systems, PBX, voice and data-switching systems, power and telephone line carriers, CAT5, CAT6 cable, fiber optics, multiplex, load frequency control, tele-metering equipment, power systems including UPS, DC chargers and large battery banks. May be required to investigate, correct, or make recommendations to correct user station equipment, personal computers and related equipment problems, as well as radio and television interference complaints.

2. **Data Technician:** Install and test certified data and fiber optic cabling systems, Video Conferencing System and other data distribution cable including building automation and security cabling.
3. **Cable Splicer**: Experienced in installation, maintenance, construction, OSP, and POTs with some wireless experience. This individual must have the ability to determine sources of telecommunications problems by analyzing trouble reports, and/or running tests. Cable maintenance services will include testing and repairing bad pairs; replacing defective cable sections. Upgrades service by maintaining terminals and pedestals; repairing or replacing enclosures; reworking splices; checking bonds and grounds. Employee will maintain safe and secure work environment by following standards and procedures and additionally comply with legal regulations or County codes.

4. **Telecommunications Customer Service Representative** – Contractor representative responsible for providing updates on project status and represent contractor at scheduled meetings. Will be the contact person for the County’s project manager and is responsible for providing end of project punch list and delivering As-Built and other required end of project documents.

5. **Telecommunications Engineer**: Responsible for designing and overseeing the installation of telecommunications equipment and facilities. This includes planning and implementation of telecommunications systems on County project and support, maintenance and troubleshooting of telecommunications systems problems.

6. **Electrician**: Licensed State of Florida Electrician – Used in installation of new electrical components or the maintenance and repair of existing electrical infrastructure. Duties include installation, maintenance, testing, and repairs to electrical systems located at widely dispersed locations throughout the Miami-Dade County. Install all sizes and types of conduit, wire, switches, multi-breakers, panels, and switchboards.

7. **Grounding Specialist**: Electrician or individual with documented training in low and high voltage telecommunication standard industry grounding practices. Must possess experience and understanding of grounding in public safety communication facilities and RF transmitting systems.

8. **Outside Plant Installer**: Installation of aerial and underground copper and fiber cable. Responsibilities include copper and fiber optic splicing, placing cables, air pipe and inner duct in various types of conduit system and open excavation. Work with heavy duty power equipment tools in the installation, repair and maintenance of outside plant facilities.

9. **Outside Plant Specialist**: Certified Outside Plant Technician with documented training and experience in Optical fiber theory. The principals of internal reflection, refraction, angle of acceptance, attenuation, and dispersion. Technician must demonstrate expertise in terminations methods and procedures including ST, SC, and LC anaerobic connectors. Skill set...
must also include demonstrated expertise in splicing methods and procedures including mid-sheath splice. Demonstrated capabilities in testing optical fiber connectors using the interferometer to test each connector in addition to Testing of the passive link using the visual fault locator (VFL), the optical loss test set.

10. **Outside Plant Project Manager:** Responsible for installation, project management and inspection of outside plant copper and fiber optic communication facilities. Documented experience in outside plant construction and able to handle multiple OSP construction projects. Incumbent shall be experienced in all aspects of trenching, duct-banks, plowing, direct buried, horizontal/directional drilling, interior & exterior conduit installation, copper and fiber optic cable installations, cable splicing, terminating & testing.

11. **Radio Frequency (RF) Surveyor:** Responsible for wireless network support, analyzing wireless network environment and collecting information used by RF Engineer for RF design, RF propagation modeling, and selection of the best Distributed Antennas Solution (DAS) for wireless network integration. Task include wireless field path survey, path and Radio/Antenna site survey, interference analysis, troubleshooting weak signal problems, technical oversight, and RF optimization. Incumbent will make recommendations on tuning and/or configuration of wireless environments to promote optimal performance and cohabitation of wireless applications utilize by Miami-Dade County and its clients.

12. **Wireless Technician:** Will help to build and maintain the infrastructure supporting the County’s wireless communications systems. Experience is the use of sophisticated electronic test equipment, measuring devices, meters and hand tools in analyzing, adjusting, installing, wiring, repairing, maintaining and testing wireless, transmission, and associated equipment. Performs required incidental and preventative maintenance on Point to Point wireless systems, including power equipment, transmission, and associated equipment, and completes necessary documentation. Perform wireless network surveillance and emergency response as necessary. Coordinates clearing of trouble with designated County personnel in the maintenance and installation of wireless services.

13. **Wireless Telecommunications Engineer/Designer:** Electrical engineers with specialty in the development, installation and testing of wireless technologies. Duties include design and implementation of Point to Point wireless network and integration with existing network. Work with County RF Engineer in analyzing requirements, writing functional specifications, architecture, and design and testing functional specifications. Review external technologies, solutions and products for their applicability to specific County projects and/or requirements. Must have strong communication skills.
and the ability to interact across multiple disciplines and levels all while maintaining a broad technical vision

14. **Structural Engineer:** State of Florida Licensed Structural Engineer with experience in Antenna Tower constructions and installation of building mounted antenna for Point to Point wireless systems.

15. **RF Engineer:** Documented experience in design, installation and maintenance. Industry experience with transmission systems, device design and placement of antennas for optimum performance. Knowledgeable in the areas of transmitter site emergency power, remote control, main transmission line and antenna adjustments, microwave radio relay STL/TSL links and more.

### 3.5 TELECOMMUNICATION MATERIALS, EQUIPMENT AND RELATED ACCESSORIES

All materials, equipment, parts and components to be provided to Miami-Dade County by vendors awarded a specific County Purchase Order under the resultant work order shall conform to current TIA/EIA-568-B Standards or the replacement thereof, and engineering requirements set forth by the original manufacturer.

On the basis of the PQPS processes defined under Section 2.6, “Method of Award”, the County reserves the right to order any brand of equipment, materials or accessories, consistent with defined business needs or established standards, and to request that installation, maintenance, or warranty services under the applicable contract groups be performed only by vendors who are authorized to perform such services by the OEM.

#### 3.5.1 Original Equipment Manufacturer (OEM) Listing

The below list represents Original Equipment Manufacturers (OEM) materials and equipment the County may request to purchase from vendors pre-qualified under this group. County OEM requirements are not to be limited to the manufacturers listed below. The County reserves the right to conduct spot market purchases and request equipment under this contract from other manufacturers not referenced as needed.

<table>
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<tr>
<th>AMPHONEL</th>
<th>IMATION</th>
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<tbody>
<tr>
<td>APC</td>
<td>ITW LINX</td>
</tr>
<tr>
<td>AT&amp;T</td>
<td>KRONE TOOL</td>
</tr>
<tr>
<td>AVAYA</td>
<td>LYNN ELECTRONICS</td>
</tr>
<tr>
<td>BELDEN</td>
<td>NORTEL</td>
</tr>
<tr>
<td>BERK-TEK</td>
<td>ORTRONIC</td>
</tr>
<tr>
<td>BOGAN COMMUNICATIONS</td>
<td>PANASONIC</td>
</tr>
<tr>
<td>CARLON</td>
<td>PANDUIT</td>
</tr>
<tr>
<td>CEECO TELEPHONE EQUIPMENT</td>
<td>PLANTRONICS</td>
</tr>
<tr>
<td>CIRCA PROTECTORS</td>
<td>POLYCOM</td>
</tr>
<tr>
<td>CISCO</td>
<td>QUEST MANUFACTURING</td>
</tr>
</tbody>
</table>
The above list is provided for information and reference purposes only for items that may be purchased by the County. The list is not all inclusive and may not reflect mergers, acquisitions or other Industry changes.

### 3.5.2 Equipment and Installation Hardware List

Listed below are the types of telecommunications equipment and installation hardware that may be purchased by the County:

1. **New Telephones** (excludes Cellular & Satellite phones) all types, including but not limited to the following:
   - Analog
   - Cordless
   - IP
   - VoIP
   - Single line
   - Multi-Line
   - Elevator
   - Conference Unit

2. **Answering Systems**;
3. **Telecom Hardware Racks, Cabinets, Mount Boxes and Accessories**;
4. **Network Switches and Accessories**;
5. **Telecommunications Switches and Accessories**;
6. **Telephone Chargers and Accessories**;
7. **Control Cards**;
8. **Power Module**;
9. Telecommunications Antennas;
10. Amplifiers;
11. Rectifiers;
12. Structured Low Voltage Telecommunication Cable and Accessories, including but not limited to the following:
   - Cat5-E cable
   - Cat6 cable
   - Fiber optic
   - Plenum cable
   - Outside Plant cable
   - Opti-core cable
   - Patch cable / Patch cord
   - Conduits
13. Runway Ladders;
14. Low Voltage Cables Connectors and Plugs (Various type);
15. Patch Panels Low Voltage Cables;
16. Serial Adapters;
17. Telecom Jacks;
18. Wireless Headsets and Accessories;
19. Voice Mail Cards and Accessories;
20. Text Telephone Devices and Accessories;
21. Telecommunication UPS units;
22. Surge Protectors;
23. Fuses;
24. Rechargeable Batteries – Telecom Equipment;
25. Grounding Equipment and Accessories;
26. Expansion Boards for Digital Hybrid Systems (DHS);
27. Telecommunication’s Software;
28. Telecommunications Tools (All Types);
29. Wireless Broadband and Wi-Fi Modems;
30. Wireless broadband mobile gateways;
31. Short Haul Microwave Systems;

The list provided above is for information and reference purposes only to provide vendors with a general understanding of what may be purchased by the County. The list is not all
inclusive and may not reflect mergers, acquisitions or other Industry changes. The County’s OEM requirements are not to be limited to the equipment and hardware listed above.
NOTE: Miami-Dade County is exempt from all taxes (Federal, State, and Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: J.C. Romano, DPM
Date Issued: 9/2/11
This Bid Submittal Consists of Pages 28 through 52

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

TELECOMMUNICATION SERVICES, EQUIPMENT, AND MATERIALS
PRE-QUALIFICATION POOL

A Bid Deposit in the amount of N/A of the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of N/A of the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE ON PAGE 51 OF SECTION 4, BID SUBMITTAL FORM SHALL RENDER THE VENDOR INELIGIBLE FOR LOCAL PREFERENCE

FAILURE TO SIGN PAGE 52 OF SECTION 4, BID SUBMITTAL FORM, WILL RENDER YOUR BID NON-RESPONSIBLE

DO NOT WRITE IN THIS SPACE

ACCEPTED  HIGHER THAN LOW
NON-RESPONSIVE  NON-RESPONSIBLE

DATE B.C.C.  NO BID

ITEM NOS. ACCEPTED

COMMODITY CODE 725-00,725-59,915-79,918-95,939-72

Procurement Contracting Officer J.C. Romano, CPPB
PART A: ESTABLISHING A POOL OF PRE-QUALIFIED VENDORS

4.1 VENDOR CONTACT INFORMATION

A) Company Staff Responsible For Site Visits - (Groups 1 through 3 Only)

Vendors are required to provide the requested information for the Primary (Required) and Secondary (Optional) employees who will be responsible for conducting SITE VISITS when requested by Miami-Dade County. These services shall typically be required Monday through Friday within the business hours of 8:00 AM and 5 PM (Local Time). Certifications and licenses are to be provided with this bid submission as applicable.

<table>
<thead>
<tr>
<th>PRIMARY CONTACT (REQUIRED)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td></td>
</tr>
<tr>
<td>Title and/or Job Function:</td>
<td></td>
</tr>
<tr>
<td>Technical Qualifications</td>
<td></td>
</tr>
<tr>
<td>☑ TO CONFIRM COMPLIANCE</td>
<td></td>
</tr>
<tr>
<td>□ RCDD CERTIFICATION OR LICENSED ELECTRICIAN OR</td>
<td></td>
</tr>
<tr>
<td>□ EMPLOYEE RESUME CONFIRMING 2 YEARS SITE VISIT EXPERIENCE</td>
<td></td>
</tr>
<tr>
<td>Business Address:</td>
<td></td>
</tr>
<tr>
<td>Local or Toll Free Telephone Number:</td>
<td></td>
</tr>
<tr>
<td>Local or Toll Free Fax Number:</td>
<td></td>
</tr>
<tr>
<td>Mobile Telephone Number: (Optional)</td>
<td></td>
</tr>
<tr>
<td>E-mail Address:</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>SECONDARY CONTACT (OPTIONAL)</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Name:</td>
<td></td>
</tr>
<tr>
<td>Title and/or Job Function:</td>
<td></td>
</tr>
<tr>
<td>Technical Qualifications</td>
<td></td>
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<tr>
<td>☑ TO CONFIRM COMPLIANCE</td>
<td></td>
</tr>
<tr>
<td>□ RCDD CERTIFICATION OR LICENSED ELECTRICIAN OR</td>
<td></td>
</tr>
<tr>
<td>□ EMPLOYEE RESUME CONFIRMING 2 YEARS SITE VISIT EXPERIENCE</td>
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<tr>
<td>Business Address:</td>
<td></td>
</tr>
<tr>
<td>Local or Toll Free Telephone Number:</td>
<td></td>
</tr>
<tr>
<td>Local or Toll Free Fax Number:</td>
<td></td>
</tr>
<tr>
<td>Mobile Telephone Number:</td>
<td></td>
</tr>
<tr>
<td>E-mail Address:</td>
<td></td>
</tr>
</tbody>
</table>
B) Company Staff Responsible For Pre-Qualification Pool Solicitation - All Groups

Vendors are required to provide information for the Primary (Required) and Secondary (Optional) employees who will be responsible for responding to the **PQPS** issued by Miami-Dade County.

### PRIMARY CONTACT (REQUIRED)

<table>
<thead>
<tr>
<th>Name:</th>
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<table>
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<tr>
<th>Title and/or Job Function:</th>
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<table>
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<tr>
<th>Business Address:</th>
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<table>
<thead>
<tr>
<th>Local or Toll Free Telephone Number:</th>
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<table>
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<tr>
<th>Local or Toll Free Fax Number:</th>
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<td></td>
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</table>

<table>
<thead>
<tr>
<th>Mobile Telephone Number: (Optional)</th>
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<td></td>
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</table>

<table>
<thead>
<tr>
<th>E-mail Address:</th>
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<tbody>
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<td></td>
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</table>

### SECONDARY CONTACT (OPTIONAL)

<table>
<thead>
<tr>
<th>Name:</th>
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<table>
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<tr>
<th>Title and/or Job Function:</th>
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<tbody>
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<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Business Address:</th>
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<tbody>
<tr>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Local or Toll Free Telephone Number:</th>
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<tbody>
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<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Local or Toll Free Fax Number:</th>
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<tbody>
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<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Mobile Telephone Number: (Optional)</th>
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<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>E-mail Address:</th>
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<tbody>
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<td></td>
</tr>
</tbody>
</table>
4.2 CLIENT REFERENCES AND VALIDATION OF QUALIFIED TECHNICAL LABOR - (ALL AWARD GROUPS)

VENDORS MUST PROVIDE EVIDENCE OF EXPERIENCE BASED ON PREVIOUS JOB REFERENCES, FOR QUALIFIED WORK PERFORMED AND A WORKING KNOWLEDGE OF THE APPLICABLE INDUSTRY STANDARDS AS NOTED IN SECTION 3.2 INDUSTRY STANDARDS AND PRACTICES.

4.2.1 Group 1 – Cabling Installation & Repair Services

To be qualified under Group 1 Bidders are required to submit a minimum of three (3) Commercial or Government business Client references. This information will be utilized to confirm an adequate level of experience in providing structured cabling services as defined for Group 1 in Section 2.6.2. Bidders must also include information on telecom contract(s) or project(s) confirming a minimum of two (2) years experience for each of the Client reference. No more than one of these references can be from a department or division of Miami-Dade County.

<table>
<thead>
<tr>
<th>GROUP 1 – CLIENT REFERENCE #1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company Name:</td>
</tr>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>Contact Name:</td>
</tr>
<tr>
<td>Telephone:</td>
</tr>
<tr>
<td>E-Mail:</td>
</tr>
<tr>
<td>Years doing business with your firm:</td>
</tr>
<tr>
<td>Telecom Contract No.(s) or Project Name(s):</td>
</tr>
<tr>
<td>Description of Services Provided:</td>
</tr>
</tbody>
</table>

Reference Verification: Vendor to indicate ONE of the following

- [ ] No. 1 Our Company has provided an OPTIONAL letter from the Client listed above that will confirm the accuracy of the information provided and that work was completed to the satisfaction of the Client listed.
- [ ] No. 2 Please contact the Client listed above to confirm the accuracy of the information provided and that work was completed on a satisfactory basis.

GROUP 1 - CLIENT REFERENCE #1 (Experience Criteria)

In accordance Section 2.6.2.1 Vendor’s experience must be based on satisfactory completion of work in the areas listed below. To be compliant with this requirement, Vendor must confirm that Client services or work completed was performed under 2 of the 3 areas listed below.
| No. 1 | ☐ | Maintenance or installation services at Government or Commercial facility, Customer call center that operated on a continuous 24 Hr x 7 day basis |
| No. 2 | ☐ | Maintenance or installation services at Government prisons, jails or other high security facility |
| No. 3 | ☐ | Projects requiring your Company to pull permits for one of the following areas: A. Low Voltage Project or B. Electrical Systems |

**GROUP 1 – CLIENT REFERENCE #2**

| Company Name: |
| Address: |
| Contact Name: |
| Telephone: | E-Mail: |
| Years doing business with your firm: |
| Telecom Contract No.(s) or Project Name(s): |
| Description of Services Provided: |

**Reference Verification:** Vendor to indicate ONE of the following

- ☐ No. 1 Our Company has provided an OPTIONAL letter from the Client listed above that will confirm the accuracy of the information provided and that work was completed to the satisfaction of the Client listed.
- ☐ No. 2 Please contact the Client listed above to confirm the accuracy of the information provided and that work was completed on a satisfactory basis.

**GROUP 1 - CLIENT REFERENCE #2 (Experience Criteria)**

In accordance Section 2.6.2.1 Vendor’s experience must be based on satisfactory completion of work in the areas listed below. To be compliant with this requirement, Vendor must confirm ☑ Client services or work completed was performed under 2 of the 3 areas listed below

| No. 1 | ☐ | Maintenance or installation services at Government or Commercial facility, Customer call center that operated on a continuous 24 Hr x 7 day basis |
| No. 2 | ☐ | Maintenance or installation services at Government prisons, jails or other high security facility |
| No. 3 | ☐ | Projects requiring your Company to pull permits for one of the following areas: A. Low Voltage Project or B. Electrical Systems |

**GROUP 1 – CLIENT REFERENCE #3**

| Company Name: |

Revised 9/2/11
| Address: |  |
| Contact Name: |  |
| Telephone: | E-Mail: |
| Years doing business with your firm: |  |
| Telecom Contract No.(s) or Project Name(s): |  |
| Description of Services Provided: |  |

**Reference Verification**: Vendor to indicate ☒ ONE of the following

| No. 1 | Our Company has provided an OPTIONAL letter from the Client listed above that will confirm the accuracy of the information provided and that work was completed to the satisfaction of the Client listed. |
| No. 2 | Please contact the Client listed above to confirm the accuracy of the information provided and that work was completed on a satisfactory basis. |

**GROUP 1 - CLIENT REFERENCE #3 (Experience Criteria)**

In accordance Section 2.6.2.1 Vendor’s experience must be based on satisfactory completion of work in the areas listed below. To be compliant with this requirement, Vendor must confirm ☒ Client services or work completed was performed under 2 of the 3 areas listed below

| No. 1 | Maintenance or installation services at Government or Commercial facility, Customer call center that operated on a continuous 24 Hr x 7 day basis |
| No. 2 | Maintenance or installation services at Government prisons, jails or other high security facility |
| No. 3 | Projects requiring your Company to pull permits for one of the following areas:  
A. Low Voltage Project  
B. Electrical Systems |

**4.2.2 Manufacturer / Supplier References - Group 1 - Cable Installation**

Vendors must submit two (2) business references from structured low voltage cabling system manufacturers or distributors meeting qualification criteria defined on Section 2.6.2.1 Item D.

**GROUP 1 – Structured Cabling Manufacturer/Supplier – Business Reference No 1**

**Equipment Manufacturer (OEM):** ________________________________

**Authorized Dealer/Supplier:** ________________________________

In accordance Section 2.6.2.1 Item D Vendor’s must provide a business reference letter from a
structured cabling system manufacturer or authorized dealer/supplier. To be compliant with this requirement, Vendor must include the reference letter with their bid submittal and confirm the Manufacturer’s or authorized supplier statement validates the following three items.

<table>
<thead>
<tr>
<th>No.</th>
<th>Requirement Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cable Manufacturer or authorized supplier offers a multi-year written warranty compliant with current TIA or equivalent industry standards on manufactured telecommunication cables they would provide under contract.</td>
</tr>
<tr>
<td>2</td>
<td>Cable Manufacturer or authorized supplier has certification program for installers or Quality Control process for assuring proper installation</td>
</tr>
<tr>
<td>3</td>
<td>Vendor must provide warranty support on cables that may be installed during the term of this contract.</td>
</tr>
</tbody>
</table>

**GROUP 1 – Structured Cabling Manufacturer/Supplier – Business Reference No 2**

**Equipment Manufacturer (OEM):**

____________________________________________

**Authorized Dealer/Supplier:**

____________________________________________

In accordance Section 2.6.2.1 Item D Vendor’s must provide a business reference letter from a structured cabling system manufacturer or authorized dealer/supplier. To be compliant with this requirement, Vendor must include the reference letter with their bid submittal and confirm the Manufacturer’s or authorized supplier statement validates the following three items.

<table>
<thead>
<tr>
<th>No.</th>
<th>Requirement Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cable Manufacturer or authorized supplier offers a multi-year written warranty compliant with current TIA or equivalent industry standards on manufactured telecommunication cables they would provide under contract.</td>
</tr>
<tr>
<td>2</td>
<td>Cable Manufacturer or authorized supplier has certification program for installers or Quality Control process for assuring proper installation</td>
</tr>
<tr>
<td>3</td>
<td>Vendor must provide warranty support on cables that may be installed during the term of this contract.</td>
</tr>
</tbody>
</table>

**4.2.3 Group 1 Validation of Qualified Technical Labor**

Vendors must validate ability to provide qualified labor defined in Section 2.6.2.1, Item E by confirming they employ a minimum of one (1) Registered Communications Distribution Designer (RCDD) certified and in good standing with the Building Industry Consulting Service International (BICSI).

**GROUP 1 – VALIDATION OF QUALIFIED TECHNICAL LABOR**

In accordance Section 2.6.2.1 Item E Vendor’s must confirm both of the statements below and provide documentation in the bid submittal to validate compliance of this requirement.

<table>
<thead>
<tr>
<th>No.</th>
<th>Requirement Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Vendor confirms they employ a full time RCDD who shall remain available for the term of this contract. The name of this employee is provided below and a current RCDD certificate has been included in the Bid Submittal.</td>
</tr>
</tbody>
</table>
Vendor confirms the named RCDD certified employee, is a member in good standing with BICSI. A copy of a current BICSI membership card or BICSI web page membership verification must be included in the bid submittal.

### 4.2.4 Business References – Group 2 – Outside Plant Installation and Maintenance Repair Services

In order to be qualified under Group 2, Bidders must submit a minimum of three (3) Commercial or Government business references for having provided Outside Plant Installation and Maintenance services as defined in Section 3. No more than one of these references can be from a department or division of Miami-Dade County.

Bidders are also required to provide a list of contracts or completed projects indicating a minimum of two (2) years of experience in Outside Plant (OSP) installation and maintenance, including OSP design, engineering, and construction, in accordance with BICSI Telecommunications Distribution Methods.

Please complete the information requested in the tables below for each of the references. All information requested on the table must be completed.

<table>
<thead>
<tr>
<th>GROUP 2 – CLIENT REFERENCE #1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Company Name:</strong></td>
</tr>
<tr>
<td><strong>Address:</strong></td>
</tr>
<tr>
<td><strong>Contact Name:</strong></td>
</tr>
<tr>
<td><strong>Telephone:</strong></td>
</tr>
<tr>
<td><strong>Years doing business with your firm:</strong></td>
</tr>
<tr>
<td><strong>Telecom Contract No.(s) or Project Name(s):</strong></td>
</tr>
<tr>
<td><strong>Description of Services Provided:</strong></td>
</tr>
</tbody>
</table>

**Reference Verification:** Vendor to indicate ☒ ONE of the following
<table>
<thead>
<tr>
<th></th>
<th>No. 1</th>
<th>No. 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Our Company has provided an OPTIONAL letter from the Client listed above that will confirm the accuracy of the information provided and that work was completed to the satisfaction of the Client listed.</td>
<td>Please contact the Client listed above to confirm the accuracy of the information provided and that work was completed on a satisfactory basis.</td>
</tr>
</tbody>
</table>

**GROUP 2 – CLIENT REFERENCE #2**

| Company Name: |   |
| Address: |   |
| Contact Name: |   |
| Telephone: | E-Mail: |
| Years doing business with your firm: |   |
| Telecom Contract No.(s) or Project Name(s): |   |
| Description of Services Provided: |   |

**Reference Verification:** Vendor to indicate ☑ ONE of the following

<table>
<thead>
<tr>
<th></th>
<th>No. 1</th>
<th>No. 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Our Company has provided an OPTIONAL letter from the Client listed above that will confirm the accuracy of the information provided and that work was completed to the satisfaction of the Client listed.</td>
<td>Please contact the Client listed above to confirm the accuracy of the information provided and that work was completed on a satisfactory basis.</td>
</tr>
</tbody>
</table>

**GROUP 2 – CLIENT REFERENCE #3**

| Company Name: |   |
| Address: |   |
| Contact Name: |   |
| Telephone: | E-Mail: |
| Years doing business with your firm: |   |
| Telecom Contract No.(s) or Project Name(s): |   |
| Description of Services Provided: |   |
4.2.5 Supplier’s References – Group 2 - Outside Plant Equipment

Submit at least one (1) business reference from a Manufacturer confirming that your Company is certified as an Outside Plant (OSP) Installer for their equipment. This certification shall enable the Vendor to provide warranty support for the Manufacturer’s equipment installed under this contract.

GROUP 2 – Outside Plant Equipment Manufacturer/Supplier – Business Reference No 1

In accordance Section 2.6.2.2 Item A Vendor’s must provide a business reference letter from a Outside Plant Equipment (OSD) manufacturer or authorized dealer/supplier. To be compliant with this requirement, Vendor must include the reference letter with their bid submittal and confirm the Manufacturer’s or authorized supplier statement validates the following three items.

<table>
<thead>
<tr>
<th>No. 1</th>
<th>Vendor must provide warranty support on cables that may be installed during the term of this contract.</th>
</tr>
</thead>
</table>

4.2.6 Ability to Provide Qualified Technical Labor for OSP Installations and Maintenance – Group 2

Vendors must submit documentation to validate their ability to provide qualified laborers as defined on Section 2.6.2.2 Item B. Vendors must indicate the ability to consistently supply the trade classifications indicated:

GROUP 2 – VALIDATION OF QUALIFIED TECHNICAL LABOR

In accordance Section 2.6.2.1 Item E Vendor’s must confirm both of the statements below and provide documentation in the bid submittal to validate compliance of this requirement.

<table>
<thead>
<tr>
<th>No. 1</th>
<th>Vendor confirms they employ a full time RCDD who shall remain available for the term of this contract. The name of this employee is provided below and a current RCDD certificate has been included in the Bid Submittal.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Employee who is a Certified Outside Plant Designer or Engineer:</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>No. 2</td>
<td>Vendor confirms the named RCDD certified employee, is a member in good standing with BICSI. A copy of a current BICSI membership card or BICSI certificate has been included in the Bid Submittal.</td>
</tr>
</tbody>
</table>
4.2.6 Client References - Group 3 - Wireless Network Connection Services

To be qualified under Group 3, Vendors must submit three (3) Commercial Business or Government Agency references confirming company has successfully provided Wireless Network Connection services as defined in Section 3.3.3. This information must include a verifiable list of contracts or completed projects indicating a minimum of two (2) years experience in wireless network systems installation and maintenance. No more than one of these references can be from a department or division of Miami-Dade County.

This contract or completed project information must also include a reference to the name(s) of the equipment manufacturers for installed or serviced systems.

<table>
<thead>
<tr>
<th>GROUP 3 – CLIENT REFERENCE #1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company Name:</td>
</tr>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>Contact Name:</td>
</tr>
<tr>
<td>Telephone:</td>
</tr>
<tr>
<td>E-Mail:</td>
</tr>
<tr>
<td>Years doing business with your firm:</td>
</tr>
<tr>
<td>Telecom Contract No.(s) or Project Name(s):</td>
</tr>
<tr>
<td>Description of Services Provided:</td>
</tr>
</tbody>
</table>

**Reference Verification**: Vendor to indicate ☒ ONE of the following

- No. 1 Our Company has provided an OPTIONAL letter from the Client listed above that will confirm the accuracy of the information provided and that work was completed to the satisfaction of the Client listed.

- No. 2 Please contact the Client listed above to confirm the accuracy of the information provided and that work was completed on a satisfactory basis.

<table>
<thead>
<tr>
<th>GROUP 3 – CLIENT REFERENCE #2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company Name:</td>
</tr>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>Contact Name:</td>
</tr>
<tr>
<td>Telephone:</td>
</tr>
<tr>
<td>E-Mail:</td>
</tr>
<tr>
<td>Years doing business with your firm:</td>
</tr>
</tbody>
</table>
**Telecom Contract No.(s) or Project Name(s):**

**Description of Services Provided:**

**Reference Verification:** Vendor to indicate ☑ ONE of the following

<table>
<thead>
<tr>
<th>No.</th>
<th>Verification</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Our Company has provided an OPTIONAL letter from the Client listed above that will confirm the accuracy of the information provided and that work was completed to the satisfaction of the Client listed.</td>
</tr>
<tr>
<td>2</td>
<td>Please contact the Client listed above to confirm the accuracy of the information provided and that work was completed on a satisfactory basis.</td>
</tr>
</tbody>
</table>

**GROUP 3 – CLIENT REFERENCE #3**

<table>
<thead>
<tr>
<th>Company Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>Contact Name:</td>
</tr>
<tr>
<td>Telephone:</td>
</tr>
<tr>
<td>Years doing business with your firm:</td>
</tr>
</tbody>
</table>

**Telecom Contract No.(s) or Project Name(s):**

**Description of Services Provided:**

**Reference Verification:** Vendor to indicate ☑ ONE of the following

<table>
<thead>
<tr>
<th>No.</th>
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</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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</tr>
<tr>
<td>2</td>
<td>Please contact the Client listed above to confirm the accuracy of the information provided and that work was completed on a satisfactory basis.</td>
</tr>
</tbody>
</table>

**4.2.8 Supplier’s References - Group 3 - Wireless Equipment**

In accordance with Section 2.6.2.3 Item A, Vendor must submit references from two (2) manufacturers of wireless equipment indicating the capacity to provide wireless network equipment to include transmission equipment, antennas and other equipment as may be required to develop and maintain a wireless network of 500 or more users. References must indicate whether warranty requirements mandate installation by OEM or OEM Certified Technicians. Additionally, references must be from manufacturers whose equipment meet or exceed the qualification criteria listed below.

I. 200 Mbps Wireless Broadband Point-to-Point (PtP) Radio Transmitters.
II. Wireless high-gain Antenna for fixed or building mounting
III. Manufacturer associated wireless equipment used in the installation of point-to-point wireless network comparable to the network used by Miami-Dade County.

Revised 9/2/11
GROUP 3 – Wireless Equipment Manufacturer/Supplier – Business Reference No 1

Equipment Manufacturer (OEM): ________________________________

Authorized Dealer/Supplier: ________________________________

In accordance Section 2.6.2, Vendor’s must provide a letter of authorization or business reference letter from a wireless equipment manufacturer or their or authorized dealer/supplier. To be compliant with this requirement, Vendor must include this reference letter with their bid submittal and confirm the Manufacturer’s or authorized supplier statement validates the following three items.

<table>
<thead>
<tr>
<th></th>
<th>No. 1</th>
<th>Manufacturer’s equipment meets the following minimum qualification criteria:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>• 200 Mbps Wireless Broadband Point-to-Point (PTP) Radio Transmitters</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Wireless high-gain antenna for fixed or building mounting</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Associated wireless equipment necessary for installation of a PTP wireless network for 100 or more users.</td>
</tr>
</tbody>
</table>

|   | No. 2 | Vendor has been certified or has received training by the Manufacturer or authorized supplier to ensure a quality control process for system installation. |

GROUP 3 – Wireless Equipment Manufacturer/Supplier – Business Reference No 2

Equipment Manufacturer (OEM): ________________________________

Authorized Dealer/Supplier: ________________________________

In accordance Section 2.6.2.3 Item E, Vendor’s must provide a business reference letter from a wireless equipment manufacturer or their or authorized dealer/supplier. To be compliant with this requirement, Vendor must include this reference letter with their bid submittal and confirm the Manufacturer’s or authorized supplier statement validates the following three items.

<table>
<thead>
<tr>
<th></th>
<th>No. 1</th>
<th>Manufacturer’s equipment meets the following minimum qualification criteria:</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
<td>• 200 Mbps Wireless Broadband Point-to-Point (PTP) Radio Transmitters</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Wireless high-gain antenna for fixed or building mounting</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Associated wireless equipment necessary for installation of a PTP wireless network for 100 or more users.</td>
</tr>
</tbody>
</table>

|   | No. 2 | Vendor has been certified or has received training by the Manufacturer or authorized supplier to ensure a quality control process for system installation. |

4.2.9 Ability to Provide Qualified Technical Laborers for – Group 3 - Wireless Installations and Maintenance

Indicate your ability to provide qualified laborers as defined on Section 2.6.2.3 C. Successful bidders must indicate the capability to consistently supply the trade classifications indicated below:
GROUP 3 – VALIDATION OF QUALIFIED TECHNICAL LABOR

In accordance Section 2.6.2 Vendor’s must confirm both of the statements below and provide documentation in the bid submittal to validate compliance of this requirement.

No. 1  □  Vendor confirms they employ either a full time RF Engineer or RCDD who shall be remain available for the term of this contract. The name of this employee is provided below and a current RCDD certificate or RF Engineering degree credentials has been included in the Bid Submittal.

Employee who either an RF Engineer or is RCDD certified:

______________________________________________

No. 2  □  Vendor confirms the named RCDD certified employee or RF Engineer is a member in good standing with BICSI. A copy of a current BICSI membership card or BICSI web page membership verification must be included in the bid submittal.

4.3 PRODUCT AVAILABILITY AND CLIENT REFERENCES FOR GROUP 4 – TELEPHONE EQUIPMENT, WIRING, CABLELING, TOOLS, INSTALLATION HARDWARE, OR RELATED ACCESSORIES

4.3.1 Product Availability

Vendors must confirm the capacity to supply Telephone Equipment, Wiring, Cabling, Installation Hardware, Tools or Related Accessories by providing the following information

1) Company Internet address the current list of products and manufacturers the Vendors represent can be viewed: http://www. ________________________

2) Vendor must be a reseller, distributor, or original equipment manufacturer and be authorized to sell the various equipment and accessories under this Group. Vendors are to provide evidence of this authorization with their bid submission. Accepted documentation includes Manufacturer certification or a signed Company letter affirming the manufacturer(s) for products Vendor is authorized to represent.

4.3.2 Client References

To be qualified under Group 4, Vendor must submit three (3) Commercial or Government business references indicating confirming the supply of Telephone Equipment, Wiring, Cabling, Installation Hardware, Tools or Related Accessories as defined for Group 4 in Section 3. This must include Clients where these items have been supplied for a minimum of two (2) years. No more than one of these references can be from a department or division of Miami-Dade County.

GROUP 4 – CLIENT REFERENCE #1

Company Name:
Address: 

Contact Name: 

Telephone:  E-Mail: 

Years doing business with your firm: 

Telecom Contract No.(s) or Project Name(s): 

Description of Products Sold: 

**Reference Verification:** Vendor to indicate ☑ ONE of the following 

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>No. 1</td>
</tr>
<tr>
<td>☐</td>
<td>No. 2</td>
</tr>
</tbody>
</table>

---

**GROUP 4 – CLIENT REFERENCE #2** 

<table>
<thead>
<tr>
<th>Company Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
</tr>
</tbody>
</table>

Contact Name: 

Telephone:  E-Mail: 

Years doing business with your firm: 

Telecom Contract No.(s) or Project Name(s): 

Description of Products Sold: 

**Reference Verification:** Vendor to indicate ☑ ONE of the following 

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>No. 1</td>
</tr>
<tr>
<td>☐</td>
<td>No. 2</td>
</tr>
</tbody>
</table>

---

**GROUP 4 – CLIENT REFERENCE #3** 

<table>
<thead>
<tr>
<th>Company Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
</tr>
</tbody>
</table>

Contact Name: 

Telephone:  E-Mail: 

Revised 9/2/11
<table>
<thead>
<tr>
<th>Years doing business with your firm:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telecom Contract No.(s) or Project Name(s):</td>
</tr>
<tr>
<td>Description of Products Sold:</td>
</tr>
</tbody>
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**Reference Verification:** Vendor to indicate ☑ ONE of the following

<table>
<thead>
<tr>
<th></th>
<th>No. 1</th>
<th>Our Company has provided an OPTIONAL letter from the Client listed above that will confirm the accuracy of the information provided and that the delivery of goods was completed to the satisfaction of the Client listed.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>No. 2</td>
<td>Please contact the Client listed above to confirm the accuracy of the information provided and that delivery of goods was on a satisfactory basis.</td>
</tr>
</tbody>
</table>

Revised 9/2/11
### 4.4 PRICING TABLES FOR PRIORITY TELECOM INSTALLATION SERVICES (GROUPS 1 THROUGH 3)

**GROUP 1 – Table 1: INSIDE CABLEING INSTALLATION, MAINTENANCE AND REPAIRS**

<table>
<thead>
<tr>
<th>No</th>
<th>Unit</th>
<th>Contractor Services: Labor Only – Task Specification</th>
<th>Unit Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>5 Each</td>
<td>Installation of 10 Cat 5e or Cat 6 cables to 5 office or workstation locations. Each cable drop shall include 2 cables per location. Job Requirements: Each cable runs will consist of a maximum length of 250 feet each. Services to include installation of J-hooks and tie raps as required by code. Contractor will be required to terminate and install RJ-45 modular connectors with wall plates, label and test cable connections upon completion of work. Work Area: Cable runs shall be thru a plenum ceiling and distributed thru modular furniture with existing power polls or interior offices consisting of standard sheet rock construction.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1a</td>
<td>10 Each</td>
<td>Installation of 20 Cat 5e or Cat 6 cables to 10 office or workstation locations. Each cable drop shall include 2 cables per location Job Requirements and Work Area defined under item No 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1b</td>
<td>15 Each</td>
<td>Installation of 30 Cat 5e or Cat 6 cables to 15 office or workstation locations. Each cable drop shall include 2 cables per location Job Requirements and Work Area defined under item No 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1c</td>
<td>20 Each</td>
<td>Installation of 40 Cat 5e or Cat 6 cables to 20 office or workstation locations. Each cable drop shall include 2 cables per location Job Requirements and Work Area defined under item No 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1d</td>
<td>1 Each</td>
<td>Installation of 2 Cat 5e or Cat 6 cables to 1 office or workstation location. Each Cable drop shall include 2 cables as specified. Job Requirements and Work Area defined under item No 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>1 Lot</td>
<td>Termination of 48 cables at a designated IDF industry standard Cat-6 48-port patch panel. (Typically ORTRONICS or equal)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>1 Lot</td>
<td>Termination of 48 cables at work station ends using industry standard Cat-6 modular jacks and face plates.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>1 Each</td>
<td>Installation of two (2) post 19” rack in IDF per code. This industry standard rack shall be grounded to existing grounding system. All grounding material required is the responsibility of contractor.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>1 set</td>
<td>Provide set of labeled as-built drawings after completion of the work. Set shall consist of three copies of all drawing involve in</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### GROUP 1 – Table 1: INSIDE CABLING INSTALLATION, MAINTENANCE AND REPAIRS

<table>
<thead>
<tr>
<th>No</th>
<th>Unit</th>
<th>Contractor Services: Labor Only – Task Specification</th>
<th>Unit Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>1 set</td>
<td>Installation of two (2) 4-inch EMT sleeves as penetrations thru drywall to the IDF room for the distribution of cable runs. Fire stops all penetrations as per code</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6a</td>
<td>1 set</td>
<td>Installation: 1” EMT conduit sleeves fire stopped thru drywall</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6b</td>
<td>1 set</td>
<td>Installation: 2” EMT conduit sleeves fire stopped thru drywall</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6c</td>
<td>1 set</td>
<td>Installation: 3” EMT conduit sleeves fire stopped thru drywall</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6d</td>
<td>1 set</td>
<td>Installation: 1” EMT conduit sleeves fire stopped thru cinder block</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6e</td>
<td>1 set</td>
<td>Installation: 2” EMT conduit sleeves fire stopped thru cinder block</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6f</td>
<td>1 set</td>
<td>Installation: 3” EMT conduit sleeve fire stopped thru cinder block</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6g</td>
<td>1 set</td>
<td>Installation: 4” EMT conduit sleeve fire stopped thru cinder block</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6h</td>
<td>1 set</td>
<td>Install 200 feet of 2-inch EMT conduit between MDF and IDF. Maximum two (2) 90 degree turns. Conduit shall be grounded as per code. Contractor supplies the grounding kit and ground to existing building grounding system. Cost shall include penetrating the concrete block wall at both ends. Sleeves must be properly sealed as per code.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>1 Cable</td>
<td>Install 25 pair category 5 tie cable between MDF and IDF. Maximum cable length 250 feet. Cable termination at both ends on 110 blocks or industry standard patch panel</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>5 Cables</td>
<td>Install five (5) RG-6 coax cables for cable TV. Maximum cable length shall be 250 feet. Contractor to terminate both ends of coax cable with County supplied terminations.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>1 Set</td>
<td>Install RG-11 coax tie cables between MDF and IDF. Maximum cable length 250 feet.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**GROUP 1 - TOTAL PRICE FOR CONTRACTOR SERVICES REQUESTED**

$________  $________

### GROUP 1 – Table 2 - INSIDE CABLING INSTALLATION, MAINTENANCE AND REPAIRS

<table>
<thead>
<tr>
<th>No</th>
<th>Unit</th>
<th>Contractor Services: Standard Labor Rates</th>
<th>Hourly Rate</th>
<th>Total Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>8 Hours</td>
<td>Telecommunications Technician</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>8 Hours</td>
<td>Cable Splicer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>8 Hours</td>
<td>Telecommunications Engineer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>8 Hours</td>
<td>Electrician</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>8 Hours</td>
<td>Grounding Specialist</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**GROUP 1 - TOTAL PRICE FOR CONTRACTOR LABOR RATES REQUESTED**

$________

**GROUP 1 - TOTAL PRICE FOR TABLES 1 AND TABLE 2**

$________
### GROUP 2 - OUTSIDE PLANT INSTALLATION, MAINTENANCE AND REPAIRS

<table>
<thead>
<tr>
<th>No</th>
<th>Unit</th>
<th>Contractor Services: Labor Only – Task Specification</th>
<th>Unit Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10 Ft</td>
<td>4&quot; Conduit repair to include OSP rated compression coupler at both ends. (Shur-Lock, Push-Lock, Split-Lock types)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>10 Ft</td>
<td>2&quot; Conduit repair to include OSP rated compression coupler at both ends. (Shur-Lock, Push-Lock, Split-Lock types)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>1 Ft.</td>
<td>Mechanical Trenching includes mechanical compacting and lawful disposal of debris fill. (L: 12&quot; x W:36&quot;x D:36&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>1 Ft.</td>
<td>Manual Trenching includes mechanical compacting and lawful disposal of debris fill. (L: 12&quot; x W:36&quot;x D:36&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>1 Sq. Ft.</td>
<td>Green Area Restoration (Sod)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>1 Sq. Ft.</td>
<td>2&quot; Thick Asphalt Restoration in accordance with code</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>1 Sq. Ft.</td>
<td>4&quot; Thick Asphalt Restoration in accordance with code</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>1 Cu Ft.</td>
<td>Provide compacting and flowable fill concrete in accordance with standard code.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>1 Ft.</td>
<td>Traceable Pull Tape Installation in accordance with code</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>1 Ft.</td>
<td>Services for &quot;Sonde and Proof&quot; of conduit</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>1 Ft.</td>
<td>Contractor Services to &quot;Tone and Locate&quot; Fiber Optic Cables (FOC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>1 Each</td>
<td>Hand-Hole Installation (L:48&quot;x W: 30&quot;x D:24&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>2 Each</td>
<td>Hand-Hole Installation (L:36&quot;x W: 24&quot;x D:18&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>1 Ft.</td>
<td>Fiber Optics Cable (FOC) Inducting or Installation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>1 Each</td>
<td>Fusion Splicing of FOC (12 Strand Buffer Tube Ribbon Type)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>1 Each</td>
<td>Fusion Splicing of FOC (12 Strands Buffer Tube Stranded Type)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>1 Cu Ft</td>
<td>Disposal/Removal of Fill Material or Debris</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>1 Only</td>
<td>12 strand FOC Termination and Fusion Splice of Stranded Pigtails. Services to include LIUs installation and Set Up</td>
<td></td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>1 Only</td>
<td>12 strand FOC Termination. Fusion Splice of Ribbon Pigtails. Services to include LIUs installation and Set Up</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**GROUP 2 - TOTAL PRICE FOR CONTRACTOR SERVICES REQUESTED** $_________

### GROUP 2 - OUTSIDE PLANT INSTALLATION, MAINTENANCE AND REPAIRS

<table>
<thead>
<tr>
<th>No</th>
<th>Unit</th>
<th>Contractor Services: Standard Labor Rates</th>
<th>Hourly Rate</th>
<th>Total Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>8 Hours</td>
<td>Outside Plant Installer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>8 Hours</td>
<td>Cable Splicer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>8 Hours</td>
<td>Outside Plant Project Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>8 Hours</td>
<td>Electrician</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>8 Hours</td>
<td>Grounding Specialist</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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Revised 9/2/11
### GROUP 3 - WIRELESS SYSTEMS INSTALLATION, MAINTENANCE AND REPAIRS

<table>
<thead>
<tr>
<th>No</th>
<th>Unit</th>
<th>Contractor Services: Labor Only – Task Specification</th>
<th>Unit Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1 Each</td>
<td>Install new Wireless Access Point (WAP) in an existing and functioning Network. Hardware services to include mounting of all WAP hardware to wall ceiling or other suitable structure, connection of any antenna and/or network cables. Software configuration to include IP addresses (DHCP, gateways, etc., device security and protocols.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>1 Each</td>
<td>Installation of outdoor radio. Equipment to be mounted on wall ceiling or other suitable structure at County owned facility. Installation includes connection of required antenna(s) and/or network cables. Integration with existing wireless network and software configuration to include IP addresses (DHCP, gateways, etc., device security and protocols.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>1 Each</td>
<td>Installation wireless video cameras. Equipment to be mounted on wall ceiling or lamp post or other suitable structure at County owned facility. Installation includes connection network hardware. Integration with existing wireless network and software configuration to include IP addresses (DHCP, gateways, etc., device security and protocols.</td>
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<td>4</td>
<td>1 Each</td>
<td>Provide Wireless Field Path Survey to include: 1. Precise map coordinates of antenna site locations. 2. Exact footprint for path between sites 3. Traversed path between sites. 4. Wireless survey report Two (2) locations: Point-to-Point (PtP)</td>
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<tr>
<td>5</td>
<td>1 Each</td>
<td>Provide Path Planning and Design services to include the following minimum requirements: 1. Performing path profile analysis. 2. Performing link analysis. 3. Complete site survey to identify installation requirements (building mount equipment options, antenna requirements, cabling requirements, grounding requirements, and related components. 4. Complete field path survey to verify LOS and path engineering. 5. At minimum design shall identify path clearance, multipath reflections and antenna placement as well as elevation requirements. Two (2) locations: Point-to-Point (PtP)</td>
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<tr>
<td>6</td>
<td>1 Each</td>
<td>Provide Wireless Radio and Antenna site survey. At a minimum this survey shall include: 1. Mounting details: Pole or building mount: a. Antenna Location b. Antenna mounting height</td>
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</tbody>
</table>
GROUP 3 - WIRELESS SYSTEMS INSTALLATION, MAINTENANCE AND REPAIRS

<table>
<thead>
<tr>
<th>No</th>
<th>Unit</th>
<th>Contractor Services: Standard Labor Rates</th>
<th>Hourly Rate</th>
<th>Total Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>8 Hours</td>
<td>Radio Frequency (RF) Surveyor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>8 Hours</td>
<td>Wireless Technician</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>8 Hours</td>
<td>Wireless Designer / Engineer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>8 Hours</td>
<td>Electrician</td>
<td></td>
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<tr>
<td>5</td>
<td>8 Hours</td>
<td>Grounding Specialist</td>
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</tbody>
</table>

GROUP 3 - TOTAL PRICE FOR CONTRACTOR SERVICES REQUESTED

$_________

GROUP 3 - WIRELESS SYSTEMS INSTALLATION, MAINTENANCE AND REPAIRS

7a 1 Day Adjustment of wireless radio transmitter or antenna at wireless (No bucket-truck required for job)

7b 1 Day Adjustment of wireless radio transmitter or antenna at wireless with bucket-truck required

8 1 Each Perform RF Sweep test with Spectrum Analyzer existing or new transmission line for damage. Contractor to provide document results from spectrum analysis.

9 1 Each Perform path analysis on new or existing microwave path utilizing Micro-path or equal analysis software and provide report on path loss and condition of wireless signal.

10 1 Each Perform test of transmission power and measure VSWR of antenna system including coax utilizing at least a 5.8GHz power meter.

11 1 Each Perform test of existing Microwave path for noise (interference) utilizing a spectrum analyzer 2 – 60 GHz.

12 1 Each Program new radio and test Receiver Signal Level (RSL).

GROUP 3 - TOTAL PRICE FOR CONTRACTOR LABOR RATES REQUESTED

$_________

GROUP 3 - TOTAL PRICE FOR TABLES 1 AND TABLE 2

$_________

Revised 9/2/11
SECTION 4
BID SUBMITTAL FOR:

TELECOMMUNICATION SERVICES, EQUIPMENT, AND MATERIALS
PRE-QUALIFICATION POOL

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated ________________________
Addendum #2, Dated ________________________
Addendum #3, Dated ________________________
Addendum #4, Dated ________________________
Addendum #5, Dated ________________________
Addendum #6, Dated ________________________
Addendum #7, Dated ________________________
Addendum #8, Dated ________________________

PART II:

☐ NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: ___________________________________________________________

AUTHORIZED SIGNATURE: ___________________ DATE: __________

TITLE OF OFFICER: ___________________
By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee’s interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.

☐ Place a check mark here only if bidder has such conviction to disclose to comply with this requirement.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a “local business” is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County’s tax base.

☐ Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) shall render the vendor ineligible for Local Preference.

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

☐ Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.
COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County’s information, the bidder is requested to indicate, at ‘A’ and ‘B’ below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Vendor participation in the Joint Purchase portion of the UAP is voluntary, and the bidder’s expression of general interest at ‘A’ and ‘B’ below is for the County’s information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _________  No _________

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _________  No _________

Firm Name: ____________________________________________________________

Street Address: __________________________________________________________

Mailing Address (if different): ______________________________________________

Telephone No. ____________________________ Fax No. ____________________________

Email Address: ____________________________________________________________

FEIN No. ___/___/___/___/___/___/___

Prompt Payment Terms: _____% _____ days net _____days

**“By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract”** *(Please see paragraph 1.2 H of General Terms and Conditions)*

Signature: __________________________________________________________________

(Signature of authorized agent)

Print Name: _______________________________________ Title: _________________________

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.
APPENDIX

AFFIDAVITS
FORMAL BIDS
In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

<table>
<thead>
<tr>
<th>Contract No.:</th>
<th>Federal Employer Identification Number (FEIN):</th>
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**Affidavits and Legislation/Governing Body**

1. **Miami-Dade County Ownership Disclosure**  
   Sec. 2-8.1 of the County Code

2. **Miami-Dade County Employment Disclosure**  
   County Ordinance No. 90-133, amending Section 2-8.1.6(e) of the County Code

3. **Miami-Dade County Employment Drug-free Workplace Certification**  
   Section 2-8.1.2(b) of the County Code

4. **Miami-Dade County Disability Non-Discrimination**  
   Article 1, Section 2-8.1.5 of the County Code

5. **Miami-Dade County Debarment Disclosure**  
   Section 10.36 of the County Code

6. **Miami-Dade County Vendor Obligation to County**  
   Section 2-8.1 of the County Code

7. **Miami-Dade County Code of Business Ethics**  
   Article 1, Section 2-8.1(f) and 2-11(f)(1) of the County Code through (f) and (g) of the County Code and County Ordinance No. 00-1 amending Section 2-11.1(c) of the County Code

8. **Miami-Dade County Family Leave**  
   Article V of Chapter 11 of the County Code

9. **Miami-Dade County Living Wage**  
   Section 2-8.9 of the County Code

10. **Miami-Dade County Domestic Leave and Reporting**  
    Article 8, Section 11A-60 11A-67 of the County Code

---

**Printed Name of Affiant**:  
**Printed Title of Affiant**:  
**Signature of Affiant**:  
**Date**:  
**Name of Firm**:  
**Address of Firm**:  
**State**:  
**Zip Code**:  
**Notary Public Information**

Notary Public - State of __________________________ County of __________________________

Subscribed and sworn to (or affirmed) before me this __________________________ day of, 20 ___________.

by __________________________  
He or she is personally known to me □ or has produced identification □

Type of identification produced __________________________

Signature of Notary Public __________________________  
Serial Number __________________________

Print or Stamp of Notary Public __________________________  
Expiration Date __________________________  
Notary Public Seal __________________________
In compliance with Miami-Dade County Ordinance 97-35, the Bidder shall submit with the bid proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors in accordance with Section 1, Paragraph 1.15

☐ NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

____________________________  _________________
Signature                        Date
SUBCONTRACTOR/SUPPLIER LISTING
(Ordinance 97-104)

Firm Name of Prime Contractor/Respondent: ________________________________

Bid No.: ________________________ Title: ________________________________

This form, or a comparable listing meeting the requirements of Ordinance No. 97-104 MUST be completed, signed and submitted by all bidders and respondents on County contracts for purchases of supplies, materials or services, including professional services which involve expenditures of $100,000 or more, and all bidders and respondents on County or Public Health Trust construction contracts which involve expenditures of $100,000 or more. A bidder or respondent who is awarded the contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County.

This form, or a comparable listing meeting the requirements of Ordinance No. 97-104, MUST be completed, signed and submitted even though the bidder or proposer will not utilize subcontractors or suppliers on the contract. The bidder or proposer should enter the word “NONE” under the appropriate heading of sub form 100 in those instances where no subcontractors or suppliers will be used on the contract.

<table>
<thead>
<tr>
<th>Business Name and Address of First Tier Subcontractor/Subconsultant</th>
<th>Principal Owner</th>
<th>Scope of Work to be Performed by Subcontractor/Subconsultant</th>
<th>(Principal Owner) Gender</th>
<th>Race</th>
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<tbody>
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<table>
<thead>
<tr>
<th>Business Name and Address of Direct Supplier</th>
<th>Principal Owner</th>
<th>Supplies/Materials/Services to be Provided by Supplier</th>
<th>(Principal Owner) Gender</th>
<th>Race</th>
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<tbody>
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I certify that the representations contained in this Subcontractor/Supplier Listing are to the best of my knowledge true and accurate

Prime Contractor/Respondent’s Signature ________________________________

Print Name (Duplicate if additional space is needed) ________________________________

Print Title FORM 100

Date ________________________________

Page 3 of 3

Revised 2/11/11