

Memorandum



Date: December 8, 2015

To: Carlos A. Gimenez
Mayor

A handwritten signature in blue ink, appearing to read "Tara C. Smith".

From: Tara C. Smith
Director, Internal Services Department

Subject: Request for Modification of Prequalification Pool: Mobile Materials Handling Equipment

RECOMMENDATION

It is recommended that the County Mayor approve modification of the referenced prequalification pool for increased expenditure authority of \$582,356 for the Aviation Department to purchase three (3) Triverus Municipal Cleaning Vehicles to support airport operations. The requested increase in spending authority is within the County Mayor's delegated authority for approval of contract modifications pursuant to Implementing Order No. 3-38.

POOL NUMBER: 9574-0/17

POOL TITLE: Mobile Materials Handling Equipment - Prequalification

TERM: Five (5) Years

METHOD OF AWARD: To all responsive, responsible vendors that meet the prequalification requirements as specified in the solicitation for participation in future spot market competitions.

EXISTING ALLOCATION: \$ 5,328,460

INCREASE BY: \$ 582,356

MODIFIED ALLOCATION: \$ 5,910,816

CURRENT EXPIRATION: August 31, 2017

MODIFIED EXPIRATION DATE: No change

REASON FOR CHANGE

This prequalification pool was approved by the County Mayor in August 2012 and is used by multiple County departments to purchase fully assembled mobile materials handling equipment (e.g., forklifts, power sweepers, all-terrain vehicles, skid steers, compressors and water pumps) as needed. The Internal Services Department Director, pursuant to the director's delegated authority, has approved modifications totaling \$396,658.

Authorization is requested to modify this prequalification pool for \$582,356 in additional expenditure authority to allow the Aviation Department to purchase three (3) Triverus Municipal Cleaning Vehicles (i.e., airport scrubbers) to remove contaminants, such as oil, coolant and dirt,

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from paved surfaces throughout the airport. These cleaning vehicles will replace three (3) scrubbers that have been in service for over 14 years and are rusted and are not repairable.

USING/MANAGING AGENCIES AND FUNDING SOURCES

Department	Existing Allocation	Additional Allocation	Modified Allocation	Funding Source	Contract Manager
Aviation	\$965,904	\$582,356	\$1,548,260	Proprietary Funds	Neivy Garcia
Various	4,362,556	0	4,362,556	Various	Various
Total	\$5,328,460	\$582,356	\$5,910,816		

PREQUALIFIED VENDORS: There are currently 35 prequalified vendors.

PERFORMANCE DATA: There are no performance issues with the prequalified vendors.

COMPLIANCE DATA: There are no compliance issues with the prequalified vendors.

CONTRACT MEASURES: The Small Business Enterprise (SBE) Bid Preference will be applied at the time of spot market competition where permitted by the funding source.

LIVING WAGE: The Living Wage Ordinance does not apply.

USER ACCESS PROGRAM: This pool includes the User Access Program provision and the two (2) percent program discount will be collected on all purchases where permitted by the funding source.

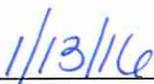
LOCAL PREFERENCE: Local Preference will be applied in accordance with the ordinance at the time of sport market competition where permitted by the funding source.

PROCUREMENT OFFICER: Jesus Lee, CPPB

Approved



Carlos A. Gimenez
Mayor



Date

cc: Miriam Singer, CPPO, Sr. Assistant Director, Internal Services Department