



CONTRACT NO. 9733-1/23
LED Signs Repairs Services
ROADMAP

Contract Overview:

The purpose of this contract is to obtain Light Emitting Diodes (LED) Sign Repair Services for Miami-Dade County.

Contract Term:

May 01, 2013 – April 30, 2018, with one five-year option-to-renew

Procurement Contracting Officer:

Marcia Casamayor
 Phone: (305) 375-3859
 Fax: (305) 375-4407
 Email: rme@miamidade.gov

Award History:

<u>ADD NO.</u> ↓	<u>Date issued</u> ↓	<u>Event</u> ↓	<u>AGENT</u> ↓
1	10/04/13	Added PortMiami to the contract's BPO, including a \$15,000 allocation for PortMiami.	Phillip Edwards

Part #1: VENDORS AWARDED AS PRIMARY AND SECONDARY

This contract established two vendors for purchase of Light Emitting Diodes (LED) Sign Repair Services as Primary and Secondary Vendors:

- Primary: Solares Electrical Services, Inc.
- Secondary: Primary Marketing Systems, Inc. (Vendor is deleted, please contact ISD, PMS for use)

Solares Electrical Services Pricing - Repair Services ONLY				
Item #	Estim. Labor Hours / Year	Description	Unit Price per Hour	Extended Price
1	300	LED Repair Svcs - Standard Business Hours (M-F 8am-6pm)	\$70.00	\$21,000.00
2	40	LED Repair Svcs - After Hours (M-F 6pm-8am, Holidays, Weekends)	\$110.00	\$4,400.00
3	16	LED Repair Svcs - Emergency Calls	\$120.00	\$1,920.00
TOTAL				\$27,320.00

LED SIGNS

During the term of the contract, MDAD will contract repair services as needed to support the LED signs currently in use at the Miami International Airport as defined below:



ITEM #	DESCRIPTION
1	Sunblazer, 3 LED-8/C, HiTech, 8x96mm
2	VMS Single face Tricolor, HiTech, 16x112x6mm
3	GraphixWall Amber,85134-23C, Translux, 24x244mm
4	GraphixWall Amber,86185,Translux Outdoor, 24x244mm
5	Galaxy 20mm Outdoor-RGB, AF3400, Daktronics, 32x112-20-RGB
6	Airport CE, CE-1010, Daktronics 4x12-2.1-SBRG
7	Amber Outdoor Overdoor, ST-361, Daktronics, 48x288-7.62-A
8	Amber Outdoor Overdoor, ST-362, Daktronics , 48x240-7.62-A
9	Amber Indoor Wayfinder, ST-287, Daktronics, 48x192-7.62-A
10	Amber Customs Directory, Special, Daktronics, 96x192-7.62-A
11	Indoor Matrix panels ST151 Daktronics 32x96-7.62RG
12	Indoor Matrix panels ST152 Daktronics 32x64-7.62RG
13	Indoor Matrix panels ST285 Daktronics 80x128RG
14	Indoor Matrix panels ST254 Daktronics 32x576RG

Part #2: Applicable Ordinances

Each Purchase Order shall be consistent with AO NO.3-38, “Master Procurement Administrative Order.”

Small Business Contract Measures

No construction small business enterprise bid preference is applied to this contract due to insufficient availability of CSBE firms certified in NAICS 238210 (electrical contractors and other wiring installation contractors).

If a work order is issued by the County’s user department and the project site is located within a Designated Target Area (DTA), it is subject to a Community Workforce Program (CWP) goal. The department must submit the work order to the County’s Small Business Development Division for review prior to authorizing any work to be completed.

Part #4: Instructions for each solicitation

Contract 9733-1/23 does not require each acquisition to go through a competitive, spot market Request for Quote (RFQ), prior to any work order, since there is a Primary and a Secondary Awarded Vendor.



Departments are to utilize the below vendor contact information for the issuance of all Purchase Orders. The contact listed below is authorized to respond to all County Purchase Orders issued against the contract. Failure to utilize the below contact for the vendor listed, may result in cancellation or rejection of a Purchase Order.

Vendor	Contact Name	Phone Number	Fax Number	E-mail Address
Solares Electrical Services, Inc.	Andres Solares	305-717-6184	305-715-7047	asolares@solareselectrical.com

Reference Section 2, Paragraph 2.17: Departments shall include the delivery requirements within the RFQ. Failure of the vendor to deliver the goods within the required delivery time stated in the RFQ, the County reserves the right to cancel the contract on default basis.

USER DEPARTMENT RESPONSIBILITY

It is the responsibility of the user Department Director to ensure compliance with the above-mentioned procedures. Purchase under this contract will be subject to random review or audit by County authorities, including the Procurement Management Services Division, Audit and Management, and the Office of the Inspector General.

AUTHORIZATION TO PERFORM WORK

No work shall be performed on any LED equipment unless approved by an authorized representative of MDAD. Prior to the work commencing, a Notice to Proceed (NTP) will be provided by MDAD to the successful bidder through a Purchase Order. The successful bidder will report to MDAD before starting work. In the event of an emergency work request, NTP may also be given via email from authorized MDAD management staff.

REPORTS

A detailed report by sign number of each repair service performed shall be issued by the successful Bidder to MDAD. This report will indicate the repair work completed, the condition of the equipment, recommended repairs, and it shall itemize replacement parts used. Unit prices for replacement parts shall be indicated on invoices.

RECORD RETENTION

For each purchase order issued under this contract, the user department shall maintain a record of the purchase including: market research performed, all quotes sought, all quotes obtained, required exception forms, and any other documentation supporting each purchase to ensure compliance and to establish the necessary accountability for audit. The record shall be maintained by the user department in a location (either electronic or paper) easily accessible for review or audit in accordance with the County Records Retention regulations.