



ADDENDUM NO. 1

April 12, 2013

TO: All Prospective Bidders
SUBJECT: BID NO.: 9749-0/18
TITLE: Transportation Services
BID OPENING DATE: May 1, 2013

This Addendum is and does become a part of the above mentioned bid.

A. Please note the following change(s):

1. Section 2, paragraph 2.4.2 is hereby deleted in its entirety and replaced with the following to change the minimum requirements for Group 2 – School Bus Rentals:

2.4.2 Minimum Requirements for Group 2 – School Bus Rentals:

2.4.2.1 Award will be made to two (2) responsive, responsible Bidder(s) who meet or exceed the minimum requirements set forth in this solicitation. The requirements are as follows:

- A. The bidder shall maintain an office staffed by competent company representative(s) authorized to discuss matters pertaining to the contracted services, who can provide information, and who are cognizant of the industry and industry standards. The bidder's office address shall be included in the bidder's submittal.
- B. Bidder(s) shall be equipped with modern office equipment, especially a dedicated phone, fax or an e-mail address. Either resource must be available twenty-four (24) hours a day to provide immediate support and response. The bidder's phone number, fax number and/or e-mail address shall be included in the bidder's submittal.

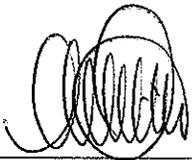
2. Section 3, paragraph 3.2.1 is hereby deleted in its entirety and replaced with the following to change the vehicle requirements (Groups 1 and 2):

3.2.1 Vehicles may be new or used but in good condition. The vehicles provided shall comply with all applicable Local, State, or Federal codes, and comply with or exceed manufacturer's safety and mechanical standards for the particular vehicle and model used in the provision of services, under this Contract. Vehicles to be used to provide service to the County shall comply with all the requirements contained in **Chapter 30** of the Miami-Dade County Code, pertinent state statutes and requirements from Business Affairs Regulatory and Economic Resources Department (RER); For-Hire Passenger Transportation.

Vehicles utilized to provide transportation services must, at all times, display a valid County inspection, and operation permit. Proof of compliance with this section must be supplied to the County upon request.

3. Section 4 is hereby deleted in its entirety and replaced with the attached Revised Section 4 to incorporate the change in item A (1) of this addendum.

All terms, covenants and conditions of the subject solicitation and any addenda issued thereto shall apply, except to the extent herein amended.



Ana M. Rioseco, Procurement Contracting Officer 1
Internal Services Department/Procurement Management

SECTION 4
BID SUBMITTAL FORM
Revised 4-12-2013

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.
Wednesday
May 1, 2013



PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: Ana M. Rioseco ISD/PM Date Issued: 04/09/2013 This Bid Submittal Consists of Pages 11 through 19 Plus Affidavits

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title: Transportation Services

A Bid Deposit in the amount of N/A the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of N/A the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE: 070, 070-33, 070-36, 556-60, 556-70, 962-17 and 975-14	
Procurement Contracting Officer: Ana M. Rioseco	

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

**SECTION 4
 BID SUBMITTAL FOR: TRANSPORTATION SERVICES
 REVISED – 04/12/2013**

FIRM NAME: _____

CHECKLIST FOR REQUIRED ATTACHMENTS FOR GROUP 1 – MOTOR COACH RENTALS

This checklist must be completed by all bidders.

Refer to details in Section 2, Paragraph’s 2.4.1.1.A – 2.4.1.1.C

<u>Reference:</u>	<u>Summarized Requirement:</u>	<u>Initial As Completed:</u>
Paragraph 2.4.1.1.A	Provide complete office address: _____ _____ _____	_____
Paragraph 2.4.1.1.B	Enter your firm’s dedicated phone and facsimile (FAX) machine number, including area code: Phone No. _____ Fax No. _____ Enter your firm’s e-mail address: E-mail: _____	_____
Paragraph 2.4.1.1.C	Proof of current US DOT Number.	_____

SECTION 4
BID SUBMITTAL FOR: TRANSPORTATION SERVICES
REVISED – 04/12/2013

FIRM NAME: _____

GROUP 1 – MOTOR COACH RENTALS

Item	Estimated Hours	Description	Price Per Hour
1	7,000	30 - 43 Passenger Bus	\$ -
2	5,000	47 - 57 Passenger Bus	\$ -
3	5,000	14 - 33 Passenger Mini-Bus	\$ -

**SECTION 4
 BID SUBMITTAL FOR: TRANSPORTATION SERVICES
 REVISED – 04/12/2013**

FIRM NAME: _____

CHECKLIST FOR REQUIRED ATTACHMENTS FOR GROUP 2 – SCHOOL BUS RENTALS

This checklist must be completed by all bidders.

Refer to details in Section 2, Paragraph's 2.4.2.1.A – 2.4.2.1.B

<u>Reference:</u>	<u>Summarized Requirement:</u>	<u>Initial As Completed:</u>
Paragraph 2.4.2.1.A	Provide complete office address: _____ _____	_____
Paragraph 2.4.2.1.B	Enter your firm's dedicated phone and/or facsimile (FAX) machine number, including area code: Phone No. _____ Fax No. _____ Enter your firm's e-mail address: E-mail: _____	_____

**SECTION 4
 BID SUBMITTAL FOR: TRANSPORTATION SERVICES
 REVISED – 04/12/2013**

FIRM NAME: _____

ACKNOWLEDGEMENT REQUIRED FOR GROUP 2 – SCHOOL BUS RENTALS

<u>Reference:</u>	<u>Acknowledgement:</u> <u>Driver Requirement Background Check</u>	<u>Initial:</u>
Paragraph 3.3.c	The awarded bidder(s) shall conduct a completed national criminal, driving record and sexual predator/offender background checks for all drivers prior to providing services under this contract to the county. All new drivers employed by the awarded bidder(s) must meet the same requirements and proof of completed national criminal, driving record and sexual predator/offender background checks. Proof of compliance with this section must be supplied to the County upon request.	_____

GROUP 2 – SCHOOL BUS RENTALS

Item	Estimated Hours	Description	Price Per Hour
1	5,000	School Bus up to 20 Passengers	\$ -
2	5,000	School Bus up to 72 Passengers	\$ -

**SECTION 4
 BID SUBMITTAL FOR: TRANSPORTATION SERVICES
 REVISED – 04/12/2013**

FIRM NAME: _____

Group 3

CHECKLIST FOR REQUIRED ATTACHMENTS – PRE-QUALIFICATION

Refer to details in Section 2, Paragraph's 2.4.3.1.A - 2.4.3.1.D

<u>Reference:</u>	<u>Summarized Requirement:</u>	<u>Initial As Completed:</u>
Paragraph 2.4.3.1.A	Provide complete office address: _____ _____	_____
Paragraph 2.4.3.1.B	Enter your firm's dedicated phone and facsimile (FAX) machine number, including area code: Phone No. _____ Fax No. _____ Enter your firm's e-mail address: E-mail: _____	_____
Paragraph 2.4.3.1.C	Proof of current US DOT Number.	_____
Paragraph 2.4.3.1.D	Copy of Passenger Motor Carrier (PMC) Certificate of Transportation if applicable.	_____

SECTION 4
BID SUBMITTAL FOR:
TRANSPORTATION SERVICES
Revised – 4/12/2013
ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____



BID SUBMITTAL FORM
Revised – 4/12/2013

Bid Title: Transportation Services

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying **regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder.** Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is _____.



BID SUBMITTAL FORM
Revised - 4/12/2013

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. ____ - ____ / ____ / ____ / ____ / ____

Prompt Payment Terms: ____% ____ days net ____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.