MIAMI-DADE COUNTY

Carlos A. Gimenez, Mayor

**Aviation**
Maintenance Department
4200 NW 22 Street, Bldg 3030
Miami, Fl 33159
305-876-0830

*miamidade.gov*

December 13, 2013

SAMY ELARJA
FULLCOVER ROOFING INC
10050 SW 132 Ave
Miami, FL 33186

CERTIFIED MAIL No: N/A
FACSIMILE: 305-397-1113
TELEPHONE: 305-386-5800

Re: Recommendation for Award for CICC 7040-0/07 Contract - RPQ NO: MDADRM-004
MDAD CSBE/MCC 7040 Work Order-Based Pilot Program-Emergency/Priority Maint
Constn. Services-Roof
Various Miami-Dade Aviation Facilities

Dear SAMY ELARJA:

In accordance with Sections 2-8.3 and 2-8.4 of the Code of Miami-Dade County and Implementing Order 3-21, this letter serves to notify you and all bidders on this solicitation that your firm has been recommended for award of the referenced Request for Price Quotation (RPQ) based on the bid submitted on Wednesday, October 30, 2013. Pursuant to the referenced legislation, the three (3) day protest period shall commence upon the posting of this recommendation to award. This contract award will be effective only in accordance with the conditions of the solicitation, which requires execution by both parties of the Notice to Proceed (NTP).

The value at award is $200,000.00. The contract term is 540 calendar days. The award is contingent upon the submission and approval by the County of the items listed below:

Please be advised that the total award amount for this RPQ shall not exceed $200,000.00. Work orders up to a maximum amount of $50,000.00 shall be issued to your firm on a rotational as-needed basis as indicated in the RPQ.

- Current insurance certificates including the additional $5 million requirement for Airside access.
- Signed Collusion Affidavit.
- Copy of active trade license.
- Copy of your firm's Safety Plan.
- Supplier/Subcontractor Listing Form #SUB 100 Rev.6/12. (Suppliers only)
- Executed copies of the ISO 14001 Affidavit for your firm and any suppliers expected to deliver equipment and/or materials to the facility.
- Request forms for MDAD identification badges for all staff that will perform work on this pilot program.
- Workforce plan including Form CWP-1, CWP Employee Information Form, Verification Documents (2 proofs of residency showing address for employees) and executed Job Clearing Affidavit approved in writing by SBD.

Regarding the employees that you will be submitting for security badges, please submit the badging request forms immediately in order to expedite their processing. In the interim, in order to expedite the performance of required work, upon issuance of NTP and subsequent work orders, MDAD may escort up to five (5) non-badged employees to pre-determined work areas so that work can proceed.

The preceding Documents are required as outlined within the MCC 7040 Plan. They must be submitted to the Aviation within 10 business days of receipt of this letter. In the event additional insurance is required, it also must be submitted within 10 business days. Failure to submit the documents within the specified time frame, or an extension approved by the County, will result in the award being rescinded.

Subsequent to the review and approval of the referenced documents, you are required to obtain the necessary permits in the time frame stipulated in the RPQ. Upon obtaining the permit(s), copies must be submitted to the Project Manager prior to commencement of work. No work is to be performed without a permit (if applicable). Following receipt of the permit(s), the Project Manager may schedule a pre-construction conference and issue a Notice to Proceed authorizing the performance of the work.

This letter shall also serve as a reminder that all work must be performed in accordance with the scope of work and contract terms and conditions, all permits and inspections and in accordance with all applicable Federal, State and local laws, codes and regulations. Should you have any questions please contact Ralph Cutie, Project Manager, at 305-876-0830.

Sincerely,

12/13/13

Ralph Cutie
Division Director

CC: Carlos Jose, MDAD; Yuleisy Hernandez, MDAD; Nicolas Perez, MDAD;
Milton Collins MDAD; Ultimo de Oliveira, ISD; Veronica Clark, ISD SBD;
Marcia Martin, ISD; Rene Guerrero, ISD; Walter Fogarty, ISD;
Chris Agrippa, COB; Olga Valverde, COB;
Barbara Dunlop, ISD Risk Management;
Countrywide Development Group; Florida Building & Supply Inc.;
Florida Roofing Solutions, Inc.; Foster Construction Group Inc; Gilplin Construction, Inc.;
Pinnacle A Roofing Company; Pontifex Construction Group;
SK Quality Contractor, Inc. DBA SK Construction;
Sunshine Roofing Sheet and Metal Corp DBA Sunshine Contracting; T J of Miami, Inc.; Project File.