



DEPARTMENT OF PROCUREMENT MANAGEMENT
111 N.W. 1ST STREET, 13TH Floor
MIAMI, FLORIDA 33128-1989
Tel: (305) 375-5289
FAX: (305) 375-5688

EPP-RFP No. 8248

ADDENDUM NO. 1

Date: June 29, 2007

To: ALL PROSPECTIVE PROPOSERS

Subject: EPP-RFP No. 8248 – Voter Registration System

Deadline for Receipt of Proposals: **July 13, 2007 at 2:00 p.m.**

This Addendum No. 1 becomes a part of EPP-RFP No. 8248 titled: "Voter Registration System".

A. The following requirements are being added to Section 2.3 “FUNCTIONAL SYSTEM SPECIFICATIONS” section of the solicitation:

Z. Early Voting System Functionality

1. The system must provide for automated and immediate online voter eligibility verification and updating of voter activity when conducting early voting at a minimum 20 early voting sites within Miami – Dade County.
2. The system must support all Florida statutory reporting requirements for Early Voting and support daily reconciliation of voting activity at each site against recorded activity in Registration System.
3. The system must support English, Spanish, and Creole capabilities for all output presented to the voter, as requested by the voter.
4. The early voting system must be deployable on multiple laptop computers to support 3 to 10 manned check in stations at each EV site.
5. The system must be capable of connecting to each laptop, an electronic signature pad, a handheld bar code scanner, and a portable laser printer to provide a unified check in process.
6. The signature pad, in conjunction with the system, must be capable of reading the swiped magnetic strip on the back of the Florida Drivers License, activating the voter lookup, displaying the voter's oath in 3 languages, and capturing the voter's signature for printing on the Voter Certificate.
7. The handheld scanning gun, in conjunction with the system, must be able to read the bar code on the Voter's Id card and activate the voter lookup.

MIAMI-DADE COUNTY, FLORIDA

The printer, in conjunction with the system, must be capable of printing the Early Voting Certificate in compliance with Florida Statutes and provide the flexibility to add user defined fields such as voters ballot style, voters precinct, and number of ballot pages.

B. Listed below are the Questions asked by the vendors and the County's responses to those Questions:

Q1. Does the County understand that the Voter Focus voter registration and elections management software system is provided as an identical system to each of its client counties, and that the lifecycle management and cost structure of the software is based on the same development process as a Commercial Off The Shelf (COTS) package?

Answer:

Please refer to Section 2.0 (Scope of Services) of the RFP document for details regarding the County's requirements for the Voter Registration System. The County will evaluate all proposals based on the requirements detailed in scope of services.

Q2. Does the County recognize that VR Systems' software is not customized for individual users/counties but is modified to meet the needs and enhancement requests for our entire customer base via periodic updates and as such remains the intellectual property and falls under the definition of Trade Secrets of VR Systems as addressed by Section 119.071(f), Florida Statutes?

Answer:

Please be mindful that Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. All proposals submitted in response to this solicitation become apart of public records.

Q3. Does the County understand that the source and object code within VR Systems' product/s remains at all time the sole property of VR Systems?

Answer:

The County will evaluate all proposals based on the information submitted in the proposals and the evaluation criteria set forth in Section 4.0 of the RFP document. The Review Team will make their decision in the best interest of the County.

Q4. Will the County agree to the following?

"Voter Focus - Voter Registration and Elections Management System Software," as well as related systems, software, materials, training manuals, user guides, user manuals, and other documentation, all of which contain and constitute trade secrets, confidential information, sensitive business information, and other proprietary information protected from public disclosure by applicable law and as such is collectively deemed "**Proprietary Information**".

Answer: Please review County's response to questions 2 & 3 above.

Q5. VR Systems understands that it is the County's intent to require that interfaces be developed between VR Systems' software package and existing software, databases or the like currently being used or expected to be used within the County. For this purpose does the County understand that these interfaces which will be developed specifically for this County by VR Systems as a part of this contract award are the only parts of the software solution provided as part of this contract that are exempted from being classified as Trade Secrets?

Answer:

The County understands the intellectual property rights and the trade secrets provisions as stated in previous questions and will deal with them during the evaluation process as needed and during contract negotiations with the recommended Proposer.

MIAMI-DADE COUNTY, FLORIDA

Q6. Does the County understand that VR Systems' solution/s may only be installed within the County boundaries as specified in the license agreement between VR Systems, Inc. and the County?

Answer:

The County will honor the negotiated terms and conditions of the agreement between the County and the recommended Proposer.

Q6.1 Does the County understand that VR Systems' 'Annual License and Use Fee, Support and Maintenance Agreement' is an Agreement to renew the license to allow the County to use the voter registration software and that it also includes all enhancements, features and changes mandated by federal and state legislation?

Answer:

The County will evaluate all proposals based on the information submitted in the proposals and the evaluation criteria set forth in Section 4.0 of the RFP document. The Review Team will make their decision in the best interest of the County. The County is subject to all Federal and State legislation.

Q7. Does the County understand that the rights to use the software do not survive the termination of the agreement except in the case of default by VR Systems?

Answer:

The draft contract is provided for review by all Proposers in Section 5.0 of the RFP document. Any exceptions to the terms and conditions provided in the agreement are to be outlined in your proposal response. The final contract will be negotiated with the recommended Proposer.

Q8. Does the County understand that a breach of contract and/or a violation of the licenses agreement by the County will forfeit the County's right to the use of all Proprietary software provided under this contract?

Answer: Please see response to question seven above.

Q9. Requirement N

Imaging is a major component of the vendor's system, and is tightly integrated into the system in many locations. VR Systems believes that images are available to the user from within the system wherever they may reasonably be required. Will the County please explain the value of placing and maintaining the images associated with voter records in a 3rd party product outside of VR Systems' voter registration software, and how you anticipate a vendor could replace all the existing references within the programming applications to images by referring to a 3rd party product.

Answer: Florida public records laws require image systems to be certified to meet all requirements. The most significant value of having images associated with voter records maintained in the enterprise EDMS is that the system is certified. Further, access to those records is possible without using a specific voter registration system. References within the voter registration software application to images in the enterprise EDMS can be accomplished through interfaces or web services.

Q10. Requirement P

Requirement P seems to fully duplicate the security functions of an operating system within the application. To insure that the security requirements are met please identify the purpose of this? Is the County willing to accept another solution that provides the same level or greater security in a different manner? If yes, please identify the specific security requirements.

Answer: No, however the vendor may supply a detailed description of the security functions in the system and we will consider how well the system complies with the following:

MIAMI-DADE COUNTY, FLORIDA

Provide the ability for each user to be uniquely identified by ID. Provide basic authentication through use of passwords. Provide the ability to enforce password expiration. Provide the ability to require automatic password expirations when initially assigned or reset. Provide ability to configure password parameters such as password lengths, user access to expiration settings and other behaviors, enabling alphanumeric characters, etc.

Provide the ability to encrypt transmitted data and authentication information over internal and external networks. Provide support for SSL 128 bit and 256 bit encryption. Provide a password database encrypted in storage. Provide ability to protect audit logs from unauthorized access. Provide ability to log activities performed by specific user ID or time of day, and to date stamp all activities. Provide ability to identify and log all subsequent access points to ensure accountability is maintained throughout session. Provide ability to limit concurrent sessions. Provide ability to log changes to administrative functions. Provide ability to automatically archive audit logs. Provide ability to set an unsuccessful access attempt limit and suspend IDs after reaching the unsuccessful access threshold. Provide ability to send alerts to administrators for unauthorized access attempts. Enable automatic logoff of ID after a defined period of session inactivity, and perform subsequent re-log-on password authentication. Provide ability to lock out user or group ID by date or time. Provide centralized administration, user authorization, registration and termination. Provide integration with single sign-on systems and provide the ability to share an existing or migrate to a future (SSO) user store. Provide strong authentication via digital certificates. Provide authentication via hardware tokens or machine ID. Provide support for, or have a plan in the product roadmap to support, authentication via biometrics and/or smart cards. Supports controlled public access to documents where permitted. Provide the ability to synchronize passwords throughout a network. Provide support for electronic signatures. Support or integrate with PKI solutions for certificate management. Provide ability to log changes to the product's security configurations or administrative functions. Provide the ability for password resets to be done by the user on the Portal by answering specific questions. Provide the ability for user accounts to be created that are not part of an LDAP or Active Directory. Provide the ability to use multiple LDAPs. Provide the ability to use multiple LDAPs and Active Directories simultaneously. Provide the ability to use multiple LDAPs located in different domains. Provide the ability for "limited department administrators" to issue search classes or access to libraries that the administrator can access.

Q11. Requirement V

What is meant by "other criteria"?

Answer: "other criteria" refers to fields commonly stored in a call center application such as Caller Name, Ticket Number, Technician Name, or Problem Date.

Q12. Requirement F

F.2 refers to GIS Master Address Listing.

F.5 refers to CAMS.

F.6 refers to a central repository maintained by CAMS.

Could the County please explain how all these pieces and parts are related together?

F.6. If the County already has an application for maintaining addresses why would the Voter Registration system be involved in providing those updates?

Answer: The County's Master Address Listing is stored in its GIS geodatabase. CAMS provides the framework for applications and outside services to access the master address listing, validate addresses and correct, add, or delete non-validated addresses. A voter registration system would not duplicate this functionality, but rather access, through web services, CAMS processes that validate/invalidate addresses. A voter registration system should connect to CAMS and update addresses, make corrections, additions, and deletions, so that all future connections to the county's master address listing (either from another voter's registration system validation request or from any other County application) benefit from the updated status of the master address listing.

MIAMI-DADE COUNTY, FLORIDA

Q13. Interaction with CAMS/GIS/Repository.

VR Systems feels that there can only be one master street table location in a system.

VR Systems proposes to populate the voter registration Street table from the County's central address validation resources. This will be a batch process. Will the County please identify what facilities are available for such resources? Please provide a specification of the available export.

Answer:

ETSD agrees there should only be one master street table location system. That system is the CAMS. Batch processes used to manage two separate address listings are inefficient, difficult to manage and ultimately lead to data errors. For these reasons, CAMS was developed to provide one central access point to the master address listing.

Q14. Requirement Q

The vendor does not have expertise in GIS systems. The vendor does not know of a vendor with a Florida customer that supports ArcView for an Elections application. Miami-Dade SOE office already has a license to use the GeoElections product which is based on the Mapinfo product. Is a solution based on your existing license of GeoElections considered responsive to Requirement Q?

Answer: ETSD, and by extension the County, is an ESRI shop. ArcView is but a small piece of the GIS solutions offered by ESRI and accessed by ETSD. Many other ESRI tools have been used extensively to develop CAMS, similar web services, and the County's robust GIS geodatabase. The requirements in section Q are all standard database and process specifications already used and in place by many other GIS applications. To our knowledge, the GeoElections product (based on MapInfo) would not meet these requirements.

Q15. Requirement D

The vendor understands that Miami-Dade SOE office owns a Pitney-Bowes Relia Vote System. There is no requirement in the RFP for support of this product. How does the SOE anticipate validating signatures on scanned Absentee Envelopes?

Answer: The system must be able to produce an automated interface to the Pitney Bowes Reliavote System for absentee ballots that need to be mailed. The interface is to be in the format of the file and field requirements for the Reliavote System. The system must perform the necessary updates to the voter records for absentee ballots mailed through the Reliavote System. The system must provide an automated interface from the Reliavote System for the purpose of processing returned absentee ballots. The system must be able to display both the voter's signature from the ballot and the voter's signature on file for comparison by absentee ballot staffs. The interface is to be in the format of the file and field requirements for the Reliavote System. The system must perform the necessary updates to the voter records for absentee ballots returned through the Reliavote System.

Q16. Requirement U

Please explain the term "electoral geodatabase".

Answer: The "electoral geodatabase" is a "spatial" database defined in section Q, GIS Interface. It is comprised of all election related GIS layers, feature classes, topology rules and relationships. As opposed to file-based data storage, it builds on the existing capabilities of relational database management systems (RDBMS), which include support for SQL and the ability to generate complex geospatial queries. Also, a database's client/server architecture supports multiple users simultaneously and lets them view, edit, and query the database without conflict. As pertaining to requirement "U," polling places are one of the essential data sets in the geodatabase. When temporary polling places are set-up, they should be entered in the geodatabase so that all systems accessing the geodatabase will have access to the new information. This not only pertains to ePrecincts, but to any other system, report or map that could be used for items such as establishing equipment delivery routes, staffing polling places

MIAMI-DADE COUNTY, FLORIDA

or sending voter notices. As a current example, temporary polling places can be displayed in the County's Services Near You internet application, where citizens can see there has been a change. The County's 311 system uses Services Near You as one of its primary sources for citizen information. They give out information to any citizens who calls the answer center.

Q17. Referencing 2.4 TRAINING, MAINTENANCE, TECHNICAL SUPPORT, AND OTHER SERVICES C 1 and C.2.

Q17.1 Would the County allow the technical support to be supplied from a remote location attached in to the system instead of having a subject matter expert on-site?

Answer: The County's security policies prohibit remote connections from non-County entities.

Q17.2 Does the County recognize that a rapid response to a user's question is an essential element of the service provided by VR Systems? Will the County provide remote access, restricted appropriately with passwords and authentication, via PC Anywhere or similar to a support technician to the computer of a key person in each elections department to enable training and troubleshooting to take place?

With a support solution made up of a combination of on-site and remote support we believe we can offer a more robust support and sustainable solution for the County.

Answer: The County will evaluate all proposals based on the information submitted in the proposals and the evaluation criteria set forth in Section 4.0 of the RFP document. The Review Team will make their decision in the best interest of the County.

Q18. In an effort to provide a comprehensive support solution we request the following information:

Q18.1 Please provide information about what operations are conducted outside of office hours that would be expected to be supported by the vendor, by which positions, the frequency and for what purpose.

Answer: In preparation for Primary and General Elections, the County commonly has staff from all operational areas working extended hours to meet the increased volume of normal processing tasks in addition to unexpected requests. The extended hours may begin from 2 – 3 months prior to the election.

Q19. End of Section 2.1. "Any other sites designated by DOS as a provider of Voter registration information." This wording appears not to restrict licensing of the software to your Miami-Dade elections offices and voting sites alone, and could also include the offices of Dept of Highway Safety and Motor Vehicles. Would the County please explain what they have in mind?

Answer: The final terms and conditions of the contract will be negotiated with the recommended Proposer based on the requirements and needs of Miami-Dade County.

Q20. The Voter Focus system produces extract files that contain all poll workers' address information, precinct affiliation (both home precinct, and normal working precinct) as well as other relevant registration information such as party affiliation, normal position worked, etc. These files are comma separated files and are easily formatted for import into other systems that support CSV file imports. VR Systems anticipates that the County can import this data into its GIS system and use the County's GIS software to identify and categorize these registered voters.

Q20.1 Does this satisfy the requirement as stated in the RFP under Section 2.3. FUNCTIONAL SYSTEMS SPECIFICATIONS I.1.a & b?

MIAMI-DADE COUNTY, FLORIDA

Q20.2 If not, please explain the requirements in detail.

Answer:

The County will evaluate all proposals based on the information submitted in the proposals and the evaluation criteria set forth in Section 4.0 of the RFP document. The Review Team will make their decision in the best interest of the County. Although the County's GIS can accept CSV files, it is not the intention of requirement I.1.a & b to simply display data on a map. The voter's registration system should be a robust system that efficiently identifies and processes potential election workers, identifies their best precinct or polling place and aids in staffing a specific polling place. These processes should leverage the information in the electoral geodatabase and use GIS spatial analysis to determine these positions.

Q21. The Voter Focus☆ system produces a payroll export file containing the following information in CSV format...

Voter ID, Last Name, First Name, Middle Name, Name Style, Mailing Address, Mailing City and State, Mailing Zip, Residence Address, Residence City and State, Residence Zip, SSN, Payroll ID, Election Number, Unique payment Id#, Pay Date (date the transaction was created), Payment amount, YTD pay amount, Last Year payment amount, Miscellaneous payment amount.

Q21.1 Does this satisfy the requirement as stated in the RFP under Section 2.3. FUNCTIONAL SYSTEMS SPECIFICATIONS I.4?

Q21.2 If not, please provide a specification of the County's interface format.

Answer:

The general requirements for the payroll interface are:

Two files are required in Excel Format for County and Non County employees.

Files must be in Arial Font, size 10.

Files may not contain bold or italicized characters.

Each field must be within its own column.

1. Non – County Poll Workers
 - Social Security Number
 - Last Name
 - First Name
 - Street Address
 - Apartment Number
 - City
 - State
 - Zip
 - Pay Amount

If there is a mailing address in the poll worker's record then the mailing address must be used instead of residential.

2. County Employee Poll Workers
 - Social Security Number
 - Blank Column
 - Pay Amount

Q22. In reference to Section 2.3. FUNCTIONAL SYSTEMS SPECIFICATIONS R. Candidate Filing Management Web-based

Q22.1 Do any of the requirements listed in this section represent an enhancement over the system currently used by Miami-Dade Supervisor of Elections (as of June 22, 2007)?

MIAMI-DADE COUNTY, FLORIDA

Q22.2 If yes, please describe each enhancement in detail.

Answer: No; the requirements stated in Section 2.3, R. do not represent enhancements over the system currently in use by Miami – Dade Elections as of June 22, 2007.

C. The Due Date for the Receipt of Proposals has been extended. The Proposals are due on July 13, 2007 NO LATER THAN 2:00 PM (Local Time) at the:

CLERK OF THE BOARD
STEPHEN P. CLARK CENTER
111 NW 1ST STREET, 17TH FLOOR, SUITE 202
MIAMI, FL 33128-1983

All other portions of EPP-RFP 8248 remain the same as written.

Miami-Dade County

Adil Khan
Sr. Procurement Contracting Officer
Department of Procurement Management

MIAMI-DADE COUNTY, FLORIDA

7. The handheld scanning gun, in conjunction with the system, must be able to read the bar code on the Voter's Id card and activate the voter lookup.

The printer, in conjunction with the system, must be capable of printing the Early Voting Certificate in compliance with Florida Statutes and provide the flexibility to add user defined fields such as voters ballot style, voters precinct, and number of ballot pages.

B. Listed below are the Questions asked by the vendors and the County's responses to those Questions:

Q1. Does the County understand that the Voter Focus voter registration and elections management software system is provided as an identical system to each of its client counties, and that the lifecycle management and cost structure of the software is based on the same development process as a Commercial Off The Shelf (COTS) package?

Answer:

Please refer to Section 2.0 (Scope of Services) of the RFP document for details regarding the County's requirements for the Voter Registration System. The County will evaluate all proposals based on the requirements detailed in scope of services.

Q2. Does the County recognize that VR Systems' software is not customized for individual users/counties but is modified to meet the needs and enhancement requests for our entire customer base via periodic updates and as such remains the intellectual property and falls under the definition of Trade Secrets of VR Systems as addressed by Section 119.071(f), Florida Statutes?

Answer:

Please be mindful that Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. All proposals submitted in response to this solicitation become a part of public records.

Q3. Does the County understand that the source and object code within VR Systems' product/s remains at all time the sole property of VR Systems?

Answer:

The County will evaluate all proposals based on the information submitted in the proposals and the evaluation criteria set forth in Section 4.0 of the RFP document. The Review Team will make their decision in the best interest of the County.

Q4. Will the County agree to the following?

"Voter Focus - Voter Registration and Elections Management System Software," as well as related systems, software, materials, training manuals, user guides, user manuals, and other documentation, all of which contain and constitute trade secrets, confidential information, sensitive business information, and other proprietary information protected from public disclosure by applicable law and as such is collectively deemed "**Proprietary Information**".

Answer: Please review County's response to questions 2 & 3 above.

Q5. VR Systems understands that it is the County's intent to require that interfaces be developed between VR Systems' software package and existing software, databases or the like currently being used or expected to be used within the County. For this purpose does the County understand that these interfaces which will be developed specifically for this County by VR Systems as a part of this contract award are the only parts of the software solution provided as part of this contract that are exempted from being classified as Trade Secrets?

Answer:

MIAMI-DADE COUNTY, FLORIDA

The County understands the intellectual property rights and the trade secrets provisions as stated in previous questions and will deal with them during the evaluation process as needed and during contract negotiations with the recommended Proposer.

Q6. Does the County understand that VR Systems' solution/s may only be installed within the County boundaries as specified in the license agreement between VR Systems, Inc. and the County?

Answer:

The County will honor the negotiated terms and conditions of the agreement between the County and the recommended Proposer.

Q6.1 Does the County understand that VR Systems' 'Annual License and Use Fee, Support and Maintenance Agreement' is an Agreement to renew the license to allow the County to use the voter registration software and that it also includes all enhancements, features and changes mandated by federal and state legislation?

Answer:

The County will evaluate all proposals based on the information submitted in the proposals and the evaluation criteria set forth in Section 4.0 of the RFP document. The Review Team will make their decision in the best interest of the County. The County is subject to all Federal and State legislation.

Q7. Does the County understand that the rights to use the software do not survive the termination of the agreement except in the case of default by VR Systems?

Answer:

The draft contract is provided for review by all Proposers in Section 5.0 of the RFP document. Any exceptions to the terms and conditions provided in the agreement are to be outlined in your proposal response. The final contract will be negotiated with the recommended Proposer.

Q8. Does the County understand that a breach of contract and/or a violation of the licenses agreement by the County will forfeit the County's right to the use of all Proprietary software provided under this contract?

Answer: Please see response to question seven above.

Q9. Requirement N

Imaging is a major component of the vendor's system, and is tightly integrated into the system in many locations. VR Systems believes that images are available to the user from within the system wherever they may reasonably be required. Will the County please explain the value of placing and maintaining the images associated with voter records in a 3rd party product outside of VR Systems' voter registration software, and how you anticipate a vendor could replace all the existing references within the programming applications to images by referring to a 3rd party product.

Answer: Florida public records laws require image systems to be certified to meet all requirements. The most significant value of having images associated with voter records maintained in the enterprise EDMS is that the system is certified. Further, access to those records is possible without using a specific voter registration system. References within the voter registration software application to images in the enterprise EDMS can be accomplished through interfaces or web services.

Q10. Requirement P

Requirement P seems to fully duplicate the security functions of an operating system within the application. To insure that the security requirements are met please identify the purpose of this? Is the County willing to accept another solution that provides the same level or greater security in a different manner? If yes, please identify the specific security requirements.

MIAMI-DADE COUNTY, FLORIDA

Answer: No, however the vendor may supply a detailed description of the security functions in the system and we will consider how well the system complies with the following:

Provide the ability for each user to be uniquely identified by ID. Provide basic authentication through use of passwords. Provide the ability to enforce password expiration. Provide the ability to require automatic password expirations when initially assigned or reset. Provide ability to configure password parameters such as password lengths, user access to expiration settings and other behaviors, enabling alphanumeric characters, etc.

Provide the ability to encrypt transmitted data and authentication information over internal and external networks. Provide support for SSL 128 bit and 256 bit encryption. Provide a password database encrypted in storage. Provide ability to protect audit logs from unauthorized access. Provide ability to log activities performed by specific user ID or time of day, and to date stamp all activities. Provide ability to identify and log all subsequent access points to ensure accountability is maintained throughout session. Provide ability to limit concurrent sessions. Provide ability to log changes to administrative functions. Provide ability to automatically archive audit logs. Provide ability to set an unsuccessful access attempt limit and suspend IDs after reaching the unsuccessful access threshold. Provide ability to send alerts to administrators for unauthorized access attempts. Enable automatic logoff of ID after a defined period of session inactivity, and perform subsequent re-log-on password authentication. Provide ability to lock out user or group ID by date or time. Provide centralized administration, user authorization, registration and termination. Provide integration with single sign-on systems and provide the ability to share an existing or migrate to a future (SSO) user store. Provide strong authentication via digital certificates. Provide authentication via hardware tokens or machine ID. Provide support for, or have a plan in the product roadmap to support, authentication via biometrics and/or smart cards. Supports controlled public access to documents where permitted.

Provide the ability to synchronize passwords throughout a network. Provide support for electronic signatures. Support or integrate with PKI solutions for certificate management. Provide ability to log changes to the product's security configurations or administrative functions. Provide the ability for password resets to be done by the user on the Portal by answering specific questions. Provide the ability for user accounts to be created that are not part of an LDAP or Active Directory. Provide the ability to use multiple LDAPs. Provide the ability to use multiple LDAPs and Active Directories simultaneously. Provide the ability to use multiple LDAPs located in different domains. Provide the ability for "limited department administrators" to issue search classes or access to libraries that the administrator can access.

Q11. Requirement V

What is meant by "other criteria"?

Answer: "other criteria" refers to fields commonly stored in a call center application such as Caller Name, Ticket Number, Technician Name, or Problem Date.

Q12. Requirement F

F.2 refers to GIS Master Address Listing.

F.5 refers to CAMS.

F.6 refers to a central repository maintained by CAMS.

Could the County please explain how all these pieces and parts are related together?

F.6. If the County already has an application for maintaining addresses why would the Voter Registration system be involved in providing those updates?

Answer: The County's Master Address Listing is stored in its GIS geodatabase. CAMS provides the framework for applications and outside services to access the master address listing, validate addresses and correct, add, or delete non-validated addresses. A voter registration system would not duplicate this functionality, but rather access, through web services, CAMS processes that validate/invalidate addresses. A voter registration system should connect to CAMS and update addresses, make corrections, additions, and deletions, so

MIAMI-DADE COUNTY, FLORIDA

that all future connections to the county's master address listing (either from another voter's registration system validation request or from any other County application) benefit from the updated status of the master address listing.

Q13. Interaction with CAMS/GIS/Repository.

VR Systems feels that there can only be one master street table location in a system.

VR Systems proposes to populate the voter registration Street table from the County's central address validation resources. This will be a batch process. Will the County please identify what facilities are available for such resources? Please provide a specification of the available export.

Answer:

ETSD agrees there should only be one master street table location system. That system is the CAMS. Batch processes used to manage two separate address listings are inefficient, difficult to manage and ultimately lead to data errors. For these reasons, CAMS was developed to provide one central access point to the master address listing.

Q14. Requirement Q

The vendor does not have expertise in GIS systems. The vendor does not know of a vendor with a Florida customer that supports ArcView for an Elections application. Miami-Dade SOE office already has a license to use the GeoElections product which is based on the Mapinfo product. Is a solution based on your existing license of GeoElections considered responsive to Requirement Q?

Answer: ETSD, and by extension the County, is an ESRI shop. ArcView is but a small piece of the GIS solutions offered by ESRI and accessed by ETSD. Many other ESRI tools have been used extensively to develop CAMS, similar web services, and the County's robust GIS geodatabase. The requirements in section Q are all standard database and process specifications already used and in place by many other GIS applications. To our knowledge, the GeoElections product (based on Mapinfo) would not meet these requirements.

Q15. Requirement D

The vendor understands that Miami-Dade SOE office owns a Pitney-Bowes Relia Vote System. There is no requirement in the RFP for support of this product. How does the SOE anticipate validating signatures on scanned Absentee Envelopes?

Answer: The system must be able to produce an automated interface to the Pitney Bowes Reliavote System for absentee ballots that need to be mailed. The interface is to be in the format of the file and field requirements for the Reliavote System. The system must perform the necessary updates to the voter records for absentee ballots mailed through the Reliavote System. The system must provide an automated interface from the Reliavote System for the purpose of processing returned absentee ballots. The system must be able to display both the voter's signature from the ballot and the voter's signature on file for comparison by absentee ballot staffs. The interface is to be in the format of the file and field requirements for the Reliavote System. The system must perform the necessary updates to the voter records for absentee ballots returned through the Reliavote System.

Q16. Requirement U

Please explain the term "electoral geodatabase".

Answer: The "electoral geodatabase" is a "spatial" database defined in section Q, GIS Interface. It is comprised of all election related GIS layers, feature classes, topology rules and relationships. As opposed to file-based data storage, it builds on the existing capabilities of relational database management systems (RDBMS), which include support for SQL and the ability to generate complex geospatial queries. Also, a database's client/server architecture supports multiple users simultaneously and lets them view, edit, and query the database without conflict. As pertaining to requirement "U," polling places are one of the essential data sets in the geodatabase. When temporary polling places are set-up, they should be entered in the

MIAMI-DADE COUNTY, FLORIDA

geodatabase so that all systems accessing the geodatabase will have access to the new information. This not only pertains to ePrecincts, but to any other system, report or map that could be used for items such as establishing equipment delivery routes, staffing polling places or sending voter notices. As a current example, temporary polling places can be displayed in the County's Services Near You internet application, where citizens can see there has been a change. The County's 311 system uses Services Near You as one of its primary sources for citizen information. They give out information to any citizens who calls the answer center.

Q17. Referencing 2.4 TRAINING, MAINTENANCE, TECHNICAL SUPPORT, AND OTHER SERVICES C 1 and C.2.

Q17.1 Would the County allow the technical support to be supplied from a remote location attached in to the system instead of having a subject matter expert on-site?

Answer: The County's security policies prohibit remote connections from non-County entities.

Q17.2 Does the County recognize that a rapid response to a user's question is an essential element of the service provided by VR Systems? Will the County provide remote access, restricted appropriately with passwords and authentication, via PC Anywhere or similar to a support technician to the computer of a key person in each elections department to enable training and troubleshooting to take place?

With a support solution made up of a combination of on-site and remote support we believe we can offer a more robust support and sustainable solution for the County.

Answer: The County will evaluate all proposals based on the information submitted in the proposals and the evaluation criteria set forth in Section 4.0 of the RFP document. The Review Team will make their decision in the best interest of the County.

Q18. In an effort to provide a comprehensive support solution we request the following information:

Q18.1 Please provide information about what operations are conducted outside of office hours that would be expected to be supported by the vendor, by which positions, the frequency and for what purpose.

Answer: In preparation for Primary and General Elections, the County commonly has staff from all operational areas working extended hours to meet the increased volume of normal processing tasks in addition to unexpected requests. The extended hours may begin from 2 – 3 months prior to the election.

Q19. End of Section 2.1. "Any other sites designated by DOS as a provider of Voter registration information." This wording appears not to restrict licensing of the software to your Miami-Dade elections offices and voting sites alone, and could also include the offices of Dept of Highway Safety and Motor Vehicles. Would the County please explain what they have in mind?

Answer: The final terms and conditions of the contract will be negotiated with the recommended Proposer based on the requirements and needs of Miami-Dade County.

Q20. The Voter Focus system produces extract files that contain all poll workers' address information, precinct affiliation (both home precinct, and normal working precinct) as well as other relevant registration information such as party affiliation, normal position worked, etc. These files are comma separated files and are easily formatted for import into other systems that support CSV file imports. VR Systems anticipates that the County can import this data into its GIS system and use the County's GIS software to identify and categorize these registered voters.

MIAMI-DADE COUNTY, FLORIDA

Q20.1 Does this satisfy the requirement as stated in the RFP under Section 2.3. FUNCTIONAL SYSTEMS SPECIFICATIONS I.1.a & b?

Q20.2 If not, please explain the requirements in detail.

Answer:

The County will evaluate all proposals based on the information submitted in the proposals and the evaluation criteria set forth in Section 4.0 of the RFP document. The Review Team will make their decision in the best interest of the County. Although the County's GIS can accept CSV files, it is not the intention of requirement I.1.a & b to simply display data on a map. The voter's registration system should be a robust system that efficiently identifies and processes potential election workers, identifies their best precinct or polling place and aids in staffing a specific polling place. These processes should leverage the information in the electoral geodatabase and use GIS spatial analysis to determine these positions.

Q21. The Voter Focus☆ system produces a payroll export file containing the following information in CSV format...

Voter ID, Last Name, First Name, Middle Name, Name Style, Mailing Address, Mailing City and State, Mailing Zip, Residence Address, Residence City and State, Residence Zip, SSN, Payroll ID, Election Number, Unique payment Id#, Pay Date (date the transaction was created), Payment amount, YTD pay amount, Last Year payment amount, Miscellaneous payment amount.

Q21.1 Does this satisfy the requirement as stated in the RFP under Section 2.3. FUNCTIONAL SYSTEMS SPECIFICATIONS I.4?

Q21.2 If not, please provide a specification of the County's interface format.

Answer:

The general requirements for the payroll interface are:

Two files are required in Excel Format for County and Non County employees.

Files must be in Arial Font, size 10.

Files may not contain bold or italicized characters.

Each field must be within its own column.

1. Non – County Poll Workers

Social Security Number

Last Name

First Name

Street Address

Apartment Number

City

State

Zip

Pay Amount

If there is a mailing address in the poll worker's record then the mailing address must be used instead of residential.

2. County Employee Poll Workers

Social Security Number

Blank Column

Pay Amount

Q22. In reference to Section 2.3. FUNCTIONAL SYSTEMS SPECIFICATIONS R. Candidate Filing Management Web-based

MIAMI-DADE COUNTY, FLORIDA

Q22.1 Do any of the requirements listed in this section represent an enhancement over the system currently used by Miami-Dade Supervisor of Elections (as of June 22, 2007)?

Q22.2 If yes, please describe each enhancement in detail.

Answer: No; the requirements stated in Section 2.3, R. do not represent enhancements over the system currently in use by Miami – Dade Elections as of June 22, 2007.

C. **The Due Date for the Receipt of Proposals has been extended. The Proposals are due on July 13, 2007 NO LATER THAN 2:00 PM (Local Time) at the:**

CLERK OF THE BOARD
STEPHEN P. CLARK CENTER
111 NW 1ST STREET, 17TH FLOOR, SUITE 202
MIAMI, FL 33128-1983

All other portions of EPP-RFP 8248 remain the same as written.

Miami-Dade County



Adil Khan
Sr. Procurement Contracting Officer
Department of Procurement Management