



## ADDENDUM NO. 2

**TO:** February 27, 2014  
**SUBJECT: BID NO.:** FB-00006  
**TITLE:** Odor Control Chemicals  
**BID OPENING DATE:** March 5, 2014, 6:00 PM EST

This Addendum is and does become a part of the above mentioned bid.

Please note the following questions and responses:

### Question 1

*The Big D product is listed as lemon-scented on their technical data information. Is lemon fragrance acceptable, your bid states?*

*Bid reads as follows: "Product shall be a non-flammable, non-carcinogenic, non-toxic, biodegradable, neither pleasant smelling or have no aroma at all."*

**Answer 1:** The product description in Section 3.1.1 has been modified to read as follows:

#### 3.1.1 PRODUCT DESCRIPTION

- Big D Sewer-D
- Product No.: 5-31800

Product shall be a non-flammable, non-carcinogenic, non-toxic, biodegradable, either pleasant smelling or have no aroma at all. It should be a completely water soluble odor neutralizing agent formulated to counteract organic sewage and processed wet and dry sludge odors. Product shall only be delivered in five gallon containers.

### Question 2

1. *The quantity is 20,162. Does this represent 20,162 - 5 gallons containers representing 100,810 total gallons or 20,162 gallons / 5 gallon containers = 4,032 containers?*

**Answer:** Section 4: Price Schedule Form page 11 has replaced with page 11a (attached).

2. *Is there a dilution ratio that must be met?*

**Answer:** No

3. *Is there a breakdown of how the shipments would occur over the six year contract period?*

**Answer: No;** departments order on an as needed basis.

The following paragraphs have been modified as follows:

**2.1 PURPOSE**

The purpose of this solicitation is to award a contract for the purchase and delivery of odor control chemicals to various County locations as needed.

**2.7 SUBSTITUTION OF ITEM DURING TERM OF CONTRACT**

A substitute product may be considered at the successful bidder's expense during the contract period if the product listed in Paragraph 3.1.1 is discontinued by the manufacturer. The bidder shall not deliver any substitute item as a replacement to the awarded product without the express written consent of the Internal Services Department, Procurement Management Services Division prior to such delivery. Substitute items must be of equal or better quality and performance than the awarded item at a equal or lower price. The County shall be sole judge of equal product, and its decision in this regard shall be final.

**All terms, covenants and conditions of the subject solicitation and any addenda issued thereto shall apply, except to the extent herein amended.**

Miami-Dade County

*Herman Ramsey*

Herman Ramsey  
Procurement Contracting Officer

cc: Clerk of the Board

**SECTION 4: PRICE SCHEDULE FORM  
ODOR CONTROL CHEMICALS**

**FIRM:** \_\_\_\_\_

Item no.	Description	Estimated Annual Quantity / Unit Measures	Unit Price Per Gallon
1	Odor Eliminator Concentrated in <b>5 gallon</b> container as defined in paragraph 3.1.1 No Substitute	21,635 gallons	\$

Please identify in the space below that your firm has provided all required information. Failure to provide this information may result in the bidder deemed non-responsive.

<b>QUALIFYING CRITERIA</b> 	<b>IF THE BIDDER IS</b>	
	<b>The manufacturer and/or authorized distributor</b>	<b>Re-seller</b>
Product Manufacturer Authorization Letter:		
Material Safety Data Sheet:		
Testing and Study Results:		
Authorization letter from the authorized distributor allowing vendor to resell the indicated products.		



**ADDENDUM NO. 1**

**TO:** February 25, 2014  
**SUBJECT: BID NO.:** FB-00006  
**TITLE:** Odor Control Chemicals  
**BID OPENING DATE:** February 26, 2014, 6:00 PM EST

This Addendum is and does become a part of the above mentioned bid.

Please note the following change(s):

Bid End Date February 26, 2014, 6:00 PM EST has been changed to March 5, 2014, 6:00 PM EST.

Question and Answer

End Date February 25, 2014, 3:00 PM EST has been changed to March 4, 2014, 3:00 PM EST.

**All terms, covenants and conditions of the subject solicitation and any addenda issued thereto shall apply, except to the extent herein amended.**

Miami-Dade County

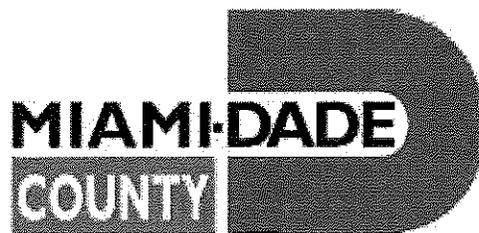
*Herman Ramsey*  
Herman Ramsey  
Procurement Contracting Officer

cc: Clerk of the Board

**Solicitation FB-00006**

**ODOR CONTROL CHEMICALS**

**Bid designation: Public**



**Miami-Dade County**

**Bid FB-00006**  
**ODOR CONTROL CHEMICALS**

Bid Number **FB-00006**  
Bid Title **ODOR CONTROL CHEMICALS**

Bid Start Date **In Held**  
Bid End Date **Feb 26, 2014 6:00:00 PM EST**  
Question & Answer End Date **Feb 25, 2014 3:00:00 PM EST**

Bid Contact **Herman Ramsey**  
**305-375-2851**  
**hramsey@miamidade.gov**

Bid Contact **Abelin Rodriguez**  
**305-375-4744**  
**abelin@miamidade.gov**

Contract Duration **6 years**  
Contract Renewal **Not Applicable**  
Prices Good for **Not Applicable**

Bid Comments The purpose of this solicitation is to award a contract for the purchase and delivery of odor control chemicals to various County locations.

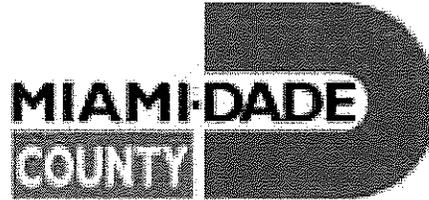
**Item Response Form**

Item **FB-00006--01-01 - ODOR CONTROL CHEMICALS**  
Quantity **1 each**  
Prices are not requested for this item.  
Delivery Location **Miami-Dade County**  
No Location Specified

**Qty 1**

**Description**  
NA

BID NO.: FB-00006  
OPENING: 6:00 P.M.  
ODOR CONTROL CHEMICALS  
Feb 26, 2014



MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N  
T O B I D**

TITLE:  
ODOR CONTROL CHEMICALS

BIDS WILL BE ACCEPTED UNTIL 6:00:00 PM EST  
ON Feb 26, 2014

FOR INFORMATION CONTACT:  
Herman Ramsey, 305-375-2851, [hramsey@miamidade.gov](mailto:hramsey@miamidade.gov)

IMPORTANT NOTICE TO BIDDERS/PROPOSERS:

- READ THE ENTIRE SOLICITATION DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.
- THE SOLICITATION SUBMITTAL FORM CONTAINS IMPORTANT INFORMATION THAT REQUIRES REVIEW AND COMPLETION BY ANY BIDDER/PROPOSER RESPONDING TO THIS SOLICITATION.
- FAILURE TO COMPLETE AND SIGN THE SOLICITATION SUBMITTAL FORM WILL RENDER YOUR PROPOSAL NON-RESPONSIVE.

**SECTION 1****GENERAL TERMS AND CONDITIONS:**

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r13-8.pdf>

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**NOTICE TO ALL BIDDERS/PROPOSERS:**

Electronic bids are to be submitted through a secure mailbox at BidSync ([www.bidsync.com](http://www.bidsync.com)) until the date and time as indicated in this Solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the Solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a proposal in response to a Miami-Dade County solicitation via BidSync. Electronic proposal submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning technical specifications please utilize the question/answer feature provided by BidSync at [www.bidsync.com](http://www.bidsync.com) within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

Please allow sufficient time to complete the online forms and upload of all proposal documents. Bidders/Proposers should not wait until the last minute to submit a proposal. The deadline for submitting information and documents will end at the closing time indicated in the solicitation. All information and documents must be fully entered, uploaded, acknowledged (Confirm) and recorded into BidSync before the closing time or the system will stop the process and the response will be considered late and will not be accepted.

***PLEASE NOTE THE FOLLOWING:***

No part of your proposal can be submitted via **HARDCOPY, EMAIL, OR FAX**. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal response must be submitted in accordance with all specifications contained in the solicitation electronically.

**SECTION 1**  
**GENERAL TERMS AND CONDITIONS**

**1.1. DEFINITIONS**

**Bid/Proposal** – shall refer to any offer(s) submitted in response to this solicitation.

**Bidder/Contractor/Proposer** – shall refer to anyone submitting a Bid in response to this solicitation.

**Bid Solicitation** – shall mean this solicitation documentation, including any and all addenda.

**Solicitation Submittal Form** – must be completed and submitted with Bid/Proposal. The Bidder should indicate its name in the appropriate space on each page.

**County** – shall refer to Miami-Dade County, Florida

**ISD** – shall refer to the Miami-Dade Internal Services Department.

**PMS** – shall refer to the Miami-Dade Procurement Management Services Division within the Internal Services Department (ISD).

**Enrolled Vendor** – shall refer to a firm that has completed the necessary documentation in order to receive Bid notifications from the County.

**Registered Vendor** – shall refer to a firm that has completed the Miami-Dade County Business Entity Registration Application and has satisfied all requirements to enter into business agreements with the County.

**Successful Bidder/Proposer** – shall mean the Bidder(s)/Proposer(s) recommended for award.

**Vendor Registration Package** – shall refer to the Business Entity Registration Application.

**BidSync** – shall refer to the electronic bidding System used to solicit and receive solicitation responses for the County.

For additional information about on-line vendor enrollment or vendor registration, please contact the Vendor Assistance Unit at 111 N.W. 1<sup>st</sup> Street, 13<sup>th</sup> Floor, Miami, FL 33128; Phone 305-375-5773. Vendors can enroll online and obtain forms to register by visiting our web site at <http://www.miamidade.gov/procurement/>

**1.2. INSTRUCTIONS TO BIDDERS**

**A. Bidder Qualification**

It is the policy of the County to encourage full and open competition among all available qualified vendors. All vendors regularly engaged in the type of work specified in the Bid Solicitation are encouraged to submit Bids. Vendors may enroll with the County to be included on a notification list for selected categories of goods and services. To be eligible for award of a contract (including small purchase orders), Bidders must become a Registered Vendor. Only Registered Vendors can be awarded County contracts. Vendors are required to register with the County by contacting the Vendor Assistance Unit. The County endeavors to obtain the participation of all qualified small business enterprises. For information and to apply for certification, contact Small Business Development at 111 N.W. 1 Street, 19<sup>th</sup> Floor, Miami, FL 33128-1900, or telephone at 305-375-3111. County employees and board members wishing to do business with the County are referred to Section 2-11.1 of the Miami-Dade County Code relating to Conflict of Interest and Code of Ethics.

**B. Vendor Registration**

To be recommended for award the County requires that vendors complete a Miami-Dade County Vendor Registration Package. Effective June 1, 2008, a new Vendor Registration Package, including a Uniform Affidavit Packet (Affidavit form), must be completed by vendors and returned to the Procurement Management Services, Vendor Assistance Unit, within five (5) days of notification of the intent to recommend for award. In the event the Vendor Registration Package is not properly completed and returned within the specified time, the County may in its sole discretion, award to the next lowest responsive, responsible Bidder. The Bidder is responsible for obtaining the Vendor Registration Package, including all affidavits by downloading from the PMS website at <http://www.miamidade.gov/procurement/vendor-registration.asp#1> or from the Vendor Assistance Unit at 111 N.W. 1<sup>st</sup> Street, 13<sup>th</sup> Floor, Miami, FL 33128.

Bidders are required to affirm that all information submitted with the Vendor Registration Package is current, complete and accurate, at the

time they submit a response to a Bid Solicitation, by completing the provided Affirmation of Vendor Affidavit form.

In becoming a Registered Vendor with Miami-Dade County, the vendor confirms its knowledge of and commitment to comply with the following:

1. **Miami-Dade County Ownership Disclosure Affidavit**  
(Sec. 2-8.1 of the County Code)
2. **Miami-Dade County Employment Disclosure Affidavit**  
(County Ordinance No. 90-133, amending Section 2-8-1(d)(2) of the County Code)
3. **Miami-Dade County Employment Drug-free Workplace Certification**  
(Section 2-8.1.2(b) of the County Code)
4. **Miami-Dade Disability and Nondiscrimination Affidavit**  
(Article 1, Section 2-8.1.5 Resolution R182-00 Amending R-385-95)
5. **Miami-Dade County Debarment Disclosure Affidavit**  
(Section 10.38 of the County Code)
6. **Miami-Dade County Vendor Obligation to County Affidavit**  
(Section 2-8.1 of the County Code)
7. **Miami-Dade County Code of Business Ethics Affidavit**  
(Article 1, Section 2-8.1(i) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code)
8. **Miami-Dade County Family Leave Affidavit**  
(Article V of Chapter 11 of the County Code)
9. **Miami-Dade County Living Wage Affidavit**  
(Section 2-8.9 of the County Code)
10. **Miami-Dade County Domestic Leave and Reporting Affidavit**  
(Article 8, Section 11A-60 11A-67 of the County Code)
11. **Subcontracting Practices**  
(Ordinance 97-35)
12. **Subcontractor /Supplier Listing**  
(Ordinance 97-104)
13. **W-9 and 8109 Forms**  
The vendor must furnish these forms as required by the Internal Revenue Service.
14. **Social Security Number**  
In order to establish a file for your firm, you must provide your firm's Federal Employer Identification Number (FEIN). If no FEIN exists, the Social Security Number of the owner or individual must be provided. This number becomes your "County Vendor Number". To comply with Section 119.071(5) of the Florida Statutes relating to the collection of an individual's Social Security Number, be aware that PMS requests the Social Security Number for the following purposes:
  - Identification of individual account records
  - To make payments to individual/vendor for goods and services provided to Miami-Dade County
  - Tax reporting purposes
  - To provide a unique identifier in the vendor database that may be used for searching and sorting departmental records
15. **Office of the Inspector General**  
Pursuant to Section 2-1076 of the County Code.
16. **Small Business Enterprises (SBE)**  
The County endeavors to obtain the participation of all small business enterprises pursuant to Sections 2-8.2, 2-8.2.3 and 2-8.2.4 of the County Code and Title 49 of the Code of Federal Regulations. The SBE program provisions are available at <http://www.miamidade.gov/business/business-development-legislation.asp>.
17. **Antitrust Laws**  
By acceptance of any contract, the vendor agrees to comply with all antitrust laws of the United States and the State of Florida.

**C. Public Entity Crimes**

To be eligible for award of a contract, firms wishing to do business with the County must comply with the following:  
Pursuant to Section 287.133(2)(a) of the Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a

**SECTION 4: PRICE SCHEDULE FORM  
ODOR CONTROL CHEMICALS**

**FIRM:** \_\_\_\_\_

Item no.	Description	Estimated Annual Quantity / Unit Measures	Unit Price Per Gallon
1	Odor Eliminator Concentrated in <u>5 gallon</u> container as defined in paragraph 3.1.1 No Substitute	21,635 gallons	\$

Please identify in the space below that your firm has provided all required information. Failure to provide this information may result in the bidder deemed non-responsive.

<b>QUALIFYING CRITERIA</b> 	IF THE BIDDER IS	
	The manufacturer and/or authorized distributor	Re-seller
Product Manufacturer Authorization Letter:		
Material Safety Data Sheet:		
Testing and Study Results:		
Authorization letter from the authorized distributor allowing vendor to resell the indicated products.		

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**SECTION 2 - SPECIAL TERMS AND CONDITIONS**  
**ODOR CONTROL CHEMICALS**

**2.1 PURPOSE**

The purpose of this solicitation is to award a contract for the purchase and delivery of odor control chemicals to various County locations.

**2.2 TERM OF CONTRACT**

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Internal Services Department, Procurement Management Services Division, and contingent upon the completion and submittal of all required bid documents. The contract shall remain in effect for six (6) years, and shall expire on the last day of the last month of the six (6) year period.

**2.3 METHOD OF AWARD**

Award will be made to the two (2) lowest priced responsive and responsible bidders for the item listed in this solicitation and who meet the qualifications listed below. The County will award this contract to the designated lowest bidder as the primary bidder and will award this contract to the designated second lowest bidder as the secondary bidder, respectively. The lowest price bidder shall have the primary responsibility to initially deliver the goods identified in this solicitation. If the primary bidder fails to perform it may be terminated for default and the County shall have the option to seek the identified goods from the secondary bidder.

Award to multiple bidders is made for the convenience of the County and does not exempt any awarded bidder from fulfilling its contractual obligations. Failure to perform in accordance with the terms and conditions of the contract may result in the bidder being deemed in breach of contract. The County may terminate the contract for default and charge the bidder re-procurement costs.

**Bidders Qualifications:** Bidders shall provide the following information:

- a) Bidders shall be the product manufacturer and/or authorized distributor or reseller.

If the bidder is the manufacturer it must be indicated on company letterhead.

**If the bidder is an authorized distributor:**

1. Provide a current letter (within the last 12 months from bid submission) from the manufacturer, stating that the bidder is an authorized distributor. This letter must be signed and presented on the manufacturers' letterhead with the contact person name and phone number.

**If the bidder is an authorized reseller:**

1. Provide a current letter (within the last 12 months from bid submission) from the manufacturer indicating the approved distributor. This letter must be signed and presented on the manufacturers' letterhead with the contact person name and phone number.

**and**

2. Provide a current letter (within the last 12 months from bid submission) from the authorized distributor, stating that the bidder is an authorized reseller. This letter must be signed and presented on the distributor's letterhead with the contact person name and phone number.
  - b) Bidders shall provide Material Safety Data Sheet (MSDS).
  - c) Bidders shall provide the product testing and study results that substantiate or support that their product is non-toxic, non-corrosive, and non-irritating as defined by the Federal Hazardous Substance Labeling Act.

Bidders shall submit all of the specified information, documents and attachments listed above with their bid submittal form as proof of compliance to the requirements of this solicitation. However, The County at its sole discretion may allow Bidders to complete, supplement or supply the required documents during the evaluation period.

**2.4 PRICES**

The initial contract price results from this solicitation shall prevail for no less than a twelve (12) month period from the contract's initial effective date. A price adjustment upward or downward based on direct and documented price adjustments made by the manufacturer to the suppliers.

It is the bidder's responsibility to request any pricing adjustment under this provision. For any adjustment to be considered, the bidder(s) request for adjustment should be submitted no less than 90 calendar days prior to expiration of the then current 12 month period. The bidder(s) adjustment request should not be in the excess of the relevant documented price adjustment by the manufacturer to the suppliers.

Any adjustment received after 90 calendar days from the expiration of the then current 12 month period may not be considered. If no adjustment request is received from the bidder, the County will assume that the bidder has agreed that the next 12 month period will be without any upward price adjustment. The County reserves the right to negotiate lower pricing based on the market research information or other factors that influence price. The County reserves the right to apply any reduction in pricing for the additional 12 month period based on the downward movement of the appropriate manufacturer documentation.

It shall be further understood that the County reserves the right to reject any price adjustments submitted by the bidder and/or to terminate the contract with the bidders based on such price adjustments. Adjustments to price may affect the primary secondary position.

The bidder's price quoted shall be inclusive of all costs, charges, and fees involved in providing the specified product. Additional charges of any kind added to the invoice submitted by the bidder will be disallowed.

## 2.5 DELIVERY

Bidder(s) shall make deliveries within fourteen (14) calendar days after the date of the order from user departments.

All deliveries shall be made in accordance with good commercial practice and all required delivery timeframe shall be adhered to by the bidder, except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the bidder. In these cases, the bidder shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

### 2.5.1 DELIVERY LOCATIONS

The following is a list of current County facilities; however, this list is neither exclusive nor complete. The County will confirm the delivery location at the time of the order.

#### 1. Miami-Dade Water and Sewer Department

- A. Central District Wastewater Treatment Plant (Virginia Key)  
3989 Rickenbacker Causeway  
Key Biscayne, Florida

Deliveries will be accepted at this location Monday through Sunday, between the hours of 7:00 AM to 7:00 PM.

- B. North District Wastewater Treatment Plant (Interama)  
2575 NE 151<sup>st</sup> Street  
North Miami Beach, FL

Deliveries will be accepted at these listed locations Monday through Friday, between the hours of 7:00 AM to 5:00 PM.

#### 2. Miami-Dade County Transfer Stations and Landfills

West Transfer Station	Northeast Transfer Station	Central Transfer Station	South Dade Landfill
2900 SW 72 <sup>nd</sup> Ave	18701 NE 6 <sup>th</sup> Ave	1150 NW 20 <sup>th</sup> Street	24000 SW 97 <sup>th</sup> Ave
Miami, Florida	Miami, Florida	Miami, Florida	Miami, Florida

Deliveries will be accepted at these listed locations Monday through Friday, between the hours of 7:00 AM to 5:00 PM.

### 2.5.2 PACKING SLIP / DELIVERY TICKET

Bidder(s) shall enclose a complete **packing slip** or **delivery ticket** with any items to be delivered in conjunction with this bid solicitation. The **packing slip / delivery ticket** shall be made available to the County's authorized representative during delivery. The **packing slip / delivery ticket** shall include, at a minimum, the following information: purchase order number; date of order; a complete listing of items being delivered; and back-order quantities and estimated delivery of back-orders if applicable.

### **2.5.3 TESTING / NONCONFORMANCE OF PRODUCTS**

During the term of the contract, samples of the delivered product may be randomly selected and tested for compliance / performance. If it is found that the delivered product does not conform to the specifications, the County will notify the bidder of nonconformance within 20 calendar days. The County shall then require replacement of the item within 48 hours after notification.

Should the bidder fail to deliver the product within the time frame specified, may result in the bidder being deemed in breach of contract. The County may terminate the bidder for default and charge the firm re-procurement charges.

### **2.5.4 SECURITY OF DELIVERIES**

Bidder(s) shall not disclose any shipping information, e.g. delivery schedules, delivery routes, etc., to any person, company or organization without the written permission of the County designee. The awarded vendor(s) must seal all shipments made pursuant to this solicitation and the seal must remain unbroken until the delivery is received at the designated facility.

## **2.6 COMPLIANCE / REGULATIONS**

### **2.6.2 FEDERAL STANDARDS**

All items to be purchased under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

### **2.6.3 POLLUTION CONTROL**

It is the intent of these specifications to comply with the Miami-Dade County Pollution Control Ordinance as stated in Chapter 24 of the Miami-Dade Code. This ordinance is made a part of these specifications by reference and may be obtained, if necessary, by the vendor through the Department of Regulatory and Economic Resources (RER), 701 NW 1<sup>st</sup> Court, Suite 400, Miami, Florida 33136, Telephone (305) 372-6789.

## **2.7 SUBSTITUTION OF ITEM DURING TERM OF CONTRACT**

A substitute product may be considered during the contract period for if the brands listed in Paragraph 3.1.1 is discontinued. The bidder shall not deliver any substitute item as a replacement to the awarded brand or model without express written consent of Internal Services Department, Procurement Management Services Division prior to such delivery. Substitute items must be of equal or better quality and performance than the awarded item and supplied at no higher than the awarded price. Substitutes shall be considered only in emergency situations and excessive substitution requests may be cause to cancel the contract.

## **2.8 "EQUAL" PRODUCT CANNOT BE CONSIDERED: QUALIFIED PRODUCT LIST**

The specific item listed in this solicitation is the only product that will be accepted under this solicitation because this item is formally approved and authorized by the County as documented on a Qualified Product List.

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2.9 INDEMNIFICATION AND INSURANCE IN SECTION 1.21 OF THE TERMS AND CONDITIONS IS NOT APPLICABLE



MIAMI-DADE

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**SECTION 3 – TECHNICAL SPECIFICATIONS**  
**ODOR CONTROL CHEMICALS**

**3.1 SCOPE OF WORK**

The purpose of this solicitation is to award a contract for the purchase and delivery of odor control chemicals to various County locations.

**3.1.1 PRODUCT DESCRIPTION**

- Big D Water Soluble Deodorant
- Product No.: 531800
- Formula 318

Product shall be a non-flammable, non-carcinogenic, non-toxic, biodegradable, neither pleasant smelling or have no aroma at all. It should completely water soluble; odor neutralizing agent formulated to counteract organic sewage and processed wet and dry sludge odors.

This product satisfies all criteria set forth in the State of Florida's Division of Air Resource Management, Department of Environmental Protection (DEP). The DEP adopts Chapter 62-213 to provide a comprehensive operation permit system for permitting major sources of air pollution (Title V).

This product shall be non-toxic, non-corrosive and non-irritating as defined by the Federal Hazardous Substance Labeling Act. This product shall meet all National Institute of Occupational Safety Hazards (NIOSH), Occupational Safety and Health Administration (OSHA), United States Environmental Protection Agency (USEPA), Florida DEP, and Miami-Dade County's Department of Regulatory and Economic Resources (RER) requirements for dispersion as an aerosol.

**3.2 EXISTING EQUIPMENT**

The equipment consists of an overhead high pressure fine mist fogging system, with approximately 1,400 nozzles, installed around the sludge drying beds, and a similar high pressure fine mist fogging system consisting of approximately 200 nozzles, installed around the sludge storage barn. Both systems are designed for operation at 800 PSI pressure, 10 microns droplets size. The nozzle opening size is 8/1,000 inch. Each system is sized to handle approximately 20 gallon per minute of the product at a dilution ratio of 1/500 to 1/5,000.



Document in Process

This document is currently being revised. The final document will be available soon.

If you have any questions, please contact BidSync Customer Support ([support@bidsync.com](mailto:support@bidsync.com)) and reference the bid associated with this document.



**Miami-Dade County  
Procurement Management Services  
Solicitation Submittal Form**

111 NW 1<sup>st</sup> Street, Suite 1300, Miami, FL 33128

Solicitation No. FB-00006		Solicitation Title: ODOR CONTROL CHEMICALS	
Legal Company Name (include d/b/a if applicable): _____		Federal Tax Identification Number: _____	
If Corporation - Date Incorporated/Organized: _____		State Incorporated/Organized: _____	
Company Operating Address: _____	City _____	State _____	Zip Code _____
Remittance Address (if different from ordering address): _____	City _____	State _____	Zip Code _____
Company Contact Person: _____		Email Address: _____	
Phone Number (include area code): _____	Fax Number (include area code): _____	Company's Internet Web Address: _____	
<p>Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.</p> <p><input type="checkbox"/> Place a check mark here only if Bidder/Proposer has such conviction to disclose to comply with this requirement.</p>			
<p><b>LOCAL PREFERENCE CERTIFICATION:</b> For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that has a valid Local Business Tax Receipt, issued by Miami-Dade County; has a physical business address located within the limits of Miami-Dade County from which business is performed; and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.</p> <p><input type="checkbox"/> Place a check mark here only if affirming Bidder/Proposer meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.</p>			
<p><b>LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION:</b> For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County.</p> <p><input type="checkbox"/> Place a check mark here only if affirming Bidder/Proposer meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box) may render the vendor ineligible for the LHP. LHP is not applicable to qualitative solicitations issued, including but not limited to, Requests for Proposals and Request for Qualifications.</p> <p>The address of the Locally-headquartered office is: _____</p>			
<p><b>LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION:</b> A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.</p> <p><input type="checkbox"/> Place a check mark here only if affirming Bidder/Proposer is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.</p>			
<p><b>SMALL BUSINESS ENTERPRISE CONTRACT MEASURES (if Applicable)</b></p> <p>An SBE/Micro Business Enterprise must be certified by Small Business Development for the type of goods and/or services the Bidder/Proposer provides</p>			

in accordance with the applicable Commodity Code(s) for this Solicitation. For certification information contact Small Business Development at (305) 375-2378 or access <http://www.miamidade.gov/business/business-certification-programs.asp>. The SBE/Micro Business Enterprise must be certified by proposal submission deadline, at contract award, and for the duration of the contract to remain eligible for the preference. Firms that graduate from the SBE program during the contract may remain on the contract.

Is your firm a Miami-Dade County Certified Small Business Enterprise? Yes  No

If yes, please provide your Certification Number:

**SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR THE SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN PETROLEUM ENERGY SECTOR LIST:**

By executing this bid through a duly authorized representative, the Bidder/Proposer certifies that the Bidder/Proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the Bidder/Proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the Bidder/Proposer shall execute the proposal through a duly authorized representative and shall also initial this space:  In such event, the Bidder/Proposer shall furnish together with its bid response a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The Bidder/Proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the Bidder/Proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER/PROPOSER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR A PERIOD OF ONE HUNDRED AND EIGHTY (180) DAYS FROM DATE SOLICITATION IS DUE.

Bidder/Proposer's Authorized Representative's Signature:

Date



Type or Print Name:

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF BIDDER/PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER/PROPOSER TO THE TERMS OF ITS OFFER.



**FAIR SUBCONTRACTING PRACTICES**

In compliance with Miami-Dade County Code Section 2-8.8, the Bidder/Proposer shall submit with the proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors.

**NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT**

Signature

Date



**SUBCONTRACTOR/SUPPLIER LISTING**  
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Name of Bidder/Proposer: \_\_\_\_\_ FEIN No. \_\_\_\_\_

In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all Bidders/Proposers on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all Proposers on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. The Bidder/Proposer who is awarded this contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The Bidder/Proposer should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract and sign the form below.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the recommended Bidder/Proposer demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the Bidder/Proposer shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.  
(Please duplicate this form if additional space is needed.)

Business Name and Address of First Tier Subcontractor/ Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/ Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)								
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other	

Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to contracting department or on-line to the Small Business Development of the Internal Services Department at <http://www.miamidade.gov/business/business-development/contracts.asp>. As a condition of final payment, Bidder/Proposer shall provide subcontractor information on the Subcontractor Payment Report Sub 200 form which can be found at <http://www.miamidade.gov/business/library/forms/subcontractors-payment.pdf>

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Signature of Bidder/Proposer \_\_\_\_\_ Print Name \_\_\_\_\_ Print Title \_\_\_\_\_ Date \_\_\_\_\_

## Question and Answers for Bid #FB-00006 - ODOR CONTROL CHEMICALS

### OVERALL BID QUESTIONS

There are no questions associated with this bid. If you would like to submit a question, please click on the "Create New Question" button below.