Solicitation FB-00045

Armored Car Services for Various Miami-Dade County Departments

Bid designation: Public

Miami-Dade County

Bid FB-00045
Armored Car Services for Various Miami-Dade County Departments

Bid Number	**FB-00045**
Bid Title	**Armored Car Services for Various Miami-Dade County Departments**
Bid Start Date	**Mar 25, 2014 2:01:58 PM EDT**
Bid End Date	**Apr 10, 2014 3:00:00 PM EDT**
Question & Answer End Date	**Apr 3, 2014 5:00:00 PM EDT**
Bid Contact	**Teodoro Carrasco** **ISD, PM** **305-375-3421** **tcarras@miamidade.gov**
Contract Duration	**5 years**
Contract Renewal	**Not Applicable**
Prices Good for	**Not Applicable**
Bid Comments	The purpose of the Contract is to provide armored car services for various Miami Dade County Departments. Services require pick-up of County funds at the locations and frequencies per week.

Item Response Form

Item	**FB-00045--01-01 - See attached price form**
Quantity	**1 week**

Prices are not requested for this item.

Delivery Location

Miami-Dade County

Miami-Dade County
generic location
Miami FL 33128
Qty 1

Description

See attached price form.

BID NO.: FB-00045
OPENING: 6:00 P.M.
Armored Car Services for Various Miami-Dade County Departments
Apr 10, 2014

MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

TITLE:
Armored Car Services for Various Miami-Dade County Departments

BIDS WILL BE ACCEPTED UNTIL 3:00:00 PM EDT
ON Apr 10, 2014

FOR INFORMATION CONTACT:
Teodoro Carrasco, 305-375-3421,tcarras@miamidade.gov

IMPORTANT NOTICE TO BIDDERS/PROPOSERS:

- **READ THE ENTIRE SOLICITATION DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **THE SOLICITATION SUBMITTAL FORM CONTAINS IMPORTANT INFORMATION THAT REQUIRES REVIEW AND COMPLETION BY ANY BIDDER/PROPOSER RESPONDING TO THIS SOLICITATION.**
- **FAILURE TO COMPLETE AND SIGN THE SOLICITATION SUBMITTAL FORM WILL RENDER YOUR PROPOSAL NON-RESPONSIVE.**

SECTION 1

GENERAL TERMS AND CONDITIONS:

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r14-1.pdf

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NOTICE TO ALL BIDDERS/PROPOSERS:

Electronic bids are to be submitted through a secure mailbox at BidSync (www.bidsync.com) until the date and time as indicated in this Solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the Solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a proposal in response to a Miami-Dade County solicitation via BidSync. Electronic proposal submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning technical specifications please utilize the question/answer feature provided by BidSync at www.bidsync.com within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

Please allow sufficient time to complete the online forms and upload of all proposal documents. Bidders/Proposers should not wait until the last minute to submit a proposal. The deadline for submitting information and documents will end at the closing time indicated in the solicitation. All information and documents must be fully entered, uploaded, acknowledged (Confirm) and recorded into BidSync before the closing time or the system will stop the process and the response will be considered late and will not be accepted.

PLEASE NOTE THE FOLLOWING:

No part of your proposal can be submitted via **HARDCOPY, EMAIL, OR FAX**. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal response must be submitted in accordance with all specifications contained in the solicitation electronically.

SECTION 2 - SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

The purpose of the Contract is to provide armored car services for various Miami-Dade County departments. Services require pick-up of County funds at the locations and frequencies per week as indicated in Section 3, paragraph 3.6.

2.2 TERM OF CONTRACT

This Contract shall commence on the first calendar day of the month succeeding approval of the Contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter, which is distributed by the County's Procurement Management Services Division, and contingent upon the completion and submittal of all required Bid documents. The Contract shall expire on the last day of the sixtieth (60th) month.

2.3 METHOD OF AWARD – AGGREGATE (GROUPS 1 – 17)

Award of this Contract shall be offered to the responsive, responsible Bidder who submits an offer for **all groups (Groups 1 through 17) and all locations within each group** and whose offer represents the lowest price when all proposed charges are added in the aggregate. If Bidder fails to submit an offer on all groups and locations within each group, its Bid will be rejected. The County intends to award the total Contract to a single Bidder.

In addition to other County and Contract requirements, all Bidders must meet, or exceed, the following minimum qualification requirements to be considered for award of this Solicitation.

2.3.1 Bidders must possess a Florida Class "B" Security Agency License provided by the Florida Department of Agriculture and Consumer Services.

2.3.2 Bidders must be regularly engaged in the business of providing armored car services. Bidders shall provide the following information to demonstrate prior experience, expertise, sufficient financial capacity and resources, including organization and labor, to ensure satisfactory execution of the services contained in the Solicitation:

a) The number of years Bidder has been in existence and the current number of employees.

b) Detailed description of five (5) comparable contracts to be used as references (similar in scope of services to those requested herein) which the Bidder has either ongoing or completed within the past five years, including current clients and past clients within Miami-Dade, Broward and Palm Beach Counties. The description should identify for each contract:

1. Client
2. Client contact person and phone number
3. Total dollar value of the contract
4. Dates covering the term of the contract
5. Services performed and locations served
6. Bidder's office location performing the services

c) Bidders must provide most recent certified business financial statements as of a date not earlier than the end of each Bidder's preceding official tax accounting period, together with a statement in writing, signed by a duly authorized representative, stating that the present financial condition is materially the same as that shown on the balance sheet and

income statement submitted, or with an explanation for a material change in the financial condition. A copy of the most recent business income tax return will be accepted if certified financial statements are unavailable. Provide copies of certified business financial statements, balance sheets, and bank references, for each of the past three (3) years. Copies of business income tax returns will be accepted if certified financial statements are unavailable.

d) Provide an organization chart showing all key personnel, including their titles and functions to be performed, to be assigned to this contract.

Documentation to substantiate experience shall be included with the Bid proposal forms at the time of Bid opening. **See Section 4 for the Required Information Checklist.** However, the Bidder may be given the opportunity to submit documentation during the evaluation period. At such time, the Bidders shall be given five (5) calendar days to submit the necessary documents.

2.3.3 **Minimum Equipment and Personnel Requirements**

a) A minimum of ten (10) armored trucks
b) A minimum of two (2) armed and properly licensed security officers, Class "D" and firearms license Class "G" employees per truck, a minimum of twenty (20) employees overall
c) Secured, fire resistant vault necessary to maintain County funds overnight

During the evaluation process, Bidders must be able to demonstrate that it has appropriate equipment and sufficient personnel to ensure that they can satisfactorily provide the services described in this Solicitation.

Note: The above-listed equipment and personnel requirements are the minimum required to meet the scope of services noted in this solicitation. The Awarded Bidder shall be fully responsible for providing sufficient equipment and personnel to provide the required pick-up and delivery of County funds all in accordance with Bid provisions and specifications.

2.4 PRICES

The prices proposed by the Awarded Bidder shall remain fixed for a period of one (1) year after the commencement of the Contract. After this period, the Awarded Bidder may submit a price adjustment request annually to the County based on the most recent annual index of the following: **Consumer Price Index (CPI), All Urban Consumers, All Items, Miami/Ft. Lauderdale Area.**

It is the Awarded Bidder's responsibility to request any price adjustment under this provision. For any adjustment to be considered, it must be submitted ninety (90) days prior to expiration of the then one (1) year period. If no price adjustment request is received from the Awarded Bidder, the County will assume that the Awarded Bidder has agreed to continue the Contract at the established rate.

The County reserves the right to negotiate lower pricing for any subsequent one (1) year period based on market research information or other factors that influence price. The County reserves the right to apply any reduction in pricing for the one (1) year period based on the downward movement of the applicable index.

The County reserves the right to reject any price adjustments submitted by the Awarded Bidder.

2.5 METHOD OF PAYMENT

The Awarded Bidder must submit a monthly statement of charges by the tenth (10th) calendar day of each

month. This statement shall be accompanied by supporting invoices which indicate, in addition, but not limited to, the basic information set forth below and the frequency of service per week. This statement shall be submitted to the respective County user department(s) that requested the service through a purchase order. The statement and accompanying invoices shall reflect service provided to the County in the prior month.

All invoices shall contain the following information. Failure to submit invoices in the prescribed manner will delay payment.

a) Awarded Bidder's Information:

1. The name of the business organization as specified on the Contract between Miami-Dade County and Awarded Bidder
2. Date of invoice
3. Invoice number
4. Awarded Bidder's Federal Identification Number on file with Miami-Dade County

b) County Information: Miami-Dade County Release Purchase Order or Small Purchase Order Number

c) Pricing Information:

1. Weekly cost per location
2. Excess liability cost (cost per $1,000 over $50,000)
3. Department pickups outside normal scheduled days and times

2.6 CONTACT PERSON

For any additional information regarding the terms and conditions of this Solicitation and resultant Contract, please contact Theo Carrasco at (305) 375-3421 or tcarras@miamidade.gov.

2.7 INSURANCE

The standard insurance requirements listed in the general terms and conditions shall apply with the exception of the following changes to the sections specifically identified:

a) Commercial General Liability Insurance on a comprehensive basis, including Personal Injury Liability, in an amount not less than $1,000,000 combined single limit per occurrence for bodily injury and property damage. Miami-Dade County must be an additional insured with respect to this coverage.

b) Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than $1,000,000 combined single limit per occurrence for bodily injury and property damage.

c) Fidelity Bond in an amount sufficient to cover the value of County funds transported. Miami-Dade County must be named as a Loss Payee ATIMA.

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

The company must be rated no less than "A-" as to management, and no less than "Class VII" as to financial strength by Best's Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

or

The company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to Do Business in Florida" issued by the State of Florida Department of Financial Services.

Certificate Holder must read: Miami-Dade County
111 NW 1st Street, Suite 2340
Miami, Florida 33128

2.8 PERFORMANCE AND PAYMENT BONDS BASED ON PERCENTAGE OF OFFER PRICE

Simultaneously with this delivery of the executed Contract document to the County, the Contractor to whom the Contract has been awarded must deliver to the County an executed Contract Bond on the prescribed form or in Cash, each in the amount of 100 percent (100%) of the total amount of the accepted bid, as security for the faithful performance of this Contract and for the payment with. If cash is used in lieu of the bond, all terms and conditions stipulated in the bond shall be just as applicable. The Contract Bond shall have as the surety thereon only such surety company or companies as are acceptable to the County and are authorized to write bonds of such character and amount in accordance with the following qualifications:

(a) All bonds shall be written through surety insurers authorized to do business in the State of Florida as surety, with the following qualifications as to management and financial strength according to the latest (1986 or later) edition of Best's Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey:

Bond Amount	Best Rating
500,001 to 1,500,000	B V
1,500,001 to 2,500,000	A VI
2,500,001 to 5,000,000	A VII
5,000,000 to 10,000,000	A VIII
Over 10,000,000	A IX

(b) On Contract amounts of $500,000 or less, the bond provisions of Section 287.0935, Florida Statutes (1985) shall be in effect and surety companies not otherwise qualifying with this paragraph may optionally qualify by:

1. Providing evidence that the Surety has twice the minimum surplus and capital required by the Florida Insurance Code at the time the invitation to bid is issued.

2. Certifying that the Surety is otherwise in compliance with the Florida Insurance Code, and

3. Providing a copy of the currently valid Certificate of Authority issued by the United States Department of the Treasury under ss.31 U.S.C. 9304-9308

Surety insurers shall be listed in the latest Circular 570 of the U.S. Department of the Treasury entitled "Surety Companies Accepted on Federal Bonds", published annually. The bond amount shall not exceed the underwriting limitations as shown in this circular.

(c) For Contracts in excess of $500,000 the provision of Section B will be adhered to plus the company must have been listed for at least three consecutive years, or holding a valid Certificate of Authority of at least $1.5 million dollars and on Treasury List.

(d) Surety Bonds guaranteed through U.S. Government Small Business Administration or Contractors Training and Development Inc. will also be acceptable.

(e) The attorney-in-fact or other officer who signs a contract bond for a surety company must file with such bond a certified copy of his power of attorney authorizing him to do so. The contract bond must be counter signed by the surety's resident Florida agent.

Florida Statutes 255.05 provide for the following conditions to be made in all Contract Bonds relating to public projects. The same conditions shall be just as applicable for Cash used in lieu of the bond.

"A claimant, except a laborer, who is not privity with the Principal and who has not received payment for his labor, materials, or supplies shall, within forty-five (45) days after beginning to furnish labor, materials, or supplies for the prosecution of the work, furnish the Principal with a notice that he intends to look to the bond for protection.

A claimant who is not privity with the Principal and who has not received payment for his labor, materials, or supplies shall, within ninety (90) days after performance of the labor or after complete delivery of the materials or supplies, deliver to the Principal and to the Surety written notice of the performance of the labor or delivery of the materials or supplies and of the non-payment.

No action for the labor, materials, or supplies may be instituted against the Principal or the Surety unless both notices have been given. No action shall be instituted against the Principal or the Surety on the bond after one (1) year from the performance of the labor or completion of delivery of the materials or supplies".

The Contract Bond or Cash used in lieu of the bond shall remain in force for one (1) year from the date of final acceptance of the work to protect the County against losses resulting from latent defects in materials or improper performance of work under the Contract. If the County exercises its option to extend the Contract period by one year, provided the Contractor maintains the same prices as in the first contract period, to protect the County against losses resulting from latent defects in materials or improper performance or work under the Contract.

The cost of the bond(s) shall be included in the Total Amount Bid. No separate payment for the cost of said bond(s) shall be made by the County.

The required bond(s) shall be written by or through and countersigned by a licensed Florida agent of the surety insurer pursuant to Section 624.425 of the Florida Statutes.

In the event the Surety on the bond(s) given by the Contractor becomes insolvent, or is placed in the hands of a receiver, or has its right to do business in its State of domicile or the State of Florida suspended or revoked as provided by law, or in the event of cancellation of the required hands by the Surety, the County shall withhold all payments until the Contractor shall give good and sufficient bond(s) in lieu of the bond(s) executed by such Surety. See Attachment A.

2.9 AVAILABILITY OF CONTRACT TO OTHER COUNTY DEPARTMENTS

Although this Solicitation is specific to the County departments identified, it is hereby agreed and understood that any County department or agency may avail itself of this Contract and purchase any and all items specified herein from the Awarded Bidder at the Contract price(s) established herein. Under these circumstances, a separate purchase order shall be issued by the County, which identifies the requirements of the additional County department(s).

2.10 GOODS/SERVICES MAY BE ADDED OR DELETED

It is hereby agreed and understood that goods or additional services may be added to this Contract at the County's option. It is also agreed and understood that the County may add or delete goods/services on this Contract at the County's option. The Awarded Bidder shall be invited to submit price quotes for these additional goods/services. If these quotes are determined to be fair and reasonable, then the additional goods/services will be awarded to the Awarded Bidder.

SECTION 3 – TECHNICAL SPECIFICATIONS

3.1 SCOPE OF SERVICES

The purpose of the Contract is to provide armored car services for various Miami-Dade County Departments on an "as-needed" basis. Services require pick-up of County funds at various locations and frequencies per week as indicated in Section 3, paragraph 3.6. Delivery addresses are subject to change during the life of this Contract.

3.1.1 SERVICES FOR CLERK OF THE COURTS (GROUP 1)

Funds picked up from the County Recorder, 22 N.W. 1st Street, Room 104; VAB & Code Enforcement, 111 NW 1st Street, Room 17-302; Mortgage Foreclosure, 111 NW 1 St. 12th Floor, Suite 348; Clerk of The Board, 111 NW 1st Street, Room 17-202; and Civil Courthouse, 73 West Flagler Street, Room 137, must be delivered to City National Bank located at 25 West Flagler Street, Miami, Florida, 33130, on the same day within four (4) hours after pick-up.

Funds picked up from the Accounting Unit, located at 140 West Flagler Street, Room 1502, will require delivery to two (2) banks (each bag will indicate the name of the bank for delivery) as follows: City National Bank, 25 West Flagler Street, Miami, Florida, 33130, and One United Bank, 3275 N.W. 79th Street, Miami, Florida, 33147. Funds picked up from this location for delivery to either of these banks must be delivered no later than twenty-four (24) hours after pick-up.

Funds from all other locations under this group must be delivered no later than twenty-four (24) hours after pick-up to City National Bank, located at 25 West Flagler Street, Miami, FL 33130.

3.1.2 SERVICES FOR WATER & SEWER DEPARTMENT (GROUP 5)

Delivery to the Wells Fargo Bank Miami Cash Vault located at 10325 N.W. 112 Avenue, Miami, Florida, 33178, is required for cash and checks received and picked-up at each location, with the exception of, once a week service as follows:

a) On Wednesdays, pick-up bags with change from Wells Fargo Bank for delivery to the WASD Douglas Road Office located at 3071 S.W. 38 Avenue, Room 110.
b) On Thursdays, pick-up bags from Douglas Road Office to be delivered to the following locations:
    1. Caleb Center – 5400 N.W. 22 Avenue
    2. LeJeune Rd. Office – 3575 S. Lejeune Road
    3. South Dade Government Center - 10710 S.W. 211 Street

3.1.3 SERVICES FOR THE AVIATION DEPARTMENT (GROUP 9)

Service(s) to MIA must include same day delivery to the Nations Bank Branch located on the fourth floor of Concourse B at MIA.

3.1.4 SERVICES FOR ALL OTHER DEPARTMENTS (GROUPS 2-4, 6-8, AND 10-17)

Delivery to the Wells Fargo Bank Miami Cash Vault located at 10325 N.W. 112 Avenue, Miami, Florida, 33178, is required for cash and checks received and picked-up at each location, with the exception of a few locations where the delivery address is as specified.

3.2 DEFINITIONS

- Consignee – County designated contact person for each location.
- Excess Liability – becomes applicable after the first $50,000 (cash) shipment. When the first $50,000 per shipment is exceeded, excess liability is applicable. No excess liability shall be applicable for any shipments that can be reconstructed (e.g. checks).

- Face Value Liability – refers to actual cash or items that are treated as cash at face value. These items cannot be reconstructed in the event of loss.
- Reconstruction Liability – refers to items when shipped that could be identified through records and can be reconstructed in the event of a loss. Thus, the face value of the item would be recoverable (e.g. checks).

3.3 LIABILITY

County departments agree to have ready at the specified time, location and frequencies, funds to be picked up by the Awarded Bidder. Funds (cash and checks) will be enclosed in a separate sealed bag(s), key locked, and labeled with the name of the consignee.

The Awarded Bidder shall agree to assume entire liability for any loss of any shipment(s) in the amount(s) as specified it received and receipted on consignment from the department until such time as delivery is made to its proper destination and an appropriate receipt is obtained.

In the event of a force majeure where a delay occurred by superior or irresistible force(s) occasioned by violence in nature and/or any other unavoidable casualties beyond the parties' control, the Awarded Bidder shall return said funds to the place from which it came or to the consignee designated by the County. The County and/or Awarded Bidder must justify the delay in writing as soon as possible, but no later than thirty (30) days upon knowledge of loss and/or delay.

3.4 ITEMS FURNISHED BY THE AWARDED BIDDER

Cloth bags, lead seals, sealing machines, identification tags and other supplies required to provide the services noted in this Solicitation are to be furnished at no additional cost to the County.

3.5 PERSONNEL

All personnel making pick-ups from County departments must wear authorized uniforms and carry proper identification. Employee names and signatures must be on record with the respective County department(s) at all times.

For verification of the legitimacy of any personnel making armored car services, the Awarded Bidder must submit to the County the names and telephone number(s) of the person(s) that will assume responsibility for confirming such legitimacy.

3.6 DEPARTMENTS, FREQUENCY OF SERVICES, AND SPECIAL INSTRUCTIONS

	County Address	Service Frequency	Special Instructions	Drop off Location
Group 1: Clerk of the Courts **Note: All Clerk of the Court locations close at 4 p.m.**			**See Section 3.1.1**	
a.	County Recorder 22 NW 1 St, 1st Floor	5 days M - F	Pickup before 12 p.m. Must be delivered within four (4) hours of pickup.	City National Bank 25 W. Flagler St
b.	VAB & Code Enforcement 111 NW 1 St, Rm 17-302	5 days M - F	Must be delivered within four (4) hours of pickup.	City National Bank 25 W. Flagler St
c.	Mortgage Foreclosure 111 NW 1 St. 12th Floor, Suite 348	5 days M - F	Pick-up after 9:30 am Must be delivered within four (4) hours of pickup.	City National Bank 25 W. Flagler St
d.	Parking Violations Bureau 22 NW 1 St., 4th Floor	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
e.	Accounting Unit 140 W. Flagler St, Rm 1502	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
f.	Civil Courthouse 73 W. Flagler St, Rm 137	5 days M - F	Pick-up after 9:30 am Must be delivered within four (4) hours of pickup.	City National Bank 25 W. Flagler St
g.	Traffic Justice Building 1351 NW 12 St, Rm 124	5 days M - F	Driver must check with head of Security. Security will escort driver to all collection posts.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
h.	Criminal Justice Building 1351 NW 12 St, 9th Floor	5 days M - F	Driver must check with head of Security. Security will escort driver to all collection posts.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
i.	Juvenile 3300 NW 27 Ave, Rm 205	5 days M - F	Pickup before 4 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
j.	Central Depository 601 NW 1 Ct, Suite 1601	5 days M - F	Pickup on 16th Floor cashier window before 11 a.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
k.	Miami Beach 1130 Washington Ave, Rm 200	5 days M - F	Prefer pickup between 12 and 2 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
l.	N. Dade Justice Center 15555 Biscayne Blvd, Rm 100	5 days M - F	Pickup between 11 a.m. and 12 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
m.	S. Dade Justice Center 10710 SW 211 St, Rm 1200	5 days M - F	Pickup after 12 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
n.	Coral Gables 3100 Ponce de Leon Blvd	5 days M - F	Pickup after 12 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
o.	Joseph Caleb Center 5400 NW 22 Ave, Rm 205	5 days M - F	Pickup after 12 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
p.	Sweetwater 500 SW 109 Ave, Rm 205	5 days M - F	Pickup after 12 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
q.	Datran/Sub Office 9100 S. Dadeland Blvd, Rm 180	5 days M - F	Office closed between 1 and 2 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
r.	Family 175 NW 1 Ave, 12 Floor	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
s.	Marriage License Bureau 140 W. Flagler St, Rm 1503	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
t.	Record Center 9350 NW 12 St	1 day per week	Pickup before 4 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
u.	Hialeah District Court 11 E. 6 St, Rm 100	5 days M - F	Prefer pickup between 12 and 2 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
v.	SPCC - Clerk of Board Div. 111 NW 1 St, 17th Floor, Suite 17-202	5 days M - F	Must be delivered within four (4) hours of pickup.	City National Bank 25 W. Flagler St
Group 2: Police Department			**See Section 3.1.4**	
a.	MDPD Headquarters Fiscal Administration Bureau Petty Cash Unit 9105 NW 25 St, Rm 3049	5 days M - F	Daily Services in the morning	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 3: Parks, Recreation and Open Spaces Dept.			**See Section 3.1.4**	
a.	Matheson Hammock Park 9610 Old Cutler Road	2 days M & Th	Holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
b.	Homestead Bayfront North Canal Drive 328 St. SW	2 days Tu & F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
c.	Palmetto Golf Club 9300 SW 152 St	2 days Tu & Th	No holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
d.	Larry & Penny Thompson Park 12451 SW 184 St	3 days M/W/F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
e.	Tropical Park 7900 SW 40 St	1 day - W	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
f.	Continental Tennis Court 10001 SW 82 Ave	On Request	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
g.	Metro Zoo 12400 SW 152 St	3 days M/W/F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
h.	Redland Fruit & Spice Park 24801 SW 187 Ave	2 days Tu & F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
i.	Trail Glades Range Rt. 41 and Krome Ave	2 days W & Sa	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
j.	Crandon Park Admin. 4000 Crandon Blvd	3 days M/W/F	Pickups between 9 a.m. and 4 p.m; Holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
k.	Haulover Beach 10800 Collins Ave	3 days M/W/F	Holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
l.	Greynolds Park 17350 Dixie Hwy	3 days M/W/F	Holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
m.	Amelia Earhart Park 401 E 56 St	1 day - Th	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
n.	Black Point Park/Marina 24775 SW 87 Ave	2 days M & F	Holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
o.	W. Hickman Building 275 NW 2 St, 3rd Floor	3 days M/W/F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
p.	Country Club of Miami 6801 Miami Gardens Drive	2 days Tu & F	No holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
q.	Deering State at Cutler 16701 SW 72 Ave	1 day - Tu	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
r.	Pelican Harbor Marina 1275 NE 79 St	3 days M/W/F	Holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 4: Finance Department			**See Section 3.1.4**	
a.	Finance Accounting 111 NW 1 St, 26th Floor	5 days M - F	Same day delivery before 4 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
b.	Tax Collector 140 W. Flagler Street, Rm 101	5 days M - F	Same day delivery before 4 p.m. Effective June/July 2014, location changes to 220 NW 3 St.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 5: Water & Sewer Department				
a.	Lejeune Road Office 3575 S. Lejeune Rd	5 days M - F	See Section 3.1.2	
b.	Caleb Center 5400 NW 22 Ave	5 days M - F		
c.	S. Dade Government Center 10710 SW 211 St	5 days M - F		
d.	Douglas Rd Office 3071 SW 38 Ave	5 days M - F		
e.	Lejeune Road Office 3575 S. Lejeune Rd	2 days W & Th		
f.	Caleb Center 5400 NW 22 Ave	2 days W & Th		
g.	S. Dade Government Center 10710 SW 211 St	2 days W & Th		
Group 6: Corrections & Rehabilitation Department			**See Section 3.1.4**	
a.	Turner Guilford Knight (TGK) 7000 NW 41 St	5 days M - F	9 a.m. - 10 a.m. Pickup Location: TGK	Wells Fargo Cash Vault 10325 NW 112 Ave.
b.	Turner Guilford Knight (TGK) 7000 NW 41 St	2 days Tu & Th	Pickup Location: Wells Fargo Cash Vault 10325 NW 112 Ave.	Turner Guilford Knight (TGK) 7000 NW 41 St
c.	Pretrial Detention Center - Property Room (PTDC) 1321 NW 13 St	1 day - F	Pickup Location: Wells Fargo Cash Vault 10325 NW 112 Ave.	PTDC between 9 a.m. and 10 a.m.
Group 7: PortMiami			**See Section 3.1.4**	
a.	Seaport Accounting 1001 N. American Way, Rm 113	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
b.	Vehicle Inspection Station 2305 NW 107 Ave, City of Doral	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
c.	Cruise Operations Office 1015 N. American Way, Rm 116	3 days M/Sa/Su	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 8: Public Works and Waste Management Dept.			**See Section 3.1.4**	
a.	Solid Waste Mgmt 2525 NW 62 St, 5th Floor	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
b.	Director's Office 111 NW 1 St, Rm 1640	5 days M - F	Additional pickups to be made on the 14th and 15th floors.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
c.	Rickenbaker Causeway 2601 Brickell Ave	7 Days	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
d.	Venetian Causeway 800 Venetian Way	7 Days	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
e.	PW and SW Mgmt Causeways Div. Maintenance Operations & Customer Service Center 4299 Rickenbacker Cswy, Key Biscayne	3 days M/W/F	N/A	2601 Rickenbacker Causeway
Group 9: Aviation Department			**See Section 3.1.3**	
a.	Aviation 4200 NW 36 St, Bldg 5A, 3rd Fl	5 days M - F	Same day bank drop off.	NationsBank, 4th Floor Concourse B
Group 10: Fire Rescue Department			**See Section 3.1.4**	
a.	Fire Rescue Dept. 9300 NW 41 St	5 days M - F	Pickup before 12 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 11: Library Department			**See Section 3.1.4**	
a.	Main Library 101 W. Flagler St	1 day – W	9 a.m. - 4 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
b.	Miami Beach 227 22 St	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
c.	South Dade Regional 10760 SW 211 St	1 day - Tu	9:30 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
d.	West Kendall 10201 Hammocks Blvd	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
e.	Coral Gables 3443 Segovia St	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
f.	North Dade Regional 2455 NW 183 St	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
g.	Miami Lakes 6699 Windmill Gate Rd.	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
h.	South Miami 6000 Sunset Drive	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
i.	Kendall 9101 SW 97 Ave	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
j.	Coral Reef 9211 Coral Reef Dr	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
k.	Homestead 700 N Homestead Blvd	1 day - Th	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
l.	Doral 10785 NW 58 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
m.	Key Biscayne 299 Crandon Blvd	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
n.	Lakes of the Meadow 4284 SW 152 Ave	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
o.	Sunny Isles 18070 Collins Ave	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
p.	Allapattah 1799 NW 35 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
q.	California Club 850 Ives Dairy Rd	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
r.	Coconut Grove 2875 McFarlane Rd	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
s.	Concord 3882 SW 112 Ave	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
t.	Country Walk 15433 SW 137 Ave	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
u.	Culmer 350 NW 13 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
v.	Edison 531 NW 62 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
w.	Model City 2211 NW 54 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
x.	Hialeah Gardens 11300 NW 87 Ct	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
y.	Lemon City 430 NE 61 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
z.	Little River 160 NE 79 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
aa.	Naranja 27056-60 S. Dixie Hwy	1 day - Th	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
bb.	North Central 9590 NW 27 Ave	1 day - Tu	10 a.m. - 6 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
cc.	Palm Spring North 17601 NW 78 Ave	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
dd.	North Shore 7501 Collins Ave	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
ee.	South Shore 131 Alton Rd	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
ff.	Tamiami (opens at 2 p.m.) 13250-52 SW 8 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
gg.	West Flagler 5050 W. Flagler St	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
hh.	Civic Center 1501 NW 12 Ave	1 day - Tu	6 a.m. - 9 a.m.; 2 p.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
ii.	Hispanic 2190 W. Flagler St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
jj.	Golden Glades 100 NE 166 St	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
kk.	International Mall 10315 NW 12 St	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
ll.	Kendale Lakes 15205 SW 88 St	1 day - W	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
mm.	Miami Springs 401 Westward Drive	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
nn.	Opa-Locka 780 Fisherman St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
oo.	Pinecrest 5835 SW 111 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
pp.	Sunset 10855 SW 72 St	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
qq.	Virrick Park 3255 Plaza St	1 day - W	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
rr.	West Dade Regional 9445 Coral Way	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
ss.	Arcola Lakes 8240 NW 7 Ave	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
tt.	Shenandoah 2111 SW 19 St	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
uu.	Palmetto Bay 17641 Old Cutler Rd	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
vv.	Fairlawn 6376 SW 8 St	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
ww.	Northeast (Aventura) 19200 W. Country Club Dr.	1 day - Tu	9 a.m. - 4 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 12: Vizcaya Museum & Gardens			**See Section 3.1.4**	
a.	Vizcaya Museum & Garden 3251 South Miami Ave	3 days M/W/F	Pickups between 10 a.m. and 12 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 13: Law Library Department			**See Section 3.1.4**	
a.	Miami-Dade Law Library 73 W. Flagler St, Rm 321	1 day - F	Friday pickup between 12 and 2 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 14: Animal Services Department			**See Section 3.1.4**	
a.	Main Shelter 7401 NW 74 St	5 days M - F	Delivery to Wells Fargo Cash Vault 10325 NW 112 Ave.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
b.	Main Shelter 7401 NW 74 St	1 day - F	Delivery to Clerk of Courts Office 111 NW 1 St, 17th Floor	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
c.	Animal Services Enforcement Annex Office Trailer (west end parking lot) 7401 NW 74 St	5 days M - F	Pickup Hours: 3 - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 15: Internal Services Department			**See Section 3.1.4**	
a.	Parking 50 NW 2 Ave	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 16: Cultural Affairs Department			**See Section 3.1.4**	
a.	South Miami Dade Cultural Arts Ctr. 10950 SW 211 St.	1 day - Tu	N/A	111 NW 1 St, 26th Floor M - F; 9 a.m. - 5 p.m.
b.	Dade County Auditorium 2901 W. Flagler St	1 day - M	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
c.	Caleb Auditorium 5400 NW 22 Ave	1 day - M	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 17: Regulatory & Economic Resources Dept.			**See Section 3.1.4**	
a.	140 W. Flagler St, 9th Floor	5 days M - F	Pickup Hours: 11 a.m. - 2 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
b.	Permitting/Inspection Ctr 11805 SW 26 St, Rm 152 Cashier's Window	5 days M - F	Pickup between 1 and 3:30 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
c.	Accounting Section 111 NW 1 St, 11th Floor	2 days Tu & F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
d.	Environmental Services Division 701 NW 1 Court, 4th Floor	5 days M - F	Delivery between 2 and 4 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

3.7 COUNTY HOLIDAYS

Unless otherwise noted, service shall be rendered as previously noted, excluding the following County-observed holidays:

- New Year's Day
- Martin Luther King's Birthday
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day
- Thanksgiving Day
- Day after Thanksgiving Day
- Christmas Day

Miami-Dade County
Procurement Management Services
Solicitation Submittal Form
111 NW 1st Street, Suite 1300, Miami, FL 33128

Solicitation No. FB-00045	**Solicitation Title: Armored Car Services for Various Miami-Dade County Departments**		
Legal Company Name (include d/b/a if applicable):	**Federal Tax Identification Number:**		
If Corporation - Date Incorporated/Organized:	**State Incorporated/Organized:**		
Company Operating Address:	**City**	**State**	**Zip Code**
Remittance Address (if different from ordering address):	**City**	**State**	**Zip Code**
Company Contact Person:	**Email Address:**		
Phone Number (include area code): / **Fax Number (include area code):**	**Company's Internet Web Address:**		

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.

☐ Place a check mark here only if Bidder/Proposer has such conviction to disclose to comply with this requirement.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that has a valid Local Business Tax Receipt, issued by Miami-Dade County; has a physical business address located within the limits of Miami-Dade County from which business is performed; and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

☐ Place a check mark here only if affirming Bidder/Proposer meets requirements for Local Preference. **Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference**.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County or Broward County in accordance with the Interlocal Agreement between the two counties.

☐ **Place a check mark here only if affirming Bidder/Proposer meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box) may render the vendor ineligible for the LHP. LHP is not applicable to qualitative solicitations issued, including but not limited to, Requests for Proposals and Request for Qualifications.**

The address of the Locally-headquartered office is:

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

☐ **Place a check mark here only if affirming Bidder/Proposer is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.**

SMALL BUSINESS ENTERPRISE CONTRACT MEASURES (If Applicable)

An SBE/Micro Business Enterprise must be certified by Small Business Development for the type of goods and/or services the Bidder/Proposer provides in accordance with the applicable Commodity Code(s) for this Solicitation. For certification information contact Small Business Development at (305) 375-2378 or access http://www.miamidade.gov/business/business-certification-programs.asp. The SBE/Micro Business Enterprise must be certified by proposal submission deadline, at contract award, and for the duration of the contract to remain eligible for the preference. Firms that graduate from the SBE program during the contract may remain on the contract.

Is your firm a Miami-Dade County Certified Small Business Enterprise? Yes ☐ No ☐

If yes, please provide your Certification Number: _____

SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR THE SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN PETROLEUM ENERGY SECTOR LIST:

By executing this bid through a duly authorized representative, the Bidder/Proposer certifies that the Bidder/Proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the Bidder/Proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the Bidder/Proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the Bidder/Proposer shall furnish together with its bid response a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The Bidder/Proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the Bidder/Proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER/PROPOSER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR A PERIOD OF ONE HUNDRED AND EIGHTY (180) DAYS FROM DATE SOLICITATION IS DUE.

Bidder/Proposer's Authorized Representative's Signature:	**Date**

Type or Print Name:

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF BIDDER/PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER/PROPOSER TO THE TERMS OF ITS OFFER.

ARMORED CAR SERVICES FOR VARIOUS MIAMI-DADE COUNTY DEPARTMENTS
MINIMUM REQUIREMENTS CHECKLIST

FIRM NAME: _____

Reference	Summarized Requirement:	Initial as Completed
Section 2.3.1	Bidders must possess a Florida Class "B" Security Agency License from the Florida Department of Agriculture and Consumer Services	
Bidders shall provide the following information to demonstrate prior experience, expertise, sufficient financial capacity and resources, including organization and labor, to ensure satisfactory execution of the services contained in the Solicitation:		
Section 2.3.2	The number of years Bidder has been in existence and the current number of employees.	
Section 2.3.2	Detailed description of five (5) comparable contracts to be used as references (similar in scope of services to those requested herein) which the Bidder has either ongoing or completed within the past five (5) years, including current and past clients within Miami-Dade, Broward, and Palm Beach Counties. The description should identify the following for each contract: • Client • Client contact person and phone number • Total dollar value of the contract • Dates covering the term of the contract • Services performed and locations served • Bidder's office location performing the services	
Section 2.3.2	Bidders must provide their most recent certified business financial statements as of a date not earlier than the end of each Bidder's preceding official tax accounting period, together with a statement in writing, signed by a duly authorized representative, stating that the present financial condition is materially the same as that shown on the balance sheet and income statement submitted, or with an explanation for a material change in the financial condition. A copy of the most recent business income tax return will be accepted if certified financial statements are unavailable. Bidder must provide copies of certified business financial statements, balance sheets, and bank references, for each of the past three (3) years. Copies of business income tax returns will be accepted if certified financial statements are unavailable.	
Section 2.3.2	Provide an organization chart showing all key personnel, including titles and functions to be performed in response to this Solicitation.	
Section 2.3.3	Bidders must be able to demonstrate that it has appropriate equipment and sufficient personnel to ensure that they can satisfactorily provide the services described in this Solicitation. • A minimum of ten (10) armored trucks • A minimum of two (2) armed and properly licensed security officers, Class "D" and firearms license Class "G" employees per truck, a minimum of twenty (20) employees overall • Secured, fire resistant vault necessary to maintain County funds overnight	
Attachment A	Payment and Performance Bond Form	

Price Proposal Form
FB 00045
ARMORED CAR SERVICES FOR VARIOUS MIAMI-DADE COUNTY DEPARTMENTS

FIRM NAME: _____

**** Weekly cost represents all applicable costs to service each location. Additional costs represent excess liability costs exceeding $50,000 overall per $1,000 and a standard pickup cost for department pickups outside normal scheduled days and times. Refer to Section 3.6 of the Solicitation for service frequencies, schedules, and special pickup/delivery instructions. ****

	Location/Address	Service Frequency	Weekly Cost
Group 1: Clerk of the Courts			
1	County Recorder 22 NW 1 St, 1st Floor	5 days - M - F	
2	VAB & Code Enforcement 111 NW 1 St, Rm 17-302	5 days - M - F	
3	Mortgage Foreclosure 111 NW 1 St. 12th Floor, Suite 348	5 days - M - F	
4	Parking Violations Bureau 22 NW 1 St., 4th Floor	5 days - M - F	
5	Accounting Unit 140 W. Flagler St, Rm 1502	5 days - M - F	
6	Civil Courthouse 73 W. Flagler St, Rm 137	5 days - M - F	
7	Traffic Justice Building 1351 NW 12 St, Rm 124	5 days - M - F	
8	Criminal Justice Building 1351 NW 12 St, 9th Floor	5 days - M - F	
9	Juvenile 3300 NW 27 Ave, Rm 205	5 days - M - F	
10	Central Depository 601 NW 1 Ct, Suite 1601	5 days - M - F	
11	Miami Beach 1130 Washington Ave, Rm 200	5 days - M - F	
12	N. Dade Justice Center 15555 Biscayne Blvd, Rm 100	5 days - M - F	
13	S. Dade Justice Center 10710 SW 211 St, Rm 1200	5 days - M - F	
14	Coral Gables 3100 Ponce de Leon Blvd	5 days - M - F	
15	Joseph Caleb Center 5400 NW 22 Ave, Rm 205	5 days - M - F	
16	Sweetwater 500 SW 109 Ave, Rm 205	5 days - M - F	
17	Datran/Sub Office 9100 S. Dadeland Blvd, Rm 180	5 days - M - F	

18	Family 175 NW 1 Ave, 12 Floor	5 days - M - F	
19	Marriage License Bureau 140 W. Flagler St, Rm 1503	5 days - M - F	
20	Record Center 9350 NW 12 St	1 day per week	
21	Hialeah District Court 11 E. 6 St, Rm 100	5 days - M - F	
22	SPCC - Clerk of Board Div. 111 NW 1 St, 17th Floor, Suite 17-202	5 days - M - F	
Group 2: Police Department			
23	MDPD Headquarters, Fiscal Administration Bureau Petty Cash Unit - 9105 NW 25 St, Rm 3049	5 days	
Group 3: Parks, Recreation and Open Spaces Dept.			
24	Matheson Hammock Park 9610 Old Cutler Road	2 days - M & Th	
25	Homestead Bayfront North Canal Drive 328 St. SW	2 days - Tu & F	
26	Palmetto Golf Club 9300 SW 152 St	2 days - Tu & Th	
27	Larry & Penny Thompson Park 12451 SW 184 St	3 days - M/W/F	
28	Tropical Park 7900 SW 40 St	1 day - W	
29	Continental Tennis Court 10001 SW 82 Ave	On Request	
30	Metro Zoo 12400 SW 152 St	3 days - M/W/F	
31	Redland Fruit & Spice Park 24801 SW 187 Ave	2 days - Tu & F	
32	Trail Glades Range Rt. 41 and Krome Ave	2 days - W & Sa	
33	Crandon Park Admin. 4000 Crandon Blvd	3 days - M/W/F	
34	Haulover Beach 10800 Collins Ave	3 days - M/W/F	
35	Greynolds Park 17350 Dixie Hwy	3 days - M/W/F	
36	Amelia Earhart Park 401 E 56 St	1 day - Th	
37	Black Point Park/Marina 24775 SW 87 Ave	2 days - M & F	
38	W. Hickman Building 275 NW 2 St, 3rd Floor	3 days - M/W/F	

39	Country Club of Miami 6801 Miami Gardens Drive	2 days - Tu & F	
40	Deering State at Cutler 16701 SW 72 Ave	1 day - Tu	
41	Pelican Harbor Marina 1275 NE 79 St	3 days - M/W/F	
Group 4: Finance Department			
42	Finance Accounting 111 NW 1 St, 26th Floor	5 days - M - F	
43	Tax Collector 140 W. Flagler Street, Rm 101	5 days - M - F	
Group 5: Water & Sewer Department			
44	Lejeune Road Office 3575 S. Lejeune Rd	5 days - M - F	
45	Caleb Center 5400 NW 22 Ave	5 days - M - F	
46	S. Dade Government Center 10710 SW 211 St	5 days - M - F	
47	Douglas Rd Office 3071 SW 38 Ave	5 days - M - F	
48	Lejeune Road Office 3575 S. Lejeune Rd	2 days - W & Th	
49	Caleb Center 5400 NW 22 Ave	2 days - W & Th	
50	S. Dade Government Center 10710 SW 211 St	2 days - W & Th	
Group 6: Corrections & Rehabilitation Department			
51	Turner Guilford Knight (TGK) - 7000 NW 41 St (TGK to Wells Fargo Cash Vault - 10325 NW 112 Ave.)	5 days M - F	
52	Turner Guilford Knight (TGK) - 7000 NW 41 St (Wells Fargo Cash Vault to TGK)	2 days Tu & Th	
53	Pretrial Detention Center - Property Room (PTDC) 1321 NW 13 St	1 day - F	
Group 7: PortMiami			
54	Seaport Accounting 1001 N. American Way, Rm 113	5 days M - F	
55	Vehicle Inspection Station 2305 NW 107 Ave, Doral	5 days M - F	
56	Cruise Operations Office 1015 N. American Way, Rm 116	3 days M/Sa/Su	
Group 8: Public Works and Waste Management Dept.			
57	Solid Waste Mgmt 2525 NW 62 St, 5th Floor	5 days M - F	
58	Director's Office 111 NW 1 St, Rm 1640	5 days M - F	

59	Rickenbaker Causeway 2601 Brickell Ave	7 Days	
60	Venetian Causeway 800 Venetian Way	7 Days	
61	PW and SW Mgmt Causeways Div., Maintenance Operations & Customer Service Center 4299 Rickenbacker Cswy, Key Biscayne	3 days M/W/F	
Group 9: Aviation Department			
62	Aviation 4200 NW 36 St, Bldg 5A, 3rd Fl	5 days M - F	
Group 10: Fire Rescue Department			
63	Fire Rescue Dept. 9300 NW 41 St	5 days M - F	
Group 11: Library Department			
64	Main Library 101 W. Flagler St	1 day – W	
65	Miami Beach 227 22 St	1 day – Tu	
66	South Dade Regional 10760 SW 211 St	1 day – Tu	
67	West Kendall 10201 Hammocks Blvd	1 day – Tu	
68	Coral Gables 3443 Segovia St	1 day – Tu	
69	North Dade Regional 2455 NW 183 St	1 day – Tu	
70	Miami Lakes 6699 Windmill Gate Rd.	1 day – Tu	
71	South Miami 6000 Sunset Drive	1 day – Tu	
72	Kendall 9101 SW 97 Ave	1 day – Tu	
73	Coral Reef 9211 Coral Reef Dr	1 day – Tu	
74	Homestead 700 N Homestead Blvd	1 day – Th	
75	Doral 10785 NW 58 St	1 day – Tu	
76	Key Biscayne 299 Crandon Blvd	1 day – Tu	
77	Lakes of the Meadow 4284 SW 152 Ave	1 day – Tu	
78	Sunny Isles 18070 Collins Ave	1 day – Tu	

79	Allapattah 1799 NW 35 St	1 day – Tu	
80	California Club 850 Ives Dairy Rd	1 day – Tu	
81	Coconut Grove 2875 McFarlane Rd	1 day - Tu	
82	Concord 3882 SW 112 Ave	1 day – Tu	
83	Country Walk 15433 SW 137 Ave	1 day – Tu	
84	Culmer 350 NW 13 St	1 day – Tu	
85	Edison 531 NW 62 St	1 day – Tu	
86	Model City 2211 NW 54 St	1 day – Tu	
87	Hialeah Gardens 11300 NW 87 Ct	1 day – Tu	
88	Lemon City 430 NE 61 St	1 day – Tu	
89	Little River 160 NE 79 St	1 day – Tu	
90	Naranja 27056-60 S. Dixie Hwy	1 day – Th	
91	North Central 9590 NW 27 Ave	1 day – Tu	
92	Palm Spring North 17601 NW 78 Ave	1 day – Tu	
93	North Shore 7501 Collins Ave	1 day – Tu	
94	South Shore 131 Alton Rd	1 day – Tu	
95	Tamiami (opens at 2 p.m.) 13250-52 SW 8 St	1 day – Tu	
96	West Flagler 5050 W. Flagler St	1 day – Tu	
97	Civic Center 1501 NW 12 Ave	1 day – Tu	
98	Hispanic 2190 W. Flagler St	1 day – Tu	
99	Golden Glades 100 NE 166 St	1 day - Tu	
100	International Mall 10315 NW 12 St	1 day – Tu	

101	Kendale Lakes 15205 SW 88 St	1 day – W	
102	Miami Springs 401 Westward Drive	1 day – Tu	
103	Opa-Locka 780 Fisherman St	1 day – Tu	
104	Pinecrest 5835 SW 111 St	1 day – Tu	
105	Sunset 10855 SW 72 St	1 day – Tu	
106	Virrick Park 3255 Plaza St	1 day – W	
107	West Dade Regional 9445 Coral Way	1 day – Tu	
108	Arcola Lakes 8240 NW 7 Ave	1 day – Tu	
109	Shenandoah 2111 SW 19 St	1 day – Tu	
110	Palmetto Bay 17641 Old Cutler Rd	1 day – Tu	
111	Fairlawn 6376 SW 8 St	1 day – Tu	
112	Northeast (Aventura) 19200 W. Country Club Dr.	1 day - Tu	
Group 12: Vizcaya Museum & Gardens			
113	Vizcaya Museum & Garden 3251 South Miami Ave	3 days M/W/F	
Group 13: Law Library Department			
114	Miami-Dade Law Library 73 W. Flagler St, Rm 321	1 day - F	
Group 14: Animal Services Department			
115	Main Shelter - 7401 NW 74 St (Delivery to Wells Fargo Cash Vault)	5 days M - F	
116	Main Shelter - 7401 NW 74 St (Delivery to Clerk of Courts Office)	1 day - F	
117	Animal Services Enforcement Annex Office Trailer (west end parking lot) - 7401 NW 74 St	5 days M - F	
Group 15: Internal Services Department			
118	Parking 50 NW 2 Ave	5 days M - F	
Group 16: Cultural Affairs Department			
119	South Miami Dade Cultural Arts Ctr. 10950 SW 211 St.	1 day - Tu	
120	Dade County Auditorium 2901 W. Flagler St	1 day - M	

121	Caleb Auditorium 5400 NW 22 Ave	1 day - M	
Group 17: Regulatory & Economic Resources Dept.			
122	140 W. Flagler St, 9th Floor	5 days M – F	
123	Permitting/Inspection Ctr 11805 SW 26 St, Rm 152, Cashier's Window	5 days M - F	
124	Accounting Section 111 NW 1 St, 11th Floor	2 days Tu & F	
125	Environmental Services Division 701 NW 1 Court, 4th Floor	5 days M - F	

Additional Costs

1. Excess Liability Cost (Cost per $1,000 over $50,000):	
2. Department Pickups Outside Normal Scheduled Days and Times (per pickup):	

FAIR SUBCONTRACTING PRACTICES

In compliance with Miami-Dade County Code Section 2-8.8, the Bidder/Proposer shall submit with the proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors.

NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

Signature

Date

SUBCONTRACTOR/SUPPLIER LISTING
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Name of Bidder/Proposer: _____ FEIN No. _____

In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all Bidders/Proposers on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of $100,000 or more, and all Proposers on County or Public Health Trust construction contracts which involve expenditures of $100,000 or more. The Bidder/Proposer who is awarded this contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The Bidder/Proposer should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract and sign the form below.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the recommended Bidder/Proposer demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the Bidder/Proposer shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.

(Please duplicate this form if additional space is needed.)

Business Name and Address of First Tier Subcontractor/ Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/ Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)							
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other

Business Name and Address of First Tier Subcontractor/ Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/ Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)							
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other

☐ **Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to contracting department or on-line to the Small Business Development of the Internal Services Department at http://www.miamidade.gov/business/business-development-contracts.asp. As a condition of final payment, Bidder/Proposer shall provide subcontractor information on the Subcontractor Payment Report Sub 200 form which can be found at http://www.miamidade.gov/business/library/forms/subcontractors-payment.pdf**

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Signature of Bidder/Proposer	Print Name	Print Title	Date

SUB 100 Rev. 1/14

Attachment A

MIAMI-DADE COUNTY, FLORIDA
PERFORMANCE AND PAYMENT BOND

Any change, alteration or addition to this form will disqualify this Performance and Payment Bond

STATE OF FLORIDA)
SS
COUNTY OF DADE)

KNOW ALL MEN BY THESE MEANS THAT _____

_____

_____ As Principal, and _____

_____

A corporation organized under the laws of the State of _____ with its home office in the city of _____, as Surety, (said Principal and said Surety hereinafter collectively being referred to as Obligator), are held and finally bound unto Dade County, Florida, acting by and through the BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, and their successors in office, hereinafter called the Obligee, in the sum of $_____ lawful money of the United States of America, for the payment whereof to the Obligee, the Principal and Surety respectively bind themselves, their successors, heirs, and assigns, jointly and severally, finally by these present.

Signed, sealed and dated this _____ day of _____, 20_____.

WHEREAS the Principal and Obligee have entered into a written contract, hereinafter called the "Contract" for

_____

_____

As evidenced by contract and specifications made a part thereof, entered into between the Principal and the Obligee on the _____day of _____, 20_____ a copy of which Contract may be attached hereto and is hereby referred to and made a part thereof.

NOW, THEREFORE, the conditions of the foregoing obligation is such that if the Principal shall indemnify the Obligee for all loss that the Obligee may sustain by reason of the Principal's failure to comply with any of the terms of the Contract, then this obligation shall be void; otherwise, it shall remain in full force.

THIS BOND shall also be security for the performance by the Principal and Surety of the following additional covenants and obligations, and the recitals and references herein contained shall constitute a part of this Bond and obligation:

1. Said Principal (Contractor) shall well and truly perform; carry out and abide by all terms, conditions and provisions of said Contract including all maintenance and warranty provisions and furnish complete the items herein specified in accordance with the terms thereof, and the Obligator herein shall and does hereby agree to indemnify the Obligee and hold it harmless of, from and against any and all liability, loss, cost, damage or expense and attorney's fees, including appellate proceedings, which said Dade County, Florida may incur or which may accrue or be imposed upon either thereof by reason of any negligence, default and/or misconduct on the part of the said contractor, and _____ agents, servants, and/or employees, in, about or on account of the performance of said contract by the said contractor, and shall repay to and reimburse to the said Dade County, Florida, promptly upon demand, all sums of money, each and every, reasonably paid out or expended by the said Obligee on account of the failure and/or refusal of said contractor to carry out, do, perform and/or comply with any of the terms and provisions of said Contract at the time and in the manner therein provided.

2. The Principal will make payments to all persons supplying Principal labor, material and supplies used directly or indirectly by the Principal or any subcontractors of the Principal in the prosecution of the work provided for in said Contract.

3. Each and every person, natural and artificial, for whose benefit this bond has been executed as disclosed by the text of this bond and of said Contract, specifications, drawings and all papers, and of said agreement and instruments attached and made a part of said Contract, and each and every person, natural and artificial, supplying labor, materials and supplies in furtherance of said Contract, shall have the same several rights of suit or action upon this bond as if he or they were the Obligee or Obligees herein specially mentioned, and the obligations hereof shall be several as to the rights of said persons or said Obligees hereof.

4. In each and every suit brought against the Obligor upon this bond in which the Plaintiff shall be successful, there shall be assessed therein against the Obligor herein, in favor of the Plaintiff therein, reasonable counsel fees, which the Obligor hereby expressly agrees to pay as part of the cost and expense of such suit.

IN WITNESS WHEREOF THE PRINCIPAL AND THE SURETY HAVE EXECUTED THESE

Presents this _____ day of _____, 20_____

WHEN THE PRINCIPAL IS AN INDIVIDUAL:

Signed, sealed and delivered in the presence of: _____
Printed Name of Individual

_____

_____ _____
Two Witnesses Signature of Individual

WHEN THE PRINCIPAL IS SOLE PROPRIETORSHIP OR OPERATES UNDER TRADE NAME:

Signed, sealed and delivered in the presence of: _____
Name of Firm

_____ _____
Signature of Individual

_____ _____
Two Witnesses Printed Name of Individual

WHEN THE PRINCIPAL IS A PARTNERSHIP:

Signed, sealed and delivered in the presence of: _____
Name of Firm – A Partnership

_____ _____
Printed Name of One Partner

_____ _____
Two Witnesses Signature of One Partner

WHEN PRINCIPAL IS A CORPORATION:

_____

_____ _____
Secretary Correct Name of Corporation

(Affix Corporate Seal) By: _____
President or Vice-President

Attest:

_____ _____
Corporate Surety

Countersigned: _____
Business Address

_____ By: _____
Florida Resident Agent Corporate Seal

CORPORATE PRINCIPAL CERTIFICATION

I _____, certify that I am the Secretary of the Corporation named as principal in the within bond; that _____, who signed the said bond on behalf of the principal, was then _____ of said corporation; that I know his signature, and his signature thereto is genuine; and that said bond was duly signed, sealed and attested foe and in behalf of said corporation by authority of its governing body.

Corporate Seal

STATE OF FLORIDA)
SS
COUNTY OF DADE)

Before me, a Notary Public, duly commissioned, qualified and acting, personally appeared: _____ _____ to me well known, who being by me first duly sworn upon oath says that he/she is the Attorney-in-fact for the _____ and that he/she has been authorized by _____ to execute the foregoing bond on behalf of the Contractor named therein in favor of Miami-Dade County, Florida.

Subscribed and sworn to before me this _____ day of _____ A.D. 20 _____.

_____

Notary Public, State of _____ at Large

My commission expires _____

Question and Answers for Bid #FB-00045 - Armored Car Services for Various Miami-Dade County Departments

OVERALL BID QUESTIONS
There are no questions associated with this bid. If you would like to submit a question, please click on the "Create New Question" button below.
Question Deadline: Apr 3, 2014 5:00:00 PM EDT

AWARD SHEET
ADDENDUM NO. 10

TO:	All Departments	DATE:	January 7, 2016
FROM:	Caroline T. Burgos Procurement Contracting Officer	BID NO.: TITLE:	FB-00045 Armored Car Services

This Addendum is and does become a part of the above mentioned contract. This addendum is issued to modify the subject contract as follows.

GROUP 2 – Police Department

The following location (b.) as indicated below is to be added to the Contract effective August 18th, 2015. Pick-up from this location will commence on January 11th, 2016.

Location	Location Address	Contact	Frequency of Service	Service Charge	Drop off Location
b.	Miami-Dade Police Department – Property & Evidence Section 9111 N.W. 25 Street Doral FL 33172	Marieli Lebron-Arenas Tel: (305) 471-2900	Morning Pick-Ups. Scheduled as-needed.	$ 18.95 per pickup	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

All terms, covenants and conditions of the original contract and any addenda issued thereto shall remain in full force and effect, except to the extent herein amended.

Caroline T. Burgos

Procurement Contracting Officer

AWARD SHEET
ADDENDUM NO. 2

TO:	All Departments	DATE:	September 11, 2015
FROM:	Melissa Camillo-Castillo Procurement Contracting Officer 2	BID NO.: TITLE:	FB-00045 Armored Car Services

This Addendum is and does become a part of the above mentioned contract. This addendum is issued to modify the subject contract as follows.

GROUP 6 – Corrections and Rehabilitation

The frequency of service at location a. effective September 14th, is reduced from five times per week to twice per week; as shown below:

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
a.	Turner Guilford Knight 7000 NW 41st Street	Séraphin W. Bernard (786) 263-6148 berns@miamidade.gov	Twice per week Monday and Friday	$ **18.94**/ weekly	***See note below table	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

NOTE

- For Monday Holiday, services shall be rendered on the day after (Tuesday)
- For Friday Holiday, services shall be rendered the day before (Thursday)
- For the week of Thanksgiving, services shall be rendered only on Monday, November 23, 2015.

All terms, covenants and conditions of the original contract and any addenda issued thereto shall remain in full force and effect, except to the extent herein amended.

Melissa Camillo-Castillo

Procurement Contracting Officer 2

AWARD SHEET
ADDENDUM NO. 8

TO:	All Departments	DATE:	August 17, 2015
FROM:	Melissa Camillo-Castillo Procurement Contracting Officer 2	BID NO.: TITLE:	FB-00045 Armored Car Services

This Addendum is and does become a part of the above mentioned contract. This addendum is issued to modify the subject contract as follows.

GROUP 11: Library Department

The following location (XX.) as indicated below is to be added to the Contract effective August 18th, 2015. Pick-up from this location will commence on September 1st, 2015.

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
XX.	Northeast Dade-Aventura Branch Library: 2930 Aventura Blvd. Miami FL 33180	Nicholas Rodriguez (305) 931-5512	1-Day **Tuesday** between 10am – 6pm	$ 18.94 weekly	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave.

All terms, covenants and conditions of the original contract and any addenda issued thereto shall remain in full force and effect, except to the extent herein amended.

Melissa Camillo- Castillo

Procurement Contracting Officer 2

AWARD SHEET
ADDENDUM NO. 7

TO:	All Departments	DATE:	July 31st, 2015
FROM:	Melissa Camillo-Castillo Procurement Contracting Officer 2	BID NO.: TITLE:	FB-00045 Armored Car Services

This Addendum is and does become a part of the above mentioned contract. This addendum is issued to modify the subject contract as follows.

GROUP 1 – CLERK OF THE COURTS

The following location (w.) as indicated below is to be removed from the Contract effective August 6th, 2015. The last day for pick up from this location is August 5th, 2015:

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
w.	Clerk of Courts / Probate Court 701 NW 1st Court 8th Floor, Suite #801 Miami, FL 33136	Alison Ainsley (305) 349-7507	Weekly Mon-Fri Pick Up Hours 8:30am – 9:30am	$ 91.70/ weekly	N/A	City National Bank 25W Flagler Street Miami, FL 33130

All terms, covenants and conditions of the original contract and any addenda issued thereto shall remain in full force and effect, except to the extent herein amended.

Melissa Camillo- Castillo

Procurement Contracting Officer 2

AWARD SHEET
ADDENDUM NO. 6

TO:	All Departments	DATE:	July 22, 2015
FROM:	Melissa Camillo-Castillo Procurement Contracting Officer 2	BID NO.: TITLE:	FB-00045 Armored Car Services

This Addendum is and does become a part of the above mentioned contract. This addendum is issued to modify the subject contract as follows.

GROUP 16 – Cultural Affairs Department

Effective at the time this addendum is issued, the pick-up day on location (a) will change from Tuesdays to Thursday Afternoon and the drop off location will change from 111 NW 1st Street, 26th Floor to Wells Fargo Bank Miami Cash Vault 10325 NW 112 Ave as indicated below:

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
a.	South Miami Dade Cultural Arts Center: 10950 S.W. 211 ST. CUTLER BAY, FL 33189	Alexander Fernandez (786-573-5294)	One time per week: Thursday	$18.94/ week	Afternoon.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

Effective at the time this addendum is issued, the pick-up day on location (b) will change from Monday to Thursday Afternoon indicated below:

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
b.	Dade County Auditorium: 2901 W. WEST FLAGLER ST MIAMI, FL 33135	Patricia Arbelaez 305-547-5414 ext. 240	One time per week: Thursday	$18.94/ week	Afternoon.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

Effective at the time this addendum is issued, the pick-up day on location (c) will change from Monday to Thursday Afternoon indicated below:

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
c.	Joseph Caleb Auditorium: 5400 N.W. 22 AVE MIAMI, FL 33142	Pamela Valles 305-636-2350	One time per week: Thursday	$18.94/ week	Afternoon.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

Effective at the time this addendum is issued, the following location (d) will be added as indicated below:

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
d.	African Heritage Cultural Arts Center: 6161 N.W. 22 AVE MIAMI, FL 33142	Sandra Hill 305-638-6771	One time per week: Thursday	$18.94/ week	Afternoon.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

All terms, covenants and conditions of the original contract and any addenda issued thereto shall remain in full force and effect, except to the extent herein amended.

Melissa Camillo-Castillo

Procurement Contracting Officer 2

AWARD SHEET
ADDENDUM NO. 5

TO:	All Departments	DATE:	June 23, 2015
FROM:	Mike Ramos Procurement Contracting Officer 2	BID NO.: TITLE:	FB-00045 Armored Car Services

This Addendum is and does become a part of the above mentioned contract. This addendum is issued to modify the subject contract as follows.

GROUP 3 – PARKS, RECREATION AND OPEN SPACES DEPARTMENT

Effective at the time this addendum is issued, the pick-up days on location b. will change from Tuesdays and Thursdays to the days indicated below:

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
c.	Palmetto Golf Club 9300 SW 152 St	Thomas Gibson 305-235-1069	Two Days per Week Tuesday and Friday	$35.08	No holidays included.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

GROUP 15 – INTERNAL SERVICES DEPARTMENT

Effective at the time this addendum is issued, the following location is now part of GROUP 15. Services will commence on Monday June 29, 2015:

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
b.	County Store Facility 980 W. 84th Street, Hialeah, FL 33014	Primary - Isauro Alba 305-556-8106 Secondary – Terrence Thompson 305-592-3752	Two Days per Week Monday and Wednesday Pick up – Between 2:30 PM and 3:30 PM	$35.08	None	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

All terms, covenants and conditions of the original contract and any addenda issued thereto shall remain in full force and effect, except to the extent herein amended.

Mike Ramos

Procurement Contracting Officer 2

AWARD SHEET
ADDENDUM NO. 4

TO:	All Departments	DATE:	April 22, 2015
FROM:	Mike Ramos Procurement Contracting Officer 2	BID NO.: TITLE:	FB-00045 Armored Car Services

This Addendum is and does become a part of the above mentioned contract. This addendum is issued to modify the subject contract as follows.

GROUP 1 – CLERK OF THE COURTS

The last pick-up for location i. - Juvenile Services Division, address 3300 NW 27th Avenue Room 205, will take place on May 8th, 2015 before 4:00pm. Drop off location will remain at Wells Fargo Bank, Miami Cash Vault 10325 N.W. 112 Ave.

Effective May 11, 2015, pick-ups for location i. - Juvenile Services Division will take place at their new address as indicated below:

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
i.	Juvenile **155 NW 3rd Street, 3rd Floor Miami, FL 33128**	Cerene Simpson (305) 679-2266	Mon-Fri Pick Up before 4:00 pm	$ 91.70/ weekly	None.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

All terms, covenants and conditions of the original contract and any addenda issued thereto shall remain in full force and effect, except to the extent herein amended.

Mike Ramos

Procurement Contracting Officer 2

AWARD SHEET
ADDENDUM NO. 3

TO:	All Departments	DATE:	April 20, 2015
FROM:	Mike Ramos Procurement Contracting Officer 2	BID NO.: TITLE:	FB-00045 Armored Car Services

This Addendum is and does become a part of the above mentioned contract. This addendum is issued to modify the subject contract as follows.

GROUP 17 – REGULATORY & ECONOMIC RESOURCES DEPT.

The addresses for the locations listed below have changed; this addendum includes the new addresses. In addition the frequency for location c. is reduced to one day per week as indicated in this addendum.

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
a.	**601NW 1st Court, 18th Floor Miami, FL 33136**	Diane Kaminsky (305) 375-3654	Mon-Fri Pick Up Hours 11:00 am – 2:00 pm	$ 91.70/ weekly	None.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
c.	Accounting Section **111 NW 1st Street Stephen P. Clark Center, 11th Floor Miami, FL 33128**	Lillie Ammons (305)375-5795	Pick Up only on Tuesdays	$18.94	None.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

All terms, covenants and conditions of the original contract and any addenda issued thereto shall remain in full force and effect, except to the extent herein amended.

Mike Ramos

Procurement Contracting Officer 2

AWARD SHEET
ADDENDUM NO. 2

TO:	All Departments	DATE:	April 2, 2015
FROM:	Mike Ramos Procurement Contracting Officer 2	BID NO.: TITLE:	FB-00045 Armored Car Services

This Addendum is and does become a part of the above mentioned contract. This addendum is issued to modify the subject contract as follows.

GROUP 8 – PUBLIC WORKS AND WASTE MANAGEMENT

The frequency of service at location b. is reduced from five times per week to one time per week; as shown below:

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
b.	Director's Office 111 NW 1st Room 1640, Miami, FL 33128-1970	Charles Dinkins (305) 375-1377	**One day per week Wednesday**	$ **18.94**/ weekly	None.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

All terms, covenants and conditions of the original contract and any addenda issued thereto shall remain in full force and effect, except to the extent herein amended.

Mike Ramos

Procurement Contracting Officer 2

AWARD SHEET
ADDENDUM NO. 1

TO:	All Departments	DATE:	March 27, 2015
FROM:	Mike Ramos Procurement Contracting Officer 2	BID NO.: TITLE:	FB-00045 Armored Car Services

This Addendum is and does become a part of the above mentioned contract. This addendum is issued to modify the subject contract as follows.

GROUP 1 – CLERK OF THE COURTS

The address for locations e. and s. is revised. The old address, for both locations, was 140 W. Flagler St. Rm 1502. Below is the new address:

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
e.	Accounting Unit **601 NW 1st Court, Suite 1900 Miami, FL 33136**	Mario Abreu (786) 469-2482	Weekly Mon-Fri	$ 91.70/ weekly	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave.
s.	Marriage License Bureau **601 NW 1st Court, Suite 1900 Miami, FL 33136**	Saydie Rodriguez (786) 469-2405	Weekly Mon-Fri	$ 91.70/ weekly	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave.

The following location (w.) is added to the contract as indicated below:

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
w.	Clerk of Courts / Probate Court 701 NW 1st Court 8th Floor, Suite #801 Miami, FL 33136	Alison Ainsley (305) 349-7507	Weekly Mon-Fri Pick Up Hours 8:30am – 9:30am	$ 91.70/ weekly	N/A	City National Bank 25W Flagler Street Miami, FL 33130

GROUP 3 – PARKS, RECREATION AND OPEN SPACES DEPT.

As a result of the Miami Open Tennis Tournament, the frequency of service at location (j.) increases from three days a week, to five days a week; from March 23, 2015 to April 6, 2015. Frequency of service will resume to three days a week on April 7, 2015.

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
j.	Crandon Park Administration 4000 Crandon Blvd.	Mark Richard (305) 361-5421 Bill Solomon (305) 755-7873	Weekly Mon-Fri Pick ups Between 9AM – 4pm. Holidays included.	$132.51 / weekly	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave.

GROUP 8 – PUBLIC WORKS AND WASTE MANAGEMENT

The following location, (d.), is removed from the contract:

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
d.	Venetian Causeway 800 Venetian Way	James Matincak (305) 361-2833	Weekly Mon-Fri	$132.51 / weekly	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave.

Effective at the time this addendum is issued, the following location, (e.), is revised to change the frequency of service and the service charge. The old frequency of service was 3 days per week at weekly charge of $56.73. Below are the new frequency of service and service charge.

Location	Location Address	Contact	Frequency of Service	Service Charge	Special Instructions	Drop off Location
e.	PW and SW Mgmt. Causeways Div. Maintenance Operations & Customer Service Center 4299 Rickenbacker Causeway, Key Biscayne, Florida 33149	James Matincak (305) 361-2833	**One time per Week: Friday Between 10:00 am and 12:00 pm**	**$18.94/ weekly**	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave.

All terms, covenants and conditions of the original contract and any addenda issued thereto shall remain in full force and effect, except to the extent herein amended.

Mike Ramos

Procurement Contracting Officer 2