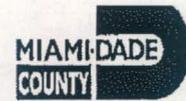


Mike Zuniga
INS: KS

Memorandum



Date: February 3, 2015
To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners
From: Carlos A. Gimenez
Mayor
Subject: Recommendation for Approval to Waive Competition and Award a Bid Waiver Contract:
Armored Car Services for Various Miami-Dade County Departments

12-97-15
Agenda Item No. 8(F)(12)
(142784)

Recommendation

It is recommended that the Board of County Commissioners (Board) approve waiving competitive bid procedures for the purchase of goods and services pursuant to Section 5.03(D) of the Home Rule Charter and Section 2-8.1 of the County Code, and approve award of Contract FB-00045, Armored Car Services to Dunbar Armored, Inc. (Dunbar). The awardee will be responsible for the pick-up of County funds from multiple sites and the delivery of those funds to various bank locations.

An Invitation to Bid was issued under full and open competition on March 25, 2014. The purpose of the solicitation was for countywide armored car transportation services. The sole bid, received from Dunbar, was deemed non-responsive by the County Attorney's Office due to Dunbar taking a price exception (i.e., declining to include tamper-resistant deposit bags as part of its overall bid price as required by the solicitation).

A request to waive competition and approve the award of this contract is recommended as the tamper-resistant deposit bags are a consumable that may be obtained through various methods, and the services to be provided under this contract are not impacted by the recommended vendor not providing tamper-resistant deposit bags. The cost of the deposit bags, which the County has historically required in armored car services contracts to secure its deposits, is negligible and can be easily absorbed by the County. The recommended vendor has satisfied all other solicitation requirements and market research indicates that the proffered pricing is competitive. As such, it is in the County's best interest to award a bid waiver contract to Dunbar for the provision of armored car services for various County departments.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact of the recommended five-year contract term will be \$1,618,000. There are no options-to-renew under this recommended contract. The current contract, 6092-0/14, is valued at \$2,060,300 for five (5) years and six (6) months. The reduction in the total allocation in the recommended contract is attributed to the anticipated service schedule and reduced pricing for some locations. Separately, Miami-Dade Transit continues to not be included in the recommended contract as the department conducts its revenue collection in-house. This approach is more cost effective for Miami-Dade Transit given the frequency and amount of locations to be serviced.

Department	Allocation	Funding Source	Contract Manager
Animal Services	\$53,000	Proprietary Funds	Virginia Diaz
Aviation	24,000	Proprietary Funds	Neivy Garcia
Clerk of Courts	506,000	Proprietary Funds	Charis Lubeck
Corrections and Rehabilitation	38,000	General Fund	Mohammed Haq
Cultural Affairs	20,000	Proprietary Funds	Deborah Margol
Finance	48,000	Proprietary Funds	Ana Castro-Cabrera

Department (continued)	Allocation	Funding Source	Contract Manager
Fire Rescue	24,000	Fire District Funds	Marianela Betancourt
Internal Services	24,000	Internal Service	Carlos Gutierrez
Law Library	5,000	Proprietary Funds	Johanna Porpiglia
Library System	242,000	Library District Funds	Anna Rodriguez
Parks, Recreation and Open Spaces	196,000	General Fund	Bill Solomon
Police	24,000	General Fund	Laura Romano
PortMiami	63,000	Proprietary Funds	Phillip Rose
Public Works and Waste Management	132,000	General Fund / Proprietary Funds	Olga Espinosa-Anderson
Regulatory and Economic Resources	81,000	Proprietary Funds	Manny Almuina
Water and Sewer	123,000	Proprietary Funds	Gregory Hicks
Vizcaya Museum and Gardens	15,000	Proprietary Funds	Anabel Miro
Total:	\$1,618,000		

Track Record/Monitor

Melissa Adames of the Internal Services Department is the Procurement Contracting Manager.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Recommended Vendor

The method of award was to the lowest-priced responsive responsible bidder by group in the aggregate.

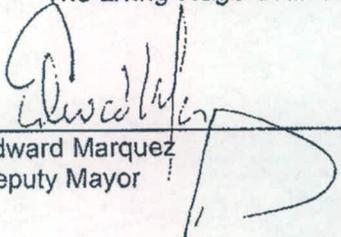
Awardee	Address	Principal
Dunbar Armored, Inc.	50 Schilling Road Hunt Valley, MD 21031	James L. Dunbar

Due Diligence

Pursuant to R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that are referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies and will be collected on all purchases.
- The Small Business Enterprise Bid Preference applied to this solicitation as one firm is certified in the commodity code. The Local Preference Ordinance also applied. Both preferences were applied in accordance with the respective ordinances, but did not impact this procurement.
- The Living Wage Ordinance does not apply.



 Edward Marquez
 Deputy Mayor

PROCUREMENT INSURANCE TRANSMITTAL FORM

CONTRACTOR #: 4277

NEW

SUBMITTED BY: RITA GUERRA
 AGENT/OFFICER: JOCELYN FULTON

RISK MANAGEMENT DIVISION

DATE: 2/18/2015

PHONE: 4369

RECEIVED MIAMI-DADE COUNTY, FL DEPT
 RETURNED TO: Proc
 DATE: 3-5-15
 BY: PR

MAR 05 '15

BID#: **FB-00045**

VENDOR: **DUNBAR ARMORED, INC.**

ADDRESS: 50 SCHILLING ROAD

CITY: Hunt Valley

STATE: MD

ZIP: 21031

CONTRACT PERIOD

03/01/15 TO 02/28/20

DESCRIPTION: Armored Car Services

SEE ATTACHED CERTIFICATE

CONTACT: Rosemary Ayala
 PHONE: 410-229-1906
 E-Mail: rosemary.ayala@dunbararmored.com

INSURANCE TYPE: **See Attached**

FAX: 410-229-1907

THIS IS A:

- NEW CONTRACT EXTENSION OTR REQ/W.O.(FILE MISC)

DO NOT WRITE BELOW THIS LINE - FOR RISK MANAGEMENT USE ONLY

Coverage	Agent#	Company#	Expiration

CORRECTIONS OR OUTSTANDING ITEMS

- ADDITIONAL LETTER: AUTO 30 DAY
 LETTER: WC/L
 CANCELLATION
 HIRED/ENO POLICY#
 CERT NOT HOLDER
 CARRIER

DATE

MISC/NOTES:

NEED ALL CERTS

2/23/15

Please include the standard insurance requirements. Also, please provide the Fidelity Bond.

3/2/15

Please provide the Fidelity Bond required in sect. 2.7c.

APPROVED AS TO INSURANCE REQUIREMENTS AS OF 03/05/15 PHONE: x4282

RECEIVED

FEB 23 '15

RISK MANAGEMENT DIVISION

P. Rejule
 RISK MANAGEMENT DIVISION

RECEIVED

MAR - 2 '15

RISK MANAGEMENT

Project Administration (Rita Guerra online)

Application ▶ | Requisitions ▶ | Award ▶ | Modifications ▶ | Contact Us | Log Off

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Award Details

Contract #:	FB-00045	ITB#:	AVCW1400119	Req #:	rqid1400063	Adv. Value :	\$1,831,481.00
Title :	ARMORED CAR SERVICES					Awd.Value :	\$1,618,000.00
Contract Type:	CBW	*Appr.Auth:	BCC	Period:	Term	Cumu.Value :	\$1,618,000.00
Agent :	CARRASCO, THEO	953	Create Dt:	05/23/2014	Target Dt:		View Routing History

Proj.Developmnt Financials Commodities Proposers Responsibility Recommend Attachments Approvals Memo

Routed to Rita Guerra by Walter Fogarty on 2/5/2015 11:57:20 AM.

Approved by Walter Fogarty on 2/5/2015 11:57:20 AM Data transferred to BTS.Net by Reginald Hires on 12/16/2014 4:20:14 PM

Initial Contract Term : 60 Month with 0 OTR(s) having a term of 0 each.

Selected MOA's : Low Bidder In The Aggregate

Category

Emergency Contract Reverse Auction Bridge Contract Pool Contract : NO Revenue Producing : NO

Bid Eval. Sent to Dept. Dt : Bid Eval. From Dept. Dt :
 DPM Approval Dt : 12/15/2014 CMO Approval Dt :
 File Dt. With Clerk : 12/15/2014 Protest Period Expires : 12/18/2014 Veto Period Expires :
 Award Status : Recommend To Award
 BCC Committee Dt : BCC Board Dt :
 Contract Effective Dt : Contract Exp.Dt :

[Save](#) [Audit Info.](#)



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Award Details

Contract #: ITB#: Req #: Adv. Value :

Title : Awd.Value :

Contract Type: *Appr.Auth: Period: Cumu.Value :

Agent : Create Dt: Target Dt: [View Routing History](#)

Proj.Developmnt Financials Commodities Proposers Responsibility Recommend Attachments Approvals Memo

Financials Info.

Bid Bond Living Wage ? Yes No Inspector General Fee: ARRA Funding : GRI :

Category

Fed Funded : Partial Fed Funded : Grant : Partial Grant : Fed Grant : CITT Funds :

Performance Bond Reasons : Yes No

UAP ? Yes No * UAP Reasons : The User Access Program provision will apply. The 2% program discount will be collected on al

Insurance Ins.Type :

[Click here to Add/View OTR Allocations\(...\)](#)

[Click here to Add/View Dept.Allocations\(...\)](#)



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Agent :	CARRASCO, THEO	953	Create Dt:	05/23/2014	Target Dt:		View Routing History

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 [Attachments](#) |
 [Approvals](#) |
 [Memo](#)

Note : Double click on any row to view more details.

Business_Name	Fein	Suffix		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
DUNBAR ARMORED INC	520675776	01	Contact Details	Delete



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Application ▶ | Requisitions ▶ | Award ▶ | Modifications ▶ | Contact Us | Log Off

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Award Details

Contract #:	FB-00045	ITB#:	AVCW 1400119	Req #:	rqid1400063	Adv. Value:	\$1,831,481.00
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Agent:	CARRASCO, THEO	953	Create Dt:	05/23/2014	Target Dt:		View Routing History

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Following fields are not filled in by agent

Project Development Tab : BidEvalSentToDept , BidEvalRecvdFromDept , CMOApprovalDt , VetoPeriodExpires

- [Click here for Routing Notifications\(...\)](#)
- [Click here to HIDE Approval Panel\(...\)](#)

	Approved By	Approver Title	Approved on Behalf of	Approved Date
10	Walter Fogarty	MGR,PROCUREMENT VENDOR SERVICE		2/5/2015 11:57:20 AM
9	Reginald Hires	Procurement Contracting Technician		12/16/2014 4:29:47 PM
8	Mike Ramos	Default		12/16/2014 3:56:37 PM
7	Melissa Adames	Procurement Contracting Manager		12/15/2014 5:38:12 PM
6	Margarita Cruz	Default	Sola, Lester	12/15/2014 2:48:02 PM
5	Amos Roundtree	Division Director		10/27/2014 12:46:25 PM
4	Amos Roundtree	Division Director		9/23/2014 2:48:40 PM
3	Amos Roundtree	Division Director		9/12/2014 7:26:55 AM
2	Melissa Adames	Procurement Contracting Manager		9/8/2014 3:10:16 PM
1	Annie Perez	Procurement Contracting Officer 2		6/2/2014 4:13:52 PM

[Transfer To BTS.Net](#)

[View Delegation Authority](#)

- [Click here to VIEW BCC Dates \(...\)](#)
- [Click here for Add/Edit Comments\(...\)](#)



VENDOR NUMBER: 520675776 DUNBAR ARMORED INC
VENDOR SUFFIX: 01
MAIL CODE : PO PURCHASE ORDER
HEADER STATUS: A DETAIL STATUS: A DPM REGISTER: A
ATTN LINE 1 :
ATTN LINE 2 :
ATTN LINE 3 :
STREET : 50 SCHILLING ROAD
CITY : HUNT VALLEY STATE: MD ZIP: 21031-1105
COUNTRY : US UNITED STATES
REGION :
COUNTY :
CONTACT NAME : ROSEMARY AYALA
E-MAIL : ROSEMARY.AYALA@DUNBARARMORED.COM
PHONE : 410 229-1906
FAX : 410 229-1907
TOLLFREE : 800 888-2129 1906
CREATE DATE: 08/15/1998
CREATED BY : RAS
UPDATE DATE: 06/17/2014
UPDATED BY : RGUERRA
LAST BID :
LAST PO : 02/06/2015
FED TAX/SSN: 520675776
FED TAX IND: F

F1-HELP F2-SELECT F3-DELETE F4-PRIOR F5-NEXT F6-HEADER
F7-DETAIL F9-LINK F10-SAVE F11-MORE
G014 - RECORD FOUND

\$1,018,000

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS**Detail by FEI/EIN Number****Foreign Profit Corporation**

DUNBAR ARMORED, INC.

Filing Information

Document Number	843622
FEI/EIN Number	520675776
Date Filed	07/03/1979
State	MD
Status	ACTIVE
Last Event	NAME CHANGE AMENDMENT
Event Date Filed	11/17/1995
Event Effective Date	NONE

Principal Address50 SCHILLING RD
HUNT VALLEY, MD 21031

Changed: 03/09/1998

Mailing Address50 Schilling Rd
JENNIFER BRAY
Hunt Valley, MD 21031

Changed: 03/20/2013

Registered Agent Name & AddressHIQ CORPORATE SERVICES, INC.
1574 VILLAGE SQUARE BLVD
SUITE 100
TALLAHASSEE, FL 32309

Name Changed: 09/01/1992

Address Changed: 09/16/2005

Officer/Director Detail**Name & Address**

Title C

DUNBAR, JAMES L