

Solicitation FB-00149

Shoes and Boots for Miami-Dade County

Bid designation: Public



Miami-Dade County

Bid FB-00149 Shoes and Boots for Miami-Dade County

Bid Number **FB-00149**
 Bid Title **Shoes and Boots for Miami-Dade County**

 Bid Start Date **Sep 29, 2014 10:28:49 AM EDT**
 Bid End Date **Oct 29, 2014 6:00:00 PM EDT**
 Question & Answer End Date **Oct 23, 2014 7:00:00 AM EDT**

 Bid Contact **Abelin Rodriguez**
abelin@miamidade.gov

 Contract Duration **5 years**
 Contract Renewal **Not Applicable**
 Prices Good for **Not Applicable**

 Bid Comments **Provide required information for the sale of shoes and boots to Miami-Dade County as needed.**

Item Response Form

Item **FB-00149--01-01 - Shoes and Boots for Miami-Dade County**
 Quantity **1 project**
 Unit Price
 Delivery Location **Miami-Dade County**
Miami-Dade County
 generic location
 Miami FL 33128
 Qty 1

Description

Provide required information necessary for the sale of shoes and boots to Miami-Dade County as needed.

BID NO.: FB-00149

OPENING: 6:00 PM

Shoes and Boots for Miami-Dade County

Oct 29, 2014



MIAMI-DADE COUNTY, FLORIDA

**INVITATION
TO BID**

TITLE:

Shoes and Boots for Miami-Dade County

BIDS WILL BE ACCEPTED UNTIL 6:00 PM

ON

Oct 29, 2014

FOR INFORMATION CONTACT:

Abelin Rodriguez, 305-375-4744, abelin@miamidade.gov

IMPORTANT NOTICE TO BIDDERS/PROPOSERS:

- **READ THE ENTIRE SOLICITATION DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **THE SOLICITATION SUBMITTAL FORM CONTAINS IMPORTANT INFORMATION THAT REQUIRES REVIEW AND COMPLETION BY ANY BIDDER/PROPOSER RESPONDING TO THIS SOLICITATION.**
- **FAILURE TO COMPLETE AND SIGN THE SOLICITATION SUBMITTAL FORM WILL RENDER YOUR PROPOSAL NON-RESPONSIVE.**

**GENERAL TERMS AND CONDITIONS:**

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These general terms and conditions are considered non-negotiable.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r14-2.pdf>

NOTICE TO ALL BIDDERS/PROPOSERS:

Electronic bids are to be submitted through a secure mailbox at BidSync (www.bidsync.com) until the date and time as indicated in this Solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the Solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a proposal in response to a Miami-Dade County solicitation via BidSync. Electronic proposal submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning technical specifications please utilize the question/answer feature provided by BidSync at www.bidsync.com within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

Please allow sufficient time to complete the online forms and upload of all proposal documents. Bidders/Proposers should not wait until the last minute to submit a proposal. The deadline for submitting information and documents will end at the closing time indicated in the solicitation. All information and documents must be fully entered, uploaded, acknowledged (Confirm) and recorded into BidSync before the closing time or the system will stop the process and the response will be considered late and will not be accepted.

PLEASE NOTE THE FOLLOWING:

No part of your proposal can be submitted via **HARDCOPY, EMAIL, OR FAX**. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal response must be submitted in accordance with all specifications contained in the solicitation electronically.

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SECTION 2 - SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the purchase of shoes and boots to meet the County's needs.

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Internal Services Department, Purchasing Management Section (ISD/PMS); and contingent upon the completion and submittal of all required bid documents. The contract shall remain in effect for five years (60 months) and upon completion of the expressed and/or implied warranty periods

2.3 METHOD OF AWARD

Award of this contract will be made to a maximum of four responsive, responsible bidders per manufacturer's brand, who meet the criteria listed below and who offer the highest percentage discount off of the Manufacturer's Suggested Retail Price (MSRP) list. The MSRP must be provided directly from the manufacturer within six weeks of the bid opening date. Failure to comply with this requirement may result in the affected brand not being included in the initial award of the contract. The price list must be common to and accepted by the industry in general.

The County reserves the right to add bidders which meet the requirements of this invitation to bid, to a maximum of four per brand.

2.3.1 QUALIFYING CRITERIA

A. Bidder must provide a store (brick and mortar) located within Miami-Dade County's boundaries (local). **And/Or** provide a mobile unit **And/Or** an internet website, or any combination of the three.

1. Local Store

Bidders claiming to have a local store must provide copies of their Local Business Tax Receipt accounting for the past twelve months. Have a fully stocked store, with employees trained in measuring and fitting people with shoes and boots.

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2. Mobile Units

Bidders claiming to have a mobile unit as their place of business must be able to provide services on a regularly scheduled basis (or at mutually agreed upon times). Vehicle shall be equipped with inventory and personnel capable of fitting and sizing County employees with various styles of shoes and boots and provide for delivery of special orders as required.

Bidders must submit a detailed list of mobile unit(s) description (i.e. size, make, model), and a copy of latest Vehicle Registration documentation. If vehicle is leased, a copy of a long term lease (minimum of 1 year), and a description of the vehicle.

NOTE: insurance requirements (paragraph 1.21) apply to mobile units only.

A bidder's repeated inability to maintain it's agreed upon scheduled visit or inability to provide shoes from stock at the scheduled visit may be considered as default of the contract and may be grounds for termination.

3. Internet Sales

Bidders who offer sales through an internet website must at a minimum:

Provide a copy of their current Secure Socket Layer (SSL) Certificate. Failure to maintain a valid SSL shall be grounds for the County to discontinue use of the web site and default the bidder.

Provide their current PCI-DSS letter of attestation.

- B. Submit letter(s) from the product manufacturer stating the bidder is an authorized distributor, and stating the brands the bidder is authorized to be provided to the County.

2.4 PRICE

With the exception of increases to the discount awarded, the percentage discount shall be fixed and firm for the duration of the contract.

Ninety days prior to the end of each contract year, the shoe manufacturer must submit new MSRP list to ISD/PMS at 111 N.W. 1 Street, Suite 1300, Miami, FL. 33128-1974 (Attention A. Rodriguez). If accepted these MSRP's will become effective the first day of the new contract year. Failure to provide new MSRP's at the appropriate time will result in no adjustment in the base price for the following year.

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2.5 DELIVERY AND RETURNS

Local Store and Mobile Units

County employees expect to take delivery of shoes the day they try them on. It is the Bidders responsibility, to sell only the type of shoes or boots authorized by the user department for its employees on the County voucher or purchase order. On occasion, footwear may not be in the successful bidder's inventory. In those instances, the successful bidder shall deliver the ordered footwear within thirty calendar days.

Internet sales only. Delivery must be made within ten calendar days of the order being placed. Delivery and return charges are not acceptable. Successful internet bidder(s) must provide a pre-paid return label with all deliveries.

All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to, except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the bidder. In these cases, the bidder shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

Returns within thirty days of receipt of the order must be accepted by the company for full credit. Replacement items or credit must be processed within seven days of receipt of returned item.

Should the bidder(s) to whom the contract(s) is awarded fail to deliver in the number of days stated above, the County reserves the right to cancel the order, purchase the goods elsewhere and charge the incumbent bidder with re-procurement costs.

2.6 EMPLOYEE PAYMENT

At the discretion of the user department the employee may be authorized to pay the difference between the amount authorized in the voucher/purchase order and the discounted price of the shoe, this payment may be made via cash, check or the employee's credit card. User departments will advise the successful bidders of their policy in writing prior to the issuing of vouchers.

2.7 COMPLIANCE WITH FEDERAL STANDARDS

All items to be purchased under this contract shall be in accordance with governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA) Regulation 29, CFF part 1910-136, American Society for Testing Material (ASTM) International Standards, F2412-11 and F2413-11, Current Edition and the National Institute of Occupational Safety Hazards (NIOSH).

2.8 REBATES AND SPECIAL PROMOTIONS

All rebates and special promotions offered by a manufacturer during the term of the contract shall be passed on by the bidder(s) to the County. It shall be the responsibility

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of the bidder to notify the County of such rebates and/or special promotions during the contract period.

Special promotions shall be offered by the bidder(s) to the County provided that the new price charged for the item(s) is lower than would otherwise be available through the contract. It is understood that these special promotions may be of a limited duration. At the end of such promotion, the standard contract price shall prevail.

2.9 ADDITIONAL MANUFACTURERS MAY BE ADDED

Although this solicitation and resultant contract identifies specific manufacturer's shoes and boots to be purchased, it is hereby understood and agreed that additional manufacturers may be added to this contract at the option of the County.

Once the County has identified a manufacturer it wishes to add, bidders already under this contract shall be invited to submit a percentage discount off the latest MSRP. If these discounts are considered to be fair and reasonable, then award shall be made to up to four bidders offering the highest percentage discounts that represents the lowest prices to the County. Award of these additional manufacturers shall be confirmed through the issuance of an updated contract roadmap.

The successful bidder(s) has no exclusive right to represent these additional manufacturers. The County may determine to obtain similarly structured pricing inputs from other bidders in response to situations where incumbent bidders do not provide fair and reasonable discounts or for other reasons at the County's sole discretion.

2.10 SUBSTITUTION OF ITEMS DURING TERM OF CONTRACT

Substitute styles may be considered during the contract period for discontinued models. The bidder shall not provide a substitute style as a replacement without express written consent of ISD/PMS prior to such delivery.

2.11 IDENTIFICATION

All shoes and boots delivered by the successful bidder shall be clearly identified within the shoe with the manufacturer's name or manufacturer's brand name and style number. Such name and style number to correspond with identification in shoe sample and as shown in the MSRP list. In addition each pair of shoes or boots must be identified with the applicable American National Standards Institute (ANSI) number.

2.12 FEDERAL EXEMPTION TO CERTAIN CLAUSES

The contract to be awarded under this solicitation will be accessed by the Miami-Dade Public Housing Authority (MDHA). As a Federally-funded agency, certain clauses within this solicitation do not apply to that Department's allocation:

Section 1 Paragraph 1.10 (Local Preferences), Paragraph 1.27 (Office of the Inspector General), Paragraph 1.35 (County User Access Program), Paragraph 1.43 (Small Business Enterprises Measures), Paragraph 1.44 (Local Certified Service-Disabled

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Veteran's Business Enterprise Preference), and Paragraph 1.43 (First Source Hiring Referral Program).

2.13 INSURANCE

Paragraph 1.21 of this solicitation only applies to those bidders who are providing a mobile unit on this contract.

2.14 CONTACT PERSON

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: A. Rodriguez, at (305) 375-4744 email abelin@miamidade.gov.



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SECTION 3 – TECHNICAL SPECIFICATIONS

3.1 SCOPE

The successful bidder(s) shall provide various shoes and boots to be purchased by Miami-Dade County Departments in men's and women's sizes. The bidder shall provide the facility, tools, equipment and the personnel required to size and fit the County employees.

The "facility" may include a Mobile Unit that will drive to various County sites, to assist in the selection, sizing/fitting and purchase. If a local store is available, the various County Departments may choose to schedule employees, as appropriate within County or Departmental Guidelines, to go to the establishment for assistance in the selection, sizing/fitting and/or purchase of the footwear.

3.2 SPECIFICATIONS

Successful Bidders shall have the ability to provide a variety of shoes and boots in both men's and women's sizes, in medium and wide widths. All footwear shall be constructed of durable and commercially acceptable materials, such as Leather, Nylon, PVC, Polyurethane, Nitrile, Rubber, or other man-made materials.

- a. Safety shoes and boots offered shall include but are not limited to the following features:
 - a. Steel Toe to meet or exceed ASTM F2412-11 and F2413-11, Class 75 Impact & Compression Standards or latest version.
 - b. Shall meet or exceed ASTM, Metatarsal Standards, where applicable.
 - c. Shall meet or exceed ASTM, Conductive Standards, to reduce or minimize static electricity and reduce possibility of ignition of volatile chemicals or explosives, where applicable.
 - d. Shall meet or exceed ASTM F1116 and F1117 Electrical Hazard Standards or latest version, in order to reduce the potential for electric shock to the wearer when soles are exposed to open circuits under dry conditions, where applicable.
 - e. Shall meet or exceed ASTM, Puncture Resistant Standards, which reduce the possibility of puncture wounds to the soles of the feet by objects that could penetrate the soles, where applicable.
 - f. Shall meet or exceed ASTM, Electro-Static Dissipative Standards, where applicable.
 - g. Shall be constructed in such a manner as to make the footwear 100% waterproof, where applicable.
 - h. Insoles shall be cushioned as to minimize or reduce fatigue caused by the extended periods of time standing and/or walking.
 - i. Outsoles shall be made of a non-marring material and designed or manufactured in a way as to make them Oil resistant, Chemical resistant, Slip resistant, Heat resistant, Metal Chip resistant and Abrasion resistant for extended periods of time, where applicable.

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- j. Footwear soles shall be made in a way which makes them cushioned and shock absorbing.
- k. The collars and tongue shall be cushioned so as to provide comfort and support to the ankle, wherever applicable.
- l. Safety Shoes & Boots shall also be available in styles which provide protection and at the same time are made of a non-metallic material.
- m. Safety Shoes & Boots shall also provide adequate arch support, where applicable.

3.3 SPECIAL SIZES

Shoes and boots shall be made available in sizes ranging from 7 through 13, and widths of D, E, EE, EEE (men's) and sizes 6 through 11, medium, and extra wide (women's), where applicable.

Charges for sizes other than those shown above shall be shown on the proposal page(s) and shall be added to the discounted price of the largest sized shoe/boot in the MSRP for the brand shoe required.

3.4 STORE/MOBILE UNIT PERSONNEL

All authorized personnel assisting Miami-Dade County employees with sizing and selection of shoes and boots shall be sufficiently trained and possess the knowledge and experience to advise proper fitting and correct application for all areas of usage (dress, sport, safety, etc.).

3.5 INTERNET PURCHASES

Within thirty days of award, successful bidders providing internet sales shall provide a dedicated link within the company's website for Miami-Dade's use only.

This password protected site must show all shoes/boots available for purchase by the County, the manufacturer's suggested retail price (MSRP) from which the bidder's percentage discount will be deducted to arrive at the County's invoice price. Prices on this site may only change in accordance with paragraph 2.4 of this solicitation.

A minimum of AES128 bit encryption or above is required for the user session. This is normally accomplished through the implementation of a certificate on the web server which enables https:. Session must be encrypted in its entirety, from login, through order placement and credit card acceptance. User ID's and Passwords (login credentials) must also be stored in an encrypted fashion (minimum AES 128 bit) on the vendor's infrastructure. The successful bidder shall immediately advise the County as soon as it becomes aware of any breaches to internet security.

Site must be capable of capturing at a minimum; the name of the authorizing official, employee for which the item(s) is being ordered, delivery address and the identifying number of the purchase (voucher, purchase order, work order number). In certain circumstances the employee is authorized to pay the difference between the amount authorized in the voucher/purchase order and the discounted price of the shoe, this payment may be made via the employee's credit card.

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3.6 MANUFACTURERS

Following are some of the manufacturer's/brands of footwear that Miami-Dade purchases, the list is provided for information purposes only, additional brands may be proposed for use.

Bates Uniform Footwear

Caterpillar

Dickies

Dr. Martens Industrial

Harley-Davidson Footwear

HYTEST Safety Footwear

Iron Age

Knapp

Nautilus Safety Footwear

Redwing

Reebok

Ridge

Skechers Work

Thorogood Shoes

Timberland Pro Series

Wolverine Boots and Shoes





**Miami-Dade County
Procurement Management Services
Solicitation Submittal Form**

111 NW 1st Street, Suite 1300, Miami, FL 33128

Solicitation No. FB-00149		Solicitation Title: Shoes and Boots for Miami-Dade County		
Legal Company Name (include d/b/a if applicable): <input style="width: 100%;" type="text"/>		Federal Tax Identification Number: <input style="width: 100%;" type="text"/>		
If Corporation - Date Incorporated/Organized: <input style="width: 100%;" type="text"/>		State Incorporated/Organized: <input style="width: 100%;" type="text"/>		
Company Operating Address: <input style="width: 100%;" type="text"/>		City <input style="width: 100%;" type="text"/>	State <input style="width: 100%;" type="text"/>	Zip Code <input style="width: 100%;" type="text"/>
Remittance Address (if different from ordering address): <input style="width: 100%;" type="text"/>		City <input style="width: 100%;" type="text"/>	State <input style="width: 100%;" type="text"/>	Zip Code <input style="width: 100%;" type="text"/>
Company Contact Person: <input style="width: 100%;" type="text"/>		Email Address: <input style="width: 100%;" type="text"/>		
Phone Number (include area code): <input style="width: 100%;" type="text"/>	Fax Number (include area code): <input style="width: 100%;" type="text"/>	Company's Internet Web Address: <input style="width: 100%;" type="text"/>		
<p>Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.</p> <p><input type="checkbox"/> Place a check mark here only if the Bidder has such conviction to disclose to comply with this requirement.</p>				
<p><u>LOCAL PREFERENCE CERTIFICATION:</u> For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that has a valid Local Business Tax Receipt, issued by Miami-Dade County; has a physical business address located within the limits of Miami-Dade County from which business is performed; and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.</p> <p><input type="checkbox"/> Place a check mark here only if affirming the Bidder meets the requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.</p>				
<p><u>LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION:</u> For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County or Broward County in accordance with the Interlocal Agreement between the two counties.</p> <p><input type="checkbox"/> Place a check mark here only if affirming the Bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box) may render the vendor ineligible for the LHP.</p> <p style="text-align: center;">The address of the Locally-headquartered office is:</p> <input style="width: 100%;" type="text"/>				

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming the Bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with the bid.

SMALL BUSINESS ENTERPRISE CONTRACT MEASURES (If Applicable)

An SBE/Micro Business Enterprise must be certified by Small Business Development for the type of goods and/or services the Bidder provides in accordance with the applicable Commodity Code(s) for this Solicitation. For certification information contact Small Business Development at (305) 375-2378 or access <http://www.miamidade.gov/business/business-certification-programs.asp>. The SBE/Micro Business Enterprise must be certified by the solicitation's submission deadline, at contract award, and for the duration of the contract to remain eligible for the preference. Firms that graduate from the SBE program during the contract may remain on the contract.

Is your firm a Miami-Dade County Certified Small Business Enterprise? Yes No

If yes, please provide your Certification Number:

SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR THE SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN PETROLEUM ENERGY SECTOR LIST:

By executing this bid through a duly authorized representative, the Bidder certifies that the Bidder is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the Bidder is unable to provide such certification but still seeks to be considered for award of this solicitation, the Bidder shall execute the bid response package through a duly authorized representative and shall also initial this space: . In such event, the Bidder shall furnish together with its bid response a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The Bidder agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the Bidder is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR A PERIOD OF ONE HUNDRED AND EIGHTY (180) DAYS FROM DATE SOLICITATION IS DUE.

Bidder's Authorized Representative's Signature . <input style="width: 90%; height: 20px;" type="text"/>	Date <input style="width: 90%; height: 20px;" type="text"/>
Type or Print Name <input style="width: 90%; height: 20px;" type="text"/>	

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF THE BIDDER TO BE BOUND BY THE TERMS OF ITS OFFER. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE BID NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY RESPONSE THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER TO THE TERMS OF ITS OFFER.

Address:	
City:	
Telephone:	
E-Mail:	
Days/Hours Open:	
Point of Contact:	

Address:	
City:	
Telephone:	
E-Mail:	
Days/Hours Open:	
Point of Contact:	

Address:	
City:	
Telephone:	
E-Mail:	
Days/Hours Open:	
Point of Contact:	

Provide a copy of the Local Business Tax Receipt for the past 12 months (Re. para 2.3.1(1))

Mobile Unit(s) Offered

Vehicle Identification
Number (VIN)

Description of vehicle

Vehicle Identification
Number (VIN)

Description of vehicle

Vehicle Identification
Number (VIN)

Description of vehicle

Provide a copy of the vehicle registration or lease
(Re. para. 2.3.1(2))

Internet Access
(Re. para. 2.3.1(3))

Website Address

Customer Service
Phone Number

County's Point of
Contact

SSL Certificate

Exp. Date

PCI-DSS Letter



FAIR SUBCONTRACTING PRACTICES

In compliance with Miami-Dade County Code Section 2-8.8, the Bidder/Proposer shall submit with the proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors.

NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

Signature

Date



SUBCONTRACTOR/SUPPLIER LISTING
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Name of Bidder/Proposer: _____ FEIN No. _____

In accordance with Sections 2-8.1, 2-8.8 and 10-34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all Bidders/Proposers on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all Proposers on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. The Bidder/Proposer who is awarded this contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The Bidder/Proposer should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract and sign the form below.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the recommended Bidder/Proposer demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the Bidder/Proposer shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.

(Please duplicate this form if additional space is needed.)

Business Name and Address of First Tier Direct Supplier	Principal Owner	Supplies/Materials/Services to be Provided by Supplier	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)								
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Oth	
Business Name and Address of First Tier Subcontractor/Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)								
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Oth	

Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to contracting department or on-line to the Small Business Development of the Internal Services Department at <http://www.miamidade.gov/business/business-development-contracts.asp>. As a condition of final payment, Bidder/Proposer shall provide subcontractor information on the Subcontractor Payment Report Sub 200 form which can be found at <http://www.miamidade.gov/business/library/forms/subcontractors-payment.pdf>.

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

 Signature of Bidder/Proposer Print Name Print Title Date

Miami-Dade County

Contractor Due Diligence Affidavit

Per Miami-Dade County Board of County Commissioners (Board) Resolution No. R-63-14, County Vendors and Contractors shall disclose the following as a condition of award for any contract that exceeds one million dollars (\$1,000,000) or that otherwise must be presented to the Board for approval:

- (1) Provide a list of all lawsuits in the five (5) years prior to bid or proposal submittal that have been filed against the firm, its directors, partners, principals and/or board members based on a breach of contract by the firm; include the case name, number and disposition;
- (2) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has defaulted; include a brief description of the circumstances;
- (3) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has been debarred or received a formal notice of non-compliance or non-performance, such as a notice to cure or a suspension from participating or bidding for contracts, whether related to Miami-Dade County or not.

All of the above information shall be attached to the executed affidavit and submitted to the Procurement Contracting Officer (PCO)/ AE Selection Coordinator overseeing this solicitation. The Vendor/Contractor attests to providing all of the above information, if applicable, to the PCO.

Contract No. : Federal Employer Identification Number (FEIN):

Contract Title:

Printed Name of Affiant Printed Title of Affiant Signature of Affiant

Name of Firm Date

Address of Firm State Zip Code

Notary Public Information

Notary Public - State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20__

by _____ He or she is personally known to me _____ or has produced identification

Type of identification produced _____

Signature of Notary Public Serial Number

Print or Stamp of Notary Public Expiration Date Notary Public Seal

Question and Answers for Bid #FB-00149 - Shoes and Boots for Miami-Dade County

OVERALL BID QUESTIONS

There are no questions associated with this bid. If you would like to submit a question, please click on the "Create New Question" button below.