

Purpose: The contract is for the rental of Security Protection Coverings for Windows and Doors for Public Housing and Community Development (PHCD).

I. Purchasing Instructions:

Applicable Ordinances

UAP& Inspector General Ordinances do not apply to this contract due to Federal Funding.

Insurance Requirements:

The awarded vendor under this contract is responsible for maintaining the required insurance coverage's for all work that is to be performed under this contract. Should a vendor's insurance policy lapse during the term of this agreement, the vendor will be removed from the contract until a new valid insurance certificate is approved by Risk Management

Delivery and removal of equipment:

The awarded vendor shall deliver and install protection coverings required in conjunction with the specifications detailed in the work order and/or purchase order. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the Awarded vendor; except in such cases where the service will be delayed due to a cause beyond the control of the Bidder. In these cases, the vendor shall notify the County of the delays in advance of the original installation date so that a revised delivery schedule can be appropriately considered by the County. The vendor agrees to retain the equipment at the designated County premises for additional one (1) calendar day after the termination of the contract, at which time the protecting coverings shall be removed from the premises to allow for proper transition upon contract termination. Vendor shall remove all protection coverings for doors and windows required in the specified work order and/or purchase order at the time specified in the work order and/or purchase order.

Pricing:

Item	Description	Unit Price
1	Window Coverings Installation and Removal Rate	28.00
2	Door Coverings Installation and Removal Rate	38.00
3	Window Coverings Monthly Rental Rate	12.50
	Door Coverings Monthly Rental Rate	27.50

Notes: Installation and removal rate shall include all labor, materials, coverings and measurements for various window and door sizes. The installation rate is a one-time fee per window and door that shall be charged at the time of installation.

II. Awarded Vendors

Vendor Name	FEIN #	Vendor Address	Vendor Contact Info
Vacant Property Security Group	453237054-01	1230 Veteran's Highway Suite F3 Bristol, PA 19007	Anthony Pocerobaa (215) 397-6035 apocerobba@vps360.com

V. Event Log

Event Log			
Event	DATE ISSUED	DESCRIPTION	AGENT
1			
2			
3			