

Solicitation FB-00309

Mobile Carwash Services

Solicitation Designation: Public



Miami-Dade County

Solicitation FB-00309 Mobile Carwash Services

Solicitation Number **FB-00309**
 Solicitation Title **Mobile Carwash Services**

Solicitation Start Date **Oct 22, 2015 11:38:07 AM EDT**
 Solicitation End Date **Nov 9, 2015 6:00:00 PM EST**
 Question & Answer End Date **Nov 4, 2015 2:00:00 PM EST**

Solicitation Contact **Ingrid Bernal**
305-375-4211
ibernal@miamidade.gov

Contract Duration **5 years**
 Contract Renewal **Not Applicable**
 Prices Good for **See Bid Documents**

Solicitation Comments **The purpose of this solicitation is to establish a Contract for mobile car washing services for Miami-Dade County vehicles, including but not limited to Sedans, Trucks, Vans, Pickups and Sport Utility Vehicles (SUV) on an as-needed basis.**

Item Response Form

Item **FB-00309--01-01 - Mobile Carwash Services**
 Quantity **1 each**
 Prices are not requested for this item.

Delivery Location **Miami-Dade County**
No Location Specified
 na
 na
 na FL 33128
Qty 1

Description

The purpose of this solicitation is to establish a Contract for mobile car washing services for Miami-Dade County vehicles, including but not limited to Sedans, Trucks, Vans, Pickups and Sport Utility Vehicles (SUV) on an as-needed basis.

BID NO.: FB-00309
OPENING: 6:00 PM
Mobile Carwash Services
Nov 9, 2015



MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:
Mobile Carwash Services

**BIDS WILL BE ACCEPTED UNTIL 6:00 PM
ON Nov 9, 2015**

FOR INFORMATION CONTACT:
Ingrid Bernal 305-375-4211 ibernal@miamidade.gov

IMPORTANT NOTICE TO BIDDERS/PROPOSERS:

- **READ THE ENTIRE SOLICITATION DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **THE SOLICITATION SUBMITTAL FORM CONTAINS IMPORTANT INFORMATION THAT REQUIRES REVIEW AND COMPLETION BY ANY BIDDER/PROPOSER RESPONDING TO THIS SOLICITATION.**
- **FAILURE TO COMPLETE AND SIGN THE SOLICITATION SUBMITTAL FORM WILL RENDER YOUR PROPOSAL NON-RESPONSIVE.**

**GENERAL TERMS AND CONDITIONS:**

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These general terms and conditions are considered non-negotiable.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r15-4.pdf>

NOTICE TO ALL BIDDERS/PROPOSERS:

Electronic bids are to be submitted through a secure mailbox at BidSync (www.bidsync.com) until the date and time as indicated in this Solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the Solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a proposal in response to a Miami-Dade County solicitation via BidSync. Electronic proposal submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning technical specifications please utilize the question/answer feature provided by BidSync at www.bidsync.com within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

Please allow sufficient time to complete the online forms and upload of all proposal documents. Bidders/Proposers should not wait until the last minute to submit a proposal. The deadline for submitting information and documents will end at the closing time indicated in the solicitation. All information and documents must be fully entered, uploaded, acknowledged (Confirm) and recorded into BidSync before the closing time or the system will stop the process and the response will be considered late and will not be accepted.

PLEASE NOTE THE FOLLOWING:

No part of your proposal can be submitted via **HARDCOPY, EMAIL, OR FAX**. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal response must be submitted in accordance

with all specifications contained in the solicitation electronically.

SECTION 2 - SPECIAL TERMS AND CONDITIONS**2.1 PURPOSE**

The purpose of this solicitation is to establish a Contract for mobile car washing services for Miami-Dade County vehicles, including but not limited to Sedans, Trucks, Vans, Pickups and Sport Utility Vehicles (SUV) on an as-needed basis.

2.2 TERM OF CONTRACT

This Contract shall commence on the first calendar day of the month succeeding approval of the Contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter, which is distributed by the County's Procurement Management Division; and contingent upon the completion and submittal of all required bid documents. The Contract shall expire on the last day of the five (5) year period.

2.3 METHOD OF AWARD AND MINIMUM QUALIFICATION REQUIREMENT**A. METHOD OF AWARD**

Award of this contract will be made to the lowest responsive, responsible Bidder who submits an offer on all items listed per Zone and whose offer represents the lowest price when all items are added in the aggregate. If a Bidder fails to submit an offer on all items, its overall offer for that zone may be rejected. The Zones, North and South are outlined in Attachment 1 of this Invitation to Bid

The Bidder shall furnish all labor, equipment and necessary supervision to supply mobile car washing services.

B. MINIMUM QUALIFICATIONS

1. Bidders proposing shall be regularly engaged in the business of providing the services as specified in this Invitation to Bid for a minimum of two (2) years.
2. Bidder(s) shall maintain a designated representative for the awarded contract who is authorized to discuss matters pertaining to the quoted items, who is cognizant of the industry and industry standards.

As such, all Bidders shall provide, at the time of bid submittal the following:

1. References to demonstrate that the Bidder is regularly engaged in the services as outlined in this Invitation to Bid. Bidders must provide three (3) references to which they have provided mobile carwash services within the last 2 years. The County shall ascertain from these references to its satisfaction that the Bidder has sufficient experience and expertise.
2. Provide, an email address and be equipped with a facsimile (FAX) machine.
3. Secondary (optional) staff within your company who will be responsible for providing a response to service request issued by Miami-Dade County may be listed as additional contact persons.

2.5 PRICES

SOLICITATION TITLE: MOBILE CARWASH SERVICES

SOLICITATION NO.:

Prices proposed by the Bidder shall remain fixed and firm during the term of the Contract. These rates shall be at a fixed rate per vehicle for five (5) years. In addition, during the contract term Bidder may offer the County discounts. The fixed rates quoted shall be deemed to provide full compensation to the Bidder for labor, equipment use, travel time, and any other element of cost or price.

2.6 ADDITION/ DELETION FACILITIES AND SERVICES

Additional Service, Facilities or Zones

Although this contract identifies vehicles to be serviced, it is hereby agreed and understood that the County may at its option add new vehicles to each Zone after commencement of the contract. Should the County determine that additional vehicles and/or services need to be added to a zone, a quote shall be obtained from the awarded Bidder servicing that zone. If the county determines that the price submitted by the awarded Bidder is not competitive, price quotes will be obtained from all the Bidders awarded a contract under this solicitation. If an additional zone needs to be added to the contract, price quotes will be obtained from all the awarded Bidder(s).

2.7 CLEAN-UP

All materials and debris shall be removed from the premises at the end of each workday, and disposed of in an appropriate manner. Upon final completion, the awarded Bidder shall thoroughly clean up all work areas utilized during service which will be mutually agreed upon with the County Project Manager.

2.8 COMPLIANCE AND REGULATIONS

A. Accident Prevention and Barricades:

Precautions shall be exercised at all times for the protection of persons and property. All Bidders performing services under this contract shall conform to all relevant OSHA, State and County regulations during the course of such effort. Any fines levied by the above mentioned authorities for failure to comply with these requirements shall be born solely by the responsible successful bidder. Barricades shall be provided by the successful Bidder when work is performed in areas traversed by persons, or when deemed necessary by the County Project Manager

B. Disposal of Waste and Hazard Waste:

Wastes or hazardous waste may be generated at various County facilities after car washing services onsite. Any such wastes must be discharged according to the all Local, State and Federal laws.

2.9 INSPECTIONS / DEFICIENCIES

The awarded Bidder is responsible for all supervision of his employees and for establishing a quality control program that will ensure that all work is completed according to the specifications before that work is submitted to the County for inspection. Any delays, costs, or rejected work that results from the Bidder submitting work that is in any way incomplete or unsatisfactory are the sole responsibility of the Bidder.

The County shall perform inspections to insure that the work has been completed conforming to the requirements specified in this solicitation.

A. Inspections to include, but not limited to:

1. The awarded Bidder shall notify the County in writing no later than the end of close of business day the completion of all vehicles serviced that day. This information shall be submitted immediately to the County Project Manager for review.
2. The County intends to inspect at random a sample of the vehicles washed and reported as complete by the Bidder the same day of completion.
3. The County will meet with the awarded Bidder at a mutually agreed time to review the inspection of vehicles reported as completed, if necessary.

B. Deficiencies:

1. If determined by the County, upon notification, the awarded Bidder's representative shall visit each of the sites where the car washes are performed with the County, to discuss any form of corrective action(s).
2. The awarded Bidder shall correct the deficiencies within two (2) business days after such deficiencies are reported. The awarded Bidder shall bear all cost of correcting any such deficiencies.
3. The awarded Bidder shall notify the County in writing no later than the end of business day after the deficiencies have been corrected. The awarded Bidder shall re-submit the vehicles for inspection.

2.10 VEHICLES, EQUIPMENT and IDENTIFICATION

Awarded Bidder shall have at all times, and in good working condition, such vehicles and equipment to permit awarded Bidder to adequately and efficiently perform the services herein.

A. Vehicles:

Each vehicle shall comply with applicable federal, state and local regulations (i.e., Florida Department of Transportation, U.S. Environmental Protection Agency, etc.), meet industry standards, be licensed, and be approved by County's Project Manager. Bidder's Vehicles shall be identified with the company name on both sides, which must be legible at a minimum of fifty (50) feet away during daylight hours. Company name and graphics shall be uniform in design and color on all vehicles and trailers.

SOLICITATION TITLE: MOBILE CARWASH SERVICES**SOLICITATION NO.:****B. Condition of Equipment:**

All vehicles and auxiliary equipment shall be kept clean, sanitary, safe, and in good repair at all times in service. During service, equipment shall not emit excessive odor, shall not discharge fluids, shall not emit visible air emissions, and shall comply with all applicable noise ordinances and laws. If the County determines that the equipment is deficient for public safety, the Bidder will be notified immediately. The Bidder shall remove the deficient equipment from services upon notification and replace it with working equipment, immediately.

Repairs shall be made in a timely manner so that unserved vehicles are not permitted to accumulate.

C. Identification / Uniforms:

All personnel performing services under this contract must carry valid government issued photo identification such as a driver's license. All personnel shall wear a uniform shirt (or t-shirt) clearly displaying the awarded Bidder's company name/logo.

EXEMPTION TO CERTAIN CLAUSES

The following clauses are not applicable to this solicitation.

Section 1, Paragraph 1.31, Health Insurance Portability and Accountability Act (HIPPA).

Section 1, Paragraph 1.32, Charter County Transit System Sales Surtax



SECTION 3 – TECHNICAL SPECIFICATIONS**3.1 SCOPE OF WORK**

Awarded Bidder(s) shall provide mobile car washing services to various Miami-Dade County departments, on an as-needed basis. The awarded Bidder must be able to provide mobile car washing services in the North and/or South Zones of Miami Dade County as stipulated in Attachment 1. The Zones have been divided as follows:

North Zone: Geographic area North of Flagler Street

South Zone: Geographic area South of Flagler Street

The mobile car washing services shall be available to the County five (5) days per week, Monday through Friday from 8:00 AM to 5:00 PM (Eastern Standard Time).

Awarded Bidder is required to respond to the County by close of business on the date of contact to schedule an appointment for needed service.

3.5 WORK ASSIGNMENTS

The County will give a minimum lead time of one (1) calendar day to the awarded Bidder(s) prior to the desired start date for any specific assignment.

3.2 SERVICES

Awarded Bidder shall provide hand and/or power washing services for fleet vehicles, Sedans, Trucks, Vans, Pickups and Sport Utility Vehicles (SUV) as required.

Washing services includes, but are not limited to:

Exterior Only Wash

1. Hand wash the exterior of the vehicle with PH balanced soap.
2. Wipe dry all vehicle exterior surfaces.
3. Clean tires and rims.
4. Clean all windows, leaving them streak free
5. Clean door jambs
6. Remove all bugs as needed.

Interior and Exterior Wash

1. Hand wash the exterior of the vehicle with PH balanced soap
2. Wipe dry all vehicle exterior surfaces
3. Clean tires and rims
4. Clean all windows, leaving then streak free
5. Clean all door jambs

SOLICITATION TITLE: MOBILE CARWASH SERVICES**SOLICITATION NO.:**

6. Remove all bugs, as needed
7. Clean/vacuum mats and all carpeted areas
8. Remove all debris from vehicles interior
9. Apply tire dressing
10. Clean dashboard
11. Spot clean and damp wipe steering wheels, mirrors, dashboards, seats and/or benches, prisoner partitions panels, ceiling panels, doors, handrails, ac/heater vents and other interior surfaces.

Detailed Wash

1. Hand Wash the exterior of the vehicle with PH balanced soap.
2. Wipe dry all vehicle exterior surfaces
3. Apply Clay bar wax application, after vehicle wash
4. Clean tires and rims
5. Clean all windows, leaving them streak free
6. Clean door jambs
7. Remove all bug as needed
8. Clean all carpeting and seating by shampooing or by using a steam cleaner
9. All plastics and vinyl should be properly cleaned and dressed, and any leather shall be conditioned and cleaner
10. Remove all debris from vehicles interior
11. Tire Dressing
12. Clean dashboard

3.4 NOTIFICATION PRIOR TO COMMENCEMENT OF WORK

Awarded Bidder shall neither commence any work, nor enter a County's work premise, until receipt of a Work Order or Purchase Order from an authorized County representative directing the awarded Bidder to proceed.

Price Proposal**MOBILE CARWASH SERVICES**

NAME OF FIRM: _____

GROUP 1: NORTH ZONE: GEOGRAPHIC AREA NORTH OF FLAGER STREET

Item No.	Estimated Vehicles to be serviced yearly	Unit	Type of Vehicle	Fixed Price Per Vehicle
1	390	EA	Exterior Wash Only - Sedans	\$ _____
2	300	EA	Exterior Wash Only - Trucks	\$ _____
3	101	EA	Exterior Wash Only - Vans	\$ _____
4	140	EA	Exterior Wash Only - Pickups	\$ _____
5	48	EA	Exterior Wash Only - SUV'S	\$ _____
6	420	EA	Interior and Exterior Carwash - Sedans	\$ _____
7	100	EA	Interior and Exterior Carwash - Trucks	\$ _____
8	170	EA	Interior and Exterior Carwash - Vans	\$ _____
9	300	EA	Interior and Exterior Carwash - Pickups	\$ _____
10	200	EA	Interior and Exterior Carwash - SUV'S	\$ _____
11	100	EA	Detailed Carwash - Sedans	\$ _____
12	30	EA	Detailed Carwash - Trucks	\$ _____
13	70	EA	Detailed Carwash - Vans	\$ _____
14	75	EA	Detailed Carwash - Pickups	\$ _____
15	30	EA	Detailed Carwash - SUV'S	\$ _____

GROUP 2: SOUTH ZONE: GEOGRAPHIC AREA SOUTH OF FLAGER STREET

Item No.	Estimated Vehicles to be serviced yearly	Unit	Type of Vehicle	Fixed Price Per Vehicle
1	156	EA	Exterior Wash Only - Sedans	\$ _____
2	350	EA	Exterior Wash Only - Trucks	\$ _____
3	65	EA	Exterior Wash Only - Vans	\$ _____
4	20	EA	Exterior Wash Only - Pickups	\$ _____
5	12	EA	Exterior Wash Only - SUV'S	\$ _____
6	300	EA	Interior and Exterior Carwash - Sedans	\$ _____
7	200	EA	Interior and Exterior Carwash - Trucks	\$ _____
8	12	EA	Interior and Exterior Carwash - Vans	\$ _____
9	100	EA	Interior and Exterior Carwash - Pickups	\$ _____
10	50	EA	Interior and Exterior Carwash - SUV'S	\$ _____
11	12	EA	Detailed Carwash - Sedans	\$ _____
12	1	EA	Detailed Carwash - Trucks	\$ _____
13	1	EA	Detailed Carwash - Vans	\$ _____
14	50	EA	Detailed Carwash - Pickups	\$ _____
15	12	EA	Detailed Carwash - SUV'S	\$ _____

Note: Figures indicated above are just an approximate number of vehicles and are provided for information purposes only.

The fixed rates quoted shall be deemed to provide full compensation to the Bidder for labor, equipment use, travel time, and any other element of cost or price. These rates shall be at a fixed rate per vehicle.



**Miami-Dade County
Procurement Management Services
Solicitation Submittal Form**

111 NW 1st Street, Suite 1300, Miami, FL 33128

Solicitation No. FB-00309		Solicitation Title: Mobile Carwash Services		
Legal Company Name (include d/b/a if applicable): <input style="width: 100%;" type="text"/>		Federal Tax Identification Number: <input style="width: 100%;" type="text"/>		
If Corporation - Date Incorporated/Organized: <input style="width: 100%;" type="text"/>		State Incorporated/Organized: <input style="width: 100%;" type="text"/>		
Company Operating Address: <input style="width: 100%;" type="text"/>		City <input style="width: 100%;" type="text"/>	State <input style="width: 100%;" type="text"/>	Zip Code <input style="width: 100%;" type="text"/>
Remittance Address (if different from ordering address): <input style="width: 100%;" type="text"/>		City <input style="width: 100%;" type="text"/>	State <input style="width: 100%;" type="text"/>	Zip Code <input style="width: 100%;" type="text"/>
Company Contact Person: <input style="width: 100%;" type="text"/>		Email Address: <input style="width: 100%;" type="text"/>		
Phone Number (include area code): <input style="width: 100%;" type="text"/>	Fax Number (include area code): <input style="width: 100%;" type="text"/>	Company's Internet Web Address: <input style="width: 100%;" type="text"/>		

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.

Place a check mark here only if the Bidder has such conviction to disclose to comply with this requirement.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that has a valid Local Business Tax Receipt, issued by Miami-Dade County; has a physical business address located within the limits of Miami-Dade County from which business is performed; and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming the Bidder meets the requirements for Local Preference. **Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.**

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County or Broward County in accordance with the Interlocal Agreement between the two counties.

Place a check mark here only if affirming the Bidder meets requirements for the Locally-Headquartered Preference (LHP). **Failure to complete this certification at this time (by checking the box) may render the vendor ineligible for the LHP.**

The address of the Locally-headquartered office is:

LOCAL CERTIFIED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming the Bidder is a Local Certified Veteran Business Enterprise. A copy of the certification must be submitted with the bid.

SMALL BUSINESS ENTERPRISE CONTRACT MEASURES (If Applicable)

An SBE/Micro Business Enterprise must be certified by Small Business Development for the type of goods and/or services the Bidder provides in accordance with the applicable Commodity Code(s) for this Solicitation. For certification information contact Small Business Development at (305) 375-2378 or access <http://www.miamidade.gov/business/business-certification-programs.asp>. The SBE/Micro Business Enterprise must be certified by the solicitation's submission deadline, at contract award, and for the duration of the contract to remain eligible for the preference. Firms that graduate from the SBE program during the contract may remain on the contract.

Is your firm a Miami-Dade County Certified Small Business Enterprise? Yes No

If yes, please provide your Certification Number:

SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR THE SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN PETROLEUM ENERGY SECTOR LIST:

By executing this bid through a duly authorized representative, the Bidder certifies that the Bidder is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the Bidder is unable to provide such certification but still seeks to be considered for award of this solicitation, the Bidder shall execute the bid response package through a duly authorized representative and shall also initial this space: . In such event, the Bidder shall furnish together with its bid response a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The Bidder agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the Bidder is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR A PERIOD OF ONE HUNDRED AND EIGHTY (180) DAYS FROM DATE SOLICITATION IS DUE.

Bidder's Authorized Representative's Signature. <input style="width: 90%;" type="text"/>	Date <input style="width: 90%;" type="text"/>
Type or Print Name <input style="width: 80%; margin: 0 auto;" type="text"/>	

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF THE BIDDER TO BE BOUND BY THE TERMS OF ITS OFFER. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE BID NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY RESPONSE THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER TO THE TERMS OF ITS OFFER.

Miami-Dade County

Contractor Due Diligence Affidavit

Per Miami-Dade County Board of County Commissioners (Board) Resolution No. R-63-14, County Vendors and Contractors shall disclose the following as a condition of award for any contract that exceeds one million dollars (\$1,000,000) or that otherwise must be presented to the Board for approval:

- (1) Provide a list of all lawsuits in the five (5) years prior to bid or proposal submittal that have been filed against the firm, its directors, partners, principals and/or board members based on a breach of contract by the firm; include the case name, number and disposition;
- (2) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has defaulted; include a brief description of the circumstances;
- (3) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has been debarred or received a formal notice of non-compliance or non-performance, such as a notice to cure or a suspension from participating or bidding for contracts, whether related to Miami-Dade County or not.

All of the above information shall be attached to the executed affidavit and submitted to the Procurement Contracting Officer (PCO)/ AE Selection Coordinator overseeing this solicitation. The Vendor/Contractor attests to providing all of the above information, if applicable, to the PCO.

Contract No. : **Federal Employer Identification Number (FEIN):**

Contract Title:

Printed Name of Affiant Printed Title of Affiant Signature of Affiant

Name of Firm Date

Address of Firm State Zip Code

Notary Public Information

Notary Public - State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20__

by _____ He or she is personally known to me _____ or has produced identification

Type of identification produced _____

Signature of Notary Public Serial Number

Print or Stamp of Notary Public Expiration Date Notary Public Seal



FAIR SUBCONTRACTING PRACTICES

In compliance with Miami-Dade County Code Section 2-8.8, the Bidder/Proposer shall submit with the proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors.

NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

Signature

Date



SUBCONTRACTOR/SUPPLIER LISTING
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Name of Bidder/Proposer: _____ FEIN No. _____

In accordance with Sections 2-8.1, 2-8.8 and 10-34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all Bidders/Proposers on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all Proposers on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. The Bidder/Proposer who is awarded this contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The Bidder/Proposer should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract and sign the form below.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the recommended Bidder/Proposer demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the Bidder/Proposer shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.

(Please duplicate this form if additional space is needed.)

Business Name and Address of First Tier Direct Supplier	Principal Owner	Supplies/Materials/Services to be Provided by Supplier	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)								
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Oth	

Business Name and Address of First Tier Subcontractor/Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)								
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Oth	

Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to contracting department or on-line to the Small Business Development of the Internal Services Department at <http://www.miamidade.gov/business/business-development-contracts.asp>. As a condition of final payment, Bidder/Proposer shall provide subcontractor information on the Subcontractor Payment Report Sub 200 form which can be found at <http://www.miamidade.gov/business/library/forms/subcontractors-payment.pdf>.

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

 Signature of Bidder/Proposer Print Name Print Title Date

Question and Answers for Solicitation #FB-00309 - Mobile Carwash Services

Overall Solicitation Questions

There are no questions associated with this Solicitation.

Question Deadline: Nov 4, 2015 2:00:00 PM EST