

## **Solicitation FB-00348**

### **SWIMMING POOL FILTER MAINT/REPAIR**

**Solicitation Designation: Public**



**Miami-Dade County**

## Solicitation FB-00348 SWIMMING POOL FILTER MAINT/REPAIR

Solicitation Number **FB-00348**  
Solicitation Title **SWIMMING POOL FILTER MAINT/REPAIR**

Solicitation Start Date **In Held**  
Solicitation End Date **Jun 24, 2016 6:00:00 PM EDT**  
Question & Answer End Date **Jun 21, 2016 7:00:00 AM EDT**

Solicitation Contact **Erin Gore-Morris**  
**Procurement Contracting Officer 1**  
**ISD - Procurement Management Services**  
**305-375-4254**  
**eringm@miamidade.gov**

Solicitation Contact **Sherece George**  
**Procurement Contracting Associate**  
**ISD, Procurement Management services**  
**305-375-3421**  
**Sgeorge@miamidade.gov**

Contract Duration **5 years**  
Contract Renewal **Not Applicable**  
Prices Good for **Not Applicable**

Solicitation Comments **The purpose of this solicitation is to establish a contract for the maintenance and/or repairs of swimming pool filter systems at various locations throughout Miami Dade County in conjunction with the County's needs on an as needed basis.**

### Item Response Form

Item **FB-00348--01-01 - Annual Preventive Maintenance EDP Model 150 and Triton-TR-149**  
Quantity **1 year**  
Unit Price   
Delivery Location **Miami-Dade County**  
Miami-Dade County  
111 NW 1 Street  
Suite 1300  
Miami FL 33128  
**Qty 1**

#### Description

Annual cost for the described services.

Maintenance shall include disassembly, cleaning and re-lubrication of the backwash valve, inspecting the anodes, cleaning the Y-Strainer, multi-port control valve assembly, and flow meter sensor. The vendor shall inspect the filter bed and overall flow efficiency and remove excessive mat or mud balls. The vendor shall inspect the shell coating of each vessel inside and outside and furnish and install the following parts: Manhole Gasket, Silicone O-Ring Lube, Shaft Wiper Replacement Kit, Wiper Spring, and Protective Cap as needed.

Item **FB-00348--01-02 - Removal and Replacement of Sand Media**

Quantity **1 each**  
 Unit Price   
 Delivery Location **Miami-Dade County**  
Miami-Dade County  
 111 NW 1 Street  
 Suite 1300  
 Miami FL 33128  
**Qty 1**

**Description**

Removal and Replacement of Sand Media (Grade #20, effective size .45 millimeter with a uniformity co-efficient of 1.5 maximum) for PacFac Triton, Model TR-140 and EPD Model 150. On an as needed basis. Prices shall be offered at a flat rate per visit. Should materials be used in the service visit, Vendor shall submit invoices for proof of materials utilized without markup.

Item **FB-00348--01-03 - Removal and Replacement of Filter Laterals**  
 Quantity **1 each**  
 Unit Price   
 Delivery Location **Miami-Dade County**  
Miami-Dade County  
 111 NW 1 Street  
 Suite 1300  
 Miami FL 33128  
**Qty 1**

**Description**

Removal and Replacement of PacFac Triton Model TR-149 Filter Laterals. On an as needed basis. Prices shall be offered at a flat rate per visit. Should materials be used in the service visit, Vendor shall submit invoices for proof of materials utilized without markup.

Item **FB-00348--01-04 - Removal and Replacement of Zinc Anode Assembly**  
 Quantity **1 each**  
 Unit Price   
 Delivery Location **Miami-Dade County**  
Miami-Dade County  
 111 NW 1 Street  
 Suite 1300  
 Miami FL 33128  
**Qty 1**

**Description**

Removal and Replacement of Zinc Anode Assembly for EDP 150. On an as needed basis. Prices shall be offered at a flat rate per visit. Should materials be used in the service visit, Vendor shall submit invoices for proof of materials utilized without markup.

Item **FB-00348--01-05 - Removal and Replacement of Port Valve Seals**  
 Quantity **1 each**  
 Unit Price   
 Delivery Location **Miami-Dade County**  
Miami-Dade County  
 111 NW 1 Street  
 Suite 1300  
 Miami FL 33128  
**Qty 1**

**Description**

Removal and Replacement of PacFac Triton Multi-Port Valve Seals. On an as needed basis. Prices shall be offered at a flat rate per visit. Should materials be used in the service visit, Vendor shall submit invoices for proof of materials utilized without markup.

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Item **FB-00348--01-06 · Repair Services**  
Quantity **1 each**  
Unit Price   
Delivery Location **Miami-Dade County**  
Miami-Dade County  
111 NW 1 Street  
Suite 1300  
Miami FL 33128  
**Qty 1**

**Description**

Provide maintenance and repair services, as required by MDPR, to copings, plastering of the pool walls, replacement of pool tiles, repair full piping of swimming pools, main drain return line and gutter lines. This item will not be included in the evaluation criteria for this solicitation. If repair services are needed, rates for these services shall be in accordance with the proposed rates in this solicitation. Prices shall be offered at a flat rate per visit. Should materials be used in the service visit, Vendor shall submit invoices for proof of materials utilized without markup.

BID NO.: FB-00348  
OPENING: 6:00 PM  
SWIMMING POOL FILTER MAINT/REPAIR  
Jun 24, 2016



**MIAMI-DADE COUNTY, FLORIDA**

**I N V I T A T I O N  
T O B I D**

**TITLE:**

**SWIMMING POOL FILTER MAINT/REPAIR**

**BIDS WILL BE ACCEPTED UNTIL 6:00 PM  
ON Jun 24, 2016**

**FOR INFORMATION CONTACT:**

**Erin Gore-Morris 305-375-4254 eringm@miamidade.gov**

**IMPORTANT NOTICE TO BIDDERS/PROPOSERS:**

- **READ THE ENTIRE SOLICITATION DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **THE SOLICITATION SUBMITTAL FORM CONTAINS IMPORTANT INFORMATION THAT REQUIRES REVIEW AND COMPLETION BY ANY BIDDER/PROPOSER RESPONDING TO THIS SOLICITATION.**
- **FAILURE TO COMPLETE AND SIGN THE SOLICITATION SUBMITTAL FORM WILL RENDER YOUR PROPOSAL NON-RESPONSIVE.**
- **IT IS THE POLICY OF MIAMI-DADE COUNTY THAT ALL ELECTED AND APPOINTED COUNTY OFFICIALS AND COUNTY EMPLOYEES SHALL ADHERE TO THE PUBLIC SERVICE HONOR CODE (HONOR CODE). THE HONOR CODE CONSISTS OF MINIMUM STANDARDS REGARDING THE RESPONSIBILITIES OF ALL PUBLIC SERVANTS IN THE COUNTY. VIOLATION OF ANY OF THE MANDATORY STANDARDS MAY RESULT IN**

**ENFORCEMENT ACTION. (SEE IMPLEMENTING ORDER 7-7)**

**GENERAL TERMS AND CONDITIONS:**

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These general terms and conditions are considered non-negotiable.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r15-5.pdf>

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**NOTICE TO ALL BIDDERS/PROPOSERS:**

Electronic bids are to be submitted through a secure mailbox at BidSync ([www.bidsync.com](http://www.bidsync.com)) until the date and time as indicated in this Solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the Solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a proposal in response to a Miami-Dade County solicitation via BidSync. Electronic proposal submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning technical specifications please utilize the question/answer feature provided by BidSync at [www.bidsync.com](http://www.bidsync.com) within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

Please allow sufficient time to complete the online forms and upload of all proposal documents. Bidders/Proposers should not wait until the last minute to submit a proposal. The deadline for submitting information and documents will end at the closing time indicated in the solicitation. All information and documents must be fully entered, uploaded, acknowledged (Confirm) and recorded into BidSync before the closing time or the system will stop the process and the response will be considered late and will not be accepted.

***PLEASE NOTE THE FOLLOWING:***

No part of your proposal can be submitted via **HARDCOPY, EMAIL, OR FAX**. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal response must be submitted in accordance

with all specifications contained in the solicitation electronically.

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**SECTION 2 - SPECIAL TERMS AND CONDITIONS****2.1 PURPOSE**

The purpose of this solicitation is to establish a contract for the maintenance and/or repairs of swimming pool filter systems at various locations throughout Miami Dade County in conjunction with the County's needs on an as needed basis.

**2.2 TERM OF CONTRACT**

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Internal Services Department (ISD) Procurement Management Services Division; and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the five (5) year period.

**2.3 METHOD OF AWARD**

Award of this contract will be made to the lowest responsive, responsible Bidder, who submits an offer on all items listed in the solicitation and whose offer represents the lowest flat rate price when all items are added in the aggregate. If a Bidder fails to submit an offer on all items, its overall offer may be rejected. The County will award the total contract to a single Bidder.

If the Primary Bidder defaults, the County shall have the right to negotiate with the next responsive responsible bidder.

**2.3.1 MINIMUM REQUIREMENTS****A. CERTIFICATE OF COMPETENCY**

In accordance with the Code of Miami-Dade County, Florida, Section 10-3 (B), any person, firm, corporation or joint venture which submits an offer in response to a County solicitation shall, at the time of such offer, hold a valid Certificate of Competency for Swimming Pool Maintenance work issued by the State or County Examining Board qualifying said person, firm, corporation or joint venture to perform the work proposed. Therefore, bidders for this contract must hold a Mechanical License and be certified to work on LP or Natural Gas. If work for other trades is required in conjunction with this solicitation and will be performed by a subcontractor(s), an applicable Certificate of Competency issued to the subcontractor(s) shall be submitted with the prime vendor's offer; provided, however, that the County may at its option and in its best interest allow the vendor to supply the subcontractor(s) certificate to the County during the offer evaluation period.

**B. LICENSE REQUIREMENTS**

Bidder must have:

- State or County General Mechanical or Plumbing Contractor

Bidder must have one or two of the LP licenses:

- 0601 Category I Liquid Petroleum Gas Dealer certified by Florida Department of Agriculture and Consumer Services

- 0803 Installer A certified by Florida Department of Agriculture and Consumer Services 0408 installer C certified by Florida Department of Agriculture and Consumer Services
- 0408 Installer C certified by Florida Department of Agriculture and Consumer Services

### 2.3.2 SUBMITTAL REQUIREMENTS

#### References

Bidder shall provide three (3) references from current customers that contain the following information: company name, company address, reference name & title, reference number and email. The references must be able to verify that the bidder has successfully provided the services being solicited for at least two (2) years in a commercial environment.

### 2.4 INDEMNIFICATION AND INSURANCE

Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to the Internal Services Department / Procurement Management Services, 111 NW 1st Street, Suite 1300, Miami, Florida 33128-1989, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A. Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
- B. Commercial General Liability Insurance on a comprehensive basis in an amount not less than \$500,000 combined single limit per occurrence for bodily injury and property damage. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$500,000 combined single limit per occurrence for bodily injury and property damage.

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

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The company must be rated no less than "A-" as to management, and no less than "Class VII" as to financial strength by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

or

The company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to Do Business in Florida" issued by the State of Florida Department of Financial Services.

NOTE: CERTIFICATE HOLDER MUST READ: MIAMI-DADE COUNTY  
111 NW 1st STREET  
SUITE 2340  
MIAMI, FL 33128

## **2.5 PRICES SHALL BE FIXED AND FIRM FOR THE TERM OF THE CONTRACT**

Prices proposed by the Bidder shall remain fixed and firm during the term of Contract.

## **2.6 LABOR AND MATERIAL CHARGES**

The Bidder shall provide the County with labor and materials in strict accordance with all solicitation requirements on an as needed basis. If materials are required during a service call, the materials shall be provided at cost with no markup. Invoices shall be submitted with proof of actual materials cost.

## **2.7 GENERAL TERMS AND CONDITIONS EXCEPTIONS**

The following sections listed within the General Terms and Conditions (R15-3) are not applicable to this solicitation:

Section 1.31 HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

Section 1.32 CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX

Section 1.46 SPECIAL SECURITY REQUIREMENTS AT MIAMI-DADE AVIATION, WATER AND SEWER, TRANSIT AND SEAPORT DEPARTMENTS

## **2.8 WARRANTY SHOULD BE SUPPLIED IN WRITTEN FORM**

### A. Type of Warranty Coverage Required

The Awarded Bidder shall provide a copy of its written warranty certificates with its initial offer, or upon request from the County. Failure to meet this requirement may result in the offer being deemed non-responsive. The warranty supplied by the Awarded Bidder will be the same offered by the Original Equipment Manufacturer (OEM) shall remain in force for the full period identified by the OEM; regardless of whether the Awarded Bidder is under contract with the County at the time of defect. Any payment by the County on behalf of the goods or services received from the vendor does not constitute a waiver of these warranty provisions.

### B. Correcting Defects Covered Under Warranty

The vendor shall be responsible for promptly correcting any deficiency, at no cost to the County, within ten (10) calendar days after the County notifies the vendor of such deficiency in writing. If the vendor fails to satisfy the warranty within the period specified in the notice, the County may (a) place the vendor in default of its contract, and/or (b) procure the products or services from another source and charge the vendor for any additional costs that are incurred by the County for this work or items; either through a credit memorandum or through invoicing.

## **2.9 ADD AND/OR DELETE FACILITY(IES)**

Although this solicitation and resultant contract identifies specific facilities to be serviced, it is hereby agreed and understood that any County department or agency facility may be added to this contract at the option of the County. When required by the pricing structure of the contract, Awarded Bidder under this contract shall be invited to submit price quotes for these additional facilities. If these quotes are determined to be fair and reasonable, then the additional work will be awarded to the current Awarded Bidder. If this contract has a single incumbent vendor, the additional site(s) shall be added to this contract by formal modification of the award sheet. If there are multiple incumbent vendors under this contract, and the additional effort is to be assigned to only one of these vendors, a separate release order will be issued.

Additionally, it is hereby agreed and understood that any County department or agency may delete service for any facility(ies) when such service is no longer required during the contract period; upon fourteen (14) calendar days written notice to the vendor.

## **2.10 CLEAN-UP**

All unusable materials and debris shall be removed from the premises at the end of each workday, and disposed of in an appropriate manner. Upon final completion, the vendor shall thoroughly clean up all areas where work has been involved as mutually agreed with the associated user department's project manager.

## **2.11 PURCHASE OF OTHER ITEMS NOT LISTED WITHIN THIS SOLICITATION BASED ON PRICE QUOTES:**

While the County has listed all major items within this solicitation which are utilized by County departments in conjunction with their operations, there may be similar items that must be purchased by the County during the term of this contract. Under these circumstances, a County representative will contact the Awarded Bidder to obtain a price quote for the similar items. The County reserves the right to award these similar items to the Awarded Bidder, or to acquire the items through a separate solicitation.

## **2.12 NOTIFICATION TO BEGIN WORK SHALL BE GIVEN THROUGH A WORK ORDER:**

The Awarded Bidder shall neither commence any work, nor enter a County work premise, until a Work Order directing the vendor to proceed with various items of work has been received from any authorized County representative; provided however, that such notification shall be superseded by any emergency work that may be required in accordance with provisions included elsewhere in this solicitation and resultant contract.

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**SECTION 3 – TECHNICAL SPECIFICATIONS****3.1 ANNUAL PREVENTATIVE MAINTENANCE SERVICES TO BE PROVIDED (Materials and Labor Included):**

The selected bidder shall provide annual preventive maintenance on filter systems of various makes and models listed in Section 3.2 Facility Locations. Maintenance shall include disassembly, cleaning and re-lubrication of the backwash valve, inspecting the anodes, cleaning the Y-Strainer, multi-port control valve assembly, and flow meter sensor. The bidder shall inspect the filter bed and overall flow efficiency and remove excessive mat or mud balls. The bidder shall inspect the shell coating of each vessel inside and outside and furnish and install the following parts: Manhole Gasket, Silicone O-Ring Lube, Shaft Wiper Replacement Kit, Wiper Spring, and Protective Cap as needed.

**3.2 FACILITY LOCATIONS:****ALL YEAR ROUND (12 MONTHS)**

	POOL NAME	ADDRESS	QTY	POOL FILTER	QTY	WATER ACTIVITY PARK FILTER	QTY	SPA
1	AD Barnes Park	3401 SW 72 Ave Miami, FL	3	EPD MODEL 150	1	NFS-34-A-075	0	N/A
2	Gwen Cherry Park	7090 NW 22 Ave Miami, FL	3	TRITON-TR-149	1	NFS-34-A-075	0	N/A
3	Goulds Park	11350 SW 216 Street Miami, FL	3	NFS-34-100-135-T	1	NFS-34-A-100-135-T	0	N/A
4	North Pointe Community Ctr	7351 NW 186 Street Miami, FL	1	NSF-42-4-360	1	NSF-34-4-126	0	N/A
5	Arcola Lakes Park Senior Cnt	1301 NW 83 Street Miami, FL	1	TRITON-TR-140C-3	0	N/A	1	PENTAIR CC 150 CARTRIDGE FILTER
6	Camp Owaissa Bauer	17001 SW 264 Street Miami, FL	1	NFS-34-100-165T	0	N/A	0	N/A
7	Marva Y. Bannerman Park	4830 NW 24 Ave Miami, FL	3	TRITON-TR-149	0	N/A	0	N/A
8	Norman and Jean Reach Park	7901 NW 186 Street Miami, FL	6	TRITON-TR-149	0	N/A	0	N/A
9	Rockway Park	9460 SW 27 Drive Miami, FL	2	NSF-42-50B-200-E	0	N/A	0	N/A
10	Tamiami Park	11201 SW 24 Street Miami, FL	6	EKO-34-135	0	N/A	0	N/A
11	Tropical Estates Pool	10201 SW 48 Street Miami, FL	6	TRITON-TR-149	0	N/A	0	N/A
12	West Perrine Aquatic Cnt	10301 SW 170 Terrace Miami, FL	0	N/A	0	N/A	0	N/A
13	Larry and Penny Thompson Park	12451 SW 184 Street Miami, FL	2	TRITON-TR-140C-3	0	N/A	0	N/A

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**SEASONAL POOLS (4 MONTHS)**

	<b>POOL NAME</b>	<b>ADDRESS</b>	<b>QTY</b>	<b>POOL FILTER</b>	<b>QTY</b>	<b>WATER ACTIVITY PARK FILTER</b>	<b>QTY</b>	<b>SPA</b>
14	Naranja Park	14150 SW 264 Street Miami, FL	3	NFS-34-100-135-T	1	NFS-34-A-100-135-T	0	N/A
15	Sgt. Delancy Pool	14150 SW 264 Street Miami, FL	1	NFS-42-A-360	1	NFS-34-A-100-135- TX	0	N/A
16	South Dade Park	28151 SW 164 Ave Miami, FL	0	POOL WILL BE CLOSED AT THE END OF SUMMER- DEMOLITION				
17	Arcola -Sidney Wynn Park Pool	1680 NW 87 Street Miami, FL	3	TRITON-TR-149	0	N/A	0	N/A
18	Little River Pool	10525 NW 24 Ave Miami, FL	6	TRITON-TR-149	0	N/A	0	N/A

**3.3. SPECIALIZED REPAIRS:**

Specialized repairs may include one or all of the following below:

A. Removal and replacement of sand media (grade #20, effective size .45 millimeter with a uniform co-efficient of 1.5 maximum) for PacFac Triton, Model TR-140 and EPD model 150.

B. Removal and replacement of PacFac Triton model tr-149 filter laterals.

C. Removal and replacement of Zinc Anode Assembly for EDP 150.

D. Removal and replacement of PacFac Triton Multi-Port Valve Seals.

If specialized repair services are needed, rates for these services shall be in accordance with the proposed rates for this solicitation. Prices shall be offered at a flat rate per visit. Should materials be used in the service visit, Vendor shall submit invoices for proof of materials utilized, without markup.

**3.4 REPAIR SERVICES:**

Vendor may be required to perform repair services as stated herein. Provide maintenance and repair services, as required by MDP, to copings, plastering of the pool walls, replacement of pool tiles, repair full piping of swimming pools, main drain return line and gutter lines. This item will not be included in the evaluation criteria for this solicitation. If repair services are needed, rates for these services shall be in accordance with the proposed rates in this solicitation. Prices shall be offered at a flat rate per visit. Should materials be used in the service visit, Vendor shall submit invoices for proof of materials utilized, without markup.

**SECTION 4****SOLICITATION: FB-00348****BID SUBMITTAL FOR: SWIMMING POOL FILTER MAINT/REPAIR SVC**

<b>Reference 1</b>	
Company Name	
Company Address	
Reference Name	
Reference Title	
Reference Phone	
Reference Email	
<b>Reference 2</b>	
Company Name	
Company Address	
Reference Name	
Reference Title	
Reference Phone	
Reference Email	
<b>Reference 3</b>	
Company Name	
Company Address	
Reference Name	
Reference Title	
Reference Phone	
Reference Email	



**Miami-Dade County  
Procurement Management Services  
Solicitation Submittal Form**

111 NW 1<sup>st</sup> Street, Suite 1300, Miami, FL 33128

Solicitation No. FB-00348		Solicitation Title: SWIMMING POOL FILTER MAINT/REPAIR		
Legal Company Name (include d/b/a if applicable): <input style="width: 90%;" type="text"/>		Federal Tax Identification Number: <input style="width: 90%;" type="text"/>		
If Corporation - Date Incorporated/Organized: <input style="width: 90%;" type="text"/>		State Incorporated/Organized: <input style="width: 90%;" type="text"/>		
Company Operating Address: <input style="width: 90%;" type="text"/>		City <input style="width: 90%;" type="text"/>	State <input style="width: 90%;" type="text"/>	Zip Code <input style="width: 90%;" type="text"/>
Remittance Address (if different from ordering address): <input style="width: 90%;" type="text"/>		City <input style="width: 90%;" type="text"/>	State <input style="width: 90%;" type="text"/>	Zip Code <input style="width: 90%;" type="text"/>
Company Contact Person: <input style="width: 90%;" type="text"/>		Email Address: <input style="width: 90%;" type="text"/>		
Phone Number (include area code): <input style="width: 90%;" type="text"/>	Fax Number (include area code): <input style="width: 90%;" type="text"/>	Company's Internet Web Address: <input style="width: 90%;" type="text"/>		

**Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.**

Place a check mark here only if the Bidder has such conviction to disclose to comply with this requirement.

**LOCAL PREFERENCE CERTIFICATION:** For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that has a valid Local Business Tax Receipt, issued by Miami-Dade County; has a physical business address located within the limits of Miami-Dade County from which business is performed; and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming the Bidder meets the requirements for Local Preference. **Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.**

**LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION:** For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County or Broward County in accordance with the Interlocal Agreement between the two counties.

Place a check mark here only if affirming the Bidder meets requirements for the Locally-Headquartered Preference (LHP). **Failure to complete this certification at this time (by checking the box) may render the vendor ineligible for the LHP.**

The address of the Locally-headquartered office is:

**LOCAL CERTIFIED VETERAN BUSINESS ENTERPRISE CERTIFICATION:** A Local Certified Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming the Bidder is a Local Certified Veteran Business Enterprise. A copy of the certification must be submitted with the bid.

**SMALL BUSINESS ENTERPRISE CONTRACT MEASURES (If Applicable)**

An SBE/Micro Business Enterprise must be certified by Small Business Development for the type of goods and/or services the Bidder provides in accordance with the applicable Commodity Code(s) for this Solicitation. For certification information contact Small Business Development at (305) 375-2378 or access <http://www.miamidade.gov/business/business-certification-programs.asp>. The SBE/Micro Business Enterprise must be certified by the solicitation's submission deadline, at contract award, and for the duration of the contract to remain eligible for the preference. Firms that graduate from the SBE program during the contract may remain on the contract.

Is your firm a Miami-Dade County Certified Small Business Enterprise? Yes  No

If yes, please provide your Certification Number:

**SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR THE SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN PETROLEUM ENERGY SECTOR LIST:**

By executing this bid through a duly authorized representative, the Bidder certifies that the Bidder is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the Bidder is unable to provide such certification but still seeks to be considered for award of this solicitation, the Bidder shall execute the bid response package through a duly authorized representative and shall also initial this space: . In such event, the Bidder shall furnish together with its bid response a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The Bidder agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the Bidder is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

**IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR A PERIOD OF ONE HUNDRED AND EIGHTY (180) DAYS FROM DATE SOLICITATION IS DUE.**

Bidder's Authorized Representative's Signature. <input style="width: 90%; height: 20px;" type="text"/>	Date <input style="width: 90%; height: 20px;" type="text"/>
Type or Print Name <input style="width: 80%; margin: 0 auto;" type="text"/>	

**THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF THE BIDDER TO BE BOUND BY THE TERMS OF ITS OFFER. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE BID NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY RESPONSE THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER TO THE TERMS OF ITS OFFER.**



**FAIR SUBCONTRACTING PRACTICES**

**In compliance with Miami-Dade County Code Section 2-8.8, the Bidder/Proposer shall submit with the proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors.**

**NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT**

Signature

Date



**SUBCONTRACTOR/SUPPLIER LISTING**  
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Name of Bidder/Proposer: \_\_\_\_\_ FEIN No. \_\_\_\_\_

In accordance with Sections 2-8.1, 2-8.8 and 10-34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all Bidders/Proposers on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all Proposers on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. The Bidder/Proposer who is awarded this contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The Bidder/Proposer should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract and sign the form below.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the recommended Bidder/Proposer demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the Bidder/Proposer shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.

**(Please duplicate this form if additional space is needed.)**

Business Name and Address of First Tier Direct Supplier	Principal Owner	Supplies/Materials/Services to be Provided by Supplier	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)									
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Oth		
Business Name and Address of First Tier Subcontractor/Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)									
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Oth		

Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to contracting department or on-line to the Small Business Development of the Internal Services Department at <http://www.miamidade.gov/business/business-development-contracts.asp>. As a condition of final payment, Bidder/Proposer shall provide subcontractor information on the Subcontractor Payment Report Sub 200 form which can be found at <http://www.miamidade.gov/business/library/forms/subcontractors-payment.pdf>.

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

\_\_\_\_\_  
 Signature of Bidder/Proposer                      Print Name                      Print Title                      Date

## Question and Answers for Solicitation #FB-00348 - SWIMMING POOL FILTER MAINT/REPAIR

### Overall Solicitation Questions

There are no questions associated with this Solicitation.