BID NO.: FB-00300
OPENING: 6:00 PM
Bailiff's Uniforms for Miami-Dade County

MIAMI-DADE COUNTY, FLORIDA

I N V I T A T I O N
T O B I D

TITLE:
Bailiff's Uniforms for Miami-Dade County

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BIDS WILL BE ACCEPTED UNTIL 6:00 PM
ON

FOR INFORMATION CONTACT:
Abelin Rodriguez 305-375-4744 abelin@miamidade.gov

IMPORTANT NOTICE TO BIDDERS/PROPOSERS:

- **READ THE ENTIRE SOLICITATION DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **THE SOLICITATION SUBMITTAL FORM CONTAINS IMPORTANT INFORMATION THAT REQUIRES REVIEW AND COMPLETION BY ANY BIDDER/PROPOSER RESPONDING TO THIS SOLICITATION.**

- **FAILURE TO COMPLETE AND SIGN THE SOLICITATION SUBMITTAL FORM WILL RENDER YOUR PROPOSAL NON-RESPONSIVE.**

SECTION 1

GENERAL TERMS AND CONDITIONS:

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These general terms and conditions are considered non-negotiable.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r15-3.pdf

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NOTICE TO ALL BIDDERS/PROPOSERS:

Electronic bids are to be submitted through a secure mailbox at BidSync (www.bidsync.com) until the date and time as indicated in this Solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the Solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a proposal in response to a Miami-Dade County solicitation via BidSync. Electronic proposal submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning technical specifications please utilize the question/answer feature provided by BidSync at www.bidsync.com within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

Please allow sufficient time to complete the online forms and upload of all proposal documents. Bidders/Proposers should not wait until the last minute to submit a proposal. The deadline for submitting information and documents will end at the closing time indicated in the solicitation. All information and documents must be fully entered, uploaded, acknowledged (Confirm) and recorded into BidSync before the closing time or the system will stop the process and the response will be considered late and will not be accepted.

PLEASE NOTE THE FOLLOWING:

No part of your proposal can be submitted via **HARDCOPY, EMAIL, OR FAX**. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal response must be submitted in accordance with all specifications contained in the solicitation electronically.

SECTION 2 - SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE: TO ESTABLISH A CONTRACT FOR THE COUNTY

The purpose of this solicitation is to establish a contract for the purchase of uniforms for Court employees.

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Procurement Management Division, and contingent upon the completion and submittal of all required bid documents. The contract shall remain in effect for sixty (60) months and upon completion of the expressed and/or implied warranty periods.

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2.3 METHOD OF AWARD

Award of this contract will be made to the responsive, responsible bidder who submits an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. Items that will be provided to the County at no cost must show a zero (0) in the price line. If a bidder fails to submit an offer on all items, its overall offer may be rejected. The County will award the total contract to a single bidder. Manufacturers/styles awarded shall not be substituted for any other product without prior written approval of the county, see paragraph 2.12 for the sole exception.

If the primary bidder defaults, the County shall have the right to negotiated with the next responsive, responsible bidder.

2.4 PRICES

The prices proposed by the awarded bidder shall remain fixed for a period of no less than twelve (12) months after the commencement of the contract. After this period, the bidder may submit a price adjustment to the County based on documented adjustments by the product manufacturer. Acceptable documentation for an adjustment may be an email or letter from the item manufacturer to its distributors notifying them of an adjustment. Adjustment request greater than five percent on any item will be dis-allowed. The County reserves the right to negotiate lower pricing based on market research information or other factors that influence price.

It is the bidder's responsibility to request any pricing adjustment under this provision. The bidder's request for adjustment must be submitted to the County's Internal Services Department for review no more than 90 days or less than 45 days prior to expiration of

the then current contract period. The County reserves the right to reject any price adjustments submitted by the bidder

2.5 "EQUAL" PRODUCT

Unless otherwise specified, the mention of a particular manufacturer's brand name or style number in the specifications does not imply that this particular product is the only one that will be considered for purchase. The reference is intended solely to designate the style, color and type or quality of merchandise that will be acceptable.

The determination as to whether any alternate product is or is not equal shall be made solely by Miami-Dade County and such determination shall be final and binding upon all bidders. Miami-Dade County reserves the right to request and review additional information and samples to make such a determination.

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2.6 PURCHASE OF OTHER ITEMS

While the County has listed all major items within this solicitation which are utilized by County department in conjunction with their operations, there may be similar items that must be purchased by the County during the term of this contract. Under these circumstances, a representative of Internal Services Department, Procurement Management Section will contact the awarded bidder to obtain a price quote. Award of these items will be made as described in paragraph 2.3. In cases where a product has been awarded and additional sizes, colors or services are required by the County, the bidder awarded the item shall be solicited for the new requirement. The County retains the right to reject any quote received and purchase the item through other means.

2.7 SAMPLES

Samples may be required from bidders being considered for award, if so they shall be submitted within seven (7) calendar days of request. Samples supplied are to be indicative of the garments proposed in the bid. Where a proposed garment deviates from the sample provided, such deviation must be clearly stated. Samples must be identified with bidder name, manufacturer name and model, style number and bid item number. Samples will be carefully examined as to color, design, tailoring, workmanship and compliance to specifications. Samples are to be provided at no cost to the County. Unsuccessful bidder(s) desiring the return of their samples after award may request them. The cost of returning such samples will be borne by the bidder. Samples not returned to the bidder shall be disposed of by the County within thirty days of the contracts award.

2.8 INSURANCE REQUIREMENT

The insurance requirement shown in Section 1.0 paragraph 1.22 does not apply to this solicitation.

2.9 DELIVERY AND RETURNS

Awarded bidder shall have a business location within Miami-Dade County capable of providing one stop shopping of the uniforms awarded. One stop shopping is defined as an establishment at which employees will receive awarded items in regular sizes (S – 2XL) with all adjustments and patches applies (i.e. ready to wear) within thirty days of the order being placed, extended sizes (3XL and above) shall be delivered within sixty days of being ordered. Orders may be placed; in person or by written purchase order. Method of delivery shall be mutually agreed upon at the placing of the order (i.e. at the store or delivered to a County office). Prices quoted shall include all delivery charges applicable.

Within sixty days of having being received by the County, unused and unaltered items ordered incorrectly shall be accepted by the bidder for full credit with no restocking fee.

2.10 MEASUREMENTS

Bidder shall provide for the sewing of two County provided patches and the hemming of uniform pants. Hemming shall include the measuring of inseam, cutting of excess cloth and the sewing of the folded up hem with thread which matches the item being altered. Patches shall be sewn on with matching color thread around the full perimeter of the patch and in a manner that the patch will be permanently affixed to the uniform. There shall be no loose threads.

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2.11 MEASURING CHARTS

For the purpose of this Invitation to Bid the following measurements are considered standard.

Men's Shirts

Size	S	M	L	XL	2XL	3XL	4XL
Neck	14 14 ½	15 15 ½	16 16 ½	17 17 ½	18 18 ½	19 19 ½	20 20 ½

Sleeve length shall be as standard for the industry. Shirts shall be available in both regular back length and long back length.

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Men's Knit Shirts (polo's)

Size	S	M	L	XL	2XL	3XL	4XL
Chest	36 – 38	40 – 42	44 – 46	48 – 50	52 – 54	56 – 58	60 - 62

Women's Alpha/Numeric Conversion

	S		M		L		XL		2XL	
Size	6	8	10	12	14	16	18	20	22	24
Chest	33 ½ 34	34 ½ 35	35 ½ 36	36 ½ 37 ½	38 39	39 ½ 40 ½	41 ½ 42 ½	43 ½ 44 ½	45 ½ 46 ½	47 ½ 48 ½
Waist	25 25 ½	26 26 ½	27 28	28 ½ 29 ½	30 31	31 ½ 32 ½	33 34 ½	35 36 ½	37 38 ½	39 40 ½
Hips	35 35 ½	36 36 ½	37 37 ½	38 39	39 ½ 40 ½	41 42	42 ½ 44	44 ½ 46	46 ½ 48	48 ½ 50

2.12 SUBSTITUTION OF ITEMS

Substitute brands or styles may be considered during the contract period for discontinued products. The bidder shall not provider any substitute item as a replacement to an awarded brand or style without express written consent of the Internal Services Department, Procurement Management Section prior to such delivery. Substitute items must be of equal or better quality than the awarded item. Substitutes may also be considered in emergency situations. Excessive substitution requests may be cause to cancel the contract.

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SECTION 3 – TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

Provide various types of clothing used by the Administrative Office of the Courts as uniforms. Except for items specified in section 3.2.13 through 3.2.15 the user department will provide the successful bidder with the various patches to be applied to the uniform and instructions for their placement. Price bid must include the sewing of up to two patches to each shirt and/or jacket and the embroidery required for items listed in sections 3.2.13 through 3.2.15. Patches shall be sewn with like color and quality thread as used on the patch.

3.2 DESCRIPTION OF ITEMS

3.2.1 Men's Trousers, 100% Polyester, twill, min. 6.8 oz., plain front, 2 front and 2 back pockets, French fly, bar tack at stress points, capable of holding 1.75" garrison belt, color: Black, size 28 - 52. Permanent crease, soil release and moisture wicking. Liberty Uniform Mfg. #600, Elbeco E320, Horace Small HS2102, Fechheimer 3910 or equal.

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3.2.2 Women's Trousers, 100% Polyester twill, min. 6.8 oz., plain front, bar tack at stress points, color: Black, size 2 - 26. Permanent crease, soil release and moisture wicking Elbeco 9320, Horace Small HS2483, Fechheimer 3900W or equal.

3.2.3 Women's straight skirt, 100% Polyester, two pockets, rear kick pleat, back button and zipper closure, color: Black. Edwards Garments # 9799 or equal.

3.2.4 Men's Dress Shirt, Short Sleeve, 65/35 Poly/Cotton, 4.0 to 4.25 oz., poplin, two pleated breast pockets with scalloped flaps, five permanent sewn in military creases, seven button placket front, double stitched shoulder epaulets, full badge reinforcement. Neck Size: 14½ - 22. Colors: White, Grey. Flying Cross Style # 65R54, Elbeco P867, Horace Small 1212, Liberty 732 or equal.

3.2.5 Men's Dress Shirt, long sleeve, 65/35 Poly/Cotton, 4.0 to 4.25 oz., poplin, two pleated breast pockets with scalloped flaps, barrel cuffs, five permanent sewn in military creases, seven button placket front, double stitched shoulder epaulets, full badge reinforcement. Neck Size: 14½ to 22. Sleeve Length: 32 to 37. Colors: White, Grey. Flying Cross Style # 35W54, Elbeco P877, Horace Small HS1116, Liberty 722 or equal.

3.2.6 Women's Dress Shirt, short sleeve, 65/35 Cotton/Poly, 4.0 to 4.5 oz., poplin, two pleated breast pockets with scalloped flaps, dress shirttail, five permanent sewn in military creases, seven button placket front, double stitched shoulder straps, full badge reinforcement. Bust Size: 28 to 50. Colors: White, Grey. Flying Cross Style # 176R54, Elbeco P811, Horace Small HS1270 or equal.

3.2.7 Women's Dress Shirt, long sleeve, 65/35 Cotton/Poly, 4.0 to 4.5 oz., poplin, two pleated breast pockets with scalloped flaps, barrel cuffs, and dress shirttail, five permanent sewn in military creases, seven button placket front, double stitched shoulder straps, full badge reinforcement. Bust size: 28 to 50. Sleeve Length: 32 to 37. Colors: White, Grey. Flying Cross Style # 126R54, Elbeco P801, Horace Small HS1169 or equal.

3.2.8 Men's short sleeve zipper style shirt, concealed zipper front, 100% polyester gabardine, convertible collar, stitched-in military creases, soil release and moisture wicking finish, two pleated breast pockets with scalloped flaps, dress shirttail and badge sling, size 14 – 20. Color: White, Grey. Elbeco Z3310, Fechheimer Bro. UD12001, Horace Small HS1249, Liberty 767 or equal.

3.2.9 Men's long sleeve zipper style shirt,
Note: Specifications same as paragraph 3.2.8 above with the exception of the following: Sleeve lengths 32" to 37".
Elbeco Z310, Fechheimer Bro. UD12021, Horace Small HS1149 or equal.

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3.2.10 Women's short sleeve zipper style shirt, concealed zipper front, 100% polyester gabardine weave, convertible collar, stitched-in military creases, soil release and moisture wicking finish, two pleated breast pockets with scalloped flaps, badge sling, size: 28 to 52. Colors: White, Grey. Elbeco 9810, Fechheimer Bro. UD12011, Horace Small HS1292 or equal.

3.2.11 Women's long sleeve zipper style shirt,
Note: Specifications same as paragraph 3.2.10 above with the exception of the following: Long Sleeve. Elbeco 9310, Fechheimer Bro. UD12031, Horace Small HS1190 or equal.

Note: items 3.2.12, 3.2.13 and 3.2.14 Office of the Courts logo must be embroidered onto the front of the shirt with department name below it and the employee's division below that.

3.2.12 Women's shirt, ¾ sleeve, 60/40 cotton/poly, twill, fitted, wrinkle resistant, colors: gold, size S – 2XL. Van Heusen, # VH13V0527 or equal.

3.2.13 Men's Polo shirt, 100% polyester, 4 oz., short sleeve, no pocket, moisture wicking, antimicrobial, UPF 50, colors: Black, Gray, Maroon, Navy, Royal, Size S – 6XL. Harriton M315 or equal

3.2.14 Women's Polo shirt, 100% polyester, 4 oz., short sleeve, no pocket, moisture wicking, antimicrobial, UPF 50, colors: Black, Gray, Maroon, Navy, Royal, Size S – 3XL. Harriton M315W or equal

3.2.15 Windbreaker, 100% nylon, wind and water resistant, snap front closure, elasticized cuffs, two welt pockets bar tacked at corners, fully lined in polyester tricot, draw cord at hem, color: Black. Liberty Uniform Mfg. #560 or equal.

3.2.16 Garrison Belt Black Leather, High gloss finish, 1-3/4" in width and sized in lengths from 22 thru 52. Garrison type buckle. Boston Leather 6505 or equal.

3.2.17 Hook and loop belt, Color black, 1 ¼" width and sized in lengths from 22 thru 56. Boston Leather 6529-1 (plain) or equal.

3.2.18 Men's tie, bend over style with button hole, metal clip, polyester, color Black, regular length, and XL length. Samuel Broome # 90010 or equal.

3.2.19 Women's tie, cross tie with covered snap, color: Black, one size fits all. Samuel Broome #45165 or equal.

3.2.20 High gloss shoes, male and female. Bates Footwear, Inc. Style numbers; 942, 742 and 2272. No substitute.

3.3 EMPLOYEE ACCOUNTS

The County will provide the successful bidder with notification of each employee's annual uniform allocation. Successful bidder will maintain an electronic system capable of tracking expenditures per employee and the remaining balance per employee account. Employees are not to exceed their allowable budget without written agreement of the user department. This accounts management system or a printout of the accounts on it will be made available to the County upon request.

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Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
1		Men's trousers, 100% polyester, per Tech Spec 3.2.1. Liberty Uniform #600, Elbeco #E320 Horace Small 2102, Fechheimer 3910 or equal		
	200	Size 28 - 42	$_____	Each
	20	Size 44 - 52	$_____	Each
	☐	Mark here if bidding Liberty Uniform #600		
	☐	Mark here if bidding Elbeco #E320		
	☐	Mark here if bidding Horace Small HS2102		
	☐	Mark here if bidding Fechheimer 3910		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
2		Women's trousers, 100% polyester, per Tech Spec 3.2.2. Elbeco 9320, Fechheimer 3900W Horace Small HS2483, or equal.		
	25	Size 2 - 18	$_____	Each
	15	Size 20 - 26	$_____	Each
	☐	Mark here if bidding Elbeco 9320		
	☐	Mark here if bidding Fechheimer 3900W		
	☐	Mark here if bidding Horace Small HS2483		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

DRAFT

Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
3		A' line skirt, 100% polyester, per Tech Spec 3.2.3. Edwards 9799 or equal.		
	10	Size 2 - 18	$_____	Each
	5	Size 20 - 26	$_____	Each
		Mark here if bidding Edwards 9799		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
4		Men's shirt, short sleeve, 65/35 Poly/Cotton, per Tech Spec 3.2.4. Flying Cross 65R54, Elbeco P867, Horace Small 1212, Liberty 732 or equal.		
	200	Size 14 1/2 - 18	$_____	Each
	50	Size 20 - 22	$_____	Each
		Mark here if bidding Flying Cross 65R54		
		Mark here if bidding Elbeco P867		
		Mark here if bidding Horace Small 1212		
		Mark here if bidding Liberty 732		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

DRAFT

Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
5		Men's dress shirt, per Tech Spec 3.2.5. Flying Cross 35W54, Elbeco P877, Horace Small HS1116, Liberty 722 or equal.		
	200	Size 14 1/2 - 18	$_____	Each
	50	Size 20 - 22	$_____	Each
		Mark here if bidding Flying Cross 35W54		
		Mark here if bidding Elbeco P877		
		Mark here if bidding Horace Small HS1116		
		Mark here if bidding Liberty 722		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
6		Women's dress shirt, per Tech Spec 3.2.6. Flying Cross 176R54, Elbeco P811, Horace Small HS1270 or equal.		
	20	Size 28 - 40	$_____	Each
	10	Size 42 - 50	$_____	Each
		Mark here if bidding Flying Cross 176R54		
		Mark here if bidding Elbeco P811		
		Mark here if bidding Horace Small HS1270		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

DRAFT

Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
7		Women's shirt, per Tech Spec 3.2.7. Flying Cross 126R54, Elbeco P801, Horace Small HS1169 or equal.		
	20	Size 28 - 40	$_____	Each
	10	Size 42 - 50	$_____	Each
	☐	Mark here if bidding Flying Cross 126R54		
	☐	Mark here if bidding Elbeco P801		
	☐	Mark here if bidding Horace Small HS1169		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
8		Men's shirt, per Tech Specs 3.2.8. Elbeco Z3310, Fechheimer UD12001, Horace Small HS1249, Liberty 767 or equal.		
	8	Size 14.5 - 18	$_____	Each
	2	Size 20 - 22	$_____	Each
	☐	Mark here if bidding Elbeco Z3310		
	☐	Mark here if bidding Fechheimer UD12001		
	☐	Mark here if bidding Horace Small HS1249		
	☐	Mark here if bidding Liberty 767		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

DRAFT

Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
9		Men's shirt, per Tech Specs 3.2.9. Elbeco Z310, Fechheimer UD12021, Horace Small HS1149 or equal.		
	8	Size 14.5 - 18	$_____	Each
	2	Size 20 - 22	$_____	Each
	☐	Mark here if bidding Elbeco Z310		
	☐	Mark here if bidding Fechheimer UD12021		
	☐	Mark here if bidding Horace Small HS1149		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
10		Women's shirt, per Tech Specs 3.2.10. Elbeco 9810, Fechheimer UD12011, Horace Small HS1292 or equal.		
	3	Size 28 - 40	$_____	Each
	1	Size 42 - 52	$_____	Each
	☐	Mark here if bidding Elbeco 9810		
	☐	Mark here if bidding Fechheimer UD12011		
	☐	Mark here if bidding Horace Small HS1292		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

DRAFT

Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
11		Women's shirt, per Tech Specs 3.2.11. Elbeco 9310, Fechheimer UD12031, Horace Small HS1190 or equal.		
	3	Size 28 - 40	$_____	Each
	1	Size 42 - 52	$_____	Each
		Mark here if bidding Elbeco 9310		
		Mark here if bidding Fechheimer UD12031		
		Mark here if bidding Horace Small HS1190		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
12		Women's 3/4 sleeve shirt with embroidered logo, per Tech Specs 3.2.12. Van Heusen VH13V0527 or equal.		
	1	Size S - XL	$_____	Each
	1	Size 2XL	$_____	Each
		Mark here if bidding Van Heusen VH13V0527		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

DRAFT

Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
13		Men's polo shirt, with embroidered logo, per Tech Specs 3.2.13. Harriton M315 or equal.		
	30	Size S - XL	$_____	Each
	6	Size 2XL - 3XL	$_____	Each
	4	Size 4XL - 6XL	$_____	Each
		Mark here if bidding Harriton M315		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
14		Women's polo shirt, with embroidered logo per Tech Specs 3.2.14. Harriton M315W or equal.		
	5	Size S - XL	$_____	Each
	3	Size 2XL - 3XL	$_____	Each
		Mark here if bidding Harriton M315W		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

DRAFT

Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
15		Windbreaker, per Tech Specs 3.2.15. Liberty Uniform #560 or equal.		
	75	Size S - XL	$_____	Each
	15	Size 2XL - 4XL	$_____	Each
	☐	Mark here if bidding Liberty Uniform 560		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
16		Belt, per Tech Specs 3.2.16. Boston Leather, Inc. 6505 or equal.		
	25	Size 22 - 40	$_____	Each
	5	Size 42 - 52	$_____	Each
	☐	Mark here if bidding Boston Leather 6505		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

DRAFT

Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
17		Belt, per Tech Spec 3.2.17. Boston Leather 6529-1 or equal.		
	8	Size 22 - 40	$_____	Each
	2	Size 42 - 52	$_____	Each
		Mark here if bidding Boston Leather 6529-1		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
18		Men's tie, per Tech Spec. 3.2.18. Samuel Broome 90010 or equal.		
	15	Size Regular	$_____	Each
	5	Size Long	$_____	Each
		Mark here if bidding Samuel Broome 90010		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

DRAFT

Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
19	8	Women's tie, per Tech Specs 3.2.19. Samuel Broome 45165 or equal.	$_____	Each
		Mark here if bidding Samuel Broome 45165		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
20		Men's, shoe, per Tech Spec 3.2.20. Bates 942. No substitute.		
	10	Size 6.5 - 12	$_____	Each
	5	Size 13 - 15	$_____	Each
21		Women's, shoe, per Tech Spec 3.2.20. Bates 742. No substitute.		
	10	Size 4 - 10	$_____	Each
	5	Size 11 - 12	$_____	Each
22		Men's, shoe, per Tech Spec 3.2.20. Bates 2272. No substitute.		
	10	Size 7 - 12	$_____	Each
	5	Size 13 - 15	$_____	Each

DRAFT

Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
1		Men's trousers, 100% polyester, per Tech Spec 3.2.1. Liberty Uniform #600, Elbeco #E320 Horace Small 2102, Fechheimer 3910 or equal		
	200	Size 28 - 42	$_____	Each
	20	Size 44 - 52	$_____	Each
	☐	Mark here if bidding Liberty Uniform #600		
	☐	Mark here if bidding Elbeco #E320		
	☐	Mark here if bidding Horace Small HS2102		
	☐	Mark here if bidding Fechheimer 3910		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
2		Women's trousers, 100% polyester, per Tech Spec 3.2.2. Elbeco 9320, Fechheimer 3900W Horace Small HS2483, or equal.		
	25	Size 2 - 18	$_____	Each
	15	Size 20 - 26	$_____	Each
	☐	Mark here if bidding Elbeco 9320		
	☐	Mark here if bidding Fechheimer 3900W		
	☐	Mark here if bidding Horace Small HS2483		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

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Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
3		A' line skirt, 100% polyester, per Tech Spec 3.2.3. Edwards 9799 or equal.		
	10	Size 2 - 18	$_____	Each
	5	Size 20 - 26	$_____	Each
		Mark here if bidding Edwards 9799		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
4		Men's shirt, short sleeve, 65/35 Poly/Cotton, per Tech Spec 3.2.4. Flying Cross 65R54, Elbeco P867, Horace Small 1212, Liberty 732 or equal.		
	200	Size 14 1/2 - 18	$_____	Each
	50	Size 20 - 22	$_____	Each
		Mark here if bidding Flying Cross 65R54		
		Mark here if bidding Elbeco P867		
		Mark here if bidding Horace Small 1212		
		Mark here if bidding Liberty 732		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

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Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
5		Men's dress shirt, per Tech Spec 3.2.5. Flying Cross 35W54, Elbeco P877, Horace Small HS1116, Liberty 722 or equal.		
	200	Size 14 1/2 - 18	$_____	Each
	50	Size 20 - 22	$_____	Each
		Mark here if bidding Flying Cross 35W54		
		Mark here if bidding Elbeco P877		
		Mark here if bidding Horace Small HS1116		
		Mark here if bidding Liberty 722		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
6		Women's dress shirt, per Tech Spec 3.2.6. Flying Cross 176R54, Elbeco P811, Horace Small HS1270 or equal.		
	20	Size 28 - 40	$_____	Each
	10	Size 42 - 50	$_____	Each
		Mark here if bidding Flying Cross 176R54		
		Mark here if bidding Elbeco P811		
		Mark here if bidding Horace Small HS1270		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

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Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
7		Women's shirt, per Tech Spec 3.2.7. Flying Cross 126R54, Elbeco P801, Horace Small HS1169 or equal.		
	20	Size 28 - 40	$_____	Each
	10	Size 42 - 50	$_____	Each
	☐	Mark here if bidding Flying Cross 126R54		
	☐	Mark here if bidding Elbeco P801		
	☐	Mark here if bidding Horace Small HS1169		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
8		Men's shirt, per Tech Specs 3.2.8. Elbeco Z3310, Fechheimer UD12001, Horace Small HS1249, Liberty 767 or equal.		
	8	Size 14.5 - 18	$_____	Each
	2	Size 20 - 22	$_____	Each
	☐	Mark here if bidding Elbeco Z3310		
	☐	Mark here if bidding Fechheimer UD12001		
	☐	Mark here if bidding Horace Small HS1249		
	☐	Mark here if bidding Liberty 767		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

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Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
9		Men's shirt, per Tech Specs 3.2.9. Elbeco Z310, Fechheimer UD12021, Horace Small HS1149 or equal.		
	8	Size 14.5 - 18	$_____	Each
	2	Size 20 - 22	$_____	Each
		Mark here if bidding Elbeco Z310		
		Mark here if bidding Fechheimer UD12021		
		Mark here if bidding Horace Small HS1149		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
10		Women's shirt, per Tech Specs 3.2.10. Elbeco 9810, Fechheimer UD12011, Horace Small HS1292 or equal.		
	3	Size 28 - 40	$_____	Each
	1	Size 42 - 52	$_____	Each
		Mark here if bidding Elbeco 9810		
		Mark here if bidding Fechheimer UD12011		
		Mark here if bidding Horace Small HS1292		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

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Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
11		Women's shirt, per Tech Specs 3.2.11. Elbeco 9310, Fechheimer UD12031, Horace Small HS1190 or equal.		
	3	Size 28 - 40	$_____	Each
	1	Size 42 - 52	$_____	Each
		Mark here if bidding Elbeco 9310		
		Mark here if bidding Fechheimer UD12031		
		Mark here if bidding Horace Small HS1190		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
12		Women's 3/4 sleeve shirt with embroidered logo, per Tech Specs 3.2.12. Van Heusen VH13V0527 or equal.		
	1	Size S - XL	$_____	Each
	1	Size 2XL	$_____	Each
		Mark here if bidding Van Heusen VH13V0527		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

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Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
13		Men's polo shirt, with embroidered logo, per Tech Specs 3.2.13. Harriton M315 or equal.		
	30	Size S - XL	$_____	Each
	6	Size 2XL - 3XL	$_____	Each
	4	Size 4XL - 6XL	$_____	Each
		Mark here if bidding Harriton M315		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
14		Women's polo shirt, with embroidered logo per Tech Specs 3.2.14. Harriton M315W or equal.		
	5	Size S - XL	$_____	Each
	3	Size 2XL - 3XL	$_____	Each
		Mark here if bidding Harriton M315W		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

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Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
15		Windbreaker, per Tech Specs 3.2.15. Liberty Uniform #560 or equal.		
	75	Size S - XL	$_____	Each
	15	Size 2XL - 4XL	$_____	Each
	☐	Mark here if bidding Liberty Uniform 560		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
16		Belt, per Tech Specs 3.2.16. Boston Leather, Inc. 6505 or equal.		
	25	Size 22 - 40	$_____	Each
	5	Size 42 - 52	$_____	Each
	☐	Mark here if bidding Boston Leather 6505		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

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Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
17		Belt, per Tech Spec 3.2.17. Boston Leather 6529-1 or equal.		
	8	Size 22 - 40	$_____	Each
	2	Size 42 - 52	$_____	Each
		Mark here if bidding Boston Leather 6529-1		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
18		Men's tie, per Tech Spec. 3.2.18. Samuel Broome 90010 or equal.		
	15	Size Regular	$_____	Each
	5	Size Long	$_____	Each
		Mark here if bidding Samuel Broome 90010		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		

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Item Number	Estimated Annual Usage	Description	Unit Price	Unit of Measure
19	8	Women's tie, per Tech Specs 3.2.19. Samuel Broome 45165 or equal.	$_____	Each
		Mark here if bidding Samuel Broome 45165		
	Complete if bidding different brand or style	Mfg.: _____		
		Style: _____		
20		Men's, shoe, per Tech Spec 3.2.20. Bates 942. No substitute.		
	10	Size 6.5 - 12	$_____	Each
	5	Size 13 - 15	$_____	Each
21		Women's, shoe, per Tech Spec 3.2.20. Bates 742. No substitute.		
	10	Size 4 - 10	$_____	Each
	5	Size 11 - 12	$_____	Each
22		Men's, shoe, per Tech Spec 3.2.20. Bates 2272. No substitute.		
	10	Size 7 - 12	$_____	Each
	5	Size 13 - 15	$_____	Each

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Miami-Dade County
Procurement Management Services
Solicitation Submittal Form

111 NW 1st Street, Suite 1300, Miami, FL 33128

Solicitation No. FB-00300	Solicitation Title: Bailiff's Uniforms for Miami-Dade County		
Legal Company Name (include d/b/a if applicable):	Federal Tax Identification Number:		
If Corporation - Date Incorporated/Organized:	State Incorporated/Organized:		
Company Operating Address:	City	State	Zip Code
Remittance Address (if different from ordering address):	City	State	Zip Code
Company Contact Person:	Email Address:		
Phone Number (include area code): / Fax Number (include area code):	Company's Internet Web Address:		

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Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.

☐ Place a check mark here only if the Bidder has such conviction to disclose to comply with this requirement.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that has a valid Local Business Tax Receipt, issued by Miami-Dade County; has a physical business address located within the limits of Miami-Dade County from which business is performed; and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

☐ Place a check mark here only if affirming the Bidder meets the requirements for Local Preference. **Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.**

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County or Broward County in accordance with the Interlocal Agreement between the two counties.

☐ **Place a check mark here only if affirming the Bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box) may render the vendor ineligible for the LHP.**

The address of the Locally-headquartered office is:

LOCAL CERTIFIED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

☐ **Place a check mark here only if affirming the Bidder is a Local Certified Veteran Business Enterprise. A copy of the certification must be submitted with the bid.**

SMALL BUSINESS ENTERPRISE CONTRACT MEASURES (If Applicable)

An SBE/Micro Business Enterprise must be certified by Small Business Development for the type of goods and/or services the Bidder provides in accordance with the applicable Commodity Code(s) for this Solicitation. For certification information contact Small Business Development at (305) 375-2378 or access http://www.miamidade.gov/business/business-certification-programs.asp. The SBE/Micro Business Enterprise must be certified by the solicitation's submission deadline, at contract award, and for the duration of the contract to remain eligible for the preference. Firms that graduate from the SBE program during the contract may remain on the contract.

Is your firm a Miami-Dade County Certified Small Business Enterprise? **Yes** ○ **No** ○

If yes, please provide your Certification Number:

SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR THE SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN PETROLEUM ENERGY SECTOR LIST:

By executing this bid through a duly authorized representative, the Bidder certifies that the Bidder is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the Bidder is unable to provide such certification but still seeks to be considered for award of this solicitation, the Bidder shall execute the bid response package through a duly authorized representative and shall also initial this space:: . In such event, the Bidder shall furnish together with its bid response a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The Bidder agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the Bidder is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR A PERIOD OF ONE HUNDRED AND EIGHTY (180) DAYS FROM DATE SOLICITATION IS DUE.

Bidder's Authorized Representative's Signature:	**Date**

Type or Print Name

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF THE BIDDER TO BE BOUND BY THE TERMS OF ITS OFFER. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE BID NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY RESPONSE THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER TO THE TERMS OF ITS OFFER.

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Miami-Dade County

Contractor Due Diligence Affidavit

Per Miami-Dade County Board of County Commissioners (Board) Resolution No. R-63-14, County Vendors and Contractors shall disclose the following as a condition of award for any contract that exceeds one million dollars ($1,000,000) or that otherwise must be presented to the Board for approval:

(1) Provide a list of all lawsuits in the five (5) years prior to bid or proposal submittal that have been filed against the firm, its directors, partners, principals and/or board members based on a breach of contract by the firm; include the case name, number and disposition;

(2) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has defaulted; include a brief description of the circumstances;

(3) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has been debarred or received a formal notice of non-compliance or non-performance, such as a notice to cure or a suspension from participating or bidding for contracts, whether related to Miami-Dade County or not.

All of the above information shall be attached to the executed affidavit and submitted to the Procurement Contracting Officer (PCO)/ AE Selection Coordinator overseeing this solicitation. The Vendor/Contractor attests to providing all of the above information, if applicable, to the PCO.

Contract No. : _____ **Federal Employer Identification Number (FEIN):** _____

Contract Title: _____

_____ Printed Name of Affiant

_____ Printed Title of Affiant

_____ Signature of Affiant

_____ Name of Firm

_____ Date

_____ Address of Firm

_____ State

_____ Zip Code

Notary Public Information

Notary Public – State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20___

by _____ He or she is personally known to me or has produced identification

Type of identification produced _____

_____ Signature of Notary Public

_____ Serial Number

_____ Print or Stamp of Notary Public

_____ Expiration Date

_____ Notary Public Seal

MIAMI-DADE COUNTY

FAIR SUBCONTRACTING PRACTICES

In compliance with Miami-Dade County Code Section 2-8.8, the Bidder/Proposer shall submit with the proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors.

☐ NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

Signature

Date

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MIAMI-DADE COUNTY

SUBCONTRACTOR/SUPPLIER LISTING
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Name of Bidder/Proposer: FEIN No.

In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all Bidders/Proposers on County contracts for purchase of supplies, materials or serv expenditures of $100,000 or more, and all Proposers on County or Public Health Trust construction contracts which involve expenditures of $100,000 or more. The Bidder/Proposer who is awarded this contract shall not cha suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The Bidder/Proposer should enter the word "NONE" under the appro suppliers will be used on the contract and sign the form below.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the recomme prior to award that the race, gender, and ethnic information is not reasonably available at that time, the Bidder/Proposer shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County no and, in any event, prior to final payment under the contract.

(Please duplicate this form if additional space is needed.)

Business Name and Address of First Tier Direct Supplier	Principal Owner	Supplies/ Materials/ Services to be Provided by Supplier	Principal Owner (Enter the number of male and female owners by race/ethnicity)							E (Enter the number of male and female emplo			
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other	M	F	White	Black

Business Name and Address of First Tier Subcontractor/ Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/ Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)							E (Enter the number of male and female emplo			
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other	M	F	White	Black

☐ Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to contracting department or on-line to the Small Business Development of the Internal Services I development-contracts.asp. As a condition of final payment, Bidder/Proposer shall provide subcontractor information on the Subcontractor Payment Report Sub 200 form which can be found at http://www.miamidade.gov/business/library/

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Signature of Bidder/Proposer | Print Name | Print Title | Date

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