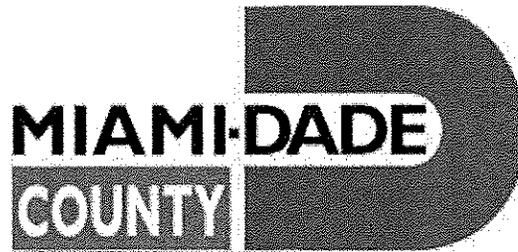


OPENING: 6:00 PM

, 2014



MIAMI-DADE COUNTY, FLORIDA

I N V I T A T I O N
T O B I D

TITLE:

Portable Restroom Trailers

BIDS WILL BE ACCEPTED UNTIL 6:00 PM
ON _____, 2014

FOR INFORMATION CONTACT:

Robin Webb, 305-375-4356, drobin@miamidade.gov

IMPORTANT NOTICE TO BIDDERS/PROPOSERS:

- READ THE ENTIRE SOLICITATION DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.
- THE SOLICITATION SUBMITTAL FORM CONTAINS IMPORTANT INFORMATION THAT REQUIRES REVIEW AND COMPLETION BY ANY BIDDER/PROPOSER RESPONDING TO THIS SOLICITATION.
- FAILURE TO COMPLETE AND SIGN THE SOLICITATION SUBMITTAL FORM WILL RENDER YOUR PROPOSAL NON-RESPONSIVE.

**GENERAL TERMS AND CONDITIONS:**

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These general terms and conditions are considered non-negotiable.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r14-3.pdf>.

NOTICE TO ALL BIDDERS/PROPOSERS:

Electronic bids are to be submitted through a secure mailbox at BidSync (www.bidsync.com) until the date and time as indicated in this Solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the Solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a proposal in response to a Miami-Dade County solicitation via BidSync. Electronic proposal submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning technical specifications please utilize the question/answer feature provided by BidSync at www.bidsync.com within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

Please allow sufficient time to complete the online forms and upload of all proposal documents. Bidders/Proposers should not wait until the last minute to submit a proposal. The deadline for submitting information and documents will end at the closing time indicated in the solicitation. All information and documents must be fully entered, uploaded, acknowledged (Confirm) and recorded into BidSync before the closing time or the system will stop the process and the response will be considered late and will not be accepted.

PLEASE NOTE THE FOLLOWING:

No part of your proposal can be submitted via **HARDCOPY, EMAIL, OR FAX**. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal response must be submitted in accordance with all specifications contained in the solicitation electronically.

SECTION 2 - SPECIAL TERMS AND CONDITIONS**2.1 PURPOSE**

The purpose of this solicitation is to establish a contract to purchase one (1) standard restroom trailer and one (1) ADA restroom trailer to be installed and connected to utilities adjacent to the existing Cruise Terminal H tent at Port Miami.

2.2 TERM OF CONTRACT

The contract shall commence upon the date of the purchase order and shall remain in effect until such time as all items purchased in conjunction with this Invitation To Bid, have been delivered and accepted by the County's authorized representative and upon completion of the expressed and/or implied warranty periods.

2.3 METHOD OF AWARD – LOWEST PRICE IN THE AGGREGATE

Award of this contract will be made to the responsive, responsible Bidder who submits an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. If the Bidder fails to submit an offer on all items, the overall offer may be rejected. The County will award the total contract to a single bidder.

2.4 PRE-BID CONFERENCE/SITE VISIT

A pre-bid conference/site visit will be held at _____ at Port Miami on _____. It is **strongly recommended** that a representative of the firm attend this site visit as the "Cone of Silence" is not applicable during the course of the conference/site visit and informal communication can take place. Bidders are requested to bring a copy of this solicitation document to the site visit.

Prospective Bidders shall carefully examine the specifications of the bid and become thoroughly aware of any and all conditions and requirements that may in any manner affect the work to be performed under the contract. No additional allowances will be made because of lack of knowledge of these conditions.

2.5 PRICES

If the Bidder is awarded a contract under this solicitation, the prices proposed by the Bidder shall remain fixed for the term of the contract.

2.6 "EQUAL" PRODUCT CAN BE CONSIDERED UPON RECEIPT OF SPECIFIED DATA

The drawings contained in this solicitation are being used for the sole purpose of establishing the minimum requirement of level of quality, standard of performance, and design and is in no way intended to prohibit the offer of alternate products of equal design and material.

This specific solicitation requires submission of the following documentation to enable County evaluation of "equal" products:

_____ : Product Information Sheets

X : Product Drawings

If an "equal" product may be considered by the County, the unit shall be equal in quality and standards of performance to the item specified in the solicitation. Where an "or equal" item is offered, and drawings product information sheets are required, the initial offer must be accompanied with two (2) complete sets of drawings and product information sheets (such as factory specifications, standard manufacturer information sheets, catalogues, and brochures). Also for product information submittals, all supporting documentation submitted by the offeror must in total meet the required specifications set forth in this solicitation. Where the standard product literature submitted with the offer provides information that does not comply with the specifications, the offeror shall state, in an official letter on corporate letterhead as part of their initial offer, the differences between the item they are specifically offering, and the equipment described by the standard product literature, to substantiate compliance to all of the specifications set forth in this solicitation. In such cases, any offer submitted with standard product literature but without the letter explaining compliance will result in the rejection of the offer for not meeting the solicitation specifications.

If samples of all "or equal" items bid are required for evaluation, such items are to be provided at no cost to the County, and should be submitted with the initial offer, or at the time of specific request. Failure to meet this requirement may result in your offer being rejected.

For "equal" products to be evaluated based on submission of product labels, the initial offer should be accompanied with labels indicating the specification and ingredients for each "or equal" item offered. Failure to meet this requirement may result in your offer being rejected.

The County shall be sole judge of equality, based on the best interests of the County, and its decision in this regard shall be final. Items labeled "No Substitute" on the County's Bid/Proposal Submission Form are the only products that will be accepted under this solicitation.

SECTION 3 – TECHNICAL SPECIFICATION

3.1 SCOPE OF WORK

Port Miami is seeking a qualified vendor to provide one (1) standard restroom trailer and one (1) ADA restroom trailer to be installed and connected adjacent to the existing Cruise Terminal H tent. The site area designated for the portable restroom trailers will only accommodate trailers of a limited size.

The product specifications list the minimum requirements. In addition to the specifications, three drawings are included:

Figure 1 provides the proposed site layout, trailer sizes and interior configurations, and details for the ADA ramp, stairs and platforms. The exterior doors, ramp, stairs and platforms shall meet the life-safety and egress requirements of the National Fire Protection Association (NFPA) code and the Florida Building Code (FBC) as detailed in Figure 1. The construction of the trailers does not have to meet the FBC wind speed requirements since the Miami-Dade County Building Department will classify the trailers as vehicles, not buildings. For this classification, the trailers must be compliant as a tow vehicle and have a vehicle identification number.

Figure 2 provides the proposed routing of the fire sprinklers (provided by others). Bidder shall identify on the trailers where the fire sprinkler installer can safely attach the pipe hangers and where to safely enter through the exterior for the sprinkler supply pipe.

Figure 3 provides the height restrictions. The scope of work includes delivery and installation of the trailers, fabrication and installation of all exterior ADA ramps, landings, stairs, and railings.

3.2 PRODUCT SPECIFICATIONS

A. STANDARD RESTROOM TRAILER

1. Exterior dimensions: Refer to Figure 1.
2. Trailers shall be manufactured in compliance with NATM (National Association of Trailer Manufacturers).
3. Unit shall be trailer mounted and have a vehicle identification number.
4. Women's Side: Minimum of two (2) toilets and one (1) sink
5. Men's Side: Minimum of one (1) toilet; three (3) urinals and one (1) sink
6. Exterior Color: White
7. Interior Color: White fiberglass wall panels.
8. Smooth painted aluminum exterior siding.
9. One piece aluminum seamless roof.
10. Detachable hitch with 5K jack.
11. Electric Brakes
12. Two (2) exterior LED lights.
13. Coin rubber flooring
14. Keyed alike Class III deadbolts.
15. Exterior dimensions: Refer to Figure 1

PRODUCT SPECIFICATIONS (Continued)**STANDARD RESTROOM TRAILER**

16. Each side shall have LED lighting
17. Electrical connection: The restroom shall be equipped with 75 feet long (hardwire to trailer electrical panel or twist lock connections on load and supply side), heavy duty electrical cord for outdoor use, 30A, 125V, L5-30P (for connecting to power receptacle outlet, supply side).
18. Unit shall have an air conditioning unit that will maintain the inside of the trailer at a minimum constant temperature of 73 degrees Fahrenheit.
19. Unit shall have a waste holding tank and sight gauge with a bypass valve for direct connection to a permanent underground sewer utility service. Utility service and direct connection to trailer will be provided by the County. The unit will initially be directly connected to a permanent sewer utility service but must have the capability to be relocated and function without that direct connection. The sewer connection shall be located on the trailer as shown on the basis of design plans.
20. Unit shall have the capability of being directly connected to a permanent underground water utility service. The unit will initially be directly connected to a permanent water utility service but shall have the capability to be relocated and function without that direct connection. There shall be a minimum of one hookup point on the trailer to allow for a portable water hose connection when the trailer is not directly connected to the utility service. The water utility service connection shall be located on the trailer as shown on the basis of design plans.
21. Human waste receptacles shall be of non-absorbent, acid resistant, non-corrosive, easily clearable material, watertight and fly-tight. Holding tank shall have a minimum capacity of not less than 500 gallons.
22. Each side shall have a minimum of one exhaust fan.
23. All toilets and urinals shall be able to be flushed.
24. Seats or seat covers shall be stable without springs to return to a lift position.
25. Each side of unit shall have a minimum of one sink with running water, one soap dispenser, one hands free paper towel dispenser and one towel disposal basket.
26. All toilets shall have private stalls.
27. Each toilet shall have one (1) double roll toilet paper dispenser.
28. Exterior door openings shall provide a minimum 32" clear width measured with the door open at right angles and a minimum 80" height clear of any protruding objects such as an overhead door closure. The doors shall be self-closing with no more than 8.5 pounds of pressure and shall be equipped with a lever latch. Doors to units shall have a working internal lock with a mechanism that can be operated with a closed fist and without pinching, grabbing or twisting.
29. Prefabricated exit stairs, landings and railings: Trailer shall be provided with prefabricated aluminum or galvanized steel stairs, landings and railings complying with the 2010 Florida Building Code and NFPA (National Fire Protection Association) 101. Refer to Figure 1.
30. Fire sprinkler piping will be installed inside the trailers (installed by others) when the trailers are installed on-site. Refer to Figure 2 showing the pipe size and locations.

PRODUCT SPECIFICATIONS (Continued)**STANDARD RESTROOM TRAILER**

Vendor shall identify on the trailers where the fire sprinkler installer can safely attach the pipe hangers and where to safely enter through the exterior for the sprinkler supply pipe.

31. Height Restrictions. Part of the restroom will need to fit under the existing canopy. Figure 3 depicts the height restrictions.

B. ADA RESTROOM TRAILER

1. Exterior Dimensions: Refer to Figure 1.
2. Trailers shall be manufactured in compliance with NATM (National Association of Trailer Manufacturers).
3. Unit shall be trailer mounted and have a vehicle identification number.
4. Unit shall be built so that, when installed on site, the entrance to the unit and interior ADA stalls will comply with all of the provisions of the 2010 Florida Accessibility Code for Building Construction.
5. The finish floor elevation shall not exceed 18" off the ground when installed on site. The ADA compliant ramp shall not exceed 18 feet in length as shown in Figure 1.
6. Women's Side: One (1) toilet; one (1) sink
7. Men's Side: One (1) toilet; one (1) sink
8. Exterior Color: White
9. Interior Color: White fiberglass wall panels.
10. Smooth painted aluminum exterior siding.
11. One piece aluminum seamless roof.
12. Detachable hitch with 5K jack.
13. Electric Brakes
14. Two (2) exterior LED lights.
15. Coin rubber flooring
16. Exterior Color: White
17. Interior Color: White fiberglass wall panels. Aluminum interior trim caulked along bottom so walls can be scrubbed.
18. Keyed alike Class III deadbolts.
19. Women's Side: Minimum of two (2) toilets and one (1) sink
20. Men's Side: Minimum of one (1) toilet; three (3) urinals; one (1) sink
21. Each side shall have LED lighting
22. Electrical connection: The restroom shall be equipped with 50 feet long (hardwire to trailer electrical panel or twist lock connections on load and supply side), heavy duty electrical cord for outdoor use, 30A, 125V, L5-30P (for connecting to power receptacle outlet, supply side).
23. Unit shall have an air conditioning unit that will maintain the inside of the trailer at a minimum constant temperature of 73 degrees Fahrenheit.
24. Unit shall have a waste holding tank and sight gauge with a bypass valve for direct connection to a permanent underground sewer utility service. Utility service and direct

PRODUCT SPECIFICATIONS (Continued)**ADA RESTROOM TRAILER**

- connection to trailer will be provided by the County. The unit will initially be directly connected to a permanent sewer utility service but must have the capability to be relocated and function without that direct connection. The sewer connection shall be located on the trailer as shown on the basis of design plans.
25. Unit shall have the capability of being directly connected to a permanent underground water utility service. The unit will initially be directly connected to a permanent water utility service but shall have the capability to be relocated and function without that direct connection. There shall be a minimum of one hookup point on the trailer to allow for a portable water hose connection when the trailer is not directly connected to the utility service. The water utility service connection shall be located on the trailer as shown on the basis of design plans.
 26. Human waste receptacles shall be of non-absorbent, acid resistant, non-corrosive, easily clearable material, watertight and fly-tight. Holding tank shall have a minimum capacity of not less than 300 gallons.
 27. Each side shall have a minimum of one exhaust fan.
 28. All toilets and urinals shall be able to be flushed.
 29. Seats or seat covers shall be stable without springs to return to a lift position.
 30. Each side of unit shall have a minimum of one sink with running water, one soap dispenser, one hands free paper towel dispenser and one towel disposal basket.
 31. All toilets shall have private stalls.
 32. Each toilet shall have one (1) double roll toilet paper dispenser.
 33. Exterior door openings shall provide a minimum 32" clear width measured with the door open at right angles and a minimum 80" height clear of any protruding objects such as an overhead door closure. The doors shall be self-closing with no more than 8.5 pounds of pressure and shall be equipped with a lever latch. Doors to units shall have a working internal lock with a mechanism that can be operated with a closed fist and without pinching, grabbing or twisting.
 34. Prefabricated exit stairs, landings and railings: Trailer shall be provided with prefabricated aluminum or galvanized steel stairs, landings and railings complying with the 2010 Florida Building Code and NFPA (National Fire Protection Association) 101. Refer to Figure 1.
 35. Fire sprinkler piping will be installed inside the trailers (installed by others) when the trailers are installed on-site. Refer to Figure 2 showing the pipe size and locations. Vendor shall identify on the trailers where the fire sprinkler installer can safely attach the pipe hangers and where to safely enter through the exterior for the sprinkler supply pipe.
 36. Height Restrictions. The restroom will need to fit under the existing canopy. Figure 3 depicts the height restrictions.

BID RESPONSE FORM

4.1 PRICING

The following pricing includes all labor, materials and equipment necessary to furnish and install restroom trailers as specified in Section 3 and Figs. 1-3.

Item	Description	Qty	Price
1	Standard restroom trailer per Sect. 3, Para. 3.2 A. Drawings of proposed product must be submitted with bid.	1	\$ _____
2	ADA restroom trailer per Sect. 3, Para. 3.2B. Drawings of proposed product must be submitted with bid.	2	\$ _____

MIAMI-DADE
COUNTY