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Miami-Dade County, Florida

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2.1 INTRODUCTION

Miami-Dade County (MDC), hereinafter referred to as the “County”, as represented by the Miami-Dade Information Technology (ITD), Finance, Management & Budget (OMB), Human Resources (HR), and Internal Services (ISD) Departments is soliciting proposals for implementation and integration services to lead a County-wide Enterprise Resource Planning (ERP) implementation of the PeopleSoft ERP applications, Hyperion Budgeting applications, and Oracle Analytics applications. The new ERP Solution will become the system of record/functionality for Human Resources, Procurement, Finance, Budgeting, and Reporting for the County. The Selected Proposer will manage the implementation of an ERP solution capable of meeting the requirements outlined in this Section 2.0 including but not limited to application architecting, business process design, application modification where required to meet business needs, implementation, configuration, testing, planning, data migration, documentation, training, development of required interfaces programs, change management, and subsequent post go-live support. The Selected Proposer must possess experience on par with the size and complexity of the County and provide all the needed expertise to bring a complete and connected suite of functional modules on line.

2.1.1 ABOUT MIAMI-DADE COUNTY

Miami-Dade County is the largest county in the State of Florida, and the seventh largest in the nation by population, employing approximately 28,000 workers who provide services to over 2.5 million residents. It includes unincorporated areas of the County and 36 municipalities, among them the cities of Miami, Miami Beach, Coral Gables, and Hialeah.

Currently, the County government is comprised of 25 Departments and other County offices (see Attachment M) that provide a full range of services including but not limited to, police and fire protection; health services; mass transportation; sanitation; water and sewer services; the construction and maintenance of highways, streets and other infrastructure; libraries; correctional facilities; parks, recreational and cultural facilities and events; the operation of an airport system; and a full service seaport. There are internal service providers such as the Internal Services Department, Finance Department, Human Resources, and the Information Technology Department.

The County currently uses the ONLINE FAMIS suite version 5.1 (hereinafter referred to as FAMIS) and the Advanced Purchasing and Inventory Control System (ADPICS) from N. Harris Corporate (formerly Cogsdale Holdings, Ltd) for financials and procurement. This is a legacy, mainframe set of application modules running on an IBM mainframe 2098/P03 series computer under z/OS1.09 operating system. The online programs run under the control of a CICS Transaction Server 3.2 which performs the on-line transaction management. The Data Management structure of the files comprises mostly VSAM and Sequential files. Accessibility is through a mainframe terminal, Windows GUI, web services and batch interface files.

The County also uses a number of in-house developed applications to support Human Resources and Payroll. In addition, the County utilizes PeopleSoft HCM for recruitment (Talent Acquisition Management (TAM) and Candidate Gateway), Time & Labor for collection of time, and Discipline Tracking. The Miami-Dade Aviation Department (MDAD) and Water and Sewer Department (WASD) also utilize PeopleSoft for the Finance and Supply Chain systems. The

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major County facilities are connected via a County owned fiber optic network. The fiber is monitored and maintained by ITD. There are several computing facilities in the County.

2.2 PROJECT BACKGROUND

Miami-Dade County purchased enterprise licenses for PeopleSoft Human Capital (HCM), Talent Acquisition, Candidate Gateway, and Financials/Supply Chain (FDMS) functionality in December of 2004. Since that time, the following functionality has been implemented:

- HCM - Talent Acquisition, Candidate Gateway– Enterprise implementation
- HCM - Discipline Tracking - Currently 8 County Departments and other County offices
- HCM - Position Management – Enterprise implementation
- HCM - Time and Labor (time capture) – Enterprise implementation with integration with two Time and Leave collection systems for Miami-Dade Fire Rescue Department and Bus and Rail Operators (part of Miami-Dade Transit); Miami-Dade Corrections implementation currently active
- Finance/Supply Chain – Two County departments implemented (MDAD-WASD)
- Hyperion Planning and Capital Budgeting – Enterprise implementation
- Hyperion Public Sector Planning and Budgeting – Enterprise implementation

Note: The County will continue to evolve implementations of these platforms

Planning has been underway since 2011 to complete a full County-wide implementation of PeopleSoft HCM and FDMS for all County departments, making PeopleSoft the system of record for Human Resource/Payroll, Finance and Accounting, and Procurement (for current transactional/record counts, see Attachment A). In addition, the scope of the project was expanded to include Hyperion Budgeting and Planning, and Oracle Analytics applications. The Hyperion portion of the project has been already implemented for Operating, Capital, and Human Capital Planning and Budgeting. As such, the full countywide implementation for ERP will need to include any updates or changes required in Hyperion based on source systems being implemented for Finance and Human Capital (e.g. Chart of Accounts design/Position Management).

The County currently utilizes Documentum for all document management/attachments, which should be considered for ERP integration. With the above implementations in place, the County does have infrastructure environments configured and installed for the main PeopleSoft modules (under release 9.1) and the Hyperion Budgeting/Planning application under release 11.1.3 or higher. Attachment D contains an overview of the County's current infrastructure. The new ERP environment is expected to utilize PeopleSoft release 9.2 or higher, and Hyperion release 11.1.2.3 or higher.

2.3 OVERALL GOALS OF THE COUNTY

The scope of the ERP implementation project will be to replace multiple legacy applications that currently support Human Resources, Payroll, Procurement, Finance and Accounting, and revise the applications that support Budgeting (see Attachment T – Application Migration Table). In addition, new functionality is expected for analytic reporting for both internal and external (transparency) reporting. Since PeopleSoft and Hyperion are partially implemented at the County, these systems, along with those listed in Attachment B, should be considered as not only target applications, but, also as legacy (existing) applications which must be moved to the finalized ERP target platform.

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The ERP project is expected to be implemented in a structured and expeditious manner, ensuring that appropriate business process review, testing, documentation, training, change control, reporting, change management and communications occur. In addition, the resulting ERP implementation is expected to deploy “best practices” of the latest application release functionality, including self-service functionality for employees/vendors/constituents, and automated workflows for approvals and process efficiency.

It is expected that the Selected Proposer shall implement County-wide business process improvement by eliminating paper-based processes, redundant data collection, reliance on multiple tracking mechanisms and duplicative business functions between the many departments. The Selected Proposer shall plan and lead the project and report to a County defined Steering Committee, meeting key deliverables as described in this Section, along with directing a County team who will be assigned to work as internal team leads and subject matter experts throughout the ERP implementation. It is expected that the Selected Proposer will also plan and lead culture change management efforts, including team/employee training, and knowledge transfer to ensure that the County team will be able to fully support the on-going functionality/technologies for the ERP system. Team Training (technical and functional) should be included in the scope of the response and fees from the Selected Proposer. In addition, it is expected that the Selected Proposer will define and manage the incorporation of historic data.

The County will be responsible for the installation and management of all PeopleSoft instances (production and non-production) required during the implementation, and the County will manage all technical infrastructure and networking requirements throughout the project.

Following is an outline of the County’s goals and objectives as part of this ERP implementation:

1. Leverage the investment the County has made in the Oracle PeopleSoft products in support of the goals listed below.
2. Migrate County Financial (FAMIS), Procurement Systems (ADPICS), Human Resources, Time & Leave, and Payroll to the PeopleSoft platform including related data conversion.
3. Implement the functional requirements listed in Attachment 1.
4. Implement the ERP system in a structured and expeditious manner, ensuring that appropriate business process review, testing, documentation, training, knowledge transfer, change control, reporting, change management and communications occur.
5. Streamline business processes by deploying “best practices” of the latest application release functionality through system integration and capabilities, e.g. automated workflows for automatic notifications and approvals.
6. Review the existing County Chart of Accounts structure/reporting levels (see Attachments I and J) and County data requirements in order to provide guidance and coordination for migration of the County to a chart of accounts structure that better meets the financial information needs of the County and is in compliance with the State of Florida Uniform Chart of Accounts.
7. Breakdown functional silos to present a unified, easy to use, and standardized set of self-service functionality to citizens, employees and vendors.
8. Replacement of the redundant departmental applications.

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9. Review, evaluate, recommend and implement a Data Warehousing solution for Human Resources, Financials and Supply Chain to best manage access, reporting and archiving on current and historical County data.
10. Introduction of innovative and enhanced methods to manage Procurement and Human Resources for the County.
11. Improve departmental integration by reducing paper-based processes, reducing redundancy of data input and retention, and providing unified and integrated access to information for business decisions.
12. Train adequately the technical and functional support staff to support the new environment, and document appropriately the ERP System/configuration maintenance areas.
13. Design a plan for a technology Center of Excellence organization to manage PeopleSoft ERP activities in the future including:
 - Professional Change Management Team for ongoing communications with field staff for changes, upgrades, and orientation.
 - Professional training organization using traditional methods as well as User Productivity Kit (UPK) for ongoing training.
 - Professional Testing Support Group with a sound methodology and use of automated tools to support Departments in functional testing required after upgrades, patches and bundles to ERP database and application environments.
 - Management and maintenance of the ERP system, infrastructure, tools, applications ensuring a best practice approach to maintaining ongoing updates of ERP platform and maintenance schedules, i.e. PeopleTools upgrades, tax updates, and application bundles/Images.
14. Integration with the existing PeopleSoft Financials/Supply Chain systems that support the Aviation Department, Water/Sewer Department, and the Public Housing Financials to accommodate a countywide reporting and transactions in a single ERP structure, as part of the countywide implementation of PeopleSoft. See Section 2.4.5
15. Integration with other County's legacy systems (see Attachment C).
16. Enable the County to improve its preparedness for a disaster by having the ability to remotely access the ERP System, to complete all critical business transactions on off-site back-ups, and to facilitate disaster recovery by having applications and data in one integrated system.
17. Review, assess, and implement Hyperion application changes based on target ERP platform decisions to ensure best practice, compatibility, and integration (i.e., chart of account, design, position structures, capital integration with PeopleSoft projects). See Section 2.4.3.
18. Implement Oracle Analytics to fully integrate with all ERP and Hyperion modules to show key indicators and transparent reporting. See Section 2.4.4.
19. Plan and design in specifying, procuring, installing, and performing technical configuration of all hardware and software for the ERP platform.
20. Migration of Miami-Dade Water and Sewer Department (WASD) and Miami-Dade Aviation Department (MDAD) PeopleSoft Financials and Supply Chain into the enterprise deployment for PeopleSoft sometime after the full ERP implementation for other County Departments (optional). See Section 2.4.9.

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21. Migration of Public Housing and Community Development Department (PHCD) Financials into the enterprise deployment for PeopleSoft sometime after the full ERP implementation for other County Departments (optional). See Section 2.4.10.

In addition, ERP software solutions are long-lived, legacy computer software systems with enormous capability including an impressive library of features and functions which are designed to be implemented in an organization over the course of years. County seeks a core level of capabilities or “base” implementation which will allow the ERP software solution to be placed into a production mode without software failure or interruption in County’s business and operational functions.

At the outset a pre-determined essential level of dash boarding, self-service windows and functions, workflows, approval processes, reporting and business intelligence features are to be implemented. County is looking for a carefully engineered implementation that focuses on fundamental capabilities which produce the most cost-effective benefits and will allow the County to build on this foundation.

2.4 IMPLEMENTATION APPROACH

The Selected Proposer shall provide whatever is necessary (project teams, tools and templates, methods, frameworks, and other capabilities) to support the services required to complete the Scope of Services, receive County acceptance signoff and ensure a successful implementation (see Attachment 1 to Proposer Information for functional and technical requirements).

The County is expecting an aggressive implementation approach, with a 48-month time frame from kickoff date. Selected Proposer may propose a phased implementation approach, however, such approach must consider all modules in Attachment B to be fully implemented within the 48-month timeframe. The Selected Proposer should plan for an appropriate post go-live support time frame not to exceed three months in duration for each of the major go-live (roll outs) that the Selected Proposer recommends, which may go up to three months beyond the 48-month timeframe. In addition, Proposer should develop planning that includes key support for the execution of first time business processes that may occur beyond the post go-live support of the major go-lives or/and the 48 month timeline (e.g. Annual Year-End, PO Rollover, Annual Budget processing, W2 processing, Self-service enrollment and benefits which may occur on the next annual cycle, etc.). If the Selected Proposer recommends a phased approach, each phase should include a unique project plan, timeline, scope, and deliverable milestones, and each phase should be priced as separate components of the whole. Phases can be implemented with parallel or overlapping timeframes.

The County plans to select a primary implementation Selected Proposer who can provide the leadership, project control and services required to implement the ERP solution as outlined in this Solicitation. In addition to providing implementation and integration services, the County expects the Selected Proposer to provide and deliver a full training and culture change management plan.

Miami Dade County and the Selected Proposer shall enhance the Statement of Work (SOW) by creating a more detailed and comprehensive set of business, technical and functional requirements. This enhanced SOW shall serve as the “architectural blueprint” defining in greater

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detail the scope for the implementation project. The “architectural blueprint” along with a finalized multi-phased project timeline including deliverables for each phase and a breakdown of the requirements to be completed in each deliverable shall be the contracted basis for County’s acceptance of Selected Proposer’s work and delivery of vendor payments. The County is open to the provision of certain work being performed remotely, either on-shore or off-shore (Attachment Q), with the following parameters:

- All development work must be performed on County infrastructure and equipment
- A maximum of 15% of the development work hours may be performed remotely, either on-shore or off-shore, subject to conditions defined in this document and prior approval by the County’s Contract Administrator and assigned MDC Program Manager
- All other services to include project management, configuration work, testing, team lead advising, change management services, training services and all other consulting-related services must be performed on premises at Miami-Dade County on Miami-Dade County equipment

Selected Proposer shall provide an implementation plan, utilizing best practices, which includes module sequencing, milestone deliverables (go live dates), appropriate interfacing to/ from legacy applications through the sun setting of those applications, and change management activities (see attachment B for a complete list of modules). The County expects that the initial phase is noted as the priority of modules to be implemented to allow for sun setting of the legacy applications (as listed below) however, it is expected that all modules listed in Attachment B be implemented within the 48-month timeline for the project.

Financials

- Design and Configuration of new Chart of Accounts
- Financial Set up and Configuration
- General Ledger
- Accounts Payable
- Project Costing- Accounting
- Asset Management
- Grants Management
- Commitment Control
- Payroll - Accounting
- Bank Management (reconciliation)
- Automated interest distribution (fund, project, grants, etc.)

Supply Chain

- Procurement
- Vendor management
- Purchase Requisitions
- Commodity Coding
- Contract Management
- Vendor Self Service
- Inventory

Human Resources

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- Recruitment/ Hire
- Compensation
- Workforce Management
- Time and Labor
- Absence Management
- Payroll
- Benefits Administration
- HCM Portal
- ePerformance Management (employee performance evaluation)
- Learning Management
- Employee/ Manager Self Service

Budget Management (see also Section 2.4.3)

- Operating Budget
- Human Capital Budgeting
- Capital Budgeting
- Budget Book Creation

Performance Management

Key Performance Indicator data for the modules listed above need to be part of initial phase. However, the modules supporting Performance Management do not need to be a part of the initial phase but within the 48 month time frame.

Business Analytics

Key Analytics data for the modules listed above need to be part of initial phase. However, the modules supporting Business Intelligence/Analytics do not need to be a part of the initial phase but within the 48 month time frame.

End User Experience (across all functionality)

- Portals
- Work Centers
- Delivered Mobile Device Enablement

Work Order Management

- Integrate with County Infor Enterprise Asset Management Systems (EAMS)

2.4.1 INITIATION AND DESIGN

2.4.1.1 Project Management Services

County expects Selected Proposer to utilize project management skills, expertise and experience to execute the Selected Proposer's project management methodology. County is looking for the primary implementation Selected Proposer to provide strong project management leadership covering the full range of services including project plan development, issue management, risk management and change management. Selected Proposer shall have a project management team comprised of the project manager and anyone deemed necessary for properly managing the project. The Selected Proposer is fully responsible for all sub-contracted services including all subcontractor personnel. The Selected Proposer shall provide, develop, manage, maintain, and communicate status of all project management deliverables.

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Such project management deliverables should include at a minimum those listed in Attachment R.

2.4.1.2 Business Objectives Worksheet

As part of the ERP System implementation project initiation and Blue Printing phase, Selected Proposer shall produce a detailed worksheet highlighting the tangible, measurable, metrics that shall be improved upon as a result of the ERP System implementation project, along with associated timelines for achieving each metric.

2.4.1.3 Project Kick-Off

Selected Proposer shall conduct this session and create a corresponding presentation to communicate to stakeholders the ERP System implementation project team's roles and responsibilities, governance elements, project plan and deliverables, team member expectations, implementation approach and success measures.

2.4.1.4 Project Charter

Selected Proposer shall create, with input from the County, the Project Charter which shall include a vision statement, project purpose, guiding principles, project scope, project objectives, governance structure, and roles and responsibilities.

2.4.1.5 Technical Charter

Selected Proposer shall create, with input from the County, the Technical Charter which shall include detail environment definitions and strategies, documentation and development standards, migration/version control strategy, patch and fix strategy, batch processing strategy, architecture diagrams and data integration maps.

2.4.1.6 Issues Log

Selected Proposer shall track issues log, risk management plan, and responsibility matrix and their corresponding resolutions on the County SharePoint site.

2.4.1.7 Project Plan

Selected Proposer shall create, with input from the County, a Microsoft Project plan which shall define all of the activities, resources and investment required to complete the ERP System implementation project. This detailed project plan shall then be managed by the Selected Proposer with County staff assistance and cooperation. The project plan will clearly delineate milestones and phases as appropriate.

Selected Proposer should also include a detailed staffing proposal listing consulting resources, by title and role and the required corresponding County staff to best assist in implementation.

2.4.1.8 Change Management Services

Selected Proposer shall create, with the County's input, a joint Culture Change Management Plan that will outline the change management purpose, scope and approach for the ERP System implementation project, identification of stakeholders, communication, training planning, team/employee training, knowledge transfer and post-implementation strategies. Selected Proposer shall be responsible for plan execution and management of the culture change management plan.

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2.4.1.9 Risk Management

Selected Proposer shall create and maintain a Risk Management log for the overall project and sub projects, which should include identification and classification of risk, probability of risk occurrence, and formulate and communicate a risk mitigation plan for each risk. Selected Proposer should consider scheduled risks that may include County moratoriums (e.g. Election periods, tax collection periods) for system changes and emergency management events.

2.4.1.10 Business Process Review

Business Process Review will be comprised of activities to conduct a detailed business process analysis of each of the areas and related functional requirements identified in Attachments S and 1 and to focus on learning how each process shall be met and improved with the PeopleSoft system. Review sessions will address other internal and external systems and processes to meet the requirements of business processes (full lifecycle) as defined in the functional requirements in Attachment 1.

These reviews should also include a review of the existing County Chart of Accounts structure/reporting levels (see Attachments I and J) and County data requirements in order to provide guidance and coordination for migration of the County to the best possible chart of accounts structure from its current structure. This should also include a review of the Chart of Accounts (COA) in the current MDAD-WASD platform for the possible integration of both structures. The MDAD-WASD implementation has been constructed using a single Chart of Accounts with two Business Units. The County expects that all the remaining Departments (at a minimum) will be managed with a standard chart of accounts with the ability for enterprise-level reporting including MDAD-WASD.

Business Processes shall include consideration for Funds, Grants and Projects integration. Selected Proposer shall create complete Visio documents depicting the “To-Be” business process maps flow, customized to the specifics of the County that would be maintained until the end of the contract term, for any major business processes, and shall also provide a Chart of Accounts Use and Structure document.

2.4.1.11 Fit Gap Analysis

Selected Proposer shall conduct fit/gap sessions and should include as a minimum a comparison of PeopleSoft Best Practices with County current business processes in order to identify business process re-engineering opportunities, configuration issues, modifications, cross-functional and cultural impacts. It should also include a review of the County requirements for conversions (Section 2.4.2.4), interfaces (Attachment C), reports/queries (Attachment G), forms, workflows (Attachments H) and advise on IT / business process controls in order to produce preliminary strategies for development/deployment. A review of security requirements should be included as well. A review of the best practices from the MDAD-WASD PeopleSoft implementation should be included to leverage as much as possible in all of the areas listed above for a unified system.

Selected Proposer shall create documents identifying gaps between the County’s functionality requirements (Attachment 1), and Industry best practices solutions.

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2.4.2 DEVELOPMENT, VALIDATION AND POST-IMPLEMENTATION SUPPORT

Selected Proposer is expected to take on full responsibility for development work. County involvement will be limited to ensure knowledge transfer and change management. In the case of conversion activities, MDC shall be responsible for developing extracts from legacy systems and propose for mapping and importing to the ERP platform. For required ongoing interfaces, the Selected Proposer shall be responsible for designing and developing all integration “To/From” the ERP platform. MDC will be responsible for integrating ERP platform information designed by Selected Proposer “To/From” remaining MDC applications. All Selected Proposer team activities and work products will be performed and developed on Miami-Dade County infrastructure.

2.4.2.1 Configuration Services

Selected Proposer, along with County subject matter experts (SMEs) shall configure the PeopleSoft /Oracle Financials/Supply Chain, HCM applications, Hyperion, Budgeting, Planning, and Analytics (all ERP modules as listed in Attachment B) according to the “architectural blueprint” provided by the Selected Proposer. Selected Proposer shall design and configure reports, workflows, forms, approval processes, dashboards and self-service features along with all processes for Human Capital, Financials/Supply Chain, Hyperion, Budgeting and Analytics.

Selected Proposer shall be responsible for and shall conduct the process of setting up and testing the ERP System parameters and codes for each module in scope. This process includes the creation of a Configuration Workbook for each module, documenting the County system configuration.

2.4.2.2 Technical Architecture

Selected Proposer shall create, implement, and validate a technical architecture plan for all production and non-production environments including configuration, security, integration, accessibility, and performance tuning based on industry best practices for target ERP platforms. See Attachment D to reference the County’s current infrastructure.

2.4.2.3 Customization Services

Selected Proposer shall design, develop and configure customizations according to the “architectural blueprint” including non-standard reports, workflows, software modifications, software bolt-ons, forms, approval processes, dashboards and self-service features.

2.4.2.4 Data Conversion Services

Selected Proposer shall lead and develop the data conversion tasks and work with the County to properly map and convert information to the new PeopleSoft data model. Selected Proposer shall work with the County to plan specific details of historic data conversion and ensure compliance with best practices and record retention policies/legal requirements. While the County will be responsible for extracting and scrubbing legacy data for conversion, the Selected Proposer shall be responsible for converting the scrubbed data into the PeopleSoft model. Based upon the volume of data being considered, Selected Proposer shall provide the data conversion methodologies, processes, conversion programs and any third party data conversion tools. Selected Proposer shall provide technical design documentation for all conversions developed by Selected Proposer.

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For purposes of determining level of effort for data conversion assume the County wishes to convert the following data (likely to be accomplished in various phases) as indicated. The following data conversions for PeopleSoft do not include the existing Water/Sewer and Aviation PeopleSoft systems since they will be maintained while Countywide implementation of PeopleSoft is occurring (See Section 2.4.5).

Data Conversion		
Data	Amount of Data to be Converted.	Current System(s)
General Ledger (actual and budget)	Prior and current year account balances (Opening and Ending) and detail.	FAMIS,
Purchasing	Contracts file, Blanket Purchase Orders, Purchase Orders, and all associated data (All years).	ADPICS, BTS, eProcurement, Project Administration,
Vendor Master File	Vendor master file (includes Accounts Receivable and Accounts Payable Master Files)	FAMIS, Various department receivable systems
Purchasing (receipts, requisitions)		
Fixed Assets (Equipment)	All current asset information.	Mainframe Fixed Asset System, Infor, Various other department system
Fixed Assets (Land and Building)	All current asset information	Various (ISD and Departmental systems)
Fixed Assets (Depreciation)	All current asset information.	Various
Payroll Time and Leave	Any partial calendar year or fiscal year.	In-house developed IDMS, PeopleSoft
Payroll (earnings/taxes/deductions balance information, additional earnings, tax data elections, current deductions that include benefit plan elections, absence balances)		
Payroll Payment history (Direct deposit)		
Human Resources	Approximately ten years of history, current employees, current hierarchy.	
Budget (Operating, Human Capital, Capital)	Balances - 3 years.	FAMIS/ Hyperion
Budgeting (performance measures)		
Cash Management	Open bank account balances	
Contracts (contracts for billable contracts)	Any open agreement	Various
Accounts Receivable	Outstanding receivables.	Various

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Accounts Receivable (customers)		
Accounts Payable	Open balances with vendor history for prior and current year.	FAMIS,
Inventory (open inventories)		
Human Resources (benefits)		
Oracle PeopleSoft Human Capital (HCM) – existing implementation	All years	PeopleSoft
Active Capital Funds/Projects / Grants / FEMA	All years	FAMIS, ADPICS,
Project/Work Orders	All years	CIIS, ADPICS, , Hyperion

2.4.2.5 Data Archival Services

Selected Proposer shall propose methodologies, designs, plans and solutions to permit the County to retain access to the data required to support historical functions (i.e. legal inquiries, audits) while the County sunsets the current systems after go-live. Creative plans shall include recommendations, plans and costs to convert more historical data than what is listed in the above table in order to limit or eliminate expensive or unreasonable data archival requirements.

2.4.2.6 Interface Services

The list of current County systems required to interface with the current Payroll, Purchasing and Finance applications to perform daily business functions is provided in Attachment C – County’s Current Computer System Interfaces. Some interfaces may be temporary and will no longer be needed once the ERP system is fully implemented. Selected Proposer shall design and create the required permanent and temporary interfaces. Selected Proposer shall also provide the technical design documentation for all developed interfaces. It is expected that the Selected Proposer shall be responsible for designing and developing all integration “To/From” the ERP platform for required ongoing interfaces. Additionally, it is expected that the Selected Proposer will work with the County or third-party vendors who will be responsible for the non-PeopleSoft side of all interfaces.

2.4.2.7 Testing Services

Selected Proposer shall be responsible for and will conduct the process of planning and documenting the ERP System test approach (Conference Room Pilots, System, User Acceptance, Performance, and Final Acceptance Testing). After the test plans are developed, Selected Proposer shall lead the execution of the testing activities.

The Selected Proposer shall develop and execute a test plan that at a minimum includes:

- Unit testing
- Integration testing
- User Acceptance Testing (UAT) - should provide all test case scenarios/scripts and predecessor/successor events and predecessor/successor batches to be used in Pre-Production batch testing. It will occur after development is complete (or substantially

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complete, as agreed to by the County). No formal testing tools are currently in place, however, SharePoint is used to track and document testing results.

- Performance and stress testing
- System testing
- Security role testing
- Parallel testing
- Other types of testing (i.e. workflow testing)
- The participating departments shall be the final approval and acceptance authority for the test results prior to being moved into the Production environment
- Post go-live verification/acceptance

2.4.2.8 Security

Selected Proposer shall create, implement and update a security plan and workbook that details security approach, configuration, and maintenance. The security plan and workbook shall define the list of roles, key processes by role, data security decisions, list of permission lists by role, and initial list of users. Selected Proposer shall be responsible for the loading and testing of these security profiles.

PeopleSoft and Hyperion security is currently role based and managed by the Information Technology Department with approvals by business application owners. Other financial application (FAMIS/ADPICS)'s security is handled by Finance Department upon approval process.

2.4.2.9 Reports and Workflows

Selected Proposer shall design, develop and provide the reports and workflow processes as listed in Attachments G and H respectively and as defined in the discovery phase of the project.

2.4.2.10 Form Development

Selected Proposer shall design, develop and provide the forms required to meet business solutions based on final requirements determined from fit/gap analysis. Form development shall be completed in a manner that does not adversely impact upgrades and system updates.

2.4.2.11 Go-Live Approach

Selected Proposer shall create, manage and execute an operational system cutover plan to enable the County to Go-Live with all ERP systems at mutually agreeable project milestones. Selected Proposer shall consider operational impacts when establishing recommended cutover plan and go-live dates (e.g. moratorium, elections, etc.). It is expected that various milestones may have different go-live dates based on the implementation approach for modules/functionality.

2.4.2.12 Post-implementation Support/Documentation

Selected Proposer shall propose functional and technical post-implementation support services. These shall include but are not limited to functional help desk services and assistance with key functional tasks like month, quarter and year-end closings.

Selected Proposer shall provide post-production support not to exceed three months in duration for each project milestone go-live date (i.e. Roll-out) that the Selected Proposer recommends.

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In addition, Proposer should develop planning that includes key support for the execution of first time business processes that may occur beyond the post go-live support of the major go-lives or/and the 48 month timeline (e.g. Annual Year-End, PO Rollover, Annual Budget processing, W2 processing, Self-service enrollment and benefits which may occur on the next annual cycle, etc.). Upon completion of the support period, Selected Proposer shall produce a summary report to document any outstanding tasks and recommendations for resolution. Moreover, Selected Proposer shall create a plan to transition production support to the County's long-term production support model during this period.

Post-production support shall include:

- Routine maintenance and support.
- Assistance with resolution of functional and technical issues as they are detected.
- Providing support and training as needed for users in the field.
- Design ongoing (post go-live) support plan for a technology Center of Excellence organization to manage PeopleSoft ERP activities in the future including:
 - Professional Change Management Team for ongoing communications with field staff for changes, upgrades, and orientation.
 - Professional training organization using traditional methods as well as User Productivity Kit (UPK) for ongoing training.
 - Professional Testing Support Group with a sound methodology and use of automated tools to support Departments in functional testing required after upgrades, patches, and bundles to ERP database and application environments.
 - Management and maintenance of ERP system, infrastructure, tools, applications ensuring a best practice approach to maintaining ongoing updates of ERP platform and ensuring continual compliance with software Selected Proposer maintenance schedules.

Selected Proposer shall provide all Project Documentation to the County electronically. Selected Proposer will place all project documentation on a County SharePoint site.

Help Desk support is currently provided by the Information Department Service Center/Help Desk.

2.4.3 HYPERION INTEGRATION

Selected Proposer shall design and complete implementation of Hyperion to include integration with PeopleSoft HCM, positions, compensation, and PeopleSoft Financials/Supply Chain integration for commitment control and budgeting for financial reporting. Current implementation of the Hyperion modules are structured to the FAMIS Chart of Accounts. These modules will require changes to coincide with the Selected Proposer's recommended ERP Chart of Accounts/structures.

2.4.4 ORACLE ANALYTICS

Selected Proposer shall design and complete implementation of Oracle Hyperion/PeopleSoft/Business Intelligence Analytics to include integration with Hyperion, PeopleSoft HCM, positions, compensation, and PeopleSoft Financials/Supply Chain integration for commitment control and budgeting for financial reporting providing "best practice" structures for public sector entities.

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Selected Proposer shall design, plan, and implement “Public Sector best practice” standards related to County requirements. See list of software tools / modules in Attachment B.

Selected Proposer shall review, evaluate, recommend and implement a Data Warehousing solution for Human Resources, Financials and Supply Chain to best manage access, reporting and archiving on current and historical County data.

Selected Proposer shall review, evaluate, recommend and implement a Business Analytics solution to best manage access, reporting and archiving on current and historical County data.

2.4.4.1 Performance Management

Selected Proposer shall design and complete implementation of Oracle Performance Management modules. See list of software tools / modules in Attachment B.

2.4.5 WATER & SEWER (WASD)/AVIATION (MDAD) AND PUBLIC HOUSING (PHCD) FINANCIALS INTEGRATIONS

Selected Proposer shall provide a plan and implementation services for the integration of WASD, MDAD and PHCD legacy financial and supply chain modules with the new County enterprise ERP. Integration services include two way interfacing between the new ERP and the legacy financial and supply chain modules (e.g. Master file data management, projects, commitment control, contracts).

WATER & SEWER/AVIATION

Currently the County maintains a production PeopleSoft Financials environment that is used by the Water and Sewer (WASD) and Aviation (MDAD) departments. The environment is a 9.1 release and utilizes the following Financial modules - Accounts Payable, Accounts Receivable, Asset Management, Billing, Commitment Control, e-Procurement, Travel Expenses, General Ledger, Project Costing, Purchasing, Inventory, Cash Management, and Program Management. The two departments maintain separate business units to facilitate their own configuration rules. It is expected that WASD and MDAD will maintain this PeopleSoft environment until sometime after the full ERP implementation for other County departments.

Today, there are business processes in other County departments that require integrations with the WASD/MDAD PeopleSoft environment. Most of those business processes are expected to be implemented into the Countywide PeopleSoft instance as part of the services defined in this RFP. As such, the integrations with the WASD/MDAD PeopleSoft Financials instance must be performed as part of the Countywide implementation of PeopleSoft.

The required integrations as defined with the current systems are (See Attachment C for complete listing of WASD/MDAD interfaces):

- PeopleSoft HCM – Chartfields are defined in the WASD/MDAD PeopleSoft Financials. Delivered messaging sends all chartfield adds/changes/deletes to the PeopleSoft HCM. WASD/MDAD have deployed commitment accounting in Time & Labor, so the Financial chartfields are essential to generating the task profiles used on the employee timesheets.
- PeopleSoft HCM – Employees and their associated jobs are managed in HCM. WASD/MDAD utilize delivered messaging to sync basic person data and workforce data to their PeopleSoft environment for use in Travel Expenses and Project resources.

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- PeopleSoft HCM – Time entry is maintained in PeopleSoft HCM. After payroll is processed the labor distribution is provided to the WASD/MDAD PeopleSoft instance so that journal generation can occur.
- ADPICS (County Purchasing system) – The County Internal Services Department (ISD) manages procurement contracts. They identify which commodities can be purchased from which contract, which vendors are authorized per contract, and contract spending limits per department. WASD/MDAD issue purchase orders for the goods and services they need by following the contract roadmaps defined by ISD. ADPICS supplies all the pertinent contract data to the WASD/MDAD PeopleSoft instance so that the PO's can be created in PeopleSoft Financials and still adhere to the terms of the contract.
- ADPICS – PO's created in PeopleSoft ERP are required to also be in ADPICS. This allows ISD/Procurement Management to generate reports on Countywide purchases and manage contract spending limits across all departments. The integration from the WASD/MDAD PeopleSoft instance handles PO additions, change orders, and delete/cancels.
- Hyperion – With the initial County implementation of Hyperion Public Sector Planning and Budgeting WASD and MDAD were allowed to prepare their budget using the chartfields defined in their PeopleSoft environment. This is facilitated with an integration of the metadata required by Hyperion. All chartfield values and all tree-related data are provided to Hyperion.
- Hyperion – A function of the Hyperion implementation is to generate forecasting reports on County spending. This requires that ledger data actuals from the WASD/MDAD PeopleSoft environment is provided to Hyperion.
- Hyperion – The approved annual budget is created, reviewed and approved in Hyperion Public Sector Planning and Budgeting. WASD and MDAD have deployed Commitment Control in their PeopleSoft environment. As such Hyperion provides the data needed to create the PeopleSoft budget journals.

PUBLIC HOUSING

The Public Housing and Community Development Department (PHCD) also maintains their own financial system. The PHCD financial applications consist of Emphasys Elite from Emphasys Computer Solutions, Inc. The modules include the Section 8 module and the Low Income Public Housing module version 1.9.3. Technical information for the Emphasys applications at PHCD is as follows:

- Operating System: Windows Server 2008 R2 Standard 64-bit Service Pack 1
- Database: SQL Server 2008 R2 (SP2) 10.50.4000 Enterprise Edition 64-bit
- Software Platform: Delphi.NET

Much like WASD/MDAD, it is expected that PHCD will maintain their own financial system after the Countywide implementation of PeopleSoft ERP. Therefore, the following interfaces are to be included:

- Payroll Labor Distribution interface from PeopleSoft to the PHCD financial applications
- Budget information interface to / from PHCD financial applications to/from Hyperion
- Interface from PeopleSoft Purchasing to PHCD Procurement Application.

Include pricing for the WASD/MDAD/PHCD integration in Sections A and B of Form B-1.

2.4.6 MODIFICATIONS, CUSTOMIZATIONS AND ENHANCEMENTS APPROACH

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The goal of the implementation is to utilize standard PeopleSoft functionality wherever possible. This would alleviate the need for many customizations and modifications of the PeopleSoft environment. The Selected Proposer will adopt this approach and work collaboratively with the County from a functional and technical perspective to:

- Best utilize the standard functionality offered by Oracle (all tools as listed in Attachment B. Challenge the County in those areas where a business process change could be considered in order to better align that process with standard PeopleSoft functionality.
- Utilize the software-defined technical development methodology when it is collectively determined that a modification, extension and/or enhancement is needed to best accommodate the County business process requirement.
- The Selected Proposer's Project Change Request (PCR) process should drive the final validation and approvals required to authorize deviation from base functionality. In the event a requirement is discovered and a decision is required for non-base functionality, analysis is provided as part of the PCR process and that data is captured in the PCR and submitted to the "change committee or change control board" for a decision.

Should a modification, customization and/or enhancement need to be added below are the tasks and activities around the technical development work the Selected Proposer shall provide:

Tasks:

1. Preparation of high-level documents that cover the purpose and requirements of modifications identified during Blueprinting and Fit/Gap Sessions and Testing.
2. Development of detailed design documents.
3. Review and approvals of design documents.
4. Programming and testing of approved modifications.
5. Complete Technical and functional documentation.
6. Training guides / updates to UPK as needed.
7. Creation of test plans and test scripts for the modifications.

Activities:

1. Identify required modifications, customizations, and/or enhancements.
2. Prepare detailed design documents – Functional & Technical.
3. Review and approve detailed design documents (submit drafts).
4. Finalize design documents (obtain approval).
5. Develop modifications, customizations and/or enhancements.
6. Unit test modifications, customizations and/or enhancements.
7. User acceptance test modifications, customizations, and/or enhancements.
8. Go-Live plans for modifications, customizations, and/or enhancements.
9. Provide training and for modifications, customizations, and/or enhancements.
10. Change management

Task Deliverables:

1. Detailed functional design documents
2. Detailed technical design documents
3. Decision to modify the base PeopleSoft application
4. Detailed test plans, test scripts and test results.

2.4.7 EMPLOYEE TRAINING/KNOWLEDGE TRANSFER SERVICES

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Selected Proposer shall design, promote and employ the tools, classes and methods necessary to insure the completion of knowledge transfer, employee training activities and system documentation as needed during and by the completion of each phase of the ERP software solution implementation for both business and technical staff. Selected Proposer shall create and deliver a set of customized training courses designed for the end user training to help familiarize the staff with the new ERP system, understand the relevance to their specific jobs and tasks and identify shortcuts that can be used to increase their familiarity and efficiency with utilizing the new ERP System. Selected Proposer shall provide a detailed training plan to include project team formal training, and user training.

Selected Proposer shall provide formal Oracle Certified Training and knowledge transfer for the County Core Project Team and those County employees that are designated as trainers. Refer to Attachment L – Oracle Certified Training Matrix.

Selected Proposer shall provide a detailed plan and approach for training all ERP system end users. Selected Proposer shall also guide and assist the County with the development of training materials to be used for the end-users, as well as participate in the end-user training delivery in a support role. Selected Proposer shall be responsible for the development of County-specific User Productivity Kit (“UPK”) document content. The UPK tool shall be utilized for developing training material and potentially test script content. In addition Selected Proposer shall provide comprehensive change management training to all departmental and executive levels as appropriate. Refer to Attachment N – End Users Training Matrix.

The County expects to have both full-time and part-time resources assigned to the project. These resources will assist the Implementation partner with the deployment of Communications and Training (train-the-trainer approach however, it is expected that the Selected Proposer will lead and manage these project components throughout the project timeline.

The County expects that the Project Management Office for the ERP Project Implementation (expected to be staffed by both Selected Proposer and County staff) will manage Communications relating to the project.

2.4.8 EXPECTED COUNTY ROLES

Selected Proposer shall prepare a staffing plan for any expected County project role, and clearly identify role expectation, time requirement and duration, and expected number of persons per role (FTE). The County fully understands the importance of the roles that County staff plays as part of the project team and expects that key team leads from Selected Proposer will be paired with County leads to ensure knowledge transfer and ongoing supportability in ERP platform and business processes.

The County acknowledges that new roles may be needed to support the ERP platform and as such, Selected Proposer shall identify and recommend any additional roles (including new roles).

Selected Proposer is expected to take on full responsibility for project related work in both functional and technical areas; however, the County expects that to ensure appropriate knowledge transfer, County team members will participate in project work as follows.

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- Conversion: Participate in mapping, extraction of data
- Reports: Selected Proposer will be responsible (County-10%)
- Workflow: Selected Proposer will be responsible (County-10%)
- Forms: Selected Proposer will be responsible (County-10%)
- Customizations: Selected Proposer will be responsible (County-10%)
- Interfaces: Selected Proposer will be responsible for the PeopleSoft side of all interfaces including the development of bridge interfaces (County-50%)
- Training/Change Management: Selected Proposer will be responsible for training plans, training materials, development and conducting train the trainer sessions (County-50% to help conduct training sessions)
- Business analysis and process design: Selected Proposer will be responsible (County-50%)
- Project management and facilitation: Selected Proposer will be responsible (County-50%)
- Communication: Selected Proposer will be responsible for developing all communication plans and ensuring timely delivering of communication and knowledge transfer (County-50%)
- Documentation and record management: Selected Proposer will be responsible (County- 25%)
- Technical/Security configuration: Selected Proposer will be responsible (County-50%)
- Testing: Selected Proposer will be responsible for developing and ensuring test plans are adequate for pre and post go-live updates (County- 50% for testing)

At a minimum, the County anticipates that the following County project roles, as listed below, will be included in the Selected Proposers plan:

Role	Responsibilities
Executive Steering Committee	Meet with PM to be informed of project progress. Ultimate arbiter to resolve conflicts. Ensure that County resources needed to be successful are available. Encourage the change of business processes where efficiencies can be gained and/or best practices can be adopted. Promote organizational and cultural change to take advantage of the benefits provided by the software and enable the project to be a success.
Program Manager (PM)	Coordinate tasks & resources throughout all County areas. Work closely with Selected Proposer’s PM on scope, schedule development and status reporting. Manage County spending on the project. Approve deliverables.
Functional Business Team Leads	Supply business expertise of current systems and processes for key business areas (Human Resources/Payroll, Accounting and Finance, Procurement and Supply Chain, Budgeting and Planning, and IT). Coordinate the need for subject matter experts and assign tasks. Participate in cross-functional to-be process sessions and approve process redesign and system configuration. Document reporting requirements. Identify security needs. Review and approve test scripts. Oversee all rounds of testing and confirm results. Approve converted data. Report to PM on project progress, identify problems/risks/concerns and assist with change management efforts.

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Role	Responsibilities
Working (Module) Team Leads	Act as subject matter experts and assign tasks for module specific activities. Participate in cross-functional to-be process sessions and approve process redesign and system configuration. Document reporting requirements. Identify security needs. Develop test scripts. Conduct all rounds of testing and confirm results. Report module progress to Functional Business Team Leads.
Subject Matter Experts	Supply business expertise of current systems and processes. Participate in cross-functional to-be process sessions. Complete testing as required and document results. Conduct end-user training.
Business Integration Lead	Define and recommend business process flow integrations and workflows that cross modules ERP platforms and non ERP County system platforms to ensure streamlined and efficient business process.
Change Management/Training Lead	Assist with the development and implementation methods, tools, training materials, documentation to support organizational, functional and technical change management, training, and knowledge transfer. In addition, this lead may conduct end user training and ensure compliance with training plans.
Communication Lead	Assist with the development and maintenance of communication plans and ensure project and business process communications throughout the County.
Quality Assurance/ Testing Coordinator	Assist with development, testing, quality methods and practices to ensure that adequate system data and performance measures are acceptable prior to go-live date(s). In addition, this role shall validate that changes to production produced anticipated results.
Program Management Office (PMO) Project Leads	Oversee assigned functional and technical areas to ensure effective operation for the project in conjunction with the selected vendor Project Manager (PM). Manage project conflicts and escalate to the Steering Committee those changes that may affect time, cost, scope, or quality for the planned project deliverables. In addition, this role will work with selected vendor Project Manager (PM) to monitor risks and contingencies for the project. They need to ensure that all work streams are operating in an effective and efficient manner. Report status and issues to Executive ERP Governance Board, Steering Committee, ITLC, Office of the Mayor, and the Board of County Commissioners as required.
Business Leadership Council	Departmental business leaders who will act in an advisory role relating to changes in business practices, methods, and processes. Prioritize and recommend strategies for cross functional workflows and best practice solutions.
Information Technology Department (ITD) Enterprise Portfolio Management Office	Act as an advisor to PMO to ensure that MDC project management practices and methods are followed. This role will provide, maintain formal project records as provided by PMO and ensure compliance with ITD project management practices. This role will act as an advisor on project management tools, techniques, and practices.
Information Technology Leadership Council (ITLC)	Review project progress updates and formally conduct formal voting on any IT business processes that may be recommended as outcomes of ERP project. Act as an advisor as technologies in business practice trends evolve to ensure that ERP implementation strategies continue to meet changing demands of County business and industry.
Technical Lead(s)	Oversee all County technical activities including obtaining resources as needed, assigning project tasks, and reporting status. Advise County PM

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Role	Responsibilities
	and Selected Proposer PM of technical standards, processes, and issues that impact the project. Review technical designs, architecture & documentation presented by Selected Proposer. Coordinate the acquisition of any new infrastructure that may be needed by the project. Ensure County technical staff receives sufficient knowledge transfer to maintain system after project ends.
Application Developers	Supply technical expertise on legacy applications. Work with Selected Proposer designing conversion and interface processes. Complete program development of conversion data and legacy-side of interfaces. Participate in development of customizations, workflows and reporting needs. Learn about the PeopleSoft functionality, jobs/processes, and tools to support technical needs of the user community after project ends. Report to technical lead on project progress and issues.
PeopleSoft Administrators	Creation and maintenance of all PeopleSoft environments. Oversee the operational start/stop of PeopleSoft services. Manage process to refresh non-prod environments. Patch & migration control. First point of contact to troubleshoot system performance issues. Coordinate with DBA's, Unix administrators, application developers and ITD network/firewall staff on change management and problem resolution. Report to technical lead on project progress and issues.
DBA's	Creation of database instances. Manage DB security. Apply DB specific patches. Assist in resolving performance issues. Scheduling and control of DB backups. Report to technical lead on project progress and issues.
Unix Administrators	Manage server security. Apply AIX specific patches. Assist in resolving performance and application issues. Scheduling and control of server backups. Coordinate with ITD storage, network and firewall staff as needed. Report to technical lead on project progress and issues.
Security Administrators	Manage the PeopleSoft application security to include the development and maintenance of custom permission lists and roles; creating users and assigning roles to users. Report to technical lead on project progress and issues. Granting and disabling access to users.

2.4.9 WATER & SEWER/AVIATION FINANCIALS MIGRATION (optional)

An optional component of this RFP is to migrate the WASD/MDAD PeopleSoft environment into the County solution, sometime after the full ERP Implementation for other County Departments. This would include not only conversion of the data but configuration such that these departments can continue to function as enterprise entities with many of their own processes and business rules.

If so requested by the County, the Selected Proposer shall migrate the existing WASD & MDAD Financials/Supply Chain Implementation into the newly implemented ERP. In this event, the Selected Proposer will provide a final plan to the County for review and approval for the completion of these services (see attachment O).

Include pricing for the WASD/MDAD migration in Section D of Form B-1.

2.4.10 PUBLIC HOUSING (PHCD) FINANCIALS MIGRATION (optional)

An optional component of this RFP is to migrate the PHCD financials into the County solution, sometime after the full ERP Implementation for other County Departments. This would include

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not only conversion of the data but configuration such that PHCD can continue to function as an enterprise entity with many of its own processes and business rules.

If so requested by the County, the Selected Proposer shall migrate the existing PHCD Financials Implementation into the newly implemented ERP. In this event, the Selected Proposer will provide a final plan to the County for review and approval for the completion of these services (see Attachment P).

Include pricing for the PHCD migration in Section E of Form B-1.

2.4.11 ADDITIONAL SERVICES (optional)

Additional Services are Proposer recommendations which Proposer feels would benefit the Project, and these services are beyond the Scope of Services as defined above for all of Section 2.0. Additional Services will be reviewed and may be selected by the County at its sole discretion.

Pricing for such Additional Services should be included in Section F of Form B-1.

2.4.12 SERVICES HOURLY RATES

Services Hourly Rates are to be provided, by role/title, for any potential and approved work beyond the agreed Scope for the project. Hourly rates are to be classified as Staff Augmentation where the County accepts the responsibility for project management, change management and risk mitigation for the work of the resource; or classified as Managed Services which includes consultant work, project management, change management and risk managed by Proposer. Hourly rates are to be further classified as Onsite (all inclusive including time, travel and related expenses), and Remote Onshore/Offshore (not including travel costs).

Such Services Hourly Rates should be included in Section C of Form B-1.

2.5 FUNCTIONAL AND TECHNICAL REQUIREMENTS

Selected Proposer shall implement PeopleSoft and Hyperion best practices for transaction processing, self-service, manager self-service, and reporting/analytics for each of the modules listed in Attachment B. The Selected Proposer shall also incorporate the requirements listed in Attachment 1 to Proposer Information, along with the requirements listed in Section 2.0 Scope of Services.

2.6 ATTACHMENTS TO SCOPE OF SERVICES

Below is a list of all attachments to Scope of Services and their titles:

- Attachment A- County's Data Processing Statistics
- Attachment B- ERP Computer Product Software Licenses
- Attachment C- County's Current Computer System Interfaces
- Attachment D- Current Infrastructure
- Attachment E- Miami Dade County - USPS Address Standards*
 - Appendix A - Street Type Abbreviations
 - Appendix B - Address Standardization – County, State, Local Highways
 - Appendix C - Unit Designator Abbreviations
 - Appendix D - State Abbreviations

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- Attachment F - GIS Address Locator and Web Services*
- Attachment G - Reports and Queries
- Attachment H - Workflows
- Attachment I - Existing FAMIS Chart of Accounts Structure
- Attachment J - FAMIS Sample Funding Structure
- Attachment K - Project Phases*
- Attachment L - Oracle Certified Training Matrix
- Attachment M - County Departments and Offices
- Attachment N - End Users Training Matrix
- Attachment O – High Level Description of Current WASD/MDAD ERP Installation for Optional Migration Services
- Attachment P – High Level Description of Current PHCD Financials Installation for Optional Migration Services
- Attachment Q – Remote Access and Offshore Limitations Contract Verbiage
- Attachment R – Minimal Project Management Deliverables
- Attachment S – Business Process List
- Attachment T – Application Migration Table

(*) These attachments are not referred in the Scope of Services but provided as additional information.

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Attachment A - County's Data Processing Statistics

<u>Payroll and Human Resources (FY 2014):</u>	<u>Records</u>
Active Employee Counts	27,513
Number of Pay Checks issued	48,089
Number of ACHs Issued	715,894
Number of Garnishment Checks issued	6,860
Number of Garnishment ACHs issued	5,268
Number of W2's (calendar year 2013)	31,820
Number of Employment Applications Processed	173,302
Number of New Hires	575
<u>General Ledger (FY 2014):</u>	
Number of Fund Types	48
Number of Funds	286
Number of Sub-funds	2,784
Number of General Ledger Trial Balance Accounts	250
Number of Treasurers General Ledger Accounts	216
Number of Operating File Accounts (Revenue/Expenditures sub-objects)	2,079
Number of Index Codes	87,250
Number of Function Codes	172
Number of Organizations (Department Level 1):	55
Number of Lower Level Organizational Structures	4,600
Number of Bank Accounts	50
Deposit transactions	133,427
Interest Distribution transactions	35,059
Budget Recording and Budget transactions	79,605
General Ledger transactions	90,092
<u>Capital Assets (FY 2013):</u>	
Number of Capital Asset Records	34,300
Number of Construction Work in Progress Projects	1,200
<u>Accounts Payable (FY 2014):</u>	

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Number of Vendors - Active	11,018
Number of Vendors - Foreign	53
Number of Vendors – Petty Cash	152
Number of AP Checks Written (excludes Special Services checks issued via Wells Fargo Bank)	41,000
Number of ACH Issued (including Tax Distribution)	34,300
Number of Invoices Processed (includes Tax Distribution)	347,500
Number of Travel Credit Card Transactions	3,251
Number of Travels processed (not processed thru credit card)	2,100
Number of Purchasing Card Transactions	14,143
Number of 1099s issued (calendar year 2013)	16,848
<u>Purchasing (FY 2014):</u>	
Number of Construction Contract Purchase Orders, Change Orders, Liquidations	6,879
<u>Project Accounting (FY 2014):</u>	
Number of Projects on Record Level 1	5,470
Number of Lower Level Projects (Project Detail)	8,765
<u>Grant Accounting (FY 2014):</u>	
Number of Active Grants	425
Number of FEMA User Codes (Project Worksheets)	5,990
<u>Security Access (FY 2014):</u>	
Users with FAMIS Inquiry Only	1,926
Users with FAMIS Update Access (Doc & Tables)	487
Users with AP Inquiry Only	925
Users with AP Update Access (Doc & Tables)	704
FAMIS Roles – User Classes	31
ADPICS Roles – User Classes	49
<u>FEMA (FY 2014):</u>	
Number of active storms in FAMIS	6

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Number of Project Worksheets (PWs) as it relates to active storms	5,964
Budget Amount as it relates to active storms	\$670.4 Million
Number of Departments with PWs	25

Attachment B – ERP Computer Product Software Licenses

Architect and implement the following ERP application Modules:

I. Financials

- a. Asset Management
- b. Billing
- c. Cash Management
- d. Deal Management
- e. eSettlements
- f. eBill Payment
- g. Expenses
- h. General Ledger
- i. Grants
- j. Accounts Payables
- k. Project Costing
- l. Accounts Receivables

II. Supply Chain

- a. Contracts
- b. eSupplier Connection
- c. Purchasing
- d. eProcurement
- e. Inventory
- f. Program Management
- g. Strategic Sourcing

III. Human Resources

- a. Human Resources
- b. Mobile Time Management
- c. Payroll NA
- d. Talent Acquisition Manager/Candidate Gateway
- e. Time and Labor
- f. Absence Management
- g. Learning Management
- h. Base Benefits/Benefits Administration/eBenefits
- i. Employee Profiles
- j. eProfile
- k. ePerformance Management (Employee Performance Evaluation)
- l. Succession Management

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IV. Budget Management

- a. Hyperion Planning Plus
- b. Hyperion Public Sector Planning and Budgeting
- c. User Productivity Kit for Hyperion Planning Plus
- d. Hyperion Financial Data Quality Management
- e. Hyperion Financial Data Quality Management Adapter Suite
- f. PeopleSoft Planning and Budgeting
- g. Oracle Policy Automation
- h. Oracle Policy Modeling

V. Financial Close/Reporting (CAFR, etc.)

- a. Hyperion Financial Management Plus
- b. Hyperion Financial Close Management
- c. Hyperion Financial Data Quality Management Adapter for Financial Management
- d. User Productivity Kit for Hyperion Financial Management Plus

VI. Performance Management

- a. Oracle Business Intelligence Foundation Suite (overlap with Business Analytics)
- b. Hyperion Planning – Strategic Planning (overlap with Budget Management)

VII. Business Analytics and Dashboard Reporting

- a. Oracle Business Intelligence Foundation Suite
- b. Informatica Power Center & Power Connect Adapters
- c. Business Intelligence Management Pak
- d. Business Intelligence Server Administrator
- e. Human Resources Analytics Fusion Edition
- f. Financial Analytics Fusion Edition
- g. Procurement and Spend Analytics Fusion Edition
- h. Supply Chain and Order Management Analytics Fusion Edition
- i. Projects Analytics Fusion Edition

VIII. Portal Solutions

- a. Financials Portal Pack
- b. Enterprise Portal
- c. Supply Chain Portal Pack
- d. HCM Portal Pack

IX. UPK Solutions

- a. Content Human resources
- b. Content Payroll
- c. Content Time & Labor
- d. Content General Ledger
- e. Content Receivables
- f. Content Payables
- g. Content Asset Management
- h. Content Expenses
- i. Content Project Costing

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- j. Content Contracts
- k. Content Grants
- l. Content Billing
- m. Content Purchasing
- n. Content Inventory
- o. Content eProcurement
- p. Content Planning and Budgeting
- q. Content Learning Management
- r. Content Benefits Administration
- s. Content Reporting Tools HRMS
- t. Content Reporting Tools Financials
- u. Content Fundamentals HRMS Software
- v. Content Fundamentals Financials

Note: For the modules listed above, please consider incorporating all of the following project components in the Proposed Price, Sections A and B of Form B1. For more details, please refer to section 2.0 Scope of Services and Form B1.

- a) Project Initiation (Business Objectives Worksheet, Project Kick-off, Project Charter, Issues Log, Project Plan)
- b) Change Management Services
- c) Risk Management
- d) Business Process Review
- e) Fit Gap Analysis
- f) Configuration Services
- g) Customization Services
- h) Data Conversion Services
- i) Data Archival Services
- j) Interface Services
- k) Testing Services
- l) Security
- m) Reports and Workflows
- n) Form Development
- o) Documentation
- p) Training/Knowledge Transfer
- q) Go-Live Approach
- r) Post-Implementation Support/Documentation

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Attachment C - County's Current Computer System Interfaces

Infor EAM Interface

EAMS is the system of record for all County capital assets; approximately 100,000 assets. Depending upon the department, EAMS is the system of record for non-capital assets, parts inventory and work orders.

Staff Scheduling System

PeopleSoft HCM will be the system of record for employee job and compensation updates and there will be a two-way interface with the Staff Scheduling System from Orion.

BidSync Interface

Vendor Data Transfer Interface

Miami-Dade will provide new and updated vendor data by web-services integration to the BidSync System. Vendors that desire to do business with Miami-Dade will register with standard BidSync process and will be merged with Miami-Dade customer information to complete the registration process. This will allow the acceptance of BidSync terms and conditions, the selection of user ID and password information and allow for vendors the ability to work with other agencies on the BidSync System.

Integration Type

Miami-Dade will connect to the BidSync system via SOAP web-services that will allow a direct integration link to import the required data elements from the Miami-Dade ADPICS systems. This web-service is made available to Miami-Dade on demand as required by the Miami-Dade business process. Miami-Dade will initiate all connections using the WSDL format provided by BidSync in the WSDL.

ISD – Retirees (RET) Application

In use since 1992 with 13,945 total accounts (retirees, executives, judges, Jackson Memorial) with over \$233 million collected in benefit premiums. This application supports medical, dental, life, optional life, vision, and social security tax benefits, as well as, multiple account status (regular retirement, disability, Investment Plan, DROP Retirees, etc.). The RET application has daily auto-posting of personal checks/money orders from the Check Log application, automated account information retrieval from personnel data for new accounts, daily transmission to SFTP ITD for medical and dental data to providers (Avmed, Delta, Humana, and MetLife), and monthly Florida Retirement System data downloaded for benefits payments.

ISD – Accounts Receivable (AR) Application

In use since 2003 with 15,898 invoices totaling over 949 million. It is a department/client and service driven application which supports multiple agencies/business. Serves as a log for documenting collection efforts with clients, as well as, creates daily automatic invoices for non-FAMIS entities for Business Supplies (Aviation, Water & Sewer, etc.).

ISD – Leave of Absence (LOA) Application

In use since 1998 with 7, 012 total accounts with over \$8 million collected in benefit premiums. Supports medical, dental, life, optional life, vision, short term disability, long-term disability, and group legal benefits. It requires automated account information retrieval from personnel data for new accounts.

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ISD – Work Order (WO) Application

In use since 1985 with 246,108 total work orders with over \$747 million in billing charges. The application supports multiple work order types (Security, Hurricane, Emergency, etc.), multiple work order statuses and phases (Bidding, Construction, Planning, etc.), markup control for contractor, materials and contractor assist by work order, invoice processing for contractor, materials and contractor assist. It also serves as an internal inventory control system for stock items. It requires auto-creation of estimate for work orders over \$10K with Estimate application and a monthly Billing producing file transfer to FAMIS and reports for Non-FAMIS entities.

ISD – Supply Order (SO) Application

In use since 1992 with 338,891 customer orders, 38,928 vendor orders, and over 2,700 stock items with over \$127 million sold. This application supports multiple supply warehouses, standard supply warehouse principles such as stock group, class, recycled, unit of measure, vendor orders for stock replenishment based on historical usage, physical inventory process, special orders for non-stock items, seasonal stock items, Warehouse pulling and delivery of ticket process, and Back Order Fill process. It requires a daily transmission of charges to FAMIS and automated invoice creation for Non-FAMIS entities.

ISD – Unemployment Compensation (UC) Application

In use since 1989 with 13,148 total accounts with over \$26 million paid in unemployment payments. This application is responsible for account management maintenance including fraudulent flag, account payment ledger by calendar year and quarter, quarterly balancing reports. It requires automated account information retrieval from personnel data for new accounts, as well as, quarterly transmission of payments to FAMIS to chargeback departments.

GSA – Design and Construction Services Estimate Application

The Estimate Application (EA) is to facilitate job estimation by Design and Construction Services (DCS) for work order types “W” (Work Order), “Z” General Obligation Bond (GOB), and “H” (Hurricane). Integration with County’s Active Directory for user ID logon and existing Work Order System (WO).

Capital Improvements Information System (CIIS)

The Capital Improvements Information System (CIIS) is a web-based project management tool used to monitor, track, schedule, and provide related cost information and other associated details for projects.

In addition, CIIS contains modules to implement and monitor the Miscellaneous Construction Contract Program (MCC), the Equitable Distribution Program (EDP) and Request to Advertise, Award Recommendations and Change Orders for non-MCC construction contracts and professional services agreements.

This database can be easily updated, is available to all County departments, and allows staff to quickly identify projects that may be lagging behind or not adhering to their budget and, therefore, gives project managers the opportunity to take prompt remedial action.

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In order to assist County departments in the implementation of their programs, CIIS includes a section for standardization, which comprises modules for standard contract language, contract forms, policies and procedures.

CIIS is managed by the Internal Services Department (ISD) with the assistance of the Information Technology Department (ITD).

Hyperion Interface

Hyperion is in place as a production system for operating, capital and human capital budgeting, utilizing Oracle Hyperion Planning and Oracle Hyperion Public Sector Planning and Budgeting modules. Interfaces to these modules, from legacy financial (FAMIS) and Human Resource Systems (Time and Leave) have been built utilizing Oracle Data Integrator (ODI) tools. In addition, a custom PeopleSoft projects application has been built under the PeopleSoft Human Resources applications to facilitate the entry and project numbering of capital projects and an ODI interface is in place to transfer this capital project information to a Hyperion Capital Planning application. These interfaces will need to be maintained throughout the ERP implementation, and will need to evolve as new source / target systems are implemented for the ERP (i.e. Oracle PeopleSoft modules including: Compensation, Position Management, Commitment Control, General Ledger Chart of Accounts, General Ledger and Projects). In addition, the remainder of the Hyperion / Oracle Business Intelligence tools that are not yet implemented (as listed in Attachment B) may require new interfaces to/from both legacy (until legacy applications are fully replaced by new ERP applications) and ERP platforms. In addition, it is expected that the current Hyperion applications will be updated to reflect any changes resulting from implementation decisions relating to Chart of Accounts redesign, Project Accounting, Position Management, Table of Organization, and Commitment Accounting, GIS, or other business process changes.

Public Housing and Community Development Department Interfaces

The current Public Housing and Community Development (PHCD) department's financial applications consist of Emphasys Elite from Emphasys Computer Solutions, Inc. The modules include the Section 8 module and the Low Income Public Housing module version 1.9.3. Technical information for the Emphasys applications at PHCD is as follows:

- Operating System: Windows Server 2008 R2 Standard 64-bit Service Pack 1
- Database: SQL Server 2008 R2 (SP2) 10.50.4000 Enterprise Edition 64-bit
- Software Platform: Delphi.NET

The following interfaces are to be included:

- Payroll Labor Distribution interface from PeopleSoft to the PHCD financial applications
- Budget information interface to / from PHCD financial applications to / from Hyperion
- Interface from PeopleSoft Purchasing to PHCD Procurement Application

Miami-Dade Transit (MDT) Department Interfaces

A system interface will be needed to interface all retail sales data from CPOS (Compact Sales Devices) from Nextfare to the new ERP system. CPOS devices are installed at select retailers throughout the region. These devices send sales information back to MDT. This interface will

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transmit on a monthly basis all transactions per retailer to generate sales invoices in the new ERP system.

In addition, Miami Dade Transit's Corporate Discount Program (CDP) website will allow corporate program customers to manage their employees fare products. The corporate customers will be submitting payments through the website via credit card, ACH, and e-check payments. This payment information will have to be reconciled and interfaced to the new ERP system for Accounts Receivable and General Ledger entries.

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FAMIS-ADPICS Interfaces

Interface	Application Name	Platform	Batch/Online	File Name	Purpose
Departments	VPI	AIX/Oracle	Batch	n/a - direct update MVS - Oracle	Update VPI Department Table
Vendors	VPI	AIX/Oracle	Batch	n/a - direct update MVS - Oracle	Update VPI Vendor Table
Vouchers	VPI	AIX/Oracle	Batch	n/a - direct update MVS - Oracle	Update VPI Voucher Table
Checks	VPI	AIX/Oracle	Batch	n/a - direct update MVS - Oracle	Update VPI Check Table
Purchase Orders	VPI	AIX/Oracle	Batch	n/a - direct update MVS - Oracle	Update VPI Purchase Order Table
Contracts	VPI	AIX/Oracle	Batch	n/a - direct update MVS - Oracle	Update VPI Contract Table
Invoices	VPI	AIX/Oracle	Batch	n/a - direct update MVS - Oracle	Update VPI Invoice Table
Unclaimed Checks	VPI	AIX/Oracle	Batch	n/a - direct update MVS - Oracle	Update VPI Unclaimed Check Table
UC Vouchers	VPI	AIX/Oracle	Batch	n/a - direct update MVS - Oracle	Update VPI UC Voucher Table
Vendor Payments	Financial Transparency	AIX/Oracle	Batch		Monthly updates to the MDS Portal Fin Trans Website
Web Service: FAMW003	Unclaimed Checks (VPI)	Web App.	Online (web service)		Cancel PO
Vendor	eProcurement	SQL Server	Batch	PFIS.FIS.TRAN.DLY.FAMVEND.INTRFACE	Rebuild Vendor Table (from) / New Vendors (to)
Vendor Commodity	eProcurement	SQL Server	Batch	PFIS.FIS.TRAN.DLY.FAMVCM.INTRFACE	Rebuild Vendor/Com

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Interface	Application Name	Platform	Batch/ Online	File Name	Purpose
					modify Table (from) / New Vendor Commodities (to)
Vendors	Infor EAM	AIX/Oracl e	Batch	PFIS.FIS..EXTR.DLY.DSVEN EXT	Incremental Updates
Index Codes	Infor EAM	AIX/Oracl e	Batch	PFIS.FIS.EXTR.DLY.DSICEX TR	Incremental Updates
Sub Objects	Infor EAM	AIX/Oracl e	Batch	PFIS.FIS.EXTR.DLY.DSSOE XTR	Incremental Updates
Daily Posted Transaction s (Vouchers)	Infor EAM (Parks)	AIX/Oracl e	Batch	PFIS.FIS.TRAN.DLY.PRK.DA ILY.POSTED	Return posted Parks voucher records
ITD Telecommu nications A/R (Tx 753)	ICI Billing System		Batch	DLY.TCM2	
Grant - Labor Distribution	Famis		Batch	BWY.GRANT.	
Payroll	Payroll System		Batch	BWY.PER1.	
Payroll	Payroll System		Batch	BWY.PER2.	
Interest Distribution – Ent 1	Famis		Batch	DLY.INT.	
Checks – Ent 1	Famis		Batch	DLY.CHK.	
Bank Recon (cleared chks) – First Union	Wachovia		Batch	DLY.FUNB.	
Bank Deposits – First Union	Famis		Batch	DLY.FDEP.	
ACH	Famis		Batch	DLY.ACH	

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Interface	Application Name	Platform	Batch/ Online	File Name	Purpose
Energy – Ent 1 – Finance	Energy Resource System		Batch	DLY.ERS66.	
Energy – Ent 1 – Finance	Energy Resource System		Batch	DLY.ERS68.	
Energy – Ent 1 – Finance	Energy Resource System		Batch	DLY.ERSSP.	
Energy – Ent 1 – Finance	Energy Resource System		Batch	DLY.ERS.	
Parks (Cost Acctg)	Time and Charges System		Batch	DLY.PRK.	
Parks (Warehouse)	Cost Accounting System		Batch	DLY.PRKW.	
Parks (EMS)	EMS system		Batch	DLY.TRA.	
Fleet Mgmt (EMS) (Tx 705 & 708's)	Equipment Management System		Batch	DLY.EMS.	
GSA Materials Mgmt	Material Management Inventory Control System		Batch	DLY.GSAM.	
ITD Telecommunications Billing	ICI Billing System Bellsouth Telecommunication System		Batch	DLY.TCM.	
Planning & Zoning Impact Fees	Impact Fee Application		Batch	DLY.PWK.	
Admin Offc of the Courts	AOC System		Batch	DLY.AOC.	

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Interface	Application Name	Platform	Batch/ Online	File Name	Purpose
Taxes	Tax Collection System		Batch	PFIS.FIS.TRAN.DLY.TCRED MP	Redemption File
Taxes	Tax Collection System			PFIS.FIS.TRAN.DLY.TCDISTR	Distribution File
Taxes	Tax Collection System			PFIS.FIS.TRAN.DLY.TCRFD	Refund File
Taxes	Tax Collection System			PFIS.FIS.TRAN.DLY.TCJE	Journal Entry File
Taxes	Tax Collection System		Batch	PFIS.FIS.TRAN.DLY.TCDEP	Deposit File
Fleet Mgmt (Tx 751's)	Equipment Management System		Batch	DLY.EMS2.	
Planning & Zoning Collections	Collection System		Batch	DLY.DPX	
Building	Building Cashier System		Batch	DLY.DIBL	
Building Web	Building Cashier System		Batch	DLY.DWBL	
Budget	Budget System		Batch	DLY.BPR	
Encumbrances Carry Over	Famis		Batch	YLY.FAMB9820	
G/L Closeout Transactions	Famis		Batch	YLY.FAMB9850	
Background Check	ERD		Batch	DLY.ERD	
ERD Advertisement cost	ERD		Batch	DLY.ERDADV	
Tax refund	Taxes		Batch	DLY.TC	

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Interface	Application Name	Platform	Batch/ Online	File Name	Purpose
Tax refund	Taxes		Batch	DLY.TC	
Child Support	Payroll System		Batch	BWY.SDU	
Voluntary pre-K pgms & CDS	DHS		Batch	MLY.CDS	
Extract file for active vendor for MDPD	MDPD		Batch	PFIS.FIS.EXTR.OTH.MDPD.FAMVEN	
Extract file for Index Codes for MDPD	MDPD		Batch	PFIS.FIS.EXTR.OTH.MDPD.FAMICT.ALL	

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Interface	Application Name	Platform	Batch/ Online	File Name	Purpose
Operating Master File Extract	Famis		Batch	PFIS.FIS.EXTR.DLY.AOC.FA MOPF PFIS.FIS.EXTR.DLY.ETSD.F AMOPF PFIS.FIS.EXTR.DLY.CITT.FA MOPF PFIS.FIS.EXTR.DLY.COMM.FAMOPF PFIS.FIS.EXTR.DLY.CORR.F AMOPF PFIS.FIS.EXTR.DLY.ENVI.F AMOPF PFIS.FIS.EXTR.DLY.ETSD.F AMOPF PFIS.FIS.EXTR.DLY.FIN.FA MOPF PFIS.FIS.EXTR.DLY.FIRE.FA MOPF PFIS.FIS.EXTR.DLY.FIRE1.F AMOPF PFIS.FIS.EXTR.DLY.GSA.FA MOPF PFIS.FIS.EXTR.DLY.HUM.FA MOPF PFIS.FIS.EXTR.DLY.HUR.FA MOPF PFIS.FIS.EXTR.DLY.ITD.FA MOPF PFIS.FIS.EXTR.DLY.JUST.F AMOPF PFIS.FIS.EXTR.DLY.MDPD.F AMOPF PFIS.FIS.EXTR.DLY.MDTA.F AMOPF PFIS.FIS.EXTR.DLY.OPTM.F AMOPF PFIS.FIS.EXTR.DLY.PARK.F AMOPF PFIS.FIS.EXTR.DLY.PLAN.F AMOPF PFIS.FIS.EXTR.DLY.PWRK.FAMOPF	

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Interface	Application Name	Platform	Batch/ Online	File Name	Purpose
				PFIS.FIS.EXTR.DLY.SEA.FA MOPF PFIS.FIS.EXTR.DLY.SHOU.F AMOPF PFIS.FIS.EXTR.DLY.WAST.F AMOPF	
Account Recon file	Wachovia Bank		Batch	PFIS.FIS.TRAN.DLY.FUNB.R ECON(+1)	currently: provides list of Outstanding Checks (Irecl=80) Near future: will also provide Stop Pmts, Misc

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Interface	Application Name	Platform	Batch/ Online	File Name	Purpose
					DRs & CRs, Voids, Paid, in addition to Outstanding (New rec layout will be lrecl 95)
1099 Returns	IRS		Batch	PFIS.FIS.TAPE.YLY.YR&YE AR..IRS1099 (file is converted to ascii for e-filing)	to e-file 1099 returns to IRS
1099 Returns	Vendor (Payformance)		Batch	PFIS.FIS.EXTR.YLY.YR2004 .MOOREFIL.MISC PFIS.FIS.EXTR.YLY.YR2004 .MOOREFIL.INTPFIS.FIS.EXTR.YLY.YR2004.MOOREFIL.RPFIS.FIS.EXTR.YLY.YR2004.MOOREFIL.S (Files are converted to ascii for upload to secure site)	send 1099 returns info to vendor for printing notices
Positive Pay	Wachovia Bank		Batch	PFIS.FIS.TRAN.DLY.FUNB.P OSPAY encrypted as 'PFIS.FIS.TRAN.DLY.FUNB. POSPAY.ENCRYPT	to send Positive Pay to Wachovia via encrypted ftp
Contracts	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV11	
Blankets	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV12	
One Time Po's	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV13	
Small PO's	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV14	
Multivendor BPOS	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV15	
Buyers	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV16	
ADPICS Department	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV17	

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Interface	Application Name	Platform	Batch/ Online	File Name	Purpose
Table List					
Vendors with REG Indicator = A,I	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV18	
Commodities by Buyer	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV19	
Vendor < 54*	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV21	
Vendor >= 54*	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV22	
Vendor >= 62*	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV23	
Releases	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV31	
RACE, SEX, Nationality Vendor	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV32	
Posted Requisitions	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV33	
PO's	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV34	
Posted Requisitions and Commodities	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV35	
Invitation To Bid	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV36	
Other Address Table	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV41	
Doc Approval History	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV42	
IT1 File	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV43	

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Interface	Application Name	Platform	Batch/ Online	File Name	Purpose
BCM File	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV44	
CMA File	DPM	Access	Batch	PPMM.SWD.MSTR.DETAIL.OTERO1.BV45	
Famis Index Codes	Print Shop GPS	SQL Server	Batch	PGPS.GPS.BKUP.WLY.FAMICT1	
PO's and Vendor	DBD Dept	SQL Server	Batch	PPMM.SWD.MSTR.DETAIL.JULIA1.CONTRACT	
Vendors	DBD Dept	SQL Server	Batch	PPMM.SWD.MSTR.DETAIL.JULIA2.VENDOR	
Vendors	DBD Dept	SQL Server	Batch	PPMM.SWD.MSTR.DETAIL.JULIA4.VENDOR	
Vendor/Commodities	DBD Dept	SQL Server	Batch	PPMM.SWD.MSTR.DETAIL.JULIA5.VENDOR	
PO's	DBD Dept	SQL Server	Batch	PPMM.SWD.MSTR.DETAIL.JULIA6.PORDER	
PO's	DBD Dept	SQL Server	Batch	PPMM.SWD.MSTR.DETAIL.JULIA7.PORDER	
Vendor Detail File	GSA Dept	SQL Server	Batch	PPIC.PIC.BKUP.WLY.FAMVMC.GSA.FILE	
Vendor Header File	GSA Dept	SQL Server	Batch	PPIC.PIC.BKUP.WLY.PCHVEN.GSA.FILE	
Vendor Mail Code File	GSA Dept	SQL Server	Batch	PPIC.PIC.BKUP.WLY.PCHVNA.GSA.FILE	
Vendor Other Information File	GSA Dept	SQL Server	Batch	PPIC.PIC.BKUP.WLY.PCHVNO.GSA.FILE	
BPO FILE (BLANKETS)	GSA Dept	SQL Server	BATCH	PPIC.PIC.BKUP.DLY.PCHBPO.GSA.FILE	
CC1 FILE (CONTRACTS)	GSA Dept	SQL Server	BATCH	PPIC.PIC.BKUP.DLY.PCHCC1.GSA.FILE	
COM FILE (COMMODITIES)	GSA Dept	SQL Server	BATCH	PPIC.PIC.BKUP.DLY.PCHCOM.GSA.FILE	
ITB FILE (INVITATION TO BID)	GSA Dept	SQL Server	BATCH	PPIC.PIC.BKUP.DLY.PCHITB.GSA.FILE	

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Interface	Application Name	Platform	Batch/ Online	File Name	Purpose
POC FILE (PURCHASE ORDER)	GSA Dept	SQL Server	BATCH	PPIC.PIC.BKUP.DLY.PCHPOC.GSA.FILE	
REQ FILE (REQUISITION)	GSA Dept	SQL Server	BATCH	PPIC.PIC.BKUP.DLY.PCHREQ.GSA.FILE	
TCR FILE (TABLE)	GSA Dept	SQL Server	BATCH	PPIC.PIC.BKUP.DLY.PCHTCR.GSA.FILE	
CONTRACTS	ETSD DEPT	SQL Server	BATCH	PPIC.PIC.BKUP.DLY.OUT3	
Web Service: PCHW008	eProcurement	SQL Server	Online (web service)		Extract Contract and Measure Information
Web Service: PCHW010	eProcurement	SQL Server	Online (web service)		Extract Buyer Information
Web Service: PCHW021	eProcurement	SQL Server	Online (web service)		Extract Commodity and Department Allocations
Web Service: PCHW050	ERP WS/AV	PeopleSoft	Online (web service)		Create Release PO
Web Service: PCHW052	ERP WS/AV	PeopleSoft	Online (web service)		Create Small PO
Web Service: PCHW054	ERP WS/AV	PeopleSoft	Online (web service)		Delete PO
Web Service: PCHW057	ERP WS/AV	PeopleSoft	Online (web service)		Post PO
Web Service: PCHW058	ERP WS/AV	PeopleSoft	Online (web service)		Advise of Change
Web Service: PCHW060	ERP WS/AV	PeopleSoft	Online (web service)		Change PO
Web Service:	ERP WS/AV	PeopleSoft	Online (web		Cancel PO

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Interface	Application Name	Platform	Batch/ Online	File Name	Purpose
PCHW062			service)		
Web Service: PCHW070	IWA / AP Workflow	Server	Online (web service)		PO Lookup
Web Service: PCHW072	IWA / AP Workflow	Server	Online (web service)		Invoice Header
Web Service: PCHW074	IWA / AP Workflow	Server	Online (web service)		Direct Voucher Header
Web Service: PCHW075	IWA / AP Workflow	Server	Online (web service)		Voucher Posting
Web Service: PCHW076	IWA / AP Workflow	Server	Online (web service)		Credit Memo Header
Web Service: PCHW077	IWA / AP Workflow	Server	Online (web service)		Direct Voucher / Credit Memo Posting
Web Service: PCHW078	IWA / AP Workflow	Server	Online (web service)		PO-GL Account Lookup
AP Workflow Vouchers	IWA / AP Workflow	Server	BATCH		AP Workflow Vouchers ready for posting
Purchase Order	Fixed Asset GSA	IDMS	BATCH		J374012
Occupational License Paid/Vendor	Occupational License	IDMS	BATCH	POCL.OCL.EXTR.DLY.PAID.LIC	PCHB9512 J1819512 THIS JOB WILL START RUNING IN PRODUCTION ON 123105
BPO Extract	ERP WS/AV	PeopleSoft	BATCH	PPIC.PIC.EXTR.DLY.ERP.BVC.AVWS	J1819505/J1819510

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Miami-Dade County, Florida

RFP No.

Interface	Application Name	Platform	Batch/ Online	File Name	Purpose
ADPICS Data, Includes: Contracts BPO's Requisition Voucher Direct Payment PO's User Security Dept/Buyer Multi-Vendors Commodity ITB's Vendor Allocations	DPM REPORTING	SQL	BATCH	var	J1819520
SSC Transmittal	Wells Fargo	??	Online/ Batch		Transmit SSC check request to bank
SSC Bank Recon (dly)	Wells Fargo	AIX/Oracle	Batch		Daily bank recon (cleared/void/ stopped)
SSC Bank Recon (mly)	Wells Fargo	AIX/Oracle	Batch		Monthly bank recon (cleared/void/ stopped/outstanding)

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Miami-Dade County, Florida

RFP No.

Con't - Attachment C - County's Current Computer System Interfaces

ERP Process/Interfaces

Process Name	Description	Server	Program Type	Schedule
J361510	Jobcode Data Interface (IDMS to Flat File)	Mainframe	Mainframe	Current Production (Afternoon & Nightly) Weekdays Runs at 2:30 PM & 7:30 PM and Sat/Sun it runs once at 7:30 PM
J3615200	Jobcode Data Interface (Flat File to Staging)	Mainframe	Mainframe	Based on Predecessor - Runs at 2:30 PM & 7:30 PM and Sat/Sun it runs once at 7:30 PM
J105H190	Jobcode Data Interface (Staging to Psoft)	PSUNX	Application Engine	Based on Predecessor - Runs at 2:30 PM & 7:30 PM and Sat/Sun it runs once at 7:30 PM
J706700	Import Index Codes (Legacy to Staging)	Mainframe	Mainframe	Daily - 06:00 AM
J105E300	Import Index Codes (Staging to PeopleSoft)	PSUNX	Application Engine	Based on Predecessor M-F - 6:00 AM
J105E350	PeopleSoft to Flat File IVR (PeopleSoft to Flat File)	PSUNX	Application Engine	Based on Predecessor, change run time from 3:45 AM to 6:30 AM M-F.
IVR Parser Pgm	(IVR) Flat File Load into IVR	S0020043 S0020044 S0020045	Script (Oracle)	Daily - 02:00 AM
MEDTOPS	Medical Info Interface (Medical Info to PeopleSoft Staging)	S0020041	Script (Oracle)	Daily - 04:00 AM Daily - 10:00 AM
J706101	Testing Interfaces (Legacy Bkgrnd Chk to Staging)	Mainframe	Mainframe	Daily - 05:00 AM Daily - 11:00 AM

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Process Name	Description	Server	Program Type	Schedule
SCO_SIGMA_PS SKILLS_PS	SIGMA Test Scores, Craig Assessment Skills Scores (Sigma To Staging Table)	SIGMA / Delphi	Oracle/Delphi (Script)	Daily - 05:00 AM Daily - 11:00 AM
JO_PS_SIGMA PER_PS_SIGMA APPL_PS_SIGMA	Job Opening, Applicant, Application Info (Staging to Sigma)	SIGMA / Delphi	Oracle/Delphi (Script)	Daily - 05:00 AM Daily - 11:00 AM
J105E001	Testing Interfaces (PSoft to Staging & Vice Versa)	PSUNX	Application Engine	Daily M-F- 04:00 AM No Runs of Sat & Sun
J361860	New Hire IDMS to Flat File	Mainframe	Mainframe	
J361862	New Hire Flat File to Staging Tables	Mainframe	Mainframe	
J105H160	New Hire Interface Staging Tbls to PeopleSoft	PSUNX	Application Engine	In Production Now Daily - 8:00 PM (Approx)
MDC_USERID J105E400	Create/Inactivate Userids	PSUNX	Application Engine	TBD Based on Predecessor - M- F 8:00 PM
J3617100	This process collects the CRSIDs (same as EMPLID) from the "Blue Book" CRS system. These CRSIDs (all active Employee IDs) are loaded to a single file which is FTP'd to IFTP.MIAMIDADE.GOV (Server: S0141258 IP: 10.210.63.35)	Mainframe	Mainframe	Already in production. Runs at 7:30 pm daily M-F

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Process Name	Description	Server	Program Type	Schedule
PAY2PS_EMAIL.EXE	This process collects the CRSIDs from the file generated from process J3617100 and collects the matching email addresses from the MDC Microsoft Exchange Server. This data then updates the PeopleSoft staging table PS_MDC_EMAIL_TBL. This process also evaluates whether the email address is new, changed, or no change; then updates the MDC_EMAIL_TBL.MDC_FLAG field accordingly.	Windows NT	Windows NT	Daily M-F 5:00 am
MDC_EML_ADD 'J105E330'	Email & phone# Interface & misc data fixes	PSUNX	Application Engine	5xDaily M-F 6, 9 am & noon, 3, 6 pm & sat-sun at noon
J706105	1st Adv. Expense Interface PS to Staging to FAMIS	Mainframe	Mainframe	
MDC_ECRM001 'J105E340'	2nd Adv. Expense Interface Staging to PeopleSoft (Date)	PSUNX	Application Engine	TBD Based on Predecessor
J706104	PeopleSoft to Background Check Psoft/Oracle to Flat File / Flat File to Background Chk Orcl	Mainframe	Mainframe	6:00 AM
SCRITY_CLSUPD 'J105H120'	Refresh SJT_CLASS_ALL	PSUNX	Application Engine	In Production Now
SCRITY_SJTUPD 'J105H140'	Refresh TRANS SJT	PSUNX	Application Engine	In Production Now
SCRITY_OPRCLS 'J105H130'	Refresh SJT_OPR_CLS	PSUNX	Application Engine	In Production Now
HRS_SRCH_IDX	Build Applicant Index-create new	PSUNX	Application Engine	3:00 AM

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Miami-Dade County, Florida

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Process Name	Description	Server	Program Type	Schedule
'J105E111'				Saturdays
HRS_SRCH_ID X 'J105E110'	Build Applicant Index-update existing	PSUNX	Application Engine	7:00 AM M-F
HRS_JSCH_ID X 'J105E120'	Build Job Index	PSUNX	Application Engine	12:10 AM
HRS_JOB_AGN T 'J105E200'	Job Search Agent	PSUNX	Application Engine	12:10 PM
MDC_HRSRC_AE 'J105E360'	Email Notification Processes The Email Notification Process (MDC_HRSRC_AE) has a Run Control defined for ID: ERDBATCH has been setup with a 'J105E360' job number.	PSUNX	Application Engine	M-F 11:00 PM
HRS_JOB_AGN T "J105E200"	Job Search Agent	PSUNX	Application Engine	
HRS_AM	Run Auto Match Search Agent	PSUNX	Application Engine	
HRS_INT_EVAL	Interview Evaluation Reminder	PSUNX	Application Engine	
MDCER055	IBM Contractor Interface Psoft to Flat File/Staging Table	PSUNX	SQR	
J105E666	Photo ID Process	PSUNX	Application Engine	M-F - 6:00 AM
J105E360	J105E001/MDCERC1001 currently execute at 6:05 AM & 11:58 AM daily to change going forward to run at 6:05 AM & 11:58 AM & 6:05 PM daily. At least 3 hours of separation are needed in order to avoid all future deadlock conditions. The following new daily run times:	PSUNX	Application Engine	M-F - 4:00 AM

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Process Name	Description	Server	Program Type	Schedule
	<p>1st Jobs.exe – i/o access: mdc_hrs_req_stg --- new run time: 1am 2nd People.exe – i/o access: mdc_appint_vw, mdc_hrs_app_stg ---new run time: 1:05 am 3rd Apps.exe – i/o access: mdc_hrs_pst_stg, mdc_req_sig_vw ---new run time: 2 am 4th Vetpts.exe – i/o access: mdc_hrs_vet_stg, mdc_appint_vw ---new run time: 3am</p> <p>PROD.EQQSCLIB(J105E360) NONUM</p> <p>-----10-----20----- 30-----40-----50--- <PB> ***** ***** TOP OF DATA ***** JOBREC JOBSCR(-operator HRSBATCH -process MDC_HRSRC_AE -type 'Application Engine' -runcontrol MDC_HRSRC_AE) JOBUSR('ibmtws') ***** *** BOTTOM OF DATA *****</p>			
MDC_EMP_INT	Employee Interface. Interfaces JOB and personal data from mainframe payroll to	PSUNX	Application Engine	Daily (PM)

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RFP No.

Process Name	Description	Server	Program Type	Schedule
	PeopleSoft HCM.			
MDC_JBCD_INT	Payplan interface. Interfaces payplan information from mainframe payroll to PeopleSoft HCM.	PSUNX	Application Engine	Daily (PM)
MDC_TIM_INT	Time interface. Interfaces approved payable time from PeopleSoft Time and Labor to Mainframe payroll.	PSUNX	Application Engine	Multiple times in the day
SQLLOADER	Pay exception interface from Mainframe payroll to PeopleSoft HCM	PSUNX	SQL Loader	Daily (PM)
SQLLOADER	Index code interface from mainframe FAMIS to PeopleSoft HCM	PSUNX	SQL Loader	Daily (PM)
MDC_EML_ADD	Email/Telephone number interface from Bluebook to PeopleSoft HCM	PSUNX	Application Engine	Multiple times in the day
MDC_CTL_I_02	Timetrak interface from MDAD punch time clocks to People soft Time and Labor.	PSUNX	Application Engine	Daily (PM)
MDC_MDPD_INT	MDPD interface of active police employees and their information, from MDPD system to PeopleSoft Time and Labor (enrollment and schedule information).	PSUNX	Application Engine	Daily (PM)
MDC_PINNACLE	Pinnacle interface from PeopleSoft HCM to Pinnacle, employee job information.	PSUNX	Application Engine	Daily (PM)

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Miami-Dade County, Florida

RFP No.

**Con't - Attachment C - County's Current Computer System Interfaces
Payroll TL Interfaces**

Interface System	(receive or send)	File name	Description	Frequency	Job	Process
CREDIT UNION	receive	PPAY.PAY.TRAN.BWY. FTP.CRDUNION	Employee amount to be deducted from salary.	BIWEEKLY	J363159	FTP
ICMA	receive	PPAY.PAY.TEMP.BWY. FTP.ICMADEF	Employee amount to be deducted from salary.	BIWEEKLY	J363159	FTP
NACO	receive	PPAY.PAY.TEMP.DLY. FTP.NACODEF	Employee amount to be deducted from salary.	DAILY	J361159	FTP
FAMIS	send	PFIS.FIS.TRAN.BWY.P AYROLL.INTRFACE	Payroll data for Finance	BIWEEKLY	J363270	Mainframe
FAMIS	send	PFIS.FIS.TRAN.BWY.P AYROLL.VCB.INTRF	Payroll voucher charge-back data for Finance	BIWEEKLY	J363069	Mainframe
FAMIS	send	PFIS.FIS.TRAN.MLY.F RSINV.INTRFACE	FRS invoice data for Finance	MONTHLY	J364129	Mainframe
Leave	send	PPAY.PAY.EXTR.BWY. ANALYSIS.LVE.USG	Leave Analysis Report	BIWEEKLY	J353500	FTP
Newhire	send	PRPAY.PAY.TEMP.BW Y.FTP.NEWHIRE	New hire data for Florida Department Of Revenue	BIWEEKLY	J353546	FTP
Payplan	send	PPAY.PAY.EXTR.REQ. ASCIFILE.ANA	Payplan data for ABDS System Ana Dominguez and BALAJI RAMASWAMY	BIWEEKLY	J353323	FTP
	send	PPAY1..PAY.TEMP.DL Y.FYI.FILE	Employee data	DAILY	J351712	FTP
EDMS	send	PPAY.PAY.TEMP.BWY. EDMS.LOSTPCD	Personnel Change Document Report (LPAR)	BIWEEKLY	J353711	FTP
EDMS	send	PPAY.PAY.EXTR.BWY. EDMS.J353545.PCD	Personnel Change Document Report	BIWEEKLY	J353711	FTP
EDMS	send	PPAY.PAY.TEMP.BWY. EDMS.SALCERT	SALARY CERTIFICATION Report	BIWEEKLY	J353711	FTP
EDMS	send	PPAY.PAY.EXTR.BWY. EDMS.J353215.LVE	YEARLY LEAVE REPORT	BIWEEKLY	J353711	FTP
EDMS	send	PPAY.PAY.TEMP.BWY. PDPO.CUMUL	Personnel Change Document Report (PDPO)	BIWEEKLY	J353711	FTP

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Interface System	(receive or send)	File name	Description	Frequency	Job	Process
ERD	receive	PPAY.PAY.TRAN.ONR Q.FTP.PROMOINP	Promotional Exam Scoring Report	REQUEST	J368760	FTP
ERD	receive	PPAY.PAY.TRAN.ONR Q.FTP.OPENCOMP	Seniority Open Competitive Report	REQUEST	J368761	FTP
	receive	PRPAY.PAY.EXTR.DLY .REG.BANK.PAID	Regular Checks paid	DAILY	J361104 E	FTP
	receive	PRPAY.PAY.EXTR.DLY .EMR.BANK.PAID	Emergency checks paid	DAILY	J361104 E	FTP
Positivepay	send	PRPAY.PAY.EXTR.DLY .ONL.POSPAY.TRANS	Vouchers (four times daily)	DAILY	J361104 O	FTP
Positivepay	send	PRPAY.PAY.EXTR.DLY .REG.POSPAY.TRANS	Vouchers Regular	DAILY	J361104 R	FTP
Positivepay	send	PRPAY.PAY.EXTR.DLY .GAR.POSPAY.TRANS	Garnishment Vouchers	DAILY	J361272	FTP
ACH	send	PRPAY.PAY.EXTR.BW Y.ACH.TRANSFER.FIL E	Payroll ACH file to bank	BIWEEKLY	J363102	FTP
ACH	send	PRPAY.PAY.EXTR.BW Y.ACH.logon	Payroll logon info to ftp server	BIWEEKLY	J363103	FTP
ACH	send	PRPAY.PAY.EXTR.BW Y.ACH.TRANSFER.FIL E	Payroll ACH file to ftp server	BIWEEKLY	J363103	FTP
ACH	send	PRPAY.PAY.EXTR.BW Y.ACH.TRANFAX	Payroll Fax Transmittal ftp server	BIWEEKLY	J363103	FTP
Positivepay	send	PRPAY.PAY.EXTR.BW Y.REG.POSPAY.TRANS	Payroll night checks	BIWEEKLY	J363104	FTP
MDTA	send	PRPAY.PAY.TEMP.DL Y.PERSON.DEP67	MDTA dept 67 only	DAILY	J361187	FTP
MDTA	send	PRPAY.PAY.TEMP.DL Y.PEROLD.DEP67	MDTA dept 67 only	DAILY	J361187	FTP
MDTA	send	PRPAY.PAY.TEMP.DL Y.TBL.MDTA	table org. and payplan	DAILY	J361187	FTP
DERM	send	PRPAY.PAY.TEMP.DL Y.PERSON.DEP355	Derm Dept 55	DAILY	J361187	FTP
Medical	send	PRPAY.PAY.TEMP.DL Y.MET.PGP	METLIFE	DAILY	J361188	FTP
Medical	send	PRPAY.PAY.TEMP.DL Y.RET.AVMED	AVMED	DAILY	J361188	FTP
Medical	send	PRPAY.PAY.TEMP.DL Y.RET.DELTA	Delta Dental	DAILY	J361188	FTP
Bluebook	send	PPAY.PAY.LOAN.PS.E MAILID	use to update bluebook	DAILY	J361710 O	FTP

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Interface System	(receive or send)	File name	Description	Frequency	Job	Process
PARKS	send	PRPAY.PAY.TEMP.DL Y.COMPARE.DEP93	Dept 93 only	DAILY	j361816	FTP
WASD	send	PRPAY.PAY.TEMP.DL Y.COMPARE.DEP96	Dept 96 only	DAILY	j361816	FTP
TRANSITS	send	PRPAY.PAY.TEMP.DL Y.COMPARE.DEP67	Dept 67	DAILY	J361816	FTP
	send	TRPAY.PAY.TEMP.DL Y.dummy	Personnel data	DAILY	J361817	FTP
	send	PRPAY.PAY.EXTR.DLY .MSRJE	Personnel data for ALBERTO PEREZ	DAILY	J361821	FTP
NACO	send	PRPAY.PAY.TEMP.BW Y.NACO.RPT	NACO Report	BIWEEKLY	J363152	FTP
PEHP	send	PRPAY.PAY.TEMP.BW Y.PEHP.RPT	PEHP Report	BIWEEKLY	J363152	FTP
Medical	send	PRPAY.PAY.TEMP.BW Y.ADP.TAKEN	ADP file	BIWEEKLY	J363152	FTP
Reports	send	PRPAY.PAY.TEMP.BW Y.PBA2.TAKEN	P.B.A deduction Report	BIWEEKLY	J363152	FTP
Reports	send	PRPAY.PAY.TEMP.BW Y.PBA.TAKEN	P.B.A deduction Report	BIWEEKLY	J363152	FTP
Reports	send	PRPAY.PAY.TEMP.BW Y.PBA2.NTAKEN	P.B.A deduction Report	BIWEEKLY	J363152	FTP
reports	send	PRPAY.PAY.TEMP.BW Y.PBA.NTAKEN	P.B.A deduction Report	BIWEEKLY	J363152	FTP
MetLife	send	PRPAY.BEN.OUTH.RE Q.OPTLIFE.PGP	Optional Life Insurance Enrollment File	REQUEST	J368200	FTP
MetLife	receive	PRPAY.METOPT.PGP. ENCRYPT	Optional Life Insurance Approved File	REQUEST	J368201	FTP
MetLife	send	PRPAY.BEN.OUTH.RE Q.SOHFILE.PGP	Disability Insurance Enrollment File	REQUEST	J368240	FTP
MetLife	receive	PRPAY.METDIS.PGP.E NCRYPT	Disability Insurance Approved File	REQUEST	J368241	FTP
Reports	send	PRPAY.PAY.TEMP.BW Y.FIRE.REPORT1	FIRE Deduction Register Detail (PDF)	BIWEEKLY	J363152 B	FTP
Reports	send	PRPAY.PAY.TEMP.BW Y.FIRE.REPORT2	FIRE Deduction Register Summary (PDF)	BIWEEKLY	J363152 B	FTP
Reports	send	PRPAY.PAY.TEMP.BW Y.F426.REPORT1	FIRE Dependent Life Detail (PDF)	BIWEEKLY	J363152 B	FTP
Reports	send	PRPAY.PAY.TEMP.BW Y.F426.REPORT2	FIRE Dependent Life Summary	BIWEEKLY	J363152 B	FTP

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Interface System	(receive or send)	File name	Description	Frequency	Job	Process
			report (PDF)			
Reports	send	PRPAY.PAY.TEMP.BW Y.JMH.REPORT1	JMH Deduction Register detail (PDF)	BIWEEKLY	J363152 C	FTP
Reports	send	PRPAY.PAY.TEMP.BW Y.JMH.REPORT2	JMH Deduction Register Summy (PDF)	BIWEEKLY	J363152 C	FTP
	send	PRPAY.PAY.TEMP.BW Y.PINACLE	Employee Pinnacle data	BIWEEKLY	J363152 D	FTP
Reports	send	PRPAY.PAY.TEMP.BW Y.DELTA.REPORT1	DELTA Deduction Register Detail (PDF)	BIWEEKLY	J363152 E	FTP
Reports	send	PRPAY.PAY.TEMP.BW Y.DELTA.REPORT2	DELTA Deduction Register Summary (PDF)	BIWEEKLY	J363152 E	FTP
Reports	send	AMD.PAY.EXTR.BWY. SALARY.OCA	Salary Forecast report	BIWEEKLY	J363154	FTP
MDTA	send	PRPAY.PAY.TEMP.BW Y.HSUM.MDTA	MDTA HPAR data	BIWEEKLY	J363190	FTP
MDTA	send	PRPAY.PAY.TEMP.BW Y.SCHD.MDTA	MDTA HPAR data	BIWEEKLY	J363190	FTP
MDPD	send	PRPAY.PAY.TEMP.BW Y.LEAVE.MDPD	MDPD Leave data	BIWEEKLY	J363804	FTP
Wachovia	receive	PRPAY.PAY.EXTR.ML Y.BANK.RECON	Regular Bank Recon File	BIWEEKLY	J364104	FTP
Wachovia	receive	PRPAY.PAY.EXTR.ML Y.EMR.BANK.RECON	Emergency Bank Recon File	BIWEEKLY	j364104	FTP
FRS	receive	PRPAY.PAY.EXTR.ML Y.FRSINV	FRS INVOICES	MONTHLY	J364128	FTP
FBMC	SEND	PRPAY.FLX.OUTH.QL Y.FBMCHSA	Spending Account Data	QUARTERLY	J365150	FTP
Finance	send	PRPAY.PAY.EXTR.YLY .YTDU.TRANS.CSV	Earnings History YTD Update File	Yearly	J367012	FTP
FBMC	send	PRPAY.FLX.OUTH.RE Q.FBMCTAPE	EOY Benefits Deduction Data	Yearly	J368150	FTP
Medical	send	PRPAY.PAY.TEMP.BW Y.OPTX.MEMBERS	Open Enrollment File (Humana)	Yearly	J368155	FTP
Medical	send	PRPAY.PAY.TEMP.BW Y.OHS.MEMBERS	Open Enrollment File (Humana)	Yearly	J368155	FTP
Medical	send	PRPAY.PAY.TEMP.BW Y.AVMED.MEMBERS	Open Enrollment File (AvMed)	Yearly	J368155	FTP
Medical	send	PRPAY.PAY.TEMP.BW Y.DELTA.MEMBERS	Open Enrollment File (Delta)	Yearly	J368155	FTP
MetLife	send	PRPAY.PAY.TEMP.BW	Open Enrollment	Yearly	J368155	FTP

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Interface System	(receive or send)	File name	Description	Frequency	Job	Process
		Y.METDENT.PGP	File (Metlife)			
PARS	receive	PPAY.PAY.TEMP.BWY.FTP.MDFRPARS	MDFR PAR FILE	BIWEEKLY	J363164	FTP
PARS	receive	PPAY.PAY.TEMP.BWY.FTP.MDFRPARS.L	MDFR PAR FILE	BIWEEKLY	j363164L	FTP
	send	PRPAY.PAY.TEMP.BWY.LONGVTY	Employee Longevity data	BIWEEKLY	J363185	FTP
	send	PRPAY.PAY.TEMP.BWY.DEPT80.OUTPUT	Employee Hud data	BIWEEKLY	J363185	FTP
Medical	send	PRPAY.PAY.TEMP.BWY.OPTX.MEMBERS	Optix file	BIWEEKLY	J363187	FTP
Medical	send	PRPAY.PAY.TEMP.BWY.OHS.MEMBERS	OHS Dental file	BIWEEKLY	J363187	FTP
Medical	send	PRPAY.PAY.TEMP.BWY.AVMED.MEMBERS	Avmed Health file	BIWEEKLY	J363187	FTP
Medical	send	PRPAY.PAY.TEMP.BWY.DELTA.MEMBERS	Delta Dental file	BIWEEKLY	J363187	FTP
	send	PRPAY.PAY.TEMP.BWY.HUD1.MEMBERS	Hud file	BIWEEKLY	J363187	FTP
	send	PRPAY.PAY.TEMP.BWY.HUD2.MEMBERS	Hud file	BIWEEKLY	J363187	FTP
	send	PRPAY.PAY.TEMP.BWY.HUD3.MEMBERS	Hud file	BIWEEKLY	J363187	FTP
CREDIT UNION	send	PRPAY.PAY.TEMP.BWY.DTFCU.MEMBERS	Credit Union file	BIWEEKLY	J363187	FTP
CREDIT UNION	send	PRPAY.PAY.TEMP.BWY.MDFCU.MEMBERS	Credit Union file	BIWEEKLY	J363187	FTP
CREDIT UNION	send	PRPAY.PAY.TEMP.BWY.MDFCU.rpt	Credit Union report	BIWEEKLY	J363187	FTP
FBMC	send	PRPAY.PAY.TEMP.BWY.FBMC.MEMBERS	FBMC data file	BIWEEKLY	J363187	FTP
NACO	send	PRPAY.PAY.TEMP.BWY.NACO.MEMBERS	Naco data file	BIWEEKLY	J363187	FTP
	send	PRPAY.PAY.TEMP.BWY.NPEHP.MEMBERS	PEHP data file	BIWEEKLY	J363187	FTP
MDTA	send	PRPAY.PAY.TEMP.BWY.CALC.DEP67	Earning data file (BIWEEKLY	J363187	FTP
MDTA	send	PRPAY.PAY.TEMP.BWY.ded.DEP67	Deduction data file	BIWEEKLY	J363187	FTP
MDTA	send	PRPAY.PAY.TEMP.BWY.ma.DEP67	Money adj data file	BIWEEKLY	J363187	FTP
	send	PRPAY.PAY.TEMP.BWY.DEP360M	Department data (PUBLIC WORKS)	BIWEEKLY	J363187	FTP
	send	PRPAY.PAY.TEMP.BW	Personnel data	BIWEEKLY	J363187	FTP

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RFP No.

Interface System	(receive or send)	File name	Description	Frequency	Job	Process
		Y.PERSON.DEP360	(PUBLIC WORK)			
	send	PRPAY.PAY.TEMP.BW Y.CALC.DEP360	Calc data (Public WORKS)	BIWEEKLY	J363187	FTP
	send	PRPAY.PAY.TEMP.BW Y.DEP360M	Department data (SOLID WASTE)	BIWEEKLY	J363187	FTP
	send	PRPAY.PAY.TEMP.BW Y.PERSON.DEP360	Personnel data (SOLID WASTE)	BIWEEKLY	J363187	FTP
	send	PRPAY.PAY.TEMP.BW Y.CALC.DEP360	Calc data (SOLID WASTE)	BIWEEKLY	J363187	FTP
MDTA	SEND	PRPAY.PAY.TEMP.BW Y.LABORMT	Labor data file	BIWEEKLY	j363187	FTP
ARAG	send	PRPAY.PAY.TEMP.BW Y.ARAG.PGP	ARAG file	BIWEEKLY	J363187	FTP
MetLife	send	PRPAY.PAY.TEMP.BW Y.MLD.PGP	Metlife Disability file	BIWEEKLY	J363187	FTP
MetLife	send	PRPAY.PAY.TEMP.BW Y.METDENT.PGP	METLIFE DHMO DENTAL PGP FILE	BIWEEKLY	J363187	FTP
MetLife	send	PRPAY.PAY.TEMP.BW Y.METLIFE.PGP	METLIFE FILE	BIWEEKLY	J363187	FTP
ICMA	send	PRPAY.PAY.TEMP.BW Y.ICMA.MEMBERS.PG P	ICMA data	BIWEEKLY	J363187	FTP
ICMA	send	PRPAY.PAY.TEMP.BW Y.ICMA401.MEMBERS. PGP	ICMA data	BIWEEKLY	J363187	FTP
ICMA	send	PRPAY.PAY.TEMP.BW Y.ICMA408.MEMBERS. PGP	ICMA data	BIWEEKLY	J363187	FTP
MDTA	receive	POTA.BOS.OUTH.DAIL Y.BUS	loads Extra-Work	BIWEEKLY	J342440	Mainframe
MDTA	receive	POTA.BOS.OUTH.DAIL Y.RAIL	loads Extra-Work	BIWEEKLY	J342440	Mainframe
MDTA	receive	POTA.BOS.OUTH.LEA VE	Leave data	BIWEEKLY	j342450	Mainframe
MDTA	receive	POTA..BOS.OUTH.LAT ET.BUS	Late Ticket data	BIWEEKLY	j342480	Mainframe
MDTA	receive	POTA.BOS.OUTH.LAT ET.RAIL	Late Ticket data	BIWEEKLY	j342480	Mainframe
MDTA	receive	POTA.BOS.OUTH.STA NDBY	Standby data	BIWEEKLY	J342590	Mainframe
MDTA	receive	POTA.BOS.OUTH.PSC HITD.RAIL	Used to load new Lineups	BIWEEKLY	J342810	Mainframe
MDTA	receive	POTA.BOS.OUTH.PSC HEMPL.RAIL	Used to load new Lineups	BIWEEKLY	J342810	Mainframe

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Interface System	(receive or send)	File name	Description	Frequency	Job	Process
MDTA	receive	POTA.BOS.OUTH.PSC HITD.BUS	Used to load new Lineups	BIWEEKLY	J342810	Mainframe
MDTA	receive	POTA.BOS.OUTH.PSC HEMPL.BUS	Used to load new Lineups	BIWEEKLY	J342810	Mainframe
MDTA	receive	POTA.BOS.OUTH.PSC HITD.BUS.UPDATES	Used to load new current Bwy Lineups	BIWEEKLY	J342820	Mainframe
MDTA	receive	POTA.BOS.OUTH.PSC HITD.RAIL.UPDATES	Used to load new current Bwy Lineups	BIWEEKLY	J342820	Mainframe
MDTA	receive	POTA.BOS.OUTH.PSC HEMPL.BUS.UPDATES	Used to load new current Bwy Lineups	BIWEEKLY	J342820	Mainframe
MDTA	receive	POTA.BOS.OUTH.PSC HEMPL.RAIL.UPDATE S	Used to load new current Bwy Lineups	BIWEEKLY	J342820	Mainframe
MDTA	receive	POTA.BOS.OUTH.HOLI DAY.SCHEDULE.BUS	SIH indicators	BIWEEKLY	J342855	Mainframe
MDTA	receive	POTA.BOS.OUTH.HOLI DAY.SCHEDULE.RAIL	SIH indicators	BIWEEKLY	J342855	Mainframe
MDTA	receive	POTA.EXTR.SCH.PER SON	MDT projections data	BIWEEKLY	J353745	Mainframe
MDTA	receive	POTA.EXTR.SCH.PER SON2	MDT projections data	BIWEEKLY	J353745	Mainframe
BOS Syst	receive	PPAY.BOS.BOSSCEM P.START	BOS Empl perm schd to be upd in T&L	BIWEEKLY	j342350	Mainframe
BOS Syst	receive	PPAY.BOS.BOSSCEM P.END	BOS Empl perm schd to be upd in T&L	BIWEEKLY	j342350	Mainframe
BOS Syst	receive	PPAY.BOS.BOSTRAN. BWKLY		BIWEEKLY	J342320	Mainframe
BOS Syst	receive	PPAY.BOS.BOSEMPL. BWKLY		BIWEEKLY	J342320	Mainframe
BOS Syst	receive	PPAY.BOS.BOSTRAN. DLY	BOS transactions loaded in T&L	DAILY	J342120	Mainframe
BOS Syst	receive	PPAY.BOS.BOSEMPL. DLY	BOS transactions loaded in T&L	DAILY	J342120	Mainframe
BOS Syst	receive	PPAY.BOS.BOSEMPL. DLY	Reports discrepancies between BOS and T&L	DAILY	J342120	Mainframe
BOS Syst	receive	PPAY.BOS.BOSMA21	BOS transactions are loaded in T&L	BIWEEKLY	J342310	Mainframe

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Interface System	(receive or send)	File name	Description	Frequency	Job	Process
MDTA	send	PPAY.BOS.EXTR.YLY. MDTATIME.PARTTIME	Files contain Hours worked /fiscal yr	BIWEEKLY	J363367	Mainframe
MDTA	send	PPAY.BOS.EXTR.YLY. MDTATIME.ALL	Files contain Hours worked /fiscal yr	BIWEEKLY	J363367	Mainframe

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Con't - Attachment C - County's Current Computer System Interfaces

Water and Sewer/Aviation Interfaces

Process Name	Description	Server/ Node	Program Type	Schedule
ACCOUNT_CHARTFIELD_SYNC	Service Operation to send add/updates of the ACCOUNT chartfield from Financials to HR	HR91PRD-Outbound	Asynch Web Service	Real-time
DEPT_SYNC	Service Operation to send add/updates of the DEPARTMENT chartfield from Financials to HR	HR91PRD-Outbound	Asynch Web Service	Real-time
PROJECT_SYNC	Service Operation to send add/updates of the PROJECT chartfield from Financials to HR	HR91PRD-Outbound	Asynch Web Service	Real-time
PROJECT_ACTIVITY_SYNC	Service Operation to send add/updates of the PROJECT's Activity chartfield from Financials to HR	HR91PRD-Outbound	Asynch Web Service	Real-time
PROJECT_STATUS_SYNC	Service Operation to send updates of a project's status from Financials to	HR91PRD-Outbound	Asynch Web Service	Real-time

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Process Name	Description	Server/ Node	Program Type	Schedule
	HR			
PROJECT_ACTIVITY_STATUS_SYNC	Service Operation to send updates of a project activity's status from Financials to HR	HR91PRD- Outbound	Asynch Web Service	Real-time
CHARTFIELD1_SYNC	Service Operation to send add/updates of the CHARTFIELD1 chartfield from Financials to HR	HR91PRD- Outbound	Asynch Web Service	Real-time
PRODUCT_CHARTFIELD_SYNC	Service Operation to send add/updates of the PRODUCT chartfield from Financials to HR	HR91PRD- Outbound	Asynch Web Service	Real-time
PERSON_BASIC_SYNC	Service Operation to accept Employee information from HR to Financials	FS91PRD – Inbound	Asynch Web Service	Real-time
WORKFORCE_SYNC	Service Operation to accept JOB information from HR to Financials	FS91PRD – Inbound	Asynch Web Service	Real-time
MDCPYTOGL	Batch program to transfer labor distribution data into the	PSUNIX	App Engine	Bi-weekly ad-hoc request by user

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Process Name	Description	Server/ Node	Program Type	Schedule
	Financials' HR Accounting line tables for subsequent journal processing			
MDC_CNT_INTF	Batch program to accept valid Procurement Contracts and their associated vendors, commodity codes, spending allocations and expiration periods from the County ADPICS system	PSUNIX	App Engine	Daily, Mon – Sat about 8:00 PM
MDC_ADPICS_INTEGRATION	People-Code called web services to synchronize purchase order activity between ADPICS and ERP	ADPICS_DELETE; ADVICE_OF_CHANGE; CANCEL; CHANGE_ORDER; CONTRACT_PO; DISPATCH; SMALL_PO;	Synch Web Service	Real-time
MDC_ACCT_HYP_VW	Live DB view to provide valid ACCOUNT chartfield data for Hyperion	Not Applicable	DB Link	Real-time
MDC_AVAC_HYP_VW	Aviation GL Ledger balances View by current FY and Period Created for	Not Applicable	DB Link	Real-time

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Process Name	Description	Server/ Node	Program Type	Schedule
	Hyperion ODI			
MDC_AVHR_HYP_VW	Aviation Employee Personnel View for Hyperion ODI	Not Applicable	DB Link	Real-time
MDC_AVOU_HYP_VW	Aviation Operating Units View - ODI	Not Applicable	DB Link	Real-time
MDC_AVRV_HYP_VW	Aviation Budget Detail View (revenues) ODI	Not Applicable	DB Link	Real-time
MDC_AVUC_HYP_VW	Aviation User Codes View -- ODI	Not Applicable	DB Link	Real-time
MDC_AVXP_HYP_VW	Aviation Budget Detail View (expenses) ODI	Not Applicable	DB Link	Real-time
MDC_CNTL_HYP_VW	Live DV view to provide valid TABLESET CONTROL data to Hyperion	Not Applicable	DB Link	Real-time
MDC_DEPT_HYP_VW	Live DB view to provide valid DEPARTMENT chartfield data for Hyperion	Not Applicable	DB Link	Real-time
MDC_FUND_HYP_VW	Live DB view to provide valid FUND chartfield data for Hyperion	Not Applicable	DB Link	Real-time
MDC_OPRU_HYP_VW	Live DB view to provide valid OPERATING UNIT chartfield	Not Applicable	DB Link	Real-time

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Process Name	Description	Server/ Node	Program Type	Schedule
	data for Hyperion			
MDC_PROD_HYP_VW	Live DB view to provide valid PRODUCT chartfield data for Hyperion	Not Applicable	DB Link	Real-time
MDC_PYAC_HYP_VW	Live DB view to provide Water & Sewer Prior Year Summarized ACTUALS Ledger data	Not Applicable	DB Link	Real-time
MDC_PYFA_HYP_VW	Live DB view to provide Water & Sewer Prior Year Summarized FULL ACCRUAL Ledger data	Not Applicable	DB Link	Real-time
MDC_TDFN_HYP_VW	Live DB view to provide valid Tree Definition data for Hyperion	Not Applicable	DB Link	Real-time
MDC_TLEF_HYP_VW	Live DB view to provide valid Tree Leaf data for Hyperion	Not Applicable	DB Link	Real-time
MDC_TNDE_HYP_VW	Live DB view to provide valid PSTREENODE data for Hyperion	Not Applicable	DB Link	Real-time
MDC_TSTR_HYP_VW	Live DB view to provide valid Tree Structure data for Hyperion	Not Applicable	DB Link	Real-time
MDC_TTBL_HYP_VW	Live DB view to provide valid Tree Node Table data for	Not Applicable	DB Link	Real-time

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Process Name	Description	Server/ Node	Program Type	Schedule
	Hyperion			
MDC_WACT_HYP_VW	Live DB view to provide Water & Sewer Current Year ACTUALS Ledger data	Not Applicable	DB Link	Real-time
MDC_WFAC_HYP_VW	Live DB view to provide Water & Sewer Current Year FULL ACCRUAL Ledger data	Not Applicable	DB Link	Real-time
MDC_PRKS_INF	Payments to Airport Billing System (PropWorks)	FS91PRD Outbound	App Engine DB Link	Daily 7:00 AM
ONLINE FROM Airport Billing System	Invoice and Customer interface from Airport Billing System (PropWorks)	FS91PRD Inbound	DB Link	Daily 11:00 AM 4:30 PM
MDADMPINVINVLD	Aviation Customers and invoice information to MIA-Pay	FS91PRD Outbound	App Engine DB Link	Daily
MDCPYNGR	Aviation Payment information retrieval from MIA-Pay	FS91PRD Inbound	App Engine DB Link	Daily

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Process Name	Description	Server/ Node	Program Type	Schedule
MDC_EAMS_STK	Aviation EAMS inventory and MSRs(Material Service Request)	FS91PRD Outbound/ Inbound	App Engine	Daily
MDC_EAMS_SVC	Aviation EAMS Payments to Work Orders	FS91PRD Outbound	App Engine	Daily
ONLINE	Aviation EAMS Item Creation	FS91PRD Outbound	PeopleCode	Real Time
ONLINE	Aviation EAMS (Bin To Bin Transfers)	FS91PRD Outbound	PeopleCode	Real Time
ONLINE	Aviation EAMS Check Void	FS91PRD Outbound	PeopleCode	Real Time
INTEGRATION BROKER	Aviation EAMS HR Information	HR91PRD Outbound	PeopleCode	Real Time

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Process Name	Description	Server/ Node	Program Type	Schedule
INTEGRATION BROKER	Aviation Inventory information from HIGHJUMP	FS91PRD Inbound	PeopleCode	Real Time
ONLINE	Aviation payables invoice information stored in SharePoint	FS91PRD Inbound	PeopleCode	Real Time
	Project Costing Information	FS91PRD Outbound	SharePoint DB Link	Real Time

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Attachment D – Current Infrastructure

**Miami-Dade County
Information Technology Department
Technology Model**

Distributed Operating Systems	<ul style="list-style-type: none"> ➤ Windows 2008 Enterprise Edition ➤ AIX 6.1 or Higher ➤ Red Hat Linux As 6 Or Greater ➤ VMware ➤ Oracle Unbreakable Linux 5.3 Or Higher ➤ OSX
Mainframe OS and OLTP	<ul style="list-style-type: none"> ➤ Z/OS 1.11- upgrading to 1.13 in July 2012 ➤ Z/VM Release 6.2 ➤ Z/Linux SUSE SLES 11 Or Greater ➤ CICS V4R1
Database	<ul style="list-style-type: none"> ➤ Oracle Enterprise Edition Release 11.2.0.3 RAC Certified Systems (Enterprise Solution) ➤ AIX Oracle Non-RAC 11.2.0.2 ➤ MS SQL 2008 Enterprise 64 bit ➤ Oracle MySQL for Wordpress and PHP solutions
Hardware	<ul style="list-style-type: none"> ➤ IBM Z Series mainframe (2 IBM 2098-E10/P03) – 7 LPARS – 2 VM partitions virtualizing Z/Linus Servers ➤ HP model servers with Integrated Lights Out (ILO) ➤ HP blade server with VIO option ➤ HP blade servers with CITRIX XenServer for XenApp virtualization ➤ HP blade servers with CITRIX Xen Server for XenDesktop virtualization ➤ Wintel servers with VMWare virtualization software ➤ HP Proliant dual core servers ➤ IBM pSeries servers (model 9119-FHA known as a p595) and IVR 9131-52A known as p520Workstations - preferred manufacturer (Dell) ➤ Thin Client Workstations – WYSE C10LE ➤ Mobile Devices – Blackberries, iPhone, iPad, Android
Network	<ul style="list-style-type: none"> ➤ Fiber channel (BROCADE Fiber switches – Fe1, Fe2, Fe4, Fe40) ➤ TCP/IP Communications Protocol ➤ Network Switches ➤ Telephone Switches ➤ Telephone Equipment ➤ DSL ➤ FiCon

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	<ul style="list-style-type: none"> ➤ SolarWinds ➤ EdgeSight monitoring ➤ Remote locations connected to central County location with varying speeds from ADSL 256kbps to 1gbps for core sites ➤ Microsoft DNS ➤ Citrix SSL VPN ➤ Citrix Access Gateway
Storage	<ul style="list-style-type: none"> ➤ Tier 1 SAN storage – IBM DS 8100, DS8300 ➤ Tier 2 SAN Storage – HP HSV SANS with Fiber Channel ➤ Tier 3 SAN Storage – HP HSV SANS with FATA high density low performance disk ➤ Tier 1 Tape Storage – SUN/STK SL8500 – 9940B Tape Drives ➤ Tier 2 Tape Storage – SUN/STK SL500 – LT02, LT04
Storage Management	<ul style="list-style-type: none"> ➤ Veritas NetBackup 6.0 for all distributed systems backups ➤ Veritas Cluster Series ➤ Veritas Global Clusters ➤ Veritas Global Replicate ➤ Veritas Volume Manager ➤ AIX Power-HA formerly HACMP 6.1 or greater ➤ IBM-HSM for mainframe backup and recovery ➤ Innovation FDR for mainframe backup and recovery ➤ CA/Disk for mainframe backup and recovery
Security	<ul style="list-style-type: none"> ➤ RACF (mainframe security) ➤ Trend Anti-Virus for servers
Distributed Application Development	<ul style="list-style-type: none"> ➤ ASP.NET ➤ Visual Studio 2008 (VB & C#) ➤ Rational Application Developer ➤ Rational App Scan ➤ .Net Framework 1.1, 2.0, 3.0, & 3.5 ➤ J2EE JDK 1.4 ➤ Objective-C for iOS SDK ➤ PHP5
Applications Desktop & Enterprise	<ul style="list-style-type: none"> ➤ Microsoft Outlook 2007 or higher ➤ Microsoft Internet Explorer 7 & 8 ➤ MS Office 2007 or higher ➤ Citrix (Thin Client Access – Citrix Metaframe)
Enterprise Applications	<ul style="list-style-type: none"> ➤ PeopleSoft ERP using WebLogic and Tuxedo ➤ ESRI software products for GIS (ArcGIS Server, ArcSDE, ArcInfo, ArcEditor, ArcIMS) ➤ Infor Asset Management ➤ MicroSoft Exchange ➤ Documentum Electronic Document Management System
Middleware	<ul style="list-style-type: none"> ➤ IBM MQ Message Broker and Workflow ➤ WebSphere Application Server 6.1 ➤ IIS 6.0, & 7.0 ➤ Microsoft Office SharePoint Server 2010

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	<ul style="list-style-type: none"> ➤ WebSphere Portal Server ➤ Shadow z/Services for CICS
Systems and Asset Management	<ul style="list-style-type: none"> ➤ HP Insight Manager/SIM (for HP hardware management) ➤ HP Continuous Access Replicator ➤ MS SCOM, MS SCCM ➤ Enterprise Network & System Management <ul style="list-style-type: none"> ○ IBM Tivoli Monitoring ○ IBM Tivoli Network Manager ○ IBM Tivoli Netcool Omnibus ○ IBM Tivoli Composite Application Manager for Transactions ○ IBM Tivoli Composite Application Manager for SOA ○ IBM Tivoli Composite Application Manager for WAS ○ Tivoli Application Dependency Discovery Manager ○ IBM Tivoli Change and Configuration Management Database (Maximo) ➤ Scheduling Software Tivoli Workload Scheduler (OPC) – all platforms
Data and Information Management	<ul style="list-style-type: none"> ➤ SQL Reporting Services ➤ IBM Content Manager OnDemand Online Reporting ➤ CA/Dispatch Online Report bundling/printing/viewing ➤ IBM Cognos BI 10.x on Z/Linux for Business Analytics ➤ MetaManager
User Identification and Authentication	<ul style="list-style-type: none"> ➤ Active Directory ➤ Tivoli Identity Manager ➤ RACF for Z/OS

Background:

ITD provides Database services for applications on five distinct DBMS platforms, of which only 2 are approved for new system development or implementation of new vendor packages.

- The CA-IDMS mainframe based DBMS running under MVS is available only for maintenance and minor enhancements of existing legacy applications.
- The IBM DB2 mainframe based system is a turnkey database used exclusively for On-Demand report management on the mainframe and further development is not allowed.
- The IBM UDB distributed database on the AIX platform is used exclusively as a turnkey DBMS in direct support of specific IBM products that do not support our standard new systems RDBMS platforms. No development is allowed on this RDBMS platform.
- For new system development or implementation of vendor packages the two DBMS platforms are MSSQL and Oracle. An architectural review would be needed to determine the best DBMS platform for any given application. Factors used to determine the best DBMS platform include, but are not limited to, number of users, data type, total database size, transaction counts, DR, COOP, HA and

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multi-site co-processing requirements, integration(s) with other systems, internet vs. intranet usage, mainframe legacy interface, and reusability of existing enterprise components.

- The MSSQL DBMS runs on the Windows 64 bit platform.
- The Oracle RAC RDBMS system on the Redhat Linux; non-RAC Oracle DBMS runs on AIX platform. Application databases that are CPU and/or I/O intensive are best suited for the AIX Oracle platform.

Current Release Levels by Product:

IDMS	IDMS Release 17.0 running on IBM ZOS release 1.11 moving to 1.13
DB2	DB2 Release 8 running on IBM ZOS release 1.11 moving to 1.13
UDB	UDB Release 8 to 9 running on AIX release 5.3 moving to 6.0
MSSQL	MSSQL Enterprise 64 bit running on Windows 64 bit HP Servers
Oracle	Oracle Enterprise Edition Release 11.2.0.3 RAC Certified Systems running on Linux Redhat release AS 6 or higher on HP servers or AIX release 6.1 Oracle Edition Release 11.2.0.2– Partitioning is not available.

Current Infrastructure Configuration:

For purposes of this document the IDMS DB2 and UDB infrastructure configurations will not be described since new development or new systems installations are not authorized on these platforms.

MSSQL

The current County-wide shared platform consists of:

- In the Production environment 2 sets of clustered servers each consisting of 2 HP servers with 2 dual core processors running Windows 64 bit and MSSQL 64 bit.
- In the Test environment 1 set of clustered servers consisting of 2 HP servers with 2 dual core processors running Windows 64 bit and MSSQL 64 bit.
- Planned implementation of a mini-warehouse cluster consisting of 2 HP servers with 2 dual core processors running Windows 32 bit and MSSQL 32 bit. This platform will also support legacy link services between MSSQL to Oracle. Due to the inherent stability issues of this type of link service, current legacy systems requiring this service are located in this infrastructure with lower than 95% availability expectations.
- Planned implementation of a small Disaster Recovery Stand-by cluster to be located at the NAP consisting of 2 HP servers with 2 dual core processors running Windows 64 bit and MSSQL 64 bit.

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Current Infrastructure Configuration (cont.):

Oracle

The current County-wide shared platform consists of:

- Two Production Multi-Node Oracle RACs consisting of multiple HP 2 dual core servers running Redhat Linux for DBMS systems that fully conform to County standards of operation.
- One Test Multi-Node Oracle RAC consisting of multiple HP 2 dual core servers running Redhat Linux.
- One planned Production Multi-Node RAC consisting of multiple HP 2 dual core servers running Redhat Linux for DBMS systems that do not fully conform to county standards of operation.
- One planned Test Multi-Node RAC consisting of multiple HP 2 dual core servers running Redhat Linux for DBMS systems that do not fully conform to County standards of operation.
- One planned Production Standby and Co-processing Multi-Node RAC consisting of multiple HP 2 dual core servers running Redhat Linux located at the NAP for DBMS systems that require either standby Disaster Recovery operations or require full 24x7 co-processing systems.
- Two planned Production Multi-Node Oracle RACs consisting of multiple HP 2 dual core servers running AIX for DBMS systems that fully conform to County standards of operation.
- One planned Test Multi-Node Oracle RAC consisting of multiple HP 2 dual core servers running AIX.

Within the County-wide Oracle platform customers may select service levels as follows:

- Standard availability 7 a.m. to 7 p.m. Monday to Friday – Non Mirrored Storage
- Standard availability 7 a.m. to 7 p.m. Monday to Friday – Mirrored Storage
- 24 x 7 availability - Non Mirrored Storage
- 24 x 7 availability – Mirrored Storage
- 24 x 7 availability – Mirrored Storage – with offsite standby databases
- 24 x 7 availability – Mirrored Storage – with two site co-processing databases

The County also maintains application specific infrastructures in the AIX and SUN Solaris environment for specialized use systems such as GIS, EDMS, ERP and the like.

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Restrictions of Use:

The following general restrictions of use apply to all platforms.

- Access to Production is locked down for access by pre-programmed application sets only.
- Application systems or users are not authorized the use of system administrator or database owner privileges in the production or test environments. Database or Schema Owner privileges are allowed in the test environments when requested.
- Users connecting to the database through the applications must do so with a unique userid known to the DBMS system. The application must encrypt the password in such a way that the particular user id cannot be used for logon through some other third party tool using an ODBC connection such as Toad or MS Access.
- Applications requiring data auditing must include auditing within the application.
- Databases or portions thereof may not be transported offsite or copied to test systems without the expressed authorization of the ITD Security Administrator.
- The database infrastructure is dedicated exclusively to managing requests for data contained in the database. Application program sets are not authorized execution in DBMS specific infrastructure. Limited availability of an application specific FTP area will be considered when no other option is available.
- All systems are subject to review and possible denial of service of high resource using SQL statements that impact other users or applications. The database support staff is available to assist application developers in pinpointing problem areas and suggesting possible improvements or design changes to alleviate these high resource SQL queries.
- Any application whether vendor supplied or developed by County staff must provide certification of use on new vendor releases or patches no more than 90 days after the DBMS provider announced General Availability Date. Any DBMS vendor security patch must be immediately certified for use by the application and will be applied as soon as is feasible upon DBMS vendor release.
- The County will not provide support to any database that is not on the current supported release level of the DBMS vendor.
- Storage for databases are provided exclusively through SANs (Storage Array Systems) provided by both HP and IBM devices.
- Images and text documents are not authorized for storage in a database.
- Changes to Production must follow currently published ITD Change Management procedures.
- For the convenience of our customers and for planning purposes a service lead time table is provided for the typical requests for service at <http://database>
- See Database Security Policies for further usage restrictions.

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Restrictions of Use (cont.):

MSSQL

- Previously known as DTS processing now under the name of SSIS (SQL Server Integrated Services) is not a clustered application. Therefore availability of this service is not guaranteed.
- Mirrored storage is not provided in the MSSQL infrastructure.
- Applications requiring data encryption must include encryption modules within the application.
- Link services between SQL to Oracle are not provided – (however Oracle to SQL link services are provided).
- SQL Report services are not supported as an operational component within the County-wide SQL database infrastructure.

Oracle

- All Systems targeted for the RAC must be RAC Compliant at the current release level supported by the County infrastructure.
- Only Oracle features available from the Oracle Enterprise Edition are available for use. The Oracle Key Features Summary (below) outlines those features that are currently supported.
- Standby and co-processing databases are limited to like infrastructures for the master and standby systems or the co-processing infrastructure.

Oracle Key Feature Summary	<u>Enterprise Edition</u>
Windows	Not Supported
Linux	Supported
Unix AIX	Supported
64 Bit Support	Supported
Total Recall	\$Option
Active Data Guard	\$Option
Fail Safe	Supported
Flashback Query	Not supported
Flashback Table, Database and Transaction Query	Not supported
Oracle Secure Backup	Not supported
Server Managed Backup and Recovery	Supported
Real Application Clusters	Supported
Integrated Clusterware	Not supported
Automatic Workload Management	Not supported
Java, PL/SQL Native Compilation	Supported
Oracle Database Vault	\$Option
Oracle Audit Vault	Not supported

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Oracle Advanced Security	\$Option
Oracle Label Security	\$Option
Secure Application Roles	Supported
Virtual Private Database	Supported
Fine-Grained Auditing	Supported
Proxy Authentication	Supported
Data Encryption Toolkit	Supported
Oracle SQL Developer	Supported
Application Express	Not supported
Java Support	Supported
Comprehensive XML Support	Not supported
PL/SQL and Java Server Pages	Supported
Comprehensive Microsoft .Net Support, OLE DB, ODBC	Supported
Real Application Testing	\$Option
Enterprise Manager	Supported
Automatic Memory Management	Supported
Automatic Storage Management	Supported
Automatic Undo Management	Supported
Advanced Compression	\$Option
OLAP	\$Option
Partitioning	\$Option
Data Mining	\$Option
Transportable Tablespaces, Including Cross-Platform	Not supported
Star Query Optimization	Supported
Information Lifecycle Management	Not supported
Summary Management - Materialized View Query Rewrite	Not supported
Oracle Warehouse Builder	\$Option
Oracle Streams	Supported
Advanced Queuing	Supported
Workflow	Not supported
Distributed Queries/Transactions	Supported
XML DB	Not Supported
Multimedia	Not supported
Text	Not supported
Locator	Not supported
Spatial	\$Option
Secure Enterprise Search	Not supported
Oracle Content Database	\$Option

* Supported = Currently supported by the County

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* Not Supported = Currently not supported by the County - Additional Funding may be required for Support Staff.

* \$Option = Currently not supported by the County - Additional Funding for Licenses and Support Staff Required

**Miami-Dade County
Information Technology Department
Hosting Requirements**

ITD will provide Enterprise Hosting Facilities and Technical Support to the Customer for monitoring and maintaining operations of infrastructure environments to include Application support.

Concept of Operations

- Refer to *Technology Model* document for supported hardware/software components.
- Changes to the Production environment shall be introduced through the change management procedures as described by the section *Change Management Process* in this document.
- The Customer's Test and Staging Environments will be hosted and supported by ITD; notification of downtime will be provided with as much advance notice as possible.
- All user-ids must be unique and created using the Miami-Dade County Central Registration System (CRS).
- Requested modifications in a shared environment may be restricted during prime time given their potential requirement for large system resources to execute. Changes of this nature will be scheduled at a time mutually agreed upon.
- Applications to be deployed to the Websphere Application Server (WAS) environment must be packaged for deployment using the Websphere Deployment Manager. For preparation of applications to be deployed on WebSphere Application Server see:
http://publib.boulder.ibm.com/infocenter/wasinfo/v6r0/index.jsp?topic=/com.ibm.websphere.express.doc/info/exp/ae/tatk_create_ear.html
- ITD does not offer any type of remote shell access under any circumstances, including TELNET, Secure Shell Protocol (SSH), Secure File Transfer Protocol (SFTP) or Secure Copy Protocol (SCP).

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- ITD is restricted from implementing changes during periods of “moratoriums” such as during countywide Elections and Tax Collection season. These moratorium periods are well established ahead of time and enforced through the *Change Management Process*.
- Vendors and contractors will be made aware of previously established production on-call procedures and will be asked to comply with them.
- Vendors must provide minimum hardware requirements.
- Vendors must provide recommended architecture.
- Vendors must have in-house staff with knowledge on technologies listed on the *Technology Model* document for system set-up and support.
- For vendor owned equipment housed in County facility (co-located) where the vendor supports and maintains the equipment while the County provides electricity, air conditioning and may swap out tape trays for backups:
 - For Intel-based equipment
 - Equipment must be rack mountable.
 - County can provide virtualized servers within the shared services infrastructure based on vendor supplied configurations.
 - For non Intel-based equipment
 - An environmental analysis will need to be conducted before the County can determine if space and the associated environmental requirements are available.
 - GSA (General Services Administration) will provision electricity at an associated cost.
 - All the currently billable costs for network connectivity to Metronet still apply.
 - County does not endorse equipment that requires stand-alone tape backup trays and prefers that the vendor solution can be integrated within the existing Veritas NetBackup shared infrastructure.

UNIX/Linux Environment

- Administrator and UNIX/Linux root privileges are limited to ITD Technical Support staff.
- rootvg volume group will not be used to house any databases or any non-operating system data. Databases, application data and logs will be stored in file systems created outside of rootvg.
- Installation of software that needs to be installed as root needs to be performed by or conjunction with ITD Technical staff.
- Application software is prohibited to run as root.

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- O/S rootvg will be mirrored between 2 different physical disks.
- Applications must supply Startup and Shutdown scripts for both normal Startup/Shutdown and Emergency Shutdown.
- All connectivity to servers is accomplished through SSH. The following protocols are disabled Telnet, rsh and rcp.

Database Management

- Access to the Production database environment with DBA/SA privileges is limited to the ITD authorized database support.
- It is the responsibility of ITD DBA staff to migrate new database objects to the production database (at times deemed appropriate).
- The application must encrypt the password in such a way that the particular user-id cannot be used for logon through some other third party tool using an Open Database Connectivity (ODBC) connection such as TOAD or Microsoft (MS) Access.
- Databases or portions thereof may not be transported offsite or copied to Test systems without the expressed authorization of the ITD Security Administrator.

Disaster Recovery

- Unless special provisions are made in advance for the implementation of Disaster Recovery/Business Continuity measures, Customer understands that recovery of IT hardware or data assets from this facility may not be possible. If recovery at ITD is possible, it will be on a best effort basis.

Security Requirements

- Operating system security patches are applied as soon as they are made available through an automated process. Custom patching windows can be created to accommodate availability needs.
- All systems will undergo initial application and host vulnerability scans, prior to being placed into production. High severity applications and systems vulnerability issues identified must be corrected prior to the system being placed into production. The County utilizes multiple vulnerability scanning products including but not limited to Qualys, WebInspect, Rational AppScan and MetaSploit.
- Regularly scheduled periodic rescans will be performed on the system and any deficiencies or vulnerabilities identified must be immediately remediated.
- Application vulnerability rescans must be requested of all new or updated application code prior to release to production. All critical vulnerabilities must be remediated before the application code will be authorized to be migrated to the production environment.

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Software Release Levels Supported

- All vendor-supplied software supported by ITD must have an active vendor maintenance agreement and must be kept up to current release levels. Operating system security patches are applied as soon as they are made available

Software License Renewal

- ITD will manage all infrastructure licensing and maintenance contracts. Versions of software which are not supported by the vendors will not be supported by ITD.

Application Test/Staging Environment

- All systems must have at least a Production and Test environment.
 - A Staging environment is recommended when multiple versions of system software and applications are required.
 - A separate reporting, batch or Staging environment can be established where there is a need and the budget allows it.
- Production and Test server-side software installation and upgrades will be performed by ITD staff and will follow ITD's *Change Management Process*
 - Maintenance services will include correction of any defect affecting any of the components of the infrastructure. Resolutions of problems may be delivered in the form of a patch, maintenance update, procedural work around or installation of a new release. Some corrections may be required to be implemented immediately. In those instances, the *Change Management Process* may be expedited. Changes or patches dealing with Security vulnerabilities are expedited and must be treated as very high priority.
- Support services for the Test/Staging environments are available through ITD with on-site support between the hours of 8 am and 5 pm Monday through Friday, excluding County Holidays, unless coordinated in advance. The Application Test database environment is available with support from the on call staff from 7 am to 7 pm, Monday through Friday, excluding County Holidays, unless coordinated in advance. The Test databases are restricted environments; schemas passwords are not published. The Staging database is not restricted; schema passwords are published.

Preventative Maintenance and System Upgrades

- The lengths of outages for non-routine maintenance are determined by the requirements of the maintenance procedure. Each outage will be planned and discussed at the weekly Hardware/Software Meeting held every Wednesday morning at 9 a.m. in the ITD Command Center Conference Room.
- All requests for software or hardware upgrades will be addressed in the Hardware/Software Meeting and must include a detailed plan.

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Change Management Process

All requests to modify the Production and Test environments, such as for new Application releases and patches will require a *Change Management Request* form to be submitted using the system of record at the time which includes a description and schedule of the change, outage period, areas impacted, back out plan and on call personnel.

Security

- Vendors will be required to:
 - Provide the ability for each user to be uniquely identified by ID.
 - Provide basic authentication through use of passwords.
 - Provide the ability to enforce password expiration.
 - Provide the ability to require automatic password expirations when initially assigned or reset.
 - Provide ability to configure password parameters such as password lengths, user access to expiration settings and other behaviors, enabling alphanumeric characters, etc.
 - Provide the ability to encrypt transmitted data and authentication information over internal and external networks.
 - Provide support for Secure Socket Layer (SSL) 128 bit and 256 bit encryption.
 - Provide a password database encrypted in storage.
 - Provide ability to protect audit logs from unauthorized access.
 - Provide ability to log activities performed by specific user ID and IP address and to date-time stamp all activities.
 - Provide ability to identify and log all subsequent access points to ensure accountability is maintained throughout session.
 - Provide ability to limit concurrent sessions.
 - Provide ability to log changes to administrative functions.
 - Provide ability to automatically archive audit logs.
 - Provide ability to set an unsuccessful access attempt limit and suspend IDs after reaching the unsuccessful access threshold.
 - Provide ability to send alerts to administrators for unauthorized access attempts.
 - Enable automatic logoff of ID after a defined period of session inactivity, and perform subsequent re-log-on password authentication.
 - Provide ability to lock out user or group ID by date or time.
 - Provide centralized administration, user authorization, registration and termination.
 - Data that is protected through encryption is an individual's Personally Identifiable Information (PII). Items that may be considered PII include, but are not limited to, a person's:
 - Full name (if not common)
 - Social Security Number or National identification number
 - Telephone number
 - Street address
 - E-mail address
 - IP address (in some cases)
 - Vehicle license plate number
 - Driver's license number

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- Face, fingerprints, or handwriting
- Credit card numbers or credit card account information (billing address, account name, expiration date etc.)
- Bank Account Routing (RTN) and Account numbers
- Digital identity

Geographic Information System (GIS)

- ArcGIS/CITRIX Applications
 - Local application data that requires read/write access must be stored/and accessed from the centralized ITD CITRIX file shares. The application cannot require the end user to write to the servers' hard drive.
 - End user application customizations must be stored in the end users profile under documents and settings.
 - Applications (including ArcGIS desktop extensions) must be compatible with 32bit as well as 64bit Windows Server operating systems.
 - Source code must be available.
- ArcGIS Server/ArcIMS Web Applications
 - Application must work with current version of ArcGIS Server/ArcIMS running in production servers or a newer planned upgrade version.
 - All applications should access data from ITD ArcSDE servers, and only specific datasets should be stored locally. A process should be implemented if data needs to be refreshed.
 - All errors should be written to a log folder in corresponding website directory created for each GIS application.
 - If application is found to contain errors that render it unusable or that present erroneous or misrepresented data, the GIS Web administrator will remove it immediately from production until such time as the application is fixed and tested successfully.
- ArcGIS/ArcSDE Geodatabase Editing Applications
 - All applications must work with the same version of the ArcGIS desktop suite that the County is using in its enterprise production environment or a newer planned upgrade version.
 - Editing applications should be integrated with Miami-Dade Editing Extension in order to leverage the County's geodatabase versioning mechanism. ITD will provide documentation and required technical support.
 - Editing applications should be deployed through CITRIX technology. If CITRIX is not a viable solution, the user department is responsible for the installation, maintenance and upgrade of software in users' workstations.
 - The GIS ArcSDE geodatabase being edited by the hosted editing application should be loaded in a development instance and fully tested prior to its production implementation. ITD GIS staff will be responsible for loading the data from the development instance to production. A copy of the ArcSDE enterprise architecture document will be provided before data loading.

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- Batch Server Jobs
 - Batch jobs must work with current version of ArcGIS desktop/SDE suite running in production servers or a newer planned upgrade version.
 - All batch jobs must comply with the GIS standards for jobs development and ITD job naming conventions and scheduling procedures.
 - Any temporary data should be created in the designated batch job folder within the Scratch Area.
 - All errors should be written to a log folder in corresponding job directory created for each batch processing job.
 - All applications should access data from ITD ArcSDE servers, and only specific datasets should be stored locally. A process should be implemented if data needs to be refreshed.
 - Jobs should be tested thoroughly in the development environment before a change management request is submitted to move job/job related components to the production batch processing servers.
 - All changes to batch processing jobs in the production environment should be requested via change management procedures and should be implemented by the assigned GIS staff.

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Attachment E - Miami Dade County – USPS Address Standards

An address has the following components; house number, pre-direction, street name (number), street type, post-direction, unit designators, city, state and zip code. When formatting addresses into a database the address field should contain the house number, pre-direction, street name (number), street type and post-direction components. All other components should be contained within their own field. Zip code should be separated from the zip+4 designations. For the purposes of this document the County will parse the address from left to right. This document describes the address standards for all components of an address.

1 House Number

23456 SW 159th Ct

The first component of an address is the house number. The house number is from one to five numeric digits.

2 Pre-directional

345 NW 72nd Ave

The second component is the pre-directional. Abbreviate according to the appropriate one or two character abbreviation:

<i>Direction</i>	<i>Abbv.</i>	<i>Direction</i>	<i>Abbv.</i>
North	N	Northeast	NE
South	S	Northwest	NW
East	E	Southeast	SE
West	W	Southwest	SW

3 Street Name

5680 SW 87th Ave

The third component is the street name. Numeric street names, should be written using numeric characters and with the appropriate endings, for example, 7th, 72nd, 56th, 3rd. If a street name contains a direction it should be spelled out.

The following are standardized examples of county, state, and local highways (see Appendix B to this Attachment E for an expanded table).

- Name*
- COUNTY ROAD 20
- COUNTY HIGHWAY 140
- HIGHWAY 50
- INTERSTATE 680
- ROAD 123
- STATE HIGHWAY 335
- STATE ROUTE 39
- US HIGHWAY 70
- TOWNSHIP ROAD 20

4 Street Types

43789 NW 77th Cir

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The fourth component is the street type. The street type of the address should conform to the standard street type abbreviations listed in Appendix A.

43789 NW 77th Circle Pl

If an address has two consecutive words that appear on the street type table (Appendix A to this Attachment E), abbreviate the second of the two words according to the street type table and place it in the street type position of the address. The first of the two words is part of the primary name. Spell it out and add it to the street name.

5 Post-directional

13700 Kendale Lakes Cr E

The fifth component is the post-directional. See item 2 pre-directional for standardization.

6 Unit Designators

5576 S Miami Ave Apt 13

The sixth component is the unit designator. Unit designators, such as APARTMENT or SUITE should not be included in the address field of a database. The unit designation should conform to the standard abbreviations listed in Appendix C to this Attachment E. The pound sign (#) should not be used as a secondary unit designator if the correct designation, such as APT or STE, is known.

7 City Names

The seventh component is the city name. Spell city names in their entirety.

8 State Names

The eight component of an address is the state name. The state name should be abbreviated to the standard two-letter abbreviation as listed in Appendix D to this Attachment E.

9 Zip code

The ninth component of an address is the zip code. The zip code or zip+4 must be correctly applied according to the USPS postal service. The primary zip code should be stored separately from the zip +4.

**Appendix A to Attachment E
Street Type Abbreviations**

<i>Primary Street Type Name</i>	<i>Postal Service Standard Street Type Abbreviation</i>
ALLEY	ALY
ANNEX	ANX
ARCADE	ARC
AVENUE	AVE

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BAYOU	BYU
BEACH	BCH
BEND	BND
BLUFF	BLF
BLUFFS	BLFS
BOTTOM	BTM
BOULEVARD	BLVD
BRANCH	BR
BRIDGE	BRG
BROOK	BRK
BROOKS	BRKS
BURG	BG
BURGS	BGS
BYPASS	BYP
CAMP	CP
CANYON	CYN
CAPE	CPE
CAUSEWAY	CSWY
CENTER	CTR
CENTERS	CTRS
CIRCLE	CIR
CIRCLES	CIRS
CLIFF	CLF
CLIFFS	CLFS
CLUB	CLB
COMMON	CMN
COMMONS	CMNS
CONCOURSE	CONC
CORNER	COR
CORNERS	CORS
COURSE	CRSE
COURT	CT
COURTS	CTS
COVE	CV
COVES	CVS
CREEK	CRK
CRESCENT	CRES
CREST	CRST
CROSSING	XING
CROSSROAD	XRD
CROSSROADS	XRDS
CURVE	CURV
DALE	DL
DAM	DM
DIVIDE	DV
DRIVE	DR
DRIVES	DRS

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ESTATE	EST
ESTATES	ESTS
EXPRESSWAY	EXPY
EXTENSION	EXT
EXTENSIONS	EXTS
FALL	FALL
FALLS	FL
FERRY	FRY
FIELD	FLD
FIELDS	FLDS
FLAT	FLT
FLATS	FLTS
FORD	FRD
FORDS	FRDS
FOREST	FRST
FORGE	FRG
FORGES	FRGS
FORK	FRK
FORKS	FRKS
FORT	FT
FREEWAY	FWY
GARDEN	GDN
GARDENS	GDNS
GATEWAY	GTWY
GLEN	GLN
GLENS	GLNS
GREEN	GRN
GREENS	GRNS
GROVE	GRV
GROVES	GRVS
HARBOR	HBR
HARBORS	HBRs
HAVEN	HVN
HEIGHTS	HTS
HIGHWAY	HWY
HILL	HL
HILLS	HLS
HOLLOW	HOLW
INLET	INLT
ISLAND	IS
ISLANDS	ISS
ISLE	ISLE
JUNCTION	JCT
JUNCTIONS	JCTS
KEY	KY
KEYS	KYS
KNOLL	KNL

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KNOLLS	KNLS
LAKE	LK
LAKES	LKS
LAND	LAND
LANDING	LNDG
LANE	LN
LIGHT	LGT
LIGHTS	LGTS
LOAF	LF
LOCK	LCK
LOCKS	LCKS
LODGE	LDG
LOOP	LOOP
MALL	MALL
MANOR	MNR
MANORS	MNRS
MEADOW	MDW
MEADOWS	MDWS
MEWS	MEWS
MILL	ML
MILLS	MLS
MISSION	MSN
MOTORWAY	MTWY
MOUNT	MT
MOUNTAIN	MTN
MOUNTAINS	MTNS
NECK	NCK
ORCHARD	ORCH
OVAL	OVAL
OVERPASS	OPAS
PARK	PARK
PARKS	PARK
PARKWAY	PKWY
PARKWAYS	PKWY
PASS	PASS
PASSAGE	PSGE
PATH	PATH
PIKE	PIKE
PINE	PNE
PINES	PNES
PLACE	PL
PLAIN	PLN
PLAINS	PLNS
PLAZA	PLZ
POINT	PT
POINTS	PTS
PORT	PRT

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PORTS	PRTS
PRAIRIE	PR
RADIAL	RADL
RAMP	RAMP
RANCH	RNCH
RAPID	RPD
RAPIDS	RPDS
REST	RST
RIDGE	RDG
RIDGES	RDGS
RIVER	RIV
ROAD	RD
ROADS	RDS
ROUTE	RTE
ROW	ROW
RUE	RUE
RUN	RUN
SHOAL	SHL
SHOALS	SHLS
SHORE	SHR
SHORES	SHRS
SKYWAY	SKWY
SPRING	SPG
SPRINGS	SPGS
SPUR	SPUR
SPURS	SPUR
SQUARE	SQ
SQUARES	SQS
STATION	STA
STRAVENUE	STRA
STREAM	STRM
STREET	ST
STREETS	STS
SUMMIT	SMT
TERRACE	TER
THROUGHWAY	TRWY
TRACE	TRCE
TRACK	TRAK
TRAFFICWAY	TRFY
TRAIL	TRL
TRAILER	TRLR
TUNNEL	TUNL
TURNPIKE	TPKE
UNDERPASS	UPAS
UNION	UN
UNIONS	UNS
VALLEY	VLY

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VALLEYS	VLYS
VIADUCT	VIA
VIEW	VW
VIEWS	VWS
VILLAGE	VILL VLG
VILLAGES	VLGS
VILLE	VL
VISTA	VIS
WALK	WALK
WALKS	WALK
WALL	WALL
WAY	WAY
WAYS	WAYS
WELL	WL
WELLS	WLS

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**Appendix B to Attachment E
Address Standardization - County, State, Local Highways**

The following are examples of county, state, and local highway primary names and the recommended standardized format. These are not the only possible examples.

Examples in Use

COUNTY HIGHWAY 140
COUNTY HWY 60E
CNTY HWY 20
COUNTY RD 441
COUNTY ROAD 110
CR 1185
CNTY RD 33
FL COUNTY RD 150
FLORIDA COUNTY
ROAD 555 (excessive characters)
EXPRESSWAY 55
FARM to MARKET 1200
FM 187
HWY FM 1320
HIGHWAY 101
HIWAY 1080A
HWY 64
HWY 11 BYPASS
HWY 66 FRONTAGE ROAD
HIGHWAY 3 BYP ROAD
I10
INTERSTATE 40
IH280
INTERSTATE HWY 680
I 55 BYPASS
I 26 BYP ROAD
I 44 FRONTAGE ROAD
LOOP 410
RD 5A
ROAD 22
RT 88
RTE 95
ROUTE 1150EE
RANCH RD 620
ST HIGHWAY 303
STATE HWY 60
SR 220
ST RD 86
STATE ROAD 55

Standard

COUNTY HIGHWAY 140
COUNTY HIGHWAY 60E
COUNTY HIGHWAY 20
COUNTY ROAD 441
COUNTY ROAD 110
COUNTY ROAD 1185
COUNTY ROAD 33
FL COUNTY ROAD 150
FL COUNTY ROAD 555

EXPRESSWAY 55
FM 1200
FM 187
FM 1320
HIGHWAY 101
HIGHWAY 1080A
HIGHWAY 64
HIGHWAY 11 BYP
HIGHWAY 66 FRONTAGE RD
HIGHWAY 3 BYPASS RD
INTERSTATE 10
INTERSTATE 40
INTERSTATE 280
INTERSTATE 680
INTERSTATE 55 BYP
INTERSTATE 26 BYPASS RD
INTERSTATE 44 FRONTAGE RD
LOOP 410
ROAD 5A
ROAD 22
ROUTE 88
ROUTE 95
ROUTE 1150EE
RANCH ROAD 620
STATE HIGHWAY 303
STATE HIGHWAY 60
STATE ROAD 220
STATE ROAD 86
STATE ROAD 55

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SR MM	STATE ROUTE MM
ST RT 175	STATE ROUTE 175
STATE RTE 260	STATE ROUTE 260
TOWNSHIP RD 20	TOWNSHIP ROAD 20
TSR 45	TOWNSHIP ROAD 45
US 41 SW	US HIGHWAY 41 SW
US HWY 44	US HIGHWAY 44
US HIGHWAY 70	US HIGHWAY 70
FLORIDA 440	FL HIGHWAY 440
FLORIDA HIGHWAY 189	FL HIGHWAY 189
FL 1207	FL HIGHWAY 1207
FL HWY 75	FL HIGHWAY 75
FL ST HWY 1	FL STATE HIGHWAY 1
FL STATE HIGHWAY 24	FL STATE HIGHWAY 24
FLORIDA STATE HIGHWAY 625 (excessive characters)	FL STATE HIGHWAY 625

Note: When the name of a state is used as a portion of the Primary Street Name, the standard two-letter abbreviation is recommended as depicted in the previous examples. However, when the state name is the complete Primary Street Name, such as OKLAHOMA AVE, then the state name should be spelled out completely.

**Appendix C to Attachment E
Unit Designator Abbreviations**

<i>Description</i>	<i>Approved Abbreviation</i>
Apartment	APT
Basement	BSMT**
Blank, unable to determine*	
Building	BLDG
Department	DEPT
Floor	FL
Front	FRNT**
Hanger	HNGR
Key	KEY
Lobby	LBBY**
Lot	LOT
Lower	LOWR**
Office	OFC**
Penthouse	PH**
Pier	PIER
Rear	REAR**
Room	RM
Side	SIDE**
Slip	SLIP
Space	SPC
Stop	STOP

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Suite	STE
Trailer	TRLR
Unit	UNIT
Upper	UPPR**

* Requires the pound sign (#) to be used on the mailpiece.

** Does not require a Secondary RANGE to follow.

**Appendix D to Attachment E
State Abbreviations**

<i>State/Possession</i>	<i>Abbreviation</i>
Alabama	AL
Alaska	AK
American Samoa	AS
Arizona	AZ
Arkansas	AR
California	CA
Colorado	CO
Connecticut	CT
Delaware	DE
District of Columbia	DC
Federated States of Micronesia	FM
Florida	FL
Georgia	GA
Guam	GU
Hawaii	HI
Idaho	ID
Illinois	IL
Indiana	IN
Iowa	IA
Kansas	KS
Kentucky	KY
Louisiana	LA
Maine	ME
Marshall Islands	MH
Maryland	MD
Massachusetts	MA
Michigan	MI
Minnesota	MN
Mississippi	MS
Missouri	MO
Montana	MT
Nebraska	NE
Nevada	NV
New Hampshire	NH
New Jersey	NJ

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New Mexico	NM
New York	NY
North Carolina	NC
North Dakota	ND
Northern Mariana Islands	MP
Ohio	OH
Oklahoma	OK
Oregon	OR
Palau	PW
Pennsylvania	PA
Puerto Rico	PR
Rhode Island	RI
South Carolina	SC
South Dakota	SD
Tennessee	TN
Texas	TX
Utah	UT
Vermont	VT
Virgin Islands	VI
Virginia	VA
Washington	WA
West Virginia	WV
Wisconsin	WI
Wyoming	WY

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Attachment F - GIS Address Locator and Web Services

http://gisws.miamidade.gov
Standardized GIS Services Platform

Address Locator Services

Miami-Dade County's GIS address locator services are updated weekly and hosted on the gisws ArcGIS server platform. Services available are:

- MDC_Locators/GeoAddress-20 – Geocodes against the GeoAddress feature class. GeoAddress is a point feature class of all addresses in Miami-Dade County. Points are located in the centroid of each property except in the cases where there are multiple addresses. Multiple addresses are located over the respective buildings. Match scores are set to a very low 20, which ensures a match every time but not always the correct one. This locator is most commonly used in an interactive process where the data entry user is presented multiple addresses to select from while assigning a valid Miami-Dade address to a record.
- MDC_Locators/GeoAddress – Designed the same as GeoAddress-20 however, the match scores are set higher to ensure a more exact match. This locator is more commonly used in batch processes.
- MDC_Locators/GeoStreet-20 – Geocodes against the GeoStreet feature class. GeoStreet is a line feature class which represents a street segment. An address range is assigned to each segment and the address is geo-located proportionately along this range. Match scores are set to a very low 20, which ensures a match every time but not always the correct one. This locator is most commonly used in an interactive process where the data entry user is presented multiple addresses to select from while assigning a valid Miami-Dade address to a record.
- MDC_Locators/GeoStreet - Designed the same as GeoStreet-20 however, the match scores are set higher to ensure a more exact match. This locator is more commonly used in batch processes.
- MDC_Locators/MD_Locator-20 – A composite locator, addresses are first located against GeoAddress-20 and if no match is found they are then located against GeoStreet-20.
- MDC_Locators/MD_Locator - A composite locator, addresses are first located against GeoAddress and if no match is found they are then located against GeoStreet.

GIS WEB Services **Standardize**

This XML Web service formats an input address with Miami-Dade County – USPS Address Standards. The following methods are available.

- **standardizeAddress**
This XML Web service method returns a standardized address from the input address.
- **standardizeAddressParsed**
This XML Web service method returns a standardized address from the parsed input address.

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- **standardizeIntersection**
This XML Web service method returns a standardized intersection from the input intersection.
- **standardizeIntersectionParsed**
This XML Web service method returns a standardized intersection from the parsed input intersection.

Verify

This XML Web service identifies whether a provided address is a valid Miami-Dade County address. It also standardizes the given address using the Standardize WEB Service. The service returns the following codes: Y, N, D or S.

Y indicates a valid **address**.

N indicates an invalid address.

D indicates a valid address and that more than one address exists in the MDC address database.

S indicates that the address does not exist in the MDC address database but does exist within the MDC address range database.

The following methods are supported.

- **VerifyAddress**
This XML Web service method validates the input address.
- **VerifyAddressMunic**
This XML Web service method validates the input address and Municipality Code.
- **VerifyAddressParsed**
This XML Web service method validates the parsed input address.
- **VerifyAddressParsedMunic**
This XML Web service method validates the parsed input address and Municipality Code.
- **VerifyAddressParsedZip**
This XML Web service method validates the parsed input address and Zip Code.
- **VerifyAddressZip**
This XML Web service method validates the input address and Zip Code.
- **VerifyIntersectionParsed**
This XML Web service method validates the parsed input intersection.
- **VerifyIntesection**
This XML Web service method validates the input intersection.

AddrXY

This XML Web service returns NAD 83 State Plane X and Y coordinate if provided a valid Miami-Dade County address.

The following methods are supported.

- **XYAddress**
This XML Web service method returns X, Y Coordinate(s) for the input address.

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- **XYAddressMunic**
This XML Web service method returns X, Y Coordinate for the input address and Municipality Code.
- **XYAddressParsed**
This XML Web service method returns X, Y Coordinate(s) for the parsed input address.
- **XYAddressParsedMunic**
This XML Web service method returns X, Y Coordinate for the parsed input address and Municipality Code.
- **XYAddressParsedZip**
This XML Web service method returns X, Y Coordinate for the parsed input address and Zip Code.
- **XYAddressZip**
This XML Web service method returns X, Y Coordinate for the input address and Zip Code.
- **XYIntersection**
This XML Web service method returns X, Y Coordinate(s) for the input intersection.
- **XYIntersectionParsed**
This XML Web service method returns X, Y Coordinate(s) for the parsed input intersection.
- **XYStreetParsedZip**
This XML Web service method returns X, Y Coordinate(s) for the parsed input address and Zip code geocoding against street.
- **XYStreetZip**
This XML Web service method returns X, Y Coordinate(s) for the input address and Zip code geocoding against street.

AddressWebService

This XML Web service combines the other WEB services (including standardize) to produce results. Results include standardized address parsed and non-parsed, identifies which geodatabase the address matched against, and if the address validated against the exact match database the service also returns x/y coordinates, folio, cluc, zip code, and munic_code.

- **Address**
This XML Web service method returns the first found X, Y Coordinate, Folio, Cluc, Standardized Address and Validation result for the input address.
- **AddressD**
This XML Web service method returns multiple X, Y Coordinate, Folio, Cluc, Standardized Address and Validation result for the duplicated address.
- **AddressMunic**
This XML Web service method returns X, Y Coordinate, Folio, Cluc, Standardized Address and Validation result for the input address and Municipality code.
- **AddressMunicParsed**
This XML Web service method returns X, Y Coordinate, Folio, Cluc, Standardized Address and Validation result for the Parsed input address and Municipality code.
- **AddressParsed**
This XML Web service method returns the first found X, Y Coordinate, Folio, Cluc, Standardized Address and Validation result for the Parsed input address.

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- **AddressParsedD**
This XML Web service method returns multiple X, Y Coordinate, Folio, Cluc, Standardized Address and Validation result for the Parsed duplicated address.
- **AddressZip**
This XML Web service method returns X, Y Coordinate, Folio, Cluc, Standardized Address and Validation result for the input address and zip code.
- **AddressZipParsed**
This XML Web service method returns X, Y Coordinate, Folio, Cluc, Standardized Address and Validation result for the Parsed input address and zip code.
- **Intersection**
This XML Web service method returns the first found X, Y Coordinate, Standardized Intersection and Validation result for the input Intersection.
- **IntersectionD**
This XML Web service method returns multiple X, Y Coordinate, Standardized Intersection and Validation result for the duplicated Intersection.
- **IntersectionParsed**
This XML Web service method returns the first found X, Y Coordinate, Standardized Intersection and Validation result for the input Intersection.
- **IntersectionParsedD**
This XML Web service method returns multiple X, Y Coordinate, Standardized Intersection and Validation result for the Parsed duplicated Intersection.

FolioCluc

This XML Web service returns Folio number and CLUC value given a valid Miami-Dade County address.

The following methods are supported.

- **FolCluc**
This XML Web service method returns FOLIO numbers and CLUC values for the input address.
- **FolClucMunic**
This XML Web service method returns FOLIO number and CLUC value for the input address and Municipality Code.
- **FolClucParsed**
This XML Web service method returns FOLIO numbers and CLUC values for the parsed input address.
- **FolClucParsedMunic**
This XML Web service method returns FOLIO number and CLUC value for the parsed input address and Municipality Code.
- **FolClucParsedZip**
This XML Web service method returns FOLIO number and CLUC value for the parsed input address and Zip Code.
- **FolClucZip**
This XML Web service method returns FOLIO number and CLUC value for the input address and Zip Code.

Condo

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This XML Web service returns condo folio numbers that are related with the provided a parent address or folio within Miami-Dade County.

The following methods are supported.

- **CondoAddressMunic**
This XML Web service method returns condo folio numbers that are related with the parent address and Municipality Code.
- **CondoAddressParsedMunic**
This XML Web service method returns condo folio numbers that are related with the parsed parent address and Municipality Code.
- **CondoAddressParsedZip**
This XML Web service method returns condo folio numbers that are related with the parsed parent address and Zip Code.
- **CondoAddressZip**
This XML Web service method returns condo folio numbers that are related with the parent address and Zip Code.
- **ParentChildFolio**
This XML Web service method returns children folio numbers and addresses information for the input parent folio number.
- **ParentFolio**
This XML Web service method returns parent folio number for the input child folio number.

GeoProperty

This XML Web service returns GeoProperty values: Subunit, zip code, condo flag, county land use code, township/range/section (ttrss), commissioner district, election precinct, census tract 2000, police grid, traffic analysis zone, community council, subarea, zoning code, flood zone, and state plane x/y coordinate if provided a valid Miami-Dade County addresses.

The following methods are supported.

- **GeoProperty**
This XML Web service method returns a standard address and other location identifiers for the input address and Zipcode through a geoprocess.
- **GeoPropertyParsed**
This XML Web service method returns a standard address and other location identifiers for the input address and Zipcode through a geoprocess.

GeoIntersect

This XML Web service returns the attributes of the feature in the specified Feature Class that intersects the specified X and Y.

The following operations are supported.

- **GetAllFieldsRecords**
This XML Web service method returns a DataTable, with the values of all field for the feature(s) intersecting the specified x and y in the given polygon feature Class .

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- **GetAllFieldsRecords_DS**
This XML Web service method returns a DataSet with a DataTable with the values of all field for the feature(s) intersecting the specified x and y in the given polygon feature Class .
- **GetAllFieldsRecords_DS_LocalData**
This XML Web service method returns a DataSet with a DataTable with the values of all field for the feature(s) intersecting the specified x and y in the given polygon feature Class. NOTE: This method searches a database stored locally in the same server as this WebService; Not all the data currently in SDE is available locally.
- **GetAllFieldsRecords_LocalData**
This XML Web service method returns a DataTable, with the values of all field for the feature(s) intersecting the specified x and y in the given polygon feature Class. NOTE: This method searches a database stored locally in the same server as this WebService; Not all the data currently in SDE is available locally.
- **GetAllFieldsRecords_XML**
This XML Web service method returns an XML document with the values of all field for the feature(s) intersecting the specified x and y in the given polygon feature Class .
- **GetAllFieldsRecords_XML_LocalData**
This XML Web service method returns an XML document with the values of all field for the feature(s) intersecting the specified x and y in the given polygon feature Class. NOTE: This method searches a database stored locally in the same server as this WebService; Not all the data currently in SDE is available locally.
- **GetSpecifiedFieldsRecords**
This XML Web service method returns a DataTable, with the values of the specified comma-separated fields for the feature(s) intersecting the specified x and y in the given polygon feature Class .
- **GetSpecifiedFieldsRecords_DS**
This XML Web service method returns a DataSet with a DataTable with the values of the specified comma-separated fields for the feature(s) intersecting the specified x and y in the given polygon feature Class .
- **GetSpecifiedFieldsRecords_DS_LocalData**
This XML Web service method returns a DataSet with a DataTable with the values of the specified comma-separated fields for the feature(s) intersecting the specified x and y in the given polygon feature Class. NOTE: This method searches a database stored locally in the same server as this WebService; Not all the data currently in SDE is available locally.
- **GetSpecifiedFieldsRecords_LocalData**
This XML Web service method returns a DataTable, with the values of the specified comma-separated fields for the feature(s) intersecting the specified x and y in the given polygon feature Class. NOTE: This method searches a database stored locally in the same server as this WebService; Not all the data currently in SDE is available locally.
- **GetSpecifiedFieldsRecords_XML**
This XML Web service method returns an XML document with the values of the specified comma-separated fields for the feature(s) intersecting the specified x and y in the given polygon feature Class .
- **GetSpecifiedFieldsRecords_XML_LocalData**
This XML Web service method returns an XML document with the values of the specified

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comma-separated fields for the feature(s) intersecting the specified x and y in the given polygon feature Class. NOTE: This method searches a database stored locally in the same server as this Webservice; Not all the data currently in SDE is available locally.

GeoAttribute

This XML Web service returns the attributes of the feature(s) or records in the specified Feature Class or Table, given a field to search on, and the field's value.

The following operations are supported.

- **[GetAllFieldsRecordsGivenAFieldNameAndValue](#)**

This XML Web service method returns a DataTable, with the values of all fields for the feature(s) or record(s) selected on the specified Feature class or Table, given the name of the field to search on, and the field's value. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.

If your request returns to many records you may need in your application to increase the time the XML Web Service client waits for synchronous XML Web Service request to complete (in milliseconds) by using 'Service.Timeout = -1' where Service is the object pointing to this Web Service. Use -1 to set an Infinite time out.

Also, you may need to increase your httpRuntime executionTimeout. One way to do it is adding the line <httpRuntime executionTimeout=(Here goes the number of seconds)/> between the <system.web> tabs in your Web.Config.

- **[GetAllFieldsRecordsGivenAFieldNameAndValue_DS](#)**

This XML Web service method returns a DataSet with a DataTable, with the values of all fields for the feature(s) or record(s) selected on the specified Feature class or Table, given the name of the field to search on, and the field's value. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.

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- **[GetAllFieldsRecordsGivenAFieldNameAndValue_DS_LocalData](#)**

This XML Web service method returns a DataSet with a DataTable, with the values of all fields for the feature(s) or record(s) selected on the specified Feature class or Table, given the name of the field to search on, and the field's value. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.

If your request returns to many records you may need in your application to increase the time the XML Web Service client waits for synchronous XML Web Service request to complete (in milliseconds) by using

'Service.Timeout = -1' where Service is the object pointing to this Web Service. Use -1 to set an Infinite time out.

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Also, you may need to increase your `httpRuntime executionTimeout`. One way to do it is adding the line `<httpRuntime executionTimeout=(Here goes the number of seconds)/>` between the `<system.web>` tabs in your `Web.Config`.

NOTE: This method searches a database stored locally in the same server as this `WebService`; Not all the data currently in SDE is available locally.

- **[GetAllFieldsRecordsGivenAFieldNameAndValue_LocalData](#)**

This XML Web service method returns a `DataTable`, with the values of all fields for the feature(s) or record(s) selected on the specified Feature class or Table, given the name of the field to search on, and the field's value. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.

If your request returns to many records you may need in your application to increase the time the XML Web Service client waits for synchronous XML Web Service request to complete (in milliseconds) by using

'`Service.Timeout = -1`' where `Service` is the object pointing to this Web Service. Use -1 to set an Infinite time out.

Also, you may need to increase your `httpRuntime executionTimeout`. One way to do it is adding the line `<httpRuntime executionTimeout=(Here goes the number of seconds)/>` between the `<system.web>` tabs in your `Web.Config`.

NOTE: This method searches a database stored locally in the same server as this `WebService`; Not all the data currently in SDE is available locally.

- **[GetSpecifiedFieldsRecordsGivenAFieldNameAndValue](#)**

This XML Web service method returns a `DataTable`, with the values of the specified fields for the feature(s) or record(s) selected on the specified Feature Class or Table, given the name of the field to search on, the field's value, and a string of fields names to be returned separated by commas. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.

If your request returns to many records you may need in your application to increase the time the XML Web Service client waits for synchronous XML Web Service request to complete (in milliseconds) by using

'`Service.Timeout = -1`' where `Service` is the object pointing to this Web Service. Use -1 to set an Infinite time out.

Also, you may need to increase your `httpRuntime executionTimeout`. One way to do it is adding the line `<httpRuntime executionTimeout=(Here goes the number of seconds)/>` between the `<system.web>` tabs in your `Web.Config`.

- **[GetSpecifiedFieldsRecordsGivenAFieldNameAndValue_DS](#)**

This XML Web service method returns a `DataSet` with a `DataTable`, with the values of the specified fields for the feature(s) or record(s) selected on the specified Feature Class or Table, given the name of the field to search on, the field's value, and a string of fields names to be returned separated by commas. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.

If your request returns to many records you may need in your application to increase the time the XML Web Service client waits for synchronous XML Web Service request to complete (in milliseconds) by using

'`Service.Timeout = -1`' where `Service` is the object pointing to this Web Service. Use -1 to

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set an Infinite time out.

Also, you may need to increase your `httpRuntime executionTimeout`. One way to do it is adding the line `<httpRuntime executionTimeout=(Here goes the number of seconds)/>` between the `<system.web>` tabs in your Web.Config.

- **[GetSpecifiedFieldsRecordsGivenAFieldNameAndValue_DS_LocalData](#)**

This XML Web service method returns a DataSet with a DataTable, with the values of the specified fields for the feature(s) or record(s) selected on the specified Feature Class or Table, given the name of the field to search on, the field's value, and a string of fields names to be returned separated by commas. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.

If your request returns to many records you may need in your application to increase the time the XML Web Service client waits for synchronous XML Web Service request to complete (in milliseconds) by using

'Service.Timeout = -1' where Service is the object pointing to this Web Service. Use -1 to set an Infinite time out.

Also, you may need to increase your `httpRuntime executionTimeout`. One way to do it is adding the line `<httpRuntime executionTimeout=(Here goes the number of seconds)/>` between the `<system.web>` tabs in your Web.Config.

NOTE: This method searches a database stored locally in the same server as this WebService; Not all the data currently in SDE is available locally.

- **[GetSpecifiedFieldsRecordsGivenAFieldNameAndValue_LocalData](#)**

This XML Web service method returns a DataTable, with the values of the specified fields for the feature(s) or record(s) selected on the specified Feature Class or Table, given the name of the field to search on, the field's value, and a string of fields names to be returned separated by commas. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.

If your request returns to many records you may need in your application to increase the time the XML Web Service client waits for synchronous XML Web Service request to complete (in milliseconds) by using

'Service.Timeout = -1' where Service is the object pointing to this Web Service. Use -1 to set an Infinite time out.

Also, you may need to increase your `httpRuntime executionTimeout`. One way to do it is adding the line `<httpRuntime executionTimeout=(Here goes the number of seconds)/>` between the `<system.web>` tabs in your Web.Config.

NOTE: This method searches a database stored locally in the same server as this WebService; Not all the data currently in SDE is available locally.

XYLatLongConversionsClass

This XML Web service is a projection service between X/Y coordinates and Longitude and Latitude. The following operations are supported:

- **[getLatLongDecFromXY](#)**

This XML Web service method returns the longitude and latitude in decimal for the given X/Y coordinate as a double array.

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- **getLatLongDegreeFromXY**
This XML Web service method returns, as a String Array, the longitude and latitude in Degrees Minutes format, for the given X/Y coordinates.
- **getLatLongInDegMinSecFromXY**
This XML Web service method returns, as a String Array, the longitude and latitude in Degrees Minutes Seconds format, for the given X/Y coordinates.
- **getXYfromLatLongDec**
This XML Web service method returns the X/Y coordinate for the given longitude and latitude in a decimal as a double array.
- **getXYfromLatLongDegree**
This XML Web service method returns, as a double array, the X/Y coordinates for the given longitude and latitude in Degrees Minutes format.
- **getXYfromLatLongInDegMinSec**
This XML Web service method returns, as a Double array, the X/Y coordinates for the given longitude and latitude in Degrees Minutes Seconds format.

GetClosestFeatureClass

This XML Web service has methods for returning attributes of the closest features to X/Y inputs. A list of the GIS feature classes can be found at [\\s0140158\geodatabase\Standards](https://s0140158.geodatabase/Standards) and is called datainfo.xls . The following operations are supported:

- **GetClosestFeatureFromXY**
This XML Web service method returns closest Features(ordered by distance) for a given X/Y coordinate, an X integer in feet for buffer to create around coordinate, and Feature Class name to query.***Specify named attributes by semi-colon delimited list
- **GetClosestFeatureFromXYAllAtrbts**
This XML Web service method returns closest Features(ordered by distance) for a given X/Y coordinate, an X integer in feet for buffer to create around coordinate, and Feature Class name to query.***All attributes returned
- **GetClosestFeatureFromXYAllAtrbts_LocalData**
This XML Web service method returns closest Features(ordered by distance) from a given X/Y coordinate, an X integer in feet for buffer to create around coordinate, and Feature Class name to query.***All attributes returned. NOTE: This method searches a database stored locally in the same server as this WebService; Not all the data currently in SDE is available locally.
- **GetClosestFeatureFromXY_LocalData**
This XML Web service method returns closest Features(ordered by distance) for a given X/Y coordinate, an X integer in feet for buffer to create around coordinate, and Feature Class name to query.***Specify named attributes by semi-colon delimited list. NOTE: This method searches a database stored locally in the same server as this WebService; Not all the data currently in SDE is available locally.
- **getFolioFromXY**
This XML Web service method returns top Folio Numbers for a given X/Y coordinate and a 500 feet buffer created around the coordinate.
- **getStreetIDFromXY**
This XML Web service method returns top Street IDs for a given X/Y coordinate and a 500 feet buffer created around the coordinate.

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MDCWService

Xml webservice with utility methods. The following operations are supported:

- [SaveErrorLogToTextFile](#)
Gets the error that occurred within the application and saves it to a text file
- [SendMessage](#)

searchSRVCClass

This web service is the general search result of PTXGIS, INTERSECTION, ZIPCODE, LANDMRKS, CommissionDistrict, Daycare, SchoolSite, CharterSchool, College, and PrivateSchool and can receive the name of an XML to add to search for a given query. The following operations are supported.

- [AddressSearchUsingLocators](#)
This WebMethod is used search addresses using Miami Dade GIS locators
- [SearchUsingCustomXMLFile](#)
Method accepts the user's search criteria, and an XML file name as parameters. The XML file will contain the different datasets, the applications will be using and searching for. If not xml document is provided it will search for address\intersections only. It also detects if search criteria is an address, or a folio # to avoid doing unnecessary queries
- [searchSRVCmethod](#)
Pass user search request, the XML file name placed inside the folder XMLdynamic 'NOXML', and pass whether you want 'ALL', 'NONE', or a specific search by passing 'address', 'intersect', 'zip', 'landmarks', 'districts', 'schools', and or 'munic' delimited by semi-colon(s)(';').

Map Cache Services

Community Map

http://server.arcgisonline.com/ArcGIS/rest/services/World_Topo_Map/MapServer

Service Description: Miami-Dade County Data hosted by ESRI (ArcGIS Online) as a function of ESRI's Community Base Map program. WGS84, Updated Monthly

MDC Base Map Caches

- [MapCache/BaseMap](#)
- [MapCache/BaseMap WGS84](#)
- [MapCache/MDCFloodZones](#)
- [MapCache/MDCImagery](#)
- [MapCache/MDCImagery WGS84](#)

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ATTACHMENT G - REPORTS AND QUERIES	
The listing of sample reports and queries listed below is not meant to mean a complete listing. Additional reports and queries might be needed in the various areas according to the functional requirements listed in Attachment 1 of this solicitation.	
ASSET MANAGEMENT	
REPORTS	
AssetMaxx1	Net Changes Summary Report by Fund
AssetMaxx2	Net Changes Summary Report by Activity
AssetMaxx3	Net Changes Detail
AssetMaxx4	Accounting Summary Report by Account
AssetMaxx5	Accounting Summary Report by Fund
AssetMaxx6	Property Accounting Ledger Report
AssetMaxx7	Property Accounting Ledger Report – with Location
AssetMaxx8	Accumulated Depreciation Roll Forward Summary - By Activity
AssetMaxx9	Accumulated Depreciation Roll Forward Summary - By Fund
AssetMaxx10	Accumulated Depreciation Roll Forward Summary - By Account
AssetMaxx11	Accumulated Depreciation Roll Forward Detail Report
AssetMaxx12	Year-to-Date Depreciation Summary – Entity Wide
AssetMaxx13	Year-to-Date Depreciation Summary
AssetMaxx14	Year-to-Date Depreciation Detail
AssetMaxx15	Monthly Depreciation Summary Report by Department
AssetMaxx16	Monthly Depreciation Summary Report by Class
AssetMaxx17	Monthly Depreciation Detail Report by Class
AssetMaxx18	Asset Disposal by Location and Fund
AssetMaxx19	Disposal Report for the Month
ACCOUNTS PAYABLE	
REPORTS	
4371165U	Vouchers Paid with Imaged Invoices – ACH Register
4371165V	Vouchers Paid with Imaged Invoices – Check Register
FAMK960A-AP01	Outstanding Vouchers Report
FAMK960D-AP02	Exceptions Report
FAMK960G-AP03F	Documents in Error Status - Finance
FAMK960H-AP03D	Documents in Error Status by Department
FAMK960J-AP04	Documents in Approval Status
FAMK961A-AP01-DIS	Discount Available Report
FAMK970A-AP09A	Invoices / Credit Memos Entered – Past Four Weeks & Average
FAMK970H-	Vouchers Due Within 2 Weeks with Vendor Inactive or Stopped

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ATTACHMENT G - REPORTS AND QUERIES		
AP10B	Payments	
FAMK980G-AP07	Timeliness of Invoice Processing	
FAMK980M-AP08A	Invoice Aging - # of Days Calculated from Date Inv./DV Received to Date Voucher Paid	
FAMK980M-AP08A-D	Invoice Aging - # of Days Calculated from Date Inv./DV Received to Date Voucher Paid – Detail	
FAMK980Q-AP08G	Invoice Aging - # of Days Calculated From Date inv./DV Created to Date Inv./DV Posted	
FAMR1014A	Positive Pay Transmission Report	
FAMR1014B	Positive Pay Transmission Report – Exception Report	
FAMR1452 (1252)	Document in Error Summary Report	
FAMR165B	Vouchers not Processed	
FAMR165C	Vouchers Selected for Payment	
FAMR165E	Unpaid Vouchers with a net credit balance	
FAMR165H	Register of Computer Prepared Checks	
FAMR165I	Held Check report	
FAMR165K	Direct Deposit Notification – Finance Audit copy	
FAMR165KE	Direct Deposit Notification	
FAMR165L	Register of Computer Prepared Direct Deposits	
FAMR165M	Create the ACH Interface (Transmittal Register)	
FAMR165O	Claims Exception Report	Also used per Cash Management
FAMR165P	ACH Disbursements of Financial Institutions	
FAMR165Y	FAMIS Vouchers over \$100,000	
FAMRS021	Daily List of Posted Transactions by Operator ID	
FAMRS024	Detailed Check Listing	
FAMRS039	Vendor Activity Report	
FAMRS096	RIMS Authorization Mailbox Listing by Days Outstanding	
FAMRS300	Vendor Activity Report by Department	
FAMRS375	Detailed Check Listing by Department	Also used per Asset Management
QUERIES		
1130	Commodity Detail Inquiry	
1440	Purchase Order Open Item Summary	
1480	Open Vouchers by Department	
1490	Vouchers by Purchase Order/Contract	
1530	Invoices by Purchase Order/Contract	
1540	Invoices by Vendor	
1550	Payable Documents by Vendor	
1740	Matching Detail by Voucher	
1750	Credit Memos by Voucher	
2150	Purchase Order Document Inquiry	
2323	Contract Administration	
2340	Purchase Order/Contract Writing	
2342	Blanket Purchase Order Writing	

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ATTACHMENT G - REPORTS AND QUERIES		
2344	Purchase Order Accounting Summary	
2348	Blanket Purchase Order Detail Entry	
2350	Blanket Purchase Order Commodity Summary	
2355	Pre-Qualified Commodities by Vendor	
2360	SPO/Release PO Writing	
2363	PO Additional Information	
2364	Direct Purchase Order Acctg Detail Entry	
2365	Direct Purchase Order Detail Entry	
2440	Purchase Orders/Contracts by Vendor	
2455	Purchase Orders by Department	
2460	Blanket Purchase Orders by Commodity	
2490	Purchase Order by Commodity	
2495	Purchase Order by Date Received	
2510	Blanket Purchase Order Document Summary	
5110	Commodity Utilization	
5115	Commodity Utilization by Department	
6040	Document Summary by Vendor	
6050	Document Summary Inquiry	
6051	Document Inquiry	
6160	Vendor Summary	
6490	Outstanding Checks by Vendor Inquiry	
6510	Invoice History	
6860	Document Selection	
6900	Document Summary by Subsidiary Inquiry	
8900	Purchase Order Change Order Inquiry	
9510	Vendor Header	
9520	Vendor Detail - Addresses Inquiry	
9530	Vendor Mail Code	
9560	Vendor Class/Status Code	
9570	Commodity by Vendor	
9580	Vendor by Commodity	
9600	Vendor Name Inquiry	
9610	Vendor Address Summary Inquiry	
BANK RECONCILIATION		
REPORTS		
064	Outstanding Deposits in Approval Path	
1019B_1020	Check Reconciliation - 369 Trans Generated from Bank Transmission	
1095	Deposits Receipt with Deposit No. = Zeroes	
164P	Unmatched 501 and 370 Transactions with Similar Amounts	
FAMD1015	Positive Pay - Online Checks Exception Report Recap	
FAMD1016	Positive Pay Transmission Report	
FAMD1018	Positive Pay - Automated Checks Exception Report Recap	
FAMR1645	Outstanding Deposit Report	
FAMR1647	Deposit Activity Exception Report	
FAMR1648	Unmatched Deposit Transaction Report	

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ATTACHMENT G - REPORTS AND QUERIES		
COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)		
REPORTS		
The main statements of the CAFR should comply with GASB34 financial reporting and should be run across all fund types and by specific fund. The main statements in the CAFR include the following:		
CAFR1	Government-Wide - Statement of Net Assets	
CAFR2	Government-Wide - Statement of Activities	
CAFR3	Governmental Funds - Balance Sheet	
CAFR4	Governmental Funds - Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Assets	
CAFR5	Governmental Funds - Statement of Revenues, Expenditures, and Changes in Fund Balances	
CAFR6	Governmental Funds - Reconciliation of the Change in Fund Balances of Governmental Funds to the Statement of Activities	
CAFR7	Proprietary Funds - Statement of Net Assets	
CAFR8	Proprietary Funds - Statement of Revenues, Expenses, and Changes in Fund Net Assets	
CAFR9	Proprietary Funds - Statement of Cash flows	
CAFR10	Fiduciary Fund - Statement of Fiduciary Net Assets	
CAFR11	Fiduciary Fund - Statement of Changes in Fiduciary Net Assets - Pension Trust Fund	
CAFR12	General Fund – Supplemental Statement of Revenues, Expenditures, and Changes in Fund Balances	
CAFR13	Nonmajor Governmental Funds - Combining Balance Sheet – Nonmajor Governmental Funds by Fund Type	
CAFR14	Nonmajor Governmental Funds - Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Nonmajor Governmental Funds by Fund Type	
CAFR15	Nonmajor Special Revenue Funds - Combining Balance Sheet	
CAFR16	Nonmajor Special Revenue Funds - Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	
CAFR17	Nonmajor Special Revenue Funds - Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual	
CAFR18	Nonmajor Debt Service Funds - Combining Balance Sheet	
CAFR19	Nonmajor Debt Service Funds - Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	
CAFR20	Nonmajor Debt Service Funds - Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual	
CAFR21	Nonmajor Capital Projects Funds - Combining Balance Sheet	
CAFR22	Nonmajor Capital Projects Funds - Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	
CAFR23	Nonmajor Permanent Funds - Combining Balance Sheet	
CAFR24	Nonmajor Permanent Funds - Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	

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ATTACHMENT G - REPORTS AND QUERIES		
CAFR25	Nonmajor Permanent Funds - Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual	
CAFR26	Nonmajor Enterprise Funds - Combining Statement of Net Assets	
CAFR27	Nonmajor Enterprise Funds - Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	
CAFR28	Nonmajor Enterprise Funds – Combining Statement of Cash Flows	
CAFR29	Agency Funds – Combining Statement of Fiduciary Assets and Liabilities	
CAFR30	Agency Funds – Combining Statement of Changes in Assets and Liabilities	
CASH MANAGEMENT		
REPORTS		
Projected Cash Flow – General Operating Account1	Total Projected Receipts per month for the fiscal year, including Grants, Taxes and Other Receipts	
Projected Cash Flow – General Operating Account2	Total Projected Expenditures per month for the fiscal year, including Vendor Payments, Tax Distributions, Debt Service Payments, and Other Net Inflows/Outflows	
GENERAL LEDGER		
REPORTS		
FAMB1715-A	Interest Distribution Balance Evaluation Summary	
FAMB1730	Interest Distribution Interface Report	
FAMR1720	Interest Distribution Table Report	
FAMR1722	Interest Distribution Daily Average Balance Report	
FAMR1723	Interest Distribution Daily “Actual” Balance Report	
FAMR255A-A55	All Years Revenues and Expenditures by Fund Type / Fund / Subfund / Dep.	
FAMR255A-A56	All Years Expenditures by Project and Index	
FAMR255A-A57	All Years Revenues by Project and Index	
FAMR255A-A61	Project Detail of Expenditures by Grant/Index/Project	
FAMR255A-A62	Project Detail of Expenditures by Index and Project	
FAMR255A-BU7	Current Year Budget and Exp. w/o Intrafund by Fund Type / Fund / Subfund / Dep.	
FAMR255A-C02	Detail Expenditures by Index, Fund and Project	
FAMR255A-C03	Summary of Revenues by Fund and Index Code	
FAMR255A-C22	Detailed Expenditures by Fund Type / Fund / Subfund / Grant / Subobject / Index	
FAMR255A-C23	Detail of Revenues by Fund Type / Fund / Subfund / Grant / Grant Detail / Index	

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ATTACHMENT G - REPORTS AND QUERIES		
FAMR255A-D01	Total Expenditures by Dept/Div/Sec	
FAMR255A-D03	Listing of Expenditures by Index Code	
FAMR255A-D12	Expenditures by Object and Subobject	
FAMR255A-H02	Expend. by Fund, Dept., Function, Alternate Sub	
FAMR255A-H04	Revenue by Alternate Subobject	
FAMR255A-H05	All Years Expend. by Fund, Function, Alternate Sub	
FAMR255A-H09	Expend. by SubFund, Function, Alternate Sub	
FAMR255A-H15	Current Year Expend. by Fund, Function, Alternate Sub	
FAMR255A-M02	Summary of Expenditures by Object and Fund	Also used per Asset Management
FAMR255A-M03	Expenditures by Fund and Department	
FAMR255A-M04	Expenditures and Encumbrances by Department and Fund	
FAMR255A-M06	Expenditures by Character	
FAMR255A-M07	Summary of Expenditures by Department/Subobject	
FAMR255A-M09	Summary of Expenditures by Subobject/Department	
FAMR255A-M10	Summary of Expenditures and Encumbrances by Dept/Fd/Subobject	
FAMR255A-M12	Expenditures by Fund/ Subfund and Character	
FAMR255A-M18	Summary of Expenditures by Object and Department	Also used per Asset Management
FAMR255A-M51	Expenditures and Encumbrances by Fund Type / Fund / Dept. and Character	
FAMR255A-M52	Expenditures and Encumbrances by Department / Fund and Character	
FAMR255A-M53	Expenditures and Encumbrances by Fund / Department and Character	
FAMR255A-M96	Revenues and Expenditures by Department, Fund and Division	
FAMR255A-P05	Summary of Revenues and Expenditures by Fund Type and Fund	
FAMR255A-P11	Revenues and Expenditures by Division, Section and Index Code	
FAMR255A-P13	Revenues and Expenditures by Division and Index Code – Current and All Years	
FAMR255A-R03	Summary of Revenues by Fund and Index Code	
FAMR255A-R04	Revenues by Division, Section and Index Code	
FAMR255A-R09	Revenues by Subobject and Department	
FAMR255A-R14	Revenue Report by Subfund	
FAMR255A-R15	Revenue Report by Object	
FAMR255A-R17	Revenue Report by Project	
FAMR255A-R18	Revenue Report by Grant	
FAMR255A-R20	Revenue by Subobject and Index Code	
FAMR255A-R53	Sum of Rev. by Fund Type/Dept/Div/Sec/Char	
FAMRS015	Trial Balance by Fund Type	
FAMRS016	Trial Balance by Fund	
FAMRS017	Trial Balance by Subfund	
FAMRS018	Trial Balance by Project/Project Detail	
FAMRS019	Trial Balance by Grant/Grant Detail	
FAMRS020	Daily Listing of Posted Transactions	

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ATTACHMENT G - REPORTS AND QUERIES		
FAMRS025	GL Account Analysis by Fund	Also used per Bank Reconciliation
FAMRS028	Daily Statement of Treasurer's Accountability	
FAMRS030	Detail Transactions by Organization and Subobject	
FAMRS037	Open Document Status by Fund and G/L Account	
FAMRS040	Open Document Status by Organization	
FAMRS110	Reconciliation Report of Document Types	
FAMRS136	YTD Detailed Subsidiary	
FAMRS595	Revenues and Expenditures by Dept./Fund Type/User Code	
FAMRS660	Detail Subsidiary by Fund Type/Fund/Subfund/Project	
FAMRS662	Detail Subsidiary by Project/GL	
FAMRS663	Detail Subsidiary by Grant/GL	
FAMRS664	Summary Subsidiary by Fund Type/Fund/Subfund/Project	
FAMRS701	Trial Balance by Project Only	
FAMRS702	Trial Balance by Grant Only	
FAMRS703	Trial Balance by Subfund and Project	
FAMRS705	Current Yr. Rev. & Exp. by Fund Type / Fund / Subfund / Project / Project Dtl.	
FAMRS706	Current Yr. Rev. & Exp. by Fund Type/Fund/Subfund	Also used per Debt Management
FAMRS707	Current Yr. Rev. & Exp. by Fund Type/Fund	
FAMRS708	Current Yr. Rev. & Exp. by Fund Type	
FAMRS755	All Years Rev. & Exp. by Fund Type / Fund / Subfund / Project	
FAMRS756	All Years Rev. & Exp. by Fund Type/Fund/Subfund	
FAMRS757	All Years Rev. & Exp. by Fund Type/Fund	
FAMRS758	All Years Rev. & Exp. by Fund Type	
FAMRS775	All Years Rev. & Exp. by Fund Type / Fund / Subfund / Grant	
QUERIES		
5055	Subfunds	
5060	Projects	
5070	Grants	
5300	Index Codes	
5600	User Codes Listing	
6060	Encumbrances by Index Code	
6100	Subsidiary Inquiry	
6200	Project Summary Inquiry	
6220	Grant Summary Inquiry	
6240	Cash Control Inquiry	
6245	Project Control Inquiry	
6246	Grant Control Inquiry	
6300	Transaction Detail Inquiry	
6350	Account Summary Inquiry	
6400	Fund Trial Balance Inquiry	
6410	Grant Trial Balance Inquiry	
6420	Project Trial Balance Inquiry	
6450	Organization Summary Inquiry	

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ATTACHMENT G - REPORTS AND QUERIES		
6500	Account Detail Inquiry	
6550	Program Summary Inquiry	
6700	User Code Summary Inquiry	
6750	Fund Summary Inquiry	
6810	Organization Selection	
6820	Subsidiary Selection	
6830	User Code Selection	
6840	Grant Selection	
6850	Project Selection	
6870	Detail Transaction Selection	
GRANTS MANAGEMENT		
GRANT REPORTS		
The "Project" and "Grant" fields in the FAMIS system are not necessarily related to project and grant in the real sense of the word as these fields have been used for various purposes due to the limitations of the system.		
FAMD050B	FAMIS Special Report for Single Audit, GL 431 and 411	
FAMRS704	Trial Balance by Subfund and Grant	
FAMRS725	Current Yr. Rev. & Exp. by Fund Type / Fund / Subfund / Grant /Grant Dtl.	
FEMA REPORTS		
B200	Revenue Summary by User Code	
B300	Revenue Summary by User Code – Local Match Report	
FAM255B-594	Revenues and Expenditures by DSR/User Code – Dept. / Fund Type	
FAMR255A-601	Revenues and Expenditures by User Code – Fund Type	
FAMR255A-991	Revenues and Expenditures by User Code – Fund Type/ Fund / SubFund	
FAMR255A-992	Revenues and Expenditures by Category and Percentage of Completion	
FAMR255A-993	Revenues and Expenditures by Subfund and User Code – All Years	
FAMR255A-997	Revenues and Expenditures by SD/LD and Related DSR	
FAMR371	FEMA Report #70 Sorted by User Code	
PROJECT COSTING		
REPORTS		
The "Project" and "Grant" fields in the FAMIS system are not necessarily related to project and grant in the real sense of the word as these fields have been used for various purposes due to the limitations of the system.		
QUERIES		
2326	Construction Contract Payment Administration	
2329	Construction Contract Summary Inquiry	

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ATTACHMENT G - REPORTS AND QUERIES		
PAYROLL		
PAYROLL DEDUCTION REGISTER REPORTS		
R363150C	Payroll Deduction Register – with each type of deduction listed separately as a subset report, e.g. IRS Payroll Levies, Long Term Disability, Child Support, etc.	
PAYROLL REPORTS		
R361010C	Payroll Earnings History YTD Update Details/Summary	
R361650A	Vouchers and Cancelled Checks Listing by Check No.	
R363070A	Payroll Balance Sheet	
R363070B	Pay Cal Details	
R363100J	Direct Deposits by Check Number	
R363100L	Summary of Banks Used for Direct Deposit	
R363100M	EE Detail by Bank Used for Direct Deposit	
R363110A	Payroll Input/Output Transaction Summary	
R363110B	Payroll to FAMIS Interface	
R363110C	Leave Input/Output Transactions Summary	
R363110D	Employee Taken Deductions by Category	
R363110E	County Amounts of Taken Deductions by Category	
R363110G	Payroll Interface Summary – J363110 Tran Totals	
R363114A	Entity/Sub-Entity Exceptions	
R363114C	FICA/MICA Exception Report	
R363150C	YTD Deduction Summary	
R363154C	Vouchers and Cancelled Checks	
R363270F	Payroll Interface Summary	
R363270G	Payroll Interface Summary	
R363270K	Labor Distribution Summary Report	
R363271A	BW FLSDU Payments Access Database Input / PR Liability Direct Payments	
R363271D	BW FLSDU Payments FAMIS Output / Extract for FAMIS	
R363271P	BW Misc Garnishment Recon / PR Liability Direct Payments	
R363271R	Misc Garnishment Payments	
R363271S	PR Liability – Garnishments	
R363286A	BW DPCS Garnishment Payment Summary Prior Check Print	
R363286C	Garnishment Payment Summary Prior Check Print	
R363292A	BW DPCS Garnishment Payment Details After Check Print	
R363295A	BW DPCS Garnishment Direct Deposit Payment Summary	
R363296A	BW Garnishment Direct Deposit Listing	
R363364B	Live Checks / Direct Deposit Pay Stub Totals Report	
R363364C	Live Pay Checks by Department Summary (Excluding Vouchers)	
R365030B	Unemployment Compensation Negative Gross Report	
R365030C	Unemployment Compensation UCT6 Report	
R365030D	Unemployment Compensation Detail Report	
R367012A	Payroll Earnings History YTD Update Details/Summary – By Entry Date	
R367070B	Pay Calc Details	

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ATTACHMENT G - REPORTS AND QUERIES		
R367100G	Withholding Statement Statistics – Control Totals Balancing for Calendar Year	
R367100H	Employees with EIC, Def.Comp, Dep. Care, or Fringe Ben	
R367100J	EOY Negative Earnings Report	
R367100K	Payroll Checks by Check Number	
R367110A	Payroll to FAMIS Interface - Payroll Input/Output Transaction Summary	
R367110B	Payroll to FAMIS Interface – Exception Report	
R367110D	Payroll to FAMIS Interface – Employee Taken Deductions by Category	
R367110E	Payroll to FAMIS Interface – County Amounts of Taken Deductions by Category	
R367115A	Life Insurance Over 50K Premium Adjustments Report	
R367115B	Life Insurance Over 50K Premium Adjustments Report – Details	
R367115C	W2 Process Drop Report	
R367116A	ACA W2 Healthcare Insurance Cost Report	
R367122A	W2 Extract Processing Exception Report	
R367122B	Federal W2 Magnetic Tape Reporting – Executive Benefits	
R367122C	Federal W2 Magnetic Tape Reporting – Insurance Over 50K Report	
R367122D	Federal W2 Magnetic Tape Reporting	
R367122E	Withholding Statement Statistics – Control Totals Balancing for Calendar Year	
R367122F	Employees with EIC, Def Comp, Dep Care or Fringe Ben	
R367270A	Labor Distribution Summary	
R367270F	Payroll Interface Summary	
R367270G	Payroll Interface Summary	
R367270K	Labor Distribution Summary	
R367270N	Payroll Net Pay and Subsidiaries	
R367270P	Departmental Labor Distribution Summary Report	
R367750A	Payments for Deceased Employees	
R367771A	Employees with Negative Values in YTD Record	
R367771D	EOY Negative Earnings File Report from Negative Extract File	
R368160A	Total Employees with Deferred Comp over Limit	
R368211H	Poll Worker Pay Kind Register	
R437010A	FAMIS Child Support Interface Report	
R437010B	FAMIS Child Support Exception Report for Zero Amounts	

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ATTACHMENT G - REPORTS AND QUERIES		
PAYROLL PAPER REPORTS		
353500d	Analysis of Leave Usage	Police and Solid Waste Management
353620b	AE Status Employees, Near Med. Eligibility	Benefits (Group Insurance)
363400a	Bi-Weekly Fiscal Year Overtime Report. Outside	Outside-Report comes on Thursday morning
363154a	County Salary Forecast (1 Copies)	Outside
363154c	County Supplemental Salary Forecast (1 Copies)	Outside
363310a	County Table Organization (1 Copies)	Outside
353525a	Current Pay Period Late Transactions	Technicians
353500h	Executive Labels - SUPV4	Jenny
353500f	Employees Due PCD/Perf. Eval - Merit Increase (1 Copies)	Outside
353500b	Employees Due PCD/Perf. Eval - Performance Report	Outside
353230a	Employee Usage Family Leave	Outside
353620a	Living Wage Supplemental Notice	Parks
353500a	Personnel Change Document	Outside
353500a	Personnel Change Document (3 Copies)	Technicians
363312a	Personnel Exception Report	Outside
353605e	Recurring Money Adjustment	Outside (Report comes on Thursday morning)
353599b	Salary Certification PIM	Jenny
353545c	Termination PCD's by DDL, SSN (2 copies)	Technicians and Jenny
353215a	Yearly Leave Report (1 copy)	Outside
363839a	Overpayment Letters Employee - SUPV2	Rohan
363839c	Overpayment Letters: HR - SUPV2	
363839b	Overpayment Letters: Union - SUPV2	
353545d	Terminated Employees Report (Credit Union report)	1500 N.W. 107 Avenue
363317b	Employee Vacation Advance Check (Credit Union report)	Miami, FL. 33172
365210a	Overtime Hours - quarterly	DPRs
	Salary Forecast and Wage Survey –	Arleene

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ATTACHMENT G - REPORTS AND QUERIES		
	once a year	
PAYROLL ELECTRONIC REPORTS		
S353230H	5% Insurance Recovery Report	ITD-Biweekly
S353290E	CPAR Virtual Update Errors Warnings Report	ITD-Biweekly
S353500A	Deferred Merit Report	ITD-Biweekly
S353095	DHS Mileage Reimbursement Report	DHS/ITD-Monthly
S363627C	DIP Employee Reports	ITD-Biweekly
S353216G	Employee's Using Battered Spouse Leave Report	ITD-Biweekly
S363114C	Entity/Sub-Entity Exception Report	ITD-Biweekly
S363114C	Extra Duty Payment Report	MDPD/Fire-Biweekly
S363378A	HMAD/PRHS Exception Report	ITD-Biweekly
S353600D	Part-Time Employees Hours Worked Report	ITD-Biweekly
S365050A	Quarterly EEOC Report	ITD-Quarterly
S358896	Safe Driver Reports	ITD-Quarterly
S353095	Solid Waste Safety Incentive Report	Solid Waste-Quarterly
S351700J	Table Audit Report	ITD-As Needed
S363545E	Terminated Employees T&L Security Purge Report	ITD-Biweekly
S353545	Terminated Employees Under Investigation Report	ITD-Biweekly
S353600I	Terminated Employees with Recurring Money Adjustments	ITD-Biweekly
S363185K	Transfer Report	ITD-Biweekly
S353095	Uniform Allowance	Corrections/MDPD-Quarterly
PAYROLL ONDEMAND REPORTS		
PAY/R358900J/YR/DOC/	YR ACCR LVE PAY LIABILITY(SW)	Yearly
PAY/R358900L/YR/DOC/	YR ACCR LVE PAY LIAB(CETA)	Yearly
PAY/R358905B/YR/DOC/	YR ACCR LVE PAY LIABILITY(ALL)	Yearly
PAY/R358905D/YR/DOC/	YR ACCR LVE PAY LIABILITY(WSD)	Yearly
PAY/R358905F/YR/DOC/	YR ACCR LVE PAY LIAB(AVIATION)	Yearly
PAY/R358905H/YR/DOC/	YR ACCR LVE PAY LIABILITY(HUD)	Yearly
PAY/R358905J/YR/DOC/	YR ACCR LVE PAY LIABILITY(SW)	Yearly
PAY/R358905L/YR/DOC/	YR ACCR LVE PAY LIAB(CETA)	Yearly

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ATTACHMENT G - REPORTS AND QUERIES		
PAY/R358905N/OR/NOX/	ACCRUED LEAVE LIABILITY RPT	On Request
PAY/R358917A/YR/DOC/	YR DIP PROJECTED MLY PAYMENTS	Yearly
PAY/R361010A/DY/NOX/	DLY NEW HIRES AND REHIRES RPT	Daily
PAY/R361010C/DY/DOC/	DY PAYROLL EH YTD UPDATE RPT	Daily
PAY/R361012B/DY/NOX/	DLY EMPLOYEE NAME CHANGES RPT	Daily
PAY/R361012D/DY/NOX/	POSCNTL DLY AUDIT RPT BY DATE	Daily
PAY/R361012G/DY/NOX/	DLY MONITORING TAX CODE CHGS	Daily
PAY/R361012I/DY/NOX/	DY DIRDEP ENROLLMENT UPD AUDIT	Daily
PAY/R361012M/DY/NOX/	POSCNTL DLY AUDIT RPT BY USER	Daily
PAY/R361012N/DY/NOX/	NEW TAX EXEMPTS AND ALLOW > 10	Daily
PAY/R361012P/DY/NOX/	E1 ONLY-EXEC DAILY AUDIT RPT	Daily
PAY/R361013A/BW/DOC/	SPEC RISK/REG RET KD AUDIT RPT	Biweekly
PAY/R361013B/DY/NOX/	DA PMAC DAILY AUDIT REPORT	Daily
PAY/R361014A/DY/NOX/	DLY COMPLETE/PRINTED TWWS RPT	Daily
PAY/R361014B/DY/NOX/	DLY INCOMPLETE TWWS RPT	Daily
PAY/R361014C/DY/NOX/	DLY WAGE STMNT EXCEPTIONS RPT	Daily
PAY/R361014D/DY/AFP/	DLY WAGE STATEMENT	Daily
PAY/R361019A/DY/AFP/	DLY UPDATED WAGE STATEMENT	Daily
PAY/R361021B/BW/NOX/	SAVINGS BOND AUD REPORT	Biweekly
PAY/R361025A/DY/NOX/	DLY INACTN OF RMAC EXEC BEN FO	Daily
PAY/R361025B/DY/NOX/	DLY INACTN OF RMAC EXEC BEN FO	Daily
PAY/R361098A/DY/NOX/	PHOTO ID DLY AUDIT REPORT	Daily
PAY/R361098B/DY/NOX/	PHOTO ID DLY EMPS SPCC ACCESS	Daily
PAY/R361104A/DY/DOC/	DLY PP PAY TRANS RPT - REGULAR	Daily
PAY/R361104O/DY/DOC/	DA PP ONLINE PERV VOUCHERS - R	Daily
PAY/R361104V/DY/DOC/	DLY PP TRANS - EMERGENCY	Daily
PAY/R361180B/BW/NOX/	OCC CODE CHANGES TO FRS PN TAB	Biweekly

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Miami-Dade County, Florida

RFP No.

ATTACHMENT G - REPORTS AND QUERIES		
PAY/R361271A/DY/NOX/	DLY GARU AUDIT Report	Daily
PAY/R361271B/DY/NOX/	DLY GARA AUDIT Report	Daily
PAY/R361272A/DY/NOX/	DLY GAR PMPP TRANSMISSION REPO	Daily
PAY/R361272B/DY/NOX/	DLY GAR ONLINE VOUCHER ACTIVIT	Daily
PAY/R361273A/DY/NOX/	DLY GAR CHECKS BANK RECON DETA	Daily
PAY/R361273B/DY/NOX/	DLY GAR CHECKS BANK RECON SUMM	Daily
PAY/R361377A/DY/NOX/	DA FRS INVOICE REPORTS	Daily
PAY/R361502A/DY/NOX/	RETIREMENT ELIGIBILITY UPD RPT	Daily
PAY/R361502B/DY/NOX/	B.U NO LONGER "L"-RET E RESET	Daily
PAY/R361650A/DY/NOX/	VCHRS AND CAN CHKS DDL/SSN	Daily
PAY/R361650A/DY/NOX/	VCHRS AND CAN CHKS DDL/SSN	Daily
PAY/R361650B/DY/NOX/	VCHRS AND CAN CHKS BY CHECK NO	Daily
PAY/R361650B/DY/NOX/	VCHRS AND CAN CHKS BY CHECK NO	Daily
PAY/R361650D/DY/NOX/	VCC VCHR VS CMONEY MA EXCEPS	Daily
PAY/R361650D/DY/NOX/	VCC VCHR VS CMONEY MA EXCEPS	Daily
PAY/R361650E/DY/NOX/	VCC CMONEY VS VCHR MA EXCEPS	Daily
PAY/R361650E/DY/NOX/	VCC CMONEY VS VCHR MA EXCEPS	Daily
PAY/R361650F/DY/NOX/	VCC BY CHECK NO W/ EXEC FLAG	Daily
PAY/R361650F/DY/NOX/	VCC BY CHECK NO W/ EXEC FLAG	Daily
PAY/R361810A/BW/NOX/	DIP AUDIT REPORT	Biweekly
PAY/R361810B/BW/NOX/	DIP DLY CHANGES DIP BENEFIC.RC	Biweekly
PAY/R361810C/BW/NOX/	DIP DLY CHANGES BENEF.DECR.PAR	Biweekly
PAY/R361810F/BW/NOX/	EMPLOYEE DEDUCTION UPDATE	Biweekly
PAY/R361810G/BW/NOX/	EMPLOYEE GROUP INSURANCE DED	Biweekly
PAY/R361810H/DY/NOX/	EMP GROUP INS DEDUCT NOTES UPD	Daily
PAY/R361845A/DY/NOX/	DY DAILY PAYPLAN AUDIT	Daily
PAY/R361845B/DY/NOX/	DY TABLE OF ORG. DAILY AUDIT R	Daily

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Miami-Dade County, Florida

RFP No.

ATTACHMENT G - REPORTS AND QUERIES		
PAY/R361845C/DY/NOX/	DY T/O DELETED RECORDS	Daily
PAY/R361845D/DY/NOX/	DY T/O RECORDS NOT DELETED	Daily
PAY/R361860A/DY/NOX/	PSOFT NEW HIRE EXTR DISPLAYS	Daily
PAY/R361862A/DY/NOX/	PSOFT NEW HIRE LOAD DISPLAYS	Daily
PAY/R361862B/DY/NOX/	PSOFT NEW HIRE LOAD REPORT	Daily
PAY/R361863A/DY/NOX/	DA PAYOD863 HPAR EMPLOYEE DATA	Daily
PAY/R361865A/DY/NOX/	DY PAYOD863 CURRENT EMPLOYEE D	Daily
PAY/R361869A/DY/NOX/	DY PAYBD869 HPAR EXTRACT FILE	Daily
PAY/R363010A/BW/NOX/	OVERPAYMENT REPORT	Biweekly
PAY/R363013A/BW/NOX/	CHG REASON STATS - BY USR/DEPT	Biweekly
PAY/R363013B/BW/NOX/	FIELD CHGS BY CHG REA/USR/DEPT	Biweekly
PAY/R363013C/BW/NOX/	CHG REA CNT/FLD CHGS STATS	Biweekly
PAY/R363013D/BW/NOX/	BW POSITION CONTROL BIWEEKLY A	Biweekly
PAY/R363013E/BW/NOX/	BW EMPLOYEE DEDUCTION BIWEEKLY	Biweekly
PAY/R363013F/BW/NOX/	BW PDPO TRANSACTION AUDIT REPO	Biweekly
PAY/R363013G/BW/NOX/	BW PAYROLL CALCULATION DETAILS	Biweekly
PAY/R363013H/BW/NOX/	BW PAYROLL CALCULATION SUMMARY	Biweekly
PAY/R363013I/BW/NOX/	BW CURRENT MANUAL MONEY ADJ RE	Biweekly
PAY/R363013K/BW/NOX/	BW LATE MANUAL MONEY ADJ REPOR	Biweekly
PAY/R363013M/BW/NOX/	BW TUITION REFUND MONEY ADJ RE	Biweekly
PAY/R363013O/BW/NOX/	BW MILITARY MONEY ADJ REPORT	Biweekly
PAY/R363013Q/BW/NOX/	BW PAYROLL FRS CALCULATION DET	Biweekly
PAY/R363016A/BW/NOX/	BWY COMPLETE/PRINTED TWWS RPT	Biweekly
PAY/R363016B/BW/NOX/	BWY INCOMPLETE TWWS RPT	Biweekly
PAY/R363016C/BW/NOX/	BWY WAGE STMTN EXCEPTIONS RPT	Biweekly
PAY/R363016D/BW/AFP/	BWY WAGE STATEMENT	Biweekly
PAY/R363019A/BW/AFP/	BWY UPDATED WAGE	Biweekly

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Miami-Dade County, Florida

RFP No.

ATTACHMENT G - REPORTS AND QUERIES		
	STATEMENT	
PAY/R363024A/BW/NOX/	BW FRS ADJS DROP BEGIN PPE TRA	Biweekly
PAY/R363024B/BW/NOX/	BW DROP PARTICIPANT EMP CONTRI	Biweekly
PAY/R363025A/BW/NOX/	BW EXEC BENEFITS TABLES AUDIT	Biweekly
PAY/R363025B/BW/NOX/	BW EXECUTIVE BENEFITS EMPLOYEE	Biweekly
PAY/R363045A/BW/NOX/	BW FLEXIBLE BENEFITS TRANSACTI	Biweekly
PAY/R363045B/BW/NOX/	BW FLEXIBLE BENEFITS EXCEPTION	Biweekly
PAY/R363045C/BW/NOX/	BW FLEXIBLE DOLLARS PAYOUT EXC	Biweekly
PAY/R363045D/BW/NOX/	BW EMPLS HEALTH INSURANCE CHAN	Biweekly
PAY/R363045E/BW/NOX/	BW INACTIVATED BENEFITS DEDUCT	Biweekly
PAY/R363045F/BW/NOX/	BW DOMESTIC PARTNER IMPUTED MO	Biweekly
PAY/R363045G/BW/NOX/	BW 5% INSURANCE CONTRIBUTORS W	Biweekly
PAY/R363045H/BW/NOX/	BW EMPS WITH CHANGE IN MEDICAL	Biweekly
PAY/R363045S/BW/NOX/	BW SALARY REDUCTION DEDUCTION	Biweekly
PAY/R363054A/BW/NOX/	BW DOMESTIC PARTNER BENEFITS P	Biweekly
PAY/R363069A/BW/NOX/	BWY VOUCHER CHARGE BACK	Biweekly
PAY/R363070A/BW/NOX/	BIWEEKLY PAYROLL BALANCE SHEET	Biweekly
PAY/R363070B/BW/DOC/	BWY PAYROLL CALCULATION REPORT	Biweekly
PAY/R363080A/BW/NOX/	BW ANNUAL LEAVE FORFEITURE RPT	Biweekly
PAY/R363093A/BW/NOX/	BW DIP MONEY ADJUSTMENT REGIST	Biweekly
PAY/R363093B/BW/NOX/	BW DIP RETIREES UPDATE - VOUCH	Biweekly
PAY/R363093C/BW/NOX/	BW DIP EMPLOYEES RECEIVING BEN	Biweekly
PAY/R363100A/BW/AFP/	BWY PAYROLL REGISTER	Biweekly
PAY/R363100J/BW/DOC/	BWY CHECKS/DIR DEPS BY CHK NUM	Biweekly
PAY/R363100L/BW/NOX/	BANKS USED FOR DIRECT DEPOSIT	Biweekly

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Miami-Dade County, Florida

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ATTACHMENT G - REPORTS AND QUERIES		
PAY/R363100M/BW/NOX/	BW DIR DEP EE DTL BY BANK	Biweekly
PAY/R363102A/BW/NOX/	BW ACH FAX TRANSMITTAL FORM	Biweekly
PAY/R363104A/BW/DOC/	BW PP PAY TRANS RPT - REGULAR	Biweekly
PAY/R363108A/BW/NOX/	BW SO FL WORK FORCE TEMP EMPL	Biweekly
PAY/R363110A/BW/NOX/	PAYROLL TO FAMIS INTERFACE	Biweekly
PAY/R363110B/BW/NOX/	FINANCE EXCEPTION REPORT	Biweekly
PAY/R363110C/BW/NOX/	PAYROLL TO FAMIS INTERFACE	Biweekly
PAY/R363110D/BW/NOX/	BWY PAY FAMIS EE DEDS TAKEN	Biweekly
PAY/R363110E/BW/NOX/	BWY PAY FAMIS COUNTY DEDS TKN	Biweekly
PAY/R363110G/BW/NOX/	BWY PAY FAMIS J363110 TRAN TOT	Biweekly
PAY/R363114A/BW/NOX/	BW ENTITY/SUB-ENTITY EXCEPTION	Biweekly
PAY/R363114B/BW/NOX/	BW TERMINATING EMPLOYEES WITH	Biweekly
PAY/R363114C/BW/NOX/	BW FICA/MICA EXCEPTION	Biweekly
PAY/R363149C/BW/DOC/	BW LOA DEDUCTION REGISTER REPO	Biweekly
PAY/R363150C/BW/DOC/	PAYROLL DEDUCTION REGISTER	Biweekly
PAY/R363150D/BW/DOC/	BW DED REGISTER WITH SSN - RES	Biweekly
PAY/R363150O/BW/DOC/	BW WASAD PAYROLL DEDUCTION REG	Biweekly
PAY/R363150V/BW/DOC/	BW AVIA PAYROLL DEDUCTION REGI	Biweekly
PAY/R363150Z/BW/DOC/	BW EMPLOYEE FITNESS CENTER DED	Biweekly
PAY/R363154A/BW/DOC/	COUNTY SALARY FORECAST/SUPL SAL	Biweekly
PAY/R363154A/BW/DOC/	COUNTY SALARY FORECAST/SUPL SAL	Biweekly
PAY/R363154B/BW/NOX/	COUNTY SALARY FORECAST/SUMMARY	Biweekly
PAY/R363154C/BW/NOX/	APPLIED VCHRS AND CAN CKS PPE	Biweekly
PAY/R363155A/BW/NOX/	BW DELTA DENTAL REPORT	Biweekly
PAY/R363155B/BW/NOX/	BW AVMED MEDICAL REPORT	Biweekly
PAY/R363156K/BW/NOX/	BONDS TO BE PURCHASED REPORT	Biweekly
PAY/R363158A/BW/DOC/	MONEY ADJUSTMENT REGISTER	Biweekly
PAY/R363158B/BW/NOX/	BW MONEY ADJUST. REGISTER	Biweekly

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Miami-Dade County, Florida

RFP No.

ATTACHMENT G - REPORTS AND QUERIES		
	SUMM	
PAY/R363158C/BW/DOC/	BWY WASAD MA REGISTER	Biweekly
PAY/R363158D/BW/NOX/	BWY WASAD MA REGISTER SUMMARY	Biweekly
PAY/R363158E/BW/NOX/	BWY YTD REGISTER BY DEPT	Biweekly
PAY/R363158F/BW/NOX/	BWY NO-STATUS RPT BY DEPT	Biweekly
PAY/R363158G/BW/NOX/	BWY YTD REGSITER BY EMP NAME	Biweekly
PAY/R363158H/BW/NOX/	BWY NO-PAY STATUS RPT BY NAME	Biweekly
PAY/R363158I/BW/DOC/	BWY AVIA MA REGISTER	Biweekly
PAY/R363158J/BW/NOX/	BWY AVIA MA REGISTER SUMMARY	Biweekly
PAY/R363158K/BW/DOC/	BW MA REGISTER W/EMP-ID	Biweekly
PAY/R363158L/BW/NOX/	BW DEPT RECOG NON-CASH AWARD D	Biweekly
PAY/R363158M/BW/NOX/	BW DEPT RECOG NON-CASH AWARD S	Biweekly
PAY/R363158N/BW/NOX/	BW DEPT RECOG CASH AWARD DETA	Biweekly
PAY/R363158O/BW/NOX/	BW DEPT RECOG CASH AWARD SUMMA	Biweekly
PAY/R363270A/BW/NOX/	LABOR DISTR SYSTEM MATCH/SPLIT	Biweekly
PAY/R363270E/BW/NOX/	PAYROLL INTERF SUMMARY FOR PPE	Biweekly
PAY/R363270F/BW/NOX/	PAY INTERF SUMM EXCEP FOR PPE	Biweekly
PAY/R363270G/BW/NOX/	PAYROLL INTERFACE SUMMARY	Biweekly
PAY/R363270H/BW/NOX/	PAYROLL INVALID FUND REPORT	Biweekly
PAY/R363270K/BW/DOC/	LABOR DISTRIBUTION BY PPE/DDL	Biweekly
PAY/R363270N/BW/NOX/	PAYROLL NET PAY AND SUBS	Biweekly
PAY/R363270P/BW/DOC/	BW DEPT.LABOR DIST. SUMMARY	Biweekly
PAY/R363270Q/BW/NOX/	EGOV EMPS BUDGET TO OTHER DEPT	Biweekly
PAY/R363270R/BW/DOC/	BW SALARY REDUCTION SUMMARY RE	Biweekly
PAY/R363270X/BW/DOC/	TESTING R363270P	Biweekly
PAY/R363270Z/BW/NOX/	TEST LABOR DIST SUMMARY	Biweekly
PAY/R363271A/BW/NOX/	BW FLSDU PAYMENTS ACCESS DATAB	Biweekly
PAY/R363271B/BW/NOX/	BW FLSDU BIWEEKLY RECON RPT	Biweekly

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Miami-Dade County, Florida

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ATTACHMENT G - REPORTS AND QUERIES		
PAY/R363271C/BW/NOX/	BW FLSDU BIWEEKLY EXCEPTION RP	Biweekly
PAY/R363271D/BW/NOX/	BW FLSDU PAYMENTS FAMIS OUTPUT	Biweekly
PAY/R363271G/BW/NOX/	BW DPCS GARNISHMENT RECON	Biweekly
PAY/R363271H/BW/NOX/	BW DPCS GARNISHMENT EXCEPTION	Biweekly
PAY/R363271I/BW/NOX/	BW DPCS GARNISHMENT RECON BY N	Biweekly
PAY/R363271J/BW/NOX/	BW DPCS GARNISHMENT ADP DETAIL	Biweekly
PAY/R363271K/BW/NOX/	BW DPCS GARNISHMENT ADP SUMMAR	Biweekly
PAY/R363271L/BW/NOX/	BW DPCS GARNISHMENT ADP DETAIL	Biweekly
PAY/R363271M/BW/NOX/	BW DPCS GARNISHMENT ADP SUMMAR	Biweekly
PAY/R363271P/BW/NOX/	BW MISC GARNISHMENT RECON	Biweekly
PAY/R363271Q/BW/NOX/	BW MISC GARNISHMENT EXCEPTION	Biweekly
PAY/R363271R/BW/NOX/	BW MISC GARNISHMENT RECON BY N	Biweekly
PAY/R363271S/BW/NOX/	BW MISC GARNISHMENT ADP DETAIL	Biweekly
PAY/R363271T/BW/NOX/	BW MISC GARNISHMENT ADP SUMMAR	Biweekly
PAY/R363271U/BW/NOX/	BW MISC GARNISHMENT ADP DETAIL	Biweekly
PAY/R363271V/BW/NOX/	MISC GARNISHMENT ADP SUMMARY W	Biweekly
PAY/R363271W/BW/NOX/	BW GARNISHMENT BALANCE AMOUNTS	Biweekly
PAY/R363272A/BW/NOX/	BW GARNISHMENT BATCH MAINTENAN	Biweekly
PAY/R363274A/BW/NOX/	BW GARNISHMENT AGENCY LISTING	Biweekly
PAY/R363275A/BW/PAG/	DETAIL/SUMM LIST BY TRAN CODE	Biweekly
PAY/R363275B/BW/NOX/	PAYROLL INTERFACE SUMMARY	Biweekly
PAY/R363275C/BW/NOX/	INTERFACE SUMM BY SUB-OBJECT	Biweekly
PAY/R363275D/BW/NOX/	INTERFACE TOTALS BY ENTITY	Biweekly
PAY/R363275E/BW/NOX/	DETAIL/SUM BY TRN CODE 785,78	Biweekly
PAY/R363275F/BW/PAG/	DPT 84 DET & SUMMARY LIST	Biweekly
PAY/R363275G/BW/NOX/	DPT 84 PAYROLL INTERFACE SUMM	Biweekly

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ATTACHMENT G - REPORTS AND QUERIES		
PAY/R363275H/BW/NOX/	DPT 84 INTERFACE SUMM BY SUB-O	Biweekly
PAY/R363275I/BW/NOX/	DPT 84 INTERFACE TOTALS BY ENT	Biweekly
PAY/R363275J/BW/NOX/	DPT 84 DET/SUM BY TRN CODE 785	Biweekly
PAY/R363277A/BW/NOX/	BW GARNISHMENT PAYMENT UPDATE	Biweekly
PAY/R363277C/BW/NOX/	BW GARNISHMENT PAYMENT UPDATE	Biweekly
PAY/R363277D/BW/NOX/	BW GARNISHMENT PAYMENT UPDATE	Biweekly
PAY/R363282A/BW/NOX/	BW GARNISHMENT PAYMENT BY AGEN	Biweekly
PAY/R363284A/BW/NOX/	BW GARNISHMENT PAYMENT SHORTFA	Biweekly
PAY/R363285A/BW/NOX/	BW EXECUTIVE VALUE TABLE ROLLO	Biweekly
PAY/R363285B/BW/NOX/	BW EXECUTIVE BENEFITS TABLE UP	Biweekly
PAY/R363285C/BW/NOX/	BW OCCUPATION PAY EXCEPTION EL	Biweekly
PAY/R363286A/BW/NOX/	BW DPCS GAR CHECKS PRIOR PRINT	Biweekly
PAY/R363286B/BW/NOX/	BW DPCS GAR CHECKS PRIOR PRINT	Biweekly
PAY/R363286C/BW/NOX/	BW MISC GAR CHECKS PRIOR PRINT	Biweekly
PAY/R363286D/BW/NOX/	BW MISC GAR CHECKS PRIOR PRINT	Biweekly
PAY/R363286E/BW/NOX/	BW WRIT GAR CHECKS PRIOR PRINT	Biweekly
PAY/R363286F/BW/NOX/	BW WRIT GAR CHECKS PRIOR PRINT	Biweekly
PAY/R363291A/BW/NOX/	BW GAR PMPP TRANSMISSION REPOR	Biweekly
PAY/R363292A/BW/NOX/	BW DPCS GAR CHECKS PRINT DETAI	Biweekly
PAY/R363292B/BW/NOX/	BW DPCS GAR CHECKS PRINT SUMMA	Biweekly
PAY/R363292C/BW/NOX/	BW MISC GAR CHECKS PRINT DETAI	Biweekly
PAY/R363292D/BW/NOX/	BW MISC GAR CHECKS PRINT SUMMA	Biweekly
PAY/R363292E/BW/NOX/	BW WRIT GAR CHECKS PRINT DETAI	Biweekly
PAY/R363292F/BW/NOX/	BW WRIT GAR CHECKS PRINT SUMMA	Biweekly

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Miami-Dade County, Florida

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ATTACHMENT G - REPORTS AND QUERIES		
PAY/R363292G/BW/NOX/	BW AP-FAMIS GAR CHECKS PRINT D	Biweekly
PAY/R363292H/BW/NOX/	BW AP-FAMIS GAR CHECKS PRINT S	Biweekly
PAY/R363292V/BW/NOX/	BW VOID GAR CHECKS PRINT SUMMA	Biweekly
PAY/R363294A/BW/NOX/	BW GAR CHECKS BANK RECON DETAI	Biweekly
PAY/R363294B/BW/NOX/	BW GAR CHECKS BANK RECON SUMMA	Biweekly
PAY/R363295A/BW/NOX/	BW DPCS GAR DIRECT DEPOSIT DET	Biweekly
PAY/R363295B/BW/NOX/	BW DPCS GAR DIRECT DEPOSIT SUM	Biweekly
PAY/R363295C/BW/NOX/	BW MISC GAR DIRECT DEPOSIT DET	Biweekly
PAY/R363295D/BW/NOX/	BW MISC GAR DIRECT DEPOSIT SUM	Biweekly
PAY/R363296A/BW/NOX/	BW GAR DIRECT DEPOSIT LISTING	Biweekly
PAY/R363296B/BW/NOX/	BW GAR DIRECT DEPOSIT BY BANK	Biweekly
PAY/R363297A/BW/NOX/	BW GAR CASE FTD UPDATE DETAILS	Biweekly
PAY/R363297B/BW/NOX/	BW GAR CASE FTD UPDATE SUMMARY	Biweekly
PAY/R363299A/BW/NOX/	BW GAR ONLINE TRANSACTIONS	Biweekly
PAY/R363300A/BW/NOX/	BW GAR CASE DISPOSABLE INCOME	Biweekly
PAY/R363310A/BW/DOC/	COUNTY TABLE OF ORGANIZATION	Biweekly
PAY/R363312A/BW/NOX/	BW PERSONNEL EXCEPTION REPORT	Biweekly
PAY/R363312B/BW/NOX/	RESIDENCY MONITORING RPT	Biweekly
PAY/R363312E/BW/NOX/	BW RESIDENCY MONITORING HIRE D	Biweekly
PAY/R363360A/BW/DOC/	FMLA ELIGIBILITY REPORT	Biweekly
PAY/R363360B/BW/DOC/	FMLA INELIGIBILITY REPORT	Biweekly
PAY/R363360C/BW/DOC/	FMLA LOW BALANCE REPORT	Biweekly
PAY/R363364A/BW/NOX/	BW ACTIVE/LOA EMPLS SUMMARY(CH	Biweekly
PAY/R363364B/BW/NOX/	BW LIVE CHECKS / DIRECT DEPOSI	Biweekly
PAY/R363364C/BW/DOC/	BW LIVE PAY CHECKS BY DEPARTME	Biweekly
PAY/R363364D/BW/DOC/	BW PAPERLESS PAY STUBS BY DEPA	Biweekly

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ATTACHMENT G - REPORTS AND QUERIES		
PAY/R363364E/BW/DOC/	BW HARD COPY PAY STUBS BY DEPA	Biweekly
PAY/R363378A/BW/NOX/	BW HMAD / PRHS EXCEPTION	Biweekly
PAY/R363385E/BW/NOX/	BW BOS EMPLOYEES WITH LOST PAY	Biweekly
PAY/R363385E/BW/NOX/	BW BOS EMPLOYEES WITH LOST PAY	Biweekly
PAY/R363390A/BW/NOX/	BW EARLY RETIREMENT INCENTIVE	Biweekly
PAY/R363390B/BW/NOX/	BW EARLY RETIREMENT NOTIFIED R	Biweekly
PAY/R363400A/BW/DOC/	BIWEEKLY OVERTIME REPORT	Biweekly
PAY/R363400B/BW/DOC/	BW OVERTIME RPT BASED ON FISCA	Biweekly
PAY/R363406C/BW/NOX/	BWY FRS PENDING ADJS REPORT	Biweekly
PAY/R363407A/BW/NOX/	BW FRS ADJUSTMENTS SUMMARY	Biweekly
PAY/R363410A/DY/NOX/	DY FAMIS TABLES AUDIT/ROLLOVER	Daily
PAY/R363545A/BW/NOX/	BW TERMINATED EMPS T/L SECURIT	Biweekly
PAY/R363550A/BW/NOX/	BW CREDIT UNION DEDUCTION UPDA	Biweekly
PAY/R363550B/BW/NOX/	BW CREDIT UNION EXCEPTION	Biweekly
PAY/R363625A/BW/NOX/	BW EMPLOYEE DEDUCTION ACTION R	Biweekly
PAY/R363625B/BW/NOX/	BW GROUP INSUR EMPLOYEE DED AC	Biweekly
PAY/R363626A/BW/NOX/	EMPLOYEE DEDUCTION ACTION RPT	Biweekly
PAY/R363627A/BW/NOX/	BW DEDUCTION CODES AND ELIGIBI	Biweekly
PAY/R363627B/BW/NOX/	BW DIP EMPL MEDICAL/DENTAL CHA	Biweekly
PAY/R363650A/BW/NOX/	BW ICMA DEFERRED COMP.DEDUCTIO	Biweekly
PAY/R363650B/BW/NOX/	BW ICMA DEFERRED COMP.DEDUCTIO	Biweekly
PAY/R363660A/BW/NOX/	BW NACO DEFERRED COMP.DEDUCTIO	Biweekly
PAY/R363660B/BW/NOX/	BW NACO DEFERRED COMP.DEDUCTIO	Biweekly
PAY/R363671A/BW/NOX/	BW TWU ABSENTEEISM REPORT EMPLS WITH NEG AMTS ON YTD REC	Biweekly
PAY/R363771A/BW/NOX/	REC	Biweekly
PAY/R363771D/BW/NOX/	NEG AMT RPT BY MESSAGE	Biweekly

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ATTACHMENT G - REPORTS AND QUERIES		
	FIELD	
PAY/R363804A/BW/NOX/	BW MATCHING VOUCHER REPORT	Biweekly
PAY/R363825A/BW/NOX/	BW RMAC UPDATE REPORT	Biweekly
PAY/R363825B/BW/NOX/	BW RMAC UPDATE EXCEPTION REPOR	Biweekly
PAY/R363825C/BW/NOX/	BW AVIATION RMAC UA PROCESSED	Biweekly
PAY/R363825D/BW/NOX/	BW AVIATION RMAC UA EXCEPTIONS	Biweekly
PAY/R363825E/BW/NOX/	BW UNIFORM ALLOWANCE PROCESSED	Biweekly
PAY/R363825F/BW/NOX/	BW UNIFORM ALLOWANCE EXCEPTION	Biweekly
PAY/R363825G/BW/NOX/	BW TUITION REFUND PAYMENTS	Biweekly
PAY/R363825H/BW/NOX/	BW TUITION REFUND EXCEPTIONS	Biweekly
PAY/R363825I/BW/NOX/	BW OVRPD TR FOR BU C & D	Biweekly
PAY/R363825J/BW/NOX/	BW TA RMAC'S STOPPED DUE TO I	Biweekly
PAY/R363825K/BW/NOX/	BW NON-CATEGORIZED RMAC'S PROC	Biweekly
PAY/R363825L/BW/NOX/	BW NON-CAT RMAC EXCEPTIONS	Biweekly
PAY/R363825M/BW/NOX/	BW EXEC BENEF	Biweekly
PAY/R363825Y/BW/NOX/	BW DIP FICA/MICA RECALC RPT	Biweekly
PAY/R363825Z/BW/NOX/	BW DIP EXCEPTION RPT	Biweekly
PAY/R363827A/BW/NOX/	BW TUITION REFUND OUT OF SYNC	Biweekly
PAY/R363828A/BW/NOX/	BW EXECUTIVE BENEFITS ANNUAL V	Biweekly
PAY/R363828A/BW/NOX/	BW EXECUTIVE BENEFITS ANNUAL V	Biweekly
PAY/R363828B/BW/NOX/	BW EXECUTIVE BENEFITS ANNUAL V	Biweekly
PAY/R363828B/BW/NOX/	BW EXECUTIVE BENEFITS ANNUAL V	Biweekly
PAY/R363828C/BW/NOX/	BW EXECUTIVE BENEFITS REGISTER	Biweekly
PAY/R363828C/BW/NOX/	BW EXECUTIVE BENEFITS REGISTER	Biweekly
PAY/R363828D/BW/NOX/	BW EXECUTIVE BENEFITS MA REGIS	Biweekly
PAY/R363828D/BW/NOX/	BW EXECUTIVE BENEFITS MA REGIS	Biweekly
PAY/R363828E/BW/NOX/	BW EXECUTIVE BENEFITS MA REGIS	Biweekly

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ATTACHMENT G - REPORTS AND QUERIES		
PAY/R363828E/BW/NOX/	BW EXECUTIVE BENEFITS MA REGIS	Biweekly
PAY/R363828F/BW/NOX/	BW EXECUTIVE BENEFITS MA REGIS	Biweekly
PAY/R363828F/BW/NOX/	BW EXECUTIVE BENEFITS MA REGIS	Biweekly
PAY/R363828G/BW/NOX/	BW EXECS WITH PARKING DEDUCTIO	Biweekly
PAY/R363828G/BW/NOX/	BW EXECS WITH PARKING DEDUCTIO	Biweekly
PAY/R363828H/BW/NOX/	BW EXECUTIVE STATUS CHANGE REP	Biweekly
PAY/R363828H/BW/NOX/	BW EXECUTIVE STATUS CHANGE REP	Biweekly
PAY/R363828I/BW/NOX/	BW EXECS WITH MONEY ADJ AND NO	Biweekly
PAY/R363828I/BW/NOX/	BW EXECS WITH MONEY ADJ AND NO	Biweekly
PAY/R363839A/BW/NOX/	BW EMPLOYEE OVERPAYMENT NOTICE	Biweekly
PAY/R363839B/BW/NOX/	BW UNION OVERPAYMENT NOTICES	Biweekly
PAY/R363839D/BW/NOX/	BW EMPLOYEES WITH ACTIVE OVERP	Biweekly
PAY/R363841A/BW/NOX/	FICA WAGE YTD <> MEDICARE WAGE	Biweekly
PAY/R363850A/BW/NOX/	BW PSOFT PAYBLE TIME TO LEGACY	Biweekly
PAY/R363850B/BW/NOX/	BW PSOFT PAYBLE TIME REPORT	Biweekly
PAY/R363851A/BW/NOX/	BW PSOFT SCHED HRS TO LEGACY	Biweekly
PAY/R363851B/BW/NOX/	BW PSOFT SCHED HRS REPORT	Biweekly
PAY/R363851C/BW/NOX/	BW PSOFT SCHED HRS REPORT	Biweekly
PAY/R363852A/BW/NOX/	BW PSOFT DEFAULT ALIAS DISPLAY	Biweekly
PAY/R363852B/BW/NOX/	BW PSOFT ALIAS REPORT	Biweekly
PAY/R363855A/BW/NOX/	BW PAYROLL/PSOFT ALIAS DISPLAY	Biweekly
PAY/R363855B/BW/NOX/	BW PAYROLL/PSOFT ALIAS SUMMARY	Biweekly
PAY/R363856A/BW/NOX/	BW PAYROLL/PSOFT SCHED DISPLAY	Biweekly
PAY/R363856B/BW/NOX/	BW PAYROLL/PSOFT SCHED SUMMARY	Biweekly
PAY/R363857A/BW/NOX/	BW PAYROLL/PSOFT PAYBLE DISPLY	Biweekly
PAY/R363857B/BW/NOX/	BW PAYROLL/PSOFT PYBLE	Biweekly

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ATTACHMENT G - REPORTS AND QUERIES		
	SUMMARY	
PAY/R363859A/BW/NOX/	BW PAYROLL/MDFR PAYABLE TIME L	Biweekly
PAY/R363859B/BW/NOX/	BW PAYROLL/MDFR PAYABLE TIME L	Biweekly
PAY/R363860A/BW/NOX/	BW PAYBD860 NEW HIRE DISPLAYS	Biweekly
PAY/R363863A/BW/NOX/	BW PAYOD863 HPAR EMPLOYEE DATA	Biweekly
PAY/R363865A/BW/NOX/	BW PAYOD863 7400 EMPLOYEE DATA	Biweekly
PAY/R363868A/BW/NOX/	BW PAYROLL/PSOFT PAID HRS DSPL	Biweekly
PAY/R363868B/BW/NOX/	BW PAYROLL/PSOFT PAID HRS SUMM	Biweekly
PAY/R363869A/BW/NOX/	BW PAYBD869 HPAR EXTRACT FILE	Biweekly
PAY/R363885A/BW/NOX/	DEPENDENT RESOLVED REPORT	Biweekly
PAY/R363885B/BW/NOX/	DEPENDENT UNRESOLVED REPORT	Biweekly
PAY/R363885C/BW/NOX/	EMPL/DEPD DISCREPANCY REPORT	Biweekly
PAY/R363885D/BW/NOX/	EMPLS W/ASSIGNED DEPENDENT SSN	Biweekly
PAY/R363885E/BW/NOX/	DEPD MEDICAL ELIGIBLE	Biweekly
PAY/R363885F/BW/NOX/	BW EMPL/DEPD MEDICAL DISCREPAN	Biweekly
PAY/R363917A/BW/NOX/	PAY BW PEOPLESOFT GL INTERF	Biweekly
PAY/R363917B/BW/NOX/	BW PAY BW PEOPLESOFT GL 5% REC	Biweekly
PAY/R364020B/MO/DOC/	MLY FRS RETIREMENT REPORT	Monthly
PAY/R364020C/MO/DOC/	MLY FRS CONTROL SUMMARY	Monthly
PAY/R364020D/MO/DOC/	MLY FRS CONTRIBUTION ERRORS	Monthly
PAY/R364020F/MO/NOX/	MLY FRS RET INCLD ALL RET PLAN	Monthly
PAY/R364020I/MO/NOX/	ANNUITY PROG-SENIOR MGMT-ICMA	Monthly
PAY/R364020J/MO/DOC/	MLY WASAD FRS RETIREMENT RPT	Monthly
PAY/R364020K/MO/DOC/	MLY WASAD FRS CONTROL SUMMARY	Monthly
PAY/R364020M/MO/DOC/	MLY WASAD FRS CONTRIBUTION ERR	Monthly
PAY/R364020N/MO/NOX/	MO FRS STATE FILE TRANSACTION	Monthly

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ATTACHMENT G - REPORTS AND QUERIES		
PAY/R364020O/MO/NOX/	MO FRS CONTRIBUTION DETAILS	Monthly
PAY/R364020P/MO/NOX/	MO FRS SAMPLES FOR FINANCE REC	Monthly
PAY/R364040A/MO/NOX/	MO HOURLY RPT BY DEPT/DIV	Monthly
PAY/R364050A/MO/NOX/	MO EEOC MONTHLY LIST	Monthly
PAY/R364050B/MO/NOX/	MO EEOC EMPLOYMENT ACTIVITY E1	Monthly
PAY/R364104A/MO/NOX/	BW REGULAR PAYROLL ACCOUNT BAN	Monthly
PAY/R364104B/BW/NOX/	BW REGULAR PAYROLL ACCOUNT BAN	Biweekly
PAY/R364104E/MO/NOX/	BW EMERGENCY PAYROLL ACCOUNT B	Monthly
PAY/R364104F/BW/NOX/	BW EMERGENCY PAYROLL ACCOUNT B	Biweekly
PAY/R364128A/MLY/DOC	MO MLY FRS INVOICES	Monthly
PAY/R364129A/MO/NOX/	MO FRS INVOICES SAS	Monthly
PAY/R364200A/MO/NOX/	MO BENEFITS ENROLLMENT	Monthly
PAY/R364200B/MO/NOX/	MO MEDICAL ENROLLMENT	Monthly
PAY/R364200C/MO/NOX/	MO EMPMS BENEFITS ELIGIBLE NEXT	Monthly
PAY/R364250A/MO/NOX/	MO DEPENDENTS AGE 25 THIS YEAR	Monthly
PAY/R364250B/MO/NOX/	MO DEPENDENTS AGE 26 OR OLDER	Monthly
PAY/R364250C/MO/NOX/	MO EMPLOYEES WITH DOM PART/OAC	Monthly
PAY/R364270A/MO/NOX/	MO FRS ADJ TO FAMIS INTERFACE	Monthly
PAY/R364270B/MO/NOX/	MO FRS ADJ TRANSACTION TOTALS	Monthly
PAY/R364270C/MO/NOX/	MO FRS ADJ DISTR SYSTEM MATCH/	Monthly
PAY/R364270D/MO/NOX/	MO FRS ADJ INTERFACE SUMMARY -	Monthly
PAY/R364270E/MO/NOX/	MO FRS ADJ INTERF SUMM EXCEPTI	Monthly
PAY/R364270F/MO/NOX/	MO FRS ADJ INTERFACE SUMMARY -	Monthly
PAY/R364270G/MO/NOX/	MO FRS ADJ INVALID FUND	Monthly
PAY/R364270H/MO/DOC/	MO FRS ADJ DISTRIBUTION BY RPT	Monthly
PAY/R364270I/MO/NOX/	MO FRS ADJ AMOUNT & SUBSIDIARI	Monthly
PAY/R364270J/MO/DOC/	MO DEPT. FRS ADJ DIST. SUMMARY	Monthly

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ATTACHMENT G - REPORTS AND QUERIES		
PAY/R364600A/BW/NOX/	MO TABLE LISTING REPORT	Biweekly
PAY/R364710A/MO/NOX/	MO WASAD ACCRUED LEAVE PAY LIA	Monthly
PAY/R364811A/MO/NOX/	MO FRS ADJ EXT EXCEPTION RPT	Monthly
PAY/R364811B/MO/NOX/	MO FRS ADJ PURGE EXCEPT RPT	Monthly
PAY/R364811C/MO/NOX/	MO FRSA EXTRACT	Monthly
PAY/R364811E/MO/NOX/	MLY FPDA EXTR TTLS BY DDL/SSN	Monthly
PAY/R364811F/MO/NOX/	MLY FPDA EXTR TTLS BY SSN/DDL	Monthly
PAY/R364811G/MO/NOX/	MLY FRS REPORTING FOR TERMINAT	Monthly
PAY/R364813A/MO/NOX/	MO FRS ADJ FAMIS TRANSACTION D	Monthly
PAY/R364813B/MO/NOX/	MO FRS ADJ FAMIS TRANSACTION S	Monthly
PAY/R364814A/MO/NOX/	MO VACATION ADVANCE FRS CONTRI	Monthly
PAY/R364814B/MO/NOX/	MO VACATION ADVANCE FRS CONTRI	Monthly
PAY/R364814C/MO/NOX/	MO DROP FRS CONTRIBUTION	Monthly
PAY/R364814D/MO/NOX/	MO FRS FAMIS INTERFACE RECON	Monthly
PAY/R364925A/MO/NOX/	MO EMPLOYEE DISABILITY LEAVE P	Monthly
PAY/R365020A/QT/NOX/	CNTY WIDE EMP PROTECTED CLASS	Quarterly
PAY/R365020B/QT/NOX/	COUNTY WIDE OCC/PROTECTED CLAS	Quarterly
PAY/R365030B/QT/NOX/	UNEMPLOYMENT NEG GROSS REPORT	Quarterly
PAY/R365030C/QT/NOX/	UNEMPLOYMENT UCT6 SUMM REPORT	Quarterly
PAY/R365030D/QT/NOX/	UNEMPLOYMENT DETAIL REPORT	Quarterly
PAY/R365150A/QT/NOX/	QT FBMC HEALTH SPENDING ACCOUN	Quarterly
PAY/R365210A/QT/DOC/	QUARTERLY OVERTIME REPORT	Quarterly
PAY/R365220E/QT/NOX/	QT EEOC SURVEY DETAILS	Quarterly
PAY/R365220G/QT/NOX/	QT EEOC SURVEY DEPARTMENT TOTA	Quarterly
PAY/R365300A/QT/NOX/	MILITARY LEAVE REPORT	Quarterly
PAY/R365720B/QT/NOX/	ACCRUED LEAVE LIABILITY RPT	Quarterly
PAY/R365920A/QT/NOX/	QT COUNTY PAY EXCEPTIONS BY DE	Quarterly

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ATTACHMENT G - REPORTS AND QUERIES		
PAY/R365921A/QT/NOX/	QT COUNTY PAY EXCEPTIONS BY BA	Quarterly
PAY/R366772A/OR/NOX/	OFFCYCLE VOUCHER LOAD TRANS	On Request
PAY/R366772B/OR/NOX/	OFFCYCLE VOUCHER EXCEPTION RPT	On Request
PAY/R367012A/YR/DOC/	EOY YTDU UPDATE REPORT	Yearly
PAY/R367070A/YR/NOX/	YEARLY PAYROLL BALANCE SHEET	Yearly
PAY/R367070B/YR/DOC/	YEARLY PAYROLL CALCULATION RPT	Yearly
PAY/R367100A/YR/NOX/	YR PAYBA774 - SYSOUT DISPLAYS	Yearly
PAY/R367100B/YR/NOX/	YR PAYBA775 - SYSOUT DISPLAYS	Yearly
PAY/R367100G/YR/NOX/	WITHHOLDING STATEMENT STATISTI	Yearly
PAY/R367100H/YR/NOX/	EIC, DEF COMP, DEP.CARE, FRNGE	Yearly
PAY/R367100J/YR/NOX/	EOY NEGATIVE EARNINGS REPORT	Yearly
PAY/R367100K/YR/DOC/	CHECKS/DIRECT DEPOSIT BY CK NO	Yearly
PAY/R367100L/YR/DOC/	YR WITHOLD STATEMENT STAT NEW	Yearly
PAY/R367110A/YR/NOX/	YR PAYROLL TO FAMIS INTERFACE	Yearly
PAY/R367110B/YR/NOX/	YR EXCEPTION REPORT	Yearly
PAY/R367110D/YR/NOX/	YR PAY FAMIS EE DEDS TAKEN	Yearly
PAY/R367110E/YR/NOX/	YR PAY FAMIS COUNTY DEDS TKN	Yearly
PAY/R367115A/YR/DOC/	EOY L50K PREMIUM ADJS REPORT	Yearly
PAY/R367115B/YR/DOC/	EOY L50K PREM ADJS DETAIL RPT	Yearly
PAY/R367115C/YR/DOC/	EOY W2 PROCESS DROP REPORT	Yearly
PAY/R367116A/YR/NOX/	YR W2 HEALTHCARE COST DETAILS	Yearly
PAY/R367116B/YR/NOX/	YR W2 HEALTHCARE COST EXCEPTIO	Yearly
PAY/R367122A/YR/NOX/	W2 EXCEPTIONS REPORT	Yearly
PAY/R367122B/YR/NOX/	W2 EXECUTIVE BENEFITS REPORT	Yearly
PAY/R367122C/YR/NOX/	W2 INSURANCE OVER 50K REPORT	Yearly
PAY/R367122D/YR/NOX/	FEDERAL W2 MAGNETIC TAPE	Yearly

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ATTACHMENT G - REPORTS AND QUERIES		
PAY/R367122E/YR/NOX/	W2 CONTROL TOTAL BALANC FOR YR	Yearly
PAY/R367122F/YR/NOX/	W2 WITHHOLDING STATISTICS	Yearly
PAY/R367123A/YR/AFP/	YR W2 WAGE AND TAX STATEMENT	Yearly
PAY/R367123B/YR/DOC/	YR W2 SEQUENCE REPORT	Yearly
PAY/R367125J/YR/NOX/	PAYROLL CHECKS BY CHECK NUMBER	Yearly
PAY/R367130A/YR/DOC/	YEARLY DEDUCTION REGISTER	Yearly
PAY/R367130C/YR/DOC/	YEARLY DEDUCTION REGISTER	Yearly
PAY/R367260A/YR/DOC/	EOY EXEC BENEFITS ROLLOVER RPT	Yearly
PAY/R367260B/YR/DOC/	EBEN FUTURE VAL LISTING BY SSN	Yearly
PAY/R367260C/YR/DOC/	EBEN FUTURE VAL LISTG E5 & E6	Yearly
PAY/R367270A/YR/NOX/	LABOR DISTR SYSTEM MATCH/SPLIT	Yearly
PAY/R367270E/YR/NOX/	PAYROLL INTERF SUMMARY FOR PPE	Yearly
PAY/R367270F/YR/NOX/	PAY INTERF SUMM EXCEP FOR PPE	Yearly
PAY/R367270G/YR/NOX/	PAYROLL INTERFACE SUMMARY	Yearly
PAY/R367270H/YR/NOX/	PAYROLL INVALID FUND REPORT	Yearly
PAY/R367270K/YR/DOC/	LABOR DISTRIBUTION BY PPE/DDL	Yearly
PAY/R367270N/YR/NOX/	PAYROLL NET PAY AND SUBS	Yearly
PAY/R367270P/YR/DOC/	YR DEPT.LABOR DIST. SUMMARY	Yearly
PAY/R367312A/YR/NOX/	YR ANNUAL GOV EMPLOYMENT SURVE	Yearly
PAY/R367312B/YR/NOX/	YR ANNUAL GOV EMPLOYMENT SURVE	Yearly
PAY/R367415E/OR/DOC/	FBWK,CYTD,FYTD,FSUB FAMIS TTLS	On Request
PAY/R367600A/YR/NOX/	YR SAVINGS BONDS ACCOUNTS YTD	Yearly
PAY/R367600C/YR/NOX/	YR CANCELLED BONDS YEAR END DE	Yearly
PAY/R367600D/YR/NOX/	YR CANCELLED BONDS WITH REMAIN	Yearly
PAY/R367610A/YR/NOX/	YR SAVINGS BONDS ACCOUNTS YTD	Yearly
PAY/R367610C/YR/NOX/	YR CANCELLED BONDS YEAR END DE	Yearly
PAY/R367610D/YR/NOX/	YR CANCELLED BONDS WITH REMAIN	Yearly

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ATTACHMENT G - REPORTS AND QUERIES		
PAY/R367710A/YR/NOX/	YR CONVERSION PROG FOR THE FIN	Yearly
PAY/R367750A/YR/NOX/	PAYMENTS FOR DECEASED EMPLOYEE	Yearly
PAY/R367771A/YR/NOX/	EMPLS W/ NEG VALUES IN YTD REC	Yearly
PAY/R367771D/YR/NOX/	NEGATIVE YTD RPT BY MSG FIELD	Yearly
PAY/R367810A/YR/NOX/	YR SUPP SALARY FORECAST WAGE S	Yearly
PAY/R367810B/YR/NOX/	YR SUPPL SALARY FORECAST SUMMA	Yearly
PAY/R367850A/YR/NOX/	YR TABLE OF ORG. ROLLOVER	Yearly
PAY/R367850B/YR/NOX/	YR EMPL CHANGE BUDGET STATUS	Yearly
PAY/R367896A/YR/NOX/	YR MEDICAL MASS CHANGE INSYNC	Yearly
PAY/R367896B/YR/NOX/	YR MEDICAL MASS CHANGE DEFAULT	Yearly
PAY/R368016A/YR/DOC/	YR SUMM OF LVE USAGE(ALL DEPT)	Yearly
PAY/R368016B/YR/DOC/	YR SUMM OF LVE USAGE(CETA)	Yearly
PAY/R368016C/YR/DOC/	YR SUMM OF LVE USAGE(AVIATION)	Yearly
PAY/R368016D/YR/DOC/	YR SUMM OF LVE USAGE(HUD)	Yearly
PAY/R368016E/YR/DOC/	YR SUMM OF LVE USAGE(WASAD)	Yearly
PAY/R368016F/YR/DOC/	YR SUMM OF LVE USAGE(SW)	Yearly
PAY/R368016O/OR/DOC/	OR SUMM OF LVE USAGE(CETA)	On Request
PAY/R368110A/OR/NOX/	CHARITABLE LEAVE DONATIONS	On Request
PAY/R368111A/OR/NOX/	OR ADHOC PROD UPD REPORT	On Request
PAY/R368150A/OR/NOX/	OR EMPLOYEES WITH SPENDING ACC	On Request
PAY/R368160A/OR/DOC/	OR -EMP WITH DCOMP OVER LIMIT	On Request
PAY/R368173A/YR/NOX/	YR EOY DEPENDENT DISCREPANCY	Yearly
PAY/R368173B/YR/NOX/	YR EOY MEDICAL DISCREPANCY	Yearly
PAY/R368200A/OR/NOX/	OR EMPS ELIGIBLE FOR OPT LIFE	On Request
PAY/R368201A/OR/NOX/	OR OPT LIFE ANNUAL ENROLLMENT	On Request
PAY/R368202A/OR/NOX/	OR MASS CHG DISCREPANCY	On Request
PAY/R368202B/OR/NOX/	OR MASS CHANGE	On Request
PAY/R368202P/OR/DOC/	OR PPMANT EMP MASS UPDATE RPT	On Request

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PAY/R368203A/OR/NOX/	SPECIAL MASS CHG DISCREPANCY	On Request
PAY/R368203B/OR/NOX/	SPECIAL MASS CHANGE	On Request
PAY/R368208A/OR/DOC/	NON-CNTY PW INELIGIBILITY CHK	On Request
PAY/R368208B/OR/DOC/	NON-CNTY ELIGIBLE PW RPT	On Request
PAY/R368208C/OR/DOC/	CNTY ELIGIBLE PW RPT	On Request
PAY/R368208D/OR/DOC/	CNTY PW INELIGIBILITY CHK RPT	On Request
PAY/R368210A/OR/DOC/	POLL WORKERS TRANSACTION RPT	On Request
PAY/R368210B/OR/DOC/	POLL WORKERS ADVISORY REPORT	On Request
PAY/R368211A/OR/DOC/	PW PAYROLL CALC DETAILS RPT	On Request
PAY/R368211B/OR/DOC/	PW PAYROLL CALC EXCEPTION RPT	On Request
PAY/R368211C/OR/DOC/	PW PAYROLL CURR & YTD EARNINGS	On Request
PAY/R368211D/OR/DOC/	PW CHECK LISTING BY CHECK NUM	On Request
PAY/R368211E/OR/DOC/	PW CHECK LISTING BY EMP NAME	On Request
PAY/R368211F/OR/DOC/	PW MONEY ADJ REGISTER REPORT	On Request
PAY/R368211G/OR/DOC/	PW MONEY ADJ REGISTER SUMMARY	On Request
PAY/R368211H/OR/DOC/	OR POLL WORKER PAY KIND REG POSTED ELECTION MONEY ADJS RPT	On Request
PAY/R368212A/OR/DOC/	REJECTED ELECTIONS MONEY ADJS	On Request
PAY/R368212B/OR/DOC/	OR DISABILITY NEW ENROLLEES FI	On Request
PAY/R368240A/OR/NOX/	OR DISABILITY CANCELLATIONS	On Request
PAY/R368241A/OR/NOX/	OR LEAVE DONATION LISTING REPO	On Request
PAY/R368270A/OR/NOX/	OR LEAVE DONATION LABOR DISTRI	On Request
PAY/R368270B/OR/DOC/	OR LEAVE DONATION FAMIS TRANSA	On Request
PAY/R368270C/OR/NOX/	OR MASS EMPLOYEE STATUS CHANGE	On Request
PAY/R368305A/OR/DOC/	OR DISASTER RELIEF DONATN CALC	On Request
PAY/R368309A/OR/DOC/	DISASTER RELIEF DONATN LETTER	On Request
PAY/R368310A/OR/AFP/	OR FRS PENDING ADJUSTMENTS RPT	On Request
PAY/R368406A/OR/NOX/		On Request

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ATTACHMENT G - REPORTS AND QUERIES		
PAY/R368406B/OR/NOX/	OR RELEASED ADJUSTMENTS RPT	On Request
PAY/R368408A/OR/NOX/	OR FRS COMPILANCE REPORT	On Request
PAY/R368408B/OR/NOX/	OR FRS QUESTIONABLE COMPLY - A	On Request
PAY/R368408C/OR/NOX/	OR FRS QUESTIONABLE COMPLY T	On Request
PAY/R368518A/OR/DOC/	OR RETRO COLA MA DETAILS	On Request
PAY/R368518B/OR/DOC/	OR RETRO COLA MA SUMMARY	On Request
PAY/R368671A/OR/NOX/	OR TWU ABSENTEEISM SUMMARY RPT	On Request
PAY/R368700D/OR/NOX/	SENIORITY SCORING BY OCCP CODE	On Request
PAY/R368755C/OR/NOX/	FINANCIAL DISCLOSURE DATE RPT	On Request
PAY/R368760D/OR/NOX/	PROMOTIONAL EXAM SCORING RPT	On Request
PAY/R368761D/OR/NOX/	OPEN COMPETITIVE REPORT	On Request
PAY/R368796A/OR/DOC/	OR PW WITH ONLY PWK PAYMENTS	On Request
PAY/R368796C/OR/DOC/	OR PW WITH VARIOUS PAY KINDS	On Request
PAY/R368796E/OR/DOC/	OR ALL EMPS WITH ATLEAST 1 PWK	On Request
PAY/R368860A/OR/NOX/	OR NEW FISCAL YEAR T/O	On Request
PAY/R368880R/OR/NOX/	OR FUTURE PAYPLAN MAINT RPT	On Request
PAY/R368880U/OR/NOX/	OR PAYPLAN MAINT UPD RPT	On Request
PAY/R368886A/YR/DOC/	DEPENDENTS PENDING APPROVAL	Yearly
PAY/R368910A/YR/DOC/	YR DEPT SUMM LVE USAGE(ALL)	Yearly
PAY/R368910B/YR/DOC/	YR DEPT SUMM LVE USAGE(CETA)	Yearly
PAY/R368910C/YR/DOC/	YR DEPT SUMM LVE USAGE(AVIATN)	Yearly
PAY/R368910D/YR/DOC/	YR DEPT SUMM LVE USAGE(HUD)	Yearly
PAY/R368910E/YR/DOC/	YR DEPT SUMM LVE USAGE(WASAD)	Yearly
PAY/R368910F/YR/DOC/	YR DEPT SUMM LVE USAGE(SW)	Yearly
PAY/R368915A/YR/DOC/	YR RET/DROP LVE PAYMENTS(ALL)	Yearly
PAY/R368915B/YR/DOC/	YR RET/DROP LVE PAYMENTS(CETA)	Yearly
PAY/R368915C/YR/DOC/	YR RET/DROP LVE PYMNTS(AVIATN)	Yearly

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ATTACHMENT G - REPORTS AND QUERIES		
PAY/R368915D/YR/DOC/	YR RET/DROP LVE PAYMENTS(HUD)	Yearly
PAY/R368915E/YR/DOC/	YR RET/DROP LVE PYMNTS(WASAD)	Yearly
PAY/R368915F/YR/DOC/	YR RET/DROP LVE PYMNTS(SW)	Yearly
PAY/R368970E/OR/NOX/	OR EMPLOYEE OCL 9 WK RPT	On Request
PAY/R368999A/OR/NOX/	OR 5% INS RECOV MONEY ADJ LOAD	On Request
PAY/R921105A/DY/NOX/	DA PAYROLL/ORACLE MEDICAL EXAM	Daily
PAY/R921105B/DY/NOX/	DA PAYROLL/ORACLE MEDICAL EXAM	Daily

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ATTACHMENT H - WORKFLOWS		
The listing of sample workflows listed below is not meant to mean a complete listing. Additional workflows might be needed in the various areas according to the functional requirements listed in Attachment 1 of this solicitation.		
GENERAL (FAMIS)		
In FAMIS, Approval Paths (Workflows) are used for various types of documents, e.g. journal entries, deposits, etc. Following are the various types of Approval Paths currently used.		
Document Type	Approval path based on document type and dollar threshold amount	
Initiating Department	Approval path based on initiating department, document type and dollar threshold amount	
Affected Department	Approval path based on affected department, document type and dollar threshold amount	
Subobject Type	Approval path based on subobject (expense account), document type and dollar threshold amount	
PURCHASING AND ACCOUNTS PAYABLES (ADPICS)		
In ADPICS, Approval Paths (Workflows) are used for various types of documents, e.g. requisitions, blanket purchase orders, purchase orders, invoices, payment vouchers. Following are the various types of Approval Paths currently used.		
Document Type	Approval path based on document type and dollar threshold amount	
Initiating Department	Approval path based on initiating department, document type and dollar threshold amount	
Affected Department	Approval path based on affected department, document type and dollar threshold amount	
Subobject Type	Approval path based on subobject (expense account), document type and dollar threshold amount	
Commodity Code	Approval path based on department, commodity, document type and dollar threshold amount	
OTHER		
	GL Structure Creation Workflow	
	Vendor Creation/Update Workflow	

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**ATTACHMENT I
EXISTING FAMIS CHART OF ACCOUNTS STRUCTURE**

FAMIS TABLE MAINTENANCE & STRUCTURE:

FIELD (Length)	DEFINITION	DESCRIPTION	COUNTY USAGE
FUND GROUP	A classification into which fund types can be grouped.	This is the highest level of the FAMIS fund structure. The fund group is a two alphanumeric character field. (i.e. CP=Capital Project Funds)	
FUND TYPE (02)	A classification into which funds can be grouped.	This is the next highest level in FAMIS fund structure. The fund type is a two alphanumeric character field representing the parent fund. (i.e. GF = General Fund)	“GF” for the general fund; Special revenue funds begin with “S”; Debt service funds begin with “D”; Capital Projects Funds begin with “C”; Permanent funds are “PF”; Enterprise funds that use FAMIS begin with “E”; “IS” for the Self-insurance internal service fund.
FUND (03)	An independent fiscal and accounting entity with a self-balancing set of accounts in which its assets, liabilities, revenues, expenditures and budget are recorded.	A fund is composed of three alphanumeric characters fields. The three characters are numbers related to the fund type. (i.e. GF050 = General Fund/ Internal Service).	-Three digit numerical
SUBFUND (03)	A fund can be broken down into subfunds, which have their own self-balancing set of accounts.	This is a three alphanumeric character. The subfund is joined to the fund type/fund. The first two characters represent the fund type, the next three characters are	-Three digit numerical . Requires BCC authority. (i.e. resolution)

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FIELD (Length)	DEFINITION	DESCRIPTION	COUNTY USAGE
		related to the fund and the last three relate to the subfund level. (i.e. CB/350/359 = Bond Administration)	
PROJECT (06) Level 1 Project Detail (06)	Another set of self-balancing accounts that are independent. Usually used to account for costs of capital construction projects and other costs that need to be separately maintained.	This is a twelve alphanumeric character field. The first six are related to the project and the next six are related to the project detail.	Project Structure: The first two characters signify the first two characters of the fund. Requires BCC authority. (i.e. resolution)
GRANT (06) Level 1 Grants (02) Level 2 Grants (04)	Grant codes are established for each grant reporting in the County's Schedule of Federal and State Financial Assistance. Grants are set to meet accounting and reporting standards established by the Office of Management and Budget and the State of Florida.	Grants consist of twelve alphanumeric characters. In general, the first two characters are the prefix related to the department. The lower lever grant detail can be up to six characters.	Grant Structure: Sample Transit (MDTA Grant) MT3002 – highest grant level MT300212 – lower level 1 MT3002122403 – lower level 2 Grant Type: 1 = capital projects 2 = federal grants 3 = state grants 4 = federal pass through grants 5 = state pass through grants 6 = non-profit grants 7 = local grants Requires BCC authority. (i.e. resolution)
FUNCTION (03)	A three – character code used by the County to meet its annual reporting requirements to	The three-character codes roll into two-character codes that represent the level of detail at which expenditures are summarized. (i.e. 522 = Public Safety – Fire Control) Every expenditure index code	Function Categories: 51 – General Government Service 52 – Public Safety 53 – Physical Environment 54 – Transportation

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FIELD (Length)	DEFINITION	DESCRIPTION	COUNTY USAGE
	the State of Florida Annual Local Government Financial Report.	is required to have a function code. Revenue index codes also require a function code, usually the same as the function code used by the department generating the revenue.	55 – Economic Environment 56 – Human Services 57 – Culture and Recreation 58 – Other 60-70 Court-related expenditures. Within these State defined function categories, there are lower level defined.
PROGRAM (16) (8 Levels of 2 digits)	Program codes are used to produce managerial reports on a unified, countywide basis. Also, they are used to track expenditures by budget categories.	The first two characters denote the program categories (i.e. TR = Transportation). The second two characters relate to the dept. The remaining 12 characters are for the use of the departments to account for different activities within the first program level.	Program Categories (level 1) PF: Policy Formulation PP: Protection of People and Property TR: Transportation CR: Culture and Recreation PE: Physical Environment HH: Health and Human Services GG: General Government IS: Internal Support
ORGANIZATION CODE (16 levels)	Organization codes are used to produce reports at the various levels of the organizational structure	Indicates the department in the County. It contains eight alphanumeric characters. The first two characters are alphanumeric characters for the department. Each set of two characters of the remaining characters indicate: Division, Section, Service, Activity, and SubActivity.	FAMIS structure requires a Yes/No answer be given to the question “Lower Level Required”. This is to ensure that all transactions are posted to the lowest level of an organization, generally the Section Level. All Index Codes must have the lowest level of the organization embedded in it.
INDEX CODE (12)	Variable-length numbering schemes that represent a	Index codes in FAMIS can be up to 12 alphanumeric characters. The first two are the department prefix. The	Index Codes classification: 1. Revenue – the third character is always an

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FIELD (Length)	DEFINITION	DESCRIPTION	COUNTY USAGE
	<p>unique combination of accounting classification structure elements. Fund type, fund, subfund, organization, project, grant, program, function, usercode, are embedded into the code.</p>	<p>remaining characters are all at the discretion of the department. Index codes require the use of subobject codes to properly classify revenues and expenditures. Every expenditure index code is required to have a function code. Revenue index codes also require a function code, usually the same as the function code used by the department generating the revenue.</p>	<p>“R” for revenue. For example, CLRxxxxxx is a rev. ic for Clerk of Courts. 2. Expenditure – doesn’t have a unique third letter but must have the dept. prefix. 3. Balance Sheet – Finance builds and maintains balance sheet index codes. They usually start with a “B” followed with the fund number and subfund number (i.e. B6006001, Fund 600, subfund 601). 4. Capital project transactions are used to account for capital project funds transactions. Will start with “CP”</p>
<p>GENERAL LEDGER ACCOUNT (03)</p>	<p>Set of accounts used to track financial activity on the trial balance. Set in accordance to GAAP/GASB.</p>	<p>Consist of a 3-character account code and a 40-character title. Each GL account is assigned a <u>Class</u> and a <u>Category</u>.</p>	<p>GL Structure: Class: Identifies the G/L accounts within the categories. The County’s Class Structure for its Balance Sheet Accounts corresponds to its Comprehensive Annual Financial Report (CAFR) (i.e. GL Class 02 is titled “Cash and Cash Equivalent”) GL Category: 10: Asset Accounts 20: Liability Accounts 30: Equity Accounts 40: Operating Accounts 50: Budgetary</p>

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FIELD (Length)	DEFINITION	DESCRIPTION	COUNTY USAGE
			<p>Accounts 99: Other Accounts</p> <p>Groupings: 101 – 199 Assets 200 – 299 Liabilities 300 – 399 Equity 401 – 551 Budgetary & Operating</p>
SUBSIDIARY ACCOUNT (06)	Set of accounts used to support certain GL accounts like A/R, Due to/Due from etc.	These 6 alpha numeric code support the balances of certain GL accounts. In general, subsidiary accounts will be established for GL accounts for which there is no other file support.	The first two characters define the department the subsidiary is related to. (i.e. G/L 104 Petty Cash will have a subsidiary: FN0011 (Finance subsidiary).
TREASURER'S ACCOUNT (06)	Used to account for the equity each fund has in the County's Bank Accounts.	The Treasurer's Group of Accounts consists of up to 6-character account code and a 40-character title. Treasurer's accounts identify bank accounts; check writing activity, payroll activity, bank adjustments control, and input control clearing accounts used for posting financial transactions.	<p>The Treasurer's Group of Accounts lists all of the County's bank accounts i.e. Payroll, General Operating, Special Services etc. and the equity each fund has in these accounts.</p> <p>The bank accounts are 3 numeric characters and the equity accounts are 6 alpha numeric characters. The equity accounts contain the fund type and fund number in the account number i.e. 7CB361- This would be the equity account for Capital Bond fund type and fund 361.</p>
CHARACTER (02)	Hierarchy into which all expenditures and revenues are classified.	The highest level of summary for revenue and expenditure transactions. (2 character alphanumeric field).	<p>Examples: Character R1: Ad Valorem Taxes Character: 01 – Personnel Services</p>

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FIELD (Length)	DEFINITION	DESCRIPTION	COUNTY USAGE
	The County's revenues and expenditures object structure follows the State of Florida Chart of Accounts. The character combines multiple objects.		If the character is related to revenue, it will have an "R" as the first character field. If is an expenditure, it will start with numbers.
OBJECT (03)	Hierarchy into which all expenditures and revenues are classified. The object combines multiple subobjects and follows the State of Florida Chart of Accounts	The object is a three digit numeric code that further classifies revenues/expenditures within a character.	Revenue Object – follows FL State's Revenue Accounts. (Example, R1 311 Ad Valorem Taxes) Expenditure Object – Generally it uses the first digit of the 2 digit character structure, plus another 3 digits.
SUBOBJECT (05)	Hierarchy into which all expenditures and revenues are classified. This is the lowest level a revenue or expenditure is classified in the County and follows the State of Florida Chart of Accounts	The lowest level and most descriptive for the particular revenue and expenditure. Subobject codes roll up to the object level. All FAMIS revenue and expenditure transactions must be processed with a subobject code.	-Five digit numeric field for expenditures. The first three match the County's expenditure object. The next two is a specific sequence used to identify the expenditure subobject code. -The letter R in the first position for revenue codes, plus 5 digits. The first three characters are the Revenue object code. The last two are taken directly from the State's Revenue accounts.
ALTERNATE OBJECT (06)	Another reporting structure for expenditures and revenues	It is used for expenditures classification in accordance with Ordinance #07-45, and revenue classification for the State of Florida	Three additional levels classified as part of the subobject classification.

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FIELD (Length)	DEFINITION	DESCRIPTION	COUNTY USAGE
	running in parallel to the subobject structure.		
USER CODE (08)	Another set of self-balancing accounts that are independent. Usually used to account for FEMA related costs and track departmental work orders.	This is an eight digit alphanumeric character field. Only one level.	User code is created for each FEMA Project Worksheet (disaster activity report). The first letter identifies the hurricane, the next two define the department and rest is in numerical sequence. Parks uses the user code for service workorders.

DRAFT

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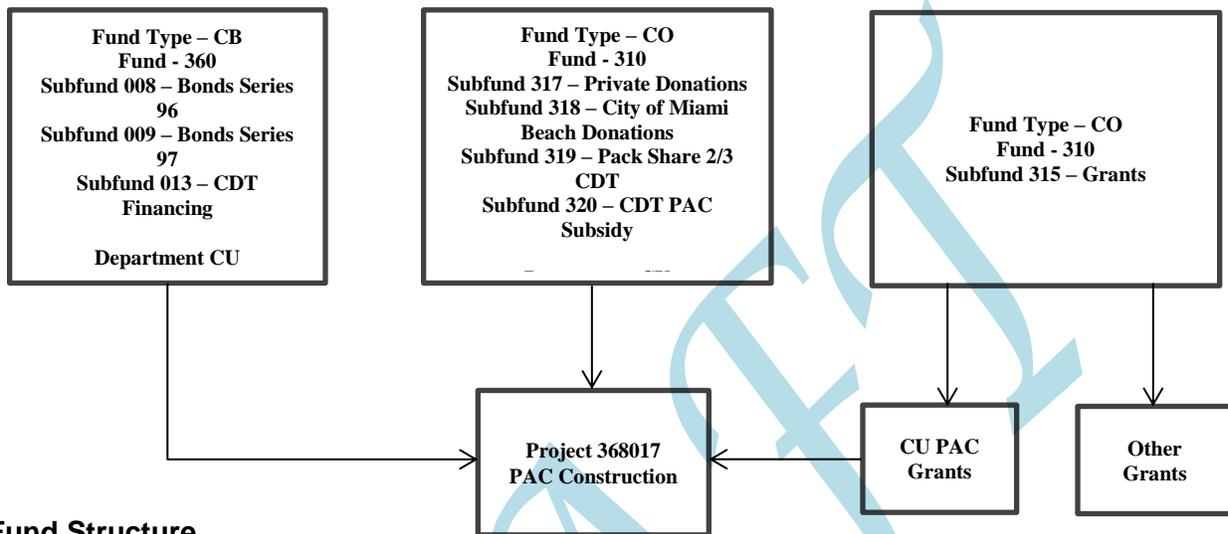
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Miami-Dade County, Florida

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**ATTACHMENT J
FAMIS SAMPLE FUNDING STRUCTURE**

PERFORMING ARTS CENTER (PAC) STRUCTURE



Fund Structure

Fund Type: CB - Capital Bond Projects
Fund: 360 – Special Obligation Bonds
Subfund: 008 - Bond Series 96
Subfund: 009 - Bond Series 97
Subfund: 013 - CDT Financing

Fund Type: CO – Other Capital Projects
Fund: 310 – Capital Outlay
Subfund: 315 - Capital Outlay Grants
Subfund: 317 - Private Donations
Subfund: 318 - City of Miami Beach Donations
Subfund: 319 - PAC Share 2/3 CDT
Subfund: 320 – CDT PAC Subsidy

All levels of Fund Structure can be viewed on FAMIS screen 6400 – Trial Balance Inquiry (cash, receivables, fund balance, etc.) and screen 6750 – Fund Summary Inquiry (budget, revenues, expenditures and encumbrances).

Departmental Structure

Dept. CU – Cultural Affairs
Div. CU30 – Cultural Affairs – Major Construction

All organization levels can be viewed on FAMIS Screen 6450 – Organization Summary (budget revenues, expenditures and encumbrances).

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Project Structure

Project: 368017 – PAC Construction

The project structure is variable and can be accessed by all Departments/Funds. All levels of project structure can be viewed on FAMIS Screen 6420 – Project Trial Balance Inquiry (cash, receivables, Fund Balance, etc.) and screen 6200 Project Summary Inquiry (budget revenues, expenditures and encumbrances).

Grant Structure

Grants: CPCUXX – PAC Grants

The grant structure is variable and can be accessed by all Departments/Funds. All levels of grant structure can be viewed on FAMIS Screen 6410 – Grant Trial Balance Inquiry (cash, receivables, Fund Balance, etc.) and screen 6220 Grant Summary Inquiry (budget revenues, expenditures and encumbrances).

<i>Grant</i>	<i>Grant Detail</i>	<i>Low Level</i>	<i>Description</i>	<i>End Date</i>
<i>CPCU01</i>	<i>OG</i>	<i>N</i>	<i>OTTED OT 98-076 GIA PAC BRI</i>	<i>A 03/18/2006</i>
<i>CPCU02</i>		<i>N</i>	<i>PAC GATEWAY PARK LAND FDEP</i>	<i>A 06/30/2001</i>
<i>CPCU03</i>		<i>N</i>	<i>PAC-SEARS FDOS SC-943</i>	<i>A 12/31/2001</i>
<i>CPCU04</i>		<i>N</i>	<i>PAC-FDOS 01-9036 FURNTURE,</i>	<i>A 12/31/2006</i>
<i>CPCU05</i>		<i>N</i>	<i>PAC-FDOS 02-9041 THEATER RI</i>	<i>A 01/10/2005</i>
<i>CPCU06</i>		<i>N</i>	<i>PAC-FDOS 05-9491 STAGE EQUI</i>	<i>A 04/01/2006</i>
<i>CPCU07</i>		<i>N</i>	<i>SAVE AMERICAS TREASURES-SEA</i>	<i>A 03/18/2007</i>
<i>CPCU08</i>		<i>N</i>	<i>HUD/B-04-SP-FL-0180 FIXED T</i>	<i>A 02/28/2007</i>
<i>CPCU09</i>		<i>N</i>	<i>PAC-FDOS 06-9101 STAGE COMP</i>	<i>A 12/05/2006</i>
<i>CPCU11</i>		<i>N</i>	<i>HUD/B-06-SP-FL-0238 OPERA G</i>	<i>A 12/31/2050</i>
<i>CPCU12</i>		<i>N</i>	<i>PAC-FDOS 07-9101 PAC SPECIA</i>	<i>A 08/30/2009</i>

Program Structure

CRCUFI – Imp CIP
CRCUFN – New CIP

The program structure will capture all expenditures regardless of the subfund (funding) is spent on. All levels of program structure can be viewed on FAMIS screen 6550 – Program Summary Inquiry.

Index Code Structure

The index code structure will tie all above structures and is the lowest level where the revenue and expenditure transaction is recorded.

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FAML5300 V5.1 MIAMI-DADE COUNTY 5.1 ONLINE FAMIS SYSTEM 08/09/2012
 LINK TO: INDEX CODES 4:32 PM

INDEX CODE : CPE315CU6PAC PAC FDOS 05-9491 STAGE EQUIP.BALLET.OPE
 FUND TYPE : CO OTHER CAPITAL PROJECTS
 FUND : 310 CAPITAL OUTLAY
 SUBFUND : 315 C0-CAPITAL OUTLAY GRANTS
 FUNCTION : 575 SPECIAL RECREATION FACILITIES
 PROGRAM : CRCUFN PERFORMING ARTS CENTER FACILITY-NEW CIP
 ORGANIZATION : CU30 MAJOR CAPITAL
 PROJ PJDTL : 368017 CBO PAC SER 96 (REF) & SER 97B CONST.
 GRANT GR DTL : CPCU06 PAC-FDOS 05-9491 STAGE EQUIP.BALLET/OPE
 USER CODE :
 SUBOBJECT :
 APPR CNTL TYPE : 06 FDTP/FUND/SFND/PROJ/GRNT
 ALLOT CNTL TYPE : 06 FDTP/FUND/SFND/PROJ/GRNT
 CASH CTL TYPE : 07 FDTP/FUND/SFND/GRNT
 DISTRIBUTION : PSC% : TAX REBATE% : EXTERN RPT REQ :
 START/END DATES : 03/01/2005 / 04/01/2006 FUTURE YEAR INDEX :
 CREATE DATE : 03/09/2005 STATUS IND : A
 UPDATE DATE : 06/30/2006 STATUS DATE : 03/09/2005
 F1-HELP F2-SELECT F9-LINK F4-PRIOR F5-NEXT

G014 - RECORD FOUND

FDTP / FUND / SUBFND : CB 360 008 PAC S. O. BONDS SER 96
 PROJ : 368017 CBO PAC SER 96 (REF) PJDTL :
 GRANT : GR DTL :
 USERCD : FUNC :
 PGM : SUBOBJ :
 APPN CTL TYPE: ALLT CTL TYPE: CASH CTL TYPE:

Enter Data Here

CPE608CU1701 PAC SO96 BOND EXPENDITURES
 CPE608CU1702 PAC SO96 PAC CONSTRUCTION
 CPE608CU1703 PAC SO96 PAC ADMINISTRATION
 CPE608CU1704 PAC SO96 PAC OTHER CONST RELTD EXPEND
 CPE608CU1705 PAC SO96 PAC MAIN CONSTRUCTION
 CPR608CU1701 PAC SO96 BOND PROCEEDS
 CPR608CU1702 PAC SO96 PROCEEDS
 CPR608CU1703 PAC SO96 INTRAFUND INTEREST 368018

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FDTP / FUND / SUBFND : CO 310 318 CO-PAC CITY OF MIAMI BEACH DONATIONS
PROJ : 368017 CBO PAC SER 96 (REF) PJDTL :
GRANT : GR DTL :
USERCD : FUNC :
PGM : SUBOBJ :
APPN CTL TYPE: ALLT CTL TYPE: CASH CTL TYPE:

Enter Data Here

CPE318CU17RW COO-PAC CITY/FDOT JPA R-350-06 ROAD WORK
CPE318CU2501 COO-PAC CITY DESIGN COST
CPE318CU2502 COO-PAC CITY/CONSTRUCTION COST
CPR318CUAPP COO-PAC TR FRM ART IN PUBLIC PLACES
CPR318CU2501 PAC CITY OF MIAMI BEACH CONTRIBUTION
CPR318CU2502 COO PAC CITY MIAMI BEACH INTEREST
CPR318CU2503 PAC MISCELLANEOUS REVENUE
CPR318CU2504 PAC RENTAL INCOME

FDTP / FUND / SUBFND : CO 310 319 COO-PACK SHARE 2/3 CDT-18M
PROJ : 368017 CBO PAC SER 96 (REF) PJDTL :
GRANT : GR DTL :
USERCD : FUNC :
PGM : SUBOBJ :
APPN CTL TYPE: ALLT CTL TYPE: CASH CTL TYPE:

Enter Data Here

CPE319CUCDT COO PAC CDT CONSTRUCTION
CPR319CUCDT COO-PAC SHARE 2/3 CTD-18M
CPR319CUCDTI COO-PAC INTEREST CDT SHARE 18M

FDTP / FUND / SUBFND : CO 310 320 COO-CDT-PAC SUBSIDY ST 150/160
PROJ : 368017 CBO PAC SER 96 (REF) PJDTL :
GRANT : GR DTL :
USERCD : FUNC :
PGM : SUBOBJ :
APPN CTL TYPE: ALLT CTL TYPE: CASH CTL TYPE:

Enter Data Here

CPE320CUCDT COO PAC CDT SUBSIDY/CONSTRUCTION
CPR320CUCDT COO-CDT PAC SUBSIDY TR ST 150/160
CPR320CUCDTI COO-PAC INTEREST CDT SUBSIDY

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FDTP / FUND / SUBFND : CO 310 315 CO-CAPITAL OUTLAY GRANTS
PROJ : 368017 CBO PAC SER 96 (REF) PJDTL :
GRANT : GR DTL :
USERCD : FUNC :
PGM : SUBOBJ :
APPN CTL TYPE: ALLT CTL TYPE: CASH CTL TYPE:

Enter Data Here

CPE315CUGW PAC FDEP SP519 GATEWAY PARK
CPE315CUSEAR PAC SEARS FDOS SC943 CONSTRUCTION
CPE315CU101 PAC BRIDGE OT 98-076
CPE315CU11HD PAC HUD B-06-SP-FL-0238 OPERA GLASS NETW
CPE315CU4PAC PAC FDOS 01-9036 FURNT,EQPMT,FIXTURES
CPE315CU5PAC PAC FDOS 02-9041 THEATER RIGGING
CPE315CU6PAC PAC FDOS 05-9491 STAGE EQUIP,BALLET.OPE
CPE315CU7DOI DOI SEARS TOWER HISTORIC PRESERVATION
CPE315CU8HUD HUD FIXED THEATER SEATING
CPE315CU9PAC PAC FDOS 06-9101 STAGE COMPENSATING LIFT

CPR315CUFLGW FDEP PAC GATEWAY PARK SP519
CPR315CUFLIN INTEREST ST GRANT SP519 FDEP
CPR315CUSEAR PAC SEARS FDOS SC943 REVENUE
CPR315CUSNGW PAC GATEWAY SNP TR-FDEP SP519 LOCA/F380
CPR315CU101 OFFICE OF THE GOV. OTTED OT 98-076
CPR315CU102 INTEREST OFF.GOV. GRANT OT 98-076
CPR315CU11HD PAC HUD B-06-SP-FL-0238 REVENUE
CPR315CU11IN PAC HUD B-06-SP-FL-0238 INTEREST
CPR315CU4INT INTEREST FDOS 01-9036
CPR315CU4PAC PAC FDOS 01-9036 REVENUE
CPR315CU5INT INTEREST FDOS 02-9041
CPR315CU5PAC PAC FDOS 02-9041 REVENUE
CPR315CU6INT INTEREST FDOS 05-9491
CPR315CU6PAC PAC FDOS 05-9491 REVENUE
CPR315CU7DOI DOI NAT.PK SVC SEARS TOWER
CPR315CU7INT DOI SEARS TOWER HISTORIC PRES.INTEREST
CPR315CU8HUD HUD B-04-SP-FL-0180 THEATER SEATS
CPR315CU8INT HUD THEATER SEATING INTEREST
CPR315CU9INT INTEREST FDOS 06-9101
CPR315CU9PAC PAC FDOS 06-9101 REVEUNE

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**ATTACHMENT K
PROJECT PHASES**

PROJECT	WORK ORDER	TASK CODE	ACTIVITY/TASK	DEFAULT VALUES	
				TRADE	DURATION (DAYS)
SR	PROJECT ADMINISTRATION				
		PROJ ADMIN 01	CIIS DATABASE MONITORING	*	1
		PROJ ADMIN 02	INVOICE AND PAYMENT PROCESSING	ADMIN SPEC PROJ	1
		PROJ ADMIN 03	OUTSOURCED TASK OVERSIGHT	*	1
PHASE 01	SCOPE DEVELOPMENT				30
		PROJ PHASE 01 - 01	KICK-OFF MEETING	*	7
		PROJ PHASE 01 - 02	DEVELOP SCOPE OF WORK	*	14
		PROJ PHASE 01 - 03	GENERATE SCOPE DOCUMENT	*	7
		PROJ PHASE 01 - 04	STAKEHOLDER APPROVAL OF SCOPE	*	7
PHASE 02	ESTIMATE/EVALUATION				60
		PROJ PHASE 02 - 01	DEVELOP ESTIMATE - AES	AES MANAGER	21
		PROJ PHASE 02 - 02	DEVELOP ESTIMATE - CMS	CMS MANAGER	21
		PROJ PHASE 02 - 03	DEVELOP ESTIMATE - DSS	DSS MANAGER	21
		PROJ PHASE 02 - 04	DEVELOP ESTIMATE - RSS	RSS MANAGER	21
		PROJ PHASE 02 - 05	DEVELOP ESTIMATE - SP PROJ	SPEC PROJ MNGR	21

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		PROJ PHASE 02 - 06	DEVELOP ESTIMATE - CONTRACTS	CONTRACT MNGR	2
		PROJ PHASE 02 - 07	DEVELOP ESTIMATE - GRAPHICS	GRAPHICS MNGR	21
		PROJ PHASE 02 - 08	COMPILE TOTAL ESTIMATE	*	7
		PROJ PHASE 02 - 09	DIRECTOR APPROVAL	DCS DIRECTOR	2
		PROJ PHASE 02 - 10	CUSTOMER APPROVAL	*	30
		PROJ PHASE 02 - 11	OCI/GOB APPROVAL	*	30
		PROJ PHASE 02 - 12	OSBM APPROVAL	*	30
PHASE 03	PLANNING				360
		PROJ PHASE 03 - 01	DEVELOP SCHEDULE - AES	AES MANAGER	7
		PROJ PHASE 03 - 02	DEVELOP SCHEDULE - CMS	CMS MANAGER	7
		PROJ PHASE 03 - 03	DEVELOP SCHEDULE - DSS	DSS MANAGER	7
		PROJ PHASE 03 - 04	DEVELOP SCHEDULE - RSS	RSS MANAGER	7
		PROJ PHASE 03 - 05	DEVELOP SCHEDULE - SP PROJ	SPEC PROJ MNGR	7
		PROJ PHASE 03 - 06	DEVELOP SCHEDULE - CONTRACTS	CONTRACT MNGR	2
		PROJ PHASE 03 - 07	DEVELOP SCHEDULE - GRAPHICS	GRAPHICS MNGR	7
		PROJ PHASE 03 - 08	COMPILE TOTAL SCHEDULE	*	7
		PROJ PHASE 03 - 09	PROPERTY TOPOGRAPHIC AND BOUNDARY SURVEY	*	30
		PROJ PHASE 03 - 10	PROPERTY TESTING - ASBESTOS REPORT	*	30
		PROJ PHASE 03 - 11	PROPERTY TESTING - LEAD BASED PAINT	*	30
		PROJ PHASE 03 - 12	PROPERTY TESTING - RADON GAS	*	30

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		PROJ PHASE 03 - 13	PROPERTY TESTING - TERMITE	*	30
		PROJ PHASE 03 - 14	PROPERTY TESTING - SOIL BORING	*	30
		PROJ PHASE 03 - 15	PROPERTY TESTING - PERCOLATION	*	30
		PROJ PHASE 03 - 16	PROPERTY TESTING - ENVIRONMENTAL PHASE 1	*	90
		PROJ PHASE 03 - 17	PROPERTY TESTING - ENVIRONMENTAL PHASE 2	*	90
		PROJ PHASE 03 - 18	SITE PLAN ASSESSMENT	*	30
		PROJ PHASE 03 - 19	GOVERNMENTAL FACILITIES (GF) HEARING	*	90
		PROJ PHASE 03 - 20	CREATE DRI STUDY	*	90
		PROJ ADMIN 01	CIIS DATABASE MONITORING	*	
		PROJ ADMIN 02	INVOICE AND PAYMENT PROCESSING	ADMIN SPEC PROJ	
		PROJ ADMIN 03	OUTSOURCED TASK OVERSIGHT	*	
PHASE 04	ARCHITECT AND ENGINEER SELECTION				360
		PROJ PHASE 04 - 01	AE CONSULTANT - DESIGN SCOPE OF WORK	*	7
		PROJ PHASE 04 - 02	AE CONSULTANT - SMALL BUSINESS DEVELOPMENT REVIEW	CONTRACT MNGR	7
		PROJ PHASE 04 - 03	AE CONSULTANT - PREPARE REQUEST TO ADVERTISE (RTA) FORMS	CONTRACT MNGR	21
		PROJ PHASE 04 - 04	AE CONSULTANT - FILE RTA WITH THE CLERK OF THE BOARD	CONTRACT MNGR	1

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		PROJ PHASE 04 - 05	AE CONSULTANT - CONSULTANT ADVERTIZING PROCESS	CONTRACT MNGR	7
		PROJ PHASE 04 - 06	AE CONSULTANT - SELECTION PROCESS BY OCI	CONTRACT MNGR	270
		PROJ PHASE 04 - 07	AE CONSULTANT - CONTRACT NEGOTIATION	CONTRACT MNGR	30
		PROJ PHASE 04 - 08	DESIGN EQUITABLE DISTRIBUTION PROGRAM (EDP) SELECTION	*	30
		PROJ PHASE 04 - 09	DESIGN EQUITABLE DISTRIBUTION PROGRAM (EDP) ASSIGNMENT	*	7
		PROJ PHASE 04 - 10	AE AWARD RECOMMENDATION - INITIATE	CONTRACT MNGR	7
		PROJ PHASE 04 - 11	AE AWARD RECOMMENDATION - DCS APPROVAL	DCS DIRECTOR	2
		PROJ PHASE 04 - 12	AE AWARD RECOMMENDATION - COMMITTEE APPROVAL	CONTRACT MNGR	30
		PROJ PHASE 04 - 13	AE AWARD RECOMMENDATION - BCC APPROVAL	CONTRACT MNGR	30
		PROJ PHASE 04 - 14	ISSUE AE NOTICE OF AWARD	CONTRACT MNGR	10
		PROJ PHASE 04 - 15	ISSUE AE NOTICE TO PROCEED	CONTRACT MNGR	21
		PROJ ADMIN 01	CIIS DATABASE MONITORING	*	
		PROJ ADMIN 02	INVOICE AND PAYMENT PROCESSING	ADMIN SPEC PROJ	
PHASE 05	DESIGN				270
		PROJ PHASE 05 - 01	POLICE BACKGROUND CHECK FOR DOCUMENT	*	7

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			RELEASE		
		PROJ PHASE 05 - 02	NOTIFY GSA BUILDING MANAGER OF PROPOSED WORK	*	1
		PROJ PHASE 05 - 03	CREATE SCHEMATIC DESIGN	*	75
		PROJ PHASE 05 - 04	DCS APPROVAL OF SCHEMATIC DESIGN	DCS DIRECTOR	14
		PROJ PHASE 05 - 05	DESIGN DEVELOPMENT	*	75
		PROJ PHASE 05 - 06	DCS APPROVAL OF DESIGN DEVELOPMENT	DCS DIRECTOR	14
		PROJ PHASE 05 - 07	DEVELOP CONSTRUCTION DOCUMENTS	*	75
		PROJ PHASE 05 - 08	DCS APPROVAL OF CONSTRUCTION DOCUMENTS	DCS DIRECTOR	14
		PROJ PHASE 05 - 09	CUSTOMER APPROVAL OF CONSTRUCTION DOCUMENTS	*	30
		PROJ PHASE 05 - 50	DESIGN BUDGET CHANGE ORDER	*	14
		PROJ PHASE 05 - 51	DESIGN CONSULTANT CONTRACT CHANGE ORDER	CONTRACT MNGR	21
		PROJ ADMIN 04	COMMITTEE CHANGE ORDER APPROVAL	CONTRACT MNGR	30
		PROJ ADMIN 05	BCC CHANGE ORDER APPROVAL	CONTRACT MNGR	30
		PROJ ADMIN 01	CIIS DATABASE MONITORING	*	
		PROJ ADMIN 02	INVOICE AND PAYMENT PROCESSING	ADMIN SPEC PROJ	
PHASE 06	PERMITTING				180
		PROJ PHASE 06 - 01	PERMIT DRY RUN	*	90
		PROJ PHASE 06 - 02	BUILDING DEPARTMENT APPROVAL OF PERMIT PLANS (CD)	*	90

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		PROJ ADMIN 03	OUTSOURCED TASK OVERSIGHT	*	1
PHASE 07	BIDDING				210
		PROJ PHASE 07 - 01	BID WAIVER PROCESS	CONTRACT MNGR	21
		PROJ ADMIN 04	COMMITTEE CHANGE ORDER APPROVAL	CONTRACT MNGR	30
		PROJ ADMIN 05	BCC CHANGE ORDER APPROVAL	CONTRACT MNGR	30
		PROJ PHASE 07 - 02	REQUEST FOR PRICE QUOTE (RPQ) UNDER 2.5 M	CONTRACT MNGR	30
		PROJ PHASE 07 - 03	CAPITAL PROJECT REQUEST TO ADVERTISE (RTA) OVER 2.5 M	CONTRACT MNGR	30
		PROJ PHASE 07 - 04	GENERAL CONTRACTOR - SMALL BUSINESS DEVELOPMENT REVIEW	CONTRACT MNGR	7
		PROJ PHASE 07 - 05	GENERAL CONTRACTOR - PREPARE REQUEST TO ADVERTISE (RTA) FORMS	CONTRACT MNGR	21
		PROJ PHASE 07 - 06	GENERAL CONTRACTOR - FILE RTA WITH THE CLERK OF THE BOARD	CONTRACT MNGR	1
		PROJ PHASE 07 - 07	GENERAL CONTRACTOR - CONSULTANT ADVERTIZING PROCESS	CONTRACT MNGR	7
		PROJ PHASE 07 - 08	PRE-BID CONFERENCE	CONTRACT MNGR	1
		PROJ PHASE 07 - 09	BID RFIS	*	21
		PROJ PHASE 07 - 10	BID OPENING	CONTRACT MNGR	1
		PROJ PHASE 07 - 11	BID REVIEW	CONTRACT MNGR	14
		PROJ PHASE 07 - 12	AWARD RECOMMENDATI ON	CONTRACT MNGR	14

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		PROJ PHASE 07 - 13	BID PROTEST	CONTRACT MNGR	7
		PROJ PHASE 07 - 14	ISSUE GC NOTICE OF AWARD	CONTRACT MNGR	7
		PROJ PHASE 07 - 15	CONTRACTOR LICENSE INSURANCE BOND REVIEW AND APPROVAL	CONTRACT MNGR	2
		PROJ PHASE 07 - 16	SCHEDULE OF VALUES - REVIEW AND APPROVAL	*	14
		PROJ PHASE 07 - 17	CONTRACT APPROVAL - DCS	DCS DIRECTOR	7
		PROJ PHASE 07 - 18	CONTRACT APPROVAL - COMMITTEE OVER 2.5 M	CONTRACT MNGR	30
		PROJ PHASE 07 - 19	CONTRACT APPROVAL - BCC OVER 2.5 M	CONTRACT MNGR	30
		PROJ PHASE 07 - 20	PRE-CONSTRUCTION MEETING	*	7
		PROJ PHASE 07 - 21	ISSUE GC NOTICE TO PROCEED	CONTRACT MNGR	21
PHASE 08	CONSTRUCTION PROCESS				420
		PROJ PHASE 08 - 01	OBTAIN PERMIT DOCUMENTS	*	7
		PROJ PHASE 08 - 02	CONSTRUCTION	*	365
		PROJ PHASE 08 - 30	PRODUCT SUBMITTAL REVIEW	*	7
		PROJ PHASE 08 - 31	PRODUCT APPROVAL	*	7
		PROJ PHASE 08 - 03	PREPARE PUNCHLIST	*	7
		PROJ PHASE 08 - 04	PUNCHLIST REMEDIATION BY GC	*	14
		PROJ PHASE 08 - 05	PUNCHLIST ACCEPTANCE	*	7
		PROJ PHASE 08 - 06	TEMP CERTIFICATE OF OCCUPANCY ISSUED	*	7
		PROJ PHASE 08 - 07	FINAL MUNICIPAL	*	21

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			INSPECTION		
		PROJ PHASE 08 - 08	CERTIFICATE OF COMPLETION BY JURISDICTION ISSUED	*	7
		PROJ PHASE 08 - 09	CERTIFICATE OF OCCUPANCY ISSUED	*	7
		PROJ PHASE 08 - 10	FINAL ACCEPTANCE	*	21
		PROJ PHASE 08 - 50	CONSTRUCTION BUDGET CHANGE ORDER	*	14
		PROJ PHASE 08 - 51	CONSTRUCTION CONTRACT CHANGE ORDER	CONTRACT MNGR	21
		PROJ ADMIN 04	COMMITTEE CHANGE ORDER APPROVAL	CONTRACT MNGR	30
		PROJ ADMIN 05	BCC CHANGE ORDER APPROVAL	CONTRACT MNGR	30
		PROJ ADMIN 01	CIIS DATABASE MONITORING	*	
		PROJ ADMIN 02	INVOICE AND PAYMENT PROCESSING	ADMIN SPEC PROJ	
		PROJ ADMIN 03	OUTSOURCED TASK OVERSIGHT	*	1
PHASE 09	COMMISSIONING AND CLOSEOUT				90
		PROJ PHASE 09 - 01	SCHEDULE DETAILED SYSTEM INTEGRATION	*	30
		PROJ PHASE 09 - 02	CREATE STARTUP / INTEGRATION PROCEDURES	*	7
		PROJ PHASE 09 - 03	INTEGRATION TESTING	*	21
		PROJ PHASE 09 - 04	MEASUREMENT AND VERIFICATION OF COMPONENT FUNCTIONS	*	14
		PROJ PHASE 09 - 05	CONFIRM OWNER AND MAINTENANCE MANUALS ADDRESS REQUIREMENTS	*	21
		PROJ PHASE 09 -	TRAINING	*	21

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		06			
		PROJ PHASE 09 - 07	CONFIRM WARRANTIES AND GUARANTEES INITIATED	*	7
		PROJ PHASE 09 - 08	SPARE PARTS INVENTORY	*	7
		PROJ PHASE 09 - 09	ASSEMBLE CLOSE-OUT DOCUMENTS - AS BUILT DOCUMENTS	*	30
		PROJ PHASE 09 - 10	ASSEMBLE CLOSE-OUT DOCUMENTS - WARRANTIES	*	7
		PROJ PHASE 09 - 11	ASSEMBLE CLOSE-OUT DOCUMENTS - INSURANCE	*	7
		PROJ PHASE 09 - 12	ASSEMBLE CLOSE-OUT DOCUMENTS - LICENSES	*	7
		PROJ PHASE 09 - 13	ASSEMBLE CLOSE-OUT DOCUMENTS - OWNER AND MAINTENANCE MANUALS	*	7
		PROJ PHASE 09 - 14	FINAL PAYMENT	ADMIN SPEC PROJ	30

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ATTACHMENT L

ORACLE CERTIFIED TRAINING MATRIX			
	COUNTY STAFF		
Modules	Application Owners/ Project Core Team	Trainers	IT Technical Staff
Financials			
Asset Management	5	2	2
Billing	10	3	5
Cash Management	4		2
Deal Management	20	3	5
eSettlements	10	2	2
eBill Payment	5	2	2
Expenses	3	2	2
General Ledger	5	3	5
Grants	10	3	5
Accounts Payables	10	3	2
Project Costing	20	3	5
Accounts Receivables	10	2	2
Supply Chain			
Contracts	25	3	5
eSupplier Connection	20	3	5
Purchasing	25	5	5
eProcurement	25	5	5
Inventory	50	3	5
Program Management	25	3	2
Strategic Sourcing	25	3	5
Human Resources			
Human Resources	10	3	3
Mobile Time Management	3	2	5
Payroll NA	10	5	2
Talent Acquisition Manager/Candidate Gateway	10	3	2
Time and Labor	10	3	2

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Miami-Dade County, Florida

RFP No.

Absence Management	10	3	2
Learning Management	5	3	2
ORACLE CERTIFIED TRAINING MATRIX			
	COUNTY STAFF		
Modules	Application Owners/ Project Core Team	Trainers	IT Technical Staff
Base Benefits/Benefits Administration/eBenefits	10	3	2
Employee Profiles	5	2	2
ePerformance Management (Employee Performance Evaluation)	7	2	2
Succession Management	7	2	2
Budget Management			
Hyperion Planning Plus	3	2	3
Hyperion Financial Data Quality Management	3	2	3
Hyperion Financial Data Quality Management Adapter Suite	3	2	3
Financial Close/Reporting (CAFR, etc.)			
Hyperion Financial Management Plus	10	3	3
Hyperion Financial Close Management	10	3	3
Hyperion Financial Data Quality Management Adapter for Financial Management	3	2	3
User Productivity Kit for Hyperion Financial Management Plus	10	2	2
Performance Management			
Scorecard and Strategy Management (overlap with Business Analytics OBIFS)	6	3	3
Hyperion Planning – Strategic Planning (overlap with Budget Management)	6	3	3
Business Analytics and Dashboard Reporting			
Oracle Business Intelligence Foundation Suite	2	2	2
Informatica Power Center & Power Connect Adapters	2	2	2
Business Intelligence Management Pak	2	2	2
Business Intelligence Server Administrator	2	2	2

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RFP No.

Human Resources Analytics Fusion Edition	2	2	2
Financial Analytics Fusion Edition	2	2	2
Procurement and Spend Analytics Fusion Edition	15	2	2
Supply Chain and Order Management Analytics Fusion Edition	15	2	2

ORACLE CERTIFIED TRAINING MATRIX

	COUNTY STAFF		
Modules	Application Owners/ Project Core Team	Trainers	IT Technical Staff
Projects Analytics Fusion Edition	2	2	2
Portal Solutions			
Financials Portal Pack	2	2	2
Enterprise Portal	2	2	2
Supply Chain Portal Pack	5	2	2

Note: Some team members may be taking multiple trainings that may cross different modules.

It is expected that the numbers of individuals in all three columns above will require Oracle Certified Training. However, the County expects that the trainings for the different categories may occur at varying time within the project schedule. Furthermore, it is expected that the trainers will complete Oracle Certified Training to prepare them to perform as “Train the Trainer” structure in support of Attachment N – End Users Training Matrix. The Trainers numbers provided above are the “minimum” number of trainers targeted for train-the-trainer courses. The End Users information in Attachment N has been provided for multiple planning and change management purposes, e.g. propose number of trainers needed.

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**ATTACHMENT M
COUNTY DEPARTMENTS AND OFFICES**

For HCM, Hyperion, and Business Analytics, all County departments and offices are in scope. For Financial and Supply Chain, all County departments and offices are in scope except for Water and Sewer, Miami-Dade Aviation and Public Housing and Community Development Departments.

See below for a listing of the County departments and offices in scope of this implementation. Please see note above for departments not in scope, marked with (*).

County Departments and Offices
Animal Services
Audit & Management Services
Aviation *
Board of County Commissioners
Citizens' Independent Transportation Trust
Commission on Ethics and Public Trust
Community Action and Human Services
Community Information and Outreach
Corrections and Rehabilitation
County Attorney Office
Cultural Affairs
Economic Advocacy Trust
Elections
Finance
Fire Rescue
Homeless Trust
Human Resources
Information Technology
Internal Services
Juvenile Services
Library
Management and Budget
Mayor Office
Medical Examiner
Office of Inspector General
Parks, Recreation and Open Spaces
Police
Property Appraiser

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Public Housing and Community Development *
Public Works and Waste Management
Regulatory and Economic Resources
Seaport
Transit
Vizcaya
Water and Sewer *

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ATTACHMENT N

END USERS TRAINING MATRIX			
*The following end users will require training (not Oracle certified). This information is provided for planning and change management purposes only, and the training will be delivered using different approaches such as train the trainer, quick tips, etc...			
Modules	Manager Self-Service*	Self-Service and Inquiry*	Departmental/ Central Transactional Processing*
Financials			
Asset Management	25		5,000
Billing		50	50+
Cash Management			50
Deal Management			50
eSettlements			50
eBill Payment		500	
Expenses	160	320	60
General Ledger	120	2,050	300
Grants			50
Accounts Payables	140	1,000	240
Project Costing	120	2,050	300
Accounts Receivables			50
Supply Chain			
Contracts	50	50	125
eSupplier Connection	50	17,000	50
Purchasing	125	1,000	50+
eProcurement	50	50	2,500
Inventory	25		200
Program Management	50	50	100
Strategic Sourcing	50+	17,000	100
Human Resources			
Human Resources			100
Mobile Time Management		28,000	
Payroll NA		28,000	100
Talent Acquisition Manager/Candidate Gateway			100
Time and Labor		28,000	

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END USERS TRAINING MATRIX			
*The following end users will require training (not Oracle certified). This information is provided for planning and change management purposes only, and the training will be delivered using different approaches such as train the trainer, quick tips, etc...			
Modules	Manager Self-Service*	Self-Service and Inquiry*	Departmental/ Central Transactional Processing*
Absence Management		28,000	
Learning Management	5,000	28,000	100
Base Benefits/Benefits Administration/eBenefits		28,000	100
Employee Profiles		28,000	50
ePerformance Management (Employee Performance Evaluation)	5,000	28,000	100
Succession Management		28,000	100
Budget Management			
Hyperion Planning Plus	100	300	100
Hyperion Financial Data Quality Management	100	300	100
Hyperion Financial Data Quality Management Adapter Suite	100	300	100
Financial Close/Reporting (CAFR, etc.)			
Hyperion Financial Management Plus	100	300	100
Hyperion Financial Close Management	100	300	100
Hyperion Financial Data Quality Management Adapter for Financial Management	100	300	100
User Productivity Kit for Hyperion Financial Management Plus	100	300	100
Performance Management			
Scorecard and Strategy Management (overlap with Business Analytics OBIFS)	100	1,500	800
Hyperion Planning – Strategic Planning (overlap with Budget Management)	100	1,500	800
Business Analytics and Dashboard Reporting			
Oracle Business Intelligence Foundation Suite	100	500	100
Informatica Power Center & Power Connect Adapters	100	500	100
Business Intelligence Management Pak	100	500	100
Business Intelligence Server Administrator	100	500	100

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Human Resources Analytics Fusion Edition	100	500	100
Financial Analytics Fusion Edition	100	500	100
Procurement and Spend Analytics Fusion Edition	100	500	100

END USERS TRAINING MATRIX

*The following end users will require training (not Oracle certified). This information is provided for planning and change management purposes only, and the training will be delivered using different approaches such as train the trainer, quick tips, etc...

Modules	Manager Self-Service*	Self-Service and Inquiry*	Departmental/ Central Transactional Processing*
Supply Chain and Order Management Analytics Fusion Edition	100	500	100
Projects Analytics Fusion Edition	100	500	100
Portal Solutions			
Financials Portal Pack	500	500	100
Enterprise Portal	500	28,000	100
Supply Chain Portal Pack	500	15,000	100
Other (General ERP)			
Change Management			
• Executives**	311		
• Management**	7,100		
• End Users**		28,000	

****No formal training but rather communication related updates**

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**ATTACHMENT O
High Level Description of Current WASD/MDAD ERP installation for Optional Migration Services**

The Miami-Dade Water and Sewer Department (WASD) and the Miami-Dade Aviation Department (MDAD) share a single production PeopleSoft 9.1 Financials environment. This environment has been configured such that each department has its own Business Unit. So with the exception of some system-wide settings, that the 2 departments have agreed upon; the business rules, security and data are independent of each other. This model has allowed WASD and MDAD to produce their individual financial statements, support their own users, and manage customer, vendor & banking relationships on a day-to-day basis without issue. Each department has their own development team, but routine communication has ensured that individual efforts do not negatively impact each other and in many cases enabled the sharing of functionality and knowledge.

WASD and MDAD have implemented the following ERP modules: General Ledger, Accounts Payable, Accounts Receivable, Billing, Purchasing, eProcurement, Project Costing, Program Management, Expenses, Asset Management, Inventory, and Commitment Control. The departments have also utilized limited functionality within the Cash Management Treasury modules. MDAD, alone, has deployed the Inventory module. WASD has about 800 active users and MDAD has about 415. The WASD/MDAD original PeopleSoft go-live was in 2006 and it is expected that this migration would include the conversion of all the data in existence since that period. The overall current production DB size is about 370GB. The departments also maintain 8 non-production environments that are production-sized and 4 non-production environments that are demo-sized.

The tables and charts below provide a high-level overview of chartfield structure, customizations, and interfaces.

Chartfield Design:

Field Name	PeopleSoft Field	Max Field length	Shared Field	Structure in Common	Balanced	Budget Field
Fund Code	FUND_CODE	5	Independent	Y	Y	Y
Organization	DEPTID	10	Independent	Y	N	Y
Account	ACCOUNT	10	Shared	Y	N	Y
Project ID	PROJECT_ID	15	Independent	N	See Comments	Y
Location	CHARTFIELD1	10	Independent	N	N	N
Operating Unit	OPERATING_UNIT	8	Independent	N	Y	Y
O&M Activities	PRODUCT	6	Independent	N	See Comments	See Comments
User Code	CHARTFIELD3	10	Independent	N	N	N

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Field Name	Numbering Rules	Comments
Fund Code	Alpha Numeric. First two characters are alpha and represent the Department.	First two characters usage: EA – Aviation EW – Water and Sewer
Organization	Alpha Numeric. First two characters are alpha and represent the Department. The remaining characters will be numeric (Division, Section etc.)	First two characters usage: AV – Aviation WS – Water and Sewer
Account	Follow the State Rules.	
Project ID		MDAD/WASD –will not require balancing The County currently intends to balance by Project.
Location	Define by each area independently	To facilitate the reporting based upon impact area, commissioner district and/or as needed by the departments. WASD will incorporate its Rate Making Code into this field.
Operating Unit	Define by each area independently	MDAD intends to use this field to identify each airport. They will also use it for budgeting.
O&M Activities	Define by each area independently	Balancing: MDAD will balance by this chartfield. Budget Field: WASD will use this field for budgeting.
User Code		The User code is an optional field for WASD and MDAD. If the Project Costing Module cannot meet FEMA reporting requirements, the County may use this field in the future. MDAD will use this field for budgeting.

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Summary of MDAD/WASD Customizations to 9.1 ERP Financials Installation

Module	Modification Type						Grand Total
	Customization	Interface	Modification	Report	Security	Workflow	
Accounts Payable	6	10	13	6		2	37
Accounts Receivable	17	4	6	13			40
Asset Management	1		7	5			13
Billing			3				3
Cash Management	1		1				2
Commitment Control	4		2	6		1	13
eProcurement	3		8			2	13
Travel Expenses	2	1	6	1		2	12
General Ledger	3	8	1			2	14
Inventory	4	4	2			1	11
Non-Module Specific			3				3
PeopleTools	4		2		1		7
Program Management	1						1
Project Costing	8	4	2	10			24
Purchasing	4	15	12	2		3	36
Grand Total	58	46	68	43	1	13	229

NOTES: A "Customization" represents functionality that consists of new objects developed by Miami-Dade County
 A "Modification" represents changes to delivered objects in order to satisfy a business need

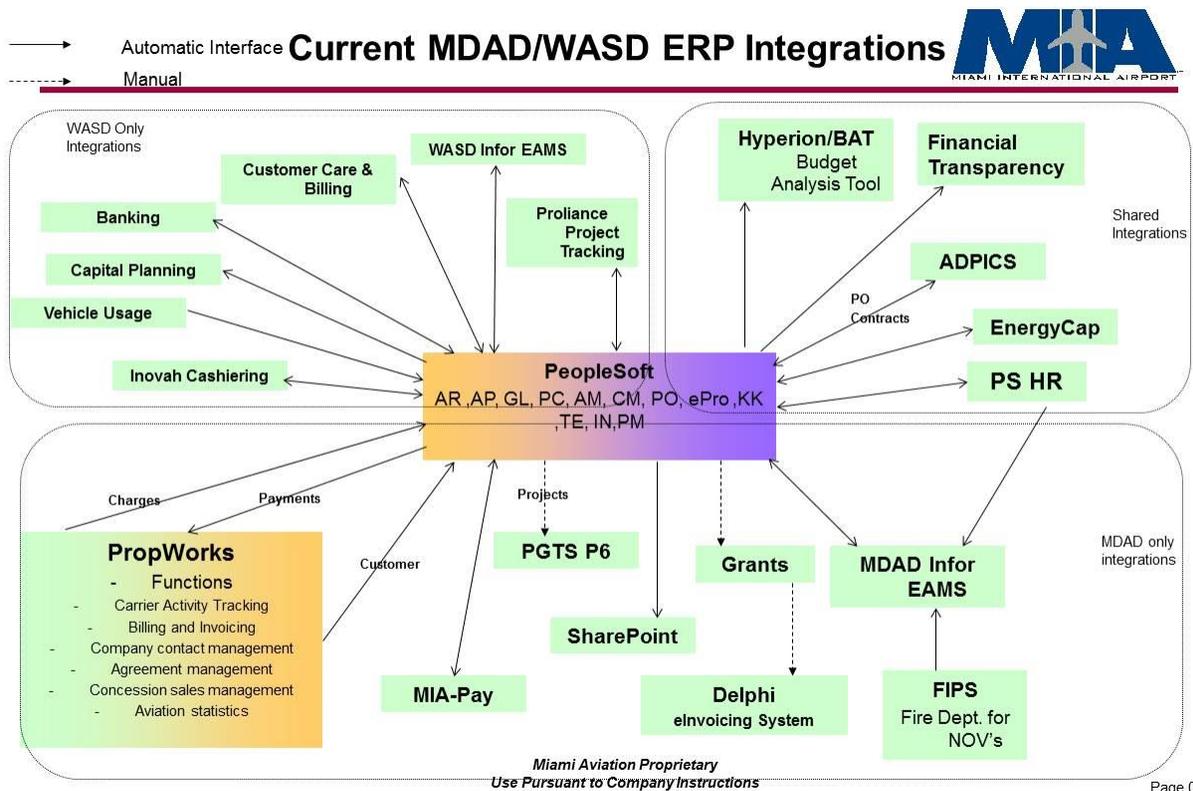
9 of the Purchasing interfaces are related to the integration with the current Miami-Dade County ADPICS system, and if MDAD/WASD was migrated into the County solution these would no longer be needed.

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Attachment C (County's Current Computer System Interfaces) includes Water & Sewer and Aviation interfaces that must be completed assuming WASD/MDAD remain in their own PeopleSoft ERP environment as part of the planned countywide implementation. The diagram above includes some of the same interfaces, but identifies additional interfaces to non-ERP applications which would be required if the County optionally chooses to migrate the WASD/MDAD ERP environment into the countywide solution.

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ATTACHMENT P

High Level Description of Current PHCD Financials installation for Optional Migration Services

Miami-Dade Public Housing and Community Development is the 8th largest Public Housing Agency in the United States. PHCD is a federally funded and regulated entity that is responsible for almost 10,000 units of public and other assisted housing. PHCD is responsible for the Section 8 private rental program which provides subsidized payments to landlords for 16,000 families across Miami Dade County. In addition, PHCD also administers federally funded programs such as the Community Development Block Grant (CDBG), the HOME Investment Partnership Grant, the Emergency Shelter Grant (ESG), and the Neighborhood Stabilization Grant Program. All of these programs are designed to develop viable urban communities by providing decent housing and a suitable living environment along with expanding economic opportunities, principally for low and moderate income households.

PHCD is currently in the midst of a software conversion and has two main business critical applications that house all the key modules required to support the organization's operations and serve as our Housing Management systems. We have a legacy system, CCSLIB, which currently contains the Procurement, Budget, Payroll, and core financials modules - General Ledger, Accounts Payable, Accounts Receivable and Bank Book. This is a highly customized system built on IBM's U2 database technologies (UniVerse and Unidata) which are flavors of the PICK operating system and database environment. This application (CCSLIB) is currently interfacing with the newer application (Elite), EnergyCap, Hyperion, and several other applications, including several automated bank data processes. As mentioned above, PHCD also has a newer housing management system from the same vendor called Elite. This system currently handles all the Low Income Public Housing functions such as the monthly rent processes. These are customized, automated processes that generate monthly rent charges, billing statements, apply late fees, generate bank feeds, and other transactions that are part of the finance functions related to this program. Aside of the monthly rent processes, there are also receivables and payables functions currently being performed in this system, such as, payment receipting, and generation of other program related charges (security deposits, pet deposits, maintenance charges, etc...). Additionally, the Elite system is also where all the Section 8 program functions are performed. This entails monthly processes that generate housing assistance payments (HAP) to our landlords in the program along with key U.S. HUD reports that are used to determine funding amounts and are due on a monthly basis. There is also account receivables and payables functionality within this area.

In total, there are approximately 505 active users on the new Elite system and 263 active users on the CCSLIB system. Many users still access both systems, particularly the Finance users. PHCD's goal is to complete the conversion from the legacy system and have one system. The CCSLIB environment runs on virtual UNIX servers and Elite runs on virtual Microsoft Windows and SQL 2008 servers. Both applications are delivered using Citrix XenApp.

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ATTACHMENT Q

Remote Access and Offshore Limitations Contract Verbiage

Offshore Limitation. Selected Proposer shall not transfer any County Data outside the territorial limits of the United States of America without the prior written approval of the Contract Administrator and assigned MDC Program Manager.

A maximum of 15% of the development work hours may be performed remotely, either on-shore or off-shore and must be performed on County infrastructure and equipment.

All other services to include project management, configuration work, testing, team lead advising, change management services, training services and all other consulting-related services must be performed on premises at Miami-Dade County on Miami-Dade County equipment.

With the exception of development work for Implementation Services to be provided under this Agreement, subject to the offshore limitations described previously, Selected Proposer shall not source any development and/or support for this Agreement outside the territorial limits of the United States of America, without the prior written approval of the Contract Administrator and assigned MDC Program Manager.

Remote Access. The Parties envision that Services to County's development and/or test environment may be provided by remote electronic means (remote access). The manner, including any security restrictions, method, equipment, software and other considerations for remote access (high speed on County's end) shall be provided on a request by request basis subject to County's internal security requirements. County, at its own expense, shall provide the equipment and software at its location to permit remote access by Selected Proposer. Selected Proposer, at its own expense, shall provide the equipment and software at its location to permit remote access by Selected Proposer to County. Physical access for Selected Proposer personnel to the System as necessary during Services to allow Selected Proposer to perform Services shall be provided by County.

In addition, County shall provide, within County's premises, adequate space for Services and Support to be performed on-site. Selected Proposer will assume its respective telephone access costs incurred to perform Services on the System by remote access. Selected Proposer represents and warrants that while performing Services by remote access it will use all commercially available methods not to transmit any type of undocumented software routines or other elements which are designed to, or capable of, permitting, allowing, or causing: (a) unauthorized access to or intrusion upon; (b) disabling of; (c) erasure of; or (d) interference with any hardware, software, data or peripheral equipment whether directly or by transference.

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**ATTACHMENT R
Minimal Project Management Deliverables**

Deliverable – Description	Deliverable Content
Standards and Controls	
Project Charter – Details project overview	<ul style="list-style-type: none"> • Project Vision and Mission • Project Objectives • Project Guiding Principles • Project Assumptions • Scope and Timelines • Organization Chart • Roles and Responsibilities • Project Standards
Project Management Plan – outlines project management activities and standards	<ul style="list-style-type: none"> • Project Phases and Deliverables • Project Management Procedures and Controls including Issue, Risk and Scope Management • Meeting Definitions • Status Report Standards • Project Schedule Standard • Project Management Tools • Risk Register
Quality Management Plan – Quality process and product quality management. activities	<ul style="list-style-type: none"> • Acceptance Criteria and Review Cycle for each Deliverable • Quality Review Process • Quality Review Schedule • Quality Review Structure • Quality Review Areas
Technical Charter – Details environment strategy, development standards, migration/version control strategy, patch and fix strategy, and batch processing strategy	<ul style="list-style-type: none"> • Environment Definitions • Migration Standards • Development Standards • Documentation Standards

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Deliverable – Description	Deliverable Content
Project Repository – Provides the primary location for project information	<ul style="list-style-type: none"> • List of Repository Folder hierarchy • Structure updated in SharePoint
Deliverable Expectation Document – Documents the County’s Lead Endorser expectations of the contents for each deliverable on the project	<ul style="list-style-type: none"> • Deliverable number, description, Lead Endorser and review period • Description of tasks to be completed for that deliverable • County responsibilities • Work product(s) • Contractor deliverable • Deliverable acceptance criteria
Deliverable Approval Matrix – Lists formal deliverables and approval details	<ul style="list-style-type: none"> • List of Deliverables • List of Selected Proposer and County approvers and Lead Endorsers by Deliverable • Status of each Deliverable
Kickoff Meeting Agenda – Outlines kickoff meeting	<ul style="list-style-type: none"> • List of Attendees • Meeting date, duration and location • Meeting Topics
Kickoff Meeting Presentation – Summarizes team structure, roles and responsibilities, scope, timeline, and methodology	<ul style="list-style-type: none"> • Organization Charts of key project staff • Description of staff roles and responsibilities for each project phase • Graphical representations of timeline and project scope • Descriptions of project approach and methodology • Overview of what to expect during the various project phases
Knowledge Transfer Plan – Defines the knowledge techniques that will be used, what knowledge will be transferred, who will be supplying the expertise to whom	<ul style="list-style-type: none"> • Objectives • Knowledge Transfer metrics (including transfer from and to and target dates) • Roles and Responsibilities • Assessment Approach and Tools and Dates • Skills Required • Participants
Change Management Plan – Summarizes approach and groups impacted by change	<ul style="list-style-type: none"> • Change Leadership Plan • Change Agent Deployment Plan • Business Impacts and Expectations • Coaching Plan • Sponsor Roadmap
Stakeholder Analysis – Identifies all key stakeholders for a project rollout, their role, influence, and concerns	<ul style="list-style-type: none"> • Objectives • Identification of Stakeholders • Expectations of Stakeholders • Identification of Change Liaison Network • Follow-up Plans

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Deliverable – Description	Deliverable Content
Communication Plan – Outlines communication approach and audiences	<ul style="list-style-type: none"> • Roles and Responsibilities • Target Audiences • Communication Campaigns • Vehicle for Communications • Approach for monitoring Communication effectiveness • Key events/milestones where communication and/or feedback is desired
Project Team Training Plan – Lists training project team will attend	<ul style="list-style-type: none"> • List of each County project team member • Planned Training Class • Planned Training Date
Requirements Traceability Matrix – Initial List	<ul style="list-style-type: none"> • List of Requirements. • Requirement Process / Module area • Notes • Requirements Status
Master Project Schedule and Assumptions - Initial	<ul style="list-style-type: none"> • Schedule Assumptions • Tasks • Task resources • Predecessors • Payment Deliverables • Deliverables
System Design Document – Captures analysis and decisions from fit/gap sessions	<ul style="list-style-type: none"> • Overview of Business area • Process areas in scope • Process areas not in scope • Business process changes • Configuration decisions • Final Interface listing • Final Conversion listing • Final Customization listing • Final Workflow listing • Final Report and Query listing • GAP Listing • Post Implementation initiatives or activities deferred until after go-live
Finalized Requirements Traceability Matrix	<ul style="list-style-type: none"> • List of Requirements. • Requirement Process / Module area • Notes • Requirements Status • Mapping to Business Process Listing • Additional Notes

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Deliverable – Description	Deliverable Content
“To Be” Process Maps – Customized Process Maps specific to the County that will be developed and maintained through the duration of the contract term	<ul style="list-style-type: none"> • Process name • Process flow • Chartfield Use and Structure – detailed list of Chart of Account elements with description of purpose of each element.
Change Management Impact Analysis – Details expected changes in process, roles, and responsibilities based on the solution design	<ul style="list-style-type: none"> • Documented Key Process Changes by Business/Module area • Roles and Responsibility changes • Key Project Decisions focused on Changes
Detailed Project Schedule and Assumptions – Details tasks, timeline, dependencies, and assignments.	<ul style="list-style-type: none"> • Schedule Assumptions • Tasks • Task resources • Predecessors • Deliverables
Conversion Plan – Provides data conversion approach and details	<ul style="list-style-type: none"> • List of Conversions • Conversion History requirements • Tools to be utilized for conversions • Roles and Responsibilities • Conversion Data sources • Conversion Targets
Interface Plan –Interfaces to be developed and integration approach	<ul style="list-style-type: none"> • List of Interfaces • Tools to be utilized for each interface • Interface source and target systems and tables • Roles and Responsibilities
Reporting Plan – Reports to be developed and reporting approach	<ul style="list-style-type: none"> • List of Reports • Reporting Tools summary • Report Business requirements • Report Data sources
Work Flow Plan – Work Flows to be developed and workflow approach	<ul style="list-style-type: none"> • List of Work Flows • Development Approach • Business Owner • Tracking Details
Customizations Plan – Customizations to be developed and customization approach	<ul style="list-style-type: none"> • List of Customizations • Description of why needed • Development Approach • Business owner/approval process

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Deliverable – Description	Deliverable Content
Forms Plan – Forms to be developed and forms approach	<ul style="list-style-type: none"> • List of Forms • Description of why needed • Development Approach • Business owner/approval process
Configuration Workbook	<ul style="list-style-type: none"> • Listing of system configurations and associated decisions
Security Plan and Workbook – Details security approach, configuration, and maintenance	<ul style="list-style-type: none"> • List of Roles • Key Processes by Role • Data Security decisions • List of Permission Lists by Role • Initial List of Users
Functional Specifications – Details functional specifications for customizations, custom reports, workflows, forms and interfaces	<ul style="list-style-type: none"> • Business requirements to be met with specification • Business rules for the specification • Application area impacted with specification
End User Training Plan – Defines user training approach and audience. Will include the plans for Post Go-Live Training needs	<ul style="list-style-type: none"> • Roles and Responsibilities • Training Course list with duration, media, high-level curriculum • Training materials standards and expectations • Templates for materials, reference guides, Quick reference card, presentation materials, simulation prototype and instructor guides • Training Schedule • Training Facility listing
Resistance Management Plan – will include an outline of approaches for addressing resistance and groups to be evaluating	<ul style="list-style-type: none"> • Approaches for addressing resistance • Groups to be evaluated • Schedule for analysis and actions
Tested System with Configuration and Security	<ul style="list-style-type: none"> • List of configuration areas by Module • List of Roles • List of Permission Lists by Role • Summary of Unit Test areas for Configuration • Summary of Unit Test areas for Security

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Deliverable – Description	Deliverable Content
Data Conversion Mappings	<ul style="list-style-type: none"> • Data Source table and fields • Data Source systems • Data target table and fields • Data translation requirements • Default configuration requirements
Technical Specifications –Details technical requirements and design for any customization, custom reports, interfaces, and conversion	<ul style="list-style-type: none"> • Development object requirements • Development logic requirements • Technical design layout • Associated mappings, if required • Expected Test scenarios and results
Training Curriculum	<ul style="list-style-type: none"> • Detailed Process Areas for each training course • Training session scenarios
Instructor and Participant Training Guides – Detailed training material	<ul style="list-style-type: none"> • Training Materials finalized • Instructor Guides finalized • Reference Guides finalized • UPK scripts recorded • Training database updated
Test Plans – Details testing approach, schedule and procedures, for each test cycle	<ul style="list-style-type: none"> • Overview of Testing Approach and Testing Activity in Project Life Cycle • Roles and Responsibilities • Testing Procedures • Test Schedule • Testing Cycle expectations • Testing Cycle scope • Testing Cycle approach • Testing Cycle participants • Tools for tracking Test Results and Issues
Test Scenarios – Lists high level testing categories for key business processes	<ul style="list-style-type: none"> • Scenarios by process area • Data scenarios • Expected results
Test Scripts – Provides step-by-step activities for each test scenario	<ul style="list-style-type: none"> • Process steps to execute • Navigation for each test script • Test script sequence • Test script dependencies
Operational Plan Batch Schedule – Details batch process schedule and dependencies Production Support Procedures – Details production support procedures	<ul style="list-style-type: none"> • List of recurring process jobs with recurrence, dependencies, criteria and roles • Procedures for production migrations, schedules, security updates, help desk approach

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Deliverable – Description	Deliverable Content
Production Support Plan	<ul style="list-style-type: none"> • Roles and Responsibilities • Production System Management (Help Desk, Operations, Application) • Change Control Methodology • Incident Resolution Methodology • Internal Training Strategy
Completed System/Integration Testing	<ul style="list-style-type: none"> • Test Script summary results • Test Script results • Issue Log and resolution plan • Action Items
Completed Acceptance Testing	<ul style="list-style-type: none"> • Test Script summary results • Test Script results • Issue Log and resolution plan • Action Items
Completed Parallel Testing (just HCM Payroll)	<ul style="list-style-type: none"> • Test Script summary results • Test Script results • Issue Log and resolution plan • Action Items
Final System Design Document	<ul style="list-style-type: none"> • Updates to System Design document after finalized development and testing • Reflect any configuration and business rule adjustments
Pilot Training – Delivery of pilot training course	<ul style="list-style-type: none"> • List of training schedule and attendees • List of feedback for each training course • Action Plans for each training course
Completed Training Courses	<ul style="list-style-type: none"> • List of final training schedule • List of attendees for each class • General feedback for each training course
Updated Training Materials – Detailed training material	<ul style="list-style-type: none"> • Training Materials updated with feedback from end users and trainers
Cutover Plan – Outlines tasks to complete prior to go live	<ul style="list-style-type: none"> • Cutover Schedule • Cutover Steps • Cutover Responsible Person • Cutover Duration
Finalized Production Support Plan	<ul style="list-style-type: none"> • Roles and Responsibilities • Production System Management (Help Desk, Operations, Application) • Change Control Methodology • Incident Resolution Methodology • Internal Training Strategy
Readiness Assessment – Lists County review items to assess readiness for go live	<ul style="list-style-type: none"> • Readiness Scope and Assumptions • Document Readiness Review and Analysis • Assessment Group Identification

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Deliverable – Description	Deliverable Content
Contingency Plan – Summarizes plan if production cutover cannot be completed	<ul style="list-style-type: none">• Summary of Go-Live Plans• Contingency Plan Options• Recommended Option and Next Steps
Quality Review Post Report – Provides results of quality review process	<ul style="list-style-type: none">• Lessons Learned• Recommendations• Findings• Summary of Project

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**ATTACHMENT S
Business Process List**

Business processes indicated with a (*) are not included in the delivered solution. These processes will be accomplished through the use of system reporting tools, changes to County processes, or by third party software.

FINANCIALS, PROCUREMENT AND HYPERION PROCESS LIST

Process #	Application Area	Module	Delivered Process
1	FIN	Accounts Payable	Entering and Processing Vouchers Online
2	FIN	Accounts Payable	Processing Batch Vouchers
3	FIN	Accounts Payable	Using Quick Invoices
4	FIN	Accounts Payable	Entering and Importing Spreadsheet Vouchers
5	FIN	Accounts Payable	Managing Vouchers
6	FIN	Accounts Payable	Matching Process, 2-way, 3-way
7	FIN	Accounts Payable	Sending Information to PeopleSoft Asset Management
8	FIN	Accounts Payable	Processing Withholding in PeopleSoft Payables
9	FIN	Accounts Payable	Processing Pay Cycles
10	FIN	Accounts Payable	Using Additional Payment Processing Options
11	FIN	Accounts Payable	Running Voucher and Payment Posting
12	FIN	Accounts Payable	Managing Accruals for PeopleSoft Payables
13	FIN	Accounts Payable	Reporting and Reconciling Open Liabilities
14	FIN	Accounts Payable	Budget-Checking PeopleSoft Payables Transactions Using Commitment Control
15	FIN	Accounts Payable	Vendor Processing
16	FIN	Accounts Payable	Vendor file set-up and maintenance
17	FIN	Accounts Payable	Invoice entry and processing
18	FIN	Accounts Payable	PO Payment processing
19	FIN	Accounts Payable	Non-PO Payment Processing
20	FIN	Accounts Payable	Construction Payment Processing
21	FIN	Accounts Payable	Other Payment and check/warrant processing
22	FIN	Accounts Payable	1099 Processing
23	FIN	Accounts Payable	Debit/Credit Memos
24	FIN	Accounts Payable	Setting up recurring Invoices
25	FIN	Accounts Payable	Accounting for refunds
26	FIN	Accounts Payable	Accounting for overpayments
27	FIN	Accounts Payable	Consolidating vendor checks
28	FIN	Accounts Payable	Pre-check selection/review
29	FIN	Accounts Payable	Payment selection for Check Run

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Process #	Application Area	Module	Delivered Process
30	FIN	Accounts Payable	Setting up check format
31	FIN	Accounts Payable	Managing check print numbering
32	FIN	Accounts Payable	Check print sequencing
33	FIN	Accounts Payable	Processing W-9 requirements
34	FIN	Accounts Payable	Accounting for void checks
35	FIN	Accounts Payable	Accounting for petty cash
36	FIN	Accounts Payable	Reissuing checks
37	FIN	Accounts Payable	Creating manual checks
38	FIN	Accounts Payable	Processing recurring payments
39	FIN	Accounts Payable	Processing Back-up withholding
40	FIN	Accounts Payable	Payment intercepts
41	FIN	Accounts Payable	Use-tax processing
42	FIN	Accounts Payable	Check reconciliation
43	FIN	Accounts Payable	Check run certification
44	FIN	Accounts Payable	Setting up check print frequency
45	FIN	Accounts Payable	Liquidation of purchase orders
46	FIN	Accounts Payable	Managing check registers
47	FIN	Accounts Payable	Managing stale dated checks
48	FIN	Accounts Payable	Processing escheat checks
49	FIN	Accounts Payable	Managing payment discounts
50	FIN	Accounts Payable	Encumbrance liquidation
51	FIN	Accounts Payable	Payment predictor - projected cash flow based on due dates
52	FIN	Accounts Payable	Integrate with Document Management System
53	FIN	Accounts Payable	Creating PeopleSoft Accounts Payable accounting entries
54	FIN	Accounts Payable	Positive Pay Bank File Creation/Transmission
55	FIN	Accounts Payable	Escheatment of Checks process
56	FIN	Accounts Payable	Integrating with PeopleSoft applications
57	FIN	Asset Management	Adding and Maintaining Assets
58	FIN	Asset Management	Adjusting, Transferring, and Evaluating Assets
59	FIN	Asset Management	Processing Asset Depreciation
60	FIN	Asset Management	Performing Asset Physical Inventory
61	FIN	Asset Management	Creating PeopleSoft Asset Management Accounting Entries
62	FIN	Asset Management	Assets disposition, retirement and theft

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Process #	Application Area	Module	Delivered Process
63	FIN	Asset Management	Construction in Progress (CIP) Capitalization Process
64	FIN	Asset Management	Capitalization process
65	FIN	Asset Management	Setting default asset acquisition dates
66	FIN	Asset Management	Setting dollar thresholds
67	FIN	Asset Management	Numbering Asset Master File
68	FIN	Asset Management	Setting up parent/child relationships in Asset Master File
69	FIN	Asset Management	Defining asset types (e.g. Leased, non-owned, grant funded)
70	FIN	Asset Management	Defining Asset Classes
71	FIN	Asset Management	Tagging and bar-coding assets
72	FIN	Asset Management	Evaluating asset condition
73	FIN	Asset Management	Reconciling and accounting for missing assets
74	FIN	Asset Management	Defining asset custodianship
75	FIN	Asset Management	Entering asset location
76	FIN	Asset Management	Asset valuation
77	FIN	Asset Management	GASB 34 reporting*
78	FIN	Asset Management	Monthly reconciliation of assets
79	FIN	Asset Management	Reporting of Asset details needed by Risk Management*
80	FIN	Asset Management	Reporting of Assets needed by Federal Transit Administration (FTA)*
81	FIN	Asset Management	Integrating with PeopleSoft Purchasing, Accounts Payable, Project Costing, General Ledger
82	FIN	Billing	Entering Bills Online
83	FIN	Billing	Using Standard Billing
84	FIN	Billing	Using Express Billing
85	FIN	Billing	Processing Billing Interface Activity
86	FIN	Billing	Generating Invoices

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RFP No.

Process #	Application Area	Module	Delivered Process
87	FIN	Billing	Generating Pro-forma Invoices
88	FIN	Billing	Integrating with PeopleSoft Accounts Receivable, General Ledger, and Accounts Payable
89	FIN	Billing	Processing Deferred Revenue Accounting Entries
90	FIN	Billing	Using Unbilled Revenue Accrual
91	FIN	Billing	Integrating with PeopleSoft Contracts, Project Costing and Grants
92	FIN	Billing	Generating Recurring Bills
93	FIN	Billing	Working with Installment Bills
94	FIN	Billing	Adjusting Bills
95	FIN	Billing	Managing PeopleSoft Billing Utilities
96	FIN	Billing	Processing EDI Transactions in PeopleSoft Billing
97	FIN	Billing	Customer management/Customer record
98	FIN	Billing	Setup and processing of internal service billings
99	FIN	Billing	AR code creation and maintenance
100	FIN	Billing	Managing billing procedures
101	FIN	Billing	Setting up bill statement formats
102	FIN	Billing	Managing bill types
103	FIN	Billing	Creating bill schedules
104	FIN	Billing	Setting up and managing message codes
105	FIN	Commitment Control	Commitment Control Budget Design
106	FIN	Commitment Control	Entering and Posting Commitment Control Budget Journals
107	FIN	Commitment Control	Processing Source Transactions Against Control Budgets
108	FIN	Commitment Control	Managing Budget Exceptions
109	FIN	Commitment Control	Setting Up Commitment Control Security
110	FIN	Commitment Control	Closing and Withdrawing Commitment Control Budgets
111	FIN	Commitment Control	Inquiring on Budgets and Transaction Activities
112	FIN	Customer Contracts	Integration to support Grants to Billing Interface
113	FIN	Customer Contracts	Integration to support Accounts Receivable agreements, e.g. Parks CBO groups, permits to conduct business at parks.
114	FIN	eBill Payment	PeopleSoft eBill Payment Self-Service Transactions
115	FIN	eProcurement	Creating Purchase Requisitions Online
116	FIN	eProcurement	Requisition workflow and approval

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Process #	Application Area	Module	Delivered Process
117	FIN	eProcurement	Adding/Updating product catalogs
118	FIN	eProcurement	Direct Connect (punch out)
119	FIN	eProcurement	Approving Purchase Requisitions
120	FIN	eProcurement	Timing of pre-encumbrance
121	FIN	eProcurement	Changing Purchase Requisitions and Using Change Requests
122	FIN	eProcurement	Cancelling Purchase Requisitions
123	FIN	eProcurement	Closing Purchase Requisitions
124	FIN	eProcurement	Develop solicitation documents
125	FIN	eProcurement	Approvals workflows
126	FIN	eProcurement	Advertisement of solicitation
127	FIN	eProcurement	Receipt of proposals/bids
128	FIN	eProcurement	Evaluation of proposals/bids
129	FIN	eProcurement	Handling negotiations process
130	FIN	eProcurement	Define contracts / agreement
131	FIN	eProcurement	Develop contract/ agreement documents
132	FIN	eProcurement	Electronic signatures
133	FIN	eProcurement	Notify stakeholders / web posting
134	FIN	eProcurement	Track Requisition-to-Payment cycle
135	FIN	eProcurement	Track user-departments and suppliers for each contract
136	FIN	eProcurement	Managing spend through funding sources
137	FIN	eProcurement	Report on requisitions, solicitations, contracts, suppliers, user departments, and spend.
138	FIN	eSupplier	Maintaining Supplier Information
139	FIN	eSupplier	Self-service registration and maintenance of supplier record
140	FIN	eSupplier	Manage certifications
141	FIN	eSupplier	Manage qualifications
142	FIN	eSupplier	Supplier commodities, contracts (past and present), payment history, pending payments.
143	FIN	eSupplier	Maintaining Solicitation Responses
144	FIN	eSupplier	Acknowledging Purchase Orders Online
145	FIN	eSupplier	Notify suppliers of awards
146	FIN	eSupplier	Notify suppliers of expiring contracts
147	FIN	eSupplier	Notify suppliers of insurance status
148	FIN	eSupplier	Notify suppliers of expiring certifications
149	FIN	eSupplier	Creating Advanced Shipping Notices
150	FIN	eSupplier	Reviewing Supplier Account Activity
151	FIN	eSupplier	Reviewing Supplier Performance
152	FIN	General Ledger	Chart of Accounts Design

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Process #	Application Area	Module	Delivered Process
153	FIN	General Ledger	Account information
154	FIN	General Ledger	Creating and Maintaining Accounts
155	FIN	General Ledger	Ledgers and subsidiary ledgers (e.g. current flow, balancing process, frequency)
156	FIN	General Ledger	Fund information
157	FIN	General Ledger	Method (e.g. accrual, modified accrual, cash)
158	FIN	General Ledger	Consolidations/Roll-up
159	FIN	General Ledger	Allocation Processing
160	FIN	General Ledger	Summarizing Chart Fields Using Trees
161	FIN	General Ledger	Using Spreadsheet Journal Import
162	FIN	General Ledger	Processing Journals
163	FIN	General Ledger	Manual journal entries
164	FIN	General Ledger	Recurring journal entries
165	FIN	General Ledger	Journal entry templates
166	FIN	General Ledger	Posting journal entries (e.g. summary vs. detail)
167	FIN	General Ledger	Perform account reconciliations
168	FIN	General Ledger	Managing Interim and Year End Closing
169	FIN	General Ledger	Producing the Cash Flow Statement
170	FIN	General Ledger	Using Commitment Control in General Ledger
171	FIN	General Ledger	Approving Journal Entries
172	FIN	General Ledger	Pooled cash accounts
173	FIN	General Ledger	Balancing/reconciling pooled cash
174	FIN	General Ledger	Due to/due from processing
175	FIN	General Ledger	Transfer to/from processing
176	FIN	General Ledger	Edits/validations
177	FIN	General Ledger	Rolling forward encumbrances
178	FIN	General Ledger	Period 13 processing
179	FIN	General Ledger	Monthly financial statements
180	FIN	General Ledger	Interest Distribution Process
181	FIN	Grants Management	Setting Up and Maintaining PeopleSoft Grants Information
182	FIN	Grants Management	Preparing and Submitting a Proposal
183	FIN	Grants Management	Establishing Awards and Projects
184	FIN	Grants Management	Billing for PeopleSoft Grants
185	FIN	Grants Management	Integration with PeopleSoft Applications
186	FIN	Grants	Preparing a Proposal and Award for Cost Sharing

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Miami-Dade County, Florida

RFP No.

Process #	Application Area	Module	Delivered Process
		Management	
187	FIN	Grants Management	Booking and Managing PeopleSoft Grants Revenue
188	FIN	Grants Management	Applying Transactions to PeopleSoft Grants
189	FIN	Grants Management	Managing grant statuses
190	FIN	Grants Management	Managing grant sources
191	FIN	Grants Management	Multi-year grants (e.g. - funding limits, no funding limits)
192	FIN	Grants Management	Managing grant types
193	FIN	Grants Management	Tracking multiple grant years
194	FIN	Grants Management	Accounting for overhead in grants
195	FIN	Grants Management	Managing grant applications
196	FIN	Grants Management	Processing grant awards
197	FIN	Grants Management	Grant master file (e.g. numbering, appropriation, budgeting, matching, etc.)
198	FIN	Grants Management	Expense distribution from AP
199	FIN	Grants Management	Transaction approvals
200	FIN	Grants Management	Incremental billing
201	FIN	Grants Management	Budget control and review
202	FIN	Grants Management	Grant administration
203	FIN	Grants Management	Reimbursement processing
204	FIN	Grants Management	Disbursement processing
205	FIN	Grants Management	Grant rollover (fiscal year)
206	FIN	Grants Management	Grant close-out
207	FIN	Grants Management	Final billing

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Miami-Dade County, Florida

RFP No.

Process #	Application Area	Module	Delivered Process
208	FIN	Inventory	Managing Inventory Items
209	FIN	Inventory	Receiving and Putting Away Stock
210	FIN	Inventory	Replenishing Inventory
211	FIN	Inventory	Creating Orders for Fulfillment
212	FIN	Inventory	Changing, Canceling, and Holding Orders
213	FIN	Inventory	Promising and Reserving Inventory
214	FIN	Inventory	Managing Stock Shortages
215	FIN	Inventory	Picking Inventory
216	FIN	Inventory	Packing Orders for Shipment
217	FIN	Inventory	Shipping Inventory
218	FIN	Inventory	Creating Shipping Documentation
219	FIN	Inventory	Making Stock Quantity Adjustments and Transfers
220	FIN	Inventory	Counting Inventory Stock
221	FIN	Inventory	Managing Inventory Status
222	FIN	Inventory	Part numbering/manufacturer number cross reference
223	FIN	Inventory	Retirement of items
224	FIN	Inventory	Categorization of items
225	FIN	Inventory	Unit of measure conversion
226	FIN	Inventory	MSDS tie-in
227	FIN	Inventory	Incorporation of images
228	FIN	Inventory	Financial accounting
229	FIN	Inventory	Manufacturer part catalog
230	FIN	Inventory	Parent/child relationship
231	FIN	Inventory	ABC classification
232	FIN	Inventory	Managing demurrage
233	FIN	Inventory	Setup and maintenance of item master record
234	FIN	Inventory	Processing returns
235	FIN	Inventory	Overhead allocation
236	FIN	Inventory	Processing warehouse transfers
237	FIN	Inventory	Maintaining perpetual inventory
238	FIN	Inventory	Managing inventory obsolescence
239	FIN	Inventory	Item ownership/management
240	FIN	Inventory	Tracking returnables
241	FIN	Inventory	Charging returnables to departments
242	FIN	Inventory	Requesting inventory items
243	FIN	Inventory	Processing backorders
244	FIN	Inventory	Inventory withdrawal for internal use
245	FIN	Inventory	Setting up and maintaining inventory re-order points
246	FIN	Inventory	Setup, maintenance and reporting of inventory performance metrics

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Miami-Dade County, Florida

RFP No.

Process #	Application Area	Module	Delivered Process
247	FIN	Inventory/Cost Management	Costing Transactions and Creating Accounting Entries
248	FIN	Project Costing	Creating and Maintaining Projects
249	FIN	Project Costing	Using Project Trees
250	FIN	Project Costing	Creating and Maintaining Activities
251	FIN	Project Costing	Staffing Project and Activity Teams
252	FIN	Project Costing	Budgeting Project Costs and Revenue
253	FIN	Project Costing	Integrating with Commitment Control
254	FIN	Project Costing	Pricing Project Costs
255	FIN	Project Costing	Distributing Funding
256	FIN	Project Costing	Integrating with PeopleSoft General Ledger, Asset Management, Receivables, Contracts, Grants and Billing
257	FIN	Project Costing	Processing Allocations in PeopleSoft Project Costing
258	FIN	Project Costing	Analyzing Projects
259	FIN	Project Costing	Capitalized assets
260	FIN	Project Costing	CIP fund structure
261	FIN	Project Costing	Project milestones
262	FIN	Project Costing	Project GL accounts
263	FIN	Project Costing	Managing and Release of Retainage*
264	FIN	Project Costing	Project Closing Process
265	FIN	Project Costing	Managing change orders
266	FIN	Purchasing	Creating Purchase Orders Online
267	FIN	Purchasing	Setting up and maintaining purchase order numbering
268	FIN	Purchasing	Managing purchase order payment terms
269	Fin	Purchasing	Requisition to purchase order creation
270	FIN	Purchasing	PO Rollover
271	FIN	Purchasing	Managing Procurement Cards
272	FIN	Purchasing	Managing Vendor Returns
273	FIN	Purchasing	Budget-Checking PeopleSoft Purchasing Transactions Using Commitment Control
274	FIN	Purchasing	Receiving Shipments
275	FIN	Purchasing	Using Receipt Accrual
276	FIN	Purchasing	Approving Purchase Orders
277	FIN	Purchasing	Closing Purchase Orders
278	FIN	Purchasing	Dispatching and Printing Purchase Orders
279	FIN	Purchasing	Creating Purchase Order Change Orders and Cancellations
280	FIN	Purchasing	Using Purchase Order Sourcing
281	FIN	Purchasing	Vendor File maintenance/management
282	FIN	Purchasing	W-9 processing

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Miami-Dade County, Florida

RFP No.

Process #	Application Area	Module	Delivered Process
283	FIN	Purchasing	Commodity codes/NIGP code association
284	FIN	Purchasing	Buyer assignment of commodity codes
285	FIN	Purchasing	Encumbrance processing/Pre-encumbrance removal
286	FIN	Purchasing	Liquidation of encumbrance
287	FIN	Purchasing	Procurement milestones
288	FIN	Purchasing	Buyer performance
289	FIN	Purchasing	Buyer workload management
290	FIN	Purchasing	Vendor catalogs
291	FIN	Purchasing	Change order processing
292	FIN	Purchasing	Year-end processing (e.g. open reqs, open POs, blanket POs)
293	FIN	Supplier Contracts	Blanket purchase orders (e.g. thresholds, expirations)
294	FIN	Purchasing	Blanket purchase order renewals/extensions
295	FIN	Purchasing	Retainage
296	FIN	Purchasing	Cancelling purchase orders
297	FIN	Purchasing	Pre year-end processing
298	FIN	eSupplier	Vendor Self-service
299	FIN	Receivables	Entering Pending Items
300	FIN	Receivables	Entering Payments
301	FIN	Receivables	Receiving Payments Electronically
302	FIN	Receivables	Applying Payments, including partial payments
303	FIN	Receivables	Managing Credit Card Payments
304	FIN	Receivables	Maintaining and Reviewing Item Information
305	FIN	Receivables	Creating and Maintaining Customer Accounts
306	FIN	Receivables	Performing Account Reconciliations
307	FIN	Receivables	Transferring Receivables
308	FIN	Receivables	Managing Direct Debits
309	FIN	Receivables	Posting and Unposting in PeopleSoft Receivables
310	FIN	Receivables	Using Commitment Control Processing in PeopleSoft Receivables
311	FIN	Receivables	Researching Customer Accounts
312	FIN	Receivables	Managing Credit, Collections, and Exceptions
313	FIN	Receivables	Aging Receivables Items
314	FIN	Receivables	Creating Customer Conversations
315	FIN	Receivables	Generating Correspondence
316	FIN	Receivables	Generating Overdue Charges
317	FIN	Receivables	Using the Collections Workbench
318	FIN	Receivables	Delinquent/Collection agency processing
319	FIN	Receivables	Processing Early payoffs
320	FIN	Receivables	Prepayment

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Miami-Dade County, Florida

RFP No.

Process #	Application Area	Module	Delivered Process
321	FIN	Receivables	Write-offs
322	FIN	Receivables	Refunds
323	FIN	Receivables	Statement processing, frequency
324	FIN	Receivables	Late Fees
325	FIN	Receivables	Integrating with PeopleSoft Billing
326	FIN	Expenses	Expense authorization and reimbursement (e.g. travel, mileage)
327	Hyperion	Public Sector Planning & Budgeting	Establish and Maintain G/L Metadata in PeopleSoft
328	Hyperion	Public Sector Planning & Budgeting	Refresh G/L Metadata to Hyperion Planning
329	Hyperion	Public Sector Planning & Budgeting	Refresh G/L Actual data to Hyperion Planning
330	Hyperion	Public Sector Planning & Budgeting	Enter Budget data
331	Hyperion	Public Sector Planning & Budgeting	Calculate/Allocate Budget data
332	Hyperion	Public Sector Planning & Budgeting	Review/Approve Budget
333	Hyperion	Public Sector Planning & Budgeting	Copy Budget/Version to Forecast/Version
334	Hyperion	Public Sector Planning & Budgeting	Copy Actual / Version (past periods) to Forecast/Version
335	Hyperion	Public Sector Planning & Budgeting	Enter Forecast data for outlaying periods
336	Hyperion	Public Sector Planning & Budgeting	Calculate/Allocate Forecast data
337	Hyperion	Public Sector Planning & Budgeting	Review/Approve Forecast
338	Hyperion	Public Sector Planning & Budgeting	Establish and Maintain HR Metadata in PeopleSoft

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Miami-Dade County, Florida

RFP No.

Process #	Application Area	Module	Delivered Process
339	Hyperion	Public Sector Planning & Budgeting	Refresh HR Metadata to Hyperion Planning
340	Hyperion	Public Sector Planning & Budgeting	Refresh HR Position/Employee Actual data to Hyperion Planning
341	Hyperion	Public Sector Planning & Budgeting	Enter Budget data
342	Hyperion	Public Sector Planning & Budgeting	Calculate Budget data
343	Hyperion	Public Sector Planning & Budgeting	Review Budget data
344	Hyperion	Public Sector Planning & Budgeting	Transfer summarized "Total Position/Employee" Budget data to Plan Type 1 - G/L
345	Hyperion	Public Sector Planning & Budgeting	Aggregate Budget
346	Hyperion	Public Sector Planning & Budgeting	Copy Budget/Version to Forecast/Version
347	Hyperion	Public Sector Planning & Budgeting	Copy Actual/Version (past periods) to Forecast/Version
348	Hyperion	Public Sector Planning & Budgeting	Enter Forecast data for outlying periods
349	Hyperion	Public Sector Planning & Budgeting	Calculate Forecast data
350	Hyperion	Public Sector Planning & Budgeting	Review Forecast data
351	Hyperion	Public Sector Planning & Budgeting	Transfer summarized "Total Position/Employee" Forecast data to Plan Type 1 - G/L
352	Hyperion	Public Sector Planning & Budgeting	Aggregate Forecast
353	Hyperion	Public Sector Planning &	Department budget development

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Miami-Dade County, Florida

RFP No.

Process #	Application Area	Module	Delivered Process
		Budgeting	
354	Hyperion	Public Sector Planning & Budgeting	Budget entry
355	Hyperion	Public Sector Planning & Budgeting	Budget levels and reviews
356	Hyperion	Public Sector Planning & Budgeting	Performance Measurement/Non-financial budgeting
357	Hyperion	Public Sector Planning & Budgeting	Activity-based budgeting
358	Hyperion	Public Sector Planning & Budgeting	Project/grant budgeting
359	Hyperion	Public Sector Planning & Budgeting	Multi-year budgeting
360	Hyperion	Public Sector Planning & Budgeting	CIP budgeting
361	Hyperion	Public Sector Planning & Budgeting	Position budgeting
362	Hyperion	Public Sector Planning & Budgeting	Budget statuses
363	Hyperion	Public Sector Planning & Budgeting	Budget roll-up groups
364	Hyperion	Public Sector Planning & Budgeting	Budget book development
365	Hyperion	Public Sector Planning & Budgeting	Budget amendments
366	Hyperion	Public Sector Planning & Budgeting	Budget adjustments
367	Hyperion	Public Sector Planning & Budgeting	Budget transfers
368	Hyperion	Public Sector	Budget overrides

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Miami-Dade County, Florida

RFP No.

Process #	Application Area	Module	Delivered Process
		Planning & Budgeting	
369	Hyperion	Public Sector Planning & Budgeting	Budget checking and controls
370	Hyperion	Public Sector Planning & Budgeting	Roll forward prior year encumbrances
371	Hyperion	Public Sector Planning & Budgeting	Spending against prior year encumbrances
372	Hyperion	Public Sector Planning & Budgeting	Liquidation of roll forward encumbrances
373	FIN	Strategic Sourcing	Develop solicitations
374	FIN	Strategic Sourcing	Identify suppliers
375	FIN	Strategic Sourcing	Self registration of suppliers
376	FIN	Strategic Sourcing	Advertise solicitations on the web
377	FIN	Strategic Sourcing	Notify registered suppliers
378	FIN	Strategic Sourcing	Receive electronic/paper responses
379	FIN	Strategic Sourcing	Update, cancel, reissue solicitations
380	FIN	Strategic Sourcing	Secure lockbox - until solicitation opening
381	FIN	Strategic Sourcing	Apply preferences where applicable
382	FIN	Strategic Sourcing	Evaluate solicitation responses
383	FIN	Strategic Sourcing	Negotiate with suppliers
384	FIN	Strategic Sourcing	Develop contract
385	FIN	Strategic Sourcing	Acquire approvals
386	FIN	Strategic Sourcing	Recommend for award
387	FIN	Strategic Sourcing	Establish contract
388	FIN	Strategic Sourcing	Notify proposers / publish contract details
389	FIN	Strategic Sourcing	Spend analysis
390	FIN	Strategic Sourcing	Preparing Strategic Sourcing Notifications
391	FIN	Strategic Sourcing	Registering and Maintaining Bidders
392	FIN	Strategic Sourcing	Placing and Managing Bids
393	FIN	Strategic Sourcing	Analyzing Bids – rating and ranking
394	FIN	Strategic Sourcing	Awarding Events
395	FIN	Strategic Sourcing	Optimizing Strategic Sourcing Event Awards
396	FIN	Strategic Sourcing	Solicitation types
397	FIN	Strategic Sourcing	Addendum processing
398	FIN	Strategic Sourcing	Solicitation award options/types
399	FIN	Strategic Sourcing	Solicitation encumbrance process (i.e. by type)

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Miami-Dade County, Florida

RFP No.

Process #	Application Area	Module	Delivered Process
400	FIN	Supplier Contracts	Defining Supplier Contracts
401	FIN	Supplier Contracts	Defining Contract Agreements
402	FIN	Supplier Contracts	Managing Contract Agreements
403	FIN	Supplier Contracts	Maintaining Supply-Side Documents and Deliverables
404	FIN	Supplier Contracts	Syndicating Supplier Contracts and Contract Messaging
405	FIN	Supplier Contracts	Managing the Contract Library
406	FIN	Supplier Contracts	Using the Contract Document Wizard
407	FIN	Supplier Contracts	Importing Clauses, Sections, and Documents
408	FIN	Supplier Contracts	Generating Microsoft Word Documents
409	FIN	Supplier Contracts	Managing Document Life Cycles
410	FIN	Supplier Contracts	Performing Searches in Supplier Contract Management
411	FIN	Supplier Contracts	Approving Documents and Document Components
412	FIN	Supplier Contracts	Creating and Maintaining Amendments for Supplier Contracts
413	FIN	Supplier Contracts	Contract set-up and attributes
414	FIN	Supplier Contracts	Types (e.g. procurement, non-procurement, financial, non-financial)
415	FIN	Supplier Contracts	Contract initiation process
416	FIN	Supplier Contracts	Contract approval process
417	FIN	Supplier Contracts	Performance management
418	FIN	Supplier Contracts	Advance notice of expiring contracts
419	FIN	Supplier Contracts	Licensing/certifications
420	FIN	Supplier Contracts	Managing supplier insurance
421	FIN	Supplier Contracts	Managing supplier bonding
422	FIN	Supplier Contracts	Processing contract renewals
423	FIN	Supplier Contracts	Linking original contract and all renewals
424	FIN	Supplier Contracts	Processing contract close-outs
425	FIN	Cash Management	Conducting bank fee and account analysis
426	FIN	Cash Management	Position tree creation and maintenance
427	FIN	Cash Management	Cash position calculation and review
428	FIN	Cash Management	Managing Electronic Fund Transfer (EFT)
429	FIN	Cash Management	Cash flow settlement payment
430	FIN	Cash Management	Accounting events and accounting entry creation, maintenance, and review
431	FIN	Cash Management	Bank Reconciliation process
432	FIN	Cash Management	Processing Non-sufficient Funds (NSF) items

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Miami-Dade County, Florida

RFP No.

HCM PROCESS LIST

Process #	Application Area	Module	Delivered Process
433	HCM	Absence Management	Absence Entitlement Processing
434	HCM	Absence Management	Absence Take Processing
435	HCM	Absence Management	Calculating Leave Accruals
436	HCM	Absence Management	Define Absence Management Overrides
437	HCM	Absence Management	Define Absence Takes
438	HCM	Absence Management	Define Absence Types and Reasons
439	HCM	Absence Management	Define Leave Accrual Rules
440	HCM	Absence Management	Manage Delivered Workflow Approval Processes
441	HCM	Absence Management	Manage Employee Self Service Pages
442	HCM	Absence Management	Manage Entitlements
443	HCM	Absence Management	Manage Extended Absences
444	HCM	Absence Management	Manage Schedules
445	HCM	Absence Management	Process Absence entry, approvals and self-service features
446	HCM	Absence Management	Process Retroactive Absence Changes to Recalculate Elements of the Absence Run
447	HCM	Absence Management	Set up Absence Entitlement Balance Forecasting and Inquiry
448	HCM	Absence Management	Transfer of Converted Absence Data to Payroll
449	HCM	Administer Workforce	Administer Compensation with Salary Plan Defaults
450	HCM	Administer Workforce	Administer Salary Increases
451	HCM	Administer Workforce	Change and Delete EMPLIDs
452	HCM	Administer Workforce	Collect, Store, Track and Manage I-9 Information
453	HCM	Administer Workforce	Create Checklists to Track Details Associated with HR Transactions

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Miami-Dade County, Florida

RFP No.

Process #	Application Area	Module	Delivered Process
454	HCM	Administer Workforce	Create Job Codes to Track Job Classifications
455	HCM	Administer Workforce	Define Action and Reason Codes for HR Transactions
456	HCM	Administer Workforce	Define and Create a Salary Increase Group
457	HCM	Administer Workforce	Define and Track Employee Identification Data
458	HCM	Administer Workforce	Define Job Codes
459	HCM	Administer Workforce	Define Positions
460	HCM	Administer Workforce	Delete Employment Record Numbers
461	HCM	Administer Workforce	Delivered Workflow for Administer Workforce Actions
462	HCM	Administer Workforce	Employee Self Service Access to Complete and Submit the Employee I-9 Information
463	HCM	Administer Workforce	Enter and Track Badge Numbers and Information
464	HCM	Administer Workforce	Enter and Track Dependent and Beneficiary Data
465	HCM	Administer Workforce	Enter and Track Military Service
466	HCM	Administer Workforce	Enter and track Security Clearance Information
467	HCM	Administer Workforce	Enter and Track Teleworker Eligibility and Assignments
468	HCM	Administer Workforce	Enter and track temporary assignments
469	HCM	Administer Workforce	Enter Salary Raises Using Automated Step Increase Process
470	HCM	Administer Workforce	Generate EEO-4 State and Local Govt Regulatory Report
471	HCM	Administer Workforce	Generate Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) New Hire Report and Electronic File
472	HCM	Administer Workforce	Manage and Track Driver's License Information
473	HCM	Administer Workforce	Manage Citizenship and Visa or Permits
474	HCM	Administer Workforce	Meet Equal Employment Opportunity and Affirmative Action Plan Reporting Requirements

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Miami-Dade County, Florida

RFP No.

Process #	Application Area	Module	Delivered Process
475	HCM	Administer Workforce	Process 'mass change' transactions to employee records based on criteria
476	HCM	Administer Workforce	Process Mass Personnel Transactions
477	HCM	Administer Workforce	Process Mass Salary Increases
478	HCM	Administer Workforce	Process retroactive transactions that require retroactive benefits actions and/or retroactive payments
479	HCM	Administer Workforce	Report Worker Salary Structure Information
480	HCM	Administer Workforce	Run Reports of Compensation Changes
481	HCM	Administer Workforce	Set up Defaults and Controls for Salary Increase Budgets
482	HCM	Administer Workforce	Tie Salary Plans, Grades and Steps to Locations or Job Codes for Defaulting Into Positions and Worker Compensation Packages
483	HCM	Administer Workforce	Track Disability and Accommodation Information
484	HCM	Administer Workforce	Track Emergency Contact Data
485	HCM	Administer Workforce	Track history via effective dated transactions on employee records
486	HCM	Administer Workforce	Track Military Discharge Dates
487	HCM	Administer Workforce	Track Multiple Jobs for Employees
488	HCM	Administer Workforce	Track Non-Employees Including Volunteers
489	HCM	Administer Workforce	Track veteran status
490	HCM	Administer Workforce	Update / Change Job Data Information
491	HCM	Administer Workforce	Update / Change Personal Data Information
492	HCM	Administer Workforce	View Compensation History
493	HCM	Administer Workforce	View Worker Salary Structure Information
494	HCM	Administer Workforce	Workforce Reporting and Inquiry
495	HCM	Base Benefits	Audit Benefit Information and Changes
496	HCM	Base Benefits	Base Benefits Reporting and Inquiry

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RFP No.

Process #	Application Area	Module	Delivered Process
497	HCM	Base Benefits	Define Benefit Plans
498	HCM	Base Benefits	Define Health Plans
499	HCM	Base Benefits	Delivered Workflows for PeopleSoft Base Benefits
500	HCM	Base Benefits	Enroll Employees and Participants in Benefit Plans
501	HCM	Base Benefits	Generate benefits related correspondence
502	HCM	Base Benefits	Maintain Employee Balances
503	HCM	Base Benefits	Manage 457 Deferred Compensation Plans
504	HCM	Base Benefits	Manage and track Benefit Providers
505	HCM	Base Benefits	Manage and track Dependent Relationships
506	HCM	Base Benefits	Manage Annual Benefits Base Rates
507	HCM	Base Benefits	Manage Benefit Rates
508	HCM	Base Benefits	Manage Benefits Billing
509	HCM	Base Benefits	Manage Calculation Rules
510	HCM	Base Benefits	Manage Coverage Codes
511	HCM	Base Benefits	Manage Deduction Codes
512	HCM	Base Benefits	Manage Dependent Rules for Health Plans
513	HCM	Base Benefits	Manage Disability Plans
514	HCM	Base Benefits	Manage employee eligibility for benefits based on rules
515	HCM	Base Benefits	Manage FMLA Plans
516	HCM	Base Benefits	Manage FSA Plans
517	HCM	Base Benefits	Manage HIPPA tables for HIPPA Compliance
518	HCM	Base Benefits	Manage Leave Plans
519	HCM	Base Benefits	Manage Life Insurance and Accidental Death Plans
520	HCM	Base Benefits	Manage Limits for Qualified Savings
521	HCM	Base Benefits	Manage Optional Retirement Plans (TIAA-CREF)
522	HCM	Base Benefits	Manage Retirement Plans
523	HCM	Base Benefits	Manage Retroactive Benefits
524	HCM	Base Benefits	Manage Savings Plans
525	HCM	Base Benefits	Manage Service Step Table
526	HCM	Base Benefits	Manage Simple Rate Plans
527	HCM	Base Benefits	Manage Special Accumulators
528	HCM	Base Benefits	Process Leave Accruals
529	HCM	Base Benefits	Set up, Manage and Administer COBRA Plans
530	HCM	Base Benefits	Track FMLA usage
531	HCM	Benefits Administration	Benefits Administration Processing
532	HCM	Benefits Administration	Benefits Administration Reporting and Inquiry
533	HCM	Benefits Administration	Create Event Rules

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RFP No.

Process #	Application Area	Module	Delivered Process
534	HCM	Benefits Administration	Define Eligibility Rules
535	HCM	Benefits Administration	Delivered Workflows for PeopleSoft Benefits Administration
536	HCM	Benefits Administration	Enter participant benefit elections
537	HCM	Benefits Administration	Manage Event Maintenance Processes
538	HCM	Benefits Administration	Manage Life Event Rules
539	HCM	Benefits Administration	Manage Open Enrollment Processing
540	HCM	Benefits Administration	Print enrollment statements
541	HCM	Benefits Administration	Schedule events and assign benefits programs
542	HCM	Benefits Administration	Validate and load elections
543	HCM	Career and Succession Planning	Create and Manage Succession Plans
544	HCM	Career and Succession Planning	Manage career plans
545	HCM	Career and Succession Planning	Review Career Summaries
546	HCM	Career and Succession Planning	Succession Planning Self Service
547	HCM	eBenefits	eBenefits Delivered Workflows
548	HCM	eBenefits	eBenefits Reporting and Inquiry
549	HCM	eBenefits	Employee enrollment in benefits via the Enrollment pages
550	HCM	eBenefits	Employee enters information about Life Events such as birth, or adoption or marriage
551	HCM	eBenefits	Employee review 457 Savings Plan information via Self Services
552	HCM	eBenefits	Employees access the Self Service Benefits page to access eBenefits information
553	HCM	eBenefits	Employees review Flexible Spending Accounts information

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Miami-Dade County, Florida

RFP No.

Process #	Application Area	Module	Delivered Process
554	HCM	eBenefits	Employees review health related benefit information on Self Service pages
555	HCM	eBenefits	Manage self-service web transactions
556	HCM	ePay	Employees Access On-line W-2 via Web
557	HCM	ePay	Employees Change Direct Deposit Accounts via Web
558	HCM	ePay	Employees Enroll in Direct Deposit via Web
559	HCM	ePay	Employees Enroll or Change Enrollment to Voluntary Deduction Programs via Web
560	HCM	ePay	Employees Enter and Update W-4 Tax Information via Web
561	HCM	ePay	Employees Opt Out of Receiving a Paper Advice via Web
562	HCM	ePay	Employees Request W-2 Reissue via Web
563	HCM	ePay	Employees View Paycheck / Deposit Advice via Web
564	HCM	ePay	ePay Delivered Workflow
565	HCM	ePay	ePay Reporting and Inquiry
566	HCM	eProfile	Display Warning Icons Based on Alert Level for Upcoming Expirations or Past Due
567	HCM	eProfile	Employee Update Personal Information
568	HCM	eProfile	Employees Update Address
569	HCM	eProfile	Employees Update Competencies
570	HCM	eProfile	Employees Update Email Address
571	HCM	eProfile	Employees Update Marital Status
572	HCM	eProfile	Employees Update Name
573	HCM	eProfile	Set up and Generate Professional Compliance Notifications
574	HCM	eProfile	Track Certifications and Expiration Dates
575	HCM	eProfile	Track Licenses and Expiration Dates
576	HCM	HR Core	Administer Base Salary Changes
577	HCM	HR Core	Administer Incentive Pay
578	HCM	HR Core	Complete Separation Request
579	HCM	HR Core	Define and Maintain Job Profiles
580	HCM	HR Core	Define Positions
581	HCM	HR Core	Discipline Management
582	HCM	HR Core	Initiate Separation Request
583	HCM	HR Core	Manage Grievances
584	HCM	HR Core	Manage Job Information Change
585	HCM	HR Core	Manage Personal Information Change
586	HCM	HR Core	Track Longevity
587	HCM	Labor	Define and Track Seniority Dates

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Miami-Dade County, Florida

RFP No.

Process #	Application Area	Module	Delivered Process
		Administration	
588	HCM	Labor Administration	Document Disciplinary Action Details
589	HCM	Labor Administration	Document Grievance Details
590	HCM	Labor Administration	Labor Administration Delivered Workflows
591	HCM	Labor Administration	Labor Administration Reporting and Inquiry
592	HCM	Labor Administration	Set up and Track Layoff Processes
593	HCM	Labor Administration	Set up Bargaining Units
594	HCM	Labor Administration	Track Disciplinary Actions
595	HCM	Labor Administration	Track Grievances
596	HCM	Labor Administration	Track Labor Union Contracts
597	HCM	Manage Positions	Budget for Positions and Departments
598	HCM	Manage Positions	Create and Track Positions Data and History
599	HCM	Manage Positions	Maintain Incumbent Data
600	HCM	Manage Positions	Maintain Position Data
601	HCM	Manage Positions	Process Employee Appointments by Position
602	HCM	Manage Positions	Update Incumbent Job Data
603	HCM	Manage Positions	Update Position Data
604	HCM	Manage Positions	Verify Position Data
605	HCM	Manage Positions	View Incumbent, Position and Budget Histories
606	HCM	Monitor Health and Safety	Track Employee Medical Exam Results
607	HCM	Payroll	Adjust Paychecks
608	HCM	Payroll	Apply payroll withholding rules
609	HCM	Payroll	Automatic creation of paysheets
610	HCM	Payroll	Calculate Pay and Overtime in Accordance with FLSA/ Bargaining Unit Contracts
611	HCM	Payroll	Calculate pay and withholdings for Non Resident Aliens and produce 1042s
612	HCM	Payroll	Calculate, Pay and Track Employer Share of Benefit Deductions
613	HCM	Payroll	Catastrophic leave pool
614	HCM	Payroll	Check print sequencing

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RFP No.

Process #	Application Area	Module	Delivered Process
615	HCM	Payroll	Check reconciliation
616	HCM	Payroll	Check stub contents
617	HCM	Payroll	Collect Pay Data Inputs
618	HCM	Payroll	Complete tax payments
619	HCM	Payroll	Create Final Check Paysheets
620	HCM	Payroll	Deduction/contribution calculation methods
621	HCM	Payroll	Define the Final Check Process
622	HCM	Payroll	Direct Deposit Reversals
623	HCM	Payroll	Distribute Payroll Expense and Liability Data to General Ledger Based on Labor Distribution Set-up
624	HCM	Payroll	Employee Payment
625	HCM	Payroll	Employee self-service
626	HCM	Payroll	Establish Benefit Deduction Codes
627	HCM	Payroll	Establish Earnings codes
628	HCM	Payroll	Establish Earnings programs
629	HCM	Payroll	Establish General Deduction Codes
630	HCM	Payroll	Generate a Direct Deposit File
631	HCM	Payroll	Generate Paysheet Reports
632	HCM	Payroll	Maintain employee pay details
633	HCM	Payroll	Manage 1042 processing for non-resident aliens
634	HCM	Payroll	Manage Additional Pay to be Paid in Addition to Regular Pay
635	HCM	Payroll	Manage holiday schedules
636	HCM	Payroll	Manage Special Accumulator codes
637	HCM	Payroll	Manage Tax reciprocity
638	HCM	Payroll	Manage tax treaties
639	HCM	Payroll	Mass update options
640	HCM	Payroll	Mid-period employee changes
641	HCM	Payroll	Off Cycle Payroll processing
642	HCM	Payroll	Off Cycle Processing
643	HCM	Payroll	Off-cycle or one time payments
644	HCM	Payroll	On cycle payroll processing
645	HCM	Payroll	Payroll adjustments
646	HCM	Payroll	Payroll Delivered Workflow
647	HCM	Payroll	Payroll Processing
648	HCM	Payroll	Payroll Reporting and Inquiry
649	HCM	Payroll	Payroll types (e.g. executive, election, retirement, exempt, non-exempt, etc.)
650	HCM	Payroll	Payroll vendor processing
651	HCM	Payroll	Perform Distributions for AP/GL

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RFP No.

Process #	Application Area	Module	Delivered Process
652	HCM	Payroll	Prenote
653	HCM	Payroll	Print Messages on Employee Earnings Statements
654	HCM	Payroll	Print Paychecks and Direct Deposit Advices
655	HCM	Payroll	Process Final Check Request
656	HCM	Payroll	Process garnishment deductions
657	HCM	Payroll	Process gross to net payroll
658	HCM	Payroll	Process Gross-ups
659	HCM	Payroll	Process Online Single Checks
660	HCM	Payroll	Process Retro Pay Mass Requests
661	HCM	Payroll	Process retroactive payment transactions
662	HCM	Payroll	Processing employee life changes
663	HCM	Payroll	Quarter-end processing
664	HCM	Payroll	Quarterly tax reporting
665	HCM	Payroll	Record Manual Checks
666	HCM	Payroll	Record One Time Deductions
667	HCM	Payroll	Record One Time Garnishments
668	HCM	Payroll	Record One Time Tax Deductions
669	HCM	Payroll	Reprint paychecks
670	HCM	Payroll	Retirement information
671	HCM	Payroll	Reverse Paychecks
672	HCM	Payroll	Review Pay Calculation Results
673	HCM	Payroll	Review Paysheet Balances
674	HCM	Payroll	Review, Adjust and Delete Employee Balances
675	HCM	Payroll	Run Final Pay Calculation and Confirm
676	HCM	Payroll	Run Pay Calculation
677	HCM	Payroll	Seniority date calculation/Merit date calculations
678	HCM	Payroll	Set up and manage Pay Calendars
679	HCM	Payroll	Set up and manage payroll tax tables
680	HCM	Payroll	Set up and Process Payback Deductions
681	HCM	Payroll	Set up banks and direct deposit
682	HCM	Payroll	Set up Form Table for Printing Checks and Direct Deposit Advices
683	HCM	Payroll	Support for other organizations
684	HCM	Payroll	Time and attendance system integration
685	HCM	Payroll	Transfer Taxes, Benefits, Garnishments and Voluntary Deductions withheld from Employee Paychecks to AP for Payment
686	HCM	Payroll	View and Update Paysheets and Paylines
687	HCM	Payroll	Void payroll
688	HCM	Payroll	W-4 processing

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Process #	Application Area	Module	Delivered Process
689	HCM	Payroll	Fiscal and Calendar Year End Payroll Processing
690	HCM	Payroll / Commitment Accounting	Encumber Funding for Payroll Transactions
691	HCM	Time and Labor	Distribute Time Information
692	HCM	Time and Labor	Process Time
693	HCM	ELM	Create a Catalog of Activities Including Instructor-Led, Web Based and Blended Learning
694	HCM	ELM	Curriculum Design and Development
695	HCM	ELM	Define Supplemental Learning so that learners receive Credit for Completing Other Forms of Learning Beyond Cataloged Learning Activities
696	HCM	ELM	Enroll Learners in Learning Activities and Track Enrollment Status
697	HCM	ELM	Enterprise Learning Management Delivered Workflows
698	HCM	ELM	Enterprise Learning Management Reporting and Inquiry
699	HCM	ELM	Establishing Passing, Grading and Attendance Schemes
700	HCM	ELM	Grade and Track Attendance
701	HCM	ELM	Learning Program Delivery
702	HCM	ELM	Manage Current and Completed Employee Objectives
703	HCM	ELM	Manage Current and Completed Learning Records
704	HCM	ELM	Manage Curriculum Programs and Certification Programs
705	HCM	ELM	Manage Learning Resources Including Equipment, Materials and Facilities
706	HCM	ELM	Manage Waitlists and Learning Requests
707	HCM	ELM	Program Evaluation and Analysis
708	HCM	ELM	Training Administration
709	HCM	ELM	Training Needs Assessment
710	HCM	Employee Self Service	Employee Self Service
711	HCM	Employee Self Service	Maintain Employee Data Change in Self Service
712	HCM	Employee Self Service	Manager Self Service
713	HCM	ePerformance	Define Individual Performance Criteria
714	HCM	ePerformance	Employee Self Evaluation
715	HCM	ePerformance	ePerformance Reports
716	HCM	ePerformance	Manager Evaluation

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Process #	Application Area	Module	Delivered Process
717	HCM	ePerformance	Review and Approvals
718	HCM	ePerformance	Conduct Reviews and Approve Documents
719	HCM	ePerformance	Consolidate Feedback from Rating Sources
720	HCM	ePerformance	Define Evaluation Criteria
721	HCM	ePerformance	Document Employee Receipt of Performance Standards
722	HCM	ePerformance	ePerformance Delivered Workflow
723	HCM	ePerformance	ePerformance Reporting and Inquiry
724	HCM	ePerformance	eSignature on Performance Documents
725	HCM	ePerformance	Generate Performance Documents
726	HCM	ePerformance	Link Performance Plans to Strategic Business Objectives
727	HCM	ePerformance	Maintain Performance Evaluation Documents and History
728	HCM	ePerformance	Nominate and Track Multi-Source Evaluation Process Including Peer Reviews
729	HCM	ePerformance	Record Final Ratings
730	HCM	ePerformance	Record Preliminary Ratings
731	HCM	ePerformance	Track and Maintain Appeal Process for Performance Evaluations
732	HCM	ePerformance	Track Performance Notes on Employee Performance
733	HCM	ePerformance	Create Performance Plans Based on Organization, Bargaining Unit, Department, Grade, etc.



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**ATTACHMENT T
Application Migration Table**

Current ERP Application	Application Notes/ Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
Infor Enterprise Asset Management (EAMS)	EAMS is the system of record for all County capital assets; approximately 100,000 assets. Depending upon the department, EAMS is the system of record for non-capital assets, parts inventory and work orders.	Various Departments		Interface	PeopleSoft Financials: Asset Mgmt., Projects, Contracts, Billing	
Staff Scheduling System	Staff Scheduling (IWM) is a workforce management system. It will implement all levels of approvals per standard operating procedures. Key concepts include: a) Rostering and scheduling considering the following aspects: b) Absence handling (leave/vacation/sick) c) Skills/certification requirements	Corrections	Microsoft IIS and SQL	Interface	PeopleSoft HCM	PeopleSoft HCM will be the system of record for employee job and compensation updates and there will be a two-way interface with the Staff Scheduling System from Orion Communications, Inc.

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Current ERP Application	Application Notes/ Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
	d) Alpha bravo ii. Overtime request and hiring iii. Training requirements scheduling and reporting iv. Bid for Service Area, division, bureau and shift v. Time tracking and reporting to PT&L; etc.					
BidSync	Vendor Data Transfer Interface. Miami-Dade will provide new and updated vendor data by web-services integration to the BidSync System. Vendors that desire to do business with Miami-Dade will register with standard BidSync process and will be merged with Miami-Dade vendor information to complete the registration	Procurement Management Services of Internal Services Department (ISD)		Interface	PeopleSoft SCM	

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Current ERP Application	Application Notes/ Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
	process.					
ISD – Retirees (RET) Application	This application supports medical, dental, life, optional life, vision, and social security tax benefits, as well as, multiple account status (regular retirement, disability, Investment Plan, DROP Retirees, etc.).	Human Resources (HR)	AS400 platform and written in RPG	Replace	PeopleSoft HR	
ISD – Accounts Receivable (AR) Application	In use since 2003 with 15,898 invoices totaling over 949 million. It is a department / client and service driven application which supports multiple agencies / business. Serves as a log for documenting collection efforts with clients, as well as, creates daily	Internal Services Department (ISD)	AS400 platform and written in RPG	Replace	PeopleSoft Financials: AR	

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Current ERP Application	Application Notes/Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
	automatic invoices for non-FAMIS entities for Business Supplies (Aviation, Water & Sewer, etc.).					
ISD – Leave of Absence (LOA) Application	In use since 1998 with 7,012 total accounts with over \$8 million collected in benefit premiums. Supports medical, dental, life, optional life, vision, short term disability, long-term disability, and group legal benefits. It requires automated account information retrieval from personnel data for new accounts.	HR	AS400 platform and written in RPG	Integrate	PeopleSoft Supply Chain & Project Costing	LOA will remain along with the PeopleSoft module(s)

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Current ERP Application	Application Notes/Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
ISD – Work Order (WO) Application	In use since 1985 with 246,108 total work orders with over \$747 million in billing charges. The application supports multiple work order types (Security, Hurricane, Emergency, etc.), multiple work order statuses and phases (Bidding, Construction, Planning, etc.), markup control for contractor, materials and contractor assist by work order, invoice processing for contractor, materials and contractor assist.	ISD	AS400 platform and written in RPG	Replace	PeopleSoft Financials: Project Costing, etc. PeopleSoft HR	

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Current ERP Application	Application Notes/ Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
ISD – Supply Order (SO) Application	In use since 1992 with 338,891 customer orders, 38,928 vendor orders, and over 2,700 stock items with over \$127 million sold. This application supports multiple supply warehouses, standard supply warehouse principles such as stock group, class, recycled, unit of measure, vendor orders for stock replenishment based on historical usage, physical inventory process, special orders for non-stock items, seasonal stock items, Warehouse pulling and delivery of ticket process, and Back Order Fill process.	ISD	AS400 platform and written in RPG	Replace	PeopleSoft Financials: Inventory	

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Current ERP Application	Application Notes/Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
ISD – Unemployment Compensation (UC) Application	In use since 1989 with 13,148 total accounts with over \$26 million paid in unemployment payments. This application is responsible for account management maintenance including fraudulent flag, account payment ledger by calendar year and quarter, quarterly balancing reports. It requires automated account information retrieval from personnel data for new accounts, as well as, quarterly transmission of payments to FAMIS to chargeback departments.	ISD	AS400 platform and written in RPG	Integrate	PeopleSoft HR, ERP Financials, Projects, Supply Chain, Grants, Billing	

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Current ERP Application	Application Notes/Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
<p>ISD – Design and Construction Services Estimate Application</p>	<p>The Estimate Application (EA) is to facilitate job estimation by Design and Construction Services (DCS) for work order types “W” (Work Order), “Z” General Obligation Bond (GOB), and “H” (Hurricane). Integration with County’s Active Directory for user ID logon and existing Work Order System (WO).</p>	<p>ISD</p>	<p>AS400 platform and written in RPG</p>	<p>Interface</p>	<p>PeopleSoft Financials</p>	
<p>Capital Improvements Information System (CIIS)</p>	<p>The Capital Improvements Information System (CIIS) is a web-based capital project management tool used to monitor, track, schedule, and provide related cost information and other associated details for all capital projects countywide including the Building Better Communities General Obligation Bond Program (BBC-GOB) and the</p>	<p>Various Departments</p>		<p>Replace</p>	<p>PeopleSoft Financials/ Projects</p>	

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Current ERP Application	Application Notes/ Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
	Quality Neighborhood Improvement Program (QNIP). The CIIS is also used to prepare the County's Multi-Year Capital Plan.					
FAMIS	Modules: GL, AR, AP, Labor Distribution, Vendor Management, Adopted budget: appropriations and allocations	Finance	IBM CICS VSAM	Replace	PeopleSoft Financials	
ADPICS	Procurement	Procurement Management Services of ISD	IBM CICS VSAM	Replace	PeopleSoft Financials SCM	
Hyperion	Operating, Capital, and Human Capital Planning.	OMB	Window 2008 Server and Oracle database on AIX	Maintain	Hyperion	Revised per ERAP platform design (i.e. Chart of Accounts)
EMC Documentum	Electronic Document Management System	Various Departments		Interface	All PeopleSoft Modules	All that include Document Management
Payroll	Process payroll	HR	IBM CICS VSAM	Replace	PeopleSoft HR, Payroll NA	
Time and Leave	Time and Labor rules	HR	IBM CICS VSAM	Replace	PeopleSoft HR, Time & Labor, Absence Management	

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Current ERP Application	Application Notes/ Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
CCSLIB	Currently contains the Procurement, Budget, Payroll, and core financials modules - General Ledger, Accounts Payable, Accounts Receivable and Bank Book for PHCD	Public Housing and Community Development (PHCD)	Highly customized system built on IBM's U2 database technologies (UniVerse and Unidata) which are flavors of the PICK operating system and database environment on virtual UNIX Servers.	Interface ----- Migrate	PeopleSoft Financials	Interface as part of Countywide Implementation of PeopleSoft. See Section 2.4.5. ----- Migrate (optional) sometime after the full ERP implementation for other County Departments. See Section 2.4.10
Elite	Housing management system which currently handles all the Low Income Public Housing functions such as the monthly rent processes. These are customized, automated processes that generate monthly rent charges, billing statements, apply late fees, generate bank feeds, and other transactions that are part of the finance functions related to this program. Aside of the monthly	PHCD	Virtual Microsoft Windows and SQL 2008 servers	Interface ----- Migrate	PeopleSoft Financials	Interface as part of Countywide Implementation of PeopleSoft. See Section 2.4.5. ----- Migrate (optional) sometime after the full ERP implementation for other County Departments. See Section 2.4.10

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Current ERP Application	Application Notes/ Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
	rent processes, there are also receivables and payables functions currently being performed in this system, such as, payment receipting, and generation of other program related charges (security deposits, pet deposits, maintenance charges, etc...). Additionally, the Elite system is also where all the Section 8 program functions are performed					
Portal(s)	Finance, HCM	None	None		PeopleSoft	

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Current ERP Application	Application Notes/Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
ASE Scorecard	ActiveStrategy Enterprise (ASE) serves as the County’s primary tool for evaluating progress towards achieving Strategic Plan goals and objectives, and facilitates compliance with the County’s Governing for Results Ordinance (#05-136). The system is the County’s primary repository for important performance measurement information, and is used by employees to track performance measures, compare measures against goals, and to monitor select projects and initiatives. ASE has also been customized to serve as the foundation for department business plans.	OMB	Application runs on a dedicated Windows Server. Database is stored on a separate Windows Server and is run with Sequel.	Interface	Oracle Scorecard and Strategy Management (OSSM). Part of Oracle Business Intelligence Foundation Suite.	It is not yet confirmed that OSSM will replace ASE. Since the data for many performance measures are not automated (hand-entered into ASE instead) there is a possibility that ASE will be used as a database that would feed OSSM.

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Current ERP Application	Application Notes/Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
Business Intelligence			None	New	Oracle (See Attachment B)	
ESRI	The county's Geographic Information System (GIS) utilizes ArcGIS products developed by ESRI (Environmental Systems Research Institute) to capture, store, manipulate, analyze, manage, and present all types of spatial or geographical data. The GIS architecture relies on the geodatabase model to manage geographic data and build relationships between different data types.	ITD/Various Departments	Desktop GIS products and ArcGIS extensions made available through Citrix XenApp. Server GIS Products include ArcSDE for spatial database management using Oracle with Sun Solaris and ArcGIS Server running in Windows platform for web applications, web services and map services. ArcGIS Image Server in Windows platform is used for publishing imagery. Additionally, the County utilizes ArcGIS Online, a Cloud service offered by Esri to deploy simple	Interface	All PeopleSoft Modules	

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Current ERP Application	Application Notes/Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
			internet based services.			
Cognos	IBM Cognos Business Intelligence is a suite of business intelligence tools for reporting, analysis, scorecarding, dashboards, etc.	Various Departments	Linux Z and Windows	Interface	All PeopleSoft Modules	
PeopleSoft Accounts Payable	Vendors are defined as SHARED	Water and Sewer (WASD), Aviation (MDAD)	PeopleSoft 9.1 MP 14, PeopleTools 8.54, Oracle 12c, AIX 7	Interface _____ Migrate	Accounts Payable	Expected to upgrade to 9.2 by early 2017 <hr/> Interface as part of Countywide Implementation of PeopleSoft. See Section 2.4.5. <hr/> Migrate (optional)

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Current ERP Application	Application Notes/ Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
						<p>sometime after the full ERP implementation for other County Departments. See Section 2.4.9</p>
PeopleSoft Accounts Receivable		WASD, MDAD	PeopleSoft 9.1 MP 14, PeopleTools 8.54, Oracle 12c, AIX 7	Interface _____ Migrate	Accounts Receivable	<p>Expected to upgrade to 9.2 by early 2017</p> <hr/> <p>Interface as part of Countywide Implementation of PeopleSoft. See Section 2.4.5.</p> <hr/> <p>Migrate (optional) sometime after the full ERP implementation for other County Departments. See Section 2.4.9</p>
PeopleSoft Asset Management		WASD, MDAD	PeopleSoft 9.1 MP 14, PeopleTools 8.54, Oracle 12c, AIX 7	Interface _____ Migrate	Asset Management	<p>Expected to upgrade to 9.2 by early 2017</p> <hr/> <p>Interface as part of Countywide Implementation of PeopleSoft. See Section 2.4.5.</p> <hr/> <p>Migrate (optional) sometime after the full ERP implementation for other County Departments. See Section 2.4.9</p>
PeopleSoft Billing		WASD	PeopleSoft 9.1 MP 14, PeopleTools 8.54, Oracle 12c, AIX 7	Interface _____ Migrate	Billing	<p>Expected to upgrade to 9.2 by early 2017</p> <hr/> <p>Interface as part</p>

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Current ERP Application	Application Notes/ Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
						of Countywide Implementation of PeopleSoft. See Section 2.4.5. Migrate (optional) sometime after the full ERP implementation for other County Departments. See Section 2.4.9
PeopleSoft Customer Contracts		WASD, MDAD	PeopleSoft 9.1 MP 14, PeopleTools 8.54, Oracle 12c, AIX 7	Interface <hr/> Migrate	Contracts	Expected to upgrade to 9.2 by early 2017 <hr/> Interface as part of Countywide Implementation of PeopleSoft. See Section 2.4.5. Migrate (optional) sometime after the full ERP implementation for other County Departments. See Section 2.4.9
PeopleSoft Cash Management	Primarily using just Bank functions	WASD, MDAD	PeopleSoft 9.1 MP 14, PeopleTools 8.54, Oracle 12c, AIX 7	Interface <hr/> Migrate	Cash Management	Expected to upgrade to 9.2 by early 2017 <hr/> Interface as part of Countywide Implementation of PeopleSoft. See Section 2.4.5. Migrate (optional) sometime after the full ERP implementation

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Current ERP Application	Application Notes/Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
						for other County Departments. See Section 2.4.9
PeopleSoft Commitment Control	WASD uses tracking only of expenses, while MDAD has enforced control	WASD, MDAD	PeopleSoft 9.1 MP 14, PeopleTools 8.54, Oracle 12c, AIX 7	Interface Migrate	Commitment Control	Expected to upgrade to 9.2 by early 2017 Interface as part of Countywide Implementation of PeopleSoft. See Section 2.4.5. Migrate (optional) sometime after the full ERP implementation for other County Departments. See Section 2.4.9
PeopleSoft eProcurement		WASD, MDAD	PeopleSoft 9.1 MP 14, PeopleTools 8.54, Oracle 12c, AIX 7	Interface Migrate	eProcurement	Expected to upgrade to 9.2 by early 2017 Interface as part of Countywide Implementation of PeopleSoft. See Section 2.4.5. Migrate (optional) sometime after the full ERP implementation for other County Departments. See Section 2.4.9
PeopleSoft Travel Expenses		WASD, MDAD	PeopleSoft 9.1 MP 14, PeopleTools 8.54, Oracle 12c, AIX 7	Interface Migrate	Expenses	Expected to upgrade to 9.2 by early 2017 Interface as part of Countywide Implementation of PeopleSoft.

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Current ERP Application	Application Notes/Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
						See Section 2.4.5. Migrate (optional) sometime after the full ERP implementation for other County Departments. See Section 2.4.9
PeopleSoft General Ledger	Separate business units for WASD and MDAD	WASD, MDAD	PeopleSoft 9.1 MP 14, PeopleTools 8.54, Oracle 12c, AIX 7	Interface <hr/> Migrate	General Ledger	Expected to upgrade to 9.2 by early 2017 <hr/> Interface as part of Countywide Implementation of PeopleSoft. See Section 2.4.5. Migrate (optional) sometime after the full ERP implementation for other County Departments. See Section 2.4.9
PeopleSoft Inventory	MDAD fully uses Inventory functionality whereas as WASD only maintains an ITEM catalog to facilitate PO creation.	MDAD	PeopleSoft 9.1 MP 14, PeopleTools 8.54, Oracle 12c, AIX 7	Interface <hr/> Migrate	Inventory	Expected to upgrade to 9.2 by early 2017 <hr/> Interface as part of Countywide Implementation of PeopleSoft. See Section 2.4.5. Migrate (optional) sometime after the full ERP implementation for other County Departments. See Section 2.4.9

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Miami-Dade County, Florida

RFP No.

Current ERP Application	Application Notes/Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
PeopleSoft Program Management	Primarily used by WASD to identify resource teams for Projects. MDAD uses it to initiate a Project Request. If approved, the Project Request then becomes a Project.	WASD, MDAD	PeopleSoft 9.1 MP 14, PeopleTools 8.54, Oracle 12c, AIX 7	Interface Migrate	Program Management	Expected to upgrade to 9.2 by early 2017 <hr/> Interface as part of Countywide Implementation of PeopleSoft. See Section 2.4.5. <hr/> Migrate (optional) sometime after the full ERP implementation for other County Departments. See Section 2.4.9
PeopleSoft Project Costing		WASD, MDAD	PeopleSoft 9.1 MP 14, PeopleTools 8.54, Oracle 12c, AIX 7	Interface Migrate	Project Costing	Expected to upgrade to 9.2 by early 2017 <hr/> Interface as part of Countywide Implementation of PeopleSoft. See Section 2.4.5. <hr/> Migrate (optional) sometime after the full ERP implementation for other County Departments. See Section 2.4.9
PeopleSoft Purchasing		WASD, MDAD	PeopleSoft 9.1 MP 14, PeopleTools 8.54, Oracle 12c, AIX 7	Interface Migrate	Purchasing	Expected to upgrade to 9.2 by early 2017 <hr/> Interface as part of Countywide Implementation of PeopleSoft. See Section 2.4.5. <hr/> Migrate

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Current ERP Application	Application Notes/ Description	Department Owner	Current Platform	Likely Future	Expected ERP Module	Notes
						(optional) sometime after the full ERP implementation for other County Departments. See Section 2.4.9

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